



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES VILLAGE BOARD MEETING 5/5/2025 MEETING MONDAY, MAY 5, 2025 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Jaramillo called the meeting to order at 06:30pm.

II. Roll Call

Present: President Jaramillo, Trustees Vlach, Wright, Umans, Russell, Bartholomew, Franzen

Also Present: Administrator Lothspeich, Police Chief Timm, Luutenant Kostock, Village Engineer Snyder, Williams Bay Fire Chief Smith, Public Works Director Edwards, Library Director Schnupp, Recreation Director Knop, Village Code Enforcement Schwark, Treasurer Wiese, Clerk Kolls

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Meeting Decorum

- A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A. Village Board Meeting Minutes of April 21, 2025

The motion to approve the Village Board Meeting Minutes of April 21, 2025 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

VI. Presentation of accounts and petitions

- A. Payroll ending 04-18-2025 in the amount of \$51,499.11

The motion to approve the Payroll ending 04-18-2025 in the amount of \$51,499.11 was initiated by Trustee Wright and seconded by Trustee Vlach. Unanimously carried.

- B. Accounts Payable Unpays dated 05-01-2025 in the amount of \$526,442.28

The motion to approve the Accounts Payable Unpays dated 05-01-2025 in the amount of \$526,442.28 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- C. Accounts Payable Prepays

- 1. dated 04-22-2025 in the amount of \$3,808.00

The motion to approve the accounts payable prepaid dated 04-22-2025 in the amount of \$3,808.00 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

2. dated 4-25-2025 in the amount of \$15, 540.31

The motion to approve the Accounts payable prepaids dated 4-25-2025 in the amount of \$15, 540.31 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VII. Plan Commission

- A.** RECONSIDERATION OF VILLAGE BOARD ACTION TAKEN ON APRIL 21, 2025
APPLICANT: Dancing Dudes, LLC (Owner), Attorney Christina Green (Agent)
TAX KEYS: WOP 00088

STREET ADDRESS: 77 N. Walworth Ave, Williams Bay, WI 53191

Applicant requests a recommendation to the Village Board for approval of revised awning signage. The applicant also requests approval for an architectural design alteration to remove the upper floor awnings.

The motion to rescind the motion made at the previous Village Board meeting April 21, 2025 was initiated by President Jaramillo and seconded by Trustee Russell. Unanimously Carried.

The motion to send this item back to the Plan Commission for review was initiated by President Jaramillo and seconded by Trustee Bartholomew.

Votes:

Yes: President Jaramillo, Trustees Bartholomew, Umans, Wright, Vlach, Russell, Franzen

No: None

Abstain: None

Result: Passes

VIII. Public Comments

Pamela Russell, 24 Lower Loch Vista, Spoke regarding a dangerous bridge on the shore path near the Lake Geneva Youth Camp

- A.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

IX. President's Remarks

- A.** Arbor Day tree plantings

President Jaramillo spoke regarding the Arbor Day Tree Plantings at Kishwauketoe and the Lions Park.

- B.** Congratulations to all involved on a successful Truck-a-palooza

President Jaramillo gave congratulations to all involved with a successful Truck-a-palooza explaining that there were over 1,000 in attendance.

- C.** Congratulations to WBBA and all involved on the Cinco de Mayo event

President Jaramillo gave congratulations to the WBBA on a successful Cinco de Mayo event.

- D.** Request to Schedule Joint Village of Fontana and Village of Williams Bay Board Meeting Re: EMS Services Agreement

President Jaramillo wanted to inform the Village Trustees and residents that there was a request to schedule a Joint Village of Fontana and Village of Williams Bay Board Meeting regarding EMS Services Agreement.

X. Ordinances and Resolutions

- A.** An Ordinance Rescinding Village Ordinance Chapter 281 Public Waters and Beaches Article I General Regulations 281-12 Re Commercial Use Launch Area.

The motion to approve the Ordinance Repealing Village Ordinance Chapter 281 Public Waters and Beaches Article I General Regulations 281-12 Re Commercial Use Launch Area was initiated by Committee, no second required. Unanimously carried.

XI. Committee Reports

- A. Protective Services, Chair - Trustee Vlach**

1. Original, Renewal, or Temporary Operator License Applications

The motion to approve the Original, Renewal, or Temporary Operator License Applications was initiated by Trustee Vlach and seconded by Trustee Umans. Unanimously carried.

XII. Public Comments

Connie Gluth, 95 Lackey, spoke regarding traffic problems near the boat launch. Gluth gave several suggestions, such as a staging area where they could telephone in to check congestion or a buzzer system letting them know it was their turn.

Scott Christian, Thorpe & Christian Attorneys At Law, spoke in opposition to the Pier Permit request for 100 Birch Walnut on behalf of Cedar Point.

Tim Halas, 134 Elmhurst Ct, spoke regarding the need to keep tight control on Topography, and requested that we request a calander of events and major milestones from them to help with this.

- A.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

XIII. Other Items for Discussion, Consideration, or Action

- A.** 50th Anniversary of the Williams Bay Fine Art Fest - Sandra Johnson

Sandra Johnson spoke regarding the Williams Bay Fine Art Fest and all they do for the community. Johnson plans to step down and is asking for someone to step up.

- B.** Police Appreciation Proclamation

President Jaramillo read the Police Appreciation Proclamation.

- C.** Clerk's Week Proclamation

President Jaramillo read the Clerk's Week Proclamation.

- D.** Resolution Recognizing Harold Friestad as Chairman Emeritus of Kishwauketoe Nature Conservancy

President Jaramillo moved this item to just after section V. Minutes.

The motion to approve the Resolution Recognizing Harold Friestad as Chairman Emeritus of Kishwauketoe Nature

Conservancy was initiated by Trustee Vlach and seconded by Trustee Franzen. Unanimously carried.

Village President Jaramillo and Kishwauketoe Chair Skalla recognized Harold Friestad as Chairman Emeritus of Kishwauketoe Nature Conservancy.

- E.** Approval of Zoning Administration and Land Division Services Contract Between the Village of Williams Bay and Municipal Code Enforcement, LLC

The motion to approve the Administration and Land Division Services Contract Between the Village of Williams Bay and Municipal Code Enforcement, LLC was initiated by Trustee Wright and seconded by Trustee Franzen. Unanimously carried.

- F.** Recommendation of the Appointment of Municipal Code Enforcement, LLC as the Village Zoning Administrator for a One (1) Year Term.

The motion to approve the Appointment of Municipal Code Enforcement, LLC as the Village Zoning Administrator for a One (1) Year Term was initiated by President Jaramillo and seconded by Trustee Umans. Unanimously carried.

- G.** Recommendation of the Appointment of Halina Marra as a Citizen Member to the Parks and Memorial Advisory Committee for a Three (3) Year Term

The motion to approve the Appointment of Halina Marra as a Citizen Member to the Parks and Memorial Advisory Committee for a Three (3) Year Term was initiated by President Jaramillo and seconded by Trustee Umans. Unanimously carried.

- H.** Consideration and Possible Action on Pier Permit for 254 Circle Pkwy

The motion to approve the Pier Permit for 254 Circle Pkwy was initiated by President Jaramillo and seconded by Trustee Russell. Unanimously carried.

Votes:

Yes: President Jaramillo, Trustees Bartholomew, Umans, Wright, Vlach, Russell, Franzen

No: None

Abstain: None

Result: Passes

The motion to approve the pier permit for 254 Circle Pkwy was amended to include that it is contingent upon the receipt of an as-built survey which must be provided within 90 days of the completion of the installation of the pier was initiated by Trustee Wright and seconded by Trustee Russell. Unanimously Carried.

- I.** Consideration and Possible Action on Pier Permit for 100 Birch Walnut

The motion to approve the Pier Permit for 100 Birch Walnut contingent upon the receipt of an as-built survey which must be provided within 90 days of the completion of the installation of the pier was initiated by Trustee Russell and seconded by Trustee Vlach.

Votes:

Yes: President Jaramillo, Trustees Bartholomew, Umans, Wright, Vlach, Russell, and Franzen

No: None

Abstain: None

Result: Passes

XIV. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Wright at 07:25pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk