



VILLAGE OF WILLIAMS BAY

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NOTICE

VILLAGE BOARD OF TRUSTEES MEETING

MONDAY, JUNE 16, 2025 AT 6:30 PM

Village Hall Council Room

250 Williams Street

Williams Bay, WI 53191

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. **Call to Order**
- II. **Roll Call**
- III. **Pledge of Allegiance**
- IV. **Meeting Decorum**
 - A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*
- V. **Minutes**
 - A. Village Board Meeting Minutes of June 2, 2025
- VI. **Consent Agenda**
 - A. R-35-25 A Resolution Establishing A Water & Sewer Credit Policy
 - B. R-36-25 A Resolution Authorizing A Memorandum of Understanding (MOU) with Walworth County Sheriff Re: Storm Sirens Upgrades
 - C. R-37-25 A Resolution Establishing A Policy for Annual Fireworks Show Day of Event Authorization to Proceed Protocol and Authority
 - D. R-38-25 A Resolution Authorizing A Memorandum of Understanding (MOU) Between the Village of Williams Bay and Walworth Township Re: Walworth Township Fire Hydrant/Water Use During Emergencies
 - E. R-39-25 A Resolution Approving Amendments to the Village Fee Schedule Re: Boat Launch Fees
 - F. R-41-25 Resolution Granting Temporary Class "B" Retailer's License for Williams Bay Fire Department for Chicken Roast July 19, 2025
 - G. R-42-25 Resolution Granting Temporary Class "B" Retailer's License for Williams Bay Cultural Arts Alliance for Fine Art Fest July 26 & 27, 2025
- VII. **Presentation of accounts and petitions**

- A. Payroll ending 05-30-2025 in the amount of \$56,842.62
- B. Accounts Payable Unpaid dated 06-13-2025 in the amount of \$1,081,035.58
- C. Library Accounts Payable dated 06-12-2025 in the amount of \$2,377.56
- D. Monthly EFT Payments for May 2025 in the amount of \$170,943.60
- E. April 2025 Financial Statements

VIII. Public Comments

- A. Public Comments Responses - *Responses to Public Comments from the previous Village Board Meeting are included in the Meeting Packet Materials Under this Agenda Item*
- B. *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

IX. President's Remarks

X. Ordinances and Resolutions

- A. Ordinance 2025-06 An Ordinance Amending Ordinance 110-5 Village Board Bylaws (D) Amending the Order of Business During Village Board Meetings Re: Moving Public Comment Up On Village Board Agendas Immediately Following Approval of Meeting Minutes. *First reading and possible waiver of second reading for approval.*
- B. Ordinance 2025-07 An Ordinance Amending the Village Code Chapter 281 Public Waters and Beaches, Article I. General Regulations Establishing Article I. General Regulations Paragraph 281-12. Launch Area Use. *First reading and possible waiver of second reading for approval.*
- C. Resolution R-40-25 Approving Submission of Wisconsin Department of Natural Resources Compliance Maintenance Annual Report (CMAR) For Year 2024

XI. Committee Reports

A. Protective Services, Chair - Trustee Vlach

1. Original, Renewal, or Temporary Operator License Applications
2. Consideration and Possible Action on 2025 Alcohol and Tobacco License Renewals

B. Parks & Lakefront, Chair - Trustee Russell

1. Geneva Lake E. Coli Response Protocol (Revised) - Geneva Lake Environmental Agency (GLEA). *06/10/25 PL Committee recommendation to accept the revised protocol with the condition that all expenditures to be assessed to the Village have prior approval by the Village.*
2. Geneva Lake Algae Bloom Response Protocol - Geneva Lake Environmental Agency (GLEA). *06/10/25 PL Committee recommendation to accept GLEA Algae Bloom Response Protocol.*
3. Traffic Congestion at Launch. *06/10/25 PL Committee recommendation: (1) Harbormaster maintain phone system wait list and (2) establishing a "No Left Turn" restriction from E. Geneva Street into the Launch Area for westbound vehicles on weekends and holidays between Memorial Day and Labor Day.*

C. Streets & Highways, Chair - Trustee Bartholomew

1. Discussion and Possible Action on A Traffic Study of Traffic Calming Measures Along Liechty Drive Between Conference Point Road and S. Walworth Avenue. *6/11/2025 SH Committee recommendation*

in lieu of speed humps to install stop sign with lighting outline and portable speed sign at the west end of Liechty.

2. Discussion and Possible Action on a Traffic Study Evaluation of the Need for a Marked Crosswalk at the Following Three Locations on Geneva Street:

(A) Intersection of W. Geneva Street (STH 67) and Oakwood Street. 6/11/25 SH Committee recommendation to Accept SEWRPC Study recommendation that this is not an appropriate location for a crosswalk;

(B) Crossing of E. Geneva Street at the Kishwaukee Nature Conservancy Trail Entrance. 6/11/2025 SH Committee recommendations to defer action pursuant to changes to boat launch congestion and

(C) Intersection of E. Geneva Street and Potawatomi Road. 6/11/2025 SH Committee recommendation to install crosswalk conditioned upon (a) installation of a pedestrian crosswalk sign at street centerline (removable in Winter); (b) installation of "pedestrian crosswalk ahead" warning signage and (c) trim back tree branches in Village ROW in coordination with the Condo Association.

3. Discussion and Possible Action on GFL Garbage Bins. *6/11/2025 SH Committee recommendation for GFL to provide customers with the option to replace their existing 94-gallon carts with smaller 64-gallon containers for all WB customers for an amount not to exceed \$50 per cart, with the exception that all residents with physical limitations be provided the smaller container at no charge per the contract.*
4. Discussion on a Timeline for HWY 67 (W Geneva St) Streetscaping Plan. *6/11/2025 SH Committee recommendation for approval of 2004 Teska Streetscape Plan with pedestrian islands located for pedestrian crosswalks at (a) WB School; (b) Constance Blvd and (c) Williams St. and engineering review of possible left turn lane for eastbound traffic at Elkhorn Road.*

XII. Public Comments

- A. *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

XIII. Other Items for Discussion, Consideration, or Action

- A. Discussion and Possible Action on a Request from Natalie Spruce for a Memorial Tree on the West End of Carlson Park. *6/3/2025 Parks & Memorial Advisory Committee recommendation for approval.*
- B. Discussion and Possible Action on a Memorial Bench for Kirk Krause on top of the hill of the Parking Lot (West Side). *6/3/2025 Parks & Memorial Advisory Committee recommendation for approval.*
- C. Consideration and Possible Action on Pier Permit for 24 Lower Loch Vista. *WDNR issued permit and Zoning Administrator Allison Schwark confirmed that the proposed modification is in compliance Village Codes.*
- D. Consideration and Possible Action on Pier Permit for 250 Circle Parkway. *WDNR issued permit and Zoning Administrator Allison Schwark confirmed that the proposed modification is in compliance Village Codes.*
- E. Consideration and Possible Action on Pier Permit for 695 Cedar Point Drive. *WDNR issued permit and Zoning Administrator Allison Schwark confirmed that the proposed new cribbed pier is in compliance Village Codes.*

XIV. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 06/13/2025 5:00 PM