



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES VILLAGE BOARD MEETING 03/17/2025 MEETING MONDAY, MARCH 17, 2025 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustee George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

Also Present: Administrator David Lothspeich, Village Attorney Mark Schroeder, Police Chief Justin Timm, Village Engineer Doug Snyder, Recreation Director Ryaon Knop, Treasurer Jennifer Wiese, Clerk Tina Kolls

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Meeting Decorum

- A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A. Village Board Meeting Minutes of March 3, 2025

The motion to approve the Village Board Meeting Minutes of March 3, 2025 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

VI. Consent Agenda

The motion to approve the Consent Agenda as presented was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

- A. Resolution R-17-25 Authorizing A Quote From Northland Equipment Company for the New Public Works Water & Sewer Truck
- B. Resolution R-18-25 Authorizing Proposals from Hydrocorp for Renewal of Residential and Non-residential Cross Connection Program
- C. Resolution R-19-25 Authorizing Change Order # 1 for Theatre Road Restroom Building Remodel

VII. Presentation of accounts and petitions

A. Payroll ending 03-07-2025 in the amount of \$48,862.35

The motion to approve the Payroll ending 03-07-2025 in the amount of \$48,862.35 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

B. Accounts Payable Unpaid dated 03-14-2025 in the amount of \$1,252,397.56

The motion to approve the Accounts Payable Unpaid dated 03-14-2025 in the amount of \$1,252,397.56 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

C. Library Accounts Payable Unpaid dated 03-13-2025 in the amount of \$14,033.22

The motion to approve the Library Accounts Payable Unpaid dated 03-13-2025 in the amount of \$14,033.22 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

D. Monthly EFT Payments for February 2025 in the amount of \$182,949.08

The motion to approve the Monthly EFT Payments for February 2025 in the amount of \$182,949.08 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

E. January 2025 Financial Statement

The motion to accept the January 2025 Financial Statement was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VIII. Plan Commission

A. Plan Commission Recommended Approval of Conditional Use Permit

APPLICANT: Jim Tostrud & Denise MacDonald (Owners)

TAX KEY: WUW 00010

STREET ADDRESS: 501 Willabay Dr, Williams Bay, WI 53191

Applicant request a conditional use permit per Section 390-0803.D (2) and (4) *Access Standards*:

D. Number of access points.

(2) No lot shall be permitted more than one access point on any one street if its frontage on said street is less than 100 linear feet (as measured along the right-of-way line).

(4) For residential uses, two access points serving the same street frontage may be approved as a conditional use.

The applicant is requesting two driveway access points to Willabay Drive.

The motion to approve the conditional use permit per Section 390-0803.D (2) and (4) *Access Standards*: D. Number of access points. (2) No lot shall be permitted more than one access point on any one street if its frontage on said street is less than 100 linear feet (as measured along the right-of-way line). (4) For residential uses, two access points serving the same street frontage may be approved as a conditional use. The applicant is requesting two driveway access points to Willabay Drive was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

B. Plan Commission Recommended Approval of the Condominium Plat

APPLICANT: Dancing Dudes, LLC (Owner), Attorney Christina Green (Agent)

TAX KEY: WOP 00088

STREET ADDRESS: 77 N. Walworth Ave, Williams Bay, WI 53191

Applicant requests a recommendation to the Village Board for a condominium plat for ownership purposes and will consist of 6 separately conveyable commercial units.

The motion to approve the condominium plat for ownership purposes and will consist of 6 separately conveyable commercial units was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

IX. Public Comments

- A.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to*

clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.

There were no public comments.

X. Ordinances and Resolutions

- A.** Ordinance 2025-01 Providing For Direct Annexation By Unanimous Approval Of Electors And Property Owners Of Territory Located In The Town Of Walworth, Walworth County, Wisconsin, To The Village Of Williams Bay, Walworth County, Wisconsin. "South 40" EW 2000020 And "North 40" EW 200019. Topography The Preserve Development.

The motion to Approve the second reading of Ordinance 2025-01 Providing for Direct Annexation By Unanimous Approval of Electors and Property Owners of Territory Located In The Town of Walworth, Walworth County, Wisconsin, to the Village Of Williams Bay, Walworth County, Wisconsin. "South 40" EW 2000020 And "North 40" EW 200019. Topography The Preserve Development was initiated by Trustee Vlach and seconded by Trustee Wright. Unanimously carried.

Votes:

Yes: President Bill Duncan, Trustees George Vlach, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell, Jim D'Alessandro

No: None

Abstain: None

Result: Passes

The motion to adopt Ordinance 2025-01 Providing for Direct Annexation By Unanimous Approval of Electors and Property Owners of Territory Located In The Town of Walworth, Walworth County, Wisconsin, to the Village Of Williams Bay, Walworth County, Wisconsin. "South 40" EW 2000020 And "North 40" EW 200019. Topography The Preserve Development was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

Votes:

Yes: President Bill Duncan, Trustees George Vlach, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell, Jim D'Alessandro

No: None

Abstain: None

Result: Passes

- B.** Ordinance 2025-02 Amending the Official Zoning Map of the Village of Williams Bay Rezoning of the "South 40" EW 200020 to P & I Public Institutional District and Rezoning Parcels WWUP 00011, WGT 00010, WGT 00009, WA 499800002 and EW 200020 to Add a PDO Planned Development Overlay District/General Development Plan (GDP). Topography The Preserve Development.

The motion to Approve the second reading of Ordinance 2025-02 Amending the Official Zoning Map of the Village of Williams Bay Rezoning of the "South 40" EW 200020 to P & I Public Institutional District and Rezoning Parcels WWUP 00011, WGT 00010, WGT 00009, WA 499800002 and EW 200020 to Add a PDO Planned Development Overlay District/General Development Plan (GDP). Topography The Preserve Development was initiated by Trustee Jaramillo and seconded by Trustee Wright. Trustee D'Alessandro No. Motion carries.

Votes:

Yes: President Bill Duncan, Trustees George Vlach, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

No: Trustee Jim D'Alessandro

Abstain: None

Result: Passed

The motion to adopt Ordinance 2025-02 Amending the Official Zoning Map of the Village of Williams Bay Rezoning of the "South 40" EW 200020 to P & I Public Institutional District and Rezoning Parcels WWUP 00011, WGT 00010, WGT 00009, WA 499800002 and EW 200020 to Add a PDO Planned Development Overlay District/General Development Plan (GDP). Topography The Preserve Development was initiated by Trustee Umans and seconded by Trustee Jaramillo. Trustee D'Alessandro No. Motion carries.

Votes:

Yes: President Bill Duncan, Trustees George Vlach, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

No: Trustee Jim D'Alessandro

Abstain: None

Result: Passed

C. Resolution R-20-25 Authorizing Lions Field Repairs and Improvements Proposal

The motion to approve the Resolution R-20-25 Authorizing Lions Field Repairs and Improvements Proposal was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

XI. Committee Reports

A. Protective Services, Chair - Trustee Vlach

1. Williams Bay Police Department Referendum Presentation - Police Chief Timm

[INGORE_INDENT]

Police Chief Timm gave a presentation on the Public Safety Referendum. The highlights were:

- Meet and Greets were going well with a lot of good questions.
- The next Meet and Greet was March 26, 2025 at the Lions Field House.

XII. Public Comments

Peter Varghlich, Women's Leadership Center, 333 Constance Blvd, Spoke regarding the total number of units proposed by the Preserve.

- A.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

Peter Varghlich - 333 Constance Blvd - Questioned the total units. Spoke regarding the Sanitary sewer on Womens Leadership Property. Spoke regarding the parking.

XIII. Other Items for Discussion, Consideration, or Action

- A.** Discussion and Possible Action on Resolution R-21-25 Approving the Development Agreement Between the Village of Williams Bay and Topography re: The Preserve Development

The motion to Approve Resolution R-21-25 Approving the Development Agreement Between the Village of Williams Bay and Topography re: The Preserve Development was initiated by Trustee Umans and seconded by Trustee Vlach.

Votes:

Yes: President Bill Duncan, Trustees George Vlach, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

No: Trustee Jim D'Alessandro

Abstain: None

Result: Passes

XIV. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Wright at 07:23pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.