



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

TREE ENHANCEMENT COMMITTEE MEETING

THURSDAY, MAY 15, 2025 AT 10:30 AM

Village Hall Council Room

250 Williams Street

Williams Bay, WI 53191

There may be a quorum of Village Trustees present, no board business will be conducted.

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I.** Call to Order
- II.** Roll Call
- III.** Approval of Unofficial Tree Enhancement Committee Meeting Minutes of March 20, 2025
- IV.** Update on Donations/Expenses
- V.** Review Phase 2 Planting of Trees at Lion's Field House/Community Gardens April 26, 2025
- VI.** Discussion and Possible Action on the Selection of Phase 3 Location, Tree Planting Timing and Volunteers Needed to Install New Trees
- VII.** Discussion and Possible Action on Ordering New Fund-Raising Banners
- VIII.** Discussion and Possible Action on Ordering Tree Watering Bags and Watering of New Trees Phase 1 and 2
- IX.** Set the Next Meeting Date/Time
- X.** Adjourn

Chairman, Trustee Robert Umans

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 05/12/2025 5:00 PM



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UNOFFICIAL MINUTES TREE ENHANCEMENT COMMITTEE MEETING MEETING THURSDAY, MARCH 20, 2025 AT 10:30 AM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

Trustee Umans called the meeting to order at 10:30am.

II. Roll Call

Present: Trustees Rob Umans and Adam Jaramillo, Members Don Skalla, Bill Speare, and Halina Marra

Also Present: Clerk Kolls

III. Approval of Unofficial Tree Enhancement Meeting Minutes of February 20, 2025

The motion to approve the Unofficial Tree Enhancement Meeting Minutes of February 20, 2025 was initiated by Trustee Jaramillo and seconded by Member Skalla. Unanimously carried.

IV. Update on Donations/Expenses

Trustee Umans gave an update on Donations and Expenses.

V. Discussion and Possible Action on Phase 2, Planting of Trees at the Lion's Field House/Community Gardens Area on Saturday, April 26, 2025

The motion to recommend to Parks & Lakefrong Committee and Tree Commissioner Phase 2, Planting of Trees at the Lion's Field House/Community Gardens Area on Saturday, April 26, 2025 was initiated by Trustee Umans and seconded by Trustee Jaramillo. Unanimously carried.

The motion to place an order for the trees approved by this committee was initiated by Trustee Umans and seconded by Trustee Jaramillo. Unanimously carried.

VI. Discussion and Possible Action on Ordering Additional Fundraising Banners and etc.

The Committee agreed to ask Recreation Director Ryan Knop to redesign the fundraising banners to include the Village address for the availability to send a payment by mail.

VII. Discussion and Possible Action on the Selection of Phase 3 Location and Tree Planting Timing

The Committee discussed completing phase three in the Triangle area near highway 50 in late September or early October.

VIII. Set the Next Meeting Date/Time

The Committee set the next meeting date for May 15, 2025 at 10:30am.

IX. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Jaramillo at 11:30am. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

Ad Hoc Tree Enhancement Committee Financial Report

05/10/25

Donations as per 03/25/25			Phase 1	Installed 10/11/24					Lion's club	\$4,014.35
QR Code / Cash			Phase 2	Installed 04/26/25						\$7,490.69
		LOC	Phase 3	Fall 2025					Total	\$11,505.04
Expenses				Lion's Club			Units	Cost	Total	
Banners			\$3,675.00	Johnson Nursery			6	\$62.00	\$372.00	
Tree bags (Est. Spring 2025)			\$0.00	Bags	estimated		20	\$35.00	\$700.00	estimated
Metal protection			\$339.35	Metal	estimated		1	\$146.84	\$146.84	
			\$4,014.35	Total	estimated					
Trees	Tree name		Height in ft	Width in ft	Trunk in ft	Lifespan years	Units	Act. Cost		
Carlson Park	River Birch		30-40	up to 20	up to 2	40 - 70	3	\$170.00	\$510.00	
	Autumn Service Berry		10-20	scrub form		30-100+	3	\$170.00	\$510.00	
Canoe/Statue area	Red Maple		50-75	35-65	up to 3	100+	1	\$195.00	\$195.00	
	Kentucky Coffee		40-60	30-50	2	100+	3	\$220.00	\$660.00	
	Eastern Red Bud		scrub form	15-20		50-70	2	\$195.00	\$390.00	
West of Rec office building	Swamp Bur Oak		50-80	50-80	3	up to 300	1	\$195.00	\$195.00	
	Wisc Red Musclewood		scrub form	15-20	12" - 15"	25-50	2	\$195.00	\$390.00	
Lions Field House area	Swamp White Oak	1	50-80	50-80	3	up to 300	1	\$205.00	\$205.00	
	Autumn Red Maple	2	50-75	35-65	up to 3	100+	1	\$205.00	\$205.00	
	Autumn Blaze Maple	3	50-75	35-65	up to 3	100+	1	\$180.00	\$180.00	
	Fall Fiesta Sugar Maple	4	50-75	35-65	up to 3	100+	1	\$230.00	\$230.00	
	Autumn Serviceberry	5					1	\$170.00	\$170.00	
Lions Field House play equip	Red Oak	6-8	50-80	50-80	3	up to 300	3	\$170.00	\$510.00	
Lions Field House sign area	Wisc Red Musclewood	9					1	\$205.00	\$205.00	
Community Gardens area	Bald Cypress	10					1	\$180.00	\$180.00	
	Autumn Serviceberry	11-13	10-20	scrub form		30-100+	3	\$170.00	\$510.00	
	Moraine Sweetgum	14					1	\$190.00	\$190.00	
	Kentucky Coffee	15-17	40-60	30-50	2	100+	3	\$230.00	\$690.00	
										Avail Funds
						Total	32		\$7,343.84	\$4,161.20