



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

PARKS AND MEMORIAL COMMITTEE MEETING

TUESDAY, JUNE 3, 2025 AT 2:00 PM

Village Hall Council Room

250 Williams Street

Williams Bay, WI 53191

There may be a quorum of Village Trustees present, no board business will be conducted.

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I.** Call to Order
- II.** Roll Call
- III.** Parks and Memorial Advisory Committee Meeting Minutes of November 3, 2022
- IV.** Parks and Memorial Advisory Committee Meeting Minutes of April 30, 2025
- V.** Discussion and Possible Action on a Request from Natalie Spruce for a Memorial Tree on the West End of Carlson Park
- VI.** Discussion and Possible Action on a Memorial Bench for Kirk Krause on top of the hill of the Parking Lot (West Side)
- VII.** Adjourn

Mike Fieweger

Parks & Memorials Chair

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 05/31/2025 5:00 PM



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UNOFFICIAL MINUTES PARKS AND MEMORIAL COMMITTEE MEETING 11/3/2022 MEETING THURSDAY, NOVEMBER 3, 2022 AT 11:30 AM

I. Call to Order

Pat Watts called the meeting to order at 11:34am.

II. Roll Call

Present: Pat Watts, Mike Fieweger, Bob Kantor, Kendra Wachs

Also Present: Administrator Tobin and Treasurer Peternell

Excused: Connie Gluth

III. Parks & Memorial Committee Meeting Minutes of June 27, 2022

The motion to Approve the Parks & Memorial Committee Meeting Minutes of June 27, 2022 was initiated by Bob Kantor and seconded by Kendra Wachs. Unanimously carried.

IV. Marra Memorial Bench Application

The motion to recommend Parks & Lakefront approval of the Marra Memorial Bench Application for location #7 was initiated by Mike Fieweger and seconded by Kendra Wachs. Unanimously carried.

V. Schaffer Memorial Bench Application

The motion to recommend Parks & Lakefront Committee approval of the Schaffer Memorial Bench Application for location #1 was initiated by Kendra Wachs and seconded by Mike Fieweger. Unanimously carried.

VI. Adjourn

The motion to adjourn was initiated by Bob Kantor and seconded by Mike Fieweger at 11:42am. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official Minutes until approved by the Governing Body.



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UNOFFICIAL MINUTES PARKS AND MEMORIAL ADVISORY COMMITTEE MEETING MEETING

WEDNESDAY, APRIL 30, 2025 AT 9:00 AM

VILLAGE HALL COUNCIL ROOM

250 WILLIAMS STREET

WILLIAMS BAY, WI 53191

I. Call to Order

Chairman Fieweger called the meeting to order at 09:10am.

II. Roll Call

Present: Members Fieweger and Kantor

Also Present: Clerk Kolls

There was not a quorum.

III. Parks and Memorial Advisory Committee Meeting Minutes of November 3, 2022

IV. Discussion and Possible Action on a Request from Natalie Spruce for a Memorial Tree on the West end of Carlson Park

V. Adjourn

The motion to adjourn was initiated by Member Kantor and seconded by Member Fieweger at 09:10am. Unanimously carried.

/s/ Tina Kolls, Village Clerk

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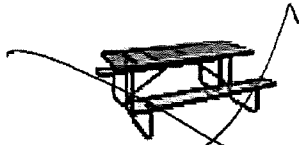


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APPLICATION FOR A MEMORIAL DONATION

Applicant name: NATALIE SPRUCE
Mailing address: P.O. Box 274 WMS. Bay / Physical Address
Applicant phone number: 262 203-4339 Email: nspruce@aptvalworth.com since 1990
Select Type of Authorized Donation: 204 W GENEVA St. W.B.



☐ Picnic Table - cost TBD



☐ Bench - \$2,522.00 (valid through 5/22/2022)

Preferred Placement Location: (List in order of preference)

1. West end of Carlson Park = (east end of lakefront)
3. _____

Would you like a preauthorized memorial plaque designation? ☐ Yes ☐ No Maybe

The cost of a memorial plaque will be included in the total cost of the Bench or Picnic Table.



If yes, please provide the wording you wish to have engraved: (Note there are restrictions to 4 lines, 14 letters/spaces per line)



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APPLICATION FOR A MEMORIAL DONATION

Applicant name: Kirk Krause

Mailing address: 98A Williams Street Williams Bay, WI 53191

Applicant phone number: (262)325-8372 Email: kirkkrause

Select Type of Authorized Donation:



☐ Picnic Table - cost TBD



☒ Bench - cost TBD



☐ Tree

Please Note:

Bench donations are not available for placement at the lakefront or Edgewater Park.

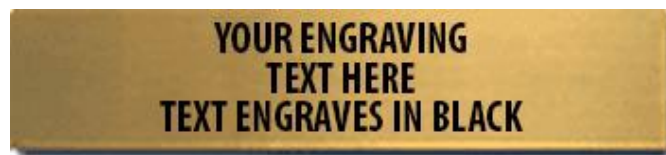
Tree installation is completed by applicant utilizing approved contractor.

Preferred Placement Location: (List in order of preference)

1. top of hill of parking lot Morga(west side) 2. _____
3. _____

Would you like a preauthorized memorial plaque designation? ☒ Yes ☐ No

The cost of a memorial plaque will be included in the total cost of the Bench or Picnic Table.



If yes, please provide the wording you wish to have engraved: (Note there are restrictions to 4 lines, 14 letters/spaces per line)

Thank you Jesus for blessing me with

Morgan The Best Dog in the World

(QR CODE)

Please Read and Initial Each Statement:

KK By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and releases any and all rights of ownership and/or rights of control over the gift.

KK By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and applicant releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits or demands regarding care and maintenance of the gift. The Village will preserve every gift in the normal rotation of maintenance and repair, for the useful life of each item. The Village shall retain the sole right to determine whether the condition of the gift requires its removal in the future.

KK By signing this application, the undersigned agrees that this is a gift to the Village of Williams Bay, and releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits, or demands that may arise from any natural disaster, act or vandalism causing damage to the gift.

KK The Village of Williams Bay reserves the right to approve or alter any portion of the proposed language to be used on the plaque.

KK By signing this application, applicant understands that this gift belongs to the Village of Williams Bay and will be maintained, insured, and utilized pursuant to Village policy.

Dated this ____^{6TH} day of ____ May, 20 ____ 2025

Klrk Krause

(Signature of Applicant)

OFFICE USE ONLY

Date form received _____

Administrator Review: _____ Routed to: _____

Picnic Table Donation does not require Committee or Village Board approval.

Tree or Bench Donations require P&M Committee and Village Board approval.

☐ Park & Memorial Committee Approval: _____ Date: _____

☐ Village Board Approval: _____ Date: _____

Total Costs will be calculated following application review.

Total Cost: \$ _____ Cash/Check # _____

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