



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

VILLAGE BOARD OF TRUSTEES MEETING

MONDAY, JUNE 16, 2025 AT 6:30 PM

Village Hall Council Room

250 Williams Street

Williams Bay, WI 53191

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Meeting Decorum

- A.** Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A.** Village Board Meeting Minutes of June 2, 2025

VI. Consent Agenda

- A.** R-35-25 A Resolution Establishing A Water & Sewer Credit Policy
- B.** R-36-25 A Resolution Authorizing A Memorandum of Understanding (MOU) with Walworth County Sheriff Re: Storm Sirens Upgrades
- C.** R-37-25 A Resolution Establishing A Policy for Annual Fireworks Show Day of Event Authorization to Proceed Protocol and Authority
- D.** R-38-25 A Resolution Authorizing A Memorandum of Understanding (MOU) Between the Village of Williams Bay and Walworth Township Re: Walworth Township Fire Hydrant/Water Use During Emergencies
- E.** R-39-25 A Resolution Approving Amendments to the Village Fee Schedule Re: Boat Launch Fees
- F.** R-41-25 Resolution Granting Temporary Class "B" Retailer's License for Williams Bay Fire Department for Chicken Roast July 19, 2025
- G.** R-42-25 Resolution Granting Temporary Class "B" Retailer's License for Williams Bay Cultural Arts Alliance for Fine Art Fest July 26 & 27, 2025

VII. Presentation of accounts and petitions

- A. Payroll ending 05-30-2025 in the amount of \$56,842.62
- B. Accounts Payable Unpays dated 06-13-2025 in the amount of \$1,081,035.58
- C. Library Accounts Payable dated 06-12-2025 in the amount of \$2,377.56
- D. Monthly EFT Payments for May 2025 in the amount of \$170,943.60
- E. April 2025 Financial Statements

VIII. Public Comments

- A. Public Comments Responses - *Responses to Public Comments from the previous Village Board Meeting are included in the Meeting Packet Materials Under this Agenda Item*
- B. *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

IX. President's Remarks

X. Ordinances and Resolutions

- A. Ordinance 2025-06 An Ordinance Amending Ordinance 110-5 Village Board Bylaws (D) Amending the Order of Business During Village Board Meetings Re: Moving Public Comment Up On Village Board Agendas Immediately Following Approval of Meeting Minutes. *First reading and possible waiver of second reading for approval.*
- B. Ordinance 2025-07 An Ordinance Amending the Village Code Chapter 281 Public Waters and Beaches, Article I. General Regulations Establishing Article I. General Regulations Paragraph 281-12. Launch Area Use. *First reading and possible waiver of second reading for approval.*
- C. Resolution R-40-25 Approving Submission of Wisconsin Department of Natural Resources Compliance Maintenance Annual Report (CMAR) For Year 2024

XI. Committee Reports

A. Protective Services, Chair - Trustee Vlach

1. Original, Renewal, or Temporary Operator License Applications
2. Consideration and Possible Action on 2025 Alcohol and Tobacco License Renewals

B. Parks & Lakefront, Chair - Trustee Russell

1. Geneva Lake E. Coli Response Protocol (Revised) - Geneva Lake Environmental Agency (GLEA). *06/10/25 PL Committee recommendation to accept the revised protocol with the condition that all expenditures to be assessed to the Village have prior approval by the Village.*
2. Geneva Lake Algae Bloom Response Protocol - Geneva Lake Environmental Agency (GLEA). *06/10/25 PL Committee recommendation to accept GLEA Algae Bloom Response Protocol.*
3. Traffic Congestion at Launch. *06/10/25 PL Committee recommendation: (1) Harbormaster maintain phone system wait list and (2) establishing a "No Left Turn" restriction from E. Geneva Street into the Launch Area for westbound vehicles on weekends and holidays between Memorial Day and Labor Day.*

C. Streets & Highways, Chair - Trustee Bartholomew

1. Discussion and Possible Action on A Traffic Study of Traffic Calming Measures Along Liechty Drive Between Conference Point Road and S. Walworth Avenue. *6/11/2025 SH Committee recommendation*

in lieu of speed humps to install stop sign with lighting outline and portable speed sign at the west end of Liechty.

2. Discussion and Possible Action on a Traffic Study Evaluation of the Need for a Marked Crosswalk at the Following Three Locations on Geneva Street:

(A) Intersection of W. Geneva Street (STH 67) and Oakwood Street. 6/11/25 SH Committee recommendation to Accept SEWRPC Study recommendation that this is not an appropriate location for a crosswalk;

(B) Crossing of E. Geneva Street at the Kishwaukee Nature Conservancy Trail Entrance. 6/11/2025 SH Committee recommendations to defer action pursuant to changes to boat launch congestion and

(C) Intersection of E. Geneva Street and Potawatomi Road. 6/11/2025 SH Committee recommendation to install crosswalk conditioned upon (a) installation of a pedestrian crosswalk sign at street centerline (removable in Winter); (b) installation of "pedestrian crosswalk ahead" warning signage and (c) trim back tree branches in Village ROW in coordination with the Condo Association.

3. Discussion and Possible Action on GFL Garbage Bins. *6/11/2025 SH Committee recommendation for GFL to provide customers with the option to replace their existing 94-gallon carts with smaller 64-gallon containers for all WB customers for an amount not to exceed \$50 per cart, with the exception that all residents with physical limitations be provided the smaller container at no charge per the contract.*
4. Discussion on a Timeline for HWY 67 (W Geneva St) Streetscaping Plan. *6/11/2025 SH Committee recommendation for approval of 2004 Teska Streetscape Plan with pedestrian islands located for pedestrian crosswalks at (a) WB School; (b) Constance Blvd and (c) Williams St. and engineering review of possible left turn lane for eastbound traffic at Elkhorn Road.*

XII. Public Comments

- A. *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

XIII. Other Items for Discussion, Consideration, or Action

- A. Discussion and Possible Action on a Request from Natalie Spruce for a Memorial Tree on the West End of Carlson Park. *6/3/2025 Parks & Memorial Advisory Committee recommendation for approval.*
- B. Discussion and Possible Action on a Memorial Bench for Kirk Krause on top of the hill of the Parking Lot (West Side). *6/3/2025 Parks & Memorial Advisory Committee recommendation for approval.*
- C. Consideration and Possible Action on Pier Permit for 24 Lower Loch Vista. *WDNR issued permit and Zoning Administrator Allison Schwark confirmed that the proposed modification is in compliance Village Codes.*
- D. Consideration and Possible Action on Pier Permit for 250 Circle Parkway. *WDNR issued permit and Zoning Administrator Allison Schwark confirmed that the proposed modification is in compliance Village Codes.*
- E. Consideration and Possible Action on Pier Permit for 695 Cedar Point Drive. *WDNR issued permit and Zoning Administrator Allison Schwark confirmed that the proposed new cribbed pier is in compliance Village Codes.*

XIV. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 06/13/2025 5:00 PM



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

UNOFFICIAL MINUTES VILLAGE BOARD MEETING 6/02/2025 MEETING MONDAY, JUNE 2, 2025 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Jaramillo called the meeting to order at 06:30pm.

II. Roll Call

Present: President Adam Jaramillo, Trustees George Vlach, Lowell Wright, Robert Umans, Steven Russell, Mary Bartholomew, Susan Franzen

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Fire Chief Doug Smith, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Clerk Tina Kolls

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Meeting Decorum

- A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A. Village Board Meeting Minutes of May 19, 2025

The motion to approve the Village Board Meeting Minutes of May 19, 2025 as corrected was initiated by Trustee Franzen and seconded by Trustee Wright. Unanimously carried.

VI. Presentation of accounts and petitions

- A. Payroll ending 05-16-2025 in the amount of \$51,139.97

The motion to approve the Payroll ending 05-16-2025 in the amount of \$51,139.97 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- B. Accounts Payable Prepays dated 05-21-2025 in the amount of \$2,810.00

The motion to approve the Accounts Payable Prepays dated 05-21-2025 in the amount of \$2,810.00 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- C. Accounts Payable Unpays dated 05-30-2025 in the amount of \$505,201.79

The motion to approve the Accounts Payable Unpays dated 05-30-2025 in the amount of \$505,201.79 was initiated by

Trustee Wright and seconded by Trustee Umans. Unanimously carried.

D. Monthly EFT Payments for April 2025 in the amount of \$172,900.86

The motion to approve the Monthly EFT Payments for April 2025 in the amount of \$172,900.86 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VII. PUBLIC COMMENTS

Don Mason, 508 Wiswell, Requested information on the status of the smaller trash cans from GFL.

- A.** Public Comments Responses - *Responses to Public Comments from the previous Village Board Meeting are included in the Meeting Packet Materials Under this Agenda Item*
- B.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

VIII. President's Remarks

- A.** Recognition and Thank you to Bonnie Schaeffer for her service as Zoning Administrator

President Jaramillo recognized Bonnie Schaeffer for her service as Zoning Administrator as she retires and recognizes her knowledge and hard work as they have been invaluable to the Village.

President Jaramillo recognized Kishwauketoe Nature Conservancy as it was designated and recognized as a Community Forest by the Old Growth Forest Network, the third in Wisconsin and the first in Walworth County to receive this designation. President Jaramillo congratulated KNC Vice Chair Jim Killian for his two-year effort he put into this initiative. President Jaramillo thanked the KNC Board as well as all the volunteers whose hard work makes Williams Bay so special.

IX. Public Comments

Jim Killian, 91 Potawatomi, Thanked the Board for their support of KNC and thanked President Jaramillo for his recognition of KNC's designation as a Community Forest.

- A.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

X. Other Items for Discussion, Consideration, or Action

- A.** Appointment of Williams Bay Enhancement Committee Members for a one-year term

The motion to approve the Appointments of Williams Bay Enhancement Committee Members as presented below for a one-year term was initiated by President Jaramillo and seconded by Trustee Vlach. Unanimously carried.

Halina Marra - President
Rita Pilarski
Sarah Elliott

Mary Ann Bucaro
Pat Grove
Mari Jo Petullo
Kathy O'Brien
Laurie Ihde
Diane Kelly
Ashley Sopchyk

XI. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Wright at 06:40pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-35-25**

A RESOLUTION ESTABLISHING A WATER & SEWER CREDIT POLICY

WHEREAS, the Village of Williams Bay (the “Village”) is a Wisconsin municipality; and

WHEREAS, in furtherance of its duty to manage facilities of the Village responsibly; and

WHEREAS, on June 2, 2025, the Water & Sewer Committee recommended approval for the proposed Water & Sewer Credit Policy; and

WHEREAS, on June 16, 2025, the Village of Williams Village Board, as recommended by the Water & Sewer Committee, has determined that it is in the best interests of the Village and its residents to approve the Water & Sewer Credit Policy as set forth in Exhibit A to this Resolution.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby ordain as follows:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The Board of Trustees hereby approves the recommended Water & Sewer Credit Policy, therefore.

Approved by the Village Board of the Village of Williams Bay this 16th day of June 2025.

VILLAGE OF WILLIAMS BAY

By: _____
Adam Jaramillo, President

Attest: _____
Tina Kolls, Clerk

EXHIBIT A

VILLAGE WATER & SEWER CREDIT POLICY

DRAFT



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 |

vi.williamsbay.wi.gov Phone: 262-245-2700

Water and Sewer Credit Policy

The Village of Williams Bay does hereby establish the following Water and Sewer Credit policies.

POLICY: The Village of Williams Bay will consider water and sewer credits on a case-by-case basis. The Village of Williams Bay is responsible for maintenance and repair of water mains and water service lines to the curb stop, and the sewer main piping. Customers are responsible for the maintenance and repair of the water service line from the curb stop to the building and all plumbing in the building and sewer lateral from the connection, including the connection, to the building and all plumbing inside the building. This Policy is intended to address high water or sewer usage charges caused by pipe breakages, water meter failures, leaks or appliance failures, but only per the terms of this policy. This policy is not extended to swimming pools; irrigation systems or large water uses.

It is the responsibility of the customer to ensure that their plumbing, fixtures and appliances are maintained and in proper operating condition. The Village is not responsible for notification of a suspected leak or high usage. The Village may not issue credits to customers because of the lack of proper maintenance or care.

A: Water Credit Policy

1. The Village of Williams Bay shall not approve a water credit for water use that registered on the Village water meter. If a customer's water meter is tested by the Village pursuant to PSC 185.77(1) and is found to have malfunctioned, a water credit may be approved on a case-by-case basis, subject to this application process.

B: Sewer Credit Policy

1. The Village of Williams Bay may approve a sewer credit upon receipt of adequate visual evidence by a Village utility employee that proves, in its sole discretion, that the water went through the meter and was not discharged into the sanitary sewer system.

C. Application

1. The customer must request a credit in writing on a form provided by the Village.
2. The customer must request a credit per this policy within 90 days of first receiving the high water and sewer bill that is the basis for this request. Such bill is deemed received upon mailing by the Village, including E Bills as notified by email.
3. A customer may only receive one such utility charge credit from the Village in any 3-year period



VILLAGE OF WILLIAMS BAY

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Water/Sewer Leak Credit Application

Name: _____

Property Address: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

Account Number: _____

Billing Date Related to Incident: _____

Cause of Leak: _____

Date Leak Found: _____ Date Leak Repaired: _____

Has Any Water or Sewer Credits Been Given in the Last 3 Years? _____

I acknowledge that the information given above is true and correct to the best of my knowledge. I have read and understand the Village of Williams Bay's water and sewer leak policy. Understanding that I am not eligible for another leak credit until 3 years from the granting of this credit, I still wish to make this application for credit.

Signature

Date

(Village Office use):

Village Utility Official Authorizing Credit: _____

Date of Inspection: _____

Notes:

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-36-25**

**A RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING WITH WALWORTH
COUNTY SHERIFF RE: STORM SIRENS UPGRADES**

WHEREAS, the Village of Williams Bay (the “Village”) is a Wisconsin municipality; and

WHEREAS, in furtherance of its duty to manage facilities of the Village responsibly and protect life and safety; and

WHEREAS, on June 2, 2025, the Village Protective Services Committee and Finance & Personnel Committee recommended approval of a Memorandum (MOU) between the Walworth County Sheriff’s Department and the Village of Williams Bay (among other Walworth County municipalities); and

WHEREAS, on June 16, 2025, the Village of Williams Village Board, as recommended by the Protective Services Committee, has determined that it is in the best interests of the Village and its residents to approve the Memorandum of Understanding with the Walworth County Sheriff: re: Storm Sirens Upgrades as set forth in Exhibit A to this Resolution.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby ordain as follows:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The Board of Trustees hereby authorizes the MOU, therefore.

Approved by the Village Board of the Village of Williams Bay this 16th day of June 2025.

VILLAGE OF WILLIAMS BAY

By: _____
Adam Jaramillo, President

Attest: _____
Tina Kolls, Clerk

EXHIBIT A

**MEMORANDUM OF UNDERSTANDING WITH WALWORTH COUNTY SHERIFF
RE: STORM SIRENS UPGRADES**

DRAFT

Memorandum of Understanding Between the Walworth County Sheriff's Office and Walworth County Entities for Storm Siren Upgrades

PARTICIPANTS

This Memorandum of Understanding (hereinafter referred to as "MOU") involves the Walworth County Sheriff's Office (hereinafter referred to as "WCSO") and all Walworth County municipalities/entities (hereinafter referred to as "the Entities") who currently have storm siren sites that need to be upgraded. The specific fifteen entities subject to this agreement include:

- Village of Darien
- Town of Delavan
- City of Delavan
- Village of East Troy
- City of Elkhorn
- Village of Fontana
- City of Lake Geneva
- Village of Genoa City
- Town of Linn
- Country Estates Association
- Town of Geneva
- Village of Sharon
- City of Whitewater
- Village of Walworth
- Village of Williams Bay

PROJECT PURPOSE AND KEY DETAILS

The purpose of this MOU is to set guidelines related to funding and facilitating an upgrade to emergency storm sirens throughout Walworth County and to clarify future responsibilities for siren sites post-upgrade.

The Walworth County Sheriff's Office has funds available as part of the 911 Center Radio System Replacement Project (hereinafter "the Radio System Project"). The Radio System Project will enhance interoperability and continuity of operations between police, fire, and emergency medical services in Walworth County. The project will enhance overall safety.

The storm siren upgrade will implement the use of the same technology countywide to make all Walworth County sirens compatible with the existing warning systems in use by Delavan, Lake Geneva, and Whitewater. The system queries every siren in the county daily. The query asks about battery health, AC power, and provides a report. The same technology then communicates with the National Weather Service when warnings are issued. When warnings are received, the system controller determines which sirens fall within the areas to be warned and activates those sirens. This is an automated siren activation. This siren upgrade will enhance repair identification, ensure correct siren activation in designated areas, and improve the overall system and community safety.

WCSO proposes to pay the cost of outfitting the sirens with the compatible equipment. To finance the upgrade, WCSO has \$452,198.77 available. The cost per siren site is approximately \$7,300.00. The Entities have no financial responsibility for the storm siren upgrade. Through this Memorandum of Understanding, WCSO proposes to facilitate and fund the improvement of 59 emergency siren sites and 3 base stations in Walworth County, as well as to upgrade the central control system and backup system for the sirens. For this project, WCSO will facilitate, manage, and fund the countywide emergency siren site updates, central control system and backup system updates. During the upgrade, the Entities will maintain any insurance coverage related to their respective siren sites.

Siren Services, the company who services the Federal Signal Commander Systems in Lake Geneva, Delavan, and Whitewater, will be the company conducting the upgrade. Lieutenant Jason Rowland (hereinafter "Lt. Rowland"), from the Walworth County Sheriff's Office, is the project coordinator for the storm siren project. Lt. Rowland will manage the storm siren upgrade and will be the primary point of contact for Siren Services and will also be the point of contact for the Entities during the upgrade.

After the storm siren upgrade is complete, the Entities will resume all responsibility for maintenance, communication, and improvements to the siren sites located in their respective jurisdictions.

AGREEMENT PERIOD

The term of the agreement for this MOU shall begin when the upgrade of the shared siren system starts in the Spring of 2025 and will end upon completion of the installation of the upgrades to the siren sites, central control system, and backup system. Once the upgrade is complete, WCSO will no longer provide any funding for the siren sites, central control system or backup system, or any other components, nor will WCSO be responsible for any maintenance or service fees, nor will WCSO be responsible for any future communication or contracts regarding the Entities siren sites, unless a future agreement is entered into.

PARTY INDEPENDENCE

Each party to this MOU is a separate and independent entity. As such, each party retains its own identity in providing services, and each entity is responsible for establishing its own policies and financing its own projects and activities beyond this agreement.

FUTURE RESPONSIBILITY FOR MAINTENANCE

Following the completion of the countywide siren upgrade pursuant to this MOU, each entity will resume all responsibility for their own sirens, as well as any other prior obligations related to the sirens. Resuming responsibility for the sirens, siren sites, and systems includes any operation, maintenance, communication, and financial responsibility.

The current yearly recurring cost for maintaining the overall system will be \$16,411.00. Each of the sites will therefore be responsible for approximately \$280.00 per site for yearly maintenance and subscription costs. Yearly maintenance costs will be billed directly to the municipality/entity by Siren Services. Following the completion of the term of this MOU, WCSO will not be involved in anyway in the payment of yearly maintenance costs and all communications regarding the siren sites will be directly between the Entities and Siren Services.

COOPERATION

Each of the above listed Entities will cooperate with Lt. Rowland, Siren Services, and any other person who needs information or access to the siren system equipment and components to facilitate the storm siren upgrade.

Lt. Rowland will inform the Entities upon completion of the storm siren upgrade. Siren Services will notify the Entities when they will be responsible for payment of the yearly maintenance and subscription costs.

INDEMNIFICATION

The Entities are responsible for the insurance, operation, maintenance, and costs of their sirens, siren sites, and any equipment beyond the improvements proposed by this agreement. The Entities agree to fully indemnify and hold harmless Walworth County and the WCSO from all claims related to the siren sites and the siren site upgrades during the term of the MOU.

AMENDMENTS

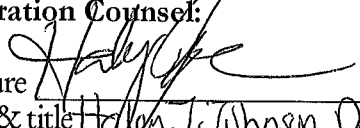
This agreement may be supplemented, amended, or revised in writing by agreement of the parties.

Dated this _____ of _____, 2025

Representative from Walworth County

Signature _____
Name & title _____
Date _____

Approved as to form by Walworth County Corporation Counsel:

Signature 
Name & title Helen J. Johnson, Deputy
Date 4/4/2025 Corporation
Counsel

Representative from Village of Darien

Signature _____
Name & title _____
Date _____

Representative from Village of Genoa City

Signature _____
Name & title _____
Date _____

Representative from Town of Linn

Signature _____
Name & title _____
Date _____

Representative from Country Estates Association

Signature _____
Name & title _____
Date _____

Representative from Town of Delavan

Signature _____
Name & title _____
Date _____

Representative from City of Delavan

Signature _____
Name & title _____
Date _____

Representative from Village of East Troy

Signature _____
Name & title _____
Date _____

Representative from City of Elkhorn

Signature _____
Name & title _____
Date _____

Representative from Village of Fontana

Signature _____
Name & title _____
Date _____

Representative from City of Lake Geneva

Signature _____
Name & title _____
Date _____

Representative from Town of Geneva

Signature _____
Name & title _____
Date _____

Representative from Village of Sharon

Signature _____
Name & title _____
Date _____

Representative from City of Whitewater

Signature _____
Name & title _____
Date _____

Representative from Village of Walworth

Signature _____
Name & title _____
Date _____

Representative from Village of Williams Bay

Signature _____
Name & title _____
Date _____

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-37-25**

**APPROVING THE POLICY ESTABLISHING DAY OF EVENT PROTOCOL AND AUTHORITY
FOR THE ANNUAL VILLAGE FIREWORKS SHOW**

WHEREAS, the Village of Williams Bay (the “Village”) is a Wisconsin municipality; and

WHEREAS, in furtherance of its duty to manage the annual fireworks show operations and costs; and

WHEREAS, on June 2, 2025, the Parks & Lakefront Committee recommended approval for the proposed Policy Establishing Day of Event Protocol and Authority for the Annual Village Fireworks Show; and

WHEREAS, on June 16, 2025, the Village of Williams Village Board, as recommended by the Parks & Lakefront Committee has determined that it is in the best interests of the Village and its residents to approve the Policy Establishing Day of Event Protocol and Authority for the Annual Village Fireworks Show as set forth in Exhibit A to this Resolution.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby ordain as follows:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The Board of Trustees hereby approves the recommended Policy Establishing Day of Event Protocol and Authority for the Annual Village Fireworks Show, therefore.

Approved by the Village Board of the Village of Williams Bay this 16th day of June 2025.

VILLAGE OF WILLIAMS BAY

By: _____
Adam Jaramillo, President

Attest: _____
Tina Kolls, Clerk

EXHIBIT A

**POLICY ESTABLISHING DAY OF EVENT PROTOCOL AND AUTHORITY FOR
THE ANNUAL VILLAGE FIREWORKS SHOW**

DRAFT



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 |
vi.williamsbay.wi.gov Phone: 262-245-2700

Establishing Day of Event Protocol and Authority for the Annual Village Fireworks Show

The Village of Williams Bay does hereby establish the following Day of Event Fireworks policy.

POLICY: The Annual Fireworks Show during Corn and Brat Fest is paid for through community donations, however, the Village of Williams Bay awards the contract annually and is financially responsible. The fireworks vendor contract includes an additional charge based upon a percentage of the total contract price if the event is rescheduled on an alternate date due to weather. The vendor will not impose this additional charge if the decision to reschedule the fireworks show is made by 9:30 am on the scheduled date for the fireworks show. This Policy is intended to establish protocol to manage risk of additional expenses and have a well-defined decision protocol and authority.

FIREWORKS SHOW DAY OF EVENT PROTOCOL & AUTHORITY:

1. Day of Fireworks Meeting/Call at 9:00 am – Police Chief, Fire Chief, Lions Club Representative, Fireworks Representative.
2. Confirm weather forecast with Walworth County's Emergency Management Lieutenant
3. Decision on “go or no go” for the fireworks that evening based upon weather forecast, etc.
4. Consultation with Village Administrator if desired.
5. Fire Chief, or designee, notifies Village Board and Village Administrator of decision.

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-38-25**

**AUTHORIZING APPROVAL OF MEMORANDUM OF UNDERSTANDING
FOR THE USE OF VILLAGE OF WILLIAMS BAY HYDRANTS
BY THE TOWN OF WALWORTH**

WHEREAS, the Village of Williams Bay (the “Village”) is a Wisconsin municipality; and

WHEREAS, in furtherance of its duty to manage facilities of the Village responsibly; and

WHEREAS, on June 2, 2025, the Water & Sewer Committee; Protective Services Committee and Finance & Personnel Committee recommended approval for the proposed Memorandum Of Understanding (MOU) For The Use Of Village Of Williams Bay Hydrants by The Town Of Walworth; And

WHEREAS, on June 16, 2025, the Village of Williams Village Board, as recommended by the Water & Sewer Committee; Protective Services Committee and Finance & Personnel Committee has determined that it is in the best interests of the Village and its residents to approve the MOU with the Town of Walworth as set forth in Exhibit A to this Resolution.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby ordain as follows:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The Board of Trustees hereby approves the recommended Non-Village User Water System Policy, therefore.

Approved by the Village Board of the Village of Williams Bay this 16th day of June 2025.

VILLAGE OF WILLIAMS BAY

By: _____
Adam Jaramillo, President

Attest: _____
Tina Kolls, Clerk

EXHIBIT A

**MEMORANDUM OF UNDERSTANDING
FOR THE USE OF VILLAGE OF WILLIAMS BAY HYDRANTS
BY THE TOWN OF WALWORTH**

DRAFT

Memorandum Of Understanding for Use of Village of Williams Bay Hydrants by the Town of Walworth

This Memorandum of Understanding (MOU) is entered into on the 16th day of *June* in 2025 (herein referred to as the "Effective Date") by and between the Village of Williams Bay, WI and the Town of Walworth, WI.

PURPOSE

For the protection of the Village of Williams Bay Water System and users, all Non-Village Outside Users ("Outside Users") using the Village of Williams Bay hydrant system are required to enter into a MOU with the Village. This MOU is designed to detail the specifics of the working relationship between the Parties to the mutual benefit of the parties and the communities they serve. This MOU does not bind Parties to any legal obligations.

DURATION OF MOU

This MOU becomes effective on the date it is signed by both parties. It remains in force unless explicitly terminated, in writing, by either party. Failure to follow these procedures will result in the loss of use of the Village hydrant system.

RESPONSIBILITIES

All Outside Users using the Village of Williams Bay hydrant system will follow these rules when operating the Village of Williams Bay hydrant system. Failure to follow these rules will result in termination of the MOU.

1. Immediately call the Williams Bay Police Department (262-245-2710) prior to use, or as soon as reasonably possible, of the Village Water system.
2. Inform the Village of Williams Bay of all hydrants used during an emergency and the Village of Williams Bay shall have 72 hours to inspect such hydrants for any damage. Any damage to the Village of Williams Bay water system will be the responsibility of the Outside User.
3. Sign an agreement acknowledging these regulations.
4. Provide a signed indemnification agreement, holding the Village harmless for any injuries or damages incurred while using the Village system.
5. Provide proof of insurance with the Village of Williams Bay named as an additional insured each year.
6. All water usage will be billed at the Williams Bay Water Utilities bulk water rate. Bills will be sent out Monthly and are due 30 days from the date of invoice.

AMENDMENTS

The terms of this MOU may be amended upon written approval by both [all] original parties and their designated representatives.

TERM AND TERMINATION

This agreement becomes effective on the date it is signed by both [all] parties. It remains in force unless explicitly terminated, in writing, by either party or parties.

Both Parties [any Party] may terminate this MOU by means of signing a termination addendum upon 30 days written notice to the other party or parties.

The undersigned Parties acknowledge and agree to this MOU:

Outside User:

Date: _____

By: _____

Signed: _____

Position: _____

Phone: _____

Billing Address:

Village of Williams Bay:

Date: _____

By: _____

Signed: _____

Position: _____

RESOLUTION R-39-25

**A RESOLUTION APPROVING THE SECOND AMENDMENT TO THE
ADOPTED VILLAGE FEE SCHEDULE FOR YEAR 2025
(Boat Launch Fees)**

WHEREAS, the Village of Williams Bay Village Board, Walworth County, State of Wisconsin has determined that it is prudent that fees be reviewed for cost effectiveness; and,

WHEREAS, the Village of Williams Bay desires to not reference specific dollar amounts within the Village Ordinances and instead, will provide a Resolution setting fees for passage; and

WHEREAS, on December 18, 2024, the Williams Bay Village Board, as recommended for approval by the Finance and Personnel Committee, approved the 2025 Fee Schedule; and

WHEREAS, in February 2025, the Village of Williams Bay Board of Trustees approved the First Amendment to the Fee Schedule for year 2025 increasing the sewer rates; and

WHEREAS, in May 2025, the Wisconsin Department of Natural Resources notified the Village that having separate Commercial Boat Launch Fees are not permitted; and

WHEREAS, on May 19, 2025, the Village of Williams Bay Board of Trustees approved Ordinance 2025-O-25 Repealing Section 281-12 of the Code of Ordinances of the Village of Williams Bay Regarding Launch Area Use; and

WHEREAS, on June 2, 2025, the Finance and Personnel Committee recommended approval of the Second Amendment to the 2025 Fee Schedule eliminating the Village Commercial Boat Launch Fees.

THEREFORE, BE IT RESOLVED that the Village of Williams Bay, Walworth County, Wisconsin by this resolution approves the amended fee schedule for year 2025 as attached Exhibit A.

Approved by the Village Board of the Village of Williams Bay this 16th day of June 2025.

VILLAGE OF WILLIAMS BAY

By: _____
Adam Jaramillo, President

Attest: _____
Tina Kolls, Clerk

EXHIBIT A
Village of Williams Bay
Amended Fee Schedule for Year 2025
(Attached Following Pages)

DRAFT



Village of Williams Bay

6/2/2025

Fees are changed by resolution of the Village Board of the Village of Williams Bay.

FINANCE AND TAXATION

Fee Type	Fee		Resolution	Chapter
Room Tax Permit	\$25		R-9-18	46

ALARM SYSTEMS

Fee Type	Fee		Resolution	Chapter
Alarm Permit	\$10 annually		R-8-21	125

ALCOHOL BEVERAGES

Fee Type	Fee		Resolution	Chapter
Alcohol Beverages - "Class A" intoxicating liquor	\$500 per year		R-8-21	128
Alcohol Beverages - "Class B" intoxicating liquor	\$500 per year		R-8-21	128
Alcohol Beverages - "Class A" fermented malt beverage	\$25 per year		R-8-21	128
Alcohol Beverages - "Class B" fermented malt beverage	\$100 per year		R-8-21	128
Class "B" picnic	\$10 per license		R-8-21	128
Reserve "Class B"	\$10,000 for initial issuance or \$500 if a bona fide club or lodge situated and incorporated in the state for at least six years. After initial issuance, \$500 per year		R-8-21	128
Class "C" wine license	\$100 per year		R-8-21	128
Publication fee	\$50		R-8-21	128
Operator's license	\$40 per two years		R-8-21	128
Provisional operator license	\$15		R-9-21	128
Temporary operator license	\$10		R-9-21	128

AMUSEMENTS

Fee Type	Fee		Resolution	Chapter
Amusement permit	\$5		R-8-21	132

ANIMALS

Fee Type	Fee		Resolution	Chapter
Dog License fees - Altered (spayed/neutered)dog	\$15		R-8-21	136
Dog license fees - Unaltered dog	\$30		R-8-21	136
Kennel license (under 174.053(1), Wis. Stats.	\$35		R-8-21	136
Late dog license fee - April 1st or later	\$5		R-8-21	136
Riding or livery stable license, each horse kept or boarded	\$10		R-8-21	136



Village of Williams Bay

6/2/2025

Fees are changed by resolution of the Village Board of the Village of Williams Bay.

BICYCLES AND PLAY VEHICLES

Fee Type	Fee		Resolution	Chapter
Bicycle registration fee	\$2		R-8-21	145

CIGARETTES AND TOBACCO PRODUCTS

Fee Type	Fee		Resolution	Chapter
Cigarette/tobacco license	\$100		R-8-21	164

EXPLOSIVES

Fee Type	Fee		Resolution	Chapter
Explosives - license fee	\$10 annually		R-8-21	182
Explosives - Fee per tree blasted	\$1		R-8-21	182
Explosives - More than one charge of explosive	\$1 for each charge		R-8-21	182
Fireworks	\$100		R-15-22	264

HOUSING STANDARDS AND RENTAL PROPERTY

Fee Type	Fee		Resolution	Chapter
Property Registration	\$10 per building		R-12-18	205
Initial Inspection Fee	\$75 per unit		R-12-18	205
Reinspection Fee	\$150 per unit		R-12-18	205
Voluntary inspection Fee	\$90 per unit		R-12-18	205

MOBILE HOMES, RECREATIONAL AND COMMERCIAL MOTOR VEHICLES AND TENTS

Fee Type	Fee		Resolution	Chapter
Mobile home park license or renewal	\$2 for each space		R-8-21	242
Mobile home park license transfer	\$10 each transfer		R-8-21	242

NUISANCES

Fee Type	Fee		Resolution	Chapter
Noxious Weed Removal	\$200/hour or fraction thereof and \$100 for the next half hour or fraction thereof, plus a \$50 administrative fee.		R-8-21	253

Peace & Good Order

Fee Type	Fee		Resolution	Chapter
Edgewater Rental Deposit (non-profit Williams Bay organizations only)	\$500 refundable deposit		R-8-21	264
Lions Field House - Resident homeowner	\$200		R-9-21	264
Lions Field House - Resident renter	\$200 + \$500 refundable damage deposit		R-9-21	264



Village of Williams Bay

6/2/2025

Fees are changed by resolution of the Village Board of the Village of Williams Bay.

PUBLIC WATER AND BEACHES

Fee Type	Fee		Resolution	Chapter
Commercial Launch fee—Daily	\$90		R-XX-25	281
Commercial Launch fee—Annual	\$900		R-XX-25	281
Fishing Tournament fees:			R-3-18	281
1 to 10 boats	\$25 flat fee plus launch fee for each boat	effective 1/1/23	R-27-22	281
11 to 25 boats	\$75 flat fee plus launch fee for each boat	effective 1/1/23	R-27-22	281
26 to 50 boats	\$250 flat fee plus launch fee for each boat	effective 1/1/23	R-27-22	281
51 or more boats	Fee determined on a case by case basis - Need approval of Village Board	effective 1/1/23	R-27-22	281
Waterway Markers	\$7 each		R-9-21	281
Beach Tags (kids 5 and under free)				
Resident (<i>limited to those living in household</i>)	\$5 each	effective 1/1/23	R-27-22	N/A
Non-Resident:			R-4-19	N/A
Children (Age 6-11)	\$50 each		R-4-19	N/A
Adult (Age 12 and up)	\$70 each		R-4-19	N/A
Family	\$180 each, up to 4 tags		R-4-19	N/A
Non-Resident students of Williams Bay School District and Faith Christian Schools	\$25 each		R-4-19	N/A
Lost Tags	\$25 each		R-4-19	N/A
Guest Pass (<i>Residents only</i>)	\$10 each; limit 3 per household		R-4-22	N/A
Daily Fees (kids 5 and under free)				
Daily passes purchased at beach			R-4-19	N/A
Children (Ages 6-11)	\$5		R-4-19	N/A
Adult (Age 12 and up)	\$10		R-4-22	N/A
Parking pass (<i>Residents only</i>)	\$3 each; limit 3 per household	effective 1/1/23	R-27-22	N/A
Annual Boat slip lease				
Municipal slip	\$2,379.30		R-94-24	N/A
24' slip	\$2,656.50		R-94-24	N/A
26' slip	\$2,852.85		R-94-24	N/A
28' slip	\$2,945.25		R-94-24	N/A
Boat lift installation	\$300.00		R-94-24	N/A
Boat lift removal	\$300.00		R-94-24	N/A
Boat lift storage	\$230.00		R-94-24	N/A
Municipal Ramp	\$315.00		R-69-23	N/A
Municipal Rack	\$126.00		R-69-23	N/A
Annual Horvath Storage	\$759.60		R-4-19	N/A



Village of Williams Bay

6/2/2025

Fees are changed by resolution of the Village Board of the Village of Williams Bay.

Launch Fees-Resident	Daily	Annual		
Non-Motorized (West Launch)	\$2	\$20.00	R-5-20	N/A
Non-Motorized (East Launch)	\$13.00	\$130.00	R-XX-25	N/A
19'11" or less	\$19.00	\$190.00	R-XX-25	N/A
20' to 25'11"	\$23.00	\$230.00	R-XX-25	N/A
26' or greater	\$27	\$270.00	R-XX-25	N/A
Launch Fees- Non Resident	Daily	Annual	R-XX-25	
Non-Motorized (West Launch)	\$2	\$20.00	R-XX-25	N/A
Non-Motorized (East Launch)	\$13.00	\$130.00	R-XX-25	N/A
19'11" or less	\$19.00	\$190.00	R-XX-25	N/A
20' to 25'11"	\$35.00	\$350.00	R-XX-25	N/A
26' or greater	\$41.00	\$410.00	R-XX-25	N/A
Kayak and Paddleboard rental fees				
<u>Resident Rates</u>				
Kayak Tandem - 1 hour	\$20		R-7-22	N/A
Kayak Tandem - 2 hours	\$40		R-7-22	N/A
Kayak Tandem - 4 hours	\$55		R-7-22	N/A
Kayak Tandem - Day	\$90		R-7-22	N/A
Kayak Single - 1 hour	\$15		R-7-22	N/A
Kayak Single - 2 hours	\$25		R-7-22	N/A
Kayak Single - 4 hours	\$45		R-7-22	N/A
Kayak Single - Day	\$80		R-7-22	N/A
Stand Up Paddle Board - 1 hour	\$15		R-7-22	N/A
Stand Up Paddle Board - 2 hours	\$25		R-7-22	N/A
Stand Up Paddle Board - 4 hours	\$45		R-7-22	N/A
Stand Up Paddle Board - Day	\$80		R-7-22	N/A
<u>Non- Resident Rates</u>				
Kayak Tandem - 1 hour	\$30		R-7-22	N/A
Kayak Tandem - 2 hours	\$55		R-7-22	N/A
Kayak Tandem - 4 hours	\$80		R-7-22	N/A
Kayak Tandem - Day	\$130		R-7-22	N/A
Kayak Single - 1 hour	\$25		R-7-22	N/A
Kayak Single - 2 hours	\$40		R-7-22	N/A
Kayak Single - 4 hours	\$55		R-7-22	N/A
Kayak Single - Day	\$105		R-7-22	N/A
Stand Up Paddle Board - 1 hour	\$25		R-7-22	N/A
Stand Up Paddle Board - 2 hours	\$40		R-7-22	N/A
Stand Up Paddle Board - 4 hours	\$55		R-7-22	N/A
Stand Up Paddle Board - Day	\$105		R-7-22	N/A



Village of Williams Bay

6/2/2025

Fees are changed by resolution of the Village Board of the Village of Williams Bay.

Financial				
Photocopies Wis. Stats. 19.3 (3) (a)	\$.25 per side of page		R-11-19	N/A
Incident Reports	\$2.00 for reports 5 pages or less; \$3.00 for 6-10 pages; \$4.00 for 11-15 pages, .25 pp thereafter		R-11-19	N/A
Accident Reports	\$6.00 per report		R-11-19	N/A
CD/DVD	\$5.00 per CD/\$10 per DVD		R-11-19	N/A
Photographs	\$2.00 each 3X5 / \$3.00 each 5X7 / \$5.00 each 8X10		R-11-19	N/A
Transcription Fees	\$20 per page for a transcript of a recording if transcription is required		R-11-19	N/A
Mailing Fees Wis. Stats. 19.35 (3) (d)	Actual, Necessary, and Direct Cost		R-11-19	N/A
Locating Fees Wis.Stats. 19.35(3) (c)	Actual current hourly rate of employee locating record, if in excess of \$50		R-11-19	N/A
Special Assessment Letters	\$40.00		R-8-18	N/A
Return Check Fee	\$35.00		R-8-18	N/A

STREETS AND SIDEWALKS

Fee Type	Fee		Resolution	Chapter
Snow Removal	\$200/hour or fraction thereof and \$100 for the next half hour or fraction thereof, plus a \$50 administrative fee.		R-8-18	314
Street Opening Permit	\$50 each opening		R-9-21	314

TRANSIENT MERCHANTS

Fee Type	Fee		Resolution	Chapter
Peddlers & Transient Merchant Registration Fee	\$50 Non Refundable		R-8-21	327

VEHICLES, ABANDONED AND JUNKED

Fee Type	Fee		Resolution	Chapter
Abandoned and junked vehicles - Retained vehicle via sealed bid or auction sale, storage fee	\$10 per day		R-8-21	342
Abandoned and junked vehicles - List of vehicles to be sold	\$10		R-8-21	342
Abandoned and junked vehicles - Fee to offset towing and junking charges	\$10		R-8-21	342



Village of Williams Bay

6/2/2025

Fees are changed by resolution of the Village Board of the Village of Williams Bay.

VEHICLES AND TRAFFIC

Fee Type	Fee		Resolution	Chapter
Snowmobile renter's license application fee	\$25		R-8-21	345
Motor-driven cycles rental license fee - Four or fewer vehicles	\$50		R-8-21	345
Motor-driven cycles rental license fee - More than four but fewer than nine vehicles	\$100		R-8-21	345
Motor-driven cycles rental license fee - Nine or more vehicles	\$125		R-8-21	345

BUILDING CONSTRUCTION

Fee Type	Fee		Resolution	Chapter
RESIDENTIAL BUILDING (1 and 2 FAMILY)				
	Minimum \$70		R-20-22	153
1. New Construction	\$0.34 per square ft.		R-20-22	153
2. Additions	\$0.34 per square foot		R-20-22	153
3. Remodels, repairs, alterations	\$8 per \$1000 valuation		R-20-22	153
4. Accessory Structures	\$0.27 per square foot		R-20-22	153
5. Decks	\$120		R-20-22	153
6. Pools, above ground	\$100		R-20-22	153
7. Pools, in ground	\$150		R-20-22	153
8. Siding	\$72		R-20-22	153
9. Re-roof	\$72		R-20-22	153
10. Re-inspection	\$75 per inspection		R-20-22	153
11. Early start permit	\$180.00		R-20-22	153
12. Occupancy Permit	\$85.00		R-20-22	153
13. Temporary Occupancy Permit	\$96.00		R-20-22	153
14. WI UDC Decal	\$43.00		R-20-22	153
15. Raze/Demolition	\$120 plus \$0.07 per square foot (may be waived if condemned)		R-20-22	153
16. Moving of buildings	\$190 plus \$0.07 per square foot		R-20-22	153
17. Permit to begin construction of footings and foundations	\$192		R-20-22	153
18. All other buildings where square footage cannot be determined	\$11 per \$1,000 valuation		R-20-22	153



Village of Williams Bay

6/2/2025

Fees are changed by resolution of the Village Board of the Village of Williams Bay.

COMMERCIAL BUILDINGS – ALL NON-RESIDENTIAL AND MULTI-FAMILY RESIDENTIAL

1, New Construction	New Residential: \$0.34 per square foot		R-20-22	153
	New Business: \$0.31 per square foot		R-20-22	153
	New Manufacturing/industrial: \$0.21 per square foot		R-20-22	153
2. New Construction, Agricultural	\$0.28 per square foot		R-20-22	153
3. Additions	\$0.31 per square foot		R-20-22	153
4. Remodel (Levels 1 and 2) Up to \$10,000 cost)	\$8 per \$1,000 valuation		R-20-22	153
5. Remodel (Level 3)	\$0.34		R-20-22	153
6. Re-roof	\$120		R-20-22	153
7. Re-inspection	\$75 per inspection		R-20-22	153
8. Early start permit	\$252		R-20-22	153
9. Occupancy Permit	Commercial: \$190 per unit		R-20-22	153
	Industrial, Institutional: \$180 per unit		R-20-22	153
10. Temporary Occupancy Permit	\$192.00		R-20-22	153
11. Raze/Demolition	\$100 plus \$0.07 per square foot		R-20-22	153
12. Moving	\$175 plus \$0.07 per square foot		R-20-22	153
13. All other buildings where square footage cannot be determined	\$11 per \$1,000 valuation		R-20-22	153
14. Commercial and Industrial exhaust hoods and systems	\$132		R-20-22	153
15. Fuel Tanks	Installation: \$8 per 1,000 gallons		R-20-22	153
	Removal, repairs, alterations: \$100 per tank		R-20-22	153
LAND DISTURBANCE AND EROSION CONTROL				
1. 1 and 2 Family Residences	\$156		R-20-22	153
2. Multi-family Residences	\$192 for 1 st 15,000 sq ft, \$15/1000 square feet up to 1 acre		R-20-22	153
3. Commercial, Industrial	\$192 for 1 st 15,000 sq ft, \$15/1000 square feet up to 1 acre		R-20-22	153
4. Accessory Buildings	\$120		R-20-22	153
5. Decks, patios, retaining walls, pools	\$120		R-20-22	153
6. Additions	\$120		R-20-22	153



Village of Williams Bay

6/2/2025

Fees are changed by resolution of the Village Board of the Village of Williams Bay.

PLAN REVIEW FEES

1. 1 and 2 Family Residence	\$240	R-20-22	153
2. 1 and 2 Family Addition	\$102	R-20-22	153
3. 1 and 2 Family Alteration	\$78	R-20-22	153
4. Multi-Family Residence	\$270 plus \$43 per unit	R-20-22	153
5. Commercial/Industrial New, Alteration or Addition	any state review is per SBD 118	R-20-22	153
6. Accessory Building over 120 square feet	\$90	R-20-22	153
7. Decks	\$67	R-20-22	153
8. Swimming pools	\$120	R-20-22	153
9. Mechanical Plans	\$84 per page	R-20-22	153
10. Revisions	\$84 per page	R-20-22	153

ELECTRICAL

1. New Building	\$90 base fee plus \$0.10 per square foot	R-20-22	153
2. Service Upgrades, Rewire, Temp	\$90	R-20-22	153
3. Generator, Transfer Switch	\$120	R-20-22	153
4. Remodel, Replacement	\$90 base fee plus \$0.10 per square foot	R-20-22	153
5. Commercial, Level 2 alteration	\$90 base fee plus \$0.10 per square foot	R-20-22	153
6. Commercial, Level 3 Alteration	\$90 base fee plus \$0.10 per square foot	R-20-22	153
7. Replacement	\$90	R-20-22	153

HVAC

1, New Building	\$90 base fee plus \$0.10 per square foot	R-20-22	153
2. Commercial Level 2 Alteration	\$90 base fee plus \$0.10 per square foot	R-20-22	153
3. Commercial Level 3 Alteration	\$90 base fee plus \$0.10 per square foot	R-20-22	153
4. Replacement	\$90.00	R-20-22	153



Village of Williams Bay

6/2/2025

Fees are changed by resolution of the Village Board of the Village of Williams Bay.

OTHER NOTES

Special Inspections, complaints, pre-existing permits, others	Hourly Rate, one hour minimum		R-20-22	153
Failure to obtain permit before starting work	Double fee		R-20-22	153
Determining Square Footage	Include all floor levels, crawl spaces, basements, decks and porches, based on outside dimensions. Building Inspector responsible for final calculations		R-20-22	153
Failure to call for final inspection	\$60		R-20-22	153
Tree Permit	\$50/ for 1-5 trees, and \$10/tree above that OR \$250 donation to Friends of Kishwaukee for each tree not being replaced		R-15-22	331

PLUMBING STANDARDS

Fee Type	Fee		Resolution	Chapter
PLUMBING				
1. New Building	\$90 base fee, plus 0.14 per square foot		R-20-22	270
2. Sanitary Building Sewer	\$90 1 st 100 feet and \$0.05 per foot thereafter		R-20-22	270
3. Storm Building Sewer	\$90 1 st 100 feet and \$0.05 per foot thereafter		R-20-22	270
4. Manholes/Catch Basins	\$90 each		R-20-22	270
5. Water Service	\$75 1 st 100 feet and \$0.35 per foot thereafter		R-20-22	270
6. Fire Sprinkler System	\$95 base fee, plus \$0.05 per square foot thereafter		R-20-22	270
7. Replacement	\$90.00		R-20-22	270
Plumbing Permit - Connection to sanitary sewer	\$500 plus Walcomet charges		R-8-21	270

LAND DIVISION

Fee Type	Fee		Resolution	Chapter
Subdivider fee in lieu of planting street trees	\$100		R-8-21	375
Reapplication fee for any preliminary plat previously reviewed	\$200		R-8-21	375
Reapplication fee for any final plat previously reviewed	\$200		R-8-21	375



Village of Williams Bay

6/2/2025

Fees are changed by resolution of the Village Board of the Village of Williams Bay.

ZONING

Fee Type	Fee		Resolution	Chapter
Residential Principal Use - Single Family	\$175		R-5-18	390
Residential Principal Use - Two Family	\$175		R-5-18	390
Residential Principal Use - Multiple Family/Condos	\$225 plus \$20/unit		R-5-18	390
Residential Accessory Use	\$75		R-5-18	390
Residential Addition/Alteration	\$75		R-5-18	390
Residential Deck	\$75		R-5-18	390
Swimming Pool	\$100		R-5-18	390
Commercial, Business, Institutional & Industrial Principal Use	\$150		R-5-18	390
Commercial, Business, Institutional & Industrial Addition	\$100		R-5-18	390
Telecommunication Towers	\$100		R-5-18	390
Signs - New	\$150		R-5-18	390
Signs - Refacing	\$75		R-5-18	390
Fences	\$75		R-5-18	390
Written Zoning Verification	\$75		R-5-18	390
Permit Revision Fee	\$50		R-5-18	390
Certified Survey Map	\$200 plus \$20/lot		R-5-18	390
Preliminary Plat	\$200 plus \$20/lot		R-5-18	390
Final Plat	\$100 plus \$10/lot		R-5-18	390
Planned Development	\$500		R-5-18	390
Interpretation	\$200		R-5-18	390
Certificate of Compliance	\$200		R-5-18	390
Temporary Use Permit	\$200		R-5-18	390
Project Concept Review	\$200		R-5-18	390
Site Plan Review	\$200 plus .04/sf floor area		R-5-18	390
Zoning Map/Text Amendment	\$500		R-5-18	390
Conditional Use Permit	\$500		R-5-18	390
Variance	\$500		R-5-18	390
Appeal	\$500		R-5-18	390
Land Use Plan Amendment	\$500		R-5-18	390
Tourist Rooming House Permit	\$450	effective 1/1/23	R-28-22	390

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-41-25**

**A RESOLUTION GRANTING TEMPORARY “CLASS B” FERMENTED MALT BEVERAGE LICENSE TO
WILLIAMS BAY FIRE DEPARTMENT FOR THE 59th ANNUAL CHICKEN ROAST**

WHEREAS, on June 2, 2025 the Village of Williams Bay Protective Services Committee determined that it is in the best interests of the Village and its residents to recommend approval of the Special Permit Application for Temporary Class “B” Retailers License by the Williams Bay Volunteer Fire Department for the 59th Annual Chicken Roast on July 19, 2025; and

WHEREAS, the licensed outdoor beer garden area for fermented malt beverages will encompass portions of the Edgewater Park property that will be set up and operated within the perimeter fenced area with entry monitored and limited to individuals that are a minimum of 21 years old; and

WHEREAS, that licensed operators will be on the premises at all times to oversee the serving of alcohol; and

WHEREAS, as mandated by Village Code § 128-6. Liquor or Beer in Public Places. “No person shall carry any open can, bottle or other container of alcohol beverage or drink from the same upon any public walk, street, park or other public place in the Village except where a special permit is granted by the Village Board”; and

WHEREAS, the Village Board of the Village of Williams Bay, being fully advised in the premises, have determined that it is in the best interests of the Village and its residents to approve the recommended special permit application.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby ordain as follows:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The President and Board of Trustees hereby approves the recommended application and authorizes the temporary retailers license, therefore.

Approved by the Village Board of the Village of Williams Bay this 16th day of June, 2025.

VILLAGE OF WILLIAMS BAY

By: _____
Adam Jaramillo, President

Attest: _____
Tina Kolls, Clerk

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 5/12/25

☐ Town ☒ Village ☐ City of WILLIAMS BAY

County of WALWORTH

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning JULY 19th and ending JULY 19th and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name WILLIAMS BAY FIRE DEPT

(b) Address 5 GENEVA ST
(Street)

☐ Town ☒ Village ☐ City

(c) Date organized _____

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Doug Smith

Vice President SEAN MCKEON

Secretary DOUG SWANBERG

Treasurer JIM LOWELL

(g) Name and address of manager or person in charge of affair: _____

EDGEWATER PARK JIM LOWELL

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number EDGEWATER PARK

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event CHICKEN ROAST

(b) Dates of event JULY 19th 2023

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Douglas A Smith 5/12/25
(Signature / Date)

WILLIAMS BAY FIRE DEPT
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-42-25**

**A RESOLUTION GRANTING TEMPORARY “CLASS B” FERMENTED MALT BEVERAGE LICENSE TO
WILLIAMS BAY CULTURAL ARTS ALLIANCE FOR
THE 50TH ANNUAL WILLIAMS BAY FINE ART & MUSIC FEST**

WHEREAS, on June 2, 2025 the Village of Williams Bay Protective Services Committee determined that it is in the best interests of the Village and its residents to recommend approval of the Special Permit Application for Temporary Class “B” Retailers License by the Williams Bay Cultural Arts Alliance for 50th Annual Williams Bay Fine Art & Music Fest on July 26 & 27, 2025; and

WHEREAS, the licensed outdoor beer garden area for fermented malt beverages will encompass portions of the Edgewater Park property that will be set up and operated within the perimeter fenced area with entry monitored and limited to individuals that are a minimum of 21 years old; and

WHEREAS, that a licensed operator will be on the premises at all times to oversee the serving of alcohol; and

WHEREAS, as mandated by Village Code § 128-6. Liquor or Beer in Public Places. “No person shall carry any open can, bottle or other container of alcohol beverage or drink from the same upon any public walk, street, park or other public place in the Village except where a special permit is granted by the Village Board”; and

WHEREAS, the Village Board of the Village of Williams Bay, being fully advised in the premises, have determined that it is in the best interests of the Village and its residents to approve the recommended special permit application.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby ordain as follows:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The President and Board of Trustees hereby approves the recommended application and authorizes the temporary retailers license, therefore.

Approved by the Village Board of the Village of Williams Bay this 16th day of June 2025.

VILLAGE OF WILLIAMS BAY

By: _____
Adam Jaramillo, President

Attest: _____
Tina Kolls, Clerk

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 5. . 25

☐ Town ☒ Village ☐ City of Williams Bay

County of Walworth

The named organization applies for: (check appropriate box(es).)

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Williams Bay Cultural Arts Alliance

(b) Address Po Box 314 Williams Bay, WI 53191
(Street) ☐ Town ☐ Village ☐ City

(c) Date organized 2013

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Sandra Johnson, 2327 Theatre Rd. WB 53191

Vice President Ray Ring, 951 S Lakeshore Dr. LG 53147

Secretary Shelli Rye Love, 408 2nd St., Walworth 53184

Treasurer Ray Ring, 951 S Lakeshore Dr. LG 53147

(g) Name and address of manager or person in charge of affair: Sandra Johnson
2327 Theatre Rd. Williams Bay, WI 53191

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Edgewater Park

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Fine Art Fest

(b) Dates of event July 26 + 27, 2025

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature]
(Signature / Date)

WB Cultural Arts Alliance
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

05/17/2025 - 05/30/2025

Pay Date:

6/6/2025

Department	Gross Regular Wages	Gross OT Wages	Payroll Taxes & Deductions	Net Wages
Crossing Guard	\$761.40	\$0.00	\$62.10	\$699.30
General Administration	\$12,229.55	\$0.00	\$5,549.00	\$6,680.55
KNC	\$2,925.59	\$0.00	\$832.76	\$2,092.83
Lakefront/Beach	\$4,857.76	\$737.04	\$1,011.99	\$4,582.81
Library	\$8,137.36	\$0.00	\$3,080.11	\$5,057.25
Parks	\$1,512.44	\$0.00	\$154.93	\$1,357.51
Police	\$29,263.64	\$2,317.42	\$10,625.71	\$20,955.35
Protective Services (F&R)	\$5,135.16	\$0.00	\$1,557.33	\$3,577.83
Public Works/W&S	\$13,172.59	\$561.51	\$4,510.43	\$9,223.67
Recreation Department	\$3,791.54	\$0.00	\$1,176.02	\$2,615.52
Village Board	\$0.00	\$0.00	\$0.00	\$0.00
Total Net Wages				\$56,842.62

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
ABRAHAM'S ON-SITE SHREDDING				
GENERAL FU	100-51410-160	BI MONTHLY SHREDDING	71.50	0
Total ABRAHAM'S ON-SITE SHREDDING:			71.50	
ACCURATE APPRAISAL				
GENERAL FU	100-51520-000	ASSESSMENT SERVICES	2,500.00	0
Total ACCURATE APPRAISAL:			2,500.00	
ACE HARDWARE				
GENERAL FU	100-55210-275	LAYOUT STRING	29.98	0
Total ACE HARDWARE:			29.98	
AMAZON CAPITAL SERVICES				
GENERAL FU	100-55411-150	LED WALL PACK - 4	190.96	0
GENERAL FU	100-55410-150	URINAL FLUSH REBUILD KIT 2F	55.28	0
GENERAL FU	100-54310-150	INK CARTRIDGE	28.69	0
GENERAL FU	100-51730-160	VILLAGE HALL CLEANING	102.27	0
GENERAL FU	100-55411-160	LAKEFRONT SUPPLIES	148.80	0
GENERAL FU	100-51210-160	PRINTER TONER	45.99	0
GENERAL FU	100-52120-125	UNIFORM	229.94	0
GENERAL FU	100-52120-160	SUPPLIES	275.47	0
Total AMAZON CAPITAL SERVICES:			1,077.40	
AMERICAN RED CROSS				
GENERAL FU	100-55210-275	AMERICAN RED CROSS FA/CPR/AED	160.00	0
Total AMERICAN RED CROSS:			160.00	
BAKER TILLY VIRCHOW KRAUSE LLP				
GENERAL FU	100-51570-000	PROGRESS BILLING #6 2024 AUDIT	1,166.67	0
WATER FUND	200-57925-000	PROGRESS BILLING #6 2024 AUDIT	1,166.67	0
SEWER FUND	300-58972-000	PROGRESS BILLING #6 2024 AUDIT	1,166.66	0
GENERAL FU	100-51570-000	TECHNOLOGY FEE	58.34	0
WATER FUND	200-57925-000	TECHNOLOGY FEE	58.33	0
SEWER FUND	300-58972-000	TECHNOLOGY FEE	58.33	0
GENERAL FU	100-51570-000	PROGRESS BILLING #7 2024 AUDIT	2,566.67	0
WATER FUND	200-57925-000	PROGRESS BILLING #7 2024 AUDIT	2,566.67	0
SEWER FUND	300-58972-000	PROGRESS BILLING #7 2024 AUDIT	2,566.66	0
GENERAL FU	100-51570-000	STATE FINANCIAL REPORT	933.34	0
WATER FUND	200-57925-000	STATE FINANCIAL REPORT	933.34	0
SEWER FUND	300-58972-000	STATE FINANCIAL REPORT	933.33	0
GENERAL FU	100-51570-000	TECHNOLOGY FEE	175.00	0
WATER FUND	200-57925-000	TECHNOLOGY FEE	175.00	0
SEWER FUND	300-58972-000	TECHNOLOGY FEE	175.00	0
WATER FUND	200-57925-100	WATER RATE STUDY PROGRESS PAY	2,940.00	0
Total BAKER TILLY VIRCHOW KRAUSE LLP:			17,640.01	
BATZNER PEST CONTROL				
GENERAL FU	100-55410-150	REC OFFICE PEST CONTROL	56.04	0
GENERAL FU	100-55411-150	BEACH HOUSE PEST CONTROL	67.38	0
GENERAL FU	100-51730-150	VH PEST CONTROL	72.21	0
GENERAL FU	100-51720-150	LIONS FIELDHOUSE PEST CONTROL	65.97	0
LIBRARY FUN	400-58100-150	LIBRARY PEST CONTROL	65.97	0

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
Total BATZNER PEST CONTROL:			327.57	
BURLINGTON WASTEWATER UTILITY				
WATER FUND	200-57630-110	3 DIST SAMPLES	120.00	0
Total BURLINGTON WASTEWATER UTILITY:			120.00	
CITY OF ELKHORN				
GENERAL FU	100-55210-270	QUAD COUNTY BASEBALL/SOFTBALL	360.00	0
Total CITY OF ELKHORN:			360.00	
CIVIC SYSTEMS LLC				
GENERAL FU	100-51414-000	MI TIME AND AR SEMI ANNUAL SUPP	273.24	0
WATER FUND	200-58801-000	MI TIME AND RA SEMI ANNUAL SUPP	148.50	0
SEWER FUND	300-58801-000	MI TIME AND RA SEMI ANNUAL SUPP	148.50	0
LIBRARY FUN	400-58100-130	MI TIME AND RA SEMI ANNUAL SUPP	23.76	0
Total CIVIC SYSTEMS LLC:			594.00	
COLUMN SOFTWARE PBC				
GENERAL FU	100-51410-210	PUBLICATIONS OPEN BOOK	179.69	0
GENERAL FU	100-51670-000	PUBLICATIONS BELKE ETZ ZBA	70.99	0
GENERAL FU	100-51410-210	PUBLICATIONS 2025 WEED NOTICES	82.16	0
GENERAL FU	100-51410-210	PUBLICATIONS LIQUOR LICENSE	42.30	0
GENERAL FU	100-51670-000	PUBLICATIONS LEAHY ZBA NOTICE	65.62	0
GENERAL FU	100-51410-210	PUBLICATIONS ORDINANCE 2025-05	105.52	0
Total COLUMN SOFTWARE PBC:			546.28	
DEHAVAN NAPA AUTO PARTS				
GENERAL FU	100-52120-150	ENGINE COOLING SENSOR 293	31.93	0
Total DELAVAN NAPA AUTO PARTS:			31.93	
ENERGENECS				
WATER FUND	200-57631-160	ACCU-TAB SI TABLETS	5,658.40	0
Total ENERGENECS:			5,658.40	
EWALD CHEVROLET BUICK LLC				
CAPITAL PROJ	500-52120-140	PATROL VEHICLE REPLACEMENT	52,851.00	0
Total EWALD CHEVROLET BUICK LLC:			52,851.00	
FRIGO, DINA MARIE				
GENERAL FU	100-55210-275	RECREATION INSTRUCTOR	170.60	0
Total FRIGO, DINA MARIE:			170.60	
GAGE MARINE CORPORATION				
GENERAL FU	100-55411-153	REPAIRS EAST PIER	29,011.19	0
GENERAL FU	100-55411-153	REPAIRS WEST PIER	25,712.84	0
Total GAGE MARINE CORPORATION:			54,724.03	

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
GORDON FLESCH				
GENERAL FU	100-55210-130	REC DEPT COPIER LEASE	48.46	0
GENERAL FU	100-51410-162	VH COPIER LEASE	181.47	0
Total GORDON FLESCH:			229.93	
GRISHAM, NICOLE				
GENERAL FU	100-55210-275	YOGA FOR BEGINNERS INSTRUCTOR	114.00	0
Total GRISHAM, NICOLE:			114.00	
HEYER TRUE VALUE HARDWARE				
GENERAL FU	100-55410-150	PARK SUPPLIES / BACK PCK SPRAYE	140.95	0
GENERAL FU	100-55410-150	PAINTERS TAPE	9.29	0
GENERAL FU	100-55411-150	KEY RINGS	6.58	0
GENERAL FU	100-55410-150	STRING TRIMMER LINE	41.99	0
Total HEYER TRUE VALUE HARDWARE:			198.81	
MUNICIPAL CODE ENFORCEMENT LLC				
GENERAL FU	100-53100-210	ZONING ADMINISTRATION MARY 2025	364.00	0
GENERAL FU	100-53100-215	CODE ENFORCEMENT MAY 2025	6,476.32	0
Total MUNICIPAL CODE ENFORCEMENT LLC:			6,840.32	
ODLING CONSTRUCTION INC.				
GENERAL FU	100-55410-150	SAND	25.90	0
Total ODLING CONSTRUCTION INC.:			25.90	
ODLING PLUMBING & MECHANICAL LLC				
GENERAL FU	100-55410-150	CHANGE OUT WATER HEATER	540.00	0
GENERAL FU	100-55410-150	REPAIR FROZEN PIPES AT THEATRE	565.00	0
Total ODLING PLUMBING & MECHANICAL LLC:			1,105.00	
PATS SERVICES INC				
WATER FUND	200-57631-160	LIME SLUDGE	250.00	0
WATER FUND	200-57631-160	LIME SLUDGE	275.00	0
WATER FUND	200-57631-160	LIME SLUDGE	275.00	0
WATER FUND	200-57631-160	LIME SLUDGE	275.00	0
Total PATS SERVICES INC:			1,075.00	
PREMIUM WATERS INC				
GENERAL FU	100-51730-160	DRINKING WATER VILLAGE HALL	33.24	0
GENERAL FU	100-55411-160	DRINKING WATER BEACH HOUSE	58.99	0
Total PREMIUM WATERS INC:			92.23	
PUBLIC SERVICE COMMISSION				
WATER FUND	200-57925-100	ASSESSMENT OF EXPENSE MARCH 2	234.46	0
Total PUBLIC SERVICE COMMISSION:			234.46	
REGISTRATION FEE TRUST				
GENERAL FU	100-52120-160	VEHICLE REGISTRATION	169.50	0

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
Total REGISTRATION FEE TRUST:			169.50	
ROBERT W BAIRD & CO				
	515-52320-165	TID #1 CREATION	12,500.00	0
Total ROBERT W BAIRD & CO:			12,500.00	
ROCK ROAD COMPANIES INC				
CAPITAL PROJ	500-54310-140	2024 ROADWORK IMPROVEMENTS	902,791.82	0
Total ROCK ROAD COMPANIES INC:			902,791.82	
SAFEBUILT LLC				
GENERAL FU	100-53100-211	MAY BUILDING PERMITS/INSPECTION	10,708.93	0
Total SAFEBUILT LLC:			10,708.93	
SCHAEFFER MUNICIPAL SERVICES LLC				
GENERAL FU	100-53100-210	ZONING ADMINISTRATION FEES MAY	1,999.30	0
Total SCHAEFFER MUNICIPAL SERVICES LLC:			1,999.30	
SWANK MOTION PICTURES				
GENERAL FU	100-55210-278	MOVIES ON THE BEACH 2025	2,100.00	0
Total SWANK MOTION PICTURES:			2,100.00	
THE PARTS PLACE				
GENERAL FU	100-54310-150	TUBE GREASE - CASE	68.70	0
Total THE PARTS PLACE:			68.70	
TOP PACK DEFENSE LLC				
GENERAL FU	100-52120-125	POLICE UNIFORM VEST EQUIPMENT	228.00	0
Total TOP PACK DEFENSE LLC:			228.00	
TOWN BANK N.A.				
WATER FUND	200-57427-000	INTEREST PAYMENT	2,576.13	0
Total TOWN BANK N.A.:			2,576.13	
US POSTAL SERVICE				
GENERAL FU	100-51410-161	PO BOX 580 RENEWAL	180.00	0
Total US POSTAL SERVICE:			180.00	
USA BLUE BOOK				
WATER FUND	200-57632-160	NITRATE TEST	71.65	0
Total USA BLUE BOOK:			71.65	
WAUKESHA COUNTY TECHNICAL COLLEGE				
GENERAL FU	100-52120-190	TRAINING EXPENSE SHIRODA	350.00	0
Total WAUKESHA COUNTY TECHNICAL COLLEGE:			350.00	

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
WHITING, FRANK				
GENERAL FU	100-55210-275	CHAIR YOGA 6 NSTUDENTS 5/1/25	40.00	0
GENERAL FU	100-55210-275	CHAIR YOGA CANCELLED 5/8/25	32.00	0
GENERAL FU	100-55210-275	CHAIR YOGA 5 STUDENTS 5/15/25	40.00	0
GENERAL FU	100-55210-275	CHAIR YOGA 6 STUDENTS	48.00	0
GENERAL FU	100-55210-275	CHAIR YOGA 6 STUDENTS 5/29/25	48.00	0
Total WHITING, FRANK:			208.00	
WISCONSIN PROFESSIONAL POLICE				
GENERAL FU	100-21262	JUNE UNION DUES	274.20	0
Total WISCONSIN PROFESSIONAL POLICE:			274.20	
WISCONSIN STATE LABORATORY OF HYGIENE				
WATER FUND	200-57623-170	FLUORIDE	31.00	0
Total WISCONSIN STATE LABORATORY OF HYGIENE:			31.00	
Grand Totals:			1,081,035.58	

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
ARAM PUBLIC LIBRARY				
LIBRARY FUN	400-58230-000	PROGRAMS FOR CHILDREN & ADULT	159.25	0
Total ARAM PUBLIC LIBRARY:			159.25	
BAKER & TAYLOR				
LIBRARY FUN	400-58200-000	ADULT PRINT/ BOOK	502.77	0
LIBRARY FUN	400-58201-000	CHILDREN'S BOOKS	209.20	0
LIBRARY DON	410-58200-102	BOOKS DONOR DESIGNATED	55.45	0
Total BAKER & TAYLOR:			767.42	
CITY OF LAKE GENEVA				
LIBRARY DON	410-58255-000	FRIENDS	199.22	0
Total CITY OF LAKE GENEVA:			199.22	
DEMCO				
LIBRARY FUN	400-58100-160	SUPPLIES	85.70	0
LIBRARY FUN	400-58100-160	SUPPLIES	49.94	0
Total DEMCO:			135.64	
HECKMAN, NANCY				
LIBRARY FUN	400-58232-000	CRAFTS	24.85	0
Total HECKMAN, NANCY:			24.85	
MIDWEST TAPE				
LIBRARY FUN	400-58240-000	MEDIA	22.49	0
LIBRARY FUN	400-58240-000	MEDIA	102.71	0
LIBRARY FUN	400-58240-000	MEDIA	42.73	0
LIBRARY FUN	400-58240-000	MEDIA	20.24	0
LIBRARY FUN	400-58240-000	REISSUE - CK NOT RECIEVED, MEDIA	152.19	0
Total MIDWEST TAPE:			340.36	
OUR WISCONSIN				
LIBRARY FUN	400-58280-000	PERIODICALS	24.98	0
Total OUR WISCONSIN:			24.98	
PESCHE'S GREENHOUSE INC.				
LIBRARY FUN	400-58230-000	PROGRAMS FOR CHILDREN AND AD	36.48	0
Total PESCHE'S GREENHOUSE INC.:			36.48	
PLAYAWAY PRODUCTS				
LIBRARY FUN	400-58200-100	ADULT DIGITAL	325.20	0
Total PLAYAWAY PRODUCTS:			325.20	
SCHNUPP, JOY				
LIBRARY FUN	400-58230-000	PROGRAMS	14.16	0
LIBRARY DON	410-58330-000	DONOR DESIGNATED	300.00	0
Total SCHNUPP, JOY:			314.16	

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
UNIQUE SERVICES				
LIBRARY FUN	400-58310-000	IT/LICENSES/CONTRACTED SERVICE	50.00	0
Total UNIQUE SERVICES:			50.00	
Grand Totals:			2,377.56	

Monthly EFT Payments

Month: May 2025			
Vendor	Amount		Purpose
Alliant	3,316.41		Monthly Village Owned Electric
Alliant	11,181.91		Monthly Village Owned Electric (4/30/2025)
Alliant	10,357.78		Monthly Village Owned Electric (5/29/2025)
Associated Bank	416.66		Monthly HSA Contributions
AT&T Mobility	157.02		Monthly charges for Street Dept Tablets, HarborMaster Cell phone, & Court Cell Phone
AT&T Mobility	837.69		Monthly Charges for Police, Fire, Rescue & Administrator Cell Phones
AT&T	931.36		Monthly Landline Charges
Delta Delta/Vision	899.06		May Dental & Vision Insurance Premium
Employee Trust Funds	37,236.68		June Health Insurance Premium
Employee Trust Funds	23,131.90		April 2025 Retirement
Exxon	1,960.27		April/May Fuel Purchases
First National Bank & Trust	8,730.92		Monthly Credit Card Charges
First National Bank & Trust	6,406.15		Monthly HSA Contributions
First National Bank & Trust	15.00		Wire Fee
GFL	20,221.96		Monthly Garbage/Recycling
IRS	18,769.56		Payroll Withholding Taxes
IRS	17,429.67		Payroll Withholding Taxes
Pitney Bowes	653.81		Monthly Postage Meter/Refill Meter
Spectrum	159.99		Monthly Village Hall Internet
Spectrum	112.70		Monthly Fire Dept TV
WE Energies	1,731.81		Monthly Gas Charges
WI DOR	3,178.33		Payroll Withholding Taxes
WI DOR	3,106.96		Payroll Withholding Taxes
	170,943.60		

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
100-41100 TAX LEVY-GENERAL	.00	1,192,093.84	1,793,544.00	601,450.16	66.5
100-41101 DELINQUENT PP TAX	.00	.00	50.00	50.00	.0
100-41104 UTILITY TAX EQUIVALENT	.00	.00	77,000.00	77,000.00	.0
100-41105 ROOM TAX	19,492.14	32,388.26	75,000.00	42,611.74	43.2
100-41106 CABLE FRANCHISE FEES	.00	13,303.07	51,000.00	37,696.93	26.1
100-41110 MERCY PILOT	.00	.00	56,000.00	56,000.00	.0
100-41111 WLC PILOT	.00	.00	37,500.00	37,500.00	.0
100-41200 COUNTY AND MUNICIPAL AID	.00	.00	30,600.00	30,600.00	.0
100-41201 SUPPLEMENTAL CTY & MUNICPL AID	.00	.00	82,000.00	82,000.00	.0
TOTAL TAXES	19,492.14	1,237,785.17	2,202,694.00	964,908.83	56.2
<u>INTERGOVERNMENTAL</u>					
100-42001 EXEMPT COMPUTER AID	.00	.00	500.00	500.00	.0
100-42002 STATE SHARED REVENUE	.00	.00	64,000.00	64,000.00	.0
100-42006 TRANSPORTATION AID	55,188.02	110,376.04	210,000.00	99,623.96	52.6
100-42007 POLICE TRAINING FROM STATE	.00	.00	1,400.00	1,400.00	.0
100-42008 OTHER STATE AIDS	.00	.00	24,000.00	24,000.00	.0
100-42009 POLICE GRANT FROM CTY	340.00	1,819.84	3,000.00	1,180.16	60.7
100-42010 POLICE SRO REVENUE	.00	29,406.45	67,000.00	37,593.55	43.9
100-42012 MISC GRANTS	.00	37,312.44	.00	(37,312.44)	.0
100-42013 POLICE FEDERAL/DOJ GRANTS	797.00	1,315.00	.00	(1,315.00)	.0
TOTAL INTERGOVERNMENTAL	56,325.02	180,229.77	369,900.00	189,670.23	48.7
<u>LICENSES & PERMITS</u>					
100-43001 LIQUOR/BEER LICENSE	3,110.00	3,110.00	6,300.00	3,190.00	49.4
100-43002 OPERATOR LICENSE	170.00	420.00	2,200.00	1,780.00	19.1
100-43006 BUILDING PERMITS	27,825.30	58,196.40	80,000.00	21,803.60	72.8
100-43007 ELECTRICAL PERMITS	2,699.40	7,178.00	17,000.00	9,822.00	42.2
100-43008 PLUMBING PERMITS	4,315.30	8,866.10	20,000.00	11,133.90	44.3
100-43009 ROOM TAX PERMIT	.00	350.00	600.00	250.00	58.3
100-43014 CIGARETTE LICENSE	200.00	200.00	300.00	100.00	66.7
100-43015 ZONING AND PLANNING FEES	1,411.00	5,356.00	20,000.00	14,644.00	26.8
100-43016 TREE PERMIT	250.00	1,145.00	6,000.00	4,855.00	19.1
100-43018 DOG LICENSE	95.00	890.00	1,000.00	110.00	89.0
100-43021 TOURIST ROOMING HOUSE PERMIT	.00	5,400.00	8,100.00	2,700.00	66.7
100-43022 SHORT TERM RENTAL PERMIT	.00	.00	19,000.00	19,000.00	.0
100-43025 TRANSIENT MERCHANT PERMIT	.00	350.00	150.00	(200.00)	233.3
100-43090 INVOICED SERVICE PAYMENTS	23,017.82	38,379.00	124,000.00	85,621.00	31.0
TOTAL LICENSES & PERMITS	63,093.82	129,840.50	304,650.00	174,809.50	42.6

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PUBLIC CHARGES FOR SERVICE</u>						
100-44040	POLICE GEN REVENUE	8.00	59.00	250.00	191.00	23.6
100-44049	SPECIAL ASSESSMENT LETTERS	580.00	1,340.00	4,000.00	2,660.00	33.5
100-44060	STREET OPENING PERMIT	50.00	300.00	1,000.00	700.00	30.0
100-44090	DONATION/SPONSORSHIP REVENUE	800.00	1,400.00	6,000.00	4,600.00	23.3
100-44092	RECREATION MISC REVENUE (	310.00)	809.62	3,700.00	2,890.38	21.9
100-44094	ATHLETIC PROGRAM REVENUE	6,248.38	6,518.38	12,000.00	5,481.62	54.3
100-44098	REC DEPT PROGRAM REVENUE	5,315.95	246.69	15,000.00	14,753.31	1.6
100-44101	REC DEPT EVENTS/TRIPS	.00	.00	500.00	500.00	.0
100-44106	DONATION FOR REC DEPT-MISC	600.00	.00	.00	.00	.0
100-44107	FACILITY RENTAL REVENUE	460.00	2,960.00	9,300.00	6,340.00	31.8
100-44301	WATERWAY MARKERS	.00	.00	6,300.00	6,300.00	.0
100-44620	LAKEFRONT/SHORE INCOME	1,227.00	2,487.00	16,000.00	13,513.00	15.5
100-44621	BEACH REVENUE	2,885.00	5,075.00	85,000.00	79,925.00	6.0
100-44622	LAUNCH REVENUE	21,174.56	27,013.31	210,000.00	182,986.69	12.9
100-44623	HORVATH DRY STORAGE REVENUE	19,799.60	24,307.20	25,300.00	992.80	96.1
100-44625	TOWN OF LINN BEACH REVENUE	14,000.00	14,000.00	15,000.00	1,000.00	93.3
100-44630	KAYAK/PADDLEBOARD RENTAL FEES	.00	.00	15,000.00	15,000.00	.0
TOTAL PUBLIC CHARGES FOR SERVICE		72,838.49	86,516.20	424,350.00	337,833.80	20.4
<u>FINES & FORFEITURES</u>						
100-45001	COURT FINE REVENUE	212.40	5,091.37	26,000.00	20,908.63	19.6
100-45002	PARKING TICKET REVENUE	100.00	1,000.00	8,000.00	7,000.00	12.5
TOTAL FINES & FORFEITURES		312.40	6,091.37	34,000.00	27,908.63	17.9
<u>SOURCE 46</u>						
100-46000	WEED AND NUISANCE CONTROL	.00	750.00	750.00	.00	100.0
TOTAL SOURCE 46		.00	750.00	750.00	.00	100.0
<u>COMMERCIAL</u>						
100-48004	INTEREST ON INVESTMENTS	32,145.35	97,052.39	48,680.00	(48,372.39)	199.4
100-48013	BOAT SLIP RENTAL	42,103.00	284,747.24	286,000.00	1,252.76	99.6
100-48015	GENEVA LK LAW ENFORCEMENT AGCY	.00	.00	32,000.00	32,000.00	.0
100-48016	MUNICIPAL BUSINESS LEASE PYMT	.00	.00	1,000.00	1,000.00	.0
100-48020	GLEA CBCW GRANT	.00	.00	2,400.00	2,400.00	.0
TOTAL COMMERCIAL		74,248.35	381,799.63	370,080.00	(11,719.63)	103.2

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
100-49002 INSURANCE PAYMENTS/REBATE	.00	10,000.00	2,500.00	(7,500.00)	400.0
100-49003 SALE OF VGE ASSET	.00	.00	1,000.00	1,000.00	.0
100-49009 GENERAL MISC UNCLASS	.00	315.83	500.00	184.17	63.2
TOTAL MISCELLANEOUS	.00	10,315.83	4,000.00	(6,315.83)	257.9
TOTAL FUND REVENUE	286,310.22	2,033,328.47	3,710,424.00	1,677,095.53	54.8

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENT</u>					
100-51110-110 VILLAGE BOARD WAGES	.00	5,512.50	22,100.00	16,587.50	24.9
100-51110-121 VILLAGE BOARD FICA	.00	421.72	1,700.00	1,278.28	24.8
100-51110-130 VILLAGE BOARD OTHER EXPENSE	113.70	320.57	1,000.00	679.43	32.1
100-51210-110 MUNICIPAL COURT WAGES	2,914.70	11,658.80	9,300.00	(2,358.80)	125.4
100-51210-121 MUNICIPAL COURT FICA	222.98	891.92	770.00	(121.92)	115.8
100-51210-150 MUNICIPAL COURT IT FEES	83.59	4,425.35	1,500.00	(2,925.35)	295.0
100-51400-000 RECRUITING FEES	1,776.00	1,776.00	.00	(1,776.00)	.0
100-51405-000 BILLABLE SERVICES	735.00	16,409.18	109,000.00	92,590.82	15.1
100-51410-110 GEN ADMIN WAGES	12,675.27	51,828.52	170,346.00	118,517.48	30.4
100-51410-112 GEN ADMIN OT WAGES	.00	68.60	.00	(68.60)	.0
100-51410-121 GEN ADMIN FICA	939.52	3,761.74	13,091.00	9,329.26	28.7
100-51410-122 GEN ADMIN RETIREMENT	907.53	3,633.47	11,938.00	8,304.53	30.4
100-51410-123 GEN ADMIN HEALTH INSURANCE	2,985.89	11,949.56	34,976.00	23,026.44	34.2
100-51410-124 GEN ADMIN LIFE INSURANCE	60.70	242.80	750.00	507.20	32.4
100-51410-127 GEN ADMIN HSA FUNDING	604.16	1,812.50	7,250.00	5,437.50	25.0
100-51410-130 GEN ADMIN IT EXPENSE	79.99	3,574.96	4,000.00	425.04	89.4
100-51410-160 GEN ADMIN SUPPLIES	389.20	2,877.53	10,000.00	7,122.47	28.8
100-51410-161 GEN ADMIN POSTAGE	5,253.32	5,442.13	6,500.00	1,057.87	83.7
100-51410-162 GEN ADMIN COPIER EXPENSE	701.86	1,678.90	3,600.00	1,921.10	46.6
100-51410-190 GEN ADMIN TRAINING	609.73	3,024.61	7,000.00	3,975.39	43.2
100-51410-200 GEN ADMIN TELEPHONE	468.19	1,871.20	4,000.00	2,128.80	46.8
100-51410-210 GEN ADMIN PUBLICATIONS	569.57	1,027.80	3,500.00	2,472.20	29.4
100-51410-300 GEN ADMIN CODIFICATION	.00	1,728.00	6,200.00	4,472.00	27.9
100-51412-000 ELECTION EXPENSE	455.38	951.81	3,000.00	2,048.19	31.7
100-51412-110 ELECTION WAGES	2,545.00	5,098.80	7,000.00	1,901.20	72.8
100-51412-121 ELECTION FICA	.00	.00	30.00	30.00	.0
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	8,252.29	19,696.41	30,000.00	10,303.59	65.7
100-51414-100 LASERFICHE EXPENSE	.00	.00	3,100.00	3,100.00	.0
100-51415-000 LEAGUE EXPENSES/DUES	.00	.00	3,000.00	3,000.00	.0
100-51510-000 INSURANCE EXPENSE	491.00	61,672.00	66,000.00	4,328.00	93.4
100-51520-000 ASSESSOR CONTRACT	2,500.00	10,000.00	30,000.00	20,000.00	33.3
100-51560-000 CONTINGENCY	.00	.00	34,326.00	34,326.00	.0
100-51570-000 AUDIT EXPENSE	.00	17,087.00	28,150.00	11,063.00	60.7
100-51575-000 FINANCIAL MGT PLAN EXPENSE	150.00	150.00	.00	(150.00)	.0
100-51610-000 LEGAL SERVICES	11,546.50	11,546.50	35,000.00	23,453.50	33.0
100-51630-000 LEGAL/ENGINEER/PLANNING AR	39,576.50	53,380.75	.00	(53,380.75)	.0
100-51670-000 MISC MUNI SERVICES COST RECOV	417.28	992.28	.00	(992.28)	.0
100-51720-150 LIONS FIELD HOUSE REPAIR/MAINT	65.97	460.15	2,000.00	1,539.85	23.0
100-51720-160 LIONS FIELD HOUSE SUPPLIES	.00	54.16	700.00	645.84	7.7
100-51720-170 LIONS FIELD HOUSE GAS	270.75	1,292.60	1,800.00	507.40	71.8
100-51720-171 LIONS FIELD HOUSE ELECTRIC	144.18	453.17	1,800.00	1,346.83	25.2
100-51720-173 LIONS FIELD HOUSE W&S	169.27	337.49	1,000.00	662.51	33.8
100-51720-175 JANITORIAL SERVICES	435.74	1,742.96	5,800.00	4,057.04	30.1
100-51730-150 VH BLDG REPAIRS/MAINT	72.21	575.82	5,000.00	4,424.18	11.5
100-51730-160 VH BLDG SUPPLIES	24.49	362.04	2,000.00	1,637.96	18.1
100-51730-170 VH BLDG GAS	352.48	1,591.68	2,500.00	908.32	63.7
100-51730-171 VH BLDG ELECTRIC	810.47	2,764.85	8,000.00	5,235.15	34.6
100-51730-173 VH BLDG WATER & SEWER	442.21	866.38	2,000.00	1,133.62	43.3
100-51730-175 JANITORIAL SERVICES	675.00	2,077.07	8,000.00	5,922.93	26.0
100-51965-000 WMS BAY BUSINESS ASSOC	482.32	9,310.46	52,500.00	43,189.54	17.7
100-51970-000 SHORT TERM RENTAL ADMIN	.00	.00	6,600.00	6,600.00	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL GENERAL GOVERNMENT	101,969.94	338,402.74	767,827.00	429,424.26	44.1

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
100-52120-110 POLICE WAGES	58,823.14	228,132.34	726,500.00	498,367.66	31.4
100-52120-111 POLICE PT SHIFT PREMIUM	.00	.00	500.00	500.00	.0
100-52120-112 POLICE OT WAGES	4,826.62	16,317.64	60,000.00	43,682.36	27.2
100-52120-121 POLICE FICA	4,751.63	18,205.81	61,000.00	42,794.19	29.9
100-52120-122 POLICE RETIREMENT	8,806.33	34,319.36	116,000.00	81,680.64	29.6
100-52120-123 POLICE HEALTH INSURANCE	15,169.06	62,679.40	164,000.00	101,320.60	38.2
100-52120-124 POLICE LIFE INSURANCE	109.88	413.54	1,000.00	586.46	41.4
100-52120-125 POLICE UNIFORMS	1,716.07	7,665.75	10,000.00	2,334.25	76.7
100-52120-127 POLICE HSA FUNDING	3,124.95	9,374.85	35,000.00	25,625.15	26.8
100-52120-130 POLICE IT EXPENSE	1,816.58	31,260.53	58,766.00	27,505.47	53.2
100-52120-150 POLICE REPAIRS/MAINT	1,416.94	8,423.22	11,665.00	3,241.78	72.2
100-52120-160 POLICE SUPPLIES	100.00	552.76	5,300.00	4,747.24	10.4
100-52120-161 POLICE POSTAGE/CONFINEMENT	10.05	22.05	650.00	627.95	3.4
100-52120-180 POLICE FUEL	1,280.79	6,228.62	21,000.00	14,771.38	29.7
100-52120-190 POLICE TRAINING	141.79	4,911.97	23,451.00	18,539.03	21.0
100-52120-200 POLICE TELEPHONE	385.70	1,543.21	6,500.00	4,956.79	23.7
100-52120-210 POLICE COMMUNITY PROGRAMS	.00	.00	3,000.00	3,000.00	.0
100-52120-220 POLICE LICENSE SUPSENSION FEE	3.00	6.00	.00	(6.00)	.0
100-52130-110 WATER SAFETY PATROL	.00	.00	33,000.00	33,000.00	.0
100-52130-120 GENEVA LAKE ENVIRONMENTAL AGCY	11,250.00	11,250.00	45,000.00	33,750.00	25.0
100-52130-130 GENEVA LAKE LAW ENFORCEMENT	.00	75,000.00	75,000.00	.00	100.0
100-52130-150 EMERGENCY MANAGEMENT	.00	.00	1,200.00	1,200.00	.0
100-52320-106 FIRE DEPT OFFICER PAY	2,003.36	8,192.75	25,700.00	17,507.25	31.9
100-52320-107 FIRE DEPT MEETING PAY	201.60	1,049.00	3,700.00	2,651.00	28.4
100-52320-108 FIRE DEPT DRILL PAY	562.03	2,230.10	10,260.00	8,029.90	21.7
100-52320-109 FIRE DEPT CALLS PAY	725.20	2,894.55	16,000.00	13,105.45	18.1
100-52320-120 FIRE DEPT TRAINING PAY	.00	.00	1,250.00	1,250.00	.0
100-52320-121 FIRE DEPT FICA	258.93	1,062.49	4,350.00	3,287.51	24.4
100-52320-122 FIRE DEPT RETIREMENT	76.15	274.22	850.00	575.78	32.3
100-52320-130 FIRE DEPT IT	460.66	837.83	1,200.00	362.17	69.8
100-52320-150 FIRE DEPT REPAIRS/MAINT	47.62	601.75	16,000.00	15,398.25	3.8
100-52320-160 FIRE DEPT SUPPLIES	.00	5,930.52	6,500.00	569.48	91.2
100-52320-170 FIRE DEPT GAS	.00	.00	5,300.00	5,300.00	.0
100-52320-171 FIRE DEPT ELECTRIC	170.15	532.65	2,000.00	1,467.35	26.6
100-52320-173 FIRE DEPT WATER & SEWER	161.10	321.85	800.00	478.15	40.2
100-52320-180 FIRE DEPT FUEL	.00	44.63	1,000.00	955.37	4.5
100-52320-190 FIRE DEPT TRAINING/CONFERENCES	.00	.00	1,000.00	1,000.00	.0
100-52320-200 FIRE DEPT TELEPHONE	311.38	1,356.78	3,500.00	2,143.22	38.8
100-52340-106 DIVE TEAM OFFICER PAY	.00	.00	960.00	960.00	.0
100-52340-107 DIVE TEAM MEETING PAY	.00	9.58	640.00	630.42	1.5
100-52340-108 DIVE TEAM DRILL PAY	31.94	63.88	.00	(63.88)	.0
100-52340-121 DIVE TEAM FICA	2.44	5.61	130.00	124.39	4.3
100-52340-145 DIVE TEAM TANK MAINTENANCE	.00	.00	4,260.00	4,260.00	.0
100-52340-150 DIVE TEAM REPAIRS/MAINT	.00	.00	300.00	300.00	.0
100-52340-190 DIVE TEAM TRAINING	.00	.00	800.00	800.00	.0
100-52360-106 RESCUE DEPT OFFICER PAY	559.73	1,668.22	5,400.00	3,731.78	30.9
100-52360-107 RESCUE DEPT MEETING PAY	28.74	180.06	700.00	519.94	25.7
100-52360-108 RESCUE DEPT TRAINING PAY	76.62	556.70	1,000.00	443.30	55.7
100-52360-109 RESCUE DEPT CALLS PAY	1,551.55	3,259.99	4,000.00	740.01	81.5
100-52360-110 RESCUE DEPT UNEMPLOYMENT	.00	1.00	.00	(1.00)	.0
100-52360-121 RESCUE DEPT FICA	52.22	182.87	900.00	717.13	20.3
100-52360-122 RESCUE DEPT RETIREMENT	1.07	1.07	100.00	98.93	1.1

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-52360-130 RESCUE DEPT IT EXPENSE	21.00	287.96	300.00	12.04	96.0
100-52360-150 RESCUE DEPT REPAIRS/MAINT	312.50	312.50	.00	(312.50)	.0
100-52360-160 RESCUE DEPT SUPPLIES	484.60	668.73	200.00	(468.73)	334.4
100-52360-180 RESCUE DEPT FUEL	.00	.00	300.00	300.00	.0
100-52360-190 RESCUE DEPT TRAINING	.00	.00	500.00	500.00	.0
100-52360-200 RESCUE DEPT TELEPHONE	97.05	388.19	600.00	211.81	64.7
TOTAL PUBLIC SAFETY	121,930.17	549,222.53	1,579,032.00	1,029,809.47	34.8

PUBLIC SAFETY

100-53100-160 BLDG INSP SUPPLIES	.00	210.80	500.00	289.20	42.2
100-53100-210 ZONING INSPECTION CONTRACT	2,102.50	4,228.00	25,000.00	20,772.00	16.9
100-53100-211 BLDG INSPECTION CONTRACT	21,050.27	32,209.17	93,600.00	61,390.83	34.4
100-53100-215 CODE ENFORCEMENT CONTRACT	3,884.40	10,504.00	33,000.00	22,496.00	31.8
100-53100-220 STR ENFORCEMENT CONTRACT	.00	.00	7,000.00	7,000.00	.0
TOTAL PUBLIC SAFETY	27,037.17	47,151.97	159,100.00	111,948.03	29.6

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
100-54100-110 DPW ADMIN WAGES	4,173.55	14,943.32	47,500.00	32,556.68	31.5
100-54100-121 DPW ADMIN FICA	283.88	1,001.61	3,600.00	2,598.39	27.8
100-54100-122 DPW ADMIN RETIREMENT	247.80	990.48	3,300.00	2,309.52	30.0
100-54100-123 DPW ADMIN HEALTH INSURANCE	1,046.39	4,185.56	12,600.00	8,414.44	33.2
100-54100-124 DPW ADMIN LIFE INSURANCE	.00	.00	100.00	100.00	.0
100-54100-127 DPW HSA FUNDING	208.33	624.99	2,500.00	1,875.01	25.0
100-54100-300 ENGINEERING	.00	.00	6,000.00	6,000.00	.0
100-54310-110 STREETS WAGES	8,529.29	29,637.65	89,500.00	59,862.35	33.1
100-54310-112 STREETS OT WAGES	.00	587.60	1,700.00	1,112.40	34.6
100-54310-113 STREETS DBL OT WAGES	.00	84.19	3,700.00	3,615.81	2.3
100-54310-121 STREETS FICA	630.23	2,237.88	7,000.00	4,762.12	32.0
100-54310-122 STREETS RETIREMENT	487.36	2,000.45	6,400.00	4,399.55	31.3
100-54310-123 STREETS HEALTH INSURANCE	1,596.12	6,384.48	19,400.00	13,015.52	32.9
100-54310-124 STREETS LIFE INSURANCE	17.47	69.87	250.00	180.13	28.0
100-54310-125 STREETS UNIFORMS	.00	150.00	2,500.00	2,350.00	6.0
100-54310-127 STREETS HSA FUNDING	287.25	868.85	4,200.00	3,331.15	20.7
100-54310-150 STREETS EQUIP REPAIRS/MAINT	1,091.53	12,329.62	25,000.00	12,670.38	49.3
100-54310-160 STREETS SUPPLIES	83.33	1,277.21	6,500.00	5,222.79	19.7
100-54310-170 STREETS GAS	596.30	2,672.67	4,000.00	1,327.33	66.8
100-54310-171 STREETS ELECTRIC	523.22	1,707.98	6,000.00	4,292.02	28.5
100-54310-173 STREETS WATER & SEWER	185.61	368.77	900.00	531.23	41.0
100-54310-175 STREETS ROAD MAINTENANCE	.00	1,966.98	25,000.00	23,033.02	7.9
100-54310-180 STREETS FUEL	97.70	340.87	9,500.00	9,159.13	3.6
100-54310-190 STREETS TRAINING	.00	27.83	1,500.00	1,472.17	1.9
100-54310-200 STREETS TELEPHONE	45.14	180.56	500.00	319.44	36.1
100-54310-280 SNOW/ICE CONTROL MATERIALS	.00	7,802.45	17,500.00	9,697.55	44.6
100-54310-281 TRAFFIC SIGNS/MARKINGS	.00	146.50	2,000.00	1,853.50	7.3
100-54310-282 HIGHWAY STRIPING/MARKING	330.00	330.00	1,000.00	670.00	33.0
100-54420-000 STREET LIGHTING	3,316.41	12,987.27	37,000.00	24,012.73	35.1
100-54710-000 REFUSE COLLECTIONS	13,224.76	39,316.14	167,600.00	128,283.86	23.5
TOTAL PUBLIC WORKS	37,001.67	145,221.78	514,250.00	369,028.22	28.2

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEISURE ACTIVITIES</u>					
100-55210-110 REC DEPT WAGES	7,623.08	30,623.64	122,000.00	91,376.36	25.1
100-55210-121 REC DEPT FICA	558.94	2,245.81	9,300.00	7,054.19	24.2
100-55210-122 REC DEPT RETIREMENT	407.48	1,627.67	5,300.00	3,672.33	30.7
100-55210-123 REC DEPT HEALTH INSURANCE	840.04	3,360.16	10,000.00	6,639.84	33.6
100-55210-124 REC DEPT LIFE INSURANCE	6.05	24.20	80.00	55.80	30.3
100-55210-127 REC DEPT HSA FUNDING	208.33	624.99	2,500.00	1,875.01	25.0
100-55210-130 REC DEPT TECHNOLOGY/IT	407.15	1,414.78	2,200.00	785.22	64.3
100-55210-143 FACILITY MAINTENANC/EQUIPMENT	582.45	1,648.29	6,000.00	4,351.71	27.5
100-55210-160 REC DEPT SUPPLIES/MATERIALS	.00	542.46	2,500.00	1,957.54	21.7
100-55210-161 REC DEPT MARKETING/PROMOTION	.00	.00	4,000.00	4,000.00	.0
100-55210-190 REC DEPT TRAINING	.00	.00	1,750.00	1,750.00	.0
100-55210-220 REC DEPT SOFTWARE/SUBSCRIPTION	541.80	1,076.88	1,500.00	423.12	71.8
100-55210-270 REC DEPT ATHLETIC PROGRAM EXP	4,395.87	5,129.94	20,000.00	14,870.06	25.7
100-55210-275 REC DEPT PROGRAM EXPENSES	1,924.97	4,946.85	16,000.00	11,053.15	30.9
100-55210-278 EVENT EXPENSES	.00	.00	2,000.00	2,000.00	.0
100-55210-279 REC DEPT DONATION/SPONSORSHIP	.00	999.99	.00	(999.99)	.0
100-55210-280 KAYAK/PADDLEBOARD EXPENSE	.00	.00	2,000.00	2,000.00	.0
100-55210-281 RECREATION MISC EXPENSE	.00	.00	1,000.00	1,000.00	.0
100-55410-110 PARKS WAGES	3,284.14	11,436.63	64,000.00	52,563.37	17.9
100-55410-112 PARKS OT WAGES	.00	334.43	550.00	215.57	60.8
100-55410-113 PARKS DBL OT WAGES	.00	66.06	.00	(66.06)	.0
100-55410-115 PARKS CONTRACT LABOR	.00	.00	10,000.00	10,000.00	.0
100-55410-121 PARKS FICA	244.00	876.61	4,900.00	4,023.39	17.9
100-55410-122 PARKS RETIREMENT	183.64	761.53	2,500.00	1,738.47	30.5
100-55410-123 PARKS HEALTH INSURANCE	1,039.75	4,159.00	12,500.00	8,341.00	33.3
100-55410-124 PARKS LIFE INSURANCE	13.24	52.96	170.00	117.04	31.2
100-55410-125 PARKS UNIFORMS	.00	.00	2,000.00	2,000.00	.0
100-55410-127 PARKS HSA FUNDING	268.29	797.77	2,500.00	1,702.23	31.9
100-55410-148 TENNIS COURT MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
100-55410-150 PARKS REPAIRS/MAINT	914.85	2,485.84	19,000.00	16,514.16	13.1
100-55410-160 PARKS SUPPLIES	.00	2,149.92	1,500.00	(649.92)	143.3
100-55410-170 PARKS GAS	409.84	1,426.37	4,500.00	3,073.63	31.7
100-55410-171 PARKS ELECTRIC	1,185.25	3,958.92	8,000.00	4,041.08	49.5
100-55410-173 PARKS WATER & SEWER	628.06	1,338.29	3,740.00	2,401.71	35.8
100-55410-180 PARKS FUEL	64.02	310.23	7,500.00	7,189.77	4.1
100-55411-110 LAKEFRONT WAGES	3,042.88	3,042.88	86,000.00	82,957.12	3.5
100-55411-112 LAKEFRONT OT WAGES	17.76	17.76	.00	(17.76)	.0
100-55411-121 LAKEFRONT FICA	234.14	234.14	6,800.00	6,565.86	3.4
100-55411-125 LAKEFRONT UNIFORMS	.00	.00	500.00	500.00	.0
100-55411-130 LAKEFRONT IT	21.00	32.25	600.00	567.75	5.4
100-55411-150 LAKEFRONT REPAIRS/MAINT	316.38	928.77	8,000.00	7,071.23	11.6
100-55411-153 LAKEFRONT PIER REPAIRS	.00	17,003.80	70,000.00	52,996.20	24.3
100-55411-154 LAKEFRONT PIER INSTALLATION	.00	.00	125,000.00	125,000.00	.0
100-55411-160 LAKEFRONT SUPPLIES	1,405.56	8,510.41	11,000.00	2,489.59	77.4
100-55411-200 LAKEFRONT TELEPHONE	102.12	408.45	1,000.00	591.55	40.9
100-55412-000 GENEVA LK LEVEL CORP	.00	.00	4,400.00	4,400.00	.0
100-55415-000 ENHANCEMENT COMMITTEE	.00	.00	800.00	800.00	.0
TOTAL LEISURE ACTIVITIES	30,871.08	114,598.68	667,590.00	552,991.32	17.2

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CONSERVATION & DEVELOPMENT</u>					
100-56120-000	HOLIDAY DECORATION SUPPLIES	.00	568.00	1,500.00	932.00	37.9
100-56130-000	TREE ENHANCEMENT	1,534.44	1,591.38	8,500.00	6,908.62	18.7
100-56420-190	HORVATH PROPERTY EXPENSE	.00	.00	1,000.00	1,000.00	.0
	TOTAL CONSERVATION & DEVELOPMENT	1,534.44	2,159.38	11,000.00	8,840.62	19.6
	<u>COST CATEGORY 57</u>					
100-57921-142	BANK SERVICE CHARGES AND FEES	.00	102.15	.00	(102.15)	.0
100-57921-150	LATE FEES, PENALTIES, INTEREST	50.00	50.50	.00	(50.50)	.0
	TOTAL COST CATEGORY 57	50.00	152.65	.00	(152.65)	.0
	TOTAL FUND EXPENDITURES	320,394.47	1,196,909.73	3,698,799.00	2,501,889.27	32.4
	NET REVENUE OVER EXPENDITURES	(34,084.25)	836,418.74	11,625.00	(824,793.74)	7195.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

POLCE DEPT DONATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTERGOVERNMENTAL</u>					
110-42004 POLICE DONATIONS	.00	20.00	.00	(20.00)	.0
TOTAL INTERGOVERNMENTAL	.00	20.00	.00	(20.00)	.0
TOTAL FUND REVENUE	.00	20.00	.00	(20.00)	.0
NET REVENUE OVER EXPENDITURES	.00	20.00	.00	(20.00)	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

EMS IGA FUNDS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
120-41100	EMS TAX LEVY	.00	616,854.04	.00	(616,854.04)	.0
	TOTAL TAXES	.00	616,854.04	.00	(616,854.04)	.0
	<u>INTERGOVERNMENTAL</u>					
120-42004	EMS IGA FUNDS	.00	.00	928,077.00	928,077.00	.0
	TOTAL INTERGOVERNMENTAL	.00	.00	928,077.00	928,077.00	.0
	<u>MISCELLANEOUS</u>					
120-49200	OPERATING TRANSFER IN	.00	.00	121,923.00	121,923.00	.0
	TOTAL MISCELLANEOUS	.00	.00	121,923.00	121,923.00	.0
	TOTAL FUND REVENUE	.00	616,854.04	1,050,000.00	433,145.96	58.8

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

EMS IGA FUNDS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EMS IGA EXPENDITURES</u>					
120-52320-165	EMS IGA EXPENDITURES	151,475.84	228,120.48	1,050,000.00	821,879.52	21.7
	TOTAL EMS IGA EXPENDITURES	151,475.84	228,120.48	1,050,000.00	821,879.52	21.7
	TOTAL FUND EXPENDITURES	151,475.84	228,120.48	1,050,000.00	821,879.52	21.7
	NET REVENUE OVER EXPENDITURES	(151,475.84)	388,733.56	.00	(388,733.56)	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

AD HOC TREE REPLACEMENT PROG

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTERGOVERNMENTAL</u>					
125-42004 TREE ENHANCEMENT REVENUE	.00	172.79	.00	(172.79)	.0
TOTAL INTERGOVERNMENTAL	.00	172.79	.00	(172.79)	.0
TOTAL FUND REVENUE	.00	172.79	.00	(172.79)	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

AD HOC TREE REPLACEMENT PROG

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>ARPA EXPENDITURES</u>					
125-52320-165	TREE ENHANCEMENT EXPENDITURES	<u>4,014.35</u>	<u>4,014.35</u>	<u>.00</u>	<u>(4,014.35)</u>	<u>.0</u>
	TOTAL ARPA EXPENDITURES	<u>4,014.35</u>	<u>4,014.35</u>	<u>.00</u>	<u>(4,014.35)</u>	<u>.0</u>
	TOTAL FUND EXPENDITURES	<u>4,014.35</u>	<u>4,014.35</u>	<u>.00</u>	<u>(4,014.35)</u>	<u>.0</u>
	NET REVENUE OVER EXPENDITURES	<u>(4,014.35)</u>	<u>(3,841.56)</u>	<u>.00</u>	<u>3,841.56</u>	<u>.0</u>

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PUBLIC CHARGES FOR SERVICE</u>					
200-44460	WATER RESIDENTIAL SALES	56.94	107,467.58	508,000.00	400,532.42	21.2
200-44461	WATER COMMERCIAL SALES	765.07	20,854.77	100,000.00	79,145.23	20.9
200-44463	WATER PUBLIC FIRE PROTECTION	233.51	66,834.76	265,000.00	198,165.24	25.2
200-44464	WATER PUBLIC AUTH SALES	.00	2,247.05	19,000.00	16,752.95	11.8
200-44465	PRIVATE FIRE REVENUE-WTR	37.95	942.15	3,700.00	2,757.85	25.5
200-44466	MULTIFAMILY RESIDENTIAL	.00	4,256.36	20,000.00	15,743.64	21.3
200-44470	WATER FORFEITED DISCOUNTS	698.05	1,585.82	4,000.00	2,414.18	39.7
200-44474	WATER OTHER REVENUE	235.00	474.00	2,000.00	1,526.00	23.7
200-44475	IMPACT FEES	3,147.50	3,147.50	40,000.00	36,852.50	7.9
	TOTAL PUBLIC CHARGES FOR SERVICE	5,174.02	207,809.99	961,700.00	753,890.01	21.6
	<u>COMMERCIAL</u>					
200-48004	INTEREST ON INVESTMENTS	44,030.98	82,980.81	185,500.00	102,519.19	44.7
200-48005	PROPERTY RENTAL/TOWER LEASE	.00	46,012.80	45,000.00	(1,012.80)	102.3
200-48420	IMPACT FEE INTEREST INCOME	1,306.98	2,564.12	3,000.00	435.88	85.5
	TOTAL COMMERCIAL	45,337.96	131,557.73	233,500.00	101,942.27	56.3
	TOTAL FUND REVENUE	50,511.98	339,367.72	1,195,200.00	855,832.28	28.4

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER UTILITY</u>					
200-57346-000 NEW WATER METERS	.00	6,509.60	25,000.00	18,490.40	26.0
200-57346-100 METER REPLACEMENT PROGRAM	13,615.64	13,615.64	30,000.00	16,384.36	45.4
200-57408-000 WATER TAX EQUIVALENT	.00	.00	100,800.00	100,800.00	.0
200-57599-000 WATER INSURANCE EXPENSE	.00	30,453.00	33,000.00	2,547.00	92.3
200-57600-150 WELL #3 - REPAIRS	.00	270.00	.00	(270.00)	.0
200-57601-150 WELL #1 - REPAIRS	.00	.00	800.00	800.00	.0
200-57602-150 WELL #2 - REPAIRS	87,765.27	88,015.27	800.00	(87,215.27)	11001.
200-57610-140 WATER FUND CAPITAL OUTLAY	58,272.50	618,735.50	.00	(618,735.50)	.0
200-57622-170 WATER POWER - NATURAL GAS	661.14	2,552.97	7,000.00	4,447.03	36.5
200-57622-171 WATER POWER - ELECTRIC	6,493.49	20,047.88	65,000.00	44,952.12	30.8
200-57623-160 WATER PUMPING SUPPLIES	.00	.00	200.00	200.00	.0
200-57623-170 WATER TESTING	271.00	614.80	3,000.00	2,385.20	20.5
200-57630-110 WATER TREATMENT - WAGES	4,322.88	17,278.76	55,000.00	37,721.24	31.4
200-57630-112 WATER TREATMENT - OT WAGES	.00	253.17	1,500.00	1,246.83	16.9
200-57630-113 WATER TREATMENT - DBL OT WAGES	.00	18.13	1,500.00	1,481.87	1.2
200-57630-121 WATER TREATMENT - FICA	315.64	1,290.62	4,400.00	3,109.38	29.3
200-57630-122 WATER TREATMENT - RETIREMENT	303.70	1,238.89	4,000.00	2,761.11	31.0
200-57630-123 WATER TREATMENT - HEALTH INS	556.36	2,225.44	6,800.00	4,574.56	32.7
200-57630-124 WATER TREATMENT - LIFE INS	4.21	16.84	100.00	83.16	16.8
200-57630-127 WATER TREATMENT HSA FUNDING	138.88	416.64	1,700.00	1,283.36	24.5
200-57631-160 WATER TREATMENT CHEMICALS	12,350.05	32,972.24	140,000.00	107,027.76	23.6
200-57632-160 WATER TREATMENT SUPPLIES	77.90	409.16	2,200.00	1,790.84	18.6
200-57635-150 WATER TREATMENT REPAIRS/ MAINT	365.25	2,157.27	5,000.00	2,842.73	43.2
200-57640-110 WATER DISTRIBUTION - WAGES	4,323.85	17,283.15	55,000.00	37,716.85	31.4
200-57640-112 WATER DISTRIBUTION - OT WAGES	.00	253.23	1,500.00	1,246.77	16.9
200-57640-113 WATER DISTRIBUTION-DBL OT WAGE	.00	18.14	1,500.00	1,481.86	1.2
200-57640-121 WATER DISTRIBUTION - FICA	315.73	1,290.94	4,225.00	2,934.06	30.6
200-57640-122 WATER DISTRIBUTION - RETIREMENT	303.83	1,239.37	4,000.00	2,760.63	31.0
200-57640-123 WATER DISTRIBUTION - HLTH INS	556.34	2,225.36	6,800.00	4,574.64	32.7
200-57640-124 WATER DISTRIBUTION - LIFE INS	4.21	16.84	100.00	83.16	16.8
200-57640-127 WATER DISTRIBUTION HSA FUNDING	138.90	416.70	1,800.00	1,383.30	23.2
200-57641-160 WATER DISTRIBUTION SUPPLIES	211.14	772.78	6,000.00	5,227.22	12.9
200-57650-150 WATER TOWERS REPAIRS/MAINT	.00	.00	8,000.00	8,000.00	.0
200-57651-150 WATER MAINS REPAIRS/MAINT	(1,710.99)	28,019.43	25,000.00	(3,019.43)	112.1
200-57652-150 WATER SERVICES REPAIRS/ MAINT	.00	.00	10,000.00	10,000.00	.0
200-57653-151 WATER METER TESTING	.00	.00	4,000.00	4,000.00	.0
200-57654-150 HYDRANT REPAIRS/MAINT	.00	.00	12,000.00	12,000.00	.0
200-57656-150 CROSS CONNECTION INSPECTION	1,810.00	7,240.00	22,000.00	14,760.00	32.9
200-57902-110 WATER ACCOUNTING - WAGES	4,347.74	17,403.06	57,000.00	39,596.94	30.5
200-57902-112 WATER ACCOUNTING - OT WAGES	.00	102.90	.00	(102.90)	.0
200-57902-121 WATER ACCOUNTING - FICA	318.46	1,282.66	4,400.00	3,117.34	29.2
200-57902-122 WATER ACCOUNTING- RETIREMENT	302.17	1,216.69	4,100.00	2,883.31	29.7
200-57902-123 WATER ACCOUNTING - HEALTH INS	1,270.41	5,081.64	15,500.00	10,418.36	32.8
200-57902-124 WATER ACCOUNTING - LIFE INS	11.32	45.28	150.00	104.72	30.2
200-57902-127 WATER ACCT HSA FUNDING	260.42	781.25	3,200.00	2,418.75	24.4
200-57903-125 WATER METER READING - UNIFORMS	.00	462.46	5,500.00	5,037.54	8.4
200-57920-110 WATER ADMIN - WAGES	3,149.64	12,589.34	41,000.00	28,410.66	30.7
200-57920-121 WATER ADMIN - FICA	214.30	856.50	3,200.00	2,343.50	26.8
200-57920-122 WATER ADMIN - RETIREMENT	217.92	871.06	2,900.00	2,028.94	30.0
200-57920-123 WATER ADMIN - HEALTH INS	831.81	3,327.24	10,100.00	6,772.76	32.9
200-57920-124 WATER ADMIN - LIFE INS	12.33	49.32	.00	(49.32)	.0
200-57920-127 WATER ADMIN HSA FUNDING	166.67	500.00	2,000.00	1,500.00	25.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
200-57921-130 WATER IT EXPENSE	.00	18.74	1,200.00	1,181.26	1.6
200-57921-142 BANK-CR CARD-PMT PROCESS'G FEE	1,130.28	2,424.20	.00	(2,424.20)	.0
200-57921-160 WATER OFFICE SUPPLIES	1,138.65	2,336.67	10,000.00	7,663.33	23.4
200-57921-200 WATER TELEPHONE	283.90	1,226.76	850.00	(376.76)	144.3
200-57923-000 WATER ATTORNEY EXPENSE	.00	.00	1,200.00	1,200.00	.0
200-57924-000 WATER ENGINEERING EXPENSE	.00	2,640.00	10,000.00	7,360.00	26.4
200-57925-000 WATER AUDIT EXPENSE	.00	17,087.00	12,000.00	(5,087.00)	142.4
200-57925-100 WATER RATE STUDY EXPENSE	.00	10,919.91	.00	(10,919.91)	.0
200-57928-000 WATER REGULATORY EXPENSE	.00	.00	950.00	950.00	.0
200-57930-130 WATER DRUG TESTING EXPENSE	111.00	236.00	1,000.00	764.00	23.6
200-57930-140 WATER DIGGERS HOTLINE EXPENSE	.00	1,523.20	3,000.00	1,476.80	50.8
200-57930-190 WATER TRAINING EXPENSE	505.00	1,331.80	3,500.00	2,168.20	38.1
200-57933-150 WATER TRANSP REPAIRS/MAINT	.00	458.24	1,500.00	1,041.76	30.6
200-57933-180 WATER FUEL EXPENSE	199.03	575.33	1,500.00	924.67	38.4
200-57934-000 WATER DEBT SERVICE PRINCIPAL	.00	196,671.00	667,513.00	470,842.00	29.5
200-57934-150 WATER DEBT SERVICE - INTEREST	.00	110,785.00	299,363.00	188,578.00	37.0
200-57935-150 WATER PLANT REPAIRS/MAINT	1,175.71	6,833.44	15,000.00	8,166.56	45.6
200-57945-000 WATER DEBT SERVICE MISC EXP	.00	483.33	.00	(483.33)	.0
200-57951-000 WATER SHOP TOOLS	.00	.00	500.00	500.00	.0
200-57995-000 SWLF PRINC	5,627.88	5,627.88	.00	(5,627.88)	.0
200-57995-150 SWFL INTEREST	1,487.93	1,487.93	.00	(1,487.93)	.0
200-57996-000 CLEAN WATER FUND LOAN EXP	9.00	9.00	.00	(9.00)	.0
200-57997-000 SAFE DRINKING WATER LOAN EXP	9.00	9.00	.00	(9.00)	.0
200-57999-150 CWLF INTEREST	861.62	861.62	.00	(861.62)	.0
TOTAL WATER UTILITY	215,109.11	1,305,983.21	1,827,851.00	521,867.79	71.5
WATER UTILITY					
200-58801-000 IT SUPPORT/ANNUAL FEES	4,086.00	10,369.74	.00	(10,369.74)	.0
TOTAL WATER UTILITY	4,086.00	10,369.74	.00	(10,369.74)	.0
TOTAL FUND EXPENDITURES	219,195.11	1,316,352.95	1,827,851.00	511,498.05	72.0
NET REVENUE OVER EXPENDITURES	(168,683.13)	(976,985.23)	(632,651.00)	344,334.23	(154.4)

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

FIRE DEPARTMENT 2% DUES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	INTERGOVERNMENTAL					
215-42004	2% FIRE DUES	.00	.00	35,000.00	35,000.00	.0
	TOTAL INTERGOVERNMENTAL	.00	.00	35,000.00	35,000.00	.0
	TOTAL FUND REVENUE	.00	.00	35,000.00	35,000.00	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

FIRE DEPARTMENT 2% DUES

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>2% DUES EXPENDITURES</u>					
215-52320-106	FIRE INSPECTOR OFFICER WAGES	533.03	2,116.59	6,000.00	3,883.41	35.3
215-52320-121	FIRE INSPECTOR FICA	43.55	173.81	560.00	386.19	31.0
215-52320-165	FIRE DUES 2% EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
		<u>576.58</u>	<u>2,290.40</u>	<u>16,560.00</u>	<u>14,269.60</u>	<u>13.8</u>
	TOTAL 2% DUES EXPENDITURES					
		<u>576.58</u>	<u>2,290.40</u>	<u>16,560.00</u>	<u>14,269.60</u>	<u>13.8</u>
	TOTAL FUND EXPENDITURES					
		<u>576.58</u>	<u>2,290.40</u>	<u>16,560.00</u>	<u>14,269.60</u>	<u>13.8</u>
	NET REVENUE OVER EXPENDITURES	<u>(576.58)</u>	<u>(2,290.40)</u>	<u>18,440.00</u>	<u>20,730.40</u>	<u>(12.4)</u>

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

ACT 102 RESCUE GRANT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>ACT 102 GRANT EXPENDITURES</u>					
220-52320-165	ACT 102 EXPENDITURES	.00	.00	8,000.00	8,000.00	.0
	TOTAL ACT 102 GRANT EXPENDITURES	.00	.00	8,000.00	8,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	8,000.00	8,000.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	(8,000.00)	(8,000.00)	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

RECYCLING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
225-41100	TAX LEVY-RECYCLING	.00	50,514.03	76,000.00	25,485.97	66.5
	TOTAL TAXES	.00	50,514.03	76,000.00	25,485.97	66.5
	<u>INTERGOVERNMENTAL</u>					
225-42500	STATE RECYCLING GRANTS	.00	.00	8,000.00	8,000.00	.0
	TOTAL INTERGOVERNMENTAL	.00	.00	8,000.00	8,000.00	.0
	<u>MISCELLANEOUS</u>					
225-49200	OPERATING TRANSFER IN	.00	.00	8,000.00	8,000.00	.0
	TOTAL MISCELLANEOUS	.00	.00	8,000.00	8,000.00	.0
	TOTAL FUND REVENUE	.00	50,514.03	92,000.00	41,485.97	54.9

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

RECYCLING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECYCLING</u>					
225-54635-130 RECYCLING OTHER EXPENSE	.00	18,871.87	2,000.00	(16,871.87)	943.6
225-54635-131 RECYCLING FEES	6,997.20	20,758.36	84,000.00	63,241.64	24.7
225-54635-150 RECYCLING REPAIRS/MAINT	.00	.00	3,000.00	3,000.00	.0
225-54635-160 RECYCLING PROGRAM SUPPLIES	.00	.00	500.00	500.00	.0
225-54635-165 RECYCLING TIPPING FEES	.00	.00	2,500.00	2,500.00	.0
TOTAL RECYCLING	6,997.20	39,630.23	92,000.00	52,369.77	43.1
TOTAL FUND EXPENDITURES	6,997.20	39,630.23	92,000.00	52,369.77	43.1
NET REVENUE OVER EXPENDITURES	(6,997.20)	10,883.80	.00	(10,883.80)	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

KISHWAUKETOE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMERCIAL</u>					
230-48996 KISHAUKETOE REIMBURSE	.00	34,112.71	.00	(34,112.71)	.0
TOTAL COMMERCIAL	.00	34,112.71	.00	(34,112.71)	.0
TOTAL FUND REVENUE	.00	34,112.71	.00	(34,112.71)	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

KISHWAUKETOE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>KNC OPERATIONS</u>					
230-58100-110 KNC REGULAR WAGES	6,837.20	27,832.90	.00	(27,832.90)	.0
230-58100-121 KNC FICA	521.00	2,121.05	.00	(2,121.05)	.0
230-58100-122 KNC RETIREMENT	306.14	1,215.66	.00	(1,215.66)	.0
230-58100-123 KNC HEALTH INSURANCE	816.00	3,264.00	.00	(3,264.00)	.0
230-58100-124 KNC LIFE INSURANCE	5.00	20.00	.00	(20.00)	.0
230-58100-127 KNC HSA FUNDING	208.33	624.99	.00	(624.99)	.0
230-58100-130 KNC OTHER EXPENSE	(808.00)	.00	.00	.00	.0
TOTAL KNC OPERATIONS	7,885.67	35,078.60	.00	(35,078.60)	.0
TOTAL FUND EXPENDITURES	7,885.67	35,078.60	.00	(35,078.60)	.0
NET REVENUE OVER EXPENDITURES	(7,885.67)	(965.89)	.00	965.89	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

FIRE & DIVE TEAM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
260-47500 INTEREST INCOME	507.36	1,000.31	.00	(1,000.31)	.0
TOTAL SOURCE 47	507.36	1,000.31	.00	(1,000.31)	.0
 <u>COMMERCIAL</u>					
260-48504 DONATIONS - MISCELLANEOUS	.00	2,150.00	.00	(2,150.00)	.0
TOTAL COMMERCIAL	.00	2,150.00	.00	(2,150.00)	.0
TOTAL FUND REVENUE	507.36	3,150.31	.00	(3,150.31)	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

FIRE & DIVE TEAM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
260-52508-000 MISCELLANEOUS	742.97	3,118.07	.00	(3,118.07)	.0
TOTAL COST CATEGORY 52	742.97	3,118.07	.00	(3,118.07)	.0
TOTAL FUND EXPENDITURES	742.97	3,118.07	.00	(3,118.07)	.0
NET REVENUE OVER EXPENDITURES	(235.61)	32.24	.00	(32.24)	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

RESCUE SQUAD FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
270-47500	INTEREST INCOME	52.13	103.57	.00	(103.57)	.0
	TOTAL SOURCE 47	52.13	103.57	.00	(103.57)	.0
	COMMERCIAL					
270-48500	DONATIONS	.00	25.00	.00	(25.00)	.0
	TOTAL COMMERCIAL	.00	25.00	.00	(25.00)	.0
	TOTAL FUND REVENUE	52.13	128.57	.00	(128.57)	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

RESCUE SQUAD FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
270-52500-000 RESCUE SQUAD EXPENSES	.00	431.97	.00	(431.97)	.0
TOTAL COST CATEGORY 52	.00	431.97	.00	(431.97)	.0
TOTAL FUND EXPENDITURES	.00	431.97	.00	(431.97)	.0
NET REVENUE OVER EXPENDITURES	52.13	(303.40)	.00	303.40	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PUBLIC CHARGES FOR SERVICE</u>					
300-44460	SEWER RESIDENTIAL SALES	(303.96)	260,634.48	1,000,000.00	739,365.52	26.1
300-44461	SEWER COMMERCIAL SALES	1,378.62	43,551.91	168,000.00	124,448.09	25.9
300-44464	SEWER PUBLIC AUTHORITY SALES	.00	3,614.96	14,000.00	10,385.04	25.8
300-44470	SEWER FORFEITED DISCOUNTS	1,063.20	2,255.03	5,200.00	2,944.97	43.4
300-44475	SEWER CONNECTION FEE	4,750.00	4,750.00	80,750.00	76,000.00	5.9
	TOTAL PUBLIC CHARGES FOR SERVICE	6,887.86	314,806.38	1,267,950.00	953,143.62	24.8
	<u>COMMERCIAL</u>					
300-48004	INTEREST ON INVESTMENTS	18,311.55	36,315.57	38,500.00	2,184.43	94.3
300-48005	PROPERTY RENTAL INCOME	.00	.00	13,395.00	13,395.00	.0
	TOTAL COMMERCIAL	18,311.55	36,315.57	51,895.00	15,579.43	70.0
	TOTAL FUND REVENUE	25,199.41	351,121.95	1,319,845.00	968,723.05	26.6

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER UTILITY</u>					
300-58801-000 IT SUPPORT/ANNUAL FEES	3,739.50	6,323.24	4,000.00	(2,323.24)	158.1
300-58929-000 SEWER SYSTEM MAPPING	.00	.00	250.00	250.00	.0
300-58960-000 SEWER DEBT SERVICE- PRINC	.00	103,155.00	103,156.00	1.00	100.0
300-58961-000 SEWER DEPT SERVICE - INTEREST	.00	56,596.50	114,224.00	57,627.50	49.6
300-58964-110 SEWER ACCOUNTING - WAGES	4,347.71	17,403.01	57,000.00	39,596.99	30.5
300-58964-112 SEWER ACCOUNTING - OT WAGES	.00	102.90	.00	(102.90)	.0
300-58964-121 SEWER ACCOUNTING - FICA	318.40	1,282.45	4,400.00	3,117.55	29.2
300-58964-122 SEWER ACCOUNTING - RETIREMENT	302.15	1,216.59	4,100.00	2,883.41	29.7
300-58964-123 SEWER ACCOUNTING - HEALTH INS	1,270.40	5,081.60	16,000.00	10,918.40	31.8
300-58964-124 SEWER ACCOUNTING - LIFE INS	11.29	45.16	.00	(45.16)	.0
300-58964-127 SEWER ACCT HSA FUNDING	260.40	781.22	3,200.00	2,418.78	24.4
300-58965-000 SEWER DEBT SERVICE MISC EXP	.00	483.33	750.00	266.67	64.4
300-58965-110 SEWER ADMIN - WAGES	3,149.64	12,589.34	41,000.00	28,410.66	30.7
300-58965-121 SEWER ADMIN - FICA	214.30	856.48	3,200.00	2,343.52	26.8
300-58965-122 SEWER ADMIN - RETIREMENT	217.92	871.05	2,900.00	2,028.95	30.0
300-58965-123 SEWER ADMIN - HEALTH INS	831.79	3,327.16	10,100.00	6,772.84	32.9
300-58965-124 SEWER ADMIN - LIFE INS	12.32	49.29	200.00	150.71	24.7
300-58965-127 SEWER ADMIN HSA FUNDING	166.66	499.96	2,000.00	1,500.04	25.0
300-58965-140 SEWER CAPITAL OUTLAY	272,601.00	921,416.25	.00	(921,416.25)	.0
300-58966-142 BANK-CR CARD-PMT PROCESS'G FEE	1,130.25	2,424.14	.00	(2,424.14)	.0
300-58966-160 SEWER OPERATING SUPPLIES	.00	.00	500.00	500.00	.0
300-58966-170 SEWER UTILITIES - NATURAL GAS	248.66	1,000.13	3,750.00	2,749.87	26.7
300-58966-171 SEWER UTILITIES - ELECTRIC	1,438.48	4,669.17	14,200.00	9,530.83	32.9
300-58967-000 SEWER FUEL EXPENSE	199.01	575.28	1,780.00	1,204.72	32.3
300-58967-150 SEWER VEHICLE REPAIRS & MAINT	.00	.00	3,000.00	3,000.00	.0
300-58968-150 SEWER COLLECTION SYSTEM MAINT	54.99	54.99	10,000.00	9,945.01	.6
300-58969-130 SEWER IT EXPENSE	.00	.00	650.00	650.00	.0
300-58969-160 SEWER OFFICE SUPPLIES	618.60	1,816.62	10,000.00	8,183.38	18.2
300-58969-200 SEWER TELEPHONE	283.88	1,226.70	1,000.00	(226.70)	122.7
300-58970-000 SEWER ATTORNEY EXPENSE	.00	.00	925.00	925.00	.0
300-58972-000 SEWER AUDIT EXPENSE	.00	17,087.00	12,000.00	(5,087.00)	142.4
300-58973-000 SEWER ENGINEERING EXPENSE	.00	.00	2,000.00	2,000.00	.0
300-58974-000 SEWER INSURANCE EXPENSE	.00	30,453.00	33,000.00	2,547.00	92.3
300-58975-190 SEWER TRAINING EXPENSE	.00	.00	250.00	250.00	.0
300-58976-000 SEWER REPLACEMENT FUND	.00	.00	8,000.00	8,000.00	.0
300-58980-300 WALCOMET SEWERAGE EXPENSES	62,978.97	175,249.36	760,000.00	584,750.64	23.1
300-58980-310 WALCOMET SEWER CONNECTION FEE	.00	4,230.00	71,910.00	67,680.00	5.9
300-58996-000 I & I REDUCTION	.00	.00	20,000.00	20,000.00	.0
TOTAL SEWER UTILITY	354,396.32	1,370,866.92	1,319,445.00	(51,421.92)	103.9
TOTAL FUND EXPENDITURES	354,396.32	1,370,866.92	1,319,445.00	(51,421.92)	103.9
NET REVENUE OVER EXPENDITURES	(329,196.91)	(1,019,744.97)	400.00	1,020,144.97	(25493

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

LIBRARY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
400-41100	TAX LEVY-LIBRARY FUND	.00	166,373.27	250,314.00	83,940.73	66.5
	TOTAL TAXES	.00	166,373.27	250,314.00	83,940.73	66.5
	<u>COMMERCIAL</u>					
400-48004	INTEREST ON BANK ACCOUNT	697.76	2,324.82	7,602.00	5,277.18	30.6
400-48905	COUNTY REIMBURSEMENT	.00	54,967.09	108,912.00	53,944.91	50.5
400-48955	DONOR DESIGNATED FUNDS	.00	150.00	.00	(150.00)	.0
400-48960	MISC REV FOR BOARD COMMITMENT	214.12	933.91	.00	(933.91)	.0
	TOTAL COMMERCIAL	911.88	58,375.82	116,514.00	58,138.18	50.1
	TOTAL FUND REVENUE	911.88	224,749.09	366,828.00	142,078.91	61.3

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY OPERATIONS</u>					
400-58100-110 LIBRARY WAGES	16,079.52	63,108.40	209,377.00	146,268.60	30.1
400-58100-121 LIBRARY FICA	1,092.23	4,276.35	16,733.00	12,456.65	25.6
400-58100-122 LIBRARY RETIREMENT	859.15	3,365.18	11,515.00	8,149.82	29.2
400-58100-123 LIBRARY HEALTH INSURANCE	3,937.98	15,844.69	41,178.00	25,333.31	38.5
400-58100-124 LIFE INSURANCE	49.39	98.78	.00	(98.78)	.0
400-58100-127 LIBRARY HSA FUNDING	781.24	2,343.72	10,000.00	7,656.28	23.4
400-58100-130 LIBRARY EQUIPMENT	598.32	1,226.61	1,200.00	(26.61)	102.2
400-58100-135 LIBRARY ADMINISTRATION COSTS	.00	344.60	9,400.00	9,055.40	3.7
400-58100-150 LIBRARY BLDG REPAIRS & MAINT	80.96	495.56	2,000.00	1,504.44	24.8
400-58100-155 LIBRARY BLDG SUPPLIES	.00	442.89	1,000.00	557.11	44.3
400-58100-160 LIBRARY SUPPLIES	212.32	1,274.06	3,500.00	2,225.94	36.4
400-58100-161 LIBRARY POSTAGE	.00	.00	125.00	125.00	.0
400-58100-170 LIBRARY BLDG GAS	470.08	2,115.36	2,700.00	584.64	78.4
400-58100-171 LIBRARY BLDG ELECTRIC	554.68	1,841.26	6,800.00	4,958.74	27.1
400-58100-173 LIBRARY BLDG WATER & SEWER	177.44	345.66	900.00	554.34	38.4
400-58100-175 JANITORIAL SERVICES	675.00	2,700.00	6,800.00	4,100.00	39.7
400-58100-200 LIBRARY TELEPHONE	614.18	2,261.06	3,500.00	1,238.94	64.6
400-58200-000 ADULT PRINT	571.68	2,205.14	10,000.00	7,794.86	22.1
400-58200-100 ADULT DIGITAL	.00	212.47	2,000.00	1,787.53	10.6
400-58201-000 CHILDREN PRINT	147.53	536.34	3,500.00	2,963.66	15.3
400-58201-100 CHILDREN DIGITAL	.00	.00	2,000.00	2,000.00	.0
400-58210-000 LIBRARY TRAINING & CONFERENCES	.00	97.00	2,000.00	1,903.00	4.9
400-58220-000 LIBRARY MILEAGE EXPENSE	.00	.00	400.00	400.00	.0
400-58230-000 PROGRAMS FOR CHILDREN & ADULTS	191.31	640.29	3,000.00	2,359.71	21.3
400-58232-000 LIBRARY CRAFTS	.00	173.68	500.00	326.32	34.7
400-58240-000 LIBRARY MEDIA	175.14	593.43	3,500.00	2,906.57	17.0
400-58280-000 LIBRARY PERIODICALS	.00	1,887.09	2,100.00	212.91	89.9
400-58310-000 IT/LICENSES/CONTRACTED SERVICE	79.73	9,572.89	12,600.00	3,027.11	76.0
TOTAL LIBRARY OPERATIONS	27,347.88	118,002.51	368,328.00	250,325.49	32.0
TOTAL FUND EXPENDITURES	27,347.88	118,002.51	368,328.00	250,325.49	32.0
NET REVENUE OVER EXPENDITURES	(26,436.00)	106,746.58	(1,500.00)	(108,246.58)	7116.4

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

LIBRARY DONATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMERCIAL</u>					
410-48925 FRIENDS REVENUE	.00	66.70	4,000.00	3,933.30	1.7
410-48940 LIBRARY CHAPIN REVENUE	.00	.00	4,000.00	4,000.00	.0
410-48955 DONOR DESIGNATED FUNDS	.00	.00	5,000.00	5,000.00	.0
410-48960 MISC REV FOR BOARD COMMITMENT	.00	160.00	4,000.00	3,840.00	4.0
TOTAL COMMERCIAL	.00	226.70	17,000.00	16,773.30	1.3
TOTAL FUND REVENUE	.00	226.70	17,000.00	16,773.30	1.3

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

LIBRARY DONATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LIBRARY OPERATIONS</u>					
410-58200-101	BOOKS, BOARD COMMITTED	.00	.00	200.00	200.00	.0
410-58200-102	BOOKS, DONOR DESIGNATED	.00	35.84	100.00	64.16	35.8
410-58240-101	MEDIA, DONOR DESIGNATED	.00	.00	200.00	200.00	.0
410-58250-000	LIBRARY CHAPIN EXPENDITURES	.00	2,516.00	4,000.00	1,484.00	62.9
410-58255-000	LIB FRIENDS EXPENDITURE	388.29	1,401.11	4,000.00	2,598.89	35.0
410-58320-000	CAPITAL, BOARD DESIGNATED	24.97	24.97	.00	(24.97)	.0
410-58330-000	DONOR DESIGNATED EXPENDITURES	51.68	670.74	2,500.00	1,829.26	26.8
410-58340-000	BOARD COMMITTED EXPENDITURES	248.44	967.35	2,500.00	1,532.65	38.7
	TOTAL LIBRARY OPERATIONS	713.38	5,616.01	13,500.00	7,883.99	41.6
	TOTAL FUND EXPENDITURES	713.38	5,616.01	13,500.00	7,883.99	41.6
	NET REVENUE OVER EXPENDITURES	(713.38)	(5,389.31)	3,500.00	8,889.31	(154.0)

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

FIREWORKS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>INTERGOVERNMENTAL</u>					
415-42004	FIREWORKS DONATION	7,061.50	7,111.50	25,000.00	17,888.50	28.5
	TOTAL INTERGOVERNMENTAL	7,061.50	7,111.50	25,000.00	17,888.50	28.5
	<u>MISCELLANEOUS</u>					
415-49200	OPERATING TRANSFER IN	.00	.00	4,580.00	4,580.00	.0
	TOTAL MISCELLANEOUS	.00	.00	4,580.00	4,580.00	.0
	TOTAL FUND REVENUE	7,061.50	7,111.50	29,580.00	22,468.50	24.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

FIREWORKS FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>FIREWORKS EXPENDITURE</u>					
415-52320-165	FIREWORKS EXPENDITURE	<u>25,323.00</u>	<u>25,348.71</u>	<u>25,000.00</u>	<u>(348.71)</u>	<u>101.4</u>
	TOTAL FIREWORKS EXPENDITURE	<u>25,323.00</u>	<u>25,348.71</u>	<u>25,000.00</u>	<u>(348.71)</u>	<u>101.4</u>
	TOTAL FUND EXPENDITURES	<u>25,323.00</u>	<u>25,348.71</u>	<u>25,000.00</u>	<u>(348.71)</u>	<u>101.4</u>
	NET REVENUE OVER EXPENDITURES	<u>(18,261.50)</u>	<u>(18,237.21)</u>	<u>4,580.00</u>	<u>22,817.21</u>	<u>(398.2)</u>

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>COST CATEGORY 50</u>					
500-50000-140	CAPITAL IMPROVEMENTS	.00	465.00	.00	(465.00)	.0
	TOTAL COST CATEGORY 50	.00	465.00	.00	(465.00)	.0
	<u>COST CATEGORY 51</u>					
500-51410-140	GEN ADMIN IT CAPITAL OUTLAY	.00	6,338.00	.00	(6,338.00)	.0
	TOTAL COST CATEGORY 51	.00	6,338.00	.00	(6,338.00)	.0
	<u>COST CATEGORY 52</u>					
500-52120-140	POLICE DEPT CAPITAL OUTLAY	.00	19,745.74	.00	(19,745.74)	.0
	TOTAL COST CATEGORY 52	.00	19,745.74	.00	(19,745.74)	.0
	<u>COST CATEGORY 54</u>					
500-54310-131	CAPITAL PROJECT - TR TENNIS CT	.00	53,987.36	.00	(53,987.36)	.0
500-54310-140	STREETS/HIGHWAYS	28,820.50	130,598.42	.00	(130,598.42)	.0
	TOTAL COST CATEGORY 54	28,820.50	184,585.78	.00	(184,585.78)	.0
	<u>COST CATEGORY 55</u>					
500-55210-140	REC DEPARTMENT CAPITAL OUTLAY	23,000.00	23,000.00	.00	(23,000.00)	.0
500-55410-140	PARKS/CAPITAL OUTLAY	13,250.00	54,769.25	.00	(54,769.25)	.0
	TOTAL COST CATEGORY 55	36,250.00	77,769.25	.00	(77,769.25)	.0
	TOTAL FUND EXPENDITURES	65,070.50	288,903.77	.00	(288,903.77)	.0
	NET REVENUE OVER EXPENDITURES	(65,070.50)	(288,903.77)	.00	288,903.77	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

CAPITAL EQUIPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COST CATEGORY 52</u>					
550-52120-140 POLICE CAPITAL OUTLAY	.00	6,961.00	.00	(6,961.00)	.0
TOTAL COST CATEGORY 52	.00	6,961.00	.00	(6,961.00)	.0
TOTAL FUND EXPENDITURES	.00	6,961.00	.00	(6,961.00)	.0
NET REVENUE OVER EXPENDITURES	.00	(6,961.00)	.00	6,961.00	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

		DEBT SERVICE FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>						
600-41100	TAX LEVY-DEBT SERVICE	.00	598,163.19	899,956.00	301,792.81	66.5
	TOTAL TAXES	.00	598,163.19	899,956.00	301,792.81	66.5
	TOTAL FUND REVENUE	.00	598,163.19	899,956.00	301,792.81	66.5

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
600-59160-000 PRINCIPAL-DEBT SERVICE LTD	.00	660,657.34	660,174.00	(483.34)	100.1
600-59260-000 INTEREST-DEBT SERVICE LTD	.00	124,900.50	239,582.00	114,681.50	52.1
600-59360-000 DEBT SERVICE MISC EXPENSE	.00	.00	200.00	200.00	.0
TOTAL COST CATEGORY 59	.00	785,557.84	899,956.00	114,398.16	87.3
TOTAL FUND EXPENDITURES	.00	785,557.84	899,956.00	114,398.16	87.3
NET REVENUE OVER EXPENDITURES	.00	(187,394.65)	.00	187,394.65	.0

The following answers have been provided directly to the individuals that asked the questions during the Public Comments portion of the Village Board Meeting.

1. Don Mason, 508 Wiswell, Requested information on the status of the smaller trash cans from GFL.

1A. The Streets and Highways Committee considered this item during their June 11, 2025 Special Meeting with the recommendation for GFL to charge WB customers a set amount not to exceed \$50 per smaller 64-gallon container with the exception for residents with physical limitations to be provided the smaller container at no charge per the contract. The Village Board will consider this recommendation during the June 16, 2025 meeting.

ORDINANCE #2025-06

AN ORDINANCE AMENDING CHAPTER 110 SECTION 5D VILLAGE BOARD BYLAWS ORDER OF BUSINESS OF THE CODE OF ORDINANCES OF THE VILLAGE OF WILLIAMS BAY

WHEREAS, the Village of Williams Bay Board of Trustees encourages public input during Village Board meetings through establishing two (2) opportunities for “Public Comments” on Village Board Agendas; and

WHEREAS, the Village of Williams Bay wishes to improve the public’s ability to provide comments to the Village Board prior to action on any substantive agenda items; and

WHEREAS, the Building, Zoning and Ordinance Committee having recommended to the Village Board the adoption of an ordinance amending Chapter 110 modifying the Order of Business of Section 110-5D; and

WHEREAS, the Village Board having considered the recommendation of the Building, Zoning and Ordinance Committee and having determined that it is appropriate to amend Chapter 110 modifying the Order of Business of Section 110-5D of the Code of Ordinances.

NOW, THEREFORE, the Village Board of the Village of Williams Bay do hereby ordain as follows:

Section I. Section 110-5D of the Code of Ordinances of the Village of Williams Bay is hereby amended to read as follows:

§110-5D. Order of business.

D. Order of business. The business of the Board shall be transacted in the following order:

[Amended 6-16-2025 by Ord. No. 2025-O-XX 6-6-2016 by Ord. No. 2016-6]

- (1) Roll call.
- (2) Reading the minutes of the preceding meeting and approving same if correct, correcting mistakes if any occur.
- (3) Public comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.
- (4) Consent agenda.
- (5) Presentation of accounts and petitions.
- (6) Plan Commission.

~~(7) Public comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.~~

- (7) President's remarks.
- (8) Ordinances and resolutions.
- (9) Committee reports.
- (10) Public comments.
- (11) Adjournment.

Section II. This ordinance shall take effect upon passage and publication as provided by law.

Approved by the Village Board of the Village of Williams Bay this _____ day of June, 2025.

VILLAGE OF WILLIAMS BAY

By: _____
Adam Jaramillo, President

Attest: _____
Tina Kolls, Clerk

First Reading: 06/16/2025
Second Reading: _____
Date Adopted: _____
Date Published: _____

ORDINANCE #2025-07

AN ORDINANCE CREATING SECTION 281-2E. REGARDING BOAT LAUNCH PERMITS AND SECTION 281-12 REGARDING COMMERCIAL USE OF BOAT LAUNCH AREA

WHEREAS, the Village of Williams Bay maintains a boat launch area for residents and nonresidents to launch their boats and other watercraft onto the waters of Geneva Lake; and

WHEREAS, the Village incurs maintenance and repair expenses and other various expenses in connection with the boat launch area, including not only the ramp but also the boat launch parking lot, on-site public facilities and attendants; and

WHEREAS, the boat launch area is used not only for recreational purposes but also for commercial purposes which involve utilizing the boat launch area for the loading and unloading of construction materials onto watercraft from or to locations on Geneva Lake, which use requires restriction on the timing of commercial uses in order to allow for the continued use of the boat launch area for recreational purposes, given the heavy use of the boat launch area, which use varies during the boating season; and

WHEREAS, the commercial use of the boat launch area for the loading and unloading of commercial watercraft that does not involve the launching of commercial watercraft still utilizes the boat launch facilities, resulting in wear and tear on same, as well as restricting others from the use of the boat launch facilities, necessitating a fee for said use of the boat launch area; and

WHEREAS, the Village wishes to more clearly address the permit fee structure for use of the boat launch facility.

NOW, THEREFORE, the Village Board of the Village of Williams Bay do hereby ordain as follows:

Section I. §281-2E. of the Code of Ordinances of the Village of Williams Bay is hereby created to read as follows:

§281-2E. Boat launch permit. The purchase of a permit is required for each boat or other watercraft, including each commercial watercraft, to be launched from the Village boat launch. The categories of permits and their cost are as follows:

- (1) Daily permit. A daily permit shall be in effect for the date of issuance.
 - a. The cost of a resident permit shall be as established by the Village Board as specified on a schedule on file in the office of the Village Clerk and as listed at the Village boat launch.
 - b. The cost of a non-resident permit shall be as established by the Village Board as specified on a schedule on file in the office of the Village Clerk and as listed at the Village boat launch.

- (2) Annual permit. An annual permit shall be in effect from the date of issuance through the following December 31.
 - a. The cost of a resident permit shall be as established by the Village Board as specified on a schedule on file in the office of the Village Clerk and as listed at the Village boat launch.
 - b. The cost of a non-resident permit shall be as established by the Village Board as specified on a schedule on file in the office of the Village Clerk and as listed at the Village boat launch.
- (3) Damage. Permit holders shall be responsible for any damage sustained by the Village boat launch area including the pier, parking lot and ramp, as a result of the actions of a permit holder or anyone assisting the permit holder in connection with the launching of a boat or other watercraft or otherwise utilizing the boat launch area. The permit holder shall be required to reimburse the Village for any such damage within thirty (30) days of the date of demand by the Village.

Section II. §281-12 of the Code of Ordinances of the Village of Williams Bay is hereby created to read as follows:

281-12 Commercial use of boat launch area.

A. Definitions. As used in this chapter, the following terms shall have the meanings indicated.

- (1) Commercial use. A person, company, corporation, LLC or sole proprietor using the Village boat launch, parking area, ramp or Village lakefront property as a bulk handling area for the loading or unloading of construction materials from or onto watercraft from or to locations on Geneva Lake. Such construction materials include building materials, landscaping materials, earth, stone, timbers and pier lumber.
- (2) Commercial watercraft. A boat, barge, floating platform (powered or not) used for moving construction material from the Village boat launch area to a work location.
- (3) Commercial vehicle. A truck or trailer used for hauling construction material to the Village boat launch area.

B. Hours of operation. The permitted hours for commercial use of the boat launch area are as follows:

- (1) February 1 through April 30: 7:00 AM to 6:00 PM
- (2) May 1 through Labor Day: Monday through Thursday 6:00 AM to 10:00 AM. Friday through Sunday: 6:00 AM to 8:00 AM
- (3) First Tuesday in September through December 31: 7:00 AM to 6:00 PM

C. Commercial use permit. Each commercial vehicle not launching a commercial watercraft, but is otherwise utilizing the boat launch area for a commercial use, shall be treated as a boat launch and must purchase a boat launch permit as required in §281-2E.

D. Rental fees. The following activities shall result in the imposition of a rental fee, the cost of which shall be as established by the Village Board as specified on a schedule on file in the office of the Village Clerk:

(1) Overnight mooring of a commercial watercraft to Village property.

(2) Parking of construction vehicles or trailers in the boat launch parking lot in connection with their commercial use of the boat launch area.

(3) Use of the boat launch ramp and/or pier in excess of 20 consecutive minutes which prohibits use of the boat launch area by others.

Section III. This Ordinance shall take effect upon passage and publication as provided by law.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____, 2025.

VILLAGE OF WILLIAMS BAY

By: _____
Adam Jaramillo, President

Attest: _____
Tina Kolls, Clerk

First Reading: 06/16/2025

Second Reading: _____

Date Adopted: _____

Date Published: _____



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

Village of Williams Bay Wisconsin Department of Natural Resources NR 208 – Compliance Maintenance Resolution for Year 2024 R-40-25

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for its wastewater treatment/wastewater collection system under Wisconsin Administrative Code NR 208; and

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR) with Financial and Collection Section grade of 4.0; and

WHEREAS, it is only necessary to provide recommendations or an action response plan for all individual CMAR section grade of "C" or less and/or an overall grade point average of <3.00.

NOW THEREFORE BE IT RESOLVED, the Village Board of Trustees, of the Village of Williams Bay, has reviewed and approved for submission the CMAR, as required by Wisconsin Administrative Code NR208.

Approved by the Village Board of the Village of Williams Bay this 16th day of June 2025.

VILLAGE OF WILLIAMS BAY

By: _____
Adam Jaramillo, President

Attest: _____
Tina Kolls, Clerk

Compliance Maintenance Annual Report

Williams Bay Sewage Collection System

Last Updated: Reporting For:
6/5/2025 2024

Financial Management

1. Provider of Financial Information Name: Jennifer Wiese Telephone: 262-245-2700 (XXX) XXX-XXXX E-Mail Address (optional): treasurer@vi.williamsbay.wi.gov		
2. Treatment Works Operating Revenues 2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ? ● Yes (0 points) ☐ ☐ ○ No (40 points) If No, please explain: 2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: 2024 ● 0-2 years ago (0 points) ☐ ☐ ○ 3 or more years ago (20 points) ☐ ☐ ○ N/A (private facility) 2.3 Did you have a special account (e.g., CFWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system? ● Yes (0 points) ○ No (40 points)		0
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]		
3. Equipment Replacement Funds 3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: 2024 ● 1-2 years ago (0 points) ☐ ☐ ○ 3 or more years ago (20 points) ☐ ☐ ○ N/A If N/A, please explain: 3.2 Equipment Replacement Fund Activity 3.2.1 Ending Balance Reported on Last Year's CMAR 3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.) 3.2.3 Adjusted January 1st Beginning Balance 3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)		\$ 135,201.54 \$ 0.00 \$ 135,201.54 \$ 6,419.51

Compliance Maintenance Annual Report

Williams Bay Sewage Collection System

Last Updated: Reporting For:

6/5/2025

2024

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 141,621.05

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

Difference is earned interest; this data is from Village Account 300-18113

3.3 What amount should be in your Replacement Fund? \$ 141,621.05

0

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Lift Station 5 Replacement	\$1,800,000	2026
2	Sewer Repair or Relining	\$300,000	2025

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 8

Compliance Maintenance Annual Report

Williams Bay Sewage Collection System

Last Updated: Reporting For:
6/5/2025 **2024**

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	10,217	79
February	8,790	75
March	5,638	36
April	9,015	59
May	7,471	28
June	6,739	27
July	6,840	180
August	7,320	44
September	6,479	54
October	6,098	33
November	5,915	20
December	10,153	63
Total	90,675	698
Average	7,556	58

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☒ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☒ Self-Priming Pumps
- ☒ Submersible Pumps
- ☐ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:

Compliance Maintenance Annual Report

Williams Bay Sewage Collection System

Last Updated: Reporting For:
6/5/2025 2024

6.4 Future Energy Related Equipment	
6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?	
Pump and motor control replacement	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Williams Bay Sewage Collection System

Last Updated: Reporting For:
6/5/2025 2024

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Village Ordinance 295

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2015-10-02

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
 - ☒ New sewer and building sewer design, construction, installation, testing and inspection
 - ☐ Rehabilitated sewer and lift station installation, testing and inspection
 - ☐ Sewage flows satellite system and large private users are monitored and controlled, as necessary
 - ☒ Fat, oil and grease control
 - ☒ Enforcement procedures for sewer use non-compliance
 - ☒ Operation and Maintenance [NR 210.23 (4) (d)]
- Does your operation and maintenance program and equipment include the following:
- ☐ Equipment and replacement part inventories
 - ☒ Up-to-date sewer system map
 - ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

Compliance Maintenance Annual Report

Williams Bay Sewage Collection System

Last Updated: Reporting For:

6/5/2025

2024

- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☒ Capacity assessment program
- ☒ Basement back assessment and correction
- ☒ Regular O&M training

- ☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☒ Construction, Inspection, and Testing
- ☐ Others:

- ☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☒ Training
- ☒ Emergency operation protocols and implementation procedures

- ☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

- ☒ Special Studies Last Year (check only those that apply):

- ☒ Infiltration/Inflow (I/I) Analysis
- ☒ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☒ Lift Station Evaluation Report
- ☐ Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	8	% of system/year
Root removal	0	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	0	% of system/year
Manhole inspections	8	% of system/year
Lift station O&M	8	# per L.S./year
Manhole rehabilitation	0	% of manholes rehabbed
Mainline rehabilitation	1	% of sewer lines rehabbed
Private sewer inspections	0	% of system/year
Private sewer I/I removal	0	% of private services

Compliance Maintenance Annual Report

Williams Bay Sewage Collection System

Last Updated: Reporting For:

6/5/2025

2024

River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

39.6	Total actual amount of precipitation last year in inches
36	Annual average precipitation (for your location)
29.5	Miles of sanitary sewer
8	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
0	Number of basement backup occurrences
0	Number of complaints
.5225	Average daily flow in MGD (if available)
.6967	Peak monthly flow in MGD (if available)
2.8	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.00	Basement backups (number/sewer mile)
0.00	Complaints (number/sewer mile)
1.3	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
5.4	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- ☒ Yes
☐ No

If Yes, please describe:

Gravity sewers tributary to Lift Station 4 and Lift Station 5 have lower than expected strength characteristics related to ammonia, BOD, and suspended solids.

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- ☐ Yes
☒ No

Compliance Maintenance Annual Report

Williams Bay Sewage Collection System

Last Updated: Reporting For:
6/5/2025 2024

If Yes, please describe: 5.3 Explain any infiltration/inflow (I/I) changes this year from previous years: Rehabilitation on portions of these sections has increased the strength characteristics. 5.4 What is being done to address infiltration/inflow in your collection system? Continued monitoring and rehabilitation of these two sewer segments. Upcoming replacement of the portion within George Williams College.	
---	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Williams Bay Sewage Collection System

Last Updated: Reporting For:
6/5/2025 2024

Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

Compliance Maintenance Annual Report

Williams Bay Sewage Collection System

Last Updated: Reporting For:
6/5/2025 2024

Resolution or Owner's Statement

Name of Governing Body or Owner:	Village of Williams Bay
Date of Resolution or Action Taken:	2025-06-16
Resolution Number:	
Date of Submittal:	

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):
Financial Management: Grade = A

Collection Systems: Grade = A
(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS
(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)
G.P.A. = 4.00



MEMORANDUM

DATE: JUNE 16, 2025
TO: VILLAGE BOARD OF TRUSTEES
FROM: TINA KOLLS, VILLAGE CLERK
RE: CONSIDERATION AND POSSIBLE ACTION ON 2025 ALCOHOL AND TOBACCO
LICENSE RENEWALS

Alcohol License approvals are contingent upon no outstanding liabilities with the Village, no delinquent wholesaler invoices, or Department of Revenue holds.

COMBINATION CLASS "B" FERMENTED MALT BEVERAGE AND "CLASS B" INTOXICATING LIQUOR LICENSE RENEWAL APPLICATIONS:

1. Big Bay, LLC, d/b/a Cafe Calamari/Harpoon Willies, 8 East Geneva St., Joshua LaCroix, Agent
2. Lucke Enterprises, Inc., d/b/a Lucke's Cantina, 220 Elkhorn Rd, Laine Lucke, Agent
3. Inn Crowd of Como, Inc, d/b/a Bay Party Center, 2 West Geneva St., Sara LaCroix, Agent

COMBINATION CLASS "B" FERMENTED MALT BEVERAGE AND "CLASS B' INTOXICATING LIQUOR LICENSE RESERVE LICENSE RENEWAL APPLICATIONS:

1. Gage Marine Corporation, d/b/a Pier 290, 1 Liechty Dr, William Gage, Agent
2. Bay Cooks, LLC, d/b/a Bay Cooks, 99 N. Walworth Ave, Jonathon Basurto, Agent

COMBINATION CLASS "A" FERMENTED MALT BEVERAGE AND "CLASS A" INTOXICATING LIQUOR LICENSE RENEWAL APPLICATIONS:

1. Ganesh Food, Inc., d/b/a Bayside Mart, 156 Elkhorn Rd, Arpita Patel, Agent
2. GLM Liquor & Grocery Inc., d/b/a Bell's Store, 659 East Geneva St, Gurpreet Kaur, Agent
3. Williams Bay Mobil Mart, Inc., d/b/a Williams Bay Mobil, 66 West Geneva St., Singh Gurdarshan, Agent



Village of Williams Bay Police Department

PO Box 580
250 Williams Street
Williams Bay, WI 53191



Phone: 262.245.2710

Chief Justin P Timm

Fax: 262.245.2711

To: Tina Kolls; Village Clerk
From: Justin P Timm; Chief of Police

Reference: Williams Bay Alcohol License Renewal for 2025

Ms. Kolls,

I received the Liquor License applications from the below mentioned businesses. Our department has conducted background investigations as well as on site visits for all businesses with the exception of the "Inn Crowd of Como". I spoke with the owner who stated there is no alcohol on premise at the current time and the map is a concept of what it may look like once it is rented to another business.

Based on the findings of these evaluations, I can confirm that there are no known issues or concerns that would preclude the applicants from obtaining the requested liquor license. All aspects of the review process, including compliance with applicable regulations and background requirements, have been satisfactorily addressed.

- Inn Crowd of Como, Inc.
- Bay Cooks
- Lucke's Cantina
- Gage Marine "Pier 290"
- Big Bay LLC "Harpoon Willies and Café Calamari"
- GLM Liquor "Bell's Store"
- Williams Bay Mobil Mart
- Ganesh Food "Citgo"

Sincerely,

Justin P Timm
Chief of Police
Village of Williams Bay Police Department

VILLAGE OF WILLIAMS BAY ALCOHOL LICENSE CHECKLIST

Checklist must be submitted by each applicant seeking an Alcohol License. Incomplete applications will be rejected.

Business Name & Street Address: Big Bay LLC
8 East Geneva St.

Applicant Name: Joshua Lacroix

Type of Alcohol License(s) Sought: Class B Beer & Class B Liqueor

Applicant	Office Use	Item
☐	☒	Form AB-200 Alcohol Beverage License Application – Thoroughly complete Sections A-D and complete the box in the upper right corner.
☐	☒	Form AB-101 Alcohol Beverage Appointment of Agent – Thoroughly complete Sections A-E and the top Agent Type section.
☐	☒	Form AB-100 Alcohol Beverage Individual Questionnaire – Thoroughly complete Sections A-E. All individuals, partners, officers and directors, the agent of the corporation and members or managers and agent of limited liability companies must fill out this form.
☐	☐	Proof of Completing Responsible Beverage Server Training Course. Individuals, partners and agents of corporations and LLC's must have successfully completed an approved responsible beverage server training course within the past two years. Does not apply to individuals who held or were an agent of a corporation or LLC that held a liquor license within the past two years.
☐	☐	Proof of Residency. Applicants must have continuously resided in the State of Wisconsin for 90 days prior to the date of application. Proof of residency could include voter registration, motor vehicle registration, driver's license, residential lease or purchase agreement, or income tax records. Officers, directors, members or managers of corporations or LLCs are not required to meet the State residency requirement.
☐	☒	Proof of Wisconsin Seller's Permit. Can be a copy of a letter, e-mail or website from the State of Wisconsin proving that the applicant is in good standing for sales tax purposes and holds a valid seller's permit.
☐	☒	Map of Premises. Applicant must submit a map of the premises, identifying the building(s), room(s), and/or land area under his/her control where alcohol beverages will be sold, served, consumed, or stored. Map does not need to be drawn to scale but should include a small compass arrow showing which direction is north. Any gates leading outside of the premises must have a lock installed.
☐	☒	License Fees are due prior to issuance
☐	☒	Publication Fees: a \$50.00 publication fee is due upon application.

For Office Use Only

Date Filed with Clerk: 6-2-2025

License Fee Receipt: 20.001454

Amount Paid: \$600.00

Date Published in Newspaper: _____

Publication Fee Receipt: 20.001454

Amount Paid: \$50.00

Date forwarded to Police Chief: 6-3-2025

Village Board Approval: _____

License Issued Date: _____

License Number: _____

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only
Municipality
License Period

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____ ☒ Class "B" Beer \$ 100
- ☐ "Class A" Liquor \$ _____ ☒ "Class B" Liquor \$ 500
- ☐ "Class A" Liquor (cider only) \$ _____ ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$
Background Check Fee	\$
Publication Fee	\$
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

BIG BAY LLC

2. Business Trade Name or DBA

CAFE CALAMARI / HARPOON WILLIES

3. FEIN

4. Wisconsin Seller's Permit Number

5. Entity Type (check one)

- ☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

6. State of Organization

WI

7. Date of Organization

4-1-95

8. Wisconsin DFI Registration Number

9. Premises Address

8 EAST GENEVA ST.

10. City

WILLIAMS BAY

11. State

WI

12. Zip Code

53191

13. County

WALWORTH

14. Governing Municipality: ☐ City ☐ Town ☒ Village
of: _____

15. Aldermanic District

16. Premises Phone

262-245-9665

17. Premises Email

INFO@CAFE CALAMARI.COM

18. Website

CAFE CALAMARI.COM

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

ENTIRE BUILDING, INCLUDING BOTH PATIOS

20. Mailing Address (if different from premises address)

PO BOX 723

21. City

WILLIAMS BAY

22. State

WI

23. Zip Code

53191

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No
If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☐ No	
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☐ No	

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol or beverages. ☐ Yes ☒ No
If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

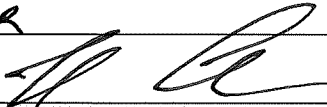
Last Name	First Name	Title	Phone
LACROIX	JOSHUA	OWNER	262-607-0093

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name LACROIX		First Name JOSHUA		M.I. L
Title OWNER		Email INFO@CAFECALAMARI.COM		Phone 262-607-0093
Signature 			Date	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Alcohol Beverage
Appointment of Agent

Date

Agent Type (check one)

- ☐
- Original (no fee)
- ☐
- Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

BIG BAY LLC

2. Business Trade Name or DBA

CAFE CALAMARI / HARPOON WILLIES

3. Entity Type (check one)

- ☒
- Limited Liability Company
- ☐
- Corporation
- ☐
- Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

- ☒
- Municipal Retail License
- ☐
- State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

LACROIX

2. First Name

JOSHUA

3. M.I.

L

4. Email

INFO@CAFE CALAMARI.COM

5. Phone 262

607-0093

6. Home Address

N 2378 VALLEY VIEW DR.

7. City

LAKE GENEVA

8. State

WI

9. Zip Code

53147

10. Date of Birth

5/27/75

11. Drivers License/State ID Number

12. Drivers License/State ID State of Issuance

WI

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.
2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire* (licensee) or
Form AB-300, *Alcohol Beverage Personal Questionnaire* (permittee)? ☒ Yes ☐ No
3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name LACROIX		First Name JOSHUA	M.I. G
Title OWNER	Email JOSHAKI52@YAHOO.COM	Phone 262-607-0093	
Signature 		Date 5/28/25	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name LA CROIX		First Name JOSHUA	M.I. G
Signature 		Date 5/28/25	

DRIVER LICENSE
REGULAR

WISCONSIN USA

1 LA CROIX
2 JOSHUA GARFIELD

SEX: M HT: 6'02" WT: 190 LB EYES: BLU HAIR: BRO
DOB: 05/27/1975 EXP: 05/27/2030
END: NONE DD: OTKYB202111151415005

CLASS: D

DOB: 11/18/2021

Donor
Hear
Rec

Alcohol Beverage
Individual Questionnaire

Date

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

BIG BAY LLC

2. Business Trade Name or DBA

CAFE CALAMARI / HARBOR WILLIES

3. Entity Type (check one)

☐ Sole Proprietor☐ Partnership☒ Limited Liability Company☐ Corporation☐ Nonprofit Organization

Part B: Individual Information

1. Last Name

LACROIX

2. First Name

JOSHUA

3. M.I.

LJ

4. Relationship to Business (Title)

OWNER

5. Email

INFO@CAFEALAMARI.COM

6. Phone

262
245-9465

7. Home Address

N 2378 VALLEY VIEW DR.

8. City

LAKE GENEVA

9. State

WI.

10. Zip Code

53147

11. Date of Birth

5/27/75

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

WI

Part C: Address History

1. Do you currently live in Wisconsin? ☒ Yes ☐ No

If yes, provide the month and year when you permanently moved to Wisconsin

(MM/YYYY)

5/27/75

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1

N 2378 VALLEY VIEW DR.

City

LAKE GENEVA

State

WI

Zip Code

53147

Previous Address 2

City

State

Zip Code

Previous Address 3

City

State

Zip Code

Previous Address 4

City

State

Zip Code

Previous Address 5

City

State

Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State

County

State

County

State

County

State

County

WI

WALWORTH

WI

State

County

State

County

State

County

State

County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

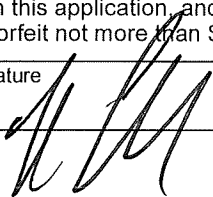
2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

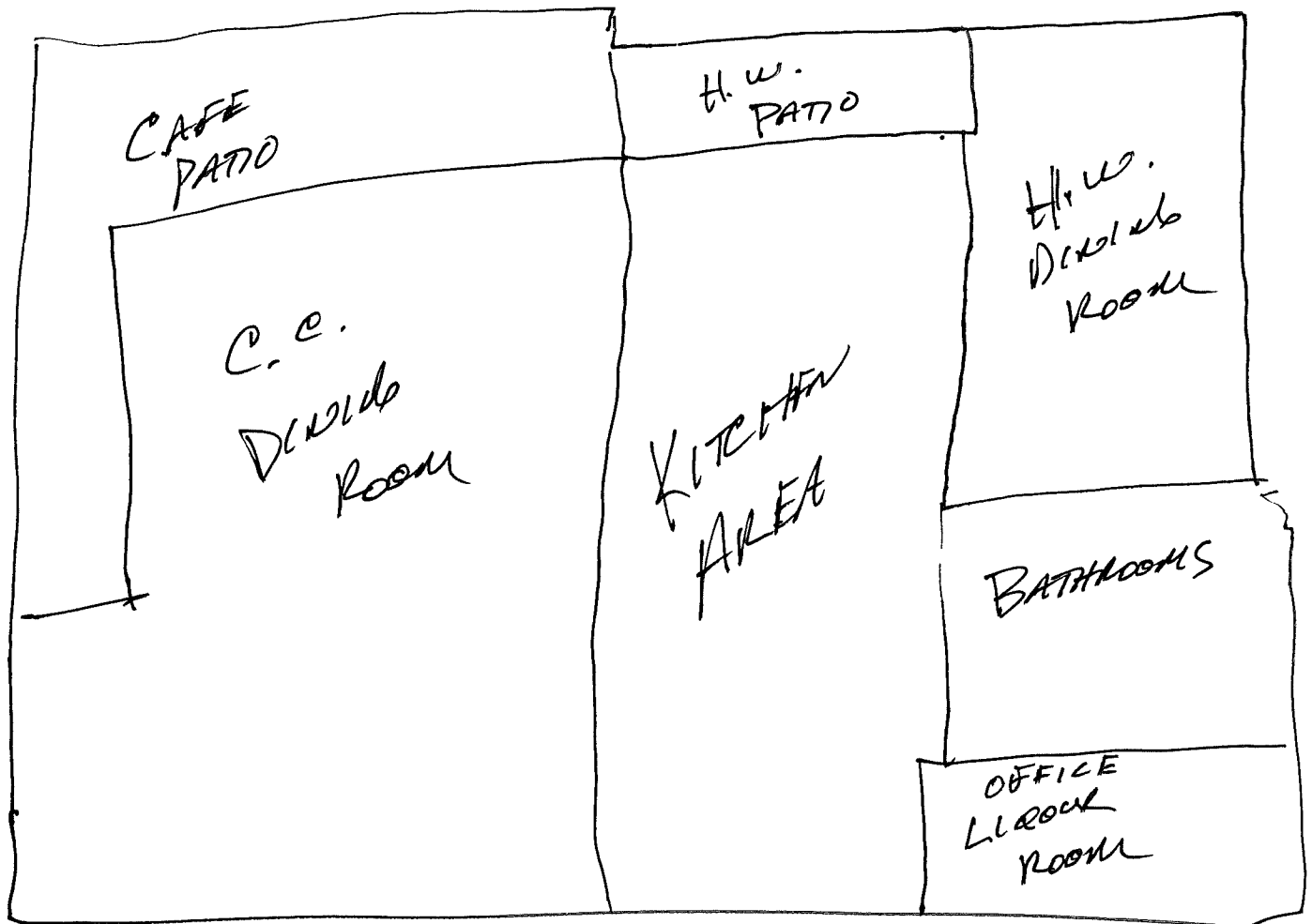
Signature



Date

5/28/25

E
N
Z
W





WISCONSIN DEPARTMENT OF REVENUE
PO BOX 8902
MADISON, WI 53708-8902

Contact Information:

2135 RIMROCK RD PO BOX 8902
MADISON, WI 53708-8902
ph: 608-266-2776 fax: 608-264-6884
email: DORBusinessTax@wisconsin.gov
website: revenue.wi.gov

Letter ID L0939243024

BIG BAY LLC
PO BOX 723
WILLIAMS BAY WI 53191-0723

Wisconsin Department of Revenue Seller's Permit

Legal/real name: BIG BAY LLC
Business name: HARPOON WILLIES & CAFE CALAMARI
10 W GENEVA ST
WILLIAMS BAY WI 53191-9518

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location; you must carry or display this permit at all events.

Tax Type	Account Type	Account Number
Sales & Use Tax	Seller's Permit	

Village of Williams Bay
PO Box 580
250 Williams Street
Williams Bay WI 53191
(262) 245-2700

Receipt No: 20.001454 Jun 2, 2025

LICENSES AND PERMITS - LIQUOR/BEER LICENSE - CLASS B LIQUOR	500.00
100-43001 LIQUOR/BEER LICENSE	
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - CLASS B BEER	100.00
100-43001 LIQUOR/BEER LICENSE	
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - PUBLICATION	50.00
100-43001 LIQUOR/BEER LICENSE	

Total:	650.00
--------	--------

CHECKS	Check No: 71470	650.00
--------	-----------------	--------

Payor: BIG BAY LLC

Total Applied:	650.00
----------------	--------

Change Tendered:	.00
------------------	-----

06/02/2025 11:58 AM

VILLAGE OF WILLIAMS BAY

ALCOHOL LICENSE CHECKLIST

Checklist must be submitted by each applicant seeking an Alcohol License. Incomplete applications will be rejected.

Business Name & Street Address: LUCKE'S Cantina

220 Elkhorn Rd Williams Bay, WI, 53191

Applicant Name: Laine Lucke

Type of Alcohol License(s) Sought: Class "B" Liquor & Beer

Applicant	Office Use	Item
☒	☐	Form AB-200 Alcohol Beverage License Application – Thoroughly complete Sections A-D and complete the box in the upper right corner.
☒	☐	Form AB-101 Alcohol Beverage Appointment of Agent – Thoroughly complete Sections A-E and the top Agent Type section.
☒	☐	Form AB-100 Alcohol Beverage Individual Questionnaire – Thoroughly complete Sections A-E. All individuals, partners, officers and directors, the agent of the corporation and members or managers and agent of limited liability companies must fill out this form.
☐	☐	Proof of Completing Responsible Beverage Server Training Course. Individuals, partners and agents of corporations and LLC's must have successfully completed an approved responsible beverage server training course within the past two years. <u>Does not apply to individuals who held or were an agent of a corporation or LLC that held a liquor license within the past two years.</u>
☒	☐	Proof of Residency. Applicants must have continuously resided in the State of Wisconsin for 90 days prior to the date of application. Proof of residency could include voter registration, motor vehicle registration, driver's license, residential lease or purchase agreement, or income tax records. Officers, directors, members or managers of corporations or <u>LLCs are not required</u> to meet the State residency requirement.
☒	☐	Proof of Wisconsin Seller's Permit. Can be a copy of a letter, e-mail or website from the State of Wisconsin proving that the applicant is in good standing for sales tax purposes and holds a valid seller's permit.
☒	☐	Map of Premises. Applicant must submit a map of the premises, identifying the building(s), room(s), and/or land area under his/her control where alcohol beverages will be sold, served, consumed, or stored. Map does not need to be drawn to scale but should include a small compass arrow showing which direction is north. Any gates leading outside of the premises must have a lock installed.
☒	☐	License Fees are due prior to issuance
☒	☐	Publication Fees: a \$50.00 publication fee is due upon application.

For Office Use Only

Date Filed with Clerk: 4-27-2005

License Fee Receipt: 20.001379

Amount Paid: 600.00

Date Published in Newspaper: _____

Publication Fee Receipt: 20.001379

Amount Paid: 50.00

Date forwarded to Police Chief: 6-3-2005

Village Board Approval: _____

License Issued Date: _____

License Number: _____

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only	
Municipality	
License Period	

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____ ☒ Class "B" Beer \$ 100
- ☐ "Class A" Liquor \$ _____ ☒ "Class B" Liquor \$ 500
- ☐ "Class A" Liquor (cider only) \$ _____ ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$ 600
Background Check Fee	\$
Publication Fee	\$ 50
Total Fees	\$ 650

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship) Lucke Enterprises, INC.		
2. Business Trade Name or DBA Lucke's Cantina		
3. FEIN [REDACTED]	4. Wisconsin Seller's Permit Number	
5. Entity Type (check one) ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization		
6. State of Organization WI	7. Date of Organization 08/01/2006	8. Wisconsin DFI Registration Number
9. Premises Address 220 Elkhorn Rd.		
10. City Williams Bay	11. State WI	12. Zip Code 53191
13. County Walworth	14. Governing Municipality: ☐ City ☐ Town ☒ Village of: Williams Bay	15. Aldermanic District
16. Premises Phone (262) 245-6666	17. Premises Email lainelucke@gmail.com	18. Website
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. All floors, All rooms To include patio\deck		
20. Mailing Address (if different from premises address)		
21. City	22. State	23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . . ☐ Yes ☒ No beverages.

* If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . . ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? . . . ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity	4b. Business Entity FEIN
-----------------------------	--------------------------

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
Lucke	Laine	Owner/President	(262) 903-3391

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor • one general partner of a partnership • one corporate officer • one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Lucke	First Name Laine	M.I. F
Title Owner/President	Email lainelucke@gmail.com	Phone (262) 903-3391
Signature 		Date 4/16/2025

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Alcohol Beverage
Appointment of AgentDate
4/16/2025

Agent Type (check one)

- ☒
- Original (no fee)
- ☐
- Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Lucke Enterprises, INC.

2. Business Trade Name or DBA

Lucke's Cantina

3. Entity Type (check one)

- ☐
- Limited Liability Company
- ☒
- Corporation
- ☐
- Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

- ☒
- Municipal Retail License
- ☐
- State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

Lucke

2. First Name

Laine

3. M.I.

F

4. Email

lainelucke@gmail.com

5. Phone

(262) 903-3391

6. Home Address

321 South Jackson Street

7. City

Elkhorn

8. State

WI

9. Zip Code

53121

10. Age

59

11. Drivers License/State ID Number

12. Drivers License/State ID State of Issuance

WI

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☐ Yes ☐ No
Submit proof of completion.
2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire*? ☒ Yes ☐ No
Submit a completed Form AB-100 with this form.
3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Lucke		First Name Laine		M.I. F
Title Owner/President	Email lainelucke@gmail.com		Phone (262) 903-3391	
Signature 			Date 4/16/2025	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name		First Name		M.I.
Signature			Date	

Alcohol Beverage
Individual QuestionnaireDate
4/16/2025

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Lucke Enterprises, INC.

2. Business Trade Name or DBA

Lucke's Cantina

3. Entity Type (check one)

☐ Sole Proprietor☐ Partnership☐ Limited Liability Company☒ Corporation☐ Nonprofit Organization

Part B: Individual Information

1. Last Name

Lucke

2. First Name

Laine

3. M.I.

F

4. Relationship to Business (Title)

Owner/President

5. Email

lainelucke@gmail.com

6. Phone

(262) 903-3391

7. Home Address

321 South Jackson Street

8. City

Elkhorn

9. State

WI

10. Zip Code

53121

11. Date of Birth

06/22/65

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

WI

Part C: Address History

1. Do you currently live in Wisconsin? ☒ Yes ☐ No

If yes, provide the month and year when you permanently moved to Wisconsin (MM/YYYY)

06/1989

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address	City	State	Zip Code
Previous Address 1 321 South Jackson Street	Elkhorn	WI	53121
Previous Address 2	City	State	Zip Code
Previous Address 3	City	State	Zip Code
Previous Address 4	City	State	Zip Code
Previous Address 5	City	State	Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County
State	County	State	County	State	County	State	County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☐ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

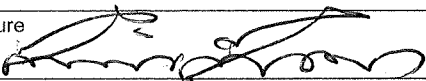
2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature



Date

4/16/2025

DRIVER LICENSE
REGULAR

USA
WISCONSIN

CLASS **DM**

1 **LUCKE**
2 **LAINÉ FIEDLER**

15 SEX **M** 16 HGT **5'-09"** 17 WGT **185 lb**
18 EYES **BRO** 19 HAIR **BRO**
3 DOB **06/22/1965** 9a END **NONE**
4a ISS **06/13/2024**
5 DD **06/22/2032**

53116-021-361
GDH JDF 100

01310 000908136 88

06221965 wisconsin.gov

Anatomical Gift Statement - Upon my death, I wish to donate:
(All organs, tissues and eyes) ☐ I refuse to make an anatomical gift

Limitations:
Signature: _____ Date: _____



WISCONSIN DEPARTMENT OF REVENUE
PO BOX 8902
MADISON, WI 53708-8902

Contact Information:

2135 RIMROCK RD PO BOX 8902
MADISON, WI 53708-8902
ph: 608-266-2776 fax: 608-264-6884
email: DORBusinessTax@wisconsin.gov
website: revenue.wi.gov

Letter ID L0601523344

LUCKE ENTERPRISES INC.
220 ELKHORN RD
WILLIAMS BAY WI 53191-9514

Wisconsin Department of Revenue Seller's Permit

Legal/real name: LUCKE ENTERPRISES INC.
Business name: LUCKE ENTERPRISES
220 ELKHORN RD
WILLIAMS BAY WI 53191-9514

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

Tax Type	Account Type	Account Number
Sales & Use Tax	Seller's Permit	



WISCONSIN DEPARTMENT OF REVENUE
PO BOX 8902
MADISON, WI 53708-8902

Contact information:

2135 RIMROCK RD PO BOX 8902
MADISON, WI 53708-8902
ph: 608-266-2776 fax: 608-327-0235
email: DORBusinessTax@wisconsin.gov
website: revenue.wi.gov

000909

LUCKE ENTERPRISES INC.
321 S JACKSON ST
ELKHORN WI 53121-1959

Letter ID L1132369456



Wisconsin Business Tax Registration Certificate

Expiration date: May 31, 2026

Legal/real name: LUCKE ENTERPRISES INC.

- This certificate confirms that you are registered with the Wisconsin Department of Revenue for the tax types shown below.
- This registration certificate is not a seller's permit, and should not be used as proof that you hold a seller's permit.
- You may not transfer this certificate to any other individual or business.

Tax Type	Account Type	Number
Sales & Use Tax	Sales & Use Tax	
Withholding Tax	Withholding Tax	



127.9

AREA 0.27 ACRES

BLACKTOP

TWO STORY

PARKING

LANDSCAPED AREA

30.7'

Basement

BUILDING

130.7'

130.7'

130.7'

130.7'

AREA

LOT 5

Covered Deck

DECK

184'

89043.14'

PLAT OF SURVEY

ST. JOHN: 1

92.00' LANDSCAPE
- (100.25') -

SID E WALK

Iron

79 LMH

Village of Williams Bay
PO Box 580
250 Williams Street
Williams Bay WI 53191
(262) 245-2700

Receipt No: 20.001379
Apr 29, 2025

Lucke's Cantina

LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Class B Beer 100-43001 LIQUOR/BEER LICENSE	100.00
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Class B Liquor 100-43001 LIQUOR/BEER LICENSE	500.00
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Publication Fee 100-43001 LIQUOR/BEER LICENSE	50.00
Total:	650.00
CHECKS Check No: 38870 Payor: Lucke Enterprises, Inc	650.00
Total Applied:	650.00
Change Tendered:	.00

04/29/2025 11:00 AM

VILLAGE OF WILLIAMS BAY

ALCOHOL LICENSE CHECKLIST

Checklist must be submitted by each applicant seeking an Alcohol License. Incomplete applications will be rejected.

Business Name & Street Address: Inn Crowd Of Como, Inc

2 West Geneva Street, Williams Bay, WI

Applicant Name: Sara LaCroix / Anthony Navilio

Type of Alcohol License(s) Sought: Class B Beer & Class B Liquor

Applicant	Office Use	Item
☐	☐	Form AB-200 Alcohol Beverage License Application – Thoroughly complete Sections A-D and complete the box in the upper right corner.
☐	☐	Form AB-101 Alcohol Beverage Appointment of Agent – Thoroughly complete Sections A-E and the top Agent Type section.
☐	☐	Form AB-100 Alcohol Beverage Individual Questionnaire – Thoroughly complete Sections A-E. All individuals, partners, officers and directors, the agent of the corporation and members or managers and agent of limited liability companies must fill out this form.
☐	☐	Proof of Completing Responsible Beverage Server Training Course. Individuals, partners and agents of corporations and LLC's must have successfully completed an approved responsible beverage server training course within the past two years. Does not apply to individuals who held or were an agent of a corporation or LLC that held a liquor license within the past two years.
☐	☐	Proof of Residency. Applicants must have continuously resided in the State of Wisconsin for 90 days prior to the date of application. Proof of residency could include voter registration, motor vehicle registration, driver's license, residential lease or purchase agreement, or income tax records. Officers, directors, members or managers of corporations or LLCs are not required to meet the State residency requirement.
☐	☐	Proof of Wisconsin Seller's Permit. Can be a copy of a letter, e-mail or website from the State of Wisconsin proving that the applicant is in good standing for sales tax purposes and holds a valid seller's permit.
☐	☐	Map of Premises. Applicant must submit a map of the premises, identifying the building(s), room(s), and/or land area under his/her control where alcohol beverages will be sold, served, consumed, or stored. Map does not need to be drawn to scale but should include a small compass arrow showing which direction is north. Any gates leading outside of the premises must have a lock installed.
☐	☐	License Fees are due prior to issuance
☐	☐	Publication Fees: a \$50.00 publication fee is due upon application.

For Office Use Only

Date Filed with Clerk: 6-3-2025

License Fee Receipt: 20.001464

Amount Paid: 600.00

Date Published in Newspaper: _____

Publication Fee Receipt: 20.001464

Amount Paid: 50.00

Date forwarded to Police Chief: 6-3-2025

Village Board Approval: _____

License Issued Date: _____

License Number: _____

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only
Municipality
License Period

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____
- ☒ Class "B" Beer \$ _____
- ☐ "Class A" Liquor \$ _____
- ☒ "Class B" Liquor \$ _____
- ☐ "Class A" Liquor (cider only) \$ _____
- ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$
Background Check Fee	\$
Publication Fee	\$
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship) <i>BAY INN CROWD & COMO, INC</i>		
2. Business Trade Name or DBA <i>GENE BAY PARTY CENTER</i>		
3. FEIN [REDACTED]	4. Wisconsin Seller's Permit Number	
5. Entity Type (check one) ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization		
6. State of Organization <i>WISCONSIN</i>	7. Date of Organization <i>1986</i>	8. Wisconsin DFI Registration Number
9. Premises Address <i>P 2 WEST GENEVA STREET</i>		
10. City <i>WILLIAMS BAY</i>	11. State <i>WI</i>	12. Zip Code <i>53191</i>
13. County <i>WALWORTH</i>	14. Governing Municipality: ☐ City ☐ Town ☐ Village of: _____	15. Aldermanic District
16. Premises Phone <i>708-217-4774</i>	17. Premises Email <i>NAVILIO747@quad.com</i>	18. Website <i>None</i>
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. <i>ENTIRE BUILDING INCLUDING PATIO</i>		
20. Mailing Address (if different from premises address) <i>P.O. BOX 577</i>		
21. City <i>Williams Bay</i>	22. State <i>WI</i>	23. Zip Code <i>53191</i>

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☐ No	
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☐ No	

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . ☐ Yes ☒ No beverages.

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
ANTHONY C NAVILIO	ANTHONY	PRESIDENT	708-217-4774

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name NAVILIO		First Name ANTHONY C		M.I. C
Title PRESIDENT		Email NAVILIO747@GMAIL.COM	Phone 708-217-4774	
Signature Anthony C Navilio			Date June 1, 2021	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Agent Type (check one)

☐ Original (no fee) ☐ Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

INN CROWD OF COMO INC.

2. Business Trade Name or DBA

BOY PARTY CENTER

3. Entity Type (check one)

☐ Limited Liability Company☒ Corporation☐ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☒ Municipal Retail License☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

LACROIX

2. First Name

SARA

3. M.I.

J

4. Email

SARALACROIX@GMAIL.COM

5. Phone

262-949-9634

6. Home Address

N 2378 VALLEY VIEW DR.

7. City

LAKE GENEVA

8. State

WI

9. Zip Code

53147

10. Date of Birth

5/30/75

11. Drivers License/State ID Number

12. Drivers License/State ID State of Issuance

WI

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.2. Have you completed Form AB-100, Alcohol Beverage Individual Questionnaire (licensee) or
Form AB-300, Alcohol Beverage Personal Questionnaire (permittee)? ☒ Yes ☐ No3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>LACROIX</i>		First Name <i>SARA</i>	M.I. <i>J</i>
Title <i>AGENT</i>	Email <i>SARA.LACROIX@GMAIL.COM</i>	Phone <i>262-607-0093</i>	
Signature <i>Sara J. Lacroix</i>		Date <i>6/1/75</i>	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>LACROIX</i>		First Name <i>SARA</i>	M.I. <i>J</i>
Signature <i>Sara J. Lacroix</i>		Date <i>6/1/75</i>	

DRIVER LICENSE
REGULAR

USA
WISCONSIN

1 LACROIX
2 SARA JEAN

3 SEX F 4 HGT 5'07" 5 WGT 150 lb 6 EYES BRO 7 HAIR BRO 8 DOB 05/30/1975 9 EXP 05/30/2030 10 END NONE 11 DD 07ABD2021111814150142

11/18/2021

OTABD2021111814150142

WAT 75



Alcohol Beverage
Individual Questionnaire

Date

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor) <i>INN CROWD of COMO, INC</i>	
2. Business Trade Name or DBA <i>BAY PARTY CENTER</i>	
3. Entity Type (check one) ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization	

Part B: Individual Information

1. Last Name <i>NAVILIO</i>		2. First Name <i>ANTHONY</i>		3. M.I. <i>C</i>	
4. Relationship to Business (Title) <i>PRESIDENT / OWNER</i>		5. Email <i>NAVILIO747@gmail.com</i>		6. Phone <i>708-217-4776</i>	
7. Home Address <i>747 CLINTON PL</i>					
8. City <i>RIVER FOREST</i>		9. State <i>IL</i>	10. Zip Code <i>60305</i>	11. Date of Birth <i>6-20-47</i>	
12. Drivers License/State ID Number 			13. Drivers License/State ID State of Issuance <i>ILLINOIS</i>		

Part C: Address History

1. Do you currently live in Wisconsin? ☐ Yes ☒ No							
If yes, provide the month and year when you permanently moved to Wisconsin (MM/YYYY)							
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.							
Previous Address 1 <i>N/A</i>		City		State		Zip Code	
Previous Address 2		City		State		Zip Code	
Previous Address 3		City		State		Zip Code	
Previous Address 4		City		State		Zip Code	
Previous Address 5		City		State		Zip Code	
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.							
State <i>IL</i>	County <i>COOK</i>	State <i>IL</i>	County	State	County	State	County
State	County	State	County	State	County	State	County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

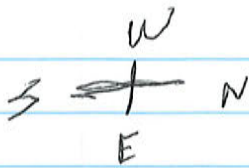
If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

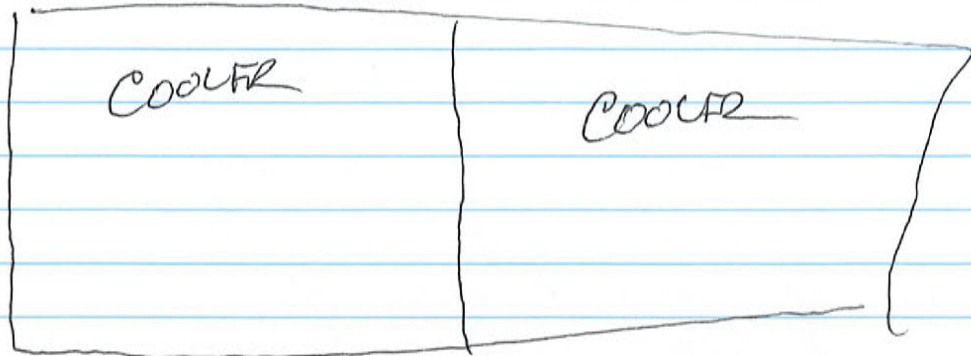
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature *Anthony C. Quirico*

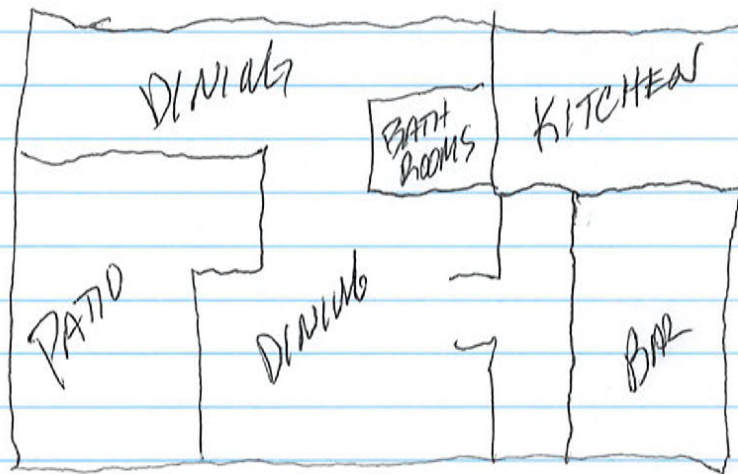
Date *June 1, 2025*



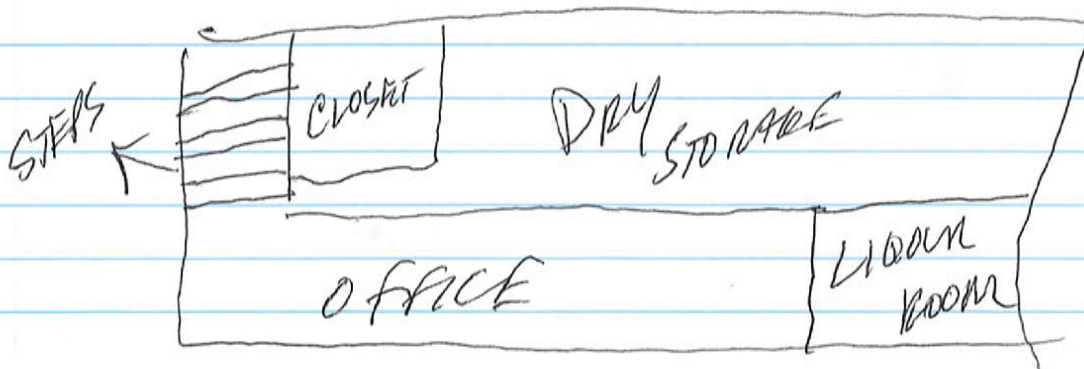
BASEMENT



MAIN LEVEL



UPSTAIRS



Village of Williams Bay
PO Box 580
250 Williams Street
Williams Bay WI 53191

(262) 245-2700

Receipt No: 20.001464

Jun 3, 2025

LICENSES AND PERMITS - LIQUOR/BEER LICENSE - class B liquor 100-43001 LIQUOR/BEER LICENSE	500.00
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - class b beer 100-43001 LIQUOR/BEER LICENSE	100.00
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - publication 100-43001 LIQUOR/BEER LICENSE	50.00
Total:	650.00
CHECKS Check No: 1050	650.00
Payor: anthony navilio	
Total Applied:	650.00
Change Tendered:	.00

06/03/2025 11:24 AM

VILLAGE OF WILLIAMS BAY

ALCOHOL LICENSE CHECKLIST

Checklist must be submitted by each applicant seeking an Alcohol License. Incomplete applications will be rejected.

Business Name & Street Address: Gage Marine dba Pier 290

1 Lechty Dr., Williams Bay WI 53191

Applicant Name: William Gage

Type of Alcohol License(s) Sought: Class B

Applicant	Office Use	Item
☒	☐	Form AB-200 Alcohol Beverage License Application – Thoroughly complete Sections A-D and complete the box in the upper right corner.
☒	☐	Form AB-101 Alcohol Beverage Appointment of Agent – Thoroughly complete Sections A-E and the top Agent Type section.
☒	☐	Form AB-100 Alcohol Beverage Individual Questionnaire – Thoroughly complete Sections A-E. All individuals, partners, officers and directors, the agent of the corporation and members or managers and agent of limited liability companies must fill out this form.
☐ NA	☐	Proof of Completing Responsible Beverage Server Training Course. Individuals, partners and agents of corporations and LLC's must have successfully completed an approved responsible beverage server training course within the past two years. Does not apply to individuals who held or were an agent of a corporation or LLC that held a liquor license within the past two years.
☐ NA	☐	Proof of Residency. Applicants must have continuously resided in the State of Wisconsin for 90 days prior to the date of application. Proof of residency could include voter registration, motor vehicle registration, driver's license, residential lease or purchase agreement, or income tax records. Officers, directors, members or managers of corporations or LLCs are not required to meet the State residency requirement.
☒	☐	Proof of Wisconsin Seller's Permit. Can be a copy of a letter, e-mail or website from the State of Wisconsin proving that the applicant is in good standing for sales tax purposes and holds a valid seller's permit.
☒	☐	Map of Premises. Applicant must submit a map of the premises, identifying the building(s), room(s), and/or land area under his/her control where alcohol beverages will be sold, served, consumed, or stored. Map does not need to be drawn to scale but should include a small compass arrow showing which direction is north. Any gates leading outside of the premises must have a lock installed.
☒	☐	License Fees are due prior to issuance
☒	☐	Publication Fees: a \$50.00 publication fee is due upon application.

For Office Use Only

Date Filed with Clerk: 4-27-2025

License Fee Receipt: 20.001378

Amount Paid: 600.00

Date Published in Newspaper: _____

Publication Fee Receipt: 20.001378

Amount Paid: 50.00

Date forwarded to Police Chief: 6-3-2025

Village Board Approval: _____

License Issued Date: _____

License Number: _____

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only	
Municipality	
License Period	

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____ ☒ Class "B" Beer \$ 100.00
- ☐ "Class A" Liquor \$ _____ ☒ "Class B" Liquor \$ 500.00
- ☐ "Class A" Liquor (cider only) \$ _____ ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$ <u>600.00</u>
Background Check Fee	\$
Publication Fee	\$ <u>50.00</u>
Total Fees	\$ <u>650.00</u>

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

Gage Marine Corp

2. Business Trade Name or DBA

dba Pier 290

3. FEIN

4. Wisconsin Seller's Permit Number

5. Entity Type (check one)

- ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization

6. State of Organization

WI

7. Date of Organization

02/04/1958

8. Wisconsin DFI Registration Number

9. Premises Address

1 Licchty Dr.

10. City

Williams Bay

11. State

WI

12. Zip Code

53191

13. County

Walworth

14. Governing Municipality: ☐ City ☐ Town ☒ Village

of: Williams Bay

15. Aldermanic District

16. Premises Phone

262-245-2100

17. Premises Email

pier290@gagemarine.com

18. Website

gagemarine.com

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

See attached

20. Mailing Address (if different from premises address)

Po Box 220

21. City

Williams Bay

22. State

WI

23. Zip Code

53191

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed?	☐ Yes ☐ No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed?	☐ Yes ☐ No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol or beverages. ☐ Yes ☒ No
If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
Gage	William	owner / president	262-215-9663

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Gage		First Name William		M.I. B
Title owner / President		Email tanya.roter@gagemarine.com	Phone 262-215-9663	
Signature W.B. Gage		Date 4/17/25		

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Alcohol Beverage
Appointment of Agent

Date

Agent Type (check one)

- ☒
- Original (no fee)
- ☐
- Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Gage Marine Corp

2. Business Trade Name or DBA

Pier 290

3. Entity Type (check one)

☐ Limited Liability Company☒ Corporation☐ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☒ Municipal Retail License☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

Gage

2. First Name

William

3. M.I.

B

4. Email

bill.gage@gagemarine.com

5. Phone

262-215-9663

6. Home Address

747 Cedar Point Dr.

7. City

Williams Bay

8. State

WI

9. Zip Code

53191

10. Date of Birth

06/04/1965

11. Drivers License/State ID Number

12. Drivers License/State ID State of Issuance

WI

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☐ Yes ☐ No
Submit proof of completion. NA
2. Have you completed Form AB-100, Alcohol Beverage Individual Questionnaire (licensee) or
Form AB-300, Alcohol Beverage Personal Questionnaire (permittee)? ☒ Yes ☐ No
3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>Gage</i>		First Name <i>William</i>	M.I. <i>B</i>
Title <i>Owner/ President</i>	Email <i>tanya.roter@gagemarine.com</i>	Phone <i>262-215-9663</i>	
Signature <i>W B Gage</i>		Date <i>4/17/25</i>	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>Gage</i>		First Name <i>William</i>	M.I. <i>B.</i>
Signature <i>W B Gage</i>		Date <i>4/17/25</i>	

Alcohol Beverage
Individual Questionnaire

Date

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Gage Marine Corp

2. Business Trade Name or DBA

Pier 290

3. Entity Type (check one)

☐ Sole Proprietor☐ Partnership☐ Limited Liability Company☒ Corporation☐ Nonprofit Organization

Part B: Individual Information

1. Last Name

Gage

2. First Name

William

3. M.I.

B

4. Relationship to Business (Title)

Owner/President

5. Email

bill.gage@gagemarine.com

6. Phone

262.5.9663

7. Home Address

747 Cedar Point Dr.

8. City

Williams Bay

9. State

WI

10. Zip Code

53191

11. Date of Birth

06/04/1965

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

WI

Part C: Address History

1. Do you currently live in Wisconsin? ☒ Yes ☐ No

If yes, provide the month and year when you permanently moved to Wisconsin

(MM/YYYY)

06/1965

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address	City	State	Zip Code
Previous Address 1			
Previous Address 2			
Previous Address 3			
Previous Address 4			
Previous Address 5			

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

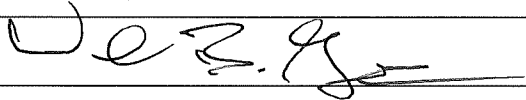
2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☐ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature



Date

4/12/25



WISCONSIN DEPARTMENT OF REVENUE
PO BOX 8902
MADISON, WI 53708-8902

Contact Information:

2135 RIMROCK RD PO BOX 8902
MADISON, WI 53708-8902
ph: 608-266-2776 fax: 608-264-6884
email: DORBusinessTax@revenue.wi.gov
website: revenue.wi.gov

Letter ID L1390582944

GAGE MARINE CORPORATION
PO BOX 220
WILLIAMS BAY WI 53191-0220

Wisconsin Department of Revenue Seller's Permit

Legal/real name: GAGE MARINE CORPORATION

Business name:
4 LIECHTY DR
WILLIAMS BAY WI 53191-9740

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

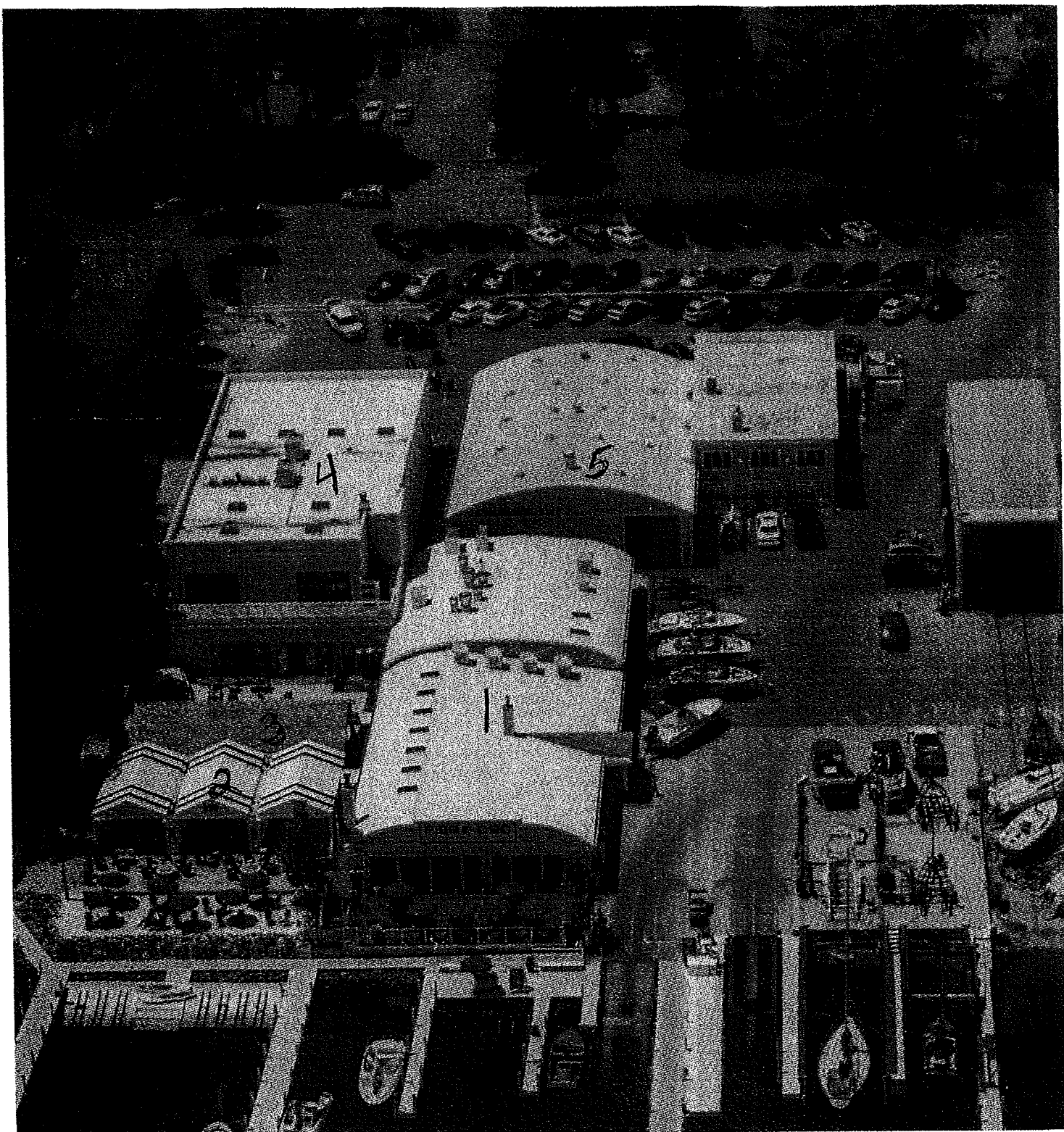
Tax Type

Sales & Use Tax

Account Type

Seller's Permit

Account Number



- 1- inside dining / bar / kitchen
- 2- outside dining / bar (canopies)
- 3- outside dining / bar
- 4- Party room (292) upstairs / storage down stairs
- 5- party room / Santa Cause

Village of Williams Bay
PO Box 580
250 Williams Street
Williams Bay WI 53191
(262) 245-2700

Receipt No: 20.001378
Apr 29, 2025

Gage Marine

LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Class B Beer Reserve 100-43001 LIQUOR/BEER LICENSE	100.00
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Class B Liquor Reserve 100-43001 LIQUOR/BEER LICENSE	500.00
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Publication Fee 100-43001 LIQUOR/BEER LICENSE	50.00

Total:	650.00
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CHECKS	Check No: 99080	650.00
Payor: Gage Marine Corporation		
Total Applied:		650.00

Change Tendered:	.00
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04/29/2025 10:56 AM

VILLAGE OF WILLIAMS BAY

ALCOHOL LICENSE CHECKLIST

Checklist must be submitted by each applicant seeking an Alcohol License. Incomplete applications will be rejected.

Business Name & Street Address: Bay cooks
99 N. Walworth Ave. Williams Bay, WI 53191

Applicant Name: Jonathon Basurto

Type of Alcohol License(s) Sought: Class B liquor

Applicant	Office Use	Item
☒	☒	Form AB-200 Alcohol Beverage License Application – Thoroughly complete Sections A-D and complete the box in the upper right corner.
☒	☒	Form AB-101 Alcohol Beverage Appointment of Agent – Thoroughly complete Sections A-E and the top Agent Type section.
☒	☒	Form AB-100 Alcohol Beverage Individual Questionnaire – Thoroughly complete Sections A-E. All individuals, partners, officers and directors, the agent of the corporation and members or managers and agent of limited liability companies must fill out this form.
☒	☒	Proof of Completing Responsible Beverage Server Training Course. Individuals, partners and agents of corporations and LLC's must have successfully completed an approved responsible beverage server training course within the past two years. Does not apply to individuals who held or were an agent of a corporation or LLC that held a liquor license within the past two years.
☒	☒	Proof of Residency. Applicants must have continuously resided in the State of Wisconsin for 90 days prior to the date of application. Proof of residency could include voter registration, motor vehicle registration, driver's license, residential lease or purchase agreement, or income tax records. Officers, directors, members or managers of corporations or LLCs are not required to meet the State residency requirement.
☒	☒	Proof of Wisconsin Seller's Permit. Can be a copy of a letter, e-mail or website from the State of Wisconsin proving that the applicant is in good standing for sales tax purposes and holds a valid seller's permit.
☒	☒	Map of Premises. Applicant must submit a map of the premises, identifying the building(s), room(s), and/or land area under his/her control where alcohol beverages will be sold, served, consumed, or stored. Map does not need to be drawn to scale but should include a small compass arrow showing which direction is north. Any gates leading outside of the premises must have a lock installed.
☒	☒	License Fees are due prior to issuance
☒	☒	Publication Fees: a \$50.00 publication fee is due upon application.

For Office Use Only

Date Filed with Clerk: 6-3-2025

License Fee Receipt: 233166867

Amount Paid: 600.00

Date Published in Newspaper: _____

Publication Fee Receipt: 233166867

Amount Paid: 50.00

Date forwarded to Police Chief: 6-3-2025

Village Board Approval: _____

License Issued Date: _____

License Number: _____

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only	
Municipality	
License Period	

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____ ☒ Class "B" Beer \$ 100
- ☐ "Class A" Liquor \$ _____ ☒ "Class B" Liquor \$ 500
- ☐ "Class A" Liquor (cider only) \$ _____ ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$ <u>1000</u>
Background Check Fee	\$
Publication Fee	\$ <u>50.00</u>
Total Fees	\$ <u>650.00</u>

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

Bay cooks

2. Business Trade Name or DBA

Bay cooks LLC

3. FEIN

[REDACTED]

4. Wisconsin Seller's Permit Number

[REDACTED]

5. Entity

- ☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

6. State of Organization

Wisconsin

7. Date of Organization

12/07/2021

8. Wisconsin DFI Registration Number

[REDACTED]

9. Premises Address

99 N. Walworth Ave.

10. City

Williams Bay

11. State

WI

12. Zip Code

53191

13. County

Walworth

14. Governing Municipality: ☐ City ☐ Town ☒ Village
of: Williams Bay

15. Aldermanic District

16. Premises Phone

262-607-6024

17. Premises Email

williamsbaysrestaurant@baycooksllc.com

18. Website

baycooksrestaurant.com

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

Bay cooks is a restaurant where alcohol beverages are produced sold, and consumed on the inside of our facility and outside patio. It is stored by the bar, prep room fridge, and locked in a cabinet in basement.

20. Mailing Address (if different from premises address)

P.O. Box 3

21. City

Williams Bay

22. State

WI

23. Zip Code

53191

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☐ No	
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☐ No	

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol or beverages. ☐ Yes ☒ No

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? ☐ Yes ☒ No

If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No

If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity Bay cooks 4b. Business Entity FEIN 87-3865131

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
Basurto	Juan	Owner	262-348-7962
Tijon	Antonia	Owner	262-348-8217
Basurto	Jonathon	CO-owner	262-903-1802

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <u>Basurto</u>	First Name <u>Juan</u>	M.I. <u>F</u>
Title <u>Owner</u>	Email <u>juan.basurto228@gmail.com</u>	Phone <u>262-348-7962</u>
Signature <u>Juan F Basurto</u>	Date <u>6/3/2025</u>	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Agent Type (check one)

- ☐
- Original (no fee)
- ☐
- Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Baycooks

2. Business Trade Name or DBA

Baycooks LLC

3. Entity Type (check one)

- ☒
- Limited Liability Company
- ☐
- Corporation
- ☐
- Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

- ☐
- Municipal Retail License
- ☒
- State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

456-1030855599-04

6. Describe the reason for appointing a successor agent, if successor is checked above.

Co-owner of the restaurant.

Part B: Agent Information

1. Last Name

Basurto

2. First Name

Jonathon

3. M.I.

4. Email

Basurtojonathan23@gmail.com

5. Phone

262-903-1802

6. Home Address

530 Sage st.

7. City

Lake Geneva

8. State

WI

9. Zip Code

53147

10. Date of Birth

02/19/2000

11. Drivers License/State ID Number

12. Drivers License/State ID State of Issuance

Wisconsin

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.
2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire* (licensee) or
Form AB-300, *Alcohol Beverage Personal Questionnaire* (permittee)? ☒ Yes ☐ No
3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Basurto		First Name Juan		M.I. F
Title owner	Email juanbasurto228@gmail.com		Phone 262-348-7962	
Signature Juan F Basurto			Date 6/3/2025	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Basurto		First Name Jonathon		M.I.
Signature Jonathon Basurto			Date 6/3/2025	

U21 WISCONSIN USA 
DRIVER LICENSE REGULAR


Jonathan Basurto

9 CLASS **D**
9a END **NONE**
3 DOB **02/19/2000**
4a ISS **02/19/2020**
4b EXP **02/19/2028**
15 SEX **M** 16 HGT **5'-05"**
17 WGT **133 lb**
18 EYES **BRO**
19 HAIR **BLK**

1 **BASURTO**
2 **JONATHAN**
3 [REDACTED]
4 [REDACTED]
5 [REDACTED]


JONATHAN BASURTO

UNDER 18 UNTIL
AGE ATTAINED
UNDER 21 UNTIL
02/19/2021

5 DD OTKUS2020021913015383

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Bay cooks

2. Business Trade Name or DBA

Bay cooks LLC

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

Part B: Individual Information

1. Last Name

Basurto

2. First Name

Juan

3. M.I.

F.

4. Relationship to Business (Title)

Owner

5. Email

juanbasurto228@gmail.com

6. Phone

262-348-7462

7. Home Address

530 Sage St.

8. City

Lake Geneva

9. State

WI

10. Zip Code

53147

11. Date of Birth

10/04/1971

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

Wisconsin

Part C: Address History

1. Do you currently live in Wisconsin? ☒ Yes ☐ No

If yes, provide the month and year when you permanently moved to Wisconsin (MM/YYYY)

26

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1

530 Sage St.

City

Lake Geneva

State

WI

Zip Code

53147

Previous Address 2

City

State

Zip Code

Previous Address 3

City

State

Zip Code

Previous Address 4

City

State

Zip Code

Previous Address 5

City

State

Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State
WI

County

Walworth

State

County

State

County

State

County

State

County

State

County

State

County

State

County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Juan F Basurto</i>	Date <i>6/3/2025</i>
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State of Wisconsin • DEPARTMENT OF REVENUE

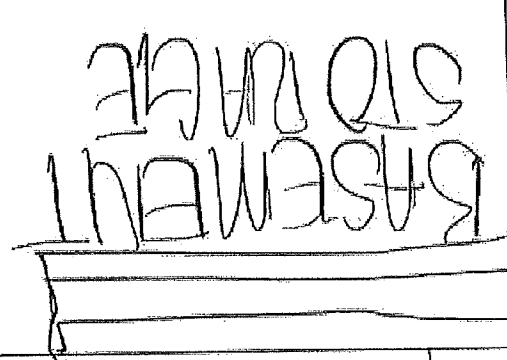
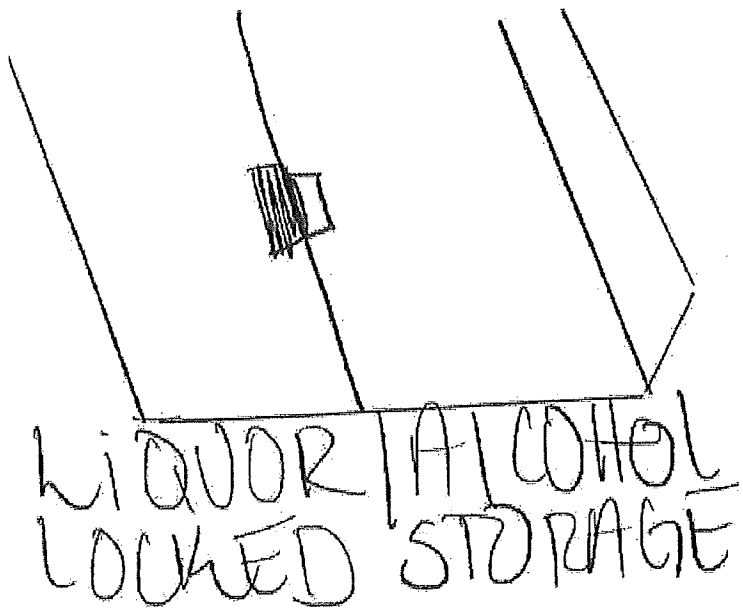
Personal Wallet Copy

Seller's Permit:

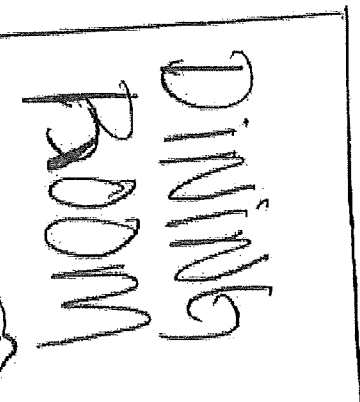
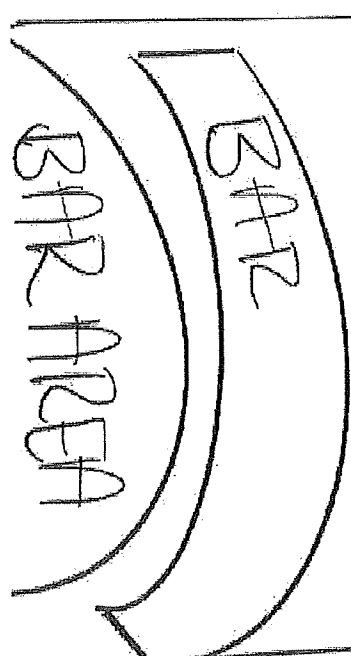
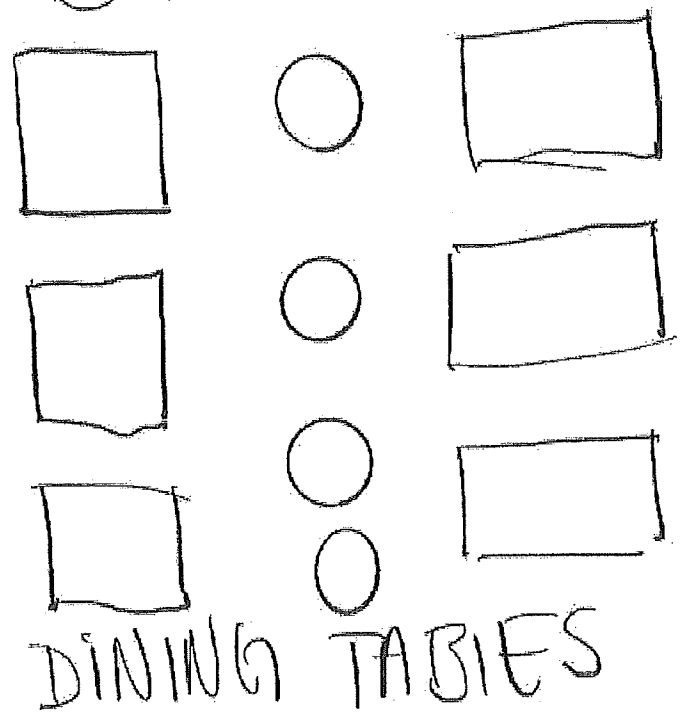


Legal/Real Name: BAY COOKS

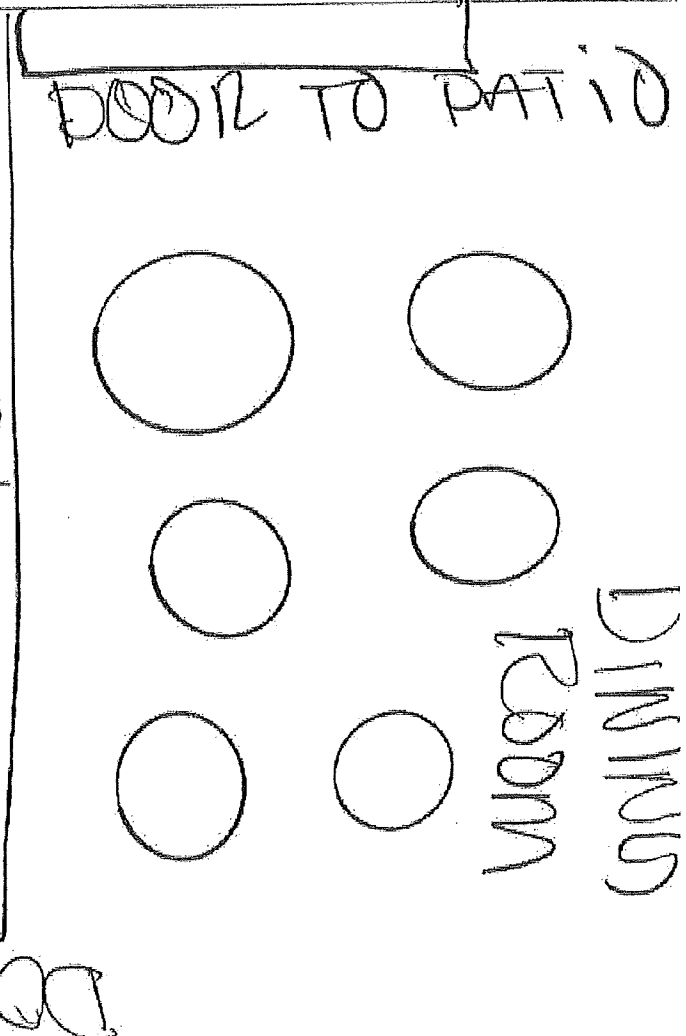
Signature _____



GATES / DOOR
BACK PATIO



FRAM WAY
DOOR





Village of Williams Bay
 250 Williams Street | P.O. Box 580
 Williams Bay, WI 53191
 (262) 245-2700

XBP Confirmation Number: **233166867**

Transaction detail for payment to Village of Williams Bay.		Date: 06/03/2025 - 10:03:29 AM MT	
Transaction Number: 244407192 Visa — XXXX-XXXX-XXXX-2071 Status: Successful			
Account #	Item	Quantity	Item Amount
Bay Cooks	LiquorBeer License Bay Cooks	1	\$650.00

TOTAL: \$650.00

Billing Information
 ELIZABETH SANCHEZ
 53191

Transaction taken by: Admin TKolls

VILLAGE OF WILLIAMS BAY

ALCOHOL LICENSE CHECKLIST

Checklist must be submitted by each applicant seeking an Alcohol License. Incomplete applications will be rejected.

Business Name & Street Address: GANESH FOOD INC -
156 ELKHORN ROAD, WI 53191

Applicant Name: Patel Arpita

Type of Alcohol License(s) Sought: Class A Beer & Class A Liquor

Applicant	Office Use	Item
☒	☐	Form AB-200 Alcohol Beverage License Application – Thoroughly complete Sections A-D and complete the box in the upper right corner.
☒	☐	Form AB-101 Alcohol Beverage Appointment of Agent – Thoroughly complete Sections A-E and the top Agent Type section.
☒	☐	Form AB-100 Alcohol Beverage Individual Questionnaire – Thoroughly complete Sections A-E. All individuals, partners, officers and directors, the agent of the corporation and members or managers and agent of limited liability companies must fill out this form.
☒	☐	Proof of Completing Responsible Beverage Server Training Course. Individuals, partners and agents of corporations and LLC's must have successfully completed an approved responsible beverage server training course within the past two years. Does not apply to individuals who held or were an agent of a corporation or LLC that held a liquor license within the past two years.
☐	☐	Proof of Residency. Applicants must have continuously resided in the State of Wisconsin for 90 days prior to the date of application. Proof of residency could include voter registration, motor vehicle registration, driver's license, residential lease or purchase agreement, or income tax records. Officers, directors, members or managers of corporations or LLCs are not required to meet the State residency requirement.
☒	☐	Proof of Wisconsin Seller's Permit. Can be a copy of a letter, e-mail or website from the State of Wisconsin proving that the applicant is in good standing for sales tax purposes and holds a valid seller's permit.
☒	☐	Map of Premises. Applicant must submit a map of the premises, identifying the building(s), room(s), and/or land area under his/her control where alcohol beverages will be sold, served, consumed, or stored. Map does not need to be drawn to scale but should include a small compass arrow showing which direction is north. Any gates leading outside of the premises must have a lock installed.
☒	☐	License Fees are due prior to issuance
☐	☐	Publication Fees: a \$50.00 publication fee is due upon application.

For Office Use Only

Date Filed with Clerk: 4-21-2005

License Fee Receipt: 20.001372

Amount Paid: 525.00

Date Published in Newspaper: _____

Publication Fee Receipt: 20.001372

Amount Paid: 50.00

Date forwarded to Police Chief: 6-3-2005

Village Board Approval: _____

License Issued Date: _____

License Number: _____

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only	
Municipality	
License Period	

License(s) Requested: (up to two boxes may be checked)

- ☒ Class "A" Beer \$ _____ ☐ Class "B" Beer \$ _____
- ☒ "Class A" Liquor \$ _____ ☐ "Class B" Liquor \$ _____
- ☐ "Class A" Liquor (cider only) \$ _____ ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$
Background Check Fee	\$
Publication Fee	\$
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship) <i>GRANESH FOOD INC.</i>			
2. Business Trade Name or DBA <i>BAYSIDE MART</i>			
3. FEIN [REDACTED]		4. Wisconsin Seller's Permit Number [REDACTED]	
5. Entity Type (check one) ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization			
6. State of Organization <i>WISCONSIN</i>		7. Date of Organization <i>03/17/2023</i>	
8. Wisconsin DFL Registration Number [REDACTED]			
9. Premises Address <i>156 ELKHORN RD.</i>			
10. City <i>WILLIAMS BAY</i>		11. State <i>WI</i>	12. Zip Code <i>53191</i>
13. County <i>WOLWORTH</i>	14. Governing Municipality: ☐ City ☐ Town ☒ Village of: <i>WILLIAMS BAY</i>		15. Aldermanic District
16. Premises Phone <i>262-245-5566</i>	17. Premises Email <i>JAYAMBE LAKESIDE @GMAIL</i> <i>com</i>		18. Website
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. <i>Gas station & convenient store</i>			
20. Mailing Address (if different from premises address)			
21. City		22. State	23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No If yes, list the details of violation below. Attach additional sheets if necessary.		
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol or beverages. ☐ Yes ☒ No If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.			
3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? ☐ Yes ☒ No If yes, provide the name of the restricted investor and describe the nature of the interest.			
4. Is the applicant business owned by another business entity? ☐ Yes ☒ No If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.			
4a. Name of Business Entity		4b. Business Entity FEIN	
5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No			
6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No			
7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No			
Part C: Individual Information			
List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary. Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.			
Last Name	First Name	Title	Phone
PATEL	ARPITA	PRESIDENT	262-794-2107
Part D: Attestation			
One of the following must sign and attest to this application: • sole proprietor • one general partner of a partnership • one corporate officer • one member of an LLC			
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.			
Last Name PATEL		First Name ARPITA	M.I.
Title President	Email JAYAMBELAKESIDE@GMAIL.COM	Phone 262-794-2107	
Signature ARPITA PATEL		Date 4/21/25	
Part E: For Clerk Use Only			
Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Alcohol Beverage
Appointment of Agent

Date

Agent Type (check one)

☒ Original (no fee) ☐ Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

GANESH FOOD INC.

2. Business Trade Name or DBA

BAYSIDE MART

3. Entity Type (check one)

☐ Limited Liability Company☒ Corporation☐ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☐ Municipal Retail License☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

PATEL

2. First Name

ARPITA

3. M.I.

4. Email

JAYAMBELAKESIDE@GMAIL.COM

5. Phone

262-794-2107

6. Home Address

1308 NAVAJO LANE, APT # 204

7. City

WAUKESHA

8. State

WI

9. Zip Code

53186

10. Date of Birth

44

11. Drivers License/State ID Number

12. Drivers License/State ID State of Issuance

WISCONSIN

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire* (licensee) or
Form AB-300, *Alcohol Beverage Personal Questionnaire* (permittee)? ☒ Yes ☐ No3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>Patel</i>		First Name <i>Arpita</i>		M.I.
Title <i>President</i>	Email <i>JAYAMBELAKESIDE@GMAIL.COM</i>		Phone <i>262-794-2107</i>	
Signature <i>Arpita PATEL</i>			Date <i>4/21/25</i>	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>Patel</i>		First Name <i>Arpita</i>		M.I.
Signature <i>Arpita PATEL</i>			Date <i>4/21/25</i>	

DRIVER LICENSE
REGULAR

USA
WISCONSIN

CLASS D

PATEL
ARPITA

15 SEX F 16 HGT 5'03" 17 WGT 120 LB 18 EYES BRO
19 HAIR BLK 3 DOB 12/18/1980 4a ISS 04/08/2021 DUP
5a END NONE 4b EXP 12/18/2028 5 DD 07JMM2021040809285841

Donor
Motor
Veh.

Alcohol Beverage
Individual Questionnaire

Date

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)	GANESH FOOD INC.
2. Business Trade Name or DBA	BAY SIDE MART
3. Entity Type (check one)	
☐ Sole Proprietor	☐ Partnership
☐ Limited Liability Company	☒ Corporation
☐ Nonprofit Organization	

Part B: Individual Information

1. Last Name	PATEL	2. First Name	ARPITA	3. M.I.	
4. Relationship to Business (Title)	OFFICER	5. Email	JAYAMBE LAKESIDE@GMAIL.COM	6. Phone	262-794-2107
7. Home Address	1308 NAVAJO LANE, APT # 204				
8. City	WAUKESHA	9. State	WI	10. Zip Code	53186
11. Date of Birth	12/18/1980				
12. Drivers License/State ID Number			13. Drivers License/State ID State of Issuance		
		WISCONSIN			

Part C: Address History

1. Do you currently live in Wisconsin?	☒ Yes	☐ No					
If yes, provide the month and year when you permanently moved to Wisconsin	(MM/YYYY) 07/2013						
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.							
Previous Address 1	1308 NAVAJO LANE, APT 204	City	WAUKESHA	State	WI	Zip Code	53186
Previous Address 2		City		State		Zip Code	
Previous Address 3		City		State		Zip Code	
Previous Address 4		City		State		Zip Code	
Previous Address 5		City		State		Zip Code	
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.							
State	County	State	County	State	County	State	County
State	County	State	County	State	County	State	County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Anjali PATEL</i>	Date <i>4/21/25</i>
----------------------------------	------------------------

WISCONSIN

SELLER / SERVER CERTIFICATION

Trainee Name: Arpitaben Patel

School Name: 360training.com, Inc.

Date of Completion: 06/26/2013

I, 

certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Corporate Headquarters
13801 Burnet Rd., Suite 100
Austin, Texas 78727
P: 800-442-1149



WISCONSIN DEPARTMENT OF REVENUE
PO BOX 8902
MADISON, WI 53708-8902

Contact Information:

2135 RIMROCK RD PO BOX 8902
MADISON, WI 53708-8902
ph: 608-266-2776 fax: 608-224-5761
email: DORBusinessTax@wisconsin.gov
website: revenue.wi.gov

000100

Letter ID L0111552560

GANESH FOOD INC
1308 NAVAJO LN APT 204
WAUKESHA WI 53186-6979

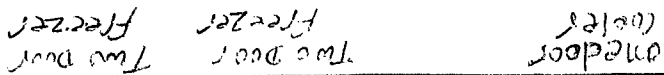
Wisconsin Department of Revenue Seller's Permit

Legal/real name: GANESH FOOD INC

Business name:
156 ELKHORN RD
WILLIAMS BAY WI 53191-9519

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

Tax Type	Account Type	Account Number
Sales & Use Tax	Seller's Permit	



Village of Williams Bay
PO Box 580
250 Williams Street
Williams Bay WI 53191
(262) 245-2700

Receipt No: 20.001372
Apr 21, 2025

Ganesh Foods, Inc

LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Class A Beer 100-43001 LIQUOR/BEER LICENSE	25.00
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Class A Liquor 100-43001 LIQUOR/BEER LICENSE	500.00
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Publication Fee 100-43001 LIQUOR/BEER LICENSE	50.00
LICENSES AND PERMITS - CIGARETTE LIC. 100-43014 CIGARETTE LICENSE	100.00
Total:	675.00
CHECKS Check No: 1587	675.00
Payor: GANESH FOOD, INC.	
Total Applied:	675.00
Change Tendered:	.00

04/21/2025 12:48 PM

VILLAGE OF WILLIAMS BAY ALCOHOL LICENSE CHECKLIST

Checklist must be submitted by each applicant seeking an Alcohol License. Incomplete applications will be rejected.

Business Name & Street Address: G L M LIQUOR & GROC. INC. DBA
BELL'S STORE, 659. E. Geneva St. Williams Bay, WI. 53191

Applicant Name: Gurpreet Kaur

Type of Alcohol License(s) Sought: Class A Beer & Class A Liquor

Applicant	Office Use	Item
☒	☐	Form AB-200 Alcohol Beverage License Application – Thoroughly complete Sections A-D and complete the box in the upper right corner.
☒	☐	Form AB-101 Alcohol Beverage Appointment of Agent – Thoroughly complete Sections A-E and the top Agent Type section.
☒	☐	Form AB-100 Alcohol Beverage Individual Questionnaire – Thoroughly complete Sections A-E. All individuals, partners, officers and directors, the agent of the corporation and members or managers and agent of limited liability companies must fill out this form.
☐	☐	Proof of Completing Responsible Beverage Server Training Course. Individuals, partners and agents of corporations and LLC's must have successfully completed an approved responsible beverage server training course within the past two years. Does not apply to individuals who held or were an agent of a corporation or LLC that held a liquor license within the past two years.
☒	☐	Proof of Residency. Applicants must have continuously resided in the State of Wisconsin for 90 days prior to the date of application. Proof of residency could include voter registration, motor vehicle registration, driver's license, residential lease or purchase agreement, or income tax records. Officers, directors, members or managers of corporations or LLCs are not required to meet the State residency requirement.
☒	☐	Proof of Wisconsin Seller's Permit. Can be a copy of a letter, e-mail or website from the State of Wisconsin proving that the applicant is in good standing for sales tax purposes and holds a valid seller's permit.
☒	☐	Map of Premises. Applicant must submit a map of the premises, identifying the building(s), room(s), and/or land area under his/her control where alcohol beverages will be sold, served, consumed, or stored. Map does not need to be drawn to scale but should include a small compass arrow showing which direction is north. Any gates leading outside of the premises must have a lock installed.
☒	☐	License Fees are due prior to issuance
☒	☐	Publication Fees: a \$50.00 publication fee is due upon application.

For Office Use Only

Date Filed with Clerk: 5-27-2025

License Fee Receipt: 2 13,015,484

Amount Paid: 525.00

Date Published in Newspaper: _____

Publication Fee Receipt: 13,015,484

Amount Paid: 50.00

Date forwarded to Police Chief: 6-3-2025

Village Board Approval: _____

License Issued Date: _____

License Number: _____

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only	
Municipality	
License Period	

License(s) Requested: (up to two boxes may be checked)

- ☒ Class "A" Beer \$ 25 ☐ Class "B" Beer \$ _____
- ☒ "Class A" Liquor \$ 500 ☐ "Class B" Liquor \$ _____
- ☐ "Class A" Liquor (cider only) \$ _____ ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$ <u>535.00</u>
Background Check Fee	\$ _____
Publication Fee	\$ <u>50.00</u>
Total Fees	\$ <u>575.00</u>

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

GLM LIQUOR & GROC. INC.

2. Business Trade Name or DBA

BELL'S STORE

3. FEIN

4. Wisconsin Seller's Permit Number

5. Entity Type (check one)

- ☒ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

6. State of Organization

WISCONSIN

7. Date of Organization

Oct. 2008

8. Wisconsin DFI Registration Number

61056385

9. Premises Address

659. E. Geneva Street.

10. City

Williams Bay

11. State

WI.

12. Zip Code

53191

13. County

WALWORTH

14. Governing Municipality: ☐ City ☐ Town ☒ Village
of: _____

15. Aldermanic District

16. Premises Phone

262-245-1901

17. Premises Email

Gurbaj.Singh66@yahoo.com

18. Website

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

IN THE BACK ROOM.

20. Mailing Address (if different from premises address)

21. City

22. State

23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed?	☐ Yes ☐ No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed?	☐ Yes ☐ No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol or beverages. ☐ Yes ☒ No
If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity	4b. Business Entity FEIN
-----------------------------	--------------------------

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☒ Yes ☐ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

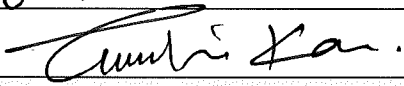
Last Name	First Name	Title	Phone
KAUR	GURPREET	OWNER	262-607-0530

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name KAUR	First Name GURPREET	M.I.
Title OWNER	Email	Phone
Signature 	Date 5/27/2025	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Alcohol Beverage
Appointment of AgentDate
5/27/25

Agent Type (check one)

☐ Original (no fee) ☐ Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

GLM LIQUOR & GROC. INC.

2. Business Trade Name or DBA

BELL'S STORE

3. Entity Type (check one)

☐ Limited Liability Company☒ Corporation☐ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☐ Municipal Retail License☒ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

456-1029621188-02

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

KAUR

2. First Name

GURPREET

3. M.I.

4. Email

5. Phone

262-607-0530

6. Home Address

451-PARK LN

7. City

Willrams Bay

8. State

WI.

9. Zip Code

53191

10. Date of Birth

11-11-1973

11. Drivers License/State ID Number

12. Drivers License/State ID State of Issuance

WISCONSIN

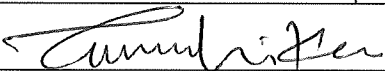
Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire* (licensee) or
Form AB-300, *Alcohol Beverage Personal Questionnaire* (permittee)? ☒ Yes ☐ No3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

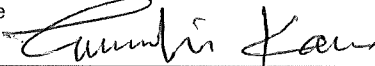
Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name KAR		First Name GURPREET		M.I.
Title OWNER	Email		Phone	
Signature 			Date 5/27/25	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name KAR		First Name GURPREET		M.I.
Signature 			Date 5/27/25	

DRIVER LICENSE
REGULAR

USA
WISCONSIN

1 Kaur
2 GURPREET
3 [REDACTED]

NOV 73

15 SEX F 16 HGT 5'-01" 17 WGT 125 lb
18 EYES BRO 19 HAIR BLK
3 DOB 11/11/1973 4 END NONE
4a ISS 05/07/2025 DUP
5 DD OTHQW20250713214940 4b EXP 11/11/2026

NOV 73



Alcohol Beverage
Individual QuestionnaireDate
05/27/25

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor) GLM LIQUOR & GROCERY INC.	
2. Business Trade Name or DBA BELL'S STORE	
3. Entity Type (check one) ☒ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization	

Part B: Individual Information

1. Last Name KAUR		2. First Name GURPREET		3. M.I.
4. Relationship to Business (Title) OWNER	5. Email		6. Phone 262-607-0530	
7. Home Address 451- PARK LN				
8. City Williams Bay	9. State WI.	10. Zip Code 53191	11. Date of Birth 11-11-1973	
12. Drivers License/State ID Number [REDACTED]		13. Drivers License/State ID State of Issuance WISCONSIN		

Part C: Address History

1. Do you currently live in Wisconsin? ☒ Yes ☐ No							
If yes, provide the month and year when you permanently moved to Wisconsin (MM/YYYY) Aug. 2000							
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.							
Previous Address 1 451- PARK LN	City Williams Bay	State WI.	Zip Code 53191.				
Previous Address 2 "	City	State	Zip Code				
Previous Address 3 "	City	State	Zip Code				
Previous Address 4 "	City	State	Zip Code				
Previous Address 5 "	City	State	Zip Code				
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.							
State WI.	County WALWORTH.	State	County	State	County	State	County
State	County	State	County	State	County	State	County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

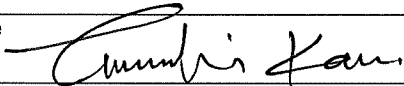
2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature



Date

5/27/25



WISCONSIN DEPARTMENT OF REVENUE
PO BOX 8902
MADISON, WI 53708-8902

Contact Information:

2135 RIMROCK RD PO BOX 8902
MADISON, WI 53708-8902
ph: 608-266-2776 fax: 608-264-6884
email: DORBusinessTax@wisconsin.gov
website: revenue.wi.gov

Letter ID L1279449104

GLM LIQUOR & GROCERY INC
659 E GENEVA ST
WILLIAMS BAY WI 53191-9759

Wisconsin Department of Revenue Seller's Permit

Legal/real name: GLM LIQUOR & GROCERY INC
Business name: BELL STORE
659 E GENEVA ST
WILLIAMS BAY WI 53191-9759

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

Tax Type

Sales & Use Tax

Account Type

Seller's Permit

Account Number

General St

LIQUOR
SECTION

FRONT DOOR

WINE
SECTION

Circ

BEER SECTION

Bells Store

Village of Williams Bay
PO Box 580
250 Williams Street
Williams Bay WI 53191

(262) 245-2700

Receipt No: 13.015484

May 27, 2025

LICENSES AND PERMITS - LIQUOR/BEER LICENSE Class A Beer 100-43001 LIQUOR/BEER LICENSE	25.00
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Class A Liquor 100-43001 LIQUOR/BEER LICENSE	500.00
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Publication 100-43001 LIQUOR/BEER LICENSE	50.00
LICENSES AND PERMITS - CIGARETTE LIC. 100-43014 CIGARETTE LICENSE	100.00
Total:	675.00
CHECKS Check No: 12675	675.00
Payor: GLM Liquor & Grocery Inc	
Total Applied:	675.00
Change Tendered:	.00

Duplicate Copy

05/27/2025 3:45 PM

VILLAGE OF WILLIAMS BAY

ALCOHOL LICENSE CHECKLIST

Checklist must be submitted by each applicant seeking an Alcohol License. Incomplete applications will be rejected.

Business Name & Street Address: Williams Bay Mobil Mart, Inc
66 W. Geneva St. Williams Bay, WI

Applicant Name: Singh Gurdarshan

Type of Alcohol License(s) Sought: Class A Beer & Class A Liquor

Applicant	Office Use	Item
☐	☐	Form AB-200 Alcohol Beverage License Application – Thoroughly complete Sections A-D and complete the box in the upper right corner.
☐	☐	Form AB-101 Alcohol Beverage Appointment of Agent – Thoroughly complete Sections A-E and the top Agent Type section.
☐	☐	Form AB-100 Alcohol Beverage Individual Questionnaire – Thoroughly complete Sections A-E. All individuals, partners, officers and directors, the agent of the corporation and members or managers and agent of limited liability companies must fill out this form.
☐	☐	Proof of Completing Responsible Beverage Server Training Course. Individuals, partners and agents of corporations and LLC's must have successfully completed an approved responsible beverage server training course within the past two years. Does not apply to individuals who held or were an agent of a corporation or LLC that held a liquor license within the past two years.
☐	☐	Proof of Residency. Applicants must have continuously resided in the State of Wisconsin for 90 days prior to the date of application. Proof of residency could include voter registration, motor vehicle registration, driver's license, residential lease or purchase agreement, or income tax records. Officers, directors, members or managers of corporations or LLCs are not required to meet the State residency requirement.
☐	☐	Proof of Wisconsin Seller's Permit. Can be a copy of a letter, e-mail or website from the State of Wisconsin proving that the applicant is in good standing for sales tax purposes and holds a valid seller's permit.
☐	☐	Map of Premises. Applicant must submit a map of the premises, identifying the building(s), room(s), and/or land area under his/her control where alcohol beverages will be sold, served, consumed, or stored. Map does not need to be drawn to scale but should include a small compass arrow showing which direction is north. Any gates leading outside of the premises must have a lock installed.
☐	☐	License Fees are due prior to issuance
☐	☐	Publication Fees: a \$50.00 publication fee is due upon application.

For Office Use Only

Date Filed with Clerk: 4-29-2005

License Fee Receipt: 20.001377

Amount Paid: 505.00

Date Published in Newspaper: _____

Publication Fee Receipt: 20.001377

Amount Paid: 50.00

Date forwarded to Police Chief: 6-3-2005

Village Board Approval: _____

License Issued Date: _____

License Number: _____

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only	
Municipality	
License Period	

License(s) Requested: (up to two boxes may be checked)

- ☒ Class "A" Beer \$ 25 ☐ Class "B" Beer \$ _____
- ☒ "Class A" Liquor \$ 500 ☐ "Class B" Liquor \$ _____
- ☐ "Class A" Liquor (cider only) \$ _____ ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$ <u>525</u>
Background Check Fee	\$ _____
Publication Fee	\$ <u>50</u>
Total Fees	\$ <u>575.00</u>

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship) <u>Williams Bay Mobil Mart INC.</u>			
2. Business Trade Name or DBA <u>Williams Bay Mobil</u>			
3. FEIN [REDACTED]		4. Wisconsin Seller's Permit Number [REDACTED]	
5. Entity Type (check one) ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization			
6. State of Organization <u>WI.</u>		7. Date of Organization <u>March 2011</u>	
8. Wisconsin DFI Registration Number			
9. Premises Address <u>66 W Geneva Street</u>			
10. City <u>Williams Bay</u>		11. State <u>WI.</u>	12. Zip Code <u>53191</u>
13. County <u>Walworth</u>	14. Governing Municipality: ☐ City ☐ Town ☒ Village of: <u>Williams Bay</u>		15. Aldermanic District
16. Premises Phone <u>262-245-1900</u>		17. Premises Email <u>nealshergill@gmail.com</u>	
18. Website			
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. <u>66 W Geneva Street, Walking Cooler, Liquor Room</u>			
20. Mailing Address (if different from premises address)			
21. City		22. State	23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No If yes, list the details of violation below. Attach additional sheets if necessary.		
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol or beverages. ☐ Yes ☒ No

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? ☐ Yes ☒ No

If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No

If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity	4b. Business Entity FEIN
-----------------------------	--------------------------

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
GILL	NEAL	President	262-492-8888
SINGH	DARSHAN	Agent	262-

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name GILL		First Name NEAL		M.I. S.
Title President		Email nealshergill@gmail.com		Phone 262-492-8888
Signature 			Date	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Alcohol Beverage
Appointment of Agent

Date

Agent Type (check one)

☒ Original (no fee)☐ Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Williams Bay Mobil Mart Inc.

2. Business Trade Name or DBA

Williams Bay Mobil

3. Entity Type (check one)

☐ Limited Liability Company☒ Corporation☐ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☐ Municipal Retail License☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

GUJARSHAN

2. First Name

SINGH

3. M.I.

4. Email

gudarshan 222 @ Gmail com.

5. Phone

262-492-8888

6. Home Address

6650 Lake side Road.

7. City

Lake Geneva

8. State

WI

9. Zip Code

53191

10. Age

59

11. Drivers License/State ID Number

12. Drivers License/State ID State of Issuance

WISCONSIN

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.2. Have you completed Form AB-100, Alcohol Beverage Individual Questionnaire? ☒ Yes ☐ No
Submit a completed Form AB-100 with this form.3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Singh		First Name Gurdarshan		M.I.
Title Agent	Email williamsbay mobile@gmail.com		Phone 262-374-4230	
Signature			Date	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name GURDARSHAN		First Name SINGH		M.I.
Signature Gurdarshan Singh			Date 5-28-2025	

DRIVER LICENSE
REGULAR

WISCONSIN USA

NOT FOR
FEDERAL
PURPOSES

1 SINGH
2 GURDARSHAN

MAY 65

15 SEX M 16 HGT 5' 10 17 WT 170 18 EYES BLK 19 HAIR BRN 20 DOB 05/03/1965 21 NONE

4a ISS 04/08/2024 DUP

5 DD 0TKJ08224040818512240 4b EXP 05/03/2026

MAY 65

Alcohol Beverage
Individual Questionnaire

Date

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)	Williams Bay Mobil Mart INC,
2. Business Trade Name or DBA	Williams Bay
3. Entity Type (check one)	
☐ Sole Proprietor	☐ Partnership
☐ Limited Liability Company	☒ Corporation
☐ Nonprofit Organization	

Part B: Individual Information

1. Last Name	GILL	2. First Name	NEAL	3. M.I.	S.
4. Relationship to Business (Title)	President	5. Email	nealshergill@gmail.com	6. Phone	262-492-8888
7. Home Address	W 3323 LAKE FOREST LN.				
8. City	LAKE GENEVA	9. State	WI.	10. Zip Code	53147
11. Date of Birth	12-5-55				
12. Drivers License/State ID Number	[REDACTED]				
13. Drivers License/State ID State of Issuance	WI.				

Part C: Address History

1. Do you currently live in Wisconsin?	☐ Yes ☒ No		
If yes, provide the month and year when you permanently moved to Wisconsin	(MM/YYYY) 3-1990		
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.			
Previous Address 1	City	State	Zip Code
23614-126 ⁱⁿ st.	TREVOR	WI.	53169
Previous Address 2	City	State	Zip Code
Previous Address 3	City	State	Zip Code
Previous Address 4	City	State	Zip Code
Previous Address 5	City	State	Zip Code
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.			
State	County	State	County
State	County	State	County

Continued →

Part D: Criminal History

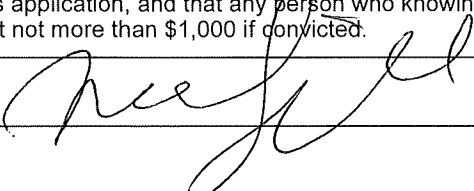
1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No
- If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No
- If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 	Date <u>6/21/25</u>
---	---------------------

Alcohol Beverage
Individual Questionnaire

Date

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

Part B: Individual Information

1. Last Name

Singh

2. First Name

Gurdeep Singh

3. M.I.

4. Relationship to Business (Title)

5. Email

6. Phone

262-492-8888

7. Home Address

6650 Lake side Road Lake Geneva

8. City

Lake Geneva

9. State

WI

10. Zip Code

53191

11. Date of Birth

5-03-1965

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

WISCONSIN

Part C: Address History

1. Do you currently reside in Wisconsin? ☒ Yes ☐ No

If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?

Years

10

Months

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address	City	State	Zip Code
Previous Address 1			
Previous Address 2			
Previous Address 3			
Previous Address 4			
Previous Address 5			

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Gunderson Sign</i>	Date <i>5-28-2025</i>
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WISCONSIN DEPARTMENT OF REVENUE
PO BOX 8902
MADISON, WI 53708-8902

Contact Information:

2135 RIMROCK RD PO BOX 8902
MADISON, WI 53708-8902
ph: 608-266-2776 fax: 608-264-6884
email: DORBusinessTax@wisconsin.gov
website: revenue.wi.gov

Letter ID L2008737424

WILLIAMSBAY MOBIL INC.
502 BORG RD
DELAVER WI 53115-2019

Wisconsin Department of Revenue Seller's Permit

Legal/real name: WILLIAMSBAY MOBIL INC.
Business name: WILLIAMS BAY MOBIL MART
66 W GENEVA ST
WILLIAMS BAY WI 53191-9518

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

Tax Type

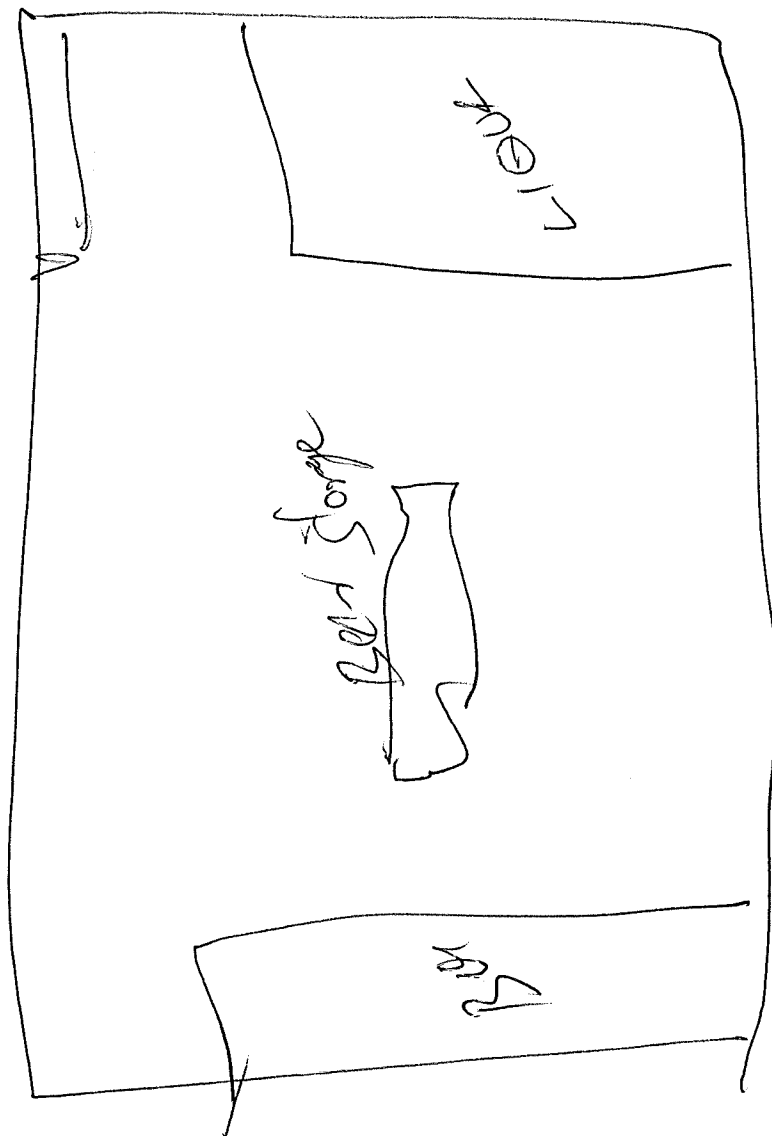
Sales & Use Tax

Account Type

Seller's Permit

Account Number

[REDACTED]



Village of Williams Bay
PO Box 580
250 Williams Street
Williams Bay WI 53191
(262) 245-2700

Receipt No: 20.001377
Apr 29, 2025

Williams Bay Mobil Mart Inc.

LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Class A Beer 100-43001 LIQUOR/BEER LICENSE	25.00
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Class A Liquor 100-43001 LIQUOR/BEER LICENSE	500.00
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Publication Fee 100-43001 LIQUOR/BEER LICENSE	50.00
LICENSES AND PERMITS - CIGARETTE LIC. 100-43014 CIGARETTE LICENSE	100.00
LICENSES AND PERMITS - OPERATOR LICENSE - Dennis Skilling 100-43002 OPERATOR LICENSE	40.00
LICENSES AND PERMITS - OPERATOR LICENSE - Raymond Hobson 100-43002 OPERATOR LICENSE	40.00

Total:	755.00
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CHECKS	Check No: 2953	755.00
--------	----------------	--------

Payor: Williams Bay Mobil Inc

Total Applied:	755.00
----------------	--------

Change Tendered:	.00
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04/29/2025 10:52 AM

Cigarette, Tobacco, and Electronic Vaping
Device Retail License Application

FOR CLERKS ONLY

Municipality

License Period

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietor)

GRANESH FOOD INC.

2. Business Trade Name or DBA

BAYSIDE MART

3. FEIN

4. Wisconsin Seller's Permit Number

5. Entity Type (check one)

☐ Sole Proprietor☐ Partnership☐ Limited Liability Company☒ Corporation

6. State of Organization

WISCONSIN

7. Date of Organization

3/17/2023

8. Wisconsin DEL Registration Number

9. Premises Address (do not use PO Box)

156 ELKHORN ROAD

10. City

WILLIAMS BAY

11. State

WI

12. Zip Code

53191

13. County

WALWORTH

14. Governing Municipality: ☐ City ☐ Town ☒ Village

of: WILLIAMS BAY

15. Aldermanic District

16. Mailing Address (if different from premises address)

17. City

18. State

19. Zip Code

20. Premises Phone

21. Premises Email

22. Website

23. Premises Description - Describe the building or buildings where cigarettes, tobacco products, and electronic vaping devices are to be sold and stored. Describe all rooms including living quarters, if used, for the sales and/or storage of cigarettes, tobacco products, and electronic vaping devices and records. Cigarettes, tobacco products, and electronic vaping devices may be sold and stored ONLY on the premises described in this application. Attach a floor plan if possible.

Gas station & convenient store

Part B: Questions

1. What products will be sold at this business location? (check all that apply)

☒ Cigarettes☒ Tobacco Products☒ Electronic Vaping Devices

2. How will cigarettes, tobacco, and/or electronic vaping devices be sold? (check all that apply)

☒ Over the counter☐ Vending machine3. Is the applicant business owned by another business entity? ☐ Yes ☒ No

If yes, provide the name(s) and FEIN(s) of the business entity(s) below. Attach additional sheets if necessary

3a. Name of Business Entity: _____

3b. FEIN of Business Entity: _____

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following titles or positions in the applicant business and any businesses listed in Part B, Question 3: sole proprietor: all officers, directors, and agents of a corporation: all partners of a partnership: and all members and agents of a limited liability company. Attach additional sheets if necessary.

Include Form CTV-101, *Individual Questionnaire*, for each person listed below.

Last Name	First Name	Title	Phone
Patel	Arpita	President	262-794-2107

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one managing member of an LLC

READ CAREFULLY BEFORE SIGNING:

I understand and agree to the following:

- I will only purchase cigarettes, tobacco, and vapor products from distributors, jobbers, or subjobbers permitted by the Wisconsin Department of Revenue, unless I also hold the proper distributor's permit and pay all applicable excise taxes.
- I will not purchase or exchange products from another retailer, including transferring existing stock to a new owner.
- I will provide tobacco sales training that has been approved by the Wisconsin Department of Health Services to my employees. (<https://witobaccocheck.org>).
- I will not sell single cigarettes.
- I will not sell, give, or otherwise provide cigarettes, tobacco, or any nicotine products to minors.
- I will keep product invoices on the licensed premises for two years and ensure the records are available for inspection by law enforcement. Failure to comply with this will result in criminal penalties, including loss of inventory.
- I will not sell cigarettes or roll-your-own (RYO) tobacco products unless listed on the Wisconsin Department of Justice's directory of certified tobacco manufacturers and brands.

Further, under penalty provided by law, I state that this application has been truthfully answered to the best of my knowledge. I agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature	<i>Arpita PATEL</i>	Date	<i>4/21/25</i>
Name (Last, First, M.I.) <i>Patel Arpita</i>			
Title	<i>President</i>	Email	<i>JAYAMBELAKESIDE@GMAIL.COM</i>
		Phone	<i>262-794-2107</i>

Part E: For Clerk Use Only

Date application was filed with clerk	Date license issued	Date license expires	License number
License fees	Signature of Clerk/Deputy Clerk		

Cigarette, Tobacco, and Electronic Vaping Device
Appointment of Agent

Date

Agent Type (check one): ☐ Original ☐ Change

Part A: Agent Information

1. Last Name PATEL	2. First Name ARPITA	3. M.I.
4. Email JAYAMBELAKESIDE@gmail.com		5. Phone 262-794-2107
6. Home Address 1308 Wauvajo Lane, APT # 204		
7. City Waukegan	8. State WI	9. Zip Code 53186
10. Date of Birth 12/18/1980	11. Drivers License/State ID Number [REDACTED]	12. Drivers License/State ID State of Issuance WISCONSIN

Part B: Questions

1. Have you completed Form CTV-101, Cigarette, Tobacco, and Electronic Vaping Device - Individual Questionnaire? Submit a completed Form CTV-101 with this form. ☒ Yes ☐ No
2. If this is a change of agent, please describe the reason for the agent change. Attach additional sheets if necessary.

Part C: Business Information

1. Legal Business Name (individual name if sole proprietor) GANESH FOOD INC.		
2. Business Trade Name or DBA BAYSIDE MART		
3. Entity Type (check one) ☐ Limited Liability Company ☒ Corporation		
4. Premises Address 156 ELKHORN ROAD		
5. City WILLIAMS BAY	6. State WI	7. Zip Code 53191

Part D: Attestations

READ CAREFULLY BEFORE SIGNING: I, the Licensee or Permittee, authorize the above-named individual to act for the above-named corporation or limited liability company with full authority and control of the premises and of all business relative to cigarettes, tobacco products, and/or electronic vaping devices conducted therein. I certify that I am authorized by the entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature of Licensee or Permittee (officer, member, or authorized signatory) ARPITA PATEL	Date 4/21/25
Name of Person Signing Arpita Patel	Title President

READ CAREFULLY BEFORE SIGNING: I, the Agent, hereby accept this appointment as agent for the above-named corporation or limited liability company and assume full responsibility for the conduct of all business relative to sales of cigarettes, tobacco products, and/or electronic vaping devices conducted on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this form, and that any person who knowingly provides materially false information on this form may be required to forfeit not more than \$1,000 if convicted.

Signature of Agent	Date
--------------------	------

Cigarette, Tobacco, and Electronic
Vaping Device - Individual Questionnaire

Date

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

GTANESH FOOD INC.

2. Business Trade Name or DBA

BAYSIDE MART

3. Entity Type (check one)

☐

Sole Proprietor

☐

Partnership

☐

Limited Liability Company

☒

Corporation

Part B: Individual Information

1. Name (Last)

Patel

2. Name (First)

Arpita

3. Name (M.I.)

4. Relationship to Business (Title)

OFFICER

5. Email

Jayambelakeside@gmail.com

6. Phone

262-794-2107

7. Home Address

1308 NAVYGO LANE, APT # 204

8. City

Waukegan

9. State

WI

10. Zip Code

53186

11. Date of Birth

12/18/1980

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

Wisconsin

Part C: Individual's Address History

List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1

1308 NAVYGO LANE, APT # 204

City

Waukegan

State

WI

Zip Code

53186

Previous Address 2

City

State

Zip Code

Previous Address 3

City

State

Zip Code

Previous Address 4

City

State

Zip Code

Previous Address 5

City

State

Zip Code

Previous Address 6

City

State

Zip Code

If applicable, list all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State

County

State

County

State

County

State

County

State

County

State

County

State

County

State

County

Continued →

Part D: Individual's Criminal History

1. Have you ever been convicted of any offenses (other than traffic offenses) for violation of any federal, Wisconsin, or another state's laws, or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below:

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses currently pending against you (other than traffic offenses) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation by Individual

READ CAREFULLY BEFORE SIGNING: I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on an application for cigarette, electronic vaping devices, and tobacco products retail license may be required to forfeit not more than \$1,000 if convicted. I declare under penalties of the law that I have examined this information and, to the best of my knowledge, it is true, correct, and complete to the best of my knowledge and belief.

Signature <i>Amit Patel</i>	Date <i>4/21/25</i>
-----------------------------	---------------------

Part F: Licensing Authority Approval

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, this individual does not have a criminal record that would disqualify them from having an interest in a cigarette, tobacco product, or electronic vaping device retailer license according to sec. 134.65(1m), Wis. Stats.

Name of Local Official	Title
Signature of Local Official	Date

Village of Williams Bay
PO Box 580
250 Williams Street
Williams Bay WI 53191

(262) 245-2700

Receipt No: 20.001372

Apr 21, 2025

Ganesh Foods, Inc

LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Class A Beer	25.00
100-43001 LIQUOR/BEER LICENSE	
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Class A Liquor	500.00
100-43001 LIQUOR/BEER LICENSE	
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Publication Fee	50.00
100-43001 LIQUOR/BEER LICENSE	
LICENSES AND PERMITS - CIGARETTE LIC.	100.00
100-43014 CIGARETTE LICENSE	
Total:	675.00
CHECKS	675.00
Check No: 1587	
Payor: GANESH FOOD, INC.	
Total Applied:	675.00
Change Tendered:	.00

04/21/2025 12:48 PM

Cigarette, Tobacco, and Electronic Vaping
Device Retail License Application

FOR CLERKS ONLY

Municipality

License Period

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietor)

GLM LIQUOR & GROC. INC.

2. Business Trade Name or DBA

BELL'S STORE

3. FEIN

4. Wisconsin Seller's Permit Number

5. Entity Type (check one)

☒ Sole Proprietor☐ Partnership☐ Limited Liability Company☐ Corporation

6. State of Organization

WISCONSIN

7. Date of Organization

OCT-2008

8. Wisconsin DFL Registration Number

9. Premises Address (do not use PO Box)

659 E. Geneva St.

10. City

Williams Bay

11. State

WI.

12. Zip Code

53191

13. County

WALWORTH

14. Governing Municipality: ☐ City ☐ Town ☒ Village

of:

15. Aldermanic District

16. Mailing Address (if different from premises address)

17. City

18. State

19. Zip Code

20. Premises Phone

21. Premises Email

22. Website

23. Premises Description - Describe the building or buildings where cigarettes, tobacco products, and electronic vaping devices are to be sold and stored. Describe all rooms including living quarters, if used, for the sales and/or storage of cigarettes, tobacco products, and electronic vaping devices and records. Cigarettes, tobacco products, and electronic vaping devices may be sold and stored ONLY on the premises described in this application. Attach a floor plan if possible.

BEHIND THE Counter And

Part B: Questions

1. What products will be sold at this business location? (check all that apply)

☒ Cigarettes☐ Tobacco Products☐ Electronic Vaping Devices

2. How will cigarettes, tobacco, and/or electronic vaping devices be sold? (check all that apply)

☒ Over the counter☐ Vending machine3. Is the applicant business owned by another business entity? ☐ Yes ☒ No

If yes, provide the name(s) and FEIN(s) of the business entity(s) below. Attach additional sheets if necessary

3a. Name of Business Entity: _____

3b. FEIN of Business Entity: _____

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following titles or positions in the applicant business and any businesses listed in Part B, Question 3: sole proprietor: all officers, directors, and agents of a corporation: all partners of a partnership: and all members and agents of a limited liability company. Attach additional sheets if necessary.

Include Form CTV-101, *Individual Questionnaire*, for each person listed below.

Last Name	First Name	Title	Phone
KAUR	GURPREET	OWNER	262-607-0530

Part D: Attestation

One of the following must sign and attest to this application:

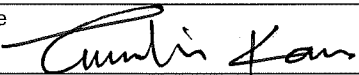
- sole proprietor
- one general partner of a partnership
- one corporate officer
- one managing member of an LLC

READ CAREFULLY BEFORE SIGNING:

I understand and agree to the following:

- I will only purchase cigarettes, tobacco, and vapor products from distributors, jobbers, or subjobbers permitted by the Wisconsin Department of Revenue, unless I also hold the proper distributor's permit and pay all applicable excise taxes.
- I will not purchase or exchange products from another retailer, including transferring existing stock to a new owner.
- I will provide tobacco sales training that has been approved by the Wisconsin Department of Health Services to my employees. (<https://witobaccocheck.org>).
- I will not sell single cigarettes.
- I will not sell, give, or otherwise provide cigarettes, tobacco, or any nicotine products to minors.
- I will keep product invoices on the licensed premises for two years and ensure the records are available for inspection by law enforcement. Failure to comply with this will result in criminal penalties, including loss of inventory.
- I will not sell cigarettes or roll-your-own (RYO) tobacco products unless listed on the Wisconsin Department of Justice's directory of certified tobacco manufacturers and brands.

Further, under penalty provided by law, I state that this application has been truthfully answered to the best of my knowledge. I agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature		Date	5/27/25
Name (Last, First, M.I.) KAUR, GURPREET			
Title	OWNER	Email	
		Phone	262-607-0530

Part E: For Clerk Use Only

Date application was filed with clerk	Date license issued	Date license expires	License number
License fees	Signature of Clerk/Deputy Clerk		

Cigarette, Tobacco, and Electronic Vaping Device
Appointment of AgentDate
5/27/25Agent Type (check one): ☐ Original ☐ Change

Part A: Agent Information

1. Last Name KAUR	2. First Name GURPREET	3. M.I.
4. Email	5. Phone	
6. Home Address 451- PARK 2N.		
7. City Williams Bay	8. State WI.	9. Zip Code 53191
10. Date of Birth 11-11-1973	11. Drivers License/State ID Number	12. Drivers License/State ID State of Issuance WISCONSIN

Part B: Questions

1. Have you completed Form CTV-101, *Cigarette, Tobacco, and Electronic Vaping Device - Individual Questionnaire*? Submit a completed Form CTV-101 with this form. ☒ Yes ☐ No
2. If this is a change of agent, please describe the reason for the agent change. Attach additional sheets if necessary.

Part C: Business Information

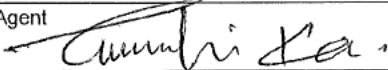
1. Legal Business Name (individual name if sole proprietor) GLM LIQUOR & GROC. INC.		
2. Business Trade Name or DBA BELZ'S STORE		
3. Entity Type (check one) ☐ Limited Liability Company ☒ Corporation		
4. Premises Address 659. E. Geneva St.		
5. City Williams Bay	6. State WI	7. Zip Code 53191

Part D: Attestations

READ CAREFULLY BEFORE SIGNING: I, the Licensee or Permittee, authorize the above-named individual to act for the above-named corporation or limited liability company with full authority and control of the premises and of all business relative to cigarettes, tobacco products, and/or electronic vaping devices conducted therein. I certify that I am authorized by the entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature of Licensee or Permittee (officer, member, or authorized signatory)	Date
Name of Person Signing	Title

READ CAREFULLY BEFORE SIGNING: I, the Agent, hereby accept this appointment as agent for the above-named corporation or limited liability company and assume full responsibility for the conduct of all business relative to sales of cigarettes, tobacco products, and/or electronic vaping devices conducted on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this form, and that any person who knowingly provides materially false information on this form may be required to forfeit not more than \$1,000 if convicted.

Signature of Agent 	Date 5/27/25
---	-----------------

Cigarette, Tobacco, and Electronic
Vaping Device - Individual QuestionnaireDate
5/27/25

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

GLM LIQUOR & GROC. INC.

2. Business Trade Name or DBA

BELL'S STORE

3. Entity Type (check one)



Sole Proprietor



Partnership



Limited Liability Company



Corporation

Part B: Individual Information

1. Name (Last)

G KAUR

2. Name (First)

GURPREET

3. Name (M.I.)

4. Relationship to Business (Title)

OWNER

5. Email

6. Phone

7. Home Address

451- PARK LN.

8. City

Williams Bay

9. State

WI.

10. Zip Code

53191

11. Date of Birth

11-11-1973

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

WISCONSIN

Part C: Individual's Address History

List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1

451- PARK LN

City

Williams Bay

State

WI.

Zip Code

53191

Previous Address 2

"

City

State

Zip Code

Previous Address 3

"

City

State

Zip Code

Previous Address 4

"

City

State

Zip Code

Previous Address 5

"

City

State

Zip Code

Previous Address 6

"

City

State

Zip Code

If applicable, list all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State

County

WI.

WALWORTH

State

County

State

County

State

County

State

County

State

County

State

County

State

County

Continued →

Part D: Individual's Criminal History		
1. Have you ever been convicted of any offenses (other than traffic offenses) for violation of any federal, Wisconsin, or another state's laws, or of any county or municipal ordinances? ☐ Yes ☒ No		
If yes to question 1, please list details of each conviction below:		
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
2. Are charges for any offenses currently pending against you (other than traffic offenses) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No		
If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.		

Part E: Attestation by Individual	
READ CAREFULLY BEFORE SIGNING: I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on an application for cigarette, electronic vaping devices, and tobacco products retail license may be required to forfeit not more than \$1,000 if convicted. I declare under penalties of the law that I have examined this information and, to the best of my knowledge, it is true, correct, and complete to the best of my knowledge and belief.	
Signature	Date 5/27/25

Part F: Licensing Authority Approval	
I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, this individual does not have a criminal record that would disqualify them from having an interest in a cigarette, tobacco product, or electronic vaping device retailer license according to sec. 134.65(1m), Wis. Stats.	
Name of Local Official	Title
Signature of Local Official	Date

Village of Williams Bay
PO Box 580
250 Williams Street
Williams Bay WI 53191

(262) 245-2700

Receipt No: 13.015484

May 27, 2025

LICENSES AND PERMITS - LIQUOR/BEER LICENSE Class A Beer 100-43001 LIQUOR/BEER LICENSE	25.00
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Class A Liquor 100-43001 LIQUOR/BEER LICENSE	500.00
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Publication 100-43001 LIQUOR/BEER LICENSE	50.00
LICENSES AND PERMITS - CIGARETTE LIC. 100-43014 CIGARETTE LICENSE	100.00
Total:	675.00
CHECKS Check No: 12675	675.00
Payor: GLM Liquor & Grocery Inc	
Total Applied:	675.00
Change Tendered:	.00

Duplicate Copy

05/27/2025 3:45 PM

Cigarette, Tobacco, and Electronic Vaping
Device Retail License Application

FOR CLERKS ONLY

Municipality

License Period

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietor)

Williams Bay Mobil Mart Inc.

2. Business Trade Name or DBA

Williams Bay Mobil

3. FEIN

4. Wisconsin Seller's Permit Number

5. Entity Type (check one)

☐ Sole Proprietor☐ Partnership☐ Limited Liability Company☒ Corporation

6. State of Organization

WI.

7. Date of Organization

March 2011

8. Wisconsin DFI Registration Number

9. Premises Address (do not use PO Box)

66 W Geneva Street

10. City

Williams Bay

11. State

WI

12. Zip Code

53191

13. County

Walworth

14. Governing Municipality: ☐ City ☐ Town ☒ Village

of: Williams Bay

15. Aldermanic District

Williams Bay

16. Mailing Address (if different from premises address)

17. City

18. State

19. Zip Code

20. Premises Phone

21. Premises Email

22. Website

23. Premises Description - Describe the building or buildings where cigarettes, tobacco products, and electronic vaping devices are to be sold and stored. Describe all rooms including living quarters, if used, for the sales and/or storage of cigarettes, tobacco products, and electronic vaping devices and records. Cigarettes, tobacco products, and electronic vaping devices may be sold and stored ONLY on the premises described in this application. Attach a floor plan if possible.

66 W Geneva St. Williams Bay WI
All cig. vapes behind the counter

Part B: Questions

1. What products will be sold at this business location? (check all that apply)

☒ Cigarettes☒ Tobacco Products☐ Electronic Vaping Devices

2. How will cigarettes, tobacco, and/or electronic vaping devices be sold? (check all that apply)

☒ Over the counter☐ Vending machine3. Is the applicant business owned by another business entity? ☐ Yes ☒ No

If yes, provide the name(s) and FEIN(s) of the business entity(s) below. Attach additional sheets if necessary

3a. Name of Business Entity: _____

3b. FEIN of Business Entity: _____

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following titles or positions in the applicant business and any businesses listed in Part B, Question 3: sole proprietor: all officers, directors, and agents of a corporation: all partners of a partnership: and all members and agents of a limited liability company. Attach additional sheets if necessary.

Include Form CTV-101, *Individual Questionnaire*, for each person listed below.

Last Name	First Name	Title	Phone

Part D: Attestation

One of the following must sign and attest to this application:

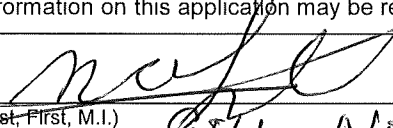
- sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

READ CAREFULLY BEFORE SIGNING:

I understand and agree to the following:

- I will only purchase cigarettes, tobacco, and vapor products from distributors, jobbers, or subjobbers permitted by the Wisconsin Department of Revenue, unless I also hold the proper distributor's permit and pay all applicable excise taxes.
- I will not purchase or exchange products from another retailer, including transferring existing stock to a new owner.
- I will provide tobacco sales training that has been approved by the Wisconsin Department of Health Services to my employees. (<https://witobaccocheck.org>).
- I will not sell single cigarettes.
- I will not sell, give, or otherwise provide cigarettes, tobacco, or any nicotine products to minors.
- I will keep product invoices on the licensed premises for two years and ensure the records are available for inspection by law enforcement. Failure to comply with this will result in criminal penalties, including loss of inventory.
- I will not sell cigarettes or roll-your-own (RYO) tobacco products unless listed on the Wisconsin Department of Justice's directory of certified tobacco manufacturers and brands.

Further, under penalty provided by law, I state that this application has been truthfully answered to the best of my knowledge. I agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature		Date	4/17/25
Name (Last, First, M.I.)			
GILL NEAL S.			
Title	President	Email	nealshergill@gmail.com
		Phone	262-492-8888

Part E: For Clerk Use Only

Date application was filed with clerk	Date license issued	Date license expires	License number
License fees	Signature of Clerk/Deputy Clerk		

Cigarette, Tobacco, and Electronic
Vaping Device - Individual Questionnaire

Date

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)	Williams Bay Mobil Mart INC.		
2. Business Trade Name or DBA	Williams Bay Mobil		
3. Entity Type (check one)			
☐ Sole Proprietor	☐ Partnership	☐ Limited Liability Company	☒ Corporation

Part B: Individual Information

1. Name (Last)	GILL	2. Name (First)	NEAL	3. Name (M.I.)	S.
4. Relationship to Business (Title)	PRESIDENT	5. Email	nealthorgill@gmail.com		
6. Phone	262-492-8888				
7. Home Address	W 3303 LAKE FOREST LN.				
8. City	LAKE GENEVA	9. State	WI	10. Zip Code	53147
11. Date of Birth	12-5-55				
12. Drivers License/State ID Number	[REDACTED]				
13. Drivers License/State ID State of Issuance	WI				

Part C: Individual's Address History

List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1	23614-126 th St.	City	TREVOR	State	WI	Zip Code	53169
Previous Address 2		City		State		Zip Code	
Previous Address 3		City		State		Zip Code	
Previous Address 4		City		State		Zip Code	
Previous Address 5		City		State		Zip Code	
Previous Address 6		City		State		Zip Code	

If applicable, list all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County
State	County	State	County	State	County	State	County

Continued →

Part D: Individual's Criminal History

1. Have you ever been convicted of any offenses (other than traffic offenses) for violation of any federal, Wisconsin, or another state's laws, or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below:

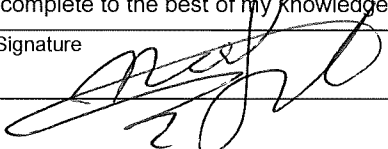
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses currently pending against you (other than traffic offenses) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation by Individual

READ CAREFULLY BEFORE SIGNING: I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on an application for cigarette, electronic vaping devices, and tobacco products retail license may be required to forfeit not more than \$1,000 if convicted. I declare under penalties of the law that I have examined this information and, to the best of my knowledge, it is true, correct, and complete to the best of my knowledge and belief.

Signature 	Dated 4/21/25
---	---------------

Part F: Licensing Authority Approval

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, this individual does not have a criminal record that would disqualify them from having an interest in a cigarette, tobacco product, or electronic vaping device retailer license according to sec. 134.65(1m), Wis. Stats.

Name of Local Official	Title
Signature of Local Official	Date

Village of Williams Bay
PO Box 580
250 Williams Street
Williams Bay WI 53191
(262) 245-2700

Receipt No: 20.001377
Apr 29, 2025

Williams Bay Mobil Mart Inc.

LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Class A Beer 100-43001 LIQUOR/BEER LICENSE	25.00
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Class A Liquor 100-43001 LIQUOR/BEER LICENSE	500.00
LICENSES AND PERMITS - LIQUOR/BEER LICENSE - Publication Fee 100-43001 LIQUOR/BEER LICENSE	50.00
LICENSES AND PERMITS - CIGARETTE LIC. 100-43014 CIGARETTE LICENSE	100.00
LICENSES AND PERMITS - OPERATOR LICENSE - Dennis Skilling 100-43002 OPERATOR LICENSE	40.00
LICENSES AND PERMITS - OPERATOR LICENSE - Raymond Hobson 100-43002 OPERATOR LICENSE	40.00
Total:	755.00
CHECKS Check No: 2953	755.00
Payor: Williams Bay Mobil Inc	
Total Applied:	755.00
Change Tendered:	.00

04/29/2025 10:52 AM



Geneva Lake Environmental Agency

Village of Fontana - Village of Williams Bay - City of Lake Geneva - Town of Linn - Town of Walworth
Phone: 262.245.4532 Fax: 262.245.4533 Email: info@gleawi.org Website: www.gleawi.org
105 N Elkhorn Rd., P.O. Box 914, Williams Bay, WI 53191

E. Coli Monitoring and Response Protocol

Effective Date: June 2025

Purpose

This protocol establishes a standardized process for detecting, confirming, and responding to elevated *Escherichia coli* (E. coli) levels in Geneva Lake. Its primary goal is to protect public health and guide timely, informed action when contamination is detected. The protocol outlines procedures for routine sampling, repeat testing, and escalation to Microbial Source Tracking (MST) when persistent contamination occurs.

While E. coli testing can confirm that fecal matter is present, MST is a laboratory testing method used to determine the origin of fecal contamination, whether from humans, birds, dogs, or livestock. This distinction is critical, as different contamination sources require different interventions:

- human waste may indicate a leaking septic or sanitary sewer system
- bird waste may suggest a need for beach management adjustments
- livestock runoff could point to upstream land use or drainage issues.

By pinpointing the source, MST enables GLEA and municipal partners to take targeted corrective action that protects both lake health and public safety.

Background

E. coli is a bacteria found in the intestines of warm-blooded animals. Its presence in recreational waters is used as an indicator of potential health risk. High E. coli levels may signal the presence of pathogens that can cause illness. Identifying whether the source is human, avian, or animal is essential for designing effective solutions that improve long-term water quality.

E. coli levels are measured in Most Probable Number per 100 milliliters (MPN/100 mL). The EPA's threshold for a single-sample exceedance in recreational water is 235 MPN/100 mL.

Routine Testing

The Geneva Lake Environmental Agency (GLEA) conducts weekly water sampling at selected sites around Geneva Lake from **May through September**. Sites are chosen based on historical data, frequency of public use, and shoreline characteristics.

All test results, weather observations, and follow-up actions are logged in GLEA's internal database. Weekly results are published at www.gleawi.org and shared with municipal officials and media partners.

E. coli signage is to be used as follows (each municipality has a set of three signs to be posted at the public beaches - green, yellow, red):

Green Sign – Safe for Swimming

- E. coli < 235 cfu/100 mL (single sample)
- Water is within acceptable limits for recreational use.
- No advisory or restrictions.
- Message: "Water quality is good. Safe for swimming."

Yellow Sign – Use Caution / Advisory

- E. coli 235–999 cfu/100 mL
- Indicates elevated levels but not yet hazardous.
- Suggests avoiding ingestion of water, especially for children, elderly, or immunocompromised.
- May recommend no swimming for sensitive groups.
- Message: "Elevated bacteria levels. Swim at your own risk."

Red Sign – Unsafe / Beach Closed

- E. coli ≥ 1,000 cfu/100 mL
- Triggers beach closure or swim ban.

If a site exceeds **235 MPN/100 mL**, GLEA will initiate a three-day confirmation sequence with follow-up testing for three consecutive days, as soon as practical (typically within 24–72 hours). Each result is analyzed individually, not averaged.

If an initial result exceeds **999 MPN/100 mL**, GLEA will immediately notify GLEA's municipality representative, the public beach manager of the affected beach area, municipal partners, and Walworth County Public Health. Per EPA recommendations, a result at or above 999 MPN/100 mL requires closure of the beach and retesting until levels fall below the safety threshold. Walworth County Public Health will issue that closure if there is a reading 999 or above.

All village, township, and city beaches have the right to voluntarily close a public beach if they have concern. Big Foot Beach is under the jurisdiction of the DNR.

MST Testing

If E. coli levels at a location exceed 235 MPN/100 mL for three consecutive daily samples, GLEA will initiate Microbial Source Tracking (MST) to determine the origin of the contamination.

GLEA will:

- collect and submit water samples to an accredited lab for MST analysis
- document field conditions such as recent rain, runoff, bird activity, and nearby infrastructure

- inspect for visual indicators such as drainage pipes, wildlife presence, or erosion
- notify Walworth County Public Health, the Wisconsin DNR, and affected municipal partners (a public health advisory may be issued by Walworth County Public Health if the impacted area is a commonly used beach or public access point).

Because a single high E. coli reading can result from temporary events, three high readings in a row will trigger MST testing. Consistent exceedances suggest a chronic or ongoing contamination source. MST helps determine what the source is, or where the reading may be coming from. Understanding the source allows for more targeted management and mitigation.

Cost

MST testing costs \$500 per sample. When a location within a municipality exceeds E. coli thresholds for three consecutive days, it indicates a likely chronic or local source of contamination. In such cases, MST testing will be initiated to identify the source (e.g., human, animal, or avian waste).

Because the contamination is most likely originating from within that municipality's jurisdiction, **the cost of MST testing will be the responsibility of that municipality.** This ensures that accountability remains local and that the entity best positioned to act on the results is the one supporting the mitigative efforts.

This policy is essential to:

- Ensure timely identification of the contamination source
- Encourage proactive infrastructure and runoff management
- Support lake wide ecological health and public safety

For more information or to coordinate a response, please contact the Geneva Lake Environmental Agency at director@gleawi.org, 262-683-2067.



Geneva Lake Environmental Agency

Village of Fontana - Village of Williams Bay - City of Lake Geneva - Town of Linn - Town of Walworth
Phone: 262.245.4532 Fax: 262.245.4533 Email: info@gleawi.org Website: www.gleawi.org
105 N Elkhorn Rd., P.O. Box 914, Williams Bay, WI 53191

Geneva Lake Algae Bloom Response Protocol

A step-by-step guide for coordinating response, communication, and safety measures in the event of a suspected algae bloom. This document is for internal use only and is only shared on a need-to-know basis.

1. Notification

2. Obtain Information About the Suspected Algae Bloom On Geneva Lake

3. Contact the Response Team (All Municipalities)

4. Contact Walworth County Public Health and Department of Natural Resources (DNR) for Scientific and Regulatory Review

5. Assessment and Confirmation of Risk

6. Activation of Response Team and Municipality Notification

7. Public Health Press Release

8. Dissemination of Information

9. Ongoing Monitoring and Updates

10. Resolution



Geneva Lake Environmental Agency

Village of Fontana - Village of Williams Bay - City of Lake Geneva - Town of Linn - Town of Walworth
Phone: 262.245.4532 Fax: 262.245.4533 Email: info@gleawi.org Website: www.gleawi.org
105 N Elkhorn Rd., P.O. Box 914, Williams Bay, WI 53191

Geneva Lake Algae Bloom Response Protocol

A step-by-step guide for coordinating response, communication, and safety measures in the event of a suspected harmful algae bloom. This document is for internal use only and is only shared on a need-to-know basis.

1. Notification

In the event of a suspected blue-green algae bloom, the following reporting procedure must be followed:

- Immediately notify Holly Baseman, Director of the Geneva Lake Environmental Agency (GLEA), to initiate the official response protocol, Phone: **(262) 683-2067**, Email: director@glea.org. If the suspicion arises during a weekend or holiday, contact her emergency number at (XXX) XXX-XXXX. Timely communication ensures a rapid, coordinated and informed response effort.

2. Obtain Information About the Suspected Algae Bloom On Geneva Lake

- **GLEA** will inspect the area of concern and if there is suspicion of a harmful event then they will proceed by taking photos and video to share with **Walworth County Public Health** and the **Department of Natural Resources**.

3. Contact the Response Team (All Municipalities)

In the event of a suspected algae bloom, the following individuals should be contacted within each municipality surrounding Geneva Lake by the **GLEA**:

- **Fontana:** Theresa Loomer, Administrator, Phone: (262) 275-6136, Email: tloomer@vi.fontana.wi.gov, emergency # (XXX) XXX-XXXX (confidential)
- **Lake Geneva:** Tom Earle, Director of Public Works, Phone: (262) 248-6644, Email: tearle@cityoflakegeneva.com, if a weekend - contact the Shop at the above number and ask them to call Tom's personal cell. Tom will then contact Erick.
- **Lake Geneva:** Erick Nicia, Harbormaster, Phone: (262) 249-4086, Email: harbormaster@cityoflakegeneva.gov, emergency # (XXX) XXX-XXXX
- **Linn:** Maureen Zimmerman, Town Supervisor, Phone: (262) 248-1592, Email: mzimmerman@townoflinn.wi.gov, emergency # (XXX) XXX-XXXX (confidential)
- **Walworth:** Alex Rasch, Phone Daily/Emergency: (XXX) XXX-XXXX, Email: alex.rasch@gmail.com
- **Williams Bay:** David Lothspeich, Administrator, Phone: (262) 245-2700, Email: admin@vi.williamsbay.wi.gov, emergency # (XXX) XXX-XXXX (confidential)

No one else beyond this list should be contacted at this time. This is only to notify municipalities in case a bloom is confirmed. This step does not initiate public notification but prepares municipalities to act swiftly if a bloom is confirmed.

4. Contact Walworth County Public Health and Department of Natural Resources (DNR) for Scientific and Regulatory Review

Once the relevant municipal contacts have been notified:

- **GLEA** will contact **Environmental Health**, Phone: 262-741-3446, Email: walcoph@co.walworth.wi.us, at **Walworth County Public Health** for initial notification. If a weekend, or holiday, call the crisis number (262) 741-3200 and ask for the on call supervisor. That supervisor should then contact the acting Health Officer.
 - **Walworth County Public Health** will contact the Department of Natural Resources and/or Department of Health Services to assist with visual assessment and expert evaluation of the suspected bloom. **Gina LaLiberte**, Phone: (608) 640-7910 cell, Email: gina.laliberte@wisconsin.gov, at the **Department of Natural Resources (DNR)** to assist with visual assessment and expert evaluation of the suspected bloom.
-

5. Assessment and Confirmation of Risk

Walworth County Public Health has the authority to mandate closure of a beach if a human health hazard exists. Big Foot Beach is under the jurisdiction of the DNR. All village, township, and city beaches have the right to voluntarily close a public beach if they have concern.

- The **DNR/DHS and Health Officer** or designee will assess the suspected algae bloom via pictures, videos, and any data that GLEA can provide. Response time will depend on the DNR and Walworth County Public Health assessment time and the notification of the owners of the beach, being alerted that a bloom is being assessed.
- Potential Outcomes:
 - **Outcome 1:**

If Walworth County Public Health confirms a bloom and DNR recommends that tests be run on the bloom to confirm the presence of toxins, **GLEA** will take the samples to the WI State Lab of Hygiene or to whomever can run the tests the fastest and GLEA will pay the costs to run the tests. (GLEA is working to acquire advanced tools such as an AlgaeTorch and toxin test strips to assist in making accurate, real-time determinations). If a human health hazard exists that requires mandated closure of the beach Walworth County Public Health will issue that closure directly to the owner of the beach and will provide signs indicating the required closure if the beach does not already have signs. Posting of the signs will be the responsibility of the beach property manager.

 - If a bloom is confirmed then continue with steps 6 and on.
 - **Outcome 2:**

If the identified algae is found to be unharmed, **GLEA** will share the information with the **Response Team** and the **Response Team** and **GLEA** will decide if there is any information that needs to be shared with the public.

- If we feel that educating the public is beneficial, then GLEA and the Response Team can decide what information should be shared and how. No further actions below need to be taken.

6. Activation of Response Team and Municipality Notification

- **GLEA** will serve as a liaison, assisting Walworth County Public Health in contacting the **Response Team** and sharing Walworth County Public Health's findings and response (this will include recommended locations of closures (i.e the email mentioned below and a press release).
- The **Response Team** will contact the **Emergency Coordinators** for each of their municipalities and share Walworth County Public Health's findings and recommended response, specifying what areas are affected. This communication allows all municipalities to remain aware of developments on the lake and to take proactive measures based on wind direction and other environmental factors that could shift the bloom into their jurisdiction.
 - **Fontana: Police Chief** Jeff Cates, Phone: (262) 275-2275, Email: jcates@vi.fontana.wi.gov, emergency # (XXX) XXX-XXXX (confidential)
 - **Lake Geneva:** Fire Department Chief John Peters (term expires April 20, 2026), Phone: (262) 248-7228 Ext 6001, Email: jpeters@cityoflakegeneva.gov, emergency # (XXX) XXX-XXXX (confidential)
 - **Linn:** Jim Weiss, Phone: (XXX) XXX-XXXX, Email: jweiss@townoflinn.wi.gov
 - **Walworth:** Alex Rasch, Phone Daily/Emergency: (XXX) XXX-XXXX, Email: alex.rasch@ymail.com
 - **Williams Bay:** Justin Timm, Police Chief, Phone: (262) 245-2710, Email: chief@vi.williamsbay.wi.gov, emergency # (XXX) XXX-XXXX (confidential)
- The **Response Team** for the **affected areas** will collaborate with their Emergency Coordinators on decisions regarding each beach area.
- The **Response Team** will then **notify their designated contacts** (elected officials, other organizations and agencies in each of their municipalities) about the confirmed issue and how each municipality is proceeding. **(ALL WRITTEN AND VERBAL COMMUNICATION AT THIS POINT NEEDS TO STATE TO ALL RECEIVERS THAT THE INFORMATION THEY ARE RECEIVING IS *INFORMATION ONLY, THEY ARE *NOT TO RESPOND, *AND IT IS NOT TO BE SHARED WITH THE PUBLIC.)**
Best wording - "This information is for internal coordination only. It is not to be shared with the public, an official press release from Walworth County Public Health will be issued for the purpose of informing the public."
 - Designated contacts to include:
 - Water Safety Patrol
 - Geneva Lake Conservancy
 - Geneva Lake Association
 - Lake Law Enforcement Agency
 - Etc.

7. Public Health Press Release

- **Walworth County Public Health** will draft an official press release identifying the affected area(s) and any necessary health precautions. The county will follow standard press release protocols. Walworth County will make every effort to provide the press release to GLEA and the affected municipal response contacts with at least 30 minutes of lead time to public release. The release will be strictly embargoed and only Walworth County may release it.
 - **Walworth County Public Health** will provide a cover email with the press release that will include what information is available on the bloom. Managing the bloom is not in the scope of public health. DNR may be consulted by GLEA and the response team if there is desire to address the bloom.
 - **Walworth County Public Health** will follow internal procedures for notification to veterinarians and medical providers.
-

8. Dissemination of Information

- **GLEA** will share the Walworth County Public Health press release with the Response Team.
 - The **Response Team** will circulate the information to all relevant municipal contacts for awareness purposes only (Walworth County Public Health will notify the public).
 - **Areas that have been closed will need all water quality warning signs to be updated (the Response Team will oversee making sure this happens in each of their municipalities). If the recommendation is awareness only, appropriate signs will need to be placed.**
 - **GLEA** will post and share the press release with its contact list and communication channels after beach signage has been updated and the county has released the public press release.
 - **NO OTHER COMMUNICATION IS TO BE SHARED OTHER THAN THE OFFICIAL PRESS RELEASE FROM WALWORTH COUNTY PUBLIC HEALTH.**
 - **Questions from the public should be directed to Walworth County Public Health.**
-

9. Ongoing Monitoring and Updates

- **GLEA**, in coordination with **Walworth County Public Health** and **DNR/DHS**, will continue monitoring the affected areas.
 - Daily updates will be shared with the **Response Team** so they can keep their contact list updated on the status.
-

10. Resolution

- Once **GLEA** receives the all-clear, from **Walworth County Public Health**, they will notify the **Response Team**. The affected municipality will receive a rescinded order to close directly from Walworth County Public Health.

- **Walworth County Public Health** will craft an updated press release. The press release will be provided ahead of release to GLEA and the affected municipality by Public Health. This release will be embargoed until the County is able to release it.
 - **GLEA** will share the updated press release with the **Response Team**.
 - **GLEA** and the **Response Team** will make sure to inform all contacts and the public by posting the updated press release and changing the beach signs (at affected beaches) back to the approved color for the conditions.
-

There are no timelines on this protocol. Due to the time to reach people and the time it takes to receive and disseminate information the response time will and can vary. It will just be noted here that all steps will be done as quickly as possible as we all understand the level of concern over a potential blue-green algae bloom and public safety.

FOR INTERNAL GLEA USE:

EPA Standards:

When it comes to **standards for blue-green algae (cyanobacteria)** in the U.S., including Wisconsin, most states **do not have enforceable regulatory standards**, but many follow **guidelines** informed by research from the **EPA** and **World Health Organization (WHO)**.

Here’s a breakdown of the most commonly followed **guideline thresholds** for recreational waters:

Cyanotoxin Thresholds (Microcystin)

These thresholds are generally used to trigger **advisories** or **beach closures**:

Toxin	Guideline Level	Source	Implication
Microcystin	8 µg/L (micrograms per liter)	U.S. EPA (2019)	Above this: Increased risk to human health.
Cylindrospermopsin	15 µg/L	U.S. EPA (2019)	Less common but still a concern in some areas.
Microcystin	20 µg/L	WHO (for moderate health risk)	Older, still referenced by some states.
Saxitoxin	>3 µg/L	WHO (for moderate health risk)	This number is not officially adopted or enforced by the EPA.

Below are the state standards as of March 2025.

State Standards

State	Microcystin (µg/L)	Cylindrospermopsin (µg/L)	Anatoxin-a (µg/L)	Cell Count (cells/mL)	Scum Advisory Trigger	Other Notes
EPA (Federal Guideline)	8	15	Not specified	Not specified	Visual/ Optional	Basis for most state guidelines.
Massachusetts	8	15	Not Specified	70,000	Yes	Actively applied in recreational advisories.
Oregon	8	15	Not specified	Visual bloom or local policy	Yes	Protocols based on toxin presence and bloom visibility.
Washington	8	15	1	Not specified	Yes	Has anatoxin-a guideline; strong signage use.
Minnesota	8	15	Not specified	Not specified	Yes	Tests for both microcystin and anatoxin-a.
Wisconsin	Not specified	Not specified	Not specified	Not specified	Yes	No routine monitoring; public testing available.

Recommendation for GLEA is to follow EPA standards. Wisconsin State Lab of Hygiene can test for all four toxins at a cost of \$360. ILM Environments can only test for Microcystin at a cost of \$600 (faster answer on water sample though). Would be helpful to have an AlgaeTorch to identify Blue-Green Algae blooms (will not measure toxins though – see following page).

What an AlgaeTorch Measures

An **AlgaeTorch** is a **fluorometric probe** that detects **chlorophyll pigments** to estimate the concentration of algae types in water. It measures:

Pigment	Associated Group	What It Tells You
Phycocyanin	Blue-green algae (cyanobacteria)	Relative abundance of cyanobacteria
Chlorophyll-a	All algae	Total algal biomass (including green algae & diatoms)
Phycoerythrin (in some models)	Red cyanobacteria/marine algae	Present in certain types of cyanobacteria

The readout is often in **µg/L (micrograms per liter)** of **equivalent pigment concentration, not toxins**.

How Does It Compare to Cyanotoxin Testing?

AlgaeTorch	Lab Cyanotoxin Test
Measures pigments (indirect indicator)	Measures toxins (direct measurement)
Instant results (seconds)	Delayed (24-72 hrs for lab analysis)
Indicates biomass, not toxicity	Detects actual toxic compounds
Non-destructive, good for identification	Accurate for health risk assessments

Interpretation Example:

- If your **phycocyanin** reading is **>50–75 µg/L**, this suggests a **high cyanobacteria presence**, and toxin testing (like microcystins) is often recommended.
- However, a bloom can have **high biomass but low toxins**, or vice versa — hence both tools are used!

The AlgaeTorch is your **early warning system** — it tells you when blue-algae is present and lets you know you should test for toxins. Lab tests tell you **how dangerous it is**.

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

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SEWRPC Staff Memorandum

EVALUATION OF THE IMPLEMENTATION OF VERTICAL DEFLECTION TRAFFIC CALMING MEASURES ALONG LIECHTY DRIVE BETWEEN CONFERENCE POINT ROAD AND S. WALWORTH AVENUE IN THE VILLAGE OF WILLIAMS BAY

April 24, 2025

This memorandum describes the results of an evaluation requested by the Village of Williams Bay of adding a vertical deflection-type traffic calming measure along Liechty Drive between Conference Point Road and S. Walworth Avenue conducted by Commission staff. A map of the study area is shown on Map 1. The Village received a request from a resident for the Village to consider installation of a speed bump to slow eastbound traffic on Liechty Drive approaching its intersection with S. Walworth Avenue. Commission staff had previously assisted the Village in studying the need for a stop sign for the eastbound leg of the intersection of Liechty Drive and S. Walworth Avenue, which has subsequently been installed. Data collected from that effort was utilized in the evaluation summarized in this memorandum.¹

Vertical deflection measures are used to slow (calm) traffic by using raised physical features extended across or into traffic lanes. On streets with vertical deflection measures, drivers are forced to be more aware of the roadway environment and adequately slow their vehicle in order to navigate over the vertical deflection measures. They can be permanently constructed with asphalt or concrete or be temporarily installed with a proprietary product. While effective in reducing vehicular speeds, they can require large vehicles (such as trucks or emergency vehicles) to nearly come to a complete stop at each measure. In addition, there can be an increase in roadway noise as drivers navigate the vertical deflection measures and from loose objects moving in the back of trucks and other vehicles.

Figure 1 shows examples of three types of vertical deflection speed management measures—speed bumps, speed humps, and speed cushions. Speed bumps and speed humps are similar types of vertical deflection measures. While speed bumps are typically 3 to 6 inches in height with a horizontal travel length of 1 to 3 feet, speed humps are typically 3 inches in height with a horizontal travel length of about 12 feet. Speed humps, when properly designed and located, typically reduce speeds on residential roadways to about 20-

¹ *SEWRPC Staff Memorandum, entitled, "Evaluation of the Need for a New Stop Sign for Eastbound Traffic Approaching the Intersection of S. Walworth Avenue and Liechty Drive in the Village of Williams Bay"*

Map 1 - Liechty Drive between Conference Point Road and S. Walworth Avenue in the Village of Williams Bay



0 25 50 100 Feet

Source: SEWRPC (04/24/2025)

Figure 1 – Examples of Vertical Deflection Measures for Speed Management

Speed Bump



Typical Dimensions: 3 feet travel length, 6 inch height (width varies depending on application)

Pros:

- Very effective for lower speed applications (less than 25 mph speed limit)

Cons:

- Abrupt height can cause substantial damage to crossing vehicles and excessive noise
- Vehicles with high suspension may absorb the vertical deflection, negating the intended effect on speed management

Appropriate Applications:

- Driveways
- Private roads
- Parking lots

Speed Hump



Typical Dimensions: 12-14 feet travel length, 3 inch height (width usually is width of paved surface)

Pros:

- Gradual height increase is manageable by most vehicles
- Commonly used on residential streets for speed management

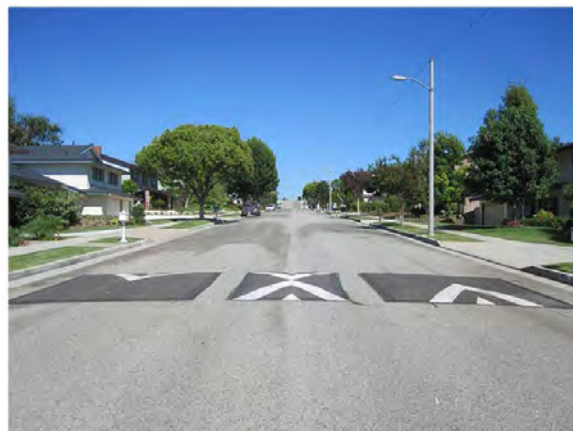
Cons:

- Can be very disruptive to large vehicles and other road users such as bicyclists
- Are not recommended for higher volumes roads

Appropriate Applications:

- Residential streets
- Other low volume, low speed roads (such as collectors)

Speed Cushion



Typical Dimensions: 12-14 feet travel length, 3 inch height (width is usually about 5-7 feet per cushion with 2-foot gap between cushions in parallel)

Pros:

- Offers similar benefits that speed humps do
- Speed cushions are narrower and provide gaps so that large vehicles (e.g. emergency vehicles) and bicycles can pass by them without impedance

Cons:

- May not have as substantial effect on speed management as a speed hump or speed bump

Appropriate Applications:

- Residential streets
- Roads that serve as a route for emergency vehicles
- Roads that encourage bicycle travel
- Other low volume, low speed roads (such as collectors)

Source: City of Sonoma, FHWA's Traffic Calming ePrimer, and SEWRPC (04/24/2025)

Preliminary Draft

25 mph. However, while speed bumps provide greater driver discomfort, they have not been found to be effective for higher speed vehicles, as most vehicle's suspension can quickly absorb the impact. As such, speed bumps are commonly used on private residential driveways and parking lots and speed humps, on the other hand, are utilized on local roadways serving residential or small commercial business areas. Speed cushions are essentially narrower speed humps placed to allow gaps for emergency vehicles and other roadway users, such as bicyclists. Figure 2 shows examples of temporary applications of speed humps/cushions. Temporary speed humps/cushions are available from vendors at the desired travel lengths (12 to 14 feet), along with narrower lengths (6 to 7 feet).

As Liechty Drive is a local roadway in a residential neighborhood, speed humps and cushions, rather than speed bumps, were determined to be the most appropriate measure for evaluation. As such, this memo will primarily evaluate the suitability of the use of speed humps and speed cushions for implementation on Liechty Drive.

Unlike traffic control devices like stop signs and traffic signals, there are no formal warrants for the use of traffic calming measures like speed humps. However, there are a number of physical and operational characteristics of roadways that make speed humps/cushions a desirable solution for implementation on a roadway. Table 1 shows a comparison of the basic physical and operational characteristics of Liechty Drive between Conference Point Road and S. Walworth Avenue to typical implementation thresholds. Based on the comparison provided in Table 1, implementing a speed hump or cushion on Liechty Drive between Conference Point Road and S. Walworth Avenue would be consistent with the implementation of speed humps/cushions in other locations.

With respect to locating potential speed humps/cushions, there are general design guidelines for their implementation that mitigates their disruption to the adjacent land uses while aiding in speed management on the roadway. Table 2 contains relevant guidelines for locating speed humps along a roadway, including recommended offsets between speed humps and various features. Figure 3 shows existing features along Liechty Drive between Conference Point Road and S. Walworth Avenue, including the features identified in Table 2. Given the length of the roadway between intersections (about 500 feet), the ideal location for a speed hump would be around the midpoint of the block, just beyond the 100-foot buffer of flat section from the grade break between the steep section and flatter section of this segment of roadway. In addition, the potential speed hump would be installed within both eastbound and westbound lanes to prevent traffic from avoiding the speed hump by driving into the opposing lane.

Based on the existing features along Liechty Drive, two potential locations for a speed hump/cushion were identified along Liechty Drive, as shown on Figure 3. However, both locations present challenges, as neither location would meet the minimum recommended distance of 5 feet from the edge of adjacent driveways for either a 12-foot permanent or 6-foot temporary speed hump. Not having enough adequate space between the driveway and speed hump can affect vehicles turning into and pulling out of driveways. As such, based on the results of the evaluation, the implementation of a speed hump is not recommended for Liechty Drive between Conference Point Road and S. Walworth Avenue based on the constraints of existing features prohibiting conditions along this segment of roadway and engineering recommendations.

Figure 2 – Examples of Temporary Speed Humps from Vendors



Example of a temporary speed hump.

Source: Trafficlogix (www.trafficlogix.com/speed-humps/)



Example of temporary speed cushions, laid in parallel on a roadway.

Source: Rubberform (www.rubberform.com/product/rubber-speed-cushion/)



Example of a group of speed cushions, allowing unobstructed passage for an emergency vehicle.

Source: Tapco (www.tapconet.com/product/speed-cushion-package?srsItid=AfmBOoru8FuW69BjgML_jW8BD6iiRowF6xSTy_goHFaynGAuslfslrMt&sku=147711)

Source: SEWRPC (04/24/2025)

Table 1**Comparison of Typical Speed Hump Implementation Standards and Physical Conditions of Liechty Drive from Conference Point Road to S. Walworth Avenue in the Village of Williams Bay**

Criteria	Typical	Liechty Drive	Comments
Average Daily Traffic	Less than 2,000-3,000 vehicles per day	700 vehicles per day ¹	Meets the typical threshold for volume.
Speed Limit	30 mph or less	30 mph	Meets the typical threshold for speed limit.
Roadway Width	20-40 feet	26 feet	Meets the typical threshold for roadway width.
Grade of Roadway	8 percent or less	Between 5.5 and 9 percent	The western portion of Liechty Drive is steeper than what is typically considered for a speed hump.
Number of Lanes	2	2	Meets the typical threshold for number of lanes.
Functional Classification	Urban/suburban local road	Urban local road	Local streets are a common application of speed humps.

¹ – Traffic counts recorded by Commission staff on August 22 and 23, 2020 during the summer months, typical of the time period that the speed hump would be implemented.

Source: ITE's "A Guide to Vertical Deflection Speed Reduction Techniques" and SEWRPC (04/24/2025)

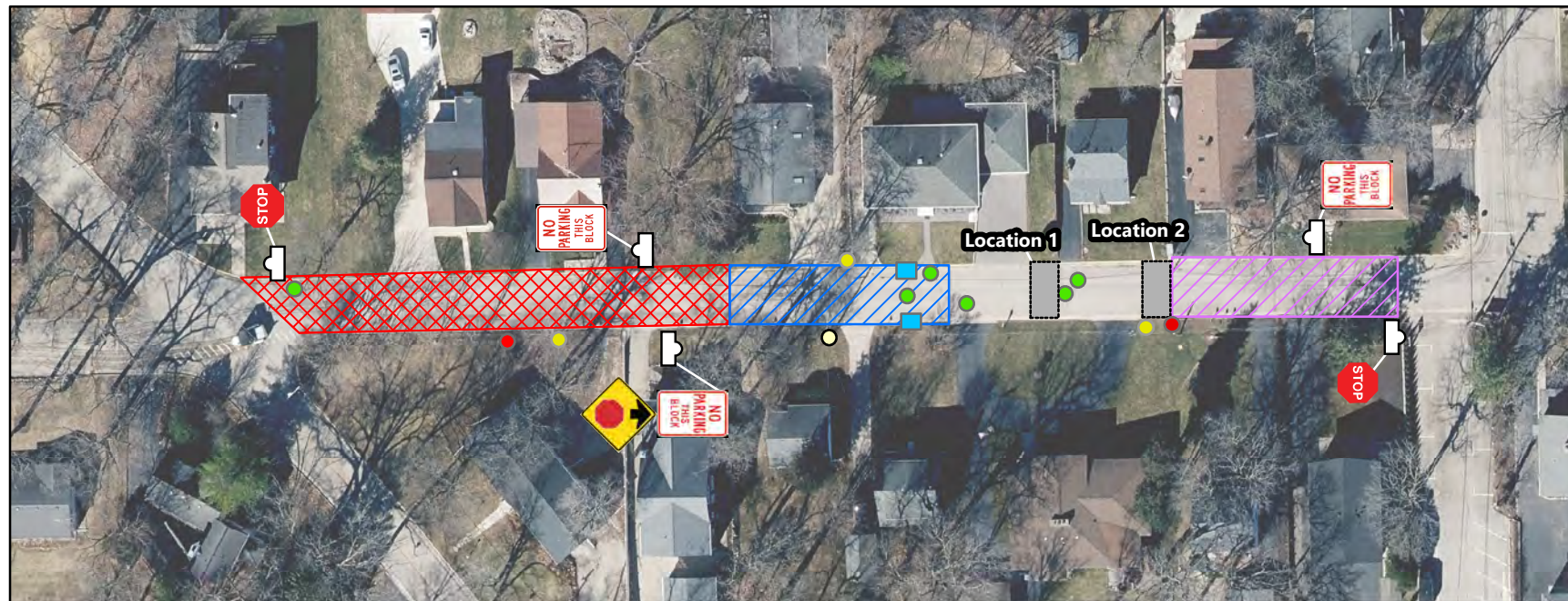
Table 2**Guidelines for Implementing a Speed Hump on Liechty Drive between Conference Point Road and S. Walworth Avenue in the Village of Williams Bay**

Feature	Criteria	Comments
Distance from driveway aprons	More than 5 to 15 feet	Spacing of 15 feet is desirable, though 5-ft spacing is the minimum.
Distance from intersection	Minimum of 100 feet	Minimum distance from nearest approaching street. For this study, distance measured from stop sign.
Distance from "where grade levels"	100 to 200 feet, at either the top or the bottom of a hill	This is to ensure safe stopping sight distances can be provided. For this study, measured from grade transition with steep slope (greater than 8 percent)
Spacing of humps	250 to 500 feet	Spacing between speed humps when more than one is installed on a roadway.
Clearance from utility covers	Speed humps should not cover manholes (5-ft clearance is recommended)	Generally, speed humps should allow for manhole and valve cover access.
Stormwater drainage on roadway	Speed humps should not cover catch basins	Additionally, speed humps should be narrow enough to keep the gutter pan clear for adequate roadway drainage.

Note: Application of these guidelines for Liechty Drive between Conference Point Road and S. Walworth Avenue are provided on Figure 3 of this staff memorandum.

Source: ITE's "A Guide to Vertical Deflection Speed Reduction Techniques" and SEWRPC (04/24/2025)

Figure 3 - Existing Conditions and Potential Implementation of a Speed Hump on Liechty Drive in the Village of Williams Bay



Existing Features

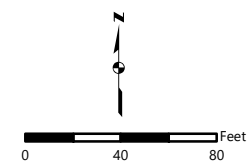
-  Stormwater Catch Basin
-  Manhole Cover
-  Fire Hydrant
-  Utility Pole with Streetlight
-  Utility Pole without Streetlight
-  Existing Sign

Design Buffers

-  Grade greater than 8%
-  100 ft offset from grade break
-  100 ft buffer from nearest intersection

Potential Location of New Features

-  Potential Location for Speed Hump



Note: Details of the design guidelines related to the buffers and other features is provided in Table 2 of this staff memorandum.

Source: SEWRPC (04/24/2025)

While not recommended, should the Village desire a speed hump along this section of Liechty Drive, as requested by a resident, and choose to waive the recommended speed hump buffer of 5 feet from driveways, Location 1 (western option) would be the suggested option based on its more central location along the corridor. In contrast, while Location 2 (eastern option) has more lateral space between driveways, its proximity to the eastbound stop sign would likely have a minimal impact on traffic speeds as it is expected that vehicles would already be slowing down at that location as they approach the stop sign at S. Walworth Avenue. Further, for westbound traffic, once traversing the speed hump, there would be sufficient length of roadway to accelerate their vehicles to travel up the steeper grade towards Conference Point Road.

If the Village proceeds with installation, it is suggested that the initial application be temporary (as shown on Figure 4) to allow performance evaluation and community feedback. It is further suggested that a narrower (6 to 7 foot wide) temporary measure be installed with a speed cushion design application being suggested if the Village is concerned about emergency vehicles. Additional considerations should include ensuring adequate night-time visibility from the existing street lights along Liechty of the speed hump or cushion for pedestrians and bicyclists. Additionally, ahead of any implementation of a speed hump/cushion, the Village should gather feedback from residents/businesses along Liechty Drive, particularly from the residents whose driveway access would be affected by the speed hump.

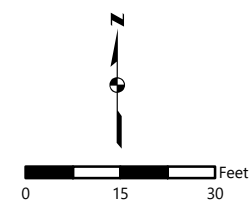
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Figure 4 - Potential Implementation of a Speed Cushion on Liechty Drive in the Village of Williams Bay



- | | |
|--|---|
|  Stormwater Catch Basin |  Existing Sign |
|  Manhole Cover |  Potential New Sign |
|  Fire Hydrant |  Potential New Speed Cushion |
|  Utility Pole without Streetlight | |



Source: SEWRPC (04/24/2025)

Doug,

I reviewed the SEWRPC studies for three crosswalks and Liechty speed humps. I have the following comments/recommendations.

Crosswalk Study – W. Geneva & Oakwood, E. Geneva & Kish, E. Geneva & Potawatomi

W. Geneva St at Oakwood Street

- No pedestrian counts or observations were noted in the report – pedestrian volume at this proposed crossing would be expected to be extremely low generally not warranting a crosswalk. Furthermore, the general absence of pedestrian activity at this location and adding of passive traffic control devices such as striping and static signage would cause this crossing to be largely ignored by traffic, leading to pedestrians that do attempt to cross here, have to wait for sufficient gap in traffic anyway before crossing.
- As noted in the report, there are no pedestrian accommodations on Oakwood Street nor on the Frost Park side of W. Geneva Street further making a pedestrian crossing here ineffective. The report agrees stating “the implementation of a marked crosswalk alone would not be sufficient” (top of page 7). In addition, there is a significant grade difference from the road to Frost Park in this location, so any pedestrian attempting to enter Frost Park from this direction would have to be able-bodied enough to traverse this slope and thus should also be able-bodied enough to effectively negotiate traffic to cross W. Geneva without the aid of a crosswalk.
- As a result, we do not recommend a crosswalk in this location. To access Frost Park from Oakwood, we recommend utilizing the existing crossing at Stam (which has its own issue of limited sight distance for WB traffic, but not part of this evaluation) and providing a new crosswalk across Congress Street to access Frost Park. We do recommend the Village encourage the WisDOT evaluate making the Stam crossing safer with their upcoming improvement.

E. Geneva St at Kishwaukee Trail

- Again, no pedestrian counts or observations were noted in the report. This is one of two path accesses to Kishwaukee in the lakefront area. The other enters from the parking lot to the east and is arguably the more heavily used entrance and is in a safer location for pedestrian activity. The path in the subject location is in a poor entry location by the busy boat launch area.
- Similar to W. Geneva & Oakwood, the report says, “implementation of a marked crosswalk alone would not be sufficient” (middle of page 13). There are no pedestrian accommodations anywhere around this intersection. The lake path runs near the boat ramp, requiring a significant investment in sidewalk/path to even make this connection that may be seldom used.
- We do not recommend a crosswalk in this location because the boat launch area is a highly congested area making negotiating this intersection complex for vehicles, pulling drivers attention away from potential pedestrians trying to cross. It’s also complex for pedestrians to cross here, with boat trailers pulling in and out from different directions, WB vehicles passing in the wider paved shoulder (legal in WI), etc. We recommend either the path be redirected towards the existing crossing at the Recreation Department/Bathroom building or providing gravel path along the edge of shoulder to the west to that same crossing and not encourage anyone to cross at the boat launch area. Eliminating this path and force users to use the boardwalk to the east is also an option.

E. Geneva St at Potawatomi Road

- Pedestrian observations at this intersection were actually noted in the report, but only 3 of 17 observed pedestrians crossed E. Geneva Street and the report noted this is far less than 20 crossings required to warrant a crosswalk.
- The report does not recommend a crosswalk in this location (bottom of page 18), and we are inclined to agree. Again, the low use of this crossing does not warrant a marked crosswalk and even if marked, would be largely ignored by traffic due to a consistence absence of pedestrian activity.
- We do agree with report and recommend the Village trim back vegetation as much as possible within the existing right-of-way on the inside of the roadway curve to maximize the sight distance for both vehicles and the occasional pedestrian searching for adequate gap in traffic to cross from the north side of the road.

Let me know if you have any questions.

David S. Hemmerich, PE
Associate Vice President
Wisconsin Transportation



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Liechty Drive Speed Hump Study

- The report did not include any speed study or speed observations. Before recommending traffic calming features, such as speed bumps or humps, speed data should be collected and analyzed and driver behavior observed to recommend effective traffic calming measures. We highly recommend collecting speed data to assess if speeding is actually a problem on Liechty. Perception is often different than reality when it comes to speeding. In addition, the absence of speed data would not allow the effectiveness of the traffic calming device to be measured. Speed data should be collected in an inconspicuous manner as to not influence road users from their normal driving behavior.
- In SEWRPC's own report, a speed hump is not recommended (bottom of page 4), citing the physical constraints of installing one.
- If speeding is determined to be a problem, there are other more effective ways to calm traffic. Narrowing the roadway would be the most effective, a neckdown near the center of the road could be more effective than a speed hump. Center islands to narrow the lane width for a short period is another option; however, the close spacing of driveways on Liechty will make placement difficult (also a noted issue in the report for placing a speed hump). Even active digital speed signs, such as the one currently on WB E. Geneva Street by Willabay Shores, tend to be highly effective at reducing speeds for minimal cost.
- If a speed hump is still a desired measure, despite not being recommended, it should be supported by all residents on the street since they will also have to cross the speed hump every day.

Let me know if you have any questions.

David S. Hemmerich, PE
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SEWRPC Staff Memorandum

EVALUATION OF THE NEED FOR A MARKED CROSSWALK AT THREE LOCATIONS ON GENEVA STREET IN THE VILLAGE OF WILLIAMS BAY

April 24, 2025

The Village of Williams Bay requested that Commission staff evaluate the potential addition of crosswalks at three locations on Geneva Street within the Village:

- Intersection of W. Geneva Street (STH 67) and Oakwood Street
- Crossing of E. Geneva Street at the Kishwaukee Nature Conservancy Trail Entrance
- Intersection of E. Geneva Street and Potawatomi Road

In the State of Wisconsin, drivers must yield the right-of-way to pedestrians crossing the roadway at intersections regardless of whether the crosswalk is marked or unmarked. However, marking crosswalks can provide important guidance to drivers and pedestrians by visibly indicating where pedestrians should cross the roadway and are expected by drivers. At mid-block locations, where drivers are required to yield only to pedestrians at marked crosswalk locations,¹ these markings establish the legal crossing location for pedestrians. However, providing crosswalks at certain locations can increase risks for crashes by creating a false sense of safety for pedestrians or by not sufficiently alerting drivers to their presence. In such cases, marked crosswalks should be supplemented with other traffic control or safety measures. Although these improvements could increase safety at every intersection, widespread implementation comes with increased costs and requires additional staff resources. Therefore, it is appropriate to evaluate whether and how marked crosswalks are implemented at specific locations.

This memorandum describes the results of an evaluation of the need for, and potential strategies to implement, marked crosswalks at the three locations. As part of the evaluation, a review was made of existing conditions at and near the location, including existing adjacent land uses, existing physical and operational characteristics of the affected roadways, and identification of any pedestrian crashes in the area.

¹ Otherwise, pedestrians must yield the right-of-way to all vehicles upon the roadway when crossing the road. [Wisconsin Statute 346.25]

Based on the review of existing conditions with applicable design standards, the evaluation determined whether crosswalks would be appropriate at each location. If crosswalks were deemed appropriate, the evaluation further identified suitable traffic control and safety measures to accompany the crosswalks, including ensuring compliance with American Disabilities Act (ADA) requirements.

EVALUATION OF PROVIDING A PEDESTRIAN CROSSWALK AT THE INTERSECTION OF W. GENEVA STREET (STH 67) AND OAKWOOD STREET

The Village of Williams Bay requested an evaluation of providing a crosswalk on W. Geneva Street (STH 67) at Oakwood Street to improve access between the residential areas on the north side and to Frost Park on the south side of the roadway. Map 1 shows the location of the intersection. As part of this evaluation, a review was made of the available sight distance of westbound drivers travelling through the horizontal curve on E. Geneva Street toward the existing crosswalk at Stam Street.

Adjacent Land Uses

Map 2 shows the land uses surrounding the intersection. The area around the intersection of W. Geneva Street (STH 67) and Oakwood Street is predominantly medium-density single-family residential, along with Frost Park located at the northeast corner of W. Geneva Street and Congress Street and the former Williams Bay Public School building located on Congress Street a few hundred feet from its intersection with W. Geneva Street. The former school site is identified as a potential site for redevelopment in the Village's latest Comprehensive Plan. Frost Park is a triangle-shaped green space, about 0.4 acres in size, with passive amenities (park benches and other aesthetic features). While a short segment of pathway exists in the middle of the park, there appears to be no formal access within the right-of-way to, or a circular pathway within, the park.

Physical and Operational Characteristics

The intersection of Oakwood Street with W. Geneva Street (STH 67) is a tee intersection at Frost Park with stop control on Oakwood Street. Through its intersection with Oakwood Street, W. Geneva Street is a two-lane arterial roadway² under State jurisdiction. The cross-section of W. Geneva Street southwest and northeast of the intersection consists of two 12-foot travel lanes and two 8-foot conventional bike lanes with curb-and-gutter for a total width of 40 feet. The posted speed limit W. Geneva Street southwest and northeast of Oakwood Street is 25 mph. Parking is not permitted on either side of the street along this portion of W. Geneva Street. A sidewalk is located only along the northwest side of the roadway.

There are approximately 6,400 vehicles that travel on W. Geneva Street (STH 67) on an average weekday. Hourly traffic along W. Geneva Street averages around 511 vehicles per hour during daylight hours and peaks at 587 and 606 vehicles per hour during two peak travel time periods (10am-12pm, 3pm-6pm), as

² Arterial roadways are typically higher volume and speed roadways that have the primary purpose of moving people and goods and the secondary purpose of providing direct access to homes, businesses, and other land uses.

Map 1

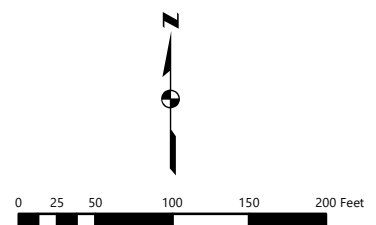
Intersection of W. Geneva Street (STH 67) and Oakwood Street



 Study Location

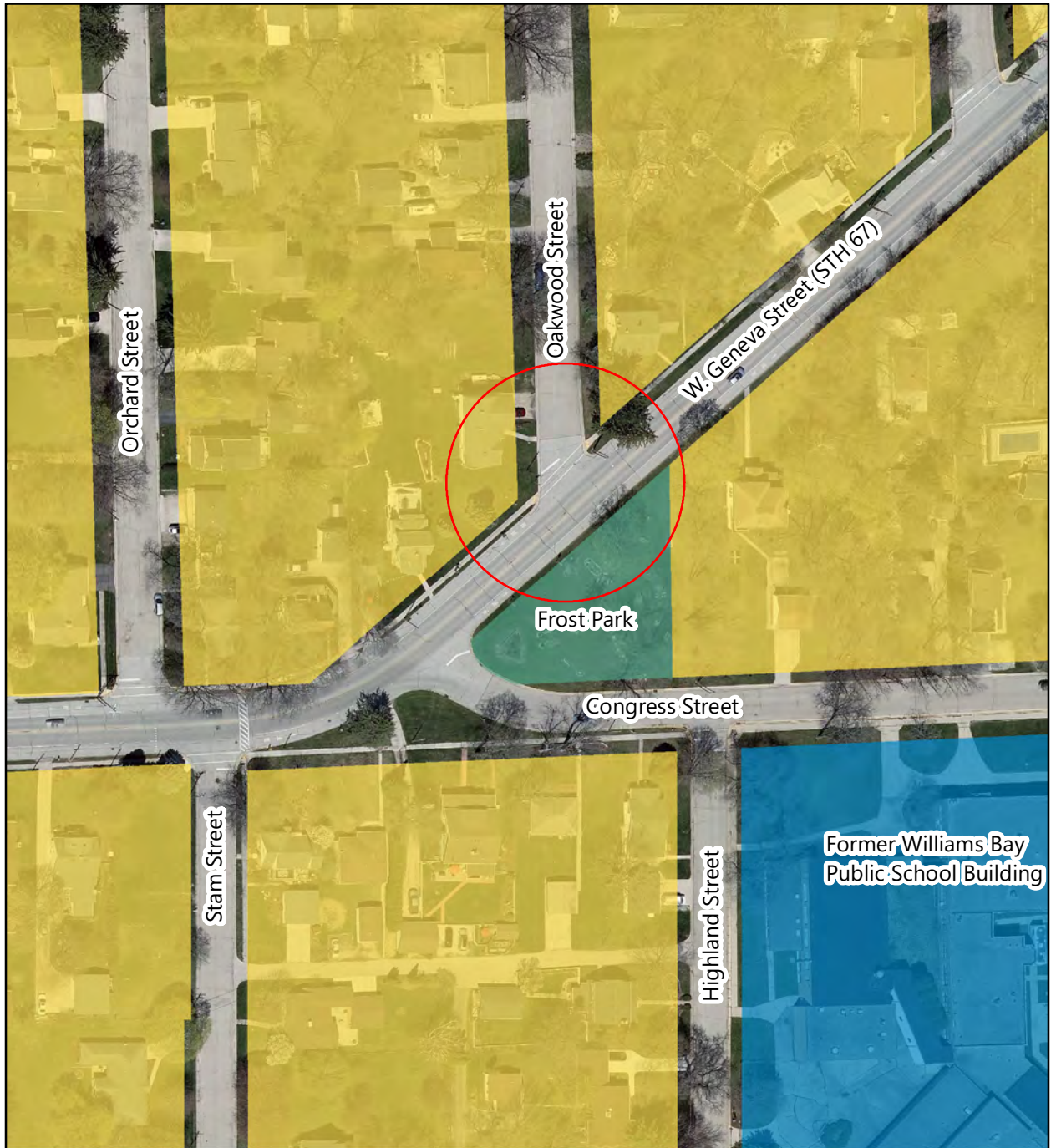
Source: SEWRPC (04/24/2025)

Preliminary Draft



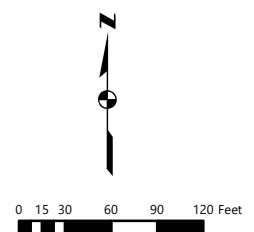
Map 2

Land Uses near Intersection of W. Geneva Street (STH 67) and Oakwood Street



Source: SEWRPC (04/24/2025)

Preliminary Draft



shown on Figure 1. In addition, approximately 5 percent of the vehicular traffic along W. Geneva Street coming from the west is either single unit or semi-trucks.

Crosswalks are currently provided across W. Geneva Street (STH 67) approximately 320 ft southwest and 630 feet northeast of the intersection of W. Geneva Street and Oakwood Street at Stam Street and N. Collie Street, respectively. Both locations consist of a zebra-striped crosswalks (with curb ramps), “shark-tooth” street markings on both sides of the crosswalks that are paired with “YIELD HERE TO PEDESTRIANS” signs, and pedestrian advance warning signs located on W. Geneva Street in advance of the crosswalks.

Based on the existing horizontal curve along W. Geneva Street (STH 67) located between Stam Street and Congress Street (as shown on Map 1), Commission staff reviewed the stopping sight distance³ required for vehicles approaching a potential crosswalk at Oakwood Street and the existing crosswalk at Stam Street. The estimated available sight distance required for a vehicle travelling eastbound on W. Geneva Street towards Oakwood Street is 290 to 355 feet, greater than the stopping sight distance of 200 feet needed for this segment of W. Geneva Street. For westbound vehicles travelling towards the existing crosswalk at Stam Street, the estimated available sight distance is about 130 feet, less than the stopping sight distance of 200 feet.

Oakwood Street is a two-lane local roadway⁴ under the Village jurisdiction. The cross-section of this roadway consists of two 12-foot travel lanes and a parking lane on both sides of the roadway with curb-and-gutter. No sidewalk is provided on either side of the roadway.

With respect to pedestrian travel, while pedestrian data was not collected as part of this study for this location, it is expected that there may be pedestrians that cross W. Geneva Street STH 67 at Oakwood Street to access Frost Park. However, given that there is currently no formal access to Frost Park at Oakwood Street within the right-of-way to, or a circular pathway within the park, it is not expected that there is significant pedestrian travel at this crosswalk. There were no bicycle or pedestrian-related crashes that occurred at this intersection from 2019 to 2024. An existing street light is located at the northwest corner of W. Geneva Street and Oakwood Street, making pedestrians at this location more visible to motorists.

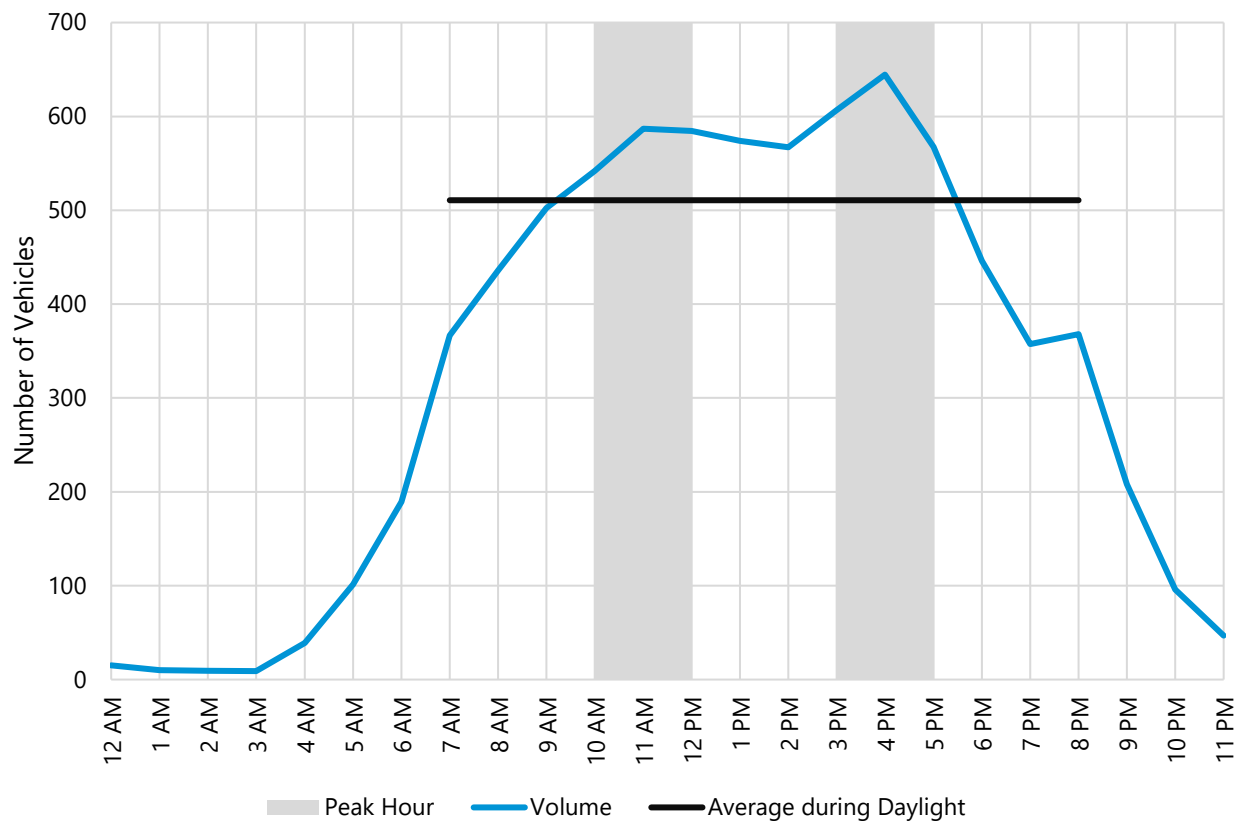
Evaluation of Providing Marked Crosswalks at the Intersection

Providing a marked crosswalk across W. Geneva Street (STH 67) at Oakwood Street to improve access to Frost Park for residents residing northwest of W. Geneva Street would be appropriate based on the level of traffic volume on W. Geneva Street and on the potential crosswalk location relative to the two existing marked crosswalks at Stam Street and N. Collie Street—exceeding the desired minimum spacing of 200-300 feet between marked crosswalks. However, due to the traffic volumes on W. Geneva Street and the

³ *Stopping sight distance is the minimum distance required for a motorist to react to a perceived hazard and bring their vehicle to a complete stop.*

⁴ *Urban local roadways are typically lower volume and speed roadways that have the primary purpose of providing direct access to homes, businesses, and other land uses.*

Figure 1
Average Hourly Vehicle Volumes on W. Geneva Street (STH 67) at Oakwood Street



Note: Based on traffic volumes collected by WisDOT on July 19 through 21, 2022 on W. Geneva Street about 125 feet northeast of Oakwood Street. Source: WisDOT and SEWRPC (04/24/2025)

absence of a sidewalk along the southeast side of W. Geneva Street and the apparent lack of formal pedestrian access points into the park or a defined pathway within the park, the implementation of a marked crosswalk alone would not be sufficient. As such, permanent installation of a marked crosswalk at this location should only be considered in conjunction with accompanying improvements on W. Geneva Street and within Frost Park.

Figure 2 shows how a single marked crosswalk could be provided across W. Geneva Street (STH 67) at Oakwood Street/Frost Park. It is recommended that the potential crosswalk be located on the eastern leg of the intersection to avoid conflicts between pedestrians and left-turning northbound vehicles from W. Geneva Street to Oakwood Street and would increase the sight distance for eastbound motorists on W. Geneva Street traveling through the curve west of Congress Street.

Based on the peak hourly volumes experienced on this segment of W. Geneva Street, pedestrians crossing W. Geneva Street during peak travel times may require motorists to yield to allow their safe crossing of the roadway. Thus, it is recommended that visibility enhancements be provided to encourage better compliance by motorists in yielding to pedestrians. High-visibility markings could include advance warning signs and yield lines (as shown on Figure 2)—similar to those provided on the crosswalks on W. Geneva Street at Stam Street and N. Collie Street. Placed 20-50 feet in advance of the crosswalk, yield lines (commonly called “shark teeth”) improve pedestrian visibility and encourage compliance of motorists yielding to crossing pedestrians. While not initially recommended, if the Village finds that driver compliance with yielding to pedestrians at the crosswalk is low, in-street pedestrian signs could be installed. In addition, to increasing driver compliance, studies have found that in-street pedestrian signs may also reduce vehicle speeds⁵.

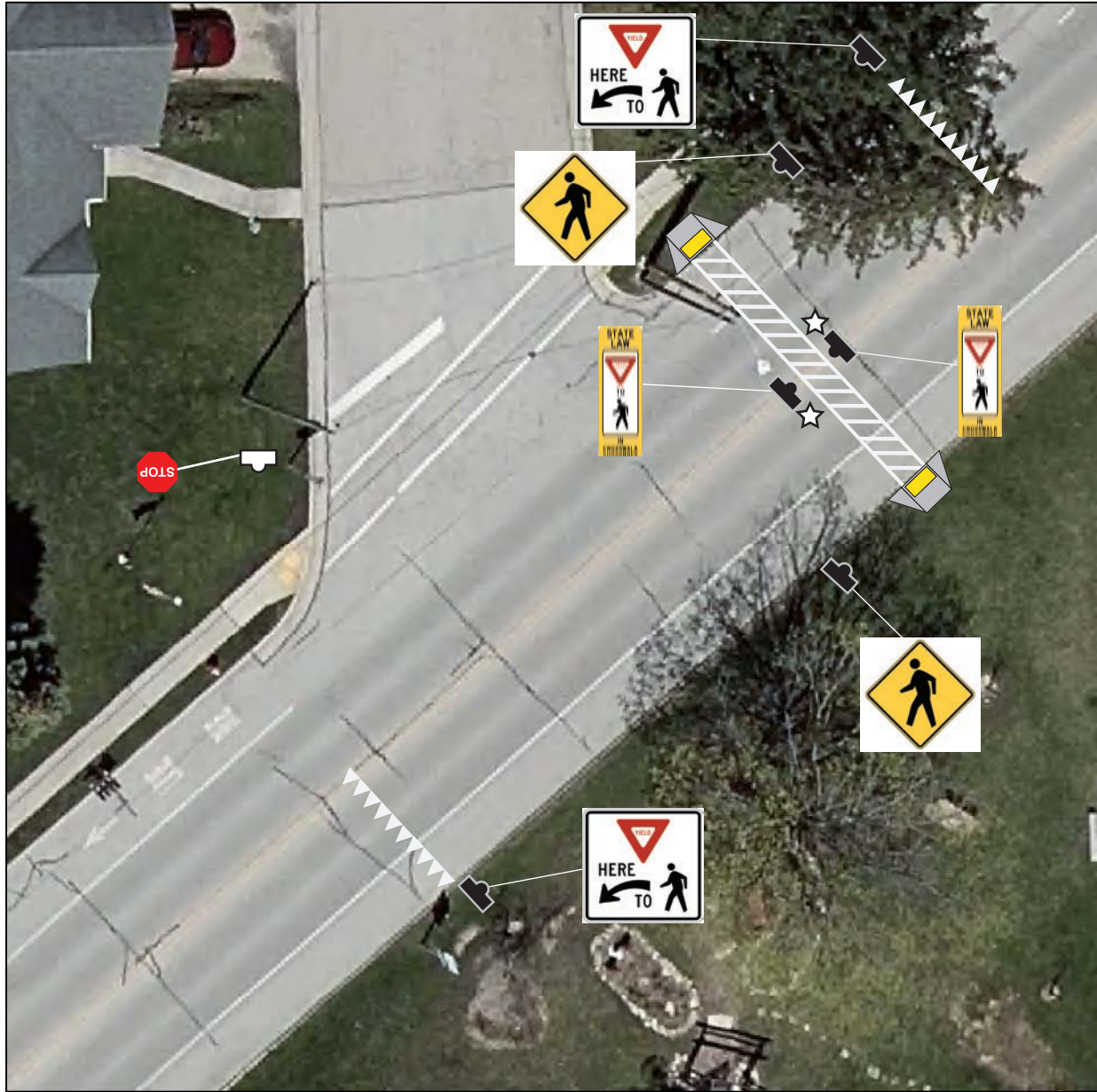
If a crosswalk is constructed, the design will need to comply with ADA and Architectural Barriers Act Accessibility Guidelines for the Public Right-of-Way (PROWAG) and curb ramps should be provided (as shown on Figures 2).⁶ It should be noted that providing access to Frost Park may require providing further accessibility to park amenities and activities under ADA requirements for providing at least one accessible route from a site’s entrance to its various accessible features (Chapter 4 §206.2.2)⁷. Providing a path through Frost Park may also necessitate a marked crosswalk across Congress Street at Highland Street.

⁵ National Cooperative Highway Research Program. 2016. “Synthesis 498: Application of Pedestrian Crossing Treatment for Streets and Highways.” The National Academies Press, Transportation Research Board.

⁶US Access Board’s ADA and ABA Public Right-of-Way Accessibility Guidelines (PROWAG) address access to sidewalks, streets, crosswalks, curb ramps, and other components of public right-of-way so that they are in compliance with the Americans with Disabilities Act and the Architectural Barriers Act. The final rule was published in the Federal Register by the Board in August 2023. It is available online at <https://www.access-board.gov/prowag/>.

⁷ US Access Board’s Guide to the ADA Accessibility Standards provides guidance on the current ADA Standards issued by the Department of Justice and the Department of Transportation. It is available online at <https://www.access-board.gov/ada/guides/>.

Figure 2
Potential Implementation of a Crosswalk at Intersection of
W. Geneva Street and Oakwood Street



Soucre: SEWRPC (04/24/2025)

Preliminary Draft

Since W. Geneva Street (STH 67) is under State jurisdiction, any implementation of a crosswalk at this location should be coordinated with the Wisconsin Department of Transportation (WisDOT). WisDOT currently has a project programmed to replace the pavement along STH 67 between Theatre Road and Elkhorn Road—including its intersection with Oakwood Street—sometime over the next 5 to 10 years. As such, should the Village desire a crosswalk on W. Geneva Street at Oakwood Street, the Village could coordinate with WisDOT to potentially implement it as part of this project. The Village could also request that WisDOT consider additional traffic control measures—such as Rectangular Rapid Flashing Beacons (RRFB)—to assist westbound motorists in detecting the presence of pedestrians at Stam Street when navigating the horizontal curve.

EVALUATION OF PROVIDING A PEDESTRIAN CROSSWALK ON E. GENEVA STREET AT KISHWAUKETOE NATURE CONSERVANCY TRAIL ENTRANCE

The Village of Williams Bay requested an evaluation of providing a crosswalk on E. Geneva Street at the Kishwaukee Nature Conservancy trail entrance to provide increased safety for pedestrians crossing between the trail north of the roadway and the boat ramp/beach area on the south side of the roadway. Map 3 shows the location of the intersection.

Adjacent Land Uses

Map 4 shows the land uses surrounding the intersection. Kishwaukee Nature Conservancy is located north of E. Geneva Street and consists of about 230 acres of natural area used for recreational and educational purposes. The Village's lakefront area is located south of E. Geneva Street and includes a beach area, along with a boat launch and parking lot areas. The Village's comprehensive plan, completed in 2023, notes that there is a lack of a physical connection between these two Village resources and recommends a better connection be established between them.

Physical and Operational Characteristics

The boat ramp parking lot driveway, which has a width of 60 feet, at E. Geneva Street essentially operates like a tee intersection with one-way STOP control on the parking lot driveway. Through the boat ramp parking lot entrance, E. Geneva Street is a two-lane arterial roadway under Village jurisdiction. The existing cross-section for this roadway consists of two 12-foot travel lanes and two 6-foot shoulders (comprised of 4-feet of pavement and 2-feet of gravel) for a total width of 36 feet. At the driveway, the paved shoulder widens to 8 feet to provide additional space for passing vehicles. The posted speed limit is 25 mph, and parking is not permitted on either side of the street. There are no sidewalks on either side of the street.

There are approximately 5,900 vehicles that travel on E. Geneva Street on an average weekday. Hourly traffic data at this location shows that traffic along E. Geneva Street averages around 484 vehicles per hour during daylight hours and peaks to 543 and 542 vehicles per hour during two peak travel time periods (10am-12pm, 3pm-6pm), as shown on Figure 3.

Map 3

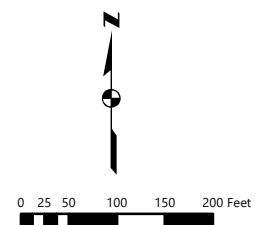
E. Geneva Street at Kishwauketoe Nature Conservancy Trail Entrance



 Study Location

Source: SEWRPC (04/24/2025)

Preliminary Draft



Map 4
Land Uses near E. Geneva Street at Kishwauketoe Nature Conservancy Trail Entrance



- Study Location
- Recreation
- Wetlands

Source: SEWRPC (04/24/2025)

Preliminary Draft

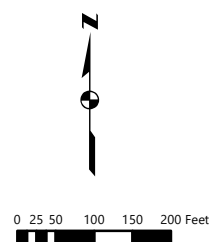
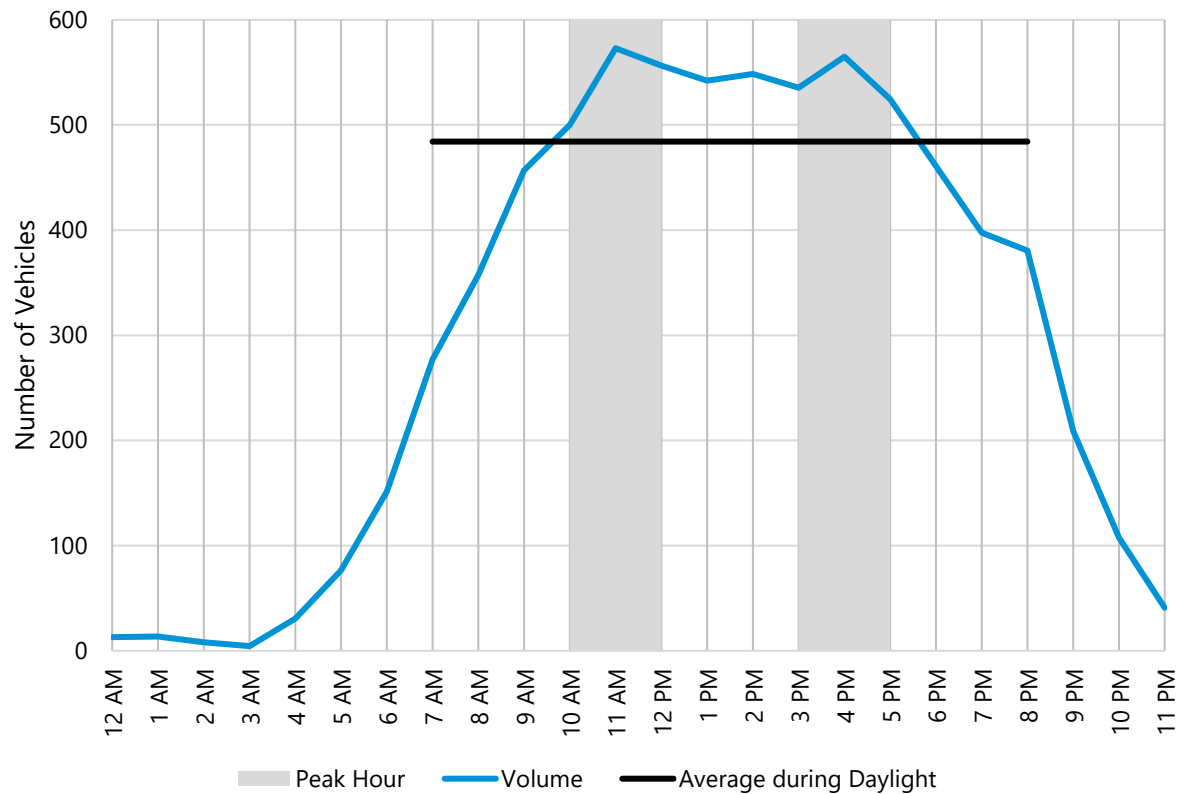


Figure 3
Average Hourly Vehicle Volume on E. Geneva Street at Kishwauketoe Nature Conservancy Trail and Boat Ramp Parking Lot



Note: Based on traffic volumes collected by WisDOT on July 19 through 21, 2022 on E. Geneva Street about 680 feet west of the Kishwauketoe Nature Conservancy trail entrance.

Source: WisDOT and SEWRPC (04/24/2025)

Crosswalks are currently provided along E. Geneva Street approximately 375 feet west and approximately 875 feet east of the boat ramp parking lot to provide access to the lakefront area to two parking areas. The crosswalks consist of zebra-striped markings along with in-street “YIELD TO PEDESTRIANS” signs (but there is no other advance warning signage along the roadway in advance of the crosswalks).

With respect to pedestrian travel, while pedestrian data was not collected as part of this study for this location, it is expected that there may be pedestrians that cross W. Geneva Street at this location, particularly during the summer months, to access the trail in the Kishwaukee Nature Conservancy. There were no bicycle or pedestrian-related crashes that occurred at this intersection from 2019 to 2024. An existing street light is located at the southeast corner of the driveway entrance making pedestrians at this location more visible to motorists.

Evaluation of Providing Marked Crosswalks at the Intersection

Providing a marked crosswalk across E. Geneva Street at Kishwaukee Nature Conservancy to establish a more visible and functional connection between the lakefront and the conservancy, as recommended in the Village’s comprehensive plan, would be appropriate based on the level of traffic volumes and the proposed crosswalk’s location relative to the two existing marked crossings at nearby driveways east and west of this location—exceeding the desired minimum spacing of 200 to 300 feet between marked crosswalks. However, due to the traffic volumes on E. Geneva Street and the absence of a paved path in Kishwaukee Nature Conservancy at this location, implementation of a marked crosswalk alone would not be sufficient. Permanent installation should only be considered in conjunction with complementary improvements along E. Geneva Street and the path network in the Conservancy. In addition to providing a marked crosswalk, wayfinding signage related to the conservancy could be installed to reinforce and appropriately mark the connection between the lakefront and the conservancy.

Figure 4 shows a potential design for a crosswalk at this location. Based on the traffic volumes on E. Geneva Street, it is suggested that visibility enhancements for the crosswalk be implemented, such as high-visibility markings and an in-street pedestrian sign, similar to those provided on E. Geneva Street at the parking lots north of E. Geneva Street east and west of the location of the proposed crosswalk. In addition, advance warning signage would also assist in increasing awareness of the presence of pedestrians for motorists. A yield line (commonly called “shark teeth”) could also be placed 20-50 feet in advance of the crosswalk to improve pedestrian visibility and encourage compliance of motorists yielding to crossing pedestrians.. Doing so would provide more space for motorists to see and react to the presence of pedestrians crossing the roadway at this location, in particular for vehicles in the westbound direction that attempt to pass yielding vehicles using the widened paved shoulder. While not initially recommended, if the Village finds that driver compliance with yielding to pedestrians at the crosswalk is low, it is suggested that the Village consider the use of Rectangular Rapid Flashing Beacons (RRFB).

Since there are no curbs, it is recommended that blended transitions with a detectable warning field be provided on both ends of the crosswalk (as shown on Figure 4), allowing easier access for pedestrians into the park. In addition, a sidewalk could be provided along the east side of the driveway and parking area to

Figure 4
Potential Implementation of Crosswalk at E. Geneva Street at
Kishwaukee Nature Conservancy Trail and Boat Ramp Parking Lot



- | | | | | | |
|---|----------------------------------|---|--------------------|---|--------------------------|
|  | Potential New Blended Transition |  | Potential New Sign |  | Potential New Yield Line |
|  | Potential New Crosswalk |  | Existing Sign | | |

Soucre: SEWRPC (04/24/2025)

Preliminary Draft

better connect the trail, crosswalk, and sidewalk along the lakefront. If a crosswalk is constructed, the design will need to comply with ADA and Architectural Barriers Act Accessibility Guidelines for the Public Right-of-Way (PROWAG) and curb ramps should be provided (as shown on Figures 2).⁸ It should be noted that providing access to the conservancy may require providing further accessibility to the existing trail under ADA requirements providing at least one accessible route from a site's entrance to its various accessible features (Chapter 4 §206.2.2)⁹.

EVALUATION OF PROVIDING A PEDESTRIAN CROSSWALK AT THE INTERSECTION OF E. GENEVA STREET AND POTAWATOMI ROAD

The Village of Williams Bay requested an evaluation of providing a crosswalk on E. Geneva Street at Potawatomi Road to provide a safer crossing from the residential neighborhoods north of the roadway to the convenience store on the south side of the roadway. Map 5 shows the location of the intersection. As no other sources of traffic data were available at this intersection, Commission staff collected traffic count data at the intersection of Potawatomi Rd and E. Geneva Street on Tuesday, April 30, 2024, through Thursday, May 2, 2024.

Adjacent Land Uses

Map 6 shows the land uses surrounding the intersection. The existing land uses north of the intersection of E. Geneva Street and Potawatomi Road are predominantly multi-family residential immediately north of the roadway and medium density residential further north to STH 50. Potawatomi Road north of E. Geneva Street serves as one of two access points to E. Geneva Street for the residential areas between this roadway to the south and STH 50 to the north. The existing land uses southwest and immediately south of the intersection of E. Geneva Street and Potawatomi Road are predominately medium density single-family residential with a convenience store located on the southwest corner of the intersection. The land uses southeast of the intersection are predominantly open spaces or woodland. South of E. Geneva Street, Potawatomi Road is a no outlet local access roadway.

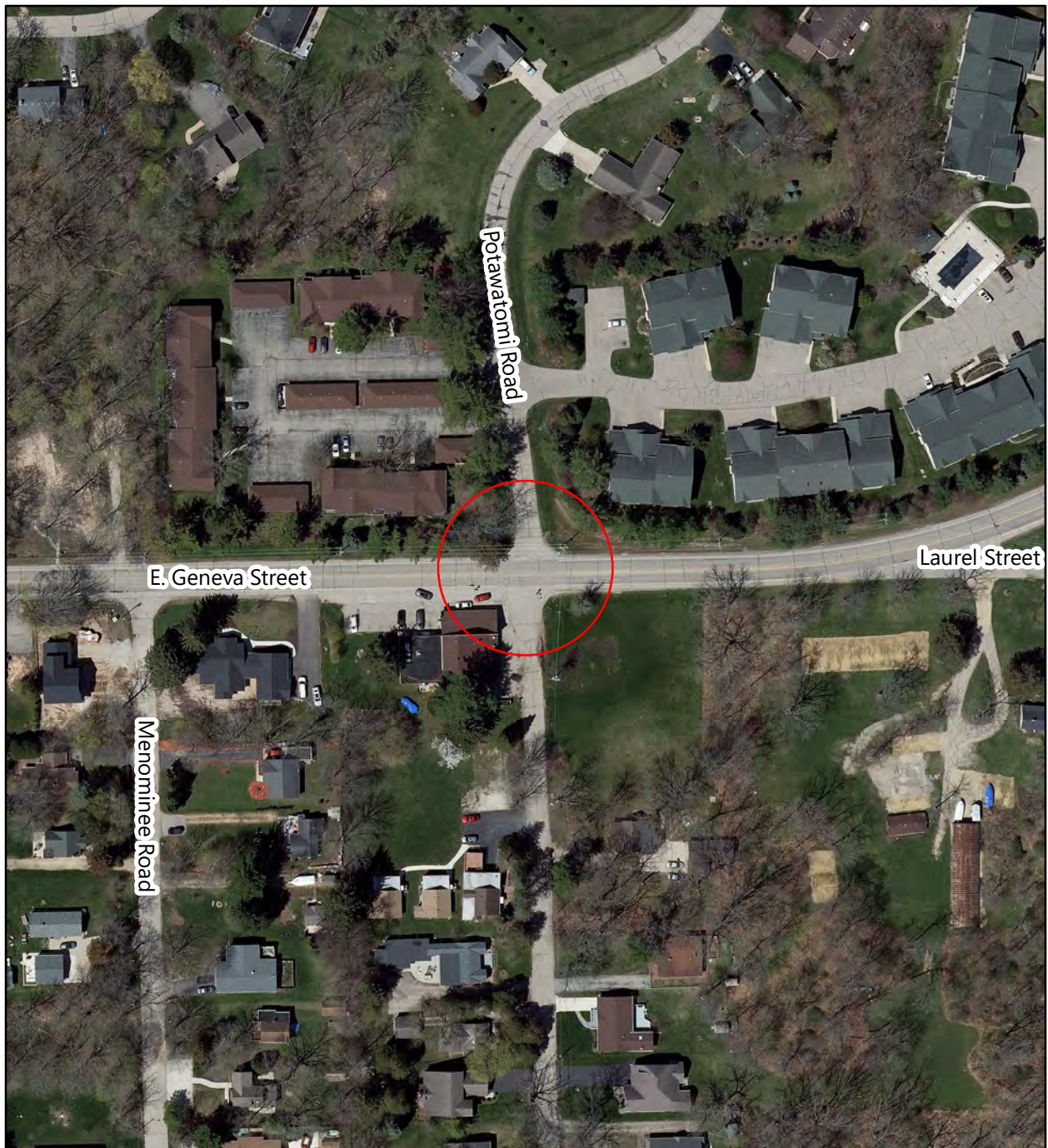
Physical and Operational Characteristics

The intersection of Potawatomi Road with E. Geneva Street is a four-legged intersection with stop control on Potawatomi Road. Through its intersection with Potawatomi Road, E. Geneva Street is a two-lane arterial roadway under Village jurisdiction. The cross-section of this segment of E. Geneva Street consists of two 12-foot travel lanes and two 4-foot paved shoulders for a total width of 32 feet. The posted speed limit on

⁸US Access Board's ADA and ABA Public Right-of-Way Accessibility Guidelines (PROWAG) address access to sidewalks, streets, crosswalks, curb ramps, and other components of public right-of-way so that they are in compliance with the Americans with Disabilities Act and the Architectural Barriers Act. The final rule was published in the Federal Register by the Board in August 2023. It is available online at <https://www.access-board.gov/prowag/>.

⁹ US Access Board's Guide to the ADA Accessibility Standards provides guidance on current ADA Standards issued by the Department of Justice and the Department of Transportation. It is available online at <https://www.access-board.gov/ada/guides/>.

Map 5
Intersection of E. Geneva Street and Potawatomi Road



Study Location



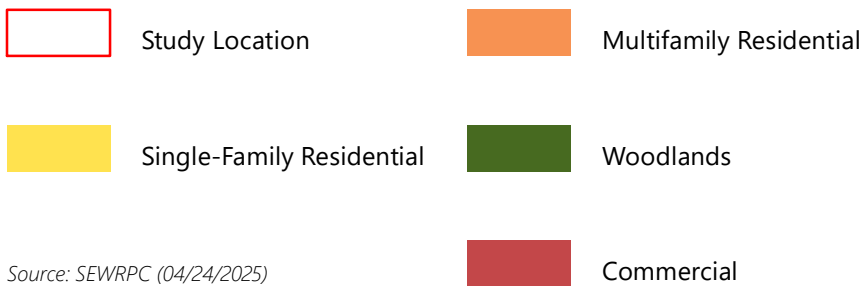
0 25 50 100 150 200 Feet

A scale bar with markings for 0, 25, 50, 100, 150, and 200 feet.

Source: SEWRPC (04/24/2025)

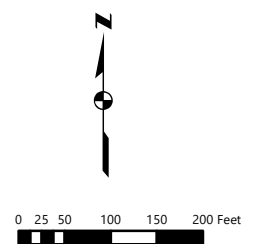
Preliminary Draft

Map 6
Land Uses near Intersection of E. Geneva Street and Potawatomi Road



Source: SEWRPC (04/24/2025)

Preliminary Draft



E. Geneva Street east and west of Potawatomi Road is 30 mph. Though parking is not permitted along E. Geneva Street, there are approximately 10 off-street parking spaces adjacent to the convenience store accessible from the roadways.

There are approximately 4,600 vehicles that travel on E. Geneva Street on an average weekday. Hourly traffic data at this location shows that traffic along E. Geneva Street averages around 314 vehicles per hour during daylight hours and with 414 vehicles per hour during a peak travel period (12pm—3pm), as shown on Figure 5.

During the Staff site visit on Tuesday, April 30, 2024, a few potential sight distance issues were identified for pedestrians attempting to cross E. Geneva Street. The first issue noticed was the curve of E. Geneva Street east of the intersection. The curve comes from the north and begins approximately 200 feet east from the intersection, which, when coupled with large trees on the northeast corner of the intersection, can make it difficult for pedestrians on the north side of the road and westbound vehicles to notice each other. Commission staff experienced delays when attempting to cross from the north side to the south side of the road). Staff reviewed the stopping sight distance required for westbound vehicles approaching a potential crosswalk at Potawatomi Road. The available sight distance required for a vehicle travelling westbound on E. Geneva Street towards Potawatomi Road is 310 to 350 feet, greater than the stopping sight distance of 250 feet needed for this segment of E. Geneva Street.

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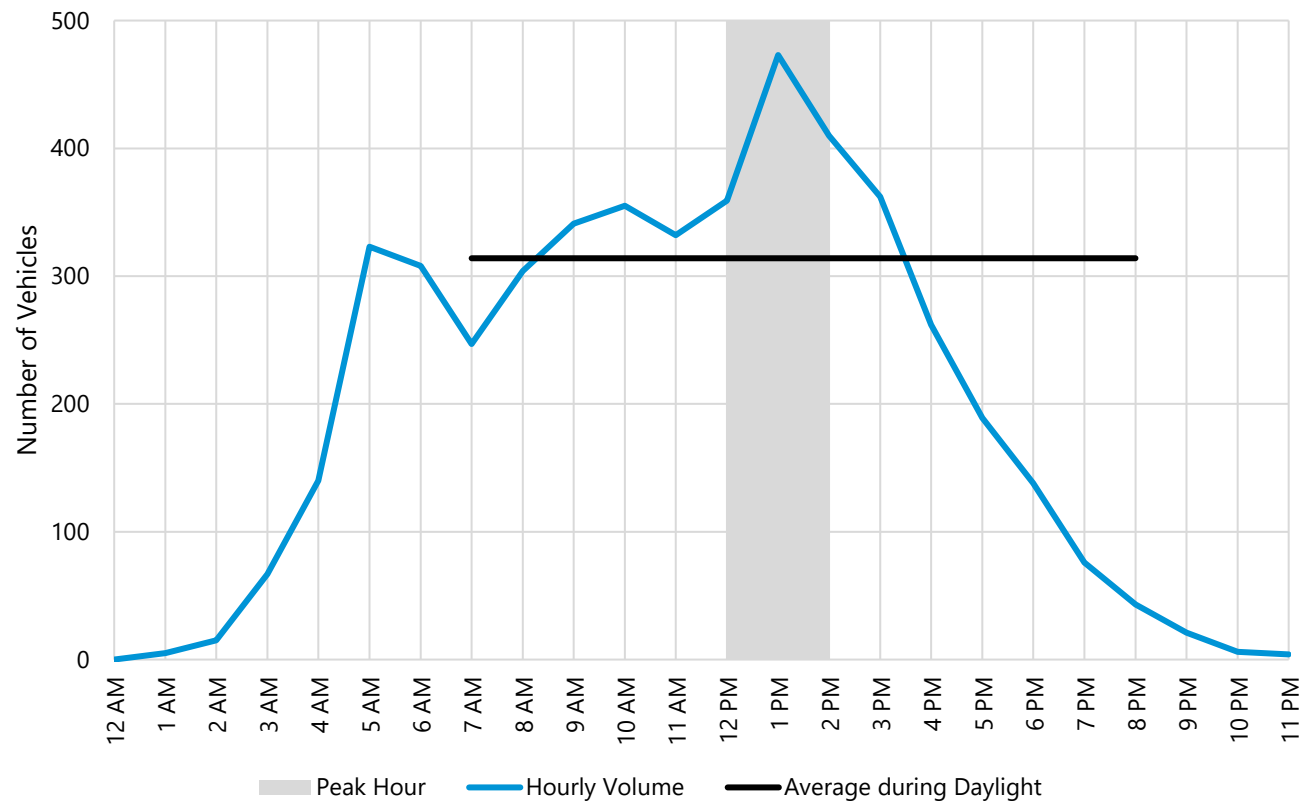
Potawatomi Road is a two-way road that is 20 feet wide at the north leg of the intersection, is 18 feet wide at the south leg of the intersection and does not have marked bike lanes or curb and gutter. The intersection is STOP controlled northbound and southbound on Potawatomi Road with E. Geneva Street uncontrolled. While the speed limit on Potawatomi Road is not posted, it was assumed to be 25 mph based on it being a local road (*Wisconsin Statute* 346.57(e)). There are no sidewalks on either side of the street.

With respect to pedestrian travel, on average there were 17 pedestrians observed that approached the intersection of E. Geneva Street and Potawatomi Road. Of the 17 pedestrians observed, only 3 pedestrians were observed crossing E. Geneva Street, all on the west leg of the intersection. There were no bicycle or pedestrian-related crashes that occurred at this intersection from 2019 to 2024. An existing street light is located at the northeast corner of the intersection, making pedestrians at this location more visible to motorists.

Evaluation of Providing Marked Crosswalks at the Intersection

Based on the review of the existing land uses in proximity to, and the operational characteristics of, the intersection of E. Geneva Street and Potawatomi Road, it was determined that a crosswalk would not be recommended for this location. Given that the small convenience store is the only attraction to pedestrian travel in the vicinity of the intersection, the existing level of pedestrian travel crossing E. Geneva Street is well below the desired 20 peak hour crossing (in both directions). However, for those pedestrians that do cross E. Geneva Street at Potawatomi Road, it is recommended steps be taken along the north side of E.

Figure 5
Average Hourly Vehicle Volumes on E. Geneva Street at Potawatomi Road



Note: This volume was collected via video-monitoring system over a 24-hour period on May 1, 2024. Source: SEWRPC (04/24/2025)

Geneva Street east of the intersection to improve sight distance through the curve for westbound motorists and southbound pedestrians. If trees are trimmed to ensure no visual obstructions within the existing right-of-way, the sight distance would potentially improve by approximately 105 feet.

* * *

#00272999 (PDF: 276967)

4/24/2025

CTH/RWH/WFH/wfh

Doug,

I reviewed the SEWRPC studies for three crosswalks and Liechty speed humps. I have the following comments/recommendations.

Crosswalk Study – W. Geneva & Oakwood, E. Geneva & Kish, E. Geneva & Potawatomi

W. Geneva St at Oakwood Street

- No pedestrian counts or observations were noted in the report – pedestrian volume at this proposed crossing would be expected to be extremely low generally not warranting a crosswalk. Furthermore, the general absence of pedestrian activity at this location and adding of passive traffic control devices such as striping and static signage would cause this crossing to be largely ignored by traffic, leading to pedestrians that do attempt to cross here, have to wait for sufficient gap in traffic anyway before crossing.
- As noted in the report, there are no pedestrian accommodations on Oakwood Street nor on the Frost Park side of W. Geneva Street further making a pedestrian crossing here ineffective. The report agrees stating “the implementation of a marked crosswalk alone would not be sufficient” (top of page 7). In addition, there is a significant grade difference from the road to Frost Park in this location, so any pedestrian attempting to enter Frost Park from this direction would have to be able-bodied enough to traverse this slope and thus should also be able-bodied enough to effectively negotiate traffic to cross W. Geneva without the aid of a crosswalk.
- As a result, we do not recommend a crosswalk in this location. To access Frost Park from Oakwood, we recommend utilizing the existing crossing at Stam (which has its own issue of limited sight distance for WB traffic, but not part of this evaluation) and providing a new crosswalk across Congress Street to access Frost Park. We do recommend the Village encourage the WisDOT evaluate making the Stam crossing safer with their upcoming improvement.

E. Geneva St at Kishwaukee Trail

- Again, no pedestrian counts or observations were noted in the report. This is one of two path accesses to Kishwaukee in the lakefront area. The other enters from the parking lot to the east and is arguably the more heavily used entrance and is in a safer location for pedestrian activity. The path in the subject location is in a poor entry location by the busy boat launch area.
- Similar to W. Geneva & Oakwood, the report says, “implementation of a marked crosswalk alone would not be sufficient” (middle of page 13). There are no pedestrian accommodations anywhere around this intersection. The lake path runs near the boat ramp, requiring a significant investment in sidewalk/path to even make this connection that may be seldom used.
- We do not recommend a crosswalk in this location because the boat launch area is a highly congested area making negotiating this intersection complex for vehicles, pulling drivers attention away from potential pedestrians trying to cross. It’s also complex for pedestrians to cross here, with boat trailers pulling in and out from different directions, WB vehicles passing in the wider paved shoulder (legal in WI), etc. We recommend either the path be redirected towards the existing crossing at the Recreation Department/Bathroom building or providing gravel path along the edge of shoulder to the west to that same crossing and not encourage anyone to cross at the boat launch area. Eliminating this path and force users to use the boardwalk to the east is also an option.

E. Geneva St at Potawatomi Road

- Pedestrian observations at this intersection were actually noted in the report, but only 3 of 17 observed pedestrians crossed E. Geneva Street and the report noted this is far less than 20 crossings required to warrant a crosswalk.
- The report does not recommend a crosswalk in this location (bottom of page 18), and we are inclined to agree. Again, the low use of this crossing does not warrant a marked crosswalk and even if marked, would be largely ignored by traffic due to a consistence absence of pedestrian activity.
- We do agree with report and recommend the Village trim back vegetation as much as possible within the existing right-of-way on the inside of the roadway curve to maximize the sight distance for both vehicles and the occasional pedestrian searching for adequate gap in traffic to cross from the north side of the road.

Let me know if you have any questions.

David S. Hemmerich, PE
Associate Vice President
Wisconsin Transportation



direct: 815.444.3207

main: 262.763.7834

email: dhemmerich@baxterwoodman.com

www.baxterwoodman.com

256 S. Pine Street., Burlington, WI 53105

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Liechty Drive Speed Hump Study

- The report did not include any speed study or speed observations. Before recommending traffic calming features, such as speed bumps or humps, speed data should be collected and analyzed and driver behavior observed to recommend effective traffic calming measures. We highly recommend collecting speed data to assess if speeding is actually a problem on Liechty. Perception is often different than reality when it comes to speeding. In addition, the absence of speed data would not allow the effectiveness of the traffic calming device to be measured. Speed data should be collected in an inconspicuous manner as to not influence road users from their normal driving behavior.
- In SEWRPC's own report, a speed hump is not recommended (bottom of page 4), citing the physical constraints of installing one.
- If speeding is determined to be a problem, there are other more effective ways to calm traffic. Narrowing the roadway would be the most effective, a neckdown near the center of the road could be more effective than a speed hump. Center islands to narrow the lane width for a short period is another option; however, the close spacing of driveways on Liechty will make placement difficult (also a noted issue in the report for placing a speed hump). Even active digital speed signs, such as the one currently on WB E. Geneva Street by Willabay Shores, tend to be highly effective at reducing speeds for minimal cost.
- If a speed hump is still a desired measure, despite not being recommended, it should be supported by all residents on the street since they will also have to cross the speed hump every day.

Let me know if you have any questions.

David S. Hemmerich, PE
Associate Vice President
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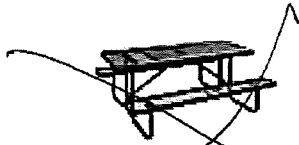


VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov
Phone: 262-245-2700

APPLICATION FOR A MEMORIAL DONATION

Applicant name: NATALIE SPRUCE
Mailing address: P.O. Box 274 WMS. Bay / Physical Address
Applicant phone number: 262 203-4339 Email: nspruce@aptvalworth.com since 1990
Select Type of Authorized Donation: 204 W GENEVA St. W.B.



☐ Picnic Table - cost TBD



☐ Bench - \$2,522.00 (valid through 5/22/2022)

Preferred Placement Location: (List in order of preference)

1. West end of Carlson Park = (east end of lakefront)
3. _____

Would you like a preauthorized memorial plaque designation? ☐ Yes ☐ No Maybe

The cost of a memorial plaque will be included in the total cost of the Bench or Picnic Table.



If yes, please provide the wording you wish to have engraved: (Note there are restrictions to 4 lines, 14 letters/spaces per line)



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov
Phone: 262-245-2700

APPLICATION FOR A MEMORIAL DONATION

Applicant name: Kirk Krause

Mailing address: 98A Williams Street Williams Bay, WI 53191

Applicant phone number: (262)325-8372 Email: kirkkrause

Select Type of Authorized Donation:



☐ Picnic Table - cost TBD



☒ Bench - cost TBD



☐ Tree

Please Note:

Bench donations are not available for placement at the lakefront or Edgewater Park.

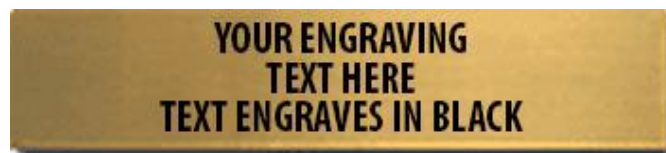
Tree installation is completed by applicant utilizing approved contractor.

Preferred Placement Location: (List in order of preference)

1. top of hill of parking lot Morga(west side) 2. _____
3. _____

Would you like a preauthorized memorial plaque designation? ☒ Yes ☐ No

The cost of a memorial plaque will be included in the total cost of the Bench or Picnic Table.



If yes, please provide the wording you wish to have engraved: (Note there are restrictions to 4 lines, 14 letters/spaces per line)

Thank you Jesus for blessing me with

Morgan The Best Dog in the World

(QR CODE)

Please Read and Initial Each Statement:

KK By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and releases any and all rights of ownership and/or rights of control over the gift.

KK By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and applicant releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits or demands regarding care and maintenance of the gift. The Village will preserve every gift in the normal rotation of maintenance and repair, for the useful life of each item. The Village shall retain the sole right to determine whether the condition of the gift requires its removal in the future.

KK By signing this application, the undersigned agrees that this is a gift to the Village of Williams Bay, and releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits, or demands that may arise from any natural disaster, act or vandalism causing damage to the gift.

KK The Village of Williams Bay reserves the right to approve or alter any portion of the proposed language to be used on the plaque.

KK By signing this application, applicant understands that this gift belongs to the Village of Williams Bay and will be maintained, insured, and utilized pursuant to Village policy.

Dated this ____^{6TH} day of ____ May, 20 ____ 2025

Klrk Krause

(Signature of Applicant)

OFFICE USE ONLY

Date form received _____

Administrator Review: _____ Routed to: _____

Picnic Table Donation does not require Committee or Village Board approval.

Tree or Bench Donations require P&M Committee and Village Board approval.

☐ Park & Memorial Committee Approval: _____ Date: _____

☐ Village Board Approval: _____ Date: _____

Total Costs will be calculated following application review.

Total Cost: \$ _____ Cash/Check # _____

Rev 05/2019



VILLAGE OF WILLIAMS BAY

Office of the Zoning Administrator

June 10, 2025

TO: Williams Bay Village Board Members

RE: Pier Expansion Application Review

Property Owner: Pamela Russell

Property Address: 24 Lower Loch Vista Drive

DNR Application #IP-SE-2024-65-00160

The proposed project is for an 12' x 34' and 6' x 20' addition to the existing cribbed pier. The overall length of the pier will be extended by 20 feet, therefore the total proposed length is 90 feet. The applicant is proposing to add a slip and canopy, along with 4 rock filled wood cribs as shown in the attached plans, making the total amount of cribs 7.

The WI DNR has approved the project, and a copy of the permit is included with the Village application.

The proposed modification is in compliance with Section 281-5.F(2) regarding the 12.5' distance from riparian right lines and Section 281-1.H(2)(a) regarding the established 100' pierhead line.

Respectfully submitted,

Allison Schwark
Zoning Administrator



Zoning Permit Application Village of Williams Bay

250 Williams Street x PO Box 580 x Williams Bay, WI 53191
Phone: 262-245-2700 x Fax: 262-245-2705

Request:

Please check all that apply.

- ☐ Residential Principal Use 1 or 2 Family \$175.00
☐ Residential Addition \$75.00
☐ Residential Accessory Use \$75.00
☐ Fence \$75.00
☐ Deck \$75.00
☐ Swimming Pool \$100.00
☐ Commercial Principal Use (includes multi-family) \$150.00
☐ Commercial Addition \$100.00
☐ Commercial Accessory Use \$100.00
☐ Signage \$50.00 first 20 sq. ft. plus \$.50 per sq. ft. thereafter
☐ Lakefront and Shoreyard Projects \$75.00
☒ Other: PIER PERMIT Fee: \$175-

Date application was received:

RECEIVED

JUN 10 2025

By: Village of Williams Bay

Fee Paid: _____

Please answer all applicable. Missing or incomplete information may deem this application "incomplete," delaying or prohibiting a review.

Owner's Name: PAMELA RUSSELL Phone No.: 847.778.5280

Mailing Address: 24 LOWER LOCH VISTA DR, WILLIAMS BAY

Applicant's Name: SAME Phone No. SAME

Mailing Address: SAME

Physical Address of Site: SAME Tax Parcel No: _____

Subdivision Name: LOCH VISTA CLUB Lot No. _____ Block No. _____

Current Zoning of Site: _____ Current Overlay Districts of Site: _____

Proposed type of structure: PIER ADDITION

Proposed use of structure or site: _____

Lot Area _____ sq. ft. Proposed Bldg. / Structure Footprint Area _____ sq. ft.

Existing Building Coverage on Site: _____% Proposed _____%

Existing Impervious Surface Coverage on Site: _____% Proposed _____%

Proposed Setbacks: Front _____ Rear _____ Left _____ Right _____

Proposed Building Height _____ ft.

Applicant's Signature: Pamela Russell Date: _____

OFFICE USE ONLY:

PERMIT FEES:

Permit	\$	_____
Admin Fee	\$	_____
Other	\$	_____
Total	\$	_____

PERMIT ISSUED BY:

Name: _____ Date: _____

Tel: _____ Permit No. _____

CONDITIONS OF APPROVAL:

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
1027 W St. Paul Ave.
Milwaukee, WI, 53233

Tony Evers, Governor

Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



3/25/2024

Peter Russell
24 Lower Loch Vista Dr
Williams Bay, WI 53191
[sent electronically]

IP-SE-2024-65-00160

RE: Application to place a pier on Geneva Lake in the Village of Williams Bay, Walworth County

Dear Mr. Russell:

The Department of Natural Resources has completed its review of your application for a permit to place a pier on Geneva Lake located in the SW 1/4, SW 1/4, Section 06, Township 01, Range 17E, Village of Williams Bay, Walworth County. You will be pleased to know your application is approved.

I am attaching a copy of your permit, which lists the many important conditions that must be followed to protect water quality and habitat. **A copy of the permit must be posted for reference at the project site.** Please read your permit conditions carefully so that you are fully aware of what is expected of you.

Please note you are required to submit photographs of the completed project within 7 days after you've finished construction. This helps both of us to document the completion of the project and compliance with the permit conditions.

Your next step will be to notify me of the date on which you plan to start construction and again after your project is complete.

If you have any questions about your permit, please call me at (608) 575-9849 or you can reach me by email at alison.masek@wisconsin.gov.

Sincerely,

Alison Masek
Water Management Specialist

Email CC:

USACE Project Manager
County Zoning office

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES

PIER PERMIT
IP-SE-2024-65-00160

Application of Peter Russell is hereby granted under Sections 30.12 and 30.208, Wisconsin Statutes, a permit to place a pier on Geneva Lake located in the SW 1/4, SW 1/4, Sec. 06, T. 01, R. 17E, Village of Williams Bay, Walworth County, subject to the following conditions:

PERMIT

1. You must notify Alison Masek at phone (608) 575-9849 or email alison.masek@wisconsin.gov before starting construction and again not more than 5 days after the project is complete.
2. You must complete the project as described **on or before 3/25/2027**. If you will not complete the project by this date, you must submit a written request for an extension prior to expiration of the initial time limit specified in the permit. Your request must identify the requested extension date. The Department shall extend the time limit for an individual permit or contract for no longer than an additional 5 years if you request the extension before the initial time limit expires. You may not begin or continue construction after the original permit expiration date unless the Department extends the permit in writing or grants a new permit.
3. This permit does not authorize any work other than what you specifically describe in your application and plans, and as modified by the conditions of this permit. If you wish to alter the project or permit conditions, you must first obtain written approval of the Department.
4. Before you start your project, you must first obtain any permit or approval that may be required for your project by local zoning ordinances and by the U.S. Army Corps of Engineers. You are responsible for contacting these local and federal authorities to determine if they require permits or approvals for your project. These local and federal authorities are responsible for determining if your project complies with their requirements.
5. Upon reasonable notice, you shall allow access to your project site during reasonable hours to any Department employee who is investigating the project's construction, operation, maintenance or permit compliance.
6. The Department may modify or revoke this permit for good cause, including if the project is not completed according to the terms of the permit or if the Department determines the activity is detrimental to the public interest.
7. **You must post a copy of this permit at a conspicuous location on the project site, visible from the waterway**, for at least five days prior to construction, and remaining at least five days after construction. You must also have a copy of the permit and approved plan available at the project site at all times until the project is complete.
8. Your acceptance of this permit and efforts to begin work on this project signify that you have read, understood and agreed to follow all conditions of this permit.
9. **You must submit a series of photographs to the Department, within one week of completing work on the site.** The photographs must be taken from different vantage points and depict all work authorized by this permit.
10. You, your agent, and any involved contractors or consultants may be considered a party to the violation pursuant to Section 30.292, Wis. Stats., for any violations of Chapter 30, Wisconsin Statutes, or this permit.
11. Construction shall be accomplished in such a manner as to minimize erosion and siltation into surface waters. Erosion control measures (such as silt fence and straw bales) must meet or exceed the technical standards of ch. NR 151, Wis. Adm. Code. The technical standards are found at: http://dnr.wi.gov/topic/stormwater/standards/const_standards.html.
12. All equipment used for the project including but not limited to tracked vehicles, barges, boats, hoses, sheet pile and pumps shall be de-contaminated for invasive and exotic viruses and species prior to use and after use.

The following steps must be taken every time you move your equipment to avoid transporting invasive and exotic viruses and species. To the extent practicable, equipment and gear used on infested waters shall not be used on other non-infested waters.

1. **Inspect and remove** aquatic plants, animals, and mud from your equipment.
2. **Drain all water** from your equipment that comes in contact with infested waters, including but not limited to tracked vehicles, barges, boats, hoses, sheet pile and pumps.
3. **Dispose** of aquatic plants, animals in the trash. Never release or transfer aquatic plants, animals or water from one waterbody to another.
4. **Wash your equipment** with hot (>140° F) and/or high-pressure water,
- OR -
Allow your equipment to **dry thoroughly for 5 days.**

SPECIFIC PIER CONDITIONS:

13. If foam flotation is used, this material must be completely coated or contained to resist deterioration from the elements and gasoline. A written description of the proposed material must be submitted to the Department for approval prior to use.
14. No mooring buoys beyond those expressly authorized by this permit are allowed without an amendment of this permit.
15. The pier must allow the free movement of water (using a post or pile driven design) and must not entrap vegetation.
16. The pier must not enclose any portion of the navigable waterway.
17. This permit and plans must be encased in plastic and legibly displayed along the water's edge during construction and for 30 days after construction of this pier. The purpose of this condition is to allow Department staff and the public to monitor the project and to ensure compliance with the conditions of the project.
18. This permit authorizes future maintenance to the piers; however, no change can be made to the type of materials, number of slips, or pier configuration without written approval from the Department or amendment of this permit.
19. This pier must not interfere with the rights of other riparians.
20. You must not cover the piers or slips, or allow any buildings or other structures to be placed or constructed on the piers.
21. Piers and pilings are limited to colors which are not visually intrusive as viewed against the shoreline.
22. Lighting for safety or to facilitate docking may be included and should be down focused, non-intermittent white or yellow light.
23. Flotation devices must be securely attached to the pier and maintained in a serviceable condition.
24. Roofs, walls, and advertising signs may not be included on the piers. A sign of reasonable dimensions to identify the property is permissible on the upland area only.

FINDINGS OF FACT

1. Peter Russell, 24 Lower Loch Vista Dr, Williams Bay, WI 53191, filed an application with this Department on 01/16/2024, under sections Sections 30.12 and 30.208, Wisconsin Statutes, to place a pier on Geneva Lake located in the SW 1/4, SW 1/4, Sec. 06, T. 01, R. 17E, Village of Williams Bay, Walworth County.
2. The proposed project includes creating a slip location for boat parking and expanding the pier 20feet in length.
3. The Department has evaluated the project as described in the application and plans.
4. Geneva Lake is a navigable water.

5. The proposed project, if constructed in accordance with this permit will not adversely affect water quality, will not increase water pollution in surface waters and will not cause environmental pollution as defined in s. 283.01(6m), Wis. Stats.
6. The proposed project will not impact wetlands if constructed in accordance with this permit.
7. The Department of Natural Resources has determined that the agency's review of the proposed project constitutes an integrated analysis action under s. NR 150.20(2), Wis. Adm. Code. The Department has considered the impacts on the human environment, alternatives to the proposed projects and has provided opportunities for public disclosure and comment. The Department has completed all procedural requirements of s. 1.11(2)(c), Wis. Stats., and NR 150, Wis. Adm. Code for this project.
8. Department of Natural Resources and the applicant have completed all procedural requirements and the project as permitted will comply with all applicable requirements of Sections 30.12 and 30.208, Wisconsin Statutes and Chapters NR 102, 103, and 326 of the Wisconsin Administrative Code.
9. The structure or deposit will not materially obstruct navigation because the proposed expansion is a similar length to surrounding piers.
10. The structure or deposit will not be detrimental to the public interest because resource managers in water quality, fisheries, and the conservation warden reviewed the proposed project and all suggested to grant with usual conditions.
11. The structure or deposit will not materially reduce the flood flow capacity of a stream.

CONCLUSIONS OF LAW

1. The Department has authority under the above indicated Statutes and Administrative Codes, to issue a permit for the construction and maintenance of this project.
2. The Department has complied with s. 1.11, Wis. Stats.

NOTICE OF APPEAL RIGHTS

If you believe that you have a right to challenge this decision, you should know that the Wisconsin statutes and administrative rules establish time periods within which requests to review Department decisions shall be filed. For judicial review of a decision pursuant to sections 227.52 and 227.53, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to file your petition with the appropriate circuit court and serve the petition on the Department. Such a petition for judicial review shall name the Department of Natural Resources as the respondent.

To request a contested case hearing of any individual permit decision pursuant to section 30.209, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources, P.O. Box 7921, Madison, WI, 53707-7921. The petition shall be in writing, shall be dated and signed by the petitioner, and shall include as an attachment a copy of the decision for which administrative review is sought. If you are not the applicant, you must simultaneously provide a copy of the petition to the applicant. If you wish to request a stay of the project, you must provide information, as outlined below, to show that a stay is necessary to prevent significant adverse impacts or irreversible harm to the environment. If you are not the permit applicant, you must provide a copy of the petition to the permit applicant at the same time that you serve the petition on the Department.

The filing of a request for a contested case hearing is not a prerequisite for judicial review and does not extend the 30 day period for filing a petition for judicial review.

A request for contested case hearing must meet the requirements of section 30.209, Wis. Stats., and sections NR 2.03, 2.05, and 310.18, Wis. Admin. Code, and if the petitioner is not the applicant the petition must include the following information:

1. A description of the objection that is sufficiently specific to allow the department to determine which provisions of this section may be violated if the proposed permit or contract is allowed to proceed.

2. A description of the facts supporting the petition that is sufficiently specific to determine how the petitioner believes the project, as proposed, may result in a violation of Chapter 30, Wis. Stats;.
3. A commitment by the petitioner to appear at the administrative hearing and present information supporting the petitioner's objection.

If the petition contains a request for a stay of the project, the petition must also include information showing that a stay is necessary to prevent significant adverse impacts or irreversible harm to the environment.

Dated at the Southeast Region Headquarters, Wisconsin on 3/25/2024.

STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
For the Secretary

By:



Alison Masek

Water Management Specialist



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS, ST. PAUL DISTRICT
332 MINNESOTA STREET, SUITE E1500
ST. PAUL, MN 55101-1323

01/25/2024

Regulatory File No. MVP-2024-00111-LAH

THIS IS NOT A PERMIT

Peter Pawinski
Lakeway Pier Service
PO Box 374
Elkhorn, WI 53121

To Whom It May Concern:

We have received your submittal described below. You may contact the Project Manager with questions regarding the evaluation process. The Project Manager may request additional information necessary to evaluate your submittal.

File Number: MVP-2024-00111-LAH

Applicant: Peter Russell

Project Name: Geneva Lake Slip and Canopy Addition, Russell

Project Location: Section 1 of Township 1 N, Range 16 E, Walworth County, Wisconsin
(Latitude: 42.5691477064354; Longitude: -88.5411417928425)

Received Date: 01/23/2024

Project Manager: Leah Huff
(651) 318-9382
Leah.A.Huff@usace.army.mil

Additional information about the St. Paul District Regulatory Program can be found on our web site at <http://www.mvp.usace.army.mil/missions/regulatory>.

Please note that initiating work in waters of the United States prior to receiving Department of the Army authorization could constitute a violation of Federal law. If you have any questions, please contact the Project Manager.

Thank you.

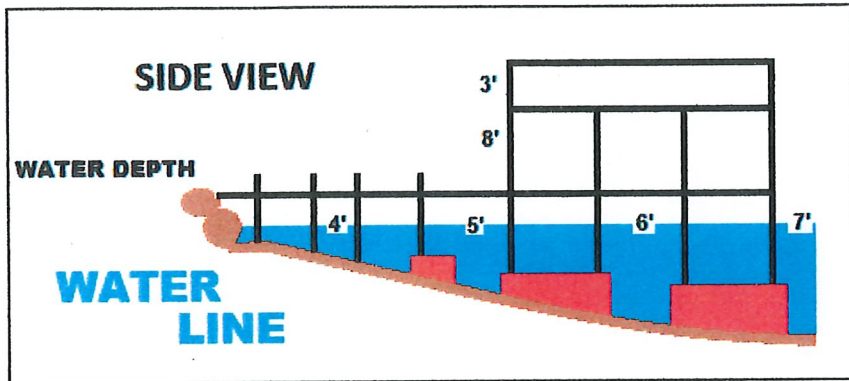
U.S. Army Corps of Engineers
St. Paul District
Regulatory Branch

Cc: Stacey Carlson (Docket # IP-SE-2024-65-00160)

RUSSELL

12/7/23

BEFORE



LAKE
GENEVA

RIPARIAN LINE

1
NORTH

AFTER

LOT 1
15,676± Sq.Ft.
0.360 ACRES

3' 6' 9' 12'

39.43'

66.19'(90°)

27.2'(R/M)

MOVE LOADING AREA

12.5' SETBACK

PIER
ADDITION

PIER

RIPARIAN LINE

12.5' SETBACK

6' 34' 6'

12'

20' 6'

90'

4= cribs 250sqft
3=existing cribs
160sqft

BEFORE

LOT 1
15,676± Sq.Ft.
0.360 ACRES

3' 6' 9' 12'

39.43'

66.19' (90°)

27.2' (R/M)

LAKE

GENEVA

AFTER

LOT 1
15,676± Sq.Ft.
0.360 ACRES

3' 6' 9' 12'

39.43'

66.19' (90°)

27.2' (R/M)

RIPARIAN LINE

6'

PIER
ADDITION

6'

34'

12'

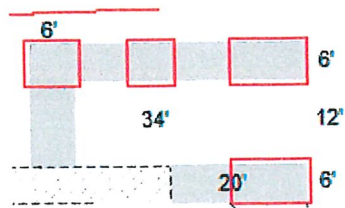
PIER

20'

6'

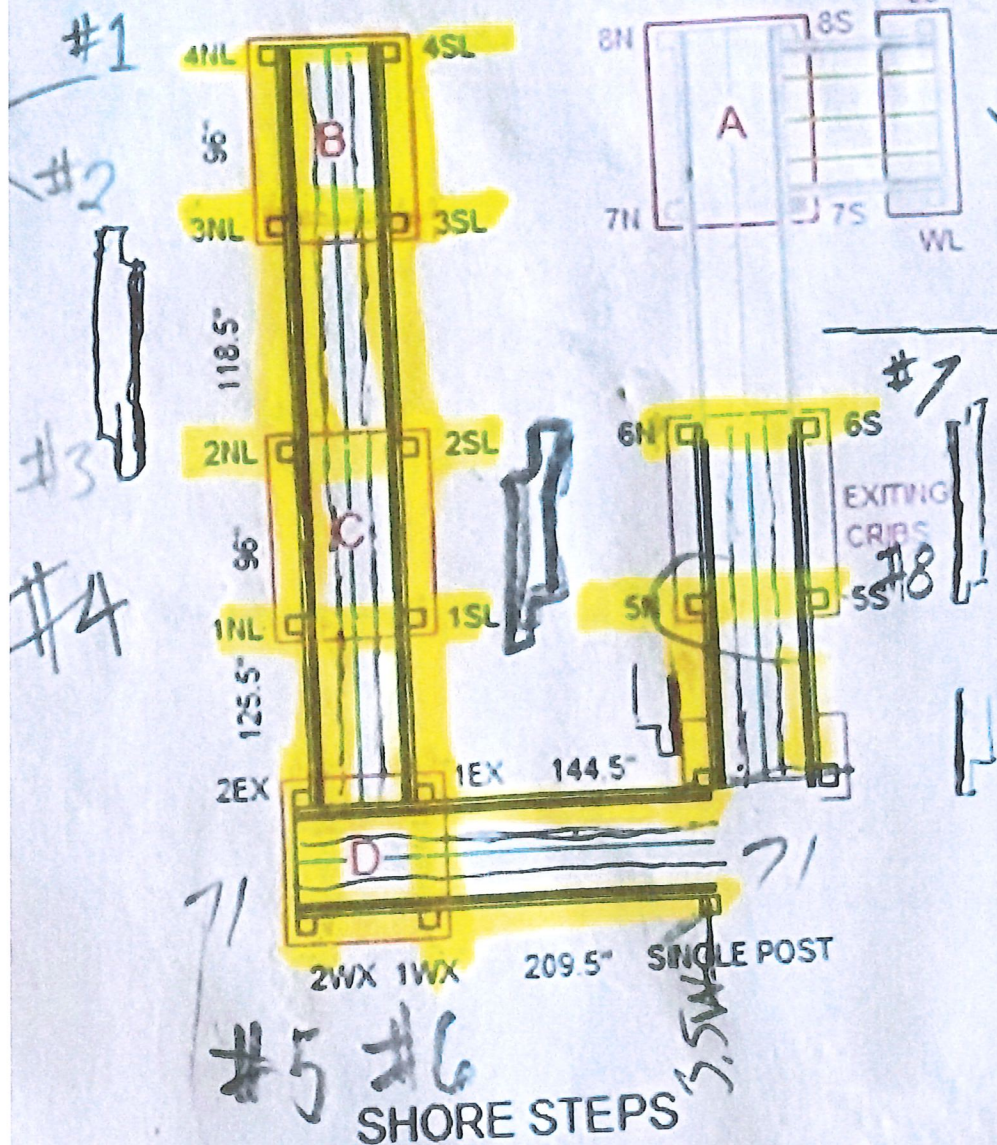
MOVE LOADING AREA

RIPARIAN LINE



4=CRIBS
 10=6X6X10DF
 2=6X6X20DF
 16=6X6X12T
 8=2X10X14T
 7=2X6X12T
 37=2X6X12P
 14=2X4X12T

USSELL 7/



MOVE
CRIB
CUT
DOWN

HORSES
POST HEIGHT 1'6\"/>

STRINGERS
2=6X6X18 DF (CON)
3=6X6X16 DF (CON)
4=6X6X12 DF (CON)
2=6X6X10 DF (CON)

PLASTIC DECK SECTIONS
(X) 7=5BSEC 52.75\"/>

37=2X6X12

Centers

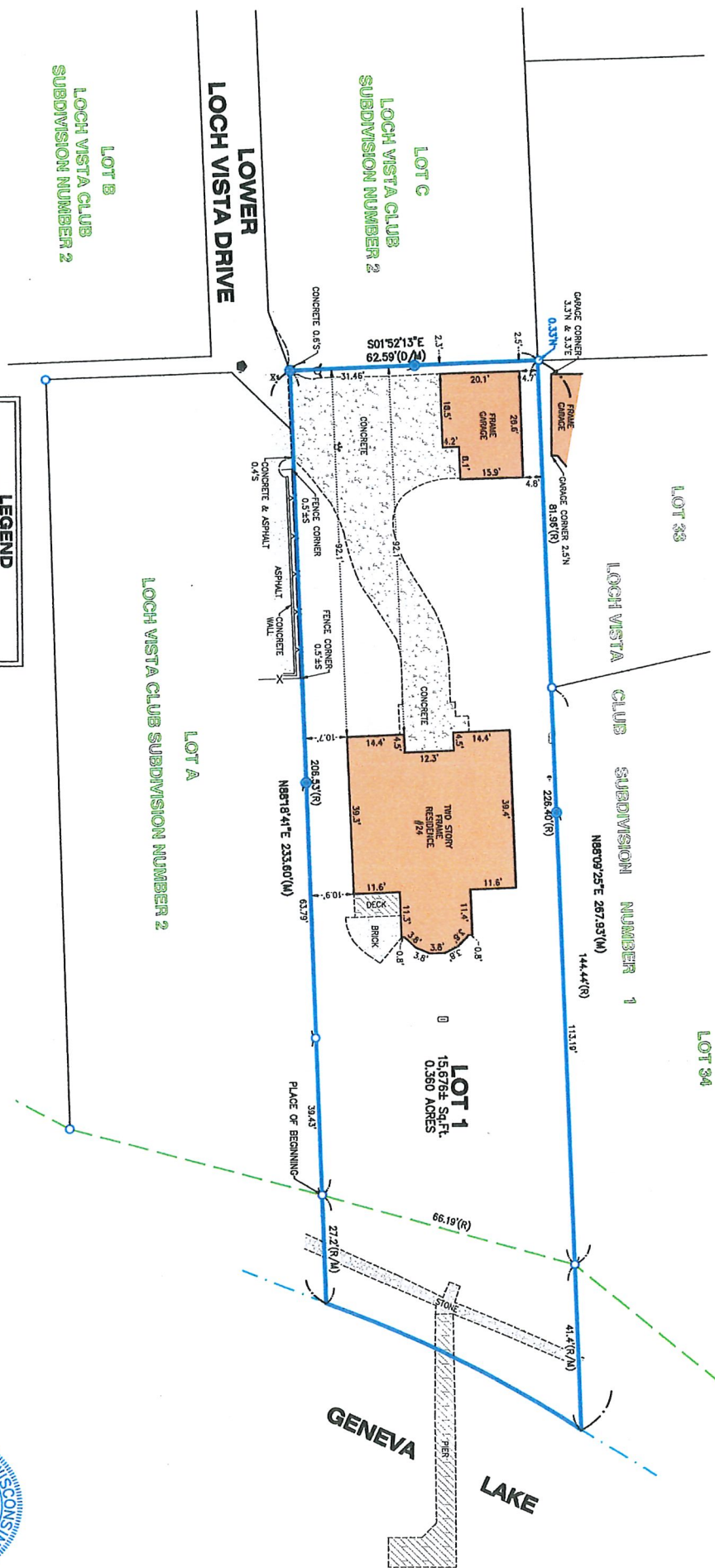
3=2X6X16\"/>

14 Stringers

35
70
105

PLAT OF SURVEY

Lot 1 in Loch Vista Club Subdivision Number Three, being a subdivision of part of Government Lot 1 and the Southeast Quarter of the Southeast Quarter of Section 1, Township 1 North, Range 16 East of the Fourth Principal Meridian, according to the Plat thereof recorded August 14, 2007 in Cabinet D, Slide 115 as Document No. 716270 in Walworth County, Wisconsin.



LEGEND	
•	DOWN GUY
▽	FIRE HYDRANT
●	FOUND IRON BAR
○	FOUND IRON PIPE
○	FOUND RR SPIKE
U	IRRIGATION CONTROL VALVE
●	SANITARY MANHOLE
●	SET CROSS
●	SET IRON BAR
●	UTILITY POLE
▽	WATER SHUT-OFF
A	WATER VALVE
(M)	MEASURED
(R)	RECORD

CLIENT: LYNNE RAILBACK
DRAWN BY: JPS CHECKED BY: APG
SCALE: 1"=20' SEC. 01 T. 01 R. 16 E.
BASIS OF BEARING: M. S. ZONE NAD83/2011
P.L.N.: MWS 0001
JOB NO.: 230542 I.D. LSS

NOTE: Only those building line partitions or elements shown on a Second Subdivision Plat are shown herein unless the description ordered to be surveyed contains a proper description of the required building lines or elements. No distance should be assumed by spelling. No underground improvements have been located unless shown and noted. No representation as to ownership, use, or possession should be herein implied.

STATE OF ILLINOIS)
COUNTY OF McHENRY) S.S.

In my professional opinion, and based on my observation
that the above described property has been surveyed unad-
vised and that the above map is a true representation thereof,
and that the above map is of all valid structures, and dimen-
sions and location of all valid encroachments, and dimension-
ing buildings thereon, boundary fences, apparent easements,
variable encroachments, if any. This survey is made for
present owners of the property, and also those who pur-
chase the title thereto within one year from the date

Dated at Woodstock, McHenry County, Illinois 10/0

Wandaetropson Land Surveying, Inc.
Design Firm No. 184-002792

184-002792

LAND SURVEYOR

Rv: Arthur J. Fink

SOUTH RIPARIAN

Karen Heidkamp & Rudy Altergot

Site address

28 Lower Loch Vista Dr.

Williams Bay, WI 53191

Other address

2 S. Clay St.

Hinsdale, IL 60521

Email & phone

rudycsa@aol.com 630-887—8078 630-258-1823

NORTH RIPARIAN

Renee Lanam & Stephanie Rapp

Site address

22 Upper Loch Vista Dr.

Williams Bay, WI 53191

Other address

650 Hill Road

Wilmette, IL 60093

Email & phone

reneelanam@gmail.com 847-899-1515

LOT 34

N
NUMBER 1

9°25'E 267.93'(M)

144.44'(R)

113.19'

LOT 1
15,676± Sq.Ft.
0.360 ACRES

GENEVA

LAKE

STONE

PIER

PLACE OF BEGINNING

27.2'(R/M)

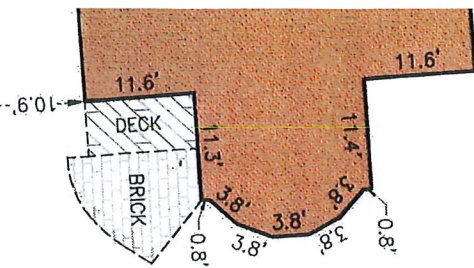
41.4'(R/M)

66.19'(R)

39.43'

63.79'

13.60'(M)



Lakeway Pier Service LLC
P O Box 374
Elkhorn WI 53121



Date	Invoice #
1/5/2024	2335
Due Date	1/5/2024

(262) 215-0720

Bill To

PAMELA & PETER RUSSELL
LOWER LOCH VISTA DR
WILLIAMS BAY WI 53191

lakewaypier@gmail.com

SEND ME YOUR EMAIL ADDRESS
WITH YOUR PAYMENT AND FUTURE
INVOICES WILL BE SENT VIA EMAIL
INSTEAD OF THE US MAIL

please return top portion with payment

amount enclosed \$

Item	Description	Quantity	Rate	Amount
MATERI...	& LABOR ADD 4 NEW CRIBS	4	2,000.00	8,000.00
LABOR	MOVE LOADING PLATFORM CRIB		1,000.00	1,000.00
6X6X10T	TREATED	8	52.00	416.00
UPRIGHT	REPLACE UPRIGHT	8	90.00	720.00
MATERI...	& LABOR NEW ALUMINUM CANOPY TOP		6,000.00	6,000.00
6X6X10	DOUGLAS FIR	10	115.00	1,150.00
6X6X20	DOUGLAS FIR	2	246.00	492.00
STRINGER	LABOR/REPLACE STRINGERS	12	140.00	1,680.00
6X6X12T	TREATED	16	64.80	1,036.80
2X10X14T	TREATED	8	37.20	297.60
2X6X12T	TREATED	7	22.80	159.60
HORSE	LABOR/REPLACE HORSE	8	210.00	1,680.00
2X6X12P	PLASTIC DECKING	37	72.00	2,664.00
2X4X12T	TREATED	14	16.80	235.20
DECK	LABOR/ REPLACE DECKING	15	70.00	1,050.00
HARDWA...	PAINT/NUTS/BOLTS/WASHERS/NAILS/ECT.		250.00	250.00

Sales Tax (5.5%)

\$1,475.72

Total

\$28,306.92

DEPOSIT OF HALF DOWN WHEN DNR PERMIT IS RECIEVED,
BALANCE WHEN COMPLETED

Payments/Credits

\$0.00

Balance Due

\$28,306.92

1 1/2 % interest per month on un paid balance plus \$25 fee. All property provided is consider
lakeway pier service llc until said property is paid in full.

LAKEWAY PIER SERVICE P O BOX 374 ELKHORN
WI 53121 (262) 251 0720 Thank you for your business

LOT A OF LOCH VISTA CLUB SUBDIVISION NO. 2 LOCATED IN THE SE. 1/4 OF SECTION 1, T.1N., R.16E., VILLAGE OF WILLIAMS BAY, WALWORTH COUNTY, WISCONSIN.

LOT 1
LOCH VISTA CLUB
SUBDIVISION NO. 3

LOT C
LOCH VISTA CLUB
SUBDIVISION NO. 2

LOT A
LOCH VISTA CLUB
SUBDIVISION NO. 2

GENEVA LAKE

- - 1" IRON PIPE FOUND (UNLESS OTHERWISE STATED)
- - PROPERTY BOUNDARY
- - RIPARIAN ZONE BASED ON THE LOT LINE EXTENDED METHOD
- - 2020 PIER AND SWIM RAFT LOCATION

PROJECT HEIDK #157491

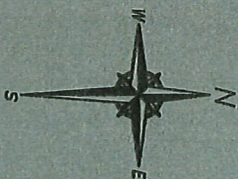
KEITH A. KINDRED, PLS S-2082

SEH, INC.
501 MAPLE AVE.
DELAFIELD, WI 53018
(414) 849-8819

KAREN HEIDKAMP
807 S. COUNTY LINE ROAD

S. CODDITT LINE R
HINSDALE, IL 60521
630-258-1823
rudyca@aol.com

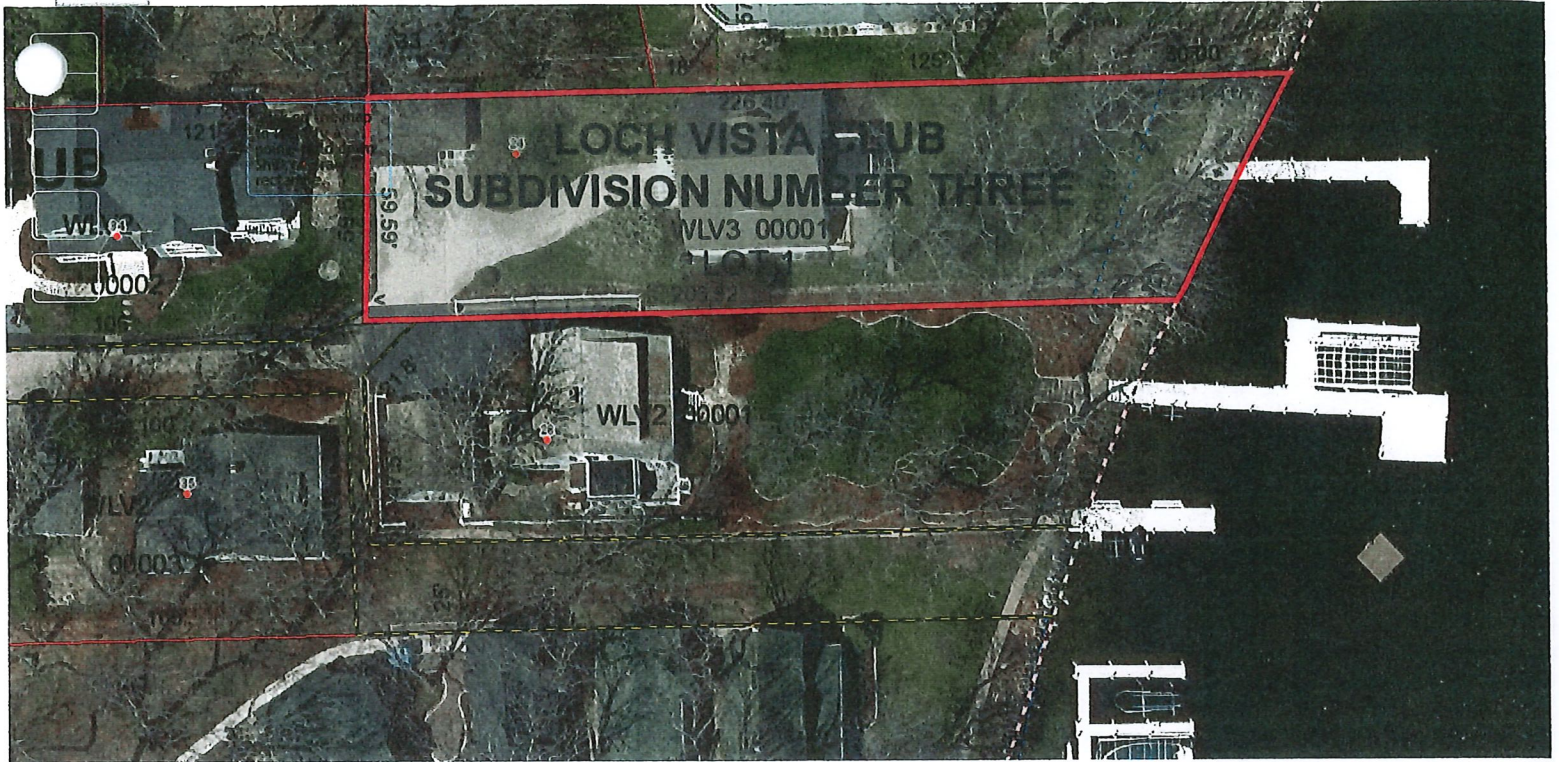
SCALE: 1" = 30'



—LINE OF NAVIGATION
DEPTH 3'



Search for a Parcel or Address



Expand for full view

Tax Parcels

WLV3 00001

0 20 40ft

PROJECT NARATIVE

The purpose is to add a slip and canopy to existing pier for Peter & Pamela Russell at 24 Lower Loch Vista Dr Williams Bay WI 53191 (tax key # (WLV3 00001) with 4 rock filled wood cribs as drawn and on the lake bed of Geneva lake with a total crib surface area of 250 square feet. This will add to the 3 existing cribs with 160 square feet. All materials will be brought in by barge. The slip and canopy is 12' wide and 34' long with slip finger and cross walk 6' wide. Existing load platform will be relocated at the end of the 20' addition to the main pier that is also 6' wide and total length is 90'.



VILLAGE OF WILLIAMS BAY

Office of the Zoning Administrator

June 10, 2025

TO: Williams Bay Village Board Members

RE: Pier Expansion Application Review

Property Owner: Jason Eckert

Property Address: 250 Circle Pkwy.

DNR Application #IP-SE-2025-65-00830

The proposed project is for an 8' x 20' and 6' x 40' addition totaling 338 square feet, to the existing cribbed pier. The overall length of the pier will remain at 100 feet. The applicant is proposing a single boat slip on the north side of the pier and is moving the mooring platform to the south side of the current boat slip.

The WI DNR has approved the project, and a copy of the permit is included with the Village application.

The proposed modification is in compliance with Section 281-5.F(2) regarding the 12.5' distance from riparian right lines and Section 281-1.H(2)(a) regarding the established 100' pierhead line.

Respectfully submitted,

Allison Schwark
Zoning Administrator



Zoning Permit Application Village of Williams Bay

250 Williams Street x PO Box 580 x Williams Bay, WI 53191
Phone: 262-245-2700 x Fax: 262-245-2705

Request:

Please check all that apply.

- ☐ Residential Principal Use 1 or 2 Family \$175.00
☐ Residential Addition \$75.00
☐ Residential Accessory Use \$75.00
☐ Fence \$75.00
☐ Deck \$75.00
☐ Swimming Pool \$100.00
☐ Commercial Principal Use (includes multi-family) \$150.00
☐ Commercial Addition \$100.00
☐ Commercial Accessory Use \$100.00
☐ Signage \$50.00 first 20 sq. ft. plus \$.50 per sq. ft. thereafter
☐ Lakefront and Shoreyard Projects \$75.00
☒ Other: Pier Fee: 175.00

Date application was received:

Fee Paid: _____

Please answer all applicable. Missing or incomplete information may deem this application "incomplete," delaying or prohibiting a review.

Owner's Name: Jason Eckert Phone No.: 630.772.9927

Mailing Address: 319 W Madison Ave. Wheaton, IL 60187

Applicant's Name: Colin Graven Phone No. 262 949 3064

Mailing Address: P.O. Box 12, Walworth, WI 53184

Physical Address of Site: 250 Gracie Pkwy. Williams Bay, WI Tax Parcel No: WLP3-00016

Subdivision Name: Cedar Point Park 3rd Lot No. 218 Block No. _____

Current Zoning of Site: A-Residential Current Overlay Districts of Site: N/A

Proposed type of structure: Pier expansion

Proposed use of structure or site: Recreational / Leisure use

Lot Area 14,945 sq. ft. Proposed Bldg. / Structure Footprint Area 338 sq. ft.

Existing Building Coverage on Site: _____% Proposed _____%

Existing Impervious Surface Coverage on Site: _____% Proposed _____%

Proposed Setbacks: Front N/A Rear N/A Left 16' Right 19.5'

Proposed Building Height N/A ft.

Applicant's Signature: [Signature] Date: 4/17/2025

OFFICE USE ONLY:

PERMIT FEES:

Permit \$ _____
Admin Fee \$ _____
Other \$ _____
Total \$ _____

PERMIT ISSUED BY:

Name: _____ Date: _____
Tel: _____ Permit No. _____

CONDITIONS OF APPROVAL:

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
1027 W St. Paul Ave.
Milwaukee, WI, 53233

Tony Evers, Governor
Karen Hyun, Ph.D., Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



5/27/2025

Jason Eckert
319 W Madison Ave
Wheaton, IL 60187
[sent electronically]

IP-SE-2025-65-00830

RE: Application to expand and existing pier on Geneva Lake in the Village of Williams Bay, Walworth County

Dear Mr. Eckert:

The Department of Natural Resources has completed its review of your application for a permit to expand an existing pier on Geneva Lake located in the NW 1/4, NE 1/4, Section 07, Township 01, Range 17E, Village of Williams Bay, Walworth County. You will be pleased to know your application is approved.

I am attaching a copy of your permit, which lists the many important conditions that must be followed to protect water quality and habitat. **A copy of the permit must be posted for reference at the project site.** Please read your permit conditions carefully so that you are fully aware of what is expected of you.

Please note you are required to submit photographs of the completed project within 7 days after you've finished construction. This helps both of us to document the completion of the project and compliance with the permit conditions.

Your next step will be to notify me of the date on which you plan to start construction and again after your project is complete.

If you have any questions about your permit, please call me at (608) 575-9849 or you can reach me by email at alison.masek@wisconsin.gov.

Sincerely,

Alison Masek
Water Management Specialist

Email CC:
USACE Project Manager
Zoning Administrator
Waterways/Wetlands file

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES

PIER PERMIT
IP-SE-2025-65-00830

Application of Jason Eckert is hereby granted under Sections 30.12 and 30.208, Wisconsin Statutes, a permit to expand an existing pier on Geneva Lake located in the NW 1/4, NE 1/4, Sec. 07, T. 01, R. 17E, Village of Williams Bay, Walworth County, subject to the following conditions:

PERMIT

1. You must notify Alison Masek at phone (608) 575-9849 or email alison.masek@wisconsin.gov before starting construction and again not more than 5 days after the project is complete.
2. You must complete the project as described **on or before 5/27/2025**. If you will not complete the project by this date, you must submit a written request for an extension prior to expiration of the initial time limit specified in the permit. Your request must identify the requested extension date. The Department shall extend the time limit for an individual permit or contract for no longer than an additional 5 years if you request the extension before the initial time limit expires. You may not begin or continue construction after the original permit expiration date unless the Department extends the permit in writing or grants a new permit.
3. This permit does not authorize any work other than what you specifically describe in your application and plans, and as modified by the conditions of this permit. If you wish to alter the project or permit conditions, you must first obtain written approval of the Department.
4. Before you start your project, you must first obtain any permit or approval that may be required for your project by local zoning ordinances and by the U.S. Army Corps of Engineers. You are responsible for contacting these local and federal authorities to determine if they require permits or approvals for your project. These local and federal authorities are responsible for determining if your project complies with their requirements.
5. Upon reasonable notice, you shall allow access to your project site during reasonable hours to any Department employee who is investigating the project's construction, operation, maintenance or permit compliance.
6. The Department may modify or revoke this permit for good cause, including if the project is not completed according to the terms of the permit or if the Department determines the activity is detrimental to the public interest.
7. **You must post a copy of this permit at a conspicuous location on the project site, visible from the waterway**, for at least five days prior to construction, and remaining at least five days after construction. You must also have a copy of the permit and approved plan available at the project site at all times until the project is complete.
8. Your acceptance of this permit and efforts to begin work on this project signify that you have read, understood and agreed to follow all conditions of this permit.
9. **You must submit a series of photographs to the Department, within one week of completing work on the site.** The photographs must be taken from different vantage points and depict all work authorized by this permit.
10. You, your agent, and any involved contractors or consultants may be considered a party to the violation pursuant to Section 30.292, Wis. Stats., for any violations of Chapter 30, Wisconsin Statutes, or this permit.
11. Construction shall be accomplished in such a manner as to minimize erosion and siltation into surface waters. Erosion control measures (such as silt fence and straw bales) must meet or exceed the technical standards of ch. NR 151, Wis. Adm. Code. The technical standards are found at: http://dnr.wi.gov/topic/stormwater/standards/const_standards.html.
12. All equipment used for the project including but not limited to tracked vehicles, barges, boats, hoses, sheet pile and pumps shall be de-contaminated for invasive and exotic viruses and species prior to use and after use.

The following steps must be taken every time you move your equipment to avoid transporting invasive and exotic viruses and species. To the extent practicable, equipment and gear used on infested waters shall not be used on other non-infested waters.

1. **Inspect and remove** aquatic plants, animals, and mud from your equipment.
2. **Drain all water** from your equipment that comes in contact with infested waters, including but not limited to tracked vehicles, barges, boats, hoses, sheet pile and pumps.
3. **Dispose** of aquatic plants, animals in the trash. Never release or transfer aquatic plants, animals or water from one waterbody to another.
4. **Wash your equipment** with hot (>140° F) and/or high-pressure water,
- OR -
Allow your equipment to **dry thoroughly for 5 days**.

SPECIFIC PIER CONDITIONS:

13. If foam flotation is used, this material must be completely coated or contained to resist deterioration from the elements and gasoline. A written description of the proposed material must be submitted to the Department for approval prior to use.
14. No mooring buoys beyond those expressly authorized by this permit are allowed without an amendment of this permit.
15. The pier must allow the free movement of water (using a post or pile driven design) and must not entrap vegetation.
16. The pier must not enclose any portion of the navigable waterway.
17. This permit and plans must be encased in plastic and legibly displayed along the water's edge during construction and for 30 days after construction of this pier. The purpose of this condition is to allow Department staff and the public to monitor the project and to ensure compliance with the conditions of the project.
18. This permit authorizes future maintenance to the piers; however, no change can be made to the type of materials, number of slips, or pier configuration without written approval from the Department or amendment of this permit.
19. This pier must not interfere with the rights of other riparians.
20. Piers and pilings are limited are limited to colors which are not visually intrusive as viewed against the shoreline.
21. Lighting for safety or to facilitate docking may be included and should be down focused, non-intermittent white or yellow light.
22. Flotation devices must be securely attached to the pier and maintained in a serviceable condition.
23. Roofs, walls, and advertising signs may not be included on the piers. A sign of reasonable dimensions to identify the property is permissible on the upland area only.

FINDINGS OF FACT

1. Jason Eckert, 319 W Madison Ave, Wheaton, IL 60187, filed an application with this Department on 03/17/2025, under sections Sections 30.12 and 30.208, Wisconsin Statutes, to place a pier on Geneva Lake located in the NW 1/4, NE 1/4, Sec. 07, T. 01, R. 17E, Village of Williams Bay, Walworth County.
2. The applicant proposes to add a single boat slip on the north side of the pier and move the mooring platform to the south side of the current boat slip. The purpose of this project is to add an additional boat slip for the owner's new boat and to keep the mooring platform that's already on the pier. We will be performing the work late summer through early fall and anticipate the job being completed by October 31st, 2025. All new material for the job will be constructed out of Douglas Fir at our shop. We will use 6-to-12-inch granite boulders to sink the cribs and secure them to the lakebed to prevent them from shifting.
3. The Department has evaluated the project as described in the application and plans.
4. Geneva Lake is a navigable water.

5. The proposed project, if constructed in accordance with this permit will not adversely affect water quality, will not increase water pollution in surface waters and will not cause environmental pollution as defined in s. 283.01(6m), Wis. Stats.

6. The proposed project will not impact wetlands if constructed in accordance with this permit.

7. The Department of Natural Resources has determined that the agency's review of the proposed project constitutes an integrated analysis action under s. NR 150.20(2), Wis. Adm. Code. The Department has considered the impacts on the human environment, alternatives to the proposed projects and has provided opportunities for public disclosure and comment. The Department has completed all procedural requirements of s. 1.11(2)(c), Wis. Stats., and NR 150, Wis. Adm. Code for this project.

8. The Department of Natural Resources has completed all procedural requirements and the project as permitted will comply with all applicable requirements of Sections 30.12 and 30.208, Wisconsin Statutes and Chapters NR 102, 103, and 326 of the Wisconsin Administrative Code.

The applicant was responsible for fulfilling the procedural requirements for publication of notices under s. 30.208(5)(c)1m., Stats., and was responsible for publication of the notice of pending application under s.30.208(3)(a), Stats. or the notice of public informational hearing under s.30.208(3)(c), Stats., or both. S. 30.208(3)(e), Stats., provides that if no public hearing is held, the Department must issue its decision within 30 days of the 30-day public comment period, and if a public hearing is held, the Department must issue its decision within 20 days after the 10-day period for public comment after the public hearing. S. 30.208(5)(bm), Stats., requires the Department to consider the date on which the department publishes a notice on its web site as the date of notice.

9. The structure or deposit will/will not materially obstruct navigation because the pier is existing.

10. The structure or deposit will/will not be detrimental to the public interest because resource managers have reviewed the application and recommended to grant with usual conditions.

11. The structure or deposit will not materially reduce the flood flow capacity of a stream.

CONCLUSIONS OF LAW

1. The Department has authority under the above indicated Statutes and Administrative Codes, to issue a permit for the construction and maintenance of this project.

2. The Department has complied with s. 1.11, Wis. Stats.

NOTICE OF APPEAL RIGHTS

If you believe that you have a right to challenge this decision, you should know that the Wisconsin statutes and administrative rules establish time periods within which requests to review Department decisions shall be filed. For judicial review of a decision pursuant to sections 227.52 and 227.53, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to file your petition with the appropriate circuit court and serve the petition on the Department. Such a petition for judicial review shall name the Department of Natural Resources as the respondent.

To request a contested case hearing of any individual permit decision pursuant to section 30.209, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources, P.O. Box 7921, Madison, WI, 53707-7921. The petition shall be in writing, shall be dated and signed by the petitioner, and shall include as an attachment a copy of the decision for which administrative review is sought. If you are not the applicant, you must simultaneously provide a copy of the petition to the applicant. If you wish to request a stay of the project, you must provide information, as outlined below, to show that a stay is necessary to prevent significant adverse impacts or irreversible harm to the environment. If you are not the permit applicant, you must provide a copy of the petition to the permit applicant at the same time that you serve the petition on the Department.

The filing of a request for a contested case hearing is not a prerequisite for judicial review and does not extend the 30 day period for filing a petition for judicial review.

A request for contested case hearing must meet the requirements of section 30.209, Wis. Stats., and sections NR 2.03, 2.05, and 300.09(5), Wis. Admin. Code, and if the petitioner is not the applicant the petition must include the following information:

1. A description of the objection that is sufficiently specific to allow the department to determine which provisions of this section may be violated if the proposed permit or contract is allowed to proceed.
2. A description of the facts supporting the petition that is sufficiently specific to determine how the petitioner believes the project, as proposed, may result in a violation of Chapter 30, Wis. Stats;.
3. A commitment by the petitioner to appear at the administrative hearing and present information supporting the petitioner's objection.

If the petition contains a request for a stay of the project, the petition must also include information showing that a stay is necessary to prevent significant adverse impacts or irreversible harm to the environment.

Dated at the Southeast Region Headquarters, Wisconsin on 5/27/2025.

STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES

For the Secretary

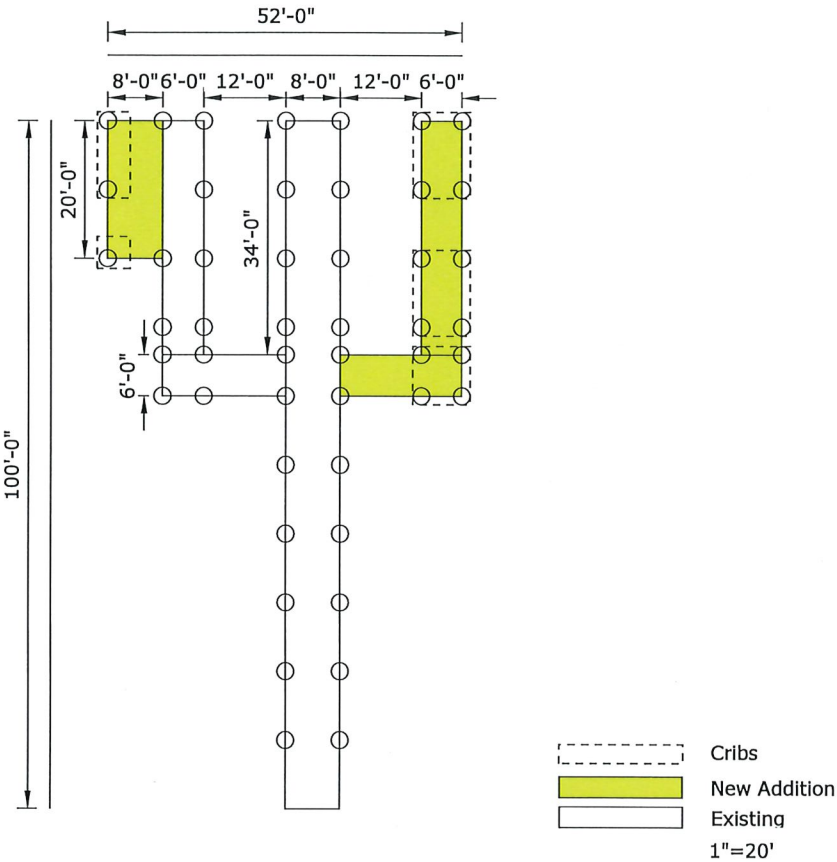
By:



Alison Masek

Water Management Specialist

Eckert Proposed Pier



SCHEDULE B, PART II -- EXCEPTIONS

1, 2, 3, 4, 5, 9, 12, 15, 22 & 23 are not survey related

6, 7, 8, 10, 11 & 13 visible evidence is shown, if any.

- 14 Restrictions contained in Lake Geneva Restriction Agreements, one recorded December 8, 1910 in Volume 105 of Mortgages on Page 119, and a second one on August 22, 1911 in Volume 112 of Mortgages on Page 300. IT AFFECTS THE PARCEL BY LOCATION. NOT SURVEY RELATED.
- 16 Easement reserved upon, over and along a strip of land 5 feet in width off the rear or sides of all lots in said Cedar Point Park, which do not abut upon a public alley, as and where indicated upon the above plat for the purpose of construction, operating and maintaining public utilities, with right of ingress and egress for construction and maintenance purposes. THE PLAT DOES NOT INDICATE ANY SUCH EASEMENT THAT AFFECTS THE SURVEYED PARCEL.
- 17 Easement granted by Alfred A. Pederson et al and Cedar Point Park Association to Village of Williams Bay recorded February 14, 1935 in Volume 237 of Deeds on page 161, as Document No. 310072. IT IS A BLANKET WATER MAIN EASEMENT COVERING ALL PARTS OF THE SUBDIVISION.
- 18 Covenants, conditions and restrictions as set forth in Warranty Deed in Trust recorded in Volume 173 of Deeds, page 558, as Document No. 312282 and in various deeds indicating a general plan of restrictions. SETBACK LINES HAVE BEEN PLOTTED. SETBACK LINES ARE SHOWN. IT SHOULD ALSO BE NOTED THAT THIS DOCUMENT COVERS THE USE OF THE FOOTPATH, BETTER KNOWN AS THE GENEVA LAKE SHORE PATH.
- 19 Easement granted by Cedar Point Park Association to Wisconsin Southern Gas Co., recorded April 16, 1935 in Volume 243 of Deeds on page 516, as Document No. 316831. IT IS A BLANKET GAS UTILITY EASEMENT COVERING ALL PARTS OF THE SUBDIVISION.
- 20 Easement granted by Cedar Point Park Association to Village of Williams Bay recorded August 9, 1960 in Volume 555 of Deeds on page 447 as Document No. 521854. IT IS A BLANKET SANITARY SEWER EASEMENT COVERING ALL PRIVATE ROADS, DRIVES, PARKWAYS, ALLEYS, PARKING AREAS AND COURTS OF THE SUBDIVISION.
- 21 Ordinance Appending the Regulations Relating to Piers and Wharves and Establishment of a Pierhead Line in Ordinance No. 9-83 filed as Document No. 51097. SETBACK LINES HAVE BEEN PLOTTED.

LEGAL DESCRIPTION

Title Insurance Issued By: Chicago Title Insurance Company
Issuing Agent: Chicago Title Company
210 East O'Connor Drive, Suite 107, Elkhorn, WI 53121
Commitment No.: WA-22767
Commitment Date: September 27, 2023
(Revision 1 - October 15, 2023)

Lot 218, Cedar Point Park Third Addition, according to the recorded plat thereof, said real estate being located in the Village of Williams Bay, Walworth County, Wisconsin.

Parcel Address: 250 Circle Parkway, Williams Bay, WI 53191
Tax Parcel ID: WCP3 00016

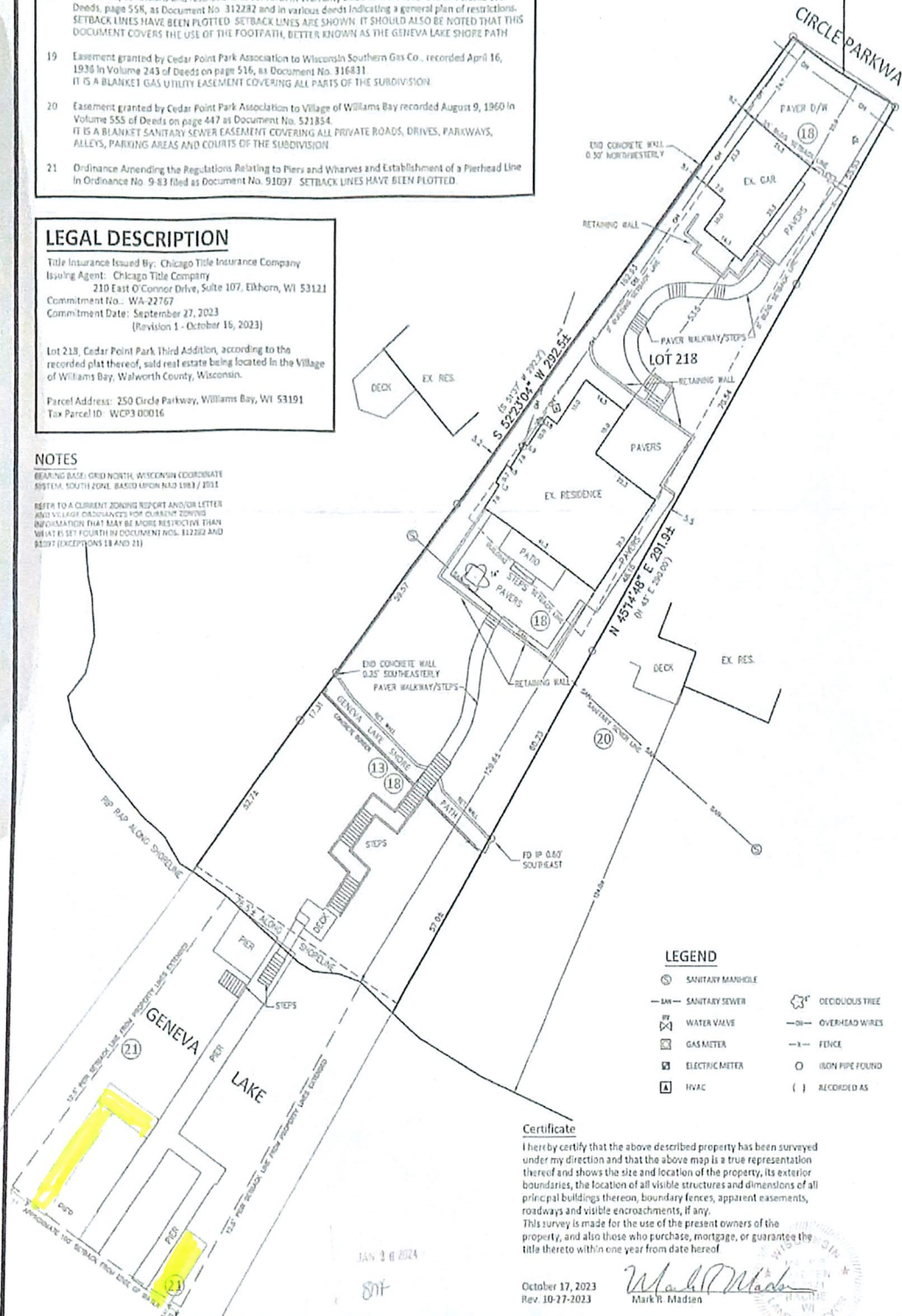
NOTES

BEARING BASE: GRID NORTH, WISCONSIN COORDINATE SYSTEM, SOUTH ZONE, BASED UPON NAD 1983 / 2011

REFER TO A CURRENT ZONING REPORT AND/OR LETTER AND VILLAGE ORDINANCES FOR CURRENT ZONING INFORMATION THAT MAY BE MORE RESTRICTIVE THAN WHAT IS SET FORTH IN DOCUMENT NOS. 112282 AND 51097 (EXCEPTIONS 18 AND 21)



N 41°53'54" W
36.52'
A=36.59'
R=165.00'



LEGEND

- SANITARY MANHOLE
- SANITARY SEWER
- W WATER VALVE
- G GAS METER
- E ELECTRIC METER
- H HVAC
- DECIDUOUS TREE
- OVERHEAD WIRES
- FENCE
- IRON PIPE FOUND
- () RECORDED AS

Certificate

I hereby certify that the above described property has been surveyed under my direction and that the above map is a true representation thereof and shows the size and location of the property, its exterior boundaries, the location of all visible structures and dimensions of all principal buildings thereon, boundary fences, apparent easements, roadways and visible encroachments, if any. This survey is made for the use of the present owners of the property, and also those who purchase, mortgage, or guarantee the title thereto within one year from date hereof.

October 17, 2023
Rev. 10-27-2023

Mark R. Madsen
Mark R. Madsen

mb

Nielsen Madsen + Barber
CIVIL ENGINEERS AND LAND SURVEYORS

1458 Horizon Blvd. Suite 200, Racine, WI 53406
Tel: (262) 634-5588 Website: www.nmbasc.net

250 CIRCLE PARKWAY
PLAT OF SURVEY

FOR
GENEVA LAKEFRONT REALTY

VILLAGE OF WILLIAMS BAY, COUNTY OF WALWORTH, STATE OF WISCONSIN

NO.	REVISION	BY	DATE
1	ADDED TITLE COMMITMENT INFORMATION	CIL	10-27-23

PROJ. MGR: _____ MRM
DRAFTED: _____ SCB
DATE: 10-17-2023
CHECKED: _____ MRM
DATE: 10-17-2023

2019.0183.02

SHEET
1 OF **1**

WCP3-16

Parcel # NielsenSurvey 01-3347



VILLAGE OF WILLIAMS BAY

Office of the Zoning Administrator

June 10, 2025

TO: Williams Bay Village Board Members

RE: Pier Expansion Application Review

Property Owner: Brian Stearns

Property Address: 695 Cedar Point Drive

DNR Application #IP-SE-2024-65-03028

The proposed project is for a new 6' x 80' cribbed pier. There will be 3 new cribs added to the lakebed.

The WI DNR has approved the project, and a copy of the permit is included with the Village application.

The proposed modification is in compliance with Section 281-5.F(2) regarding the 12.5' distance from riparian right lines and Section 281-1.H(2)(a) regarding the established 100' pierhead line.

Respectfully submitted,

Allison Schwark

Zoning Administrator



Zoning Permit Application Village of Williams Bay

250 Williams Street X PO Box 580 X Williams Bay, WI 53191
Phone: 262-245-2700 X Fax: 262-245-2705

Request:

Please check all that apply.

- ☐ Residential Principal Use 1 or 2 Family \$175.00
- ☐ Residential Addition \$75.00
- ☐ Residential Accessory Use \$75.00
- ☐ Fence \$75.00
- ☐ Deck \$75.00
- ☐ Swimming Pool \$100.00
- ☐ Commercial Principal Use (includes multi-family) \$150.00
- ☐ Commercial Addition \$100.00
- ☐ Commercial Accessory Use \$100.00
- ☐ Signage \$50.00 first 20 sq. ft. plus \$.50 per sq. ft. thereafter
- ☐ Lakefront and Shoreyard Projects \$75.00
- ☒ Other: Pier Permit Fee: 175⁰⁰

Date application was received:

RECEIVED

JUN 10 2025

By: Village of Williams Bay

Fee Paid: _____

Please answer all applicable. Missing or incomplete information may deem this application "incomplete," delaying or prohibiting a review.

Owner's Name: Brian & Sandy S Phone No.: 520-904-5241

Mailing Address: 695 Cedar Point, Williams Bay, WI 53115

Applicant's Name: Reed's Construction, LLC Phone No. 262-248-9403

Mailing Address: 103199 S. Lake Shore Drive, Lake Geneva, WI 53147

Physical Address of Site: 695 Cedar Point Dr. Wms. Bay WI 53115 Tax Parcel No: _____

Subdivision Name: _____ Lot No. _____ Block No. _____

Current Zoning of Site: _____ Current Overlay Districts of Site: _____

Proposed type of structure: New Pier

Proposed use of structure or site: _____

Lot Area _____ sq. ft. Proposed Bldg. / Structure Footprint Area _____ sq. ft.

Existing Building Coverage on Site: _____% Proposed _____%

Existing Impervious Surface Coverage on Site: _____% Proposed _____%

Proposed Setbacks: Front _____ Rear _____ Left _____ Right _____

Proposed Building Height _____ ft.

Applicant's Signature: Michele Boff Date: 6/10/25

OFFICE USE ONLY:

PERMIT FEES:

Permit	\$	_____
Admin Fee	\$	_____
Other	\$	_____
Total	\$	_____

PERMIT ISSUED BY:

Name: _____	Date: _____
Tel: _____	Permit No. _____

CONDITIONS OF APPROVAL:

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
1027 W St. Paul Ave.
Milwaukee, WI, 53233

Tony Evers, Governor

Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



12/11/2024

Brian Stearns
695 Cedar Point Drive
Williams Bay, WI 53191
[sent electronically]

IP-SE-2024-65-03028

RE: Application to place a pier on Geneva Lake in the Village of Williams Bay, Walworth County

Dear Brian Stearns:

The Department of Natural Resources has completed its review of your application for a permit to place a pier on Geneva Lake located in the SW 1/4, SW 1/4, Section 05, Township 01, Range 17E, Village of Williams Bay, Walworth County. You will be pleased to know your application is approved.

I am attaching a copy of your permit, which lists the many important conditions that must be followed to protect water quality and habitat. **A copy of the permit must be posted for reference at the project site.** Please read your permit conditions carefully so that you are fully aware of what is expected of you.

Please note you are required to submit photographs of the completed project within 7 days after you've finished construction. This helps both of us to document the completion of the project and compliance with the permit conditions.

Your next step will be to notify me of the date on which you plan to start construction and again after your project is complete.

If you have any questions about your permit, please call me at (608) 575-9849 or you can reach me by email at alison.masek@wisconsin.gov.

Sincerely,

Alison Masek
Water Management Specialist

Email CC:
U.S. Army Corps of Engineers

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES

PIER PERMIT
IP-SE-2024-65-03028

Application of Brian Stearns is hereby granted under Sections 30.12 and 30.208, Wisconsin Statutes, a permit to place a pier on Geneva Lake located in the SW 1/4, SW 1/4, Sec. 05, T. 01, R. 17E, Village of Williams Bay, Walworth County, subject to the following conditions:

PERMIT

1. You must notify Alison Masek at phone (608) 575-9849 or email alison.masek@wisconsin.gov before starting construction and again not more than 5 days after the project is complete.
2. You must complete the project as described **on or before 12/11/2027**. If you will not complete the project by this date, you must submit a written request for an extension prior to expiration of the initial time limit specified in the permit. Your request must identify the requested extension date. The Department shall extend the time limit for an individual permit or contract for no longer than an additional 5 years if you request the extension before the initial time limit expires. You may not begin or continue construction after the original permit expiration date unless the Department extends the permit in writing or grants a new permit.
3. This permit does not authorize any work other than what you specifically describe in your application and plans, and as modified by the conditions of this permit. If you wish to alter the project or permit conditions, you must first obtain written approval of the Department.
4. Before you start your project, you must first obtain any permit or approval that may be required for your project by local zoning ordinances and by the U.S. Army Corps of Engineers. You are responsible for contacting these local and federal authorities to determine if they require permits or approvals for your project. These local and federal authorities are responsible for determining if your project complies with their requirements.
5. Upon reasonable notice, you shall allow access to your project site during reasonable hours to any Department employee who is investigating the project's construction, operation, maintenance or permit compliance.
6. The Department may modify or revoke this permit for good cause, including if the project is not completed according to the terms of the permit or if the Department determines the activity is detrimental to the public interest.
7. **You must post a copy of this permit at a conspicuous location on the project site, visible from the waterway**, for at least five days prior to construction, and remaining at least five days after construction. You must also have a copy of the permit and approved plan available at the project site at all times until the project is complete.
8. Your acceptance of this permit and efforts to begin work on this project signify that you have read, understood and agreed to follow all conditions of this permit.
9. **You must submit a series of photographs to the Department, within one week of completing work on the site.** The photographs must be taken from different vantage points and depict all work authorized by this permit.
10. You, your agent, and any involved contractors or consultants may be considered a party to the violation pursuant to Section 30.292, Wis. Stats., for any violations of Chapter 30, Wisconsin Statutes, or this permit.
11. Construction shall be accomplished in such a manner as to minimize erosion and siltation into surface waters. Erosion control measures (such as silt fence and straw bales) must meet or exceed the technical standards of ch. NR 151, Wis. Adm. Code. The technical standards are found at: http://dnr.wi.gov/topic/stormwater/standards/const_standards.html.
12. All equipment used for the project including but not limited to tracked vehicles, barges, boats, hoses, sheet pile and pumps shall be de-contaminated for invasive and exotic viruses and species prior to use and after use.

The following steps must be taken every time you move your equipment to avoid transporting invasive and exotic viruses and species. To the extent practicable, equipment and gear used on infested waters shall not be used on other non-infested waters.

1. **Inspect and remove** aquatic plants, animals, and mud from your equipment.
2. **Drain all water** from your equipment that comes in contact with infested waters, including but not limited to tracked vehicles, barges, boats, hoses, sheet pile and pumps.
3. **Dispose** of aquatic plants, animals in the trash. Never release or transfer aquatic plants, animals or water from one waterbody to another.
4. **Wash your equipment** with hot (>140° F) and/or high-pressure water,
- OR -
Allow your equipment to **dry thoroughly for 5 days**.

SPECIFIC PIER CONDITIONS:

13. If foam flotation is used, this material must be completely coated or contained to resist deterioration from the elements and gasoline. A written description of the proposed material must be submitted to the Department for approval prior to use.
14. No mooring buoys beyond those expressly authorized by this permit are allowed without an amendment of this permit.
15. The pier must allow the free movement of water (using a post or pile driven design) and must not entrap vegetation.
16. The pier must not enclose any portion of the navigable waterway.
17. This permit and plans must be encased in plastic and legibly displayed along the water's edge during construction and for 30 days after construction of this pier. The purpose of this condition is to allow Department staff and the public to monitor the project and to ensure compliance with the conditions of the project.
18. This permit authorizes future maintenance to the piers; however, no change can be made to the type of materials, number of slips, or pier configuration without written approval from the Department or amendment of this permit.
19. This pier must not interfere with the rights of other riparians.
20. You must not cover the piers or slips, or allow any buildings or other structures to be placed or constructed on the piers.
21. Piers and pilings are limited are limited to colors which are not visually intrusive as viewed against the shoreline.
22. Lighting for safety or to facilitate docking may be included and should be down focused, non-intermittent white or yellow light.
23. Flotation devices must be securely attached to the pier and maintained in a serviceable condition.
24. Roofs, walls, and advertising signs may not be included on the piers. A sign of reasonable dimensions to identify the property is permissible on the upland area only.

FINDINGS OF FACT

1. Brian Stearns, 695 Cedar Point Drive, Williams Bay, WI 53191, filed an application with this Department on 09/04/2024, under sections Sections 30.12 and 30.208, Wisconsin Statutes, to place a pier on Geneva Lake located in the SW 1/4, SW 1/4, Sec. 05, T. 01, R. 17E, Village of Williams Bay, Walworth County.
2. The applicant proposes to place new pier, the main pier will be 6' wide x 80' long.. There will be 3 new cribs added to the lakebed. All wood will be Doug fir, 6 x 6 posts and Jacks, 4 x 6 stringers, 2 x 8 decking.

3. The Department has evaluated the project as described in the application and plans.
4. Geneva Lake is a navigable water.
5. The proposed project, if constructed in accordance with this permit will not adversely affect water quality, will not increase water pollution in surface waters and will not cause environmental pollution as defined in s. 283.01(6m), Wis. Stats.
6. The proposed project will not impact wetlands if constructed in accordance with this permit.
7. The Department of Natural Resources has determined that the agency's review of the proposed project constitutes an integrated analysis action under s. NR 150.20(2), Wis. Adm. Code. The Department has considered the impacts on the human environment, alternatives to the proposed projects and has provided opportunities for public disclosure and comment. The Department has completed all procedural requirements of s. 1.11(2)(c), Wis. Stats., and NR 150, Wis. Adm. Code for this project.
8. The Department of Natural Resources and the applicant have completed all procedural requirements and the project as permitted will comply with all applicable requirements of Sections 30.12 and 30.208, Wisconsin Statutes and Chapters NR 102, 103, and 326 of the Wisconsin Administrative Code.
9. The structure or deposit will not materially obstruct navigation because it is a similar length to other slips along the shoreline.
10. The structure or deposit will not be detrimental to the public interest..
11. The structure or deposit will /will not materially reduce the flood flow capacity of a stream.

CONCLUSIONS OF LAW

1. The Department has authority under the above indicated Statutes and Administrative Codes, to issue a permit for the construction and maintenance of this project.
2. The Department has complied with s. 1.11, Wis. Stats.

NOTICE OF APPEAL RIGHTS

If you believe that you have a right to challenge this decision, you should know that the Wisconsin statutes and administrative rules establish time periods within which requests to review Department decisions shall be filed. For judicial review of a decision pursuant to sections 227.52 and 227.53, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to file your petition with the appropriate circuit court and serve the petition on the Department. Such a petition for judicial review shall name the Department of Natural Resources as the respondent.

To request a contested case hearing of any individual permit decision pursuant to section 30.209, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources, P.O. Box 7921, Madison, WI, 53707-7921. The petition shall be in writing, shall be dated and signed by the petitioner, and shall include as an attachment a copy of the decision for which administrative review is sought. If you are not the applicant, you must simultaneously provide a copy of the petition to the applicant. If you wish to request a stay of the project, you must provide information, as outlined below, to show that a stay is necessary to prevent significant adverse impacts or irreversible harm to the environment. If you are not the permit applicant, you must provide a copy of the petition to the permit applicant at the same time that you serve the petition on the Department.

The filing of a request for a contested case hearing is not a prerequisite for judicial review and does not extend the 30 day period for filing a petition for judicial review.

A request for contested case hearing must meet the requirements of section 30.209, Wis. Stats., and sections NR 2.03, 2.05, and 300.09(5), Wis. Admin. Code, and if the petitioner is not the applicant the petition must include the following information:

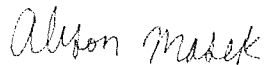
1. A description of the objection that is sufficiently specific to allow the department to determine which provisions of this section may be violated if the proposed permit or contract is allowed to proceed.
2. A description of the facts supporting the petition that is sufficiently specific to determine how the petitioner believes the project, as proposed, may result in a violation of Chapter 30, Wis. Stats;.
3. A commitment by the petitioner to appear at the administrative hearing and present information supporting the petitioner's objection.

If the petition contains a request for a stay of the project, the petition must also include information showing that a stay is necessary to prevent significant adverse impacts or irreversible harm to the environment.

Dated at the Southeast Region Headquarters, Wisconsin on 12/11/2024.

STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
For the Secretary

By:



Alison Masek

Water Management Specialist

20. 11

Water Line

1'1" 2'3" 3'5" 5'1" 5'9" 5'11" 6'4" 6'6"

Lake Bottom

water Dept

100
910

1969

189

126

51

19.

40
5

18
W
9

20
21

16.

Cr'd Total \$ 471

$$7.10^{34} \times 12.2\% = 96.5\%$$

Crib 2 7'10" x 12'2" = 96 sq.

$$C(1,6) = 7.10^3 \times 6 = 48 \text{ s}^2$$

1006/2505

Daniel Dwyer

hot line

W
U
T
T

Footbridge

Brian + Sandy
Christine +

0091

There is another pier on property to

Margorie
Steeple

LOCATION: 695 Cedar Point Drive

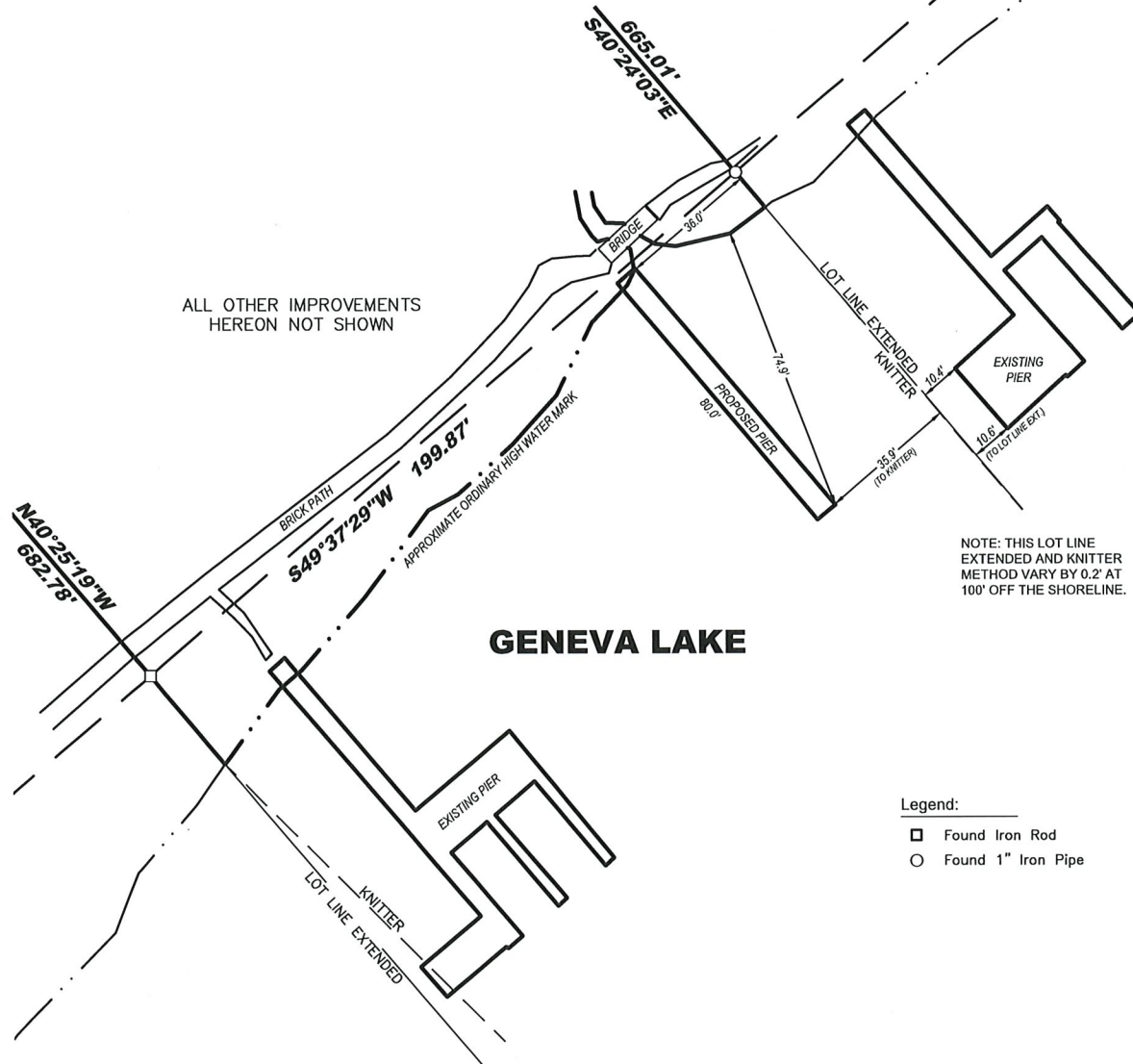
Williams Bay, Wisconsin

PREPARED FOR: Reeds Construction & The Stearns

PROPERTY DESCRIPTION: PART OF

Lot 5 in Cedar Point Subdivision, in Section 5 and 6, Township 1 North, Range 17 East of the 4th P.M., and lying and being in the Village of Williams Bay and in the Town of Linn, County of Walworth and State of Wisconsin, and also Lot 6 in Cedar Point Subdivision, in Section 5 and 6, Township 1 North, Range 17 East of the 4th P.M., and lying and being in the Village of Williams Bay and in the Town of Linn, County of Walworth and State of Wisconsin, EXCEPTING therefrom the northwesterly corner thereof described as follows: Commencing at the northwest corner of said Lot 6; thence Easterly along the Northerly line of said Lot 6 a distance of 50 feet; thence Southerly along a line parallel to and equidistant from the Westerly line of said Lot 6 a distance of 140 feet; thence Westerly along a line parallel to and equidistant from the Northerly line of said Lot 6 a distance of 50 feet; thence Northerly along the Westerly line of said Lot 6 a distance of 140 feet to the point of beginning.

TAX ID: WCP4 00004



F:\Survey\1 - Projects\2025\25.6007 - Reeds Construction\25.6007.01 - Stearns-695 Cedar Pt Dr-Williams Bay\25.6007.01.dwg
 Project: 2025\25.6007 - Reeds Construction\25.6007.01 - Stearns-695 Cedar Pt Dr-Williams Bay\25.6007.01.dwg


LYNCH & ASSOCIATES
 ENGINEERING CONSULTANTS, LLC
 5482 S. WESTRIDGE DRIVE
 NEW BERLIN, WI 53151
 440 MILWAUKEE AVENUE
 BURLINGTON, WI 53105
 (262) 402-5040

