



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES VILLAGE BOARD 06/21/21 MEETING MONDAY, JUNE 21, 2021 AT 7:00 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

President Duncan called the meeting to order at 7:00pm.

II. Roll Call

Present: Bill Duncan, Don Parker, George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans

Also Present: Administrator Tobin, Treasurer Peternell, Director of Public Works Edwards, Police Chief Timm and Police Lieutenant Kostock

Excused: Matt Stanek

III. Pledge of Allegiance

IV. Minutes

A. Village Board Meeting Minutes of June 7, 2021

The motion to Approve the Village Board Meeting Minutes of June 7, 2021 was initiated by Robert Umans and seconded by Lowell Wright. Unanimously carried.

B. Village Board Meeting Minutes of June 16, 2021

The motion to Approve the Village Board Meeting Minutes of June 16, 2021 was initiated by Robert Umans and seconded by George Vlach. Unanimously carried.

V. Consent Agenda

The motion to Approve the Consent Agenda was initiated by Lowell Wright and seconded by George Vlach. Unanimously carried.

A. Acceptance of Outing Street improvements

B. Geocaching Request

C. Chicken Roast Edgewater Park Use and Policy Contract for July 15th - 18th

D. Williams Bay Fine Art and Craft Fest Edgewater Park Use and Policy Contract for July 23rd - July 25th

E. Williams Bay Fire Department Temporary Class "B" Retailer's License Application for July 15th - 18th

F. Williams Bay Lioness Lions Club Temporary Class "B" Retailer's License Applications for July 1st and August 5th

- G. Capitalization Policy**
- H. First National Bank & Trust Banking Agreement**
- I. Resolution R-7-21 Resolution Permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report**

VI. Presentation of accounts and petitions

- A. May EFT payments in the amount of \$59,573.51**

The motion to Approve the May EFT payments in the amount of \$59,573.51 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

- B. Payroll ending 06-04-2021 in the amount of \$52,741.55**

The motion to Approve the Payroll ending 06-04-2021 in the amount of \$52,741.55 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

- C. Library Payables dated 06-09-2021 in the amount of \$4,842.47**

The motion to Approve the Library Payables dated 06-09-2021 in the amount of \$4,842.47 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

- D. Unpays dated 06-18-2021 in the amount of \$134,282.33**

The motion to Approve the Unpays dated 06-18-2021 in the amount of \$134,282.33 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

Peternell notified the Board that the check issued in the amount of \$210 to Wayne Edwards should have been for \$150. The check was voided and will be reissued. The motion to withdraw check to Wayne Edwards in the amount of \$210 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

- E. May Financial Statements**

The motion to Approve the May Financial Statements was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

VII. Plan Commission

- A. None**

VIII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

- A. None**

IX. PUBLIC COMMENTS

X. President's Remarks

- A. None**

XI. Ordinances and Resolutions

- A. None**

XII. Committee Reports

- A. Finance & Personnel, Trustee Parker - Chair**

- 1. Agreement with Consultant Chris Severt**

Motion made by Committee, no second required. Unanimously carried.

- 2. Dubin Dogs Amended Lease**

Motion made by Committee, no second required. Unanimously carried.

B. Protective Services, Trustee Vlach - Chair

1. Original, Renewal, or Temporary Operator License Applications

The motion to Approve the Original, Renewal, or Temporary Operator License Applications was initiated by George Vlach and seconded by Lowell Wright. Unanimously carried.

Original/ Renewal	Name	Address	Establishment	Record Check
R	Kenneth Cotton	5449 Townhall, Delavan	Pier 290	PASS
R	Rachel Bearder	6618 Lakeside Rd, Lake Geneva	Gage Marine	PASS
O	Katie Anne Nagel	N2406 Charles Young Dr, Burlington	Gage Marine	PASS
R	James Armand Beloian	10024 270 th Ave, Trevor	Gage Marine	PASS
O	Meghan Reetz	9437 S. Walker Rd, Beloit	Big Bay LLC	PASS

2. Alcohol License Renewals

TOBACCO PRODUCTS LICENSE RENEWALS:

1. ARFM Energy, LLC, d/b/a Bayside 66, 156 Elkhorn Rd
2. GLM Liquor and Grocery Inc, d/b/a Bell's Store, 659 E. Geneva St
3. Williams Bay Mobil Mart, Inc, d/b/a Williams Bay Mobil Mart, 66 W. Geneva St

Vlach/Umans motion to approve tobacco product license renewals. Unanimously carried.

COMBINATION CLASS "B" FERMENTED MALT BEVERAGE AND "CLASS C" WINE LICENSE RENEWAL APPLICATIONS:

1. La Fiesta Mexican Restaurant, LLC, d/b/a La Fiesta Mexican Restaurant, 99 N. Walworth Ave, Marisol Perez Torres, Agent

Vlach/Umans motion to approve Combination Class "B" Fermented Malt Beverage and "Class C" Wine License renewal applications. Unanimously carried.

COMBINATION CLASS "A" FERMENTED MALT BEVERAGE AND "CLASS A" INTOXICATING LIQUOR LICENSE RENEWAL APPLICATIONS:

1. ARFM Energy, LLC, d/b/a Bayside 66, 156 Elkhorn Rd, Mishelle Kragenbrink, Agent
2. GLM Liquor and Grocery Inc, d/b/a Bell's Store, 659 E. Geneva St, Gurpeet Kaur, Agent
3. Williams Bay Mobil Mart, Inc, d/b/a Williams Bay Mobil Mart, 66 W. Geneva St, Gurdarshan Singh, Agent

Vlach/Umans motion to approve Combination Class "A" Fermented Malt Beverage and "Class A" Intoxicating Liquor License renewal applications. Unanimously carried.

RESERVE COMBINATION CLASS "B" FERMENTED MALT BEVERAGE AND "CLASS B" INTOXICATING LIQUOR LICENSE RENEWAL APPLICATIONS:

1. Gage Marine Corporation, d/b/a Pier 290, 1 Liechty Dr, William B. Gage, Agent

Vlach/Umans motion to approve Reserve Combination "Class B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License renewal application. Unanimously carried.

COMBINATION CLASS "B" FERMENTED MALT BEVERAGE AND "CLASS B" INTOXICATING LIQUOR LICENSE RENEWAL APPLICATIONS:

1. Aurora University, d/b/a George Williams College, 350 Constance Blvd, Yvette Sommerville, Agent
2. Big Bay, LLC, d/b/a Harpoon Willies/Café Calamari, 10 E. Geneva St, Josh LaCroix, Agent
3. Green Grocer, Inc, d/b/a Green Grocer, 24 & 26 W. Geneva St, Dawn Marie Mancuso, Agent
4. Lucke Enterprises Inc, d/b/a Lucke's Cantina, 220 Elkhorn Rd, Laine Lucke, Agent

Vlach/Umans motion to approve Combination Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License renewal applications. Unanimously carried.

1. Privato, LLC, d/b/a Privato, 2 W. Geneva St, Sara J LaGroix, Agent

Vlach/Parker motion to approve Privato, LLC Combination Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License renewal application upon installing lock on gate by the end of July. Unanimously carried.

CLASS "B" FERMENTED MALT BEVERAGE LICENSE RENEWAL APPLICATIONS:

1. Daddy Maxwell's Inc, d/b/a Daddy Maxwell's, 150 Elkhorn Rd, Janette Maxwell, Agent

Vlach/Umans motion to approve Class "B" Fermented Malt Beverage license renewal application. Unanimously carried.

3. Extend Conditional Offer to Paul Blount

The motion to allow Chief to Extend Conditional Offer to Paul Blount was initiated by George Vlach and seconded by Robert Umans. Abstain: Don Parker

Result: Passed

C. Parks & Lakefront, Trustee D'Alessandro - Chair

1. No Report

D. Building, Zoning, & Ordinance, Trustee Wright - Chair

1. Comprehensive Plan

Motion made by Committee, no second required to approve the standard 10-year update in the amount of \$45,000. Unanimously carried.

2. Ordinance 2021-05 An Ordinance Creating Section 10.11(2)(c) of the Code of Ordinances of the Village of Williams Bay

Motion made by Committee, no second required to approve the first reading of Ordinance 2021-05. Unanimously carried.

Motion initiated by Wright, seconded by Vlach to waive the second reading of Ordinance 2021-05. Unanimously carried.

Motion initiated by Vlach, seconded by Wright to adopt Ordinance 2021-05. Unanimously carried.

3. Ordinance 2021-06 An Ordinance creating Section 2.12 of the Code of Ordinances of the Village of Williams Bay

Motion made by Committee, no second required to approve first reading of Ordinance 2021-06. Unanimously carried.

4. Ordinance 2021-07 An Ordinance renumbering Section 7.045 (5) through (8), and creating Section 7.045 (5) of the Code of Ordinances of the Village of Williams Bay

Motion made by Committee, no second required to approve first reading of Ordinance 2021-07. Unanimously carried.

E. Water & Sewer, Trustee Umans - Chair

1. No Report

F. Streets & Highways, Trustee Stanek - Chair

1. No Report

XIII. Public Comments

Dave Harrison, 32 Menomonee expressed concern about how traffic will be controlled at the boat launch during the 4th

of July weekend.

XIV. Other Items for Discussion, Consideration, or Action

A. Pier Permit for 132 Conference Point

The motion to Approve the Pier Permit for 132 Conference Point contingent upon receiving as built survey was initiated by Lowell Wright and seconded by Jim D'Alessandro. Unanimously carried.

B. Pier Permit for 170 Circle Parkway

The motion to Approve the Pier Permit for 170 Circle Parkway contingent upon receiving as built survey was initiated by Jim D'Alessandro and seconded by Lowell Wright. Unanimously carried.

C. Consider a motion to convene in closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Wis. Stats. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

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Votes:

Yes: Bill Duncan, Don Parker, George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans

No: None

Abstain: None

Result: Passed

1. Utility Clerk/Administrative Assistant
2. Village IT Services

D. Motion to reconvene into open session

The Motion to reconvene into open session was initiated by George Vlach and seconded by Robert Umans at 8:28pm. Unanimously carried.

E. Possible discussion of/action for those items discussed in closed session

The motion to Approve Cynthia Stanek for the Utility Clerk/Administrative Assistant position at a starting wage of \$20.00 per hour with an increase to \$22.00 per hour following a positive performance evaluation at the end of her 6-month probation period subject to a background check was initiated by Don Parker and seconded by George Vlach. Unanimously carried.

The motion to Approve Velocity IT to perform an IT audit not to exceed \$3,400 was initiated by Don Parker and seconded by Lowell Wright. Unanimously carried.

XV. Adjournment

The motion to adjourn was initiated by Jim D'Alessandro and seconded by Lowell Wright at 8:33pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer