



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

VILLAGE BOARD OF TRUSTEES MEETING

MONDAY, APRIL 7, 2025 AT 6:30 PM

Village Hall Council Room

250 Williams Street

Williams Bay, WI 53191

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

I. Call to Order

II. Roll Call

III. Meeting Decorum

- A.** Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

IV. Pledge of Allegiance

V. Minutes

- A.** Village Board Meeting Minutes of March 17, 2025

VI. Presentation of accounts and petitions

- A.** Payroll ending 03-21-2025 in the amount of \$53,407.07
- B.** Accounts Payable Prepays dated 3-24-2025 in the amount of \$150.00
- C.** Accounts Payable Unpays dated 04-03-2025 in the amount of \$239,055.68

VII. Public Comments

- A.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

VIII. President's Remarks

A. 2025 Election Results

IX. Committee Reports

A. Protective Services, Chair - Trustee Vlach

1. Original, Renewal, or Temporary Operator License Applications
2. 2025 Police Department Referendum Results

X. Public Comments

- A.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

XI. Other Items for Discussion, Consideration, or Action

- A.** Discussion and Possible Action on Revised Village Board Schedule for 2025 - Organizational Meeting from April 22 to April 15 (Third Tuesday of April)

XII. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 04/04/2025 5:00 PM



VILLAGE OF WILLIAMS BAY

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Phone: 262-245-2700

UNOFFICIAL MINUTES VILLAGE BOARD MEETING 03/17/2025 MEETING MONDAY, MARCH 17, 2025 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustee George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

Also Present: Administrator David Lothspeich, Village Attorney Mark Schroeder, Police Chief Justin Timm, Village Engineer Doug Snyder, Recreation Director Ryaon Knop, Treasurer Jennifer Wiese, Clerk Tina Kolls

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Meeting Decorum

- A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A. Village Board Meeting Minutes of March 3, 2025

The motion to approve the Village Board Meeting Minutes of March 3, 2025 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

VI. Consent Agenda

The motion to approve the Consent Agenda as presented was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

- A. Resolution R-17-25 Authorizing A Quote From Northland Equipment Company for the New Public Works Water & Sewer Truck
- B. Resolution R-18-25 Authorizing Proposals from Hydrocorp for Renewal of Residential and Non-residential Cross Connection Program
- C. Resolution R-19-25 Authorizing Change Order # 1 for Theatre Road Restroom Building Remodel

VII. Presentation of accounts and petitions

A. Payroll ending 03-07-2025 in the amount of \$48,862.35

The motion to approve the Payroll ending 03-07-2025 in the amount of \$48,862.35 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

B. Accounts Payable Unpaid dated 03-14-2025 in the amount of \$1,252,397.56

The motion to approve the Accounts Payable Unpaid dated 03-14-2025 in the amount of \$1,252,397.56 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

C. Library Accounts Payable Unpaid dated 03-13-2025 in the amount of \$14,033.22

The motion to approve the Library Accounts Payable Unpaid dated 03-13-2025 in the amount of \$14,033.22 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

D. Monthly EFT Payments for February 2025 in the amount of \$182,949.08

The motion to approve the Monthly EFT Payments for February 2025 in the amount of \$182,949.08 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

E. January 2025 Financial Statement

The motion to accept the January 2025 Financial Statement was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VIII. Plan Commission

A. Plan Commission Recommended Approval of Conditional Use Permit

APPLICANT: Jim Tostrud & Denise MacDonald (Owners)

TAX KEY: WUW 00010

STREET ADDRESS: 501 Willabay Dr, Williams Bay, WI 53191

Applicant request a conditional use permit per Section 390-0803.D (2) and (4) *Access Standards*:

D. Number of access points.

(2) No lot shall be permitted more than one access point on any one street if its frontage on said street is less than 100 linear feet (as measured along the right-of-way line).

(4) For residential uses, two access points serving the same street frontage may be approved as a conditional use.

The applicant is requesting two driveway access points to Willabay Drive.

The motion to approve the conditional use permit per Section 390-0803.D (2) and (4) *Access Standards*: D. Number of access points. (2) No lot shall be permitted more than one access point on any one street if its frontage on said street is less than 100 linear feet (as measured along the right-of-way line). (4) For residential uses, two access points serving the same street frontage may be approved as a conditional use. The applicant is requesting two driveway access points to Willabay Drive was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

B. Plan Commission Recommended Approval of the Condominium Plat

APPLICANT: Dancing Dudes, LLC (Owner), Attorney Christina Green (Agent)

TAX KEY: WOP 00088

STREET ADDRESS: 77 N. Walworth Ave, Williams Bay, WI 53191

Applicant requests a recommendation to the Village Board for a condominium plat for ownership purposes and will consist of 6 separately conveyable commercial units.

The motion to approve the condominium plat for ownership purposes and will consist of 6 separately conveyable commercial units was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

IX. Public Comments

- A.** *Individual public comments will be limited to two (2) minutes maximum. If your comments align with other comments before you, please consider stating that you are in agreement with those comments. The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to*

clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.

There were no public comments.

X. Ordinances and Resolutions

- A.** Ordinance 2025-01 Providing For Direct Annexation By Unanimous Approval Of Electors And Property Owners Of Territory Located In The Town Of Walworth, Walworth County, Wisconsin, To The Village Of Williams Bay, Walworth County, Wisconsin. "South 40" EW 2000020 And "North 40" EW 200019. Topography The Preserve Development.

The motion to Approve the second reading of Ordinance 2025-01 Providing for Direct Annexation By Unanimous Approval of Electors and Property Owners of Territory Located In The Town of Walworth, Walworth County, Wisconsin, to the Village Of Williams Bay, Walworth County, Wisconsin. "South 40" EW 2000020 And "North 40" EW 200019. Topography The Preserve Development was initiated by Trustee Vlach and seconded by Trustee Wright. Unanimously carried.

Votes:

Yes: President Bill Duncan, Trustees George Vlach, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell, Jim D'Alessandro

No: None

Abstain: None

Result: Passes

The motion to adopt Ordinance 2025-01 Providing for Direct Annexation By Unanimous Approval of Electors and Property Owners of Territory Located In The Town of Walworth, Walworth County, Wisconsin, to the Village Of Williams Bay, Walworth County, Wisconsin. "South 40" EW 2000020 And "North 40" EW 200019. Topography The Preserve Development was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

Votes:

Yes: President Bill Duncan, Trustees George Vlach, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell, Jim D'Alessandro

No: None

Abstain: None

Result: Passes

- B.** Ordinance 2025-02 Amending the Official Zoning Map of the Village of Williams Bay Rezoning of the "South 40" EW 200020 to P & I Public Institutional District and Rezoning Parcels WWUP 00011, WGT 00010, WGT 00009, WA 499800002 and EW 200020 to Add a PDO Planned Development Overlay District/General Development Plan (GDP). Topography The Preserve Development.

The motion to Approve the second reading of Ordinance 2025-02 Amending the Official Zoning Map of the Village of Williams Bay Rezoning of the "South 40" EW 200020 to P & I Public Institutional District and Rezoning Parcels WWUP 00011, WGT 00010, WGT 00009, WA 499800002 and EW 200020 to Add a PDO Planned Development Overlay District/General Development Plan (GDP). Topography The Preserve Development was initiated by Trustee Jaramillo and seconded by Trustee Wright. Trustee D'Alessandro No. Motion carries.

Votes:

Yes: President Bill Duncan, Trustees George Vlach, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

No: Trustee Jim D'Alessandro

Abstain: None

Result: Passed

The motion to adopt Ordinance 2025-02 Amending the Official Zoning Map of the Village of Williams Bay Rezoning of the "South 40" EW 200020 to P & I Public Institutional District and Rezoning Parcels WWUP 00011, WGT 00010, WGT 00009, WA 499800002 and EW 200020 to Add a PDO Planned Development Overlay District/General Development Plan (GDP). Topography The Preserve Development was initiated by Trustee Umans and seconded by Trustee Jaramillo. Trustee D'Alessandro No. Motion carries.

Votes:

Yes: President Bill Duncan, Trustees George Vlach, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

No: Trustee Jim D'Alessandro

Abstain: None

Result: Passed

C. Resolution R-20-25 Authorizing Lions Field Repairs and Improvements Proposal

The motion to approve the Resolution R-20-25 Authorizing Lions Field Repairs and Improvements Proposal was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

XI. Committee Reports

A. Protective Services, Chair - Trustee Vlach

1. Williams Bay Police Department Referendum Presentation - Police Chief Timm

Police Chief Timm gave a presentation on the Public Safety Referendum. The highlights were:

- Meet and Greets were going well with a lot of good questions.
- The next Meet and Greet was March 26, 2025 at the Lions Field House.

XII. Public Comments

Peter Varghlich, Women's Leadership Center, 333 Constance Blvd, Spoke regarding the total number of units proposed by the Preserve.

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Peter Varghlich - 333 Constance Blvd - Questioned the total units. Spoke regarding the Sanitary sewer on Womens Leadership Property. Spoke regarding the parking.

XIII. Other Items for Discussion, Consideration, or Action

- A.** Discussion and Possible Action on Resolution R-21-25 Approving the Development Agreement Between the Village of Williams Bay and Topography re: The Preserve Development

The motion to Approve Resolution R-21-25 Approving the Development Agreement Between the Village of Williams Bay and Topography re: The Preserve Development was initiated by Trustee Umans and seconded by Trustee Vlach.

Votes:

Yes: President Bill Duncan, Trustees George Vlach, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

No: Trustee Jim D'Alessandro

Abstain: None

Result: Passes

XIV. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Wright at 07:23pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

03/08/2025 - 03/21/2025

Pay Date:

3/28/2025

Department	Gross Regular Wages	Gross OT Wages	Payroll Taxes & Deductions	Net Wages
Crossing Guard	\$803.70	\$0.00	\$66.83	\$736.87
General Administration	\$12,229.58	\$64.03	\$6,091.02	\$6,202.59
KNC	\$3,146.72	\$0.00	\$913.68	\$2,233.04
Lakefront/Beach	\$0.00	\$0.00	\$0.00	\$0.00
Library	\$7,978.79	\$0.00	\$3,022.72	\$4,956.07
Municipal Court	\$1,457.35	\$0.00	\$207.35	\$1,250.00
Parks	\$476.00	\$0.00	\$41.96	\$434.04
Police	\$28,937.39	\$2,190.70	\$9,740.07	\$21,388.02
Protective Services (F&R)	\$0.00	\$0.00	\$0.00	\$0.00
Public Works/W&S	\$12,748.59	\$308.93	\$4,622.00	\$8,435.52
Recreation Department	\$3,936.54	\$0.00	\$1,210.94	\$2,725.60
Village Board	\$5,512.50	\$0.00	\$467.18	\$5,045.32
Total Net Wages				\$53,407.07

GL Account and Title	Description	Amount	Date Paid	GL Period
PETTY CASH				
100-44622 LAUNCH REVENUE	3 STARTER ABGS FOR B	150.00		325
Total PETTY CASH:		150.00		
Grand Totals:		150.00		

Village Board Approval Date: _____

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
10-33 VEHICLE SERVICES LLC				
CAPITAL PROJ	500-52120-140	2025 VEHICLE UPLIFTING EQUIPMEN	13,254.54	0
Total 10-33 VEHICLE SERVICES LLC:			13,254.54	
ACE HARDWARE				
GENERAL FU	100-55210-143	SNOW PUSHER & SUPPLIES	125.99	0
GENERAL FU	100-55210-270	POWER SUPPLY FOR PITCHING MAC	678.98	0
Total ACE HARDWARE:			804.97	
AFLAC				
GENERAL FU	100-21259	VOLUNTARY INSUR POLICY	481.68	0
Total AFLAC:			481.68	
AMAZON CAPITAL SERVICES				
GENERAL FU	100-51410-160	VH OFFICE SUPPLIES	230.01	0
GENERAL FU	100-51412-000	ELECTION SUPPLIES	42.44	0
GENERAL FU	100-55411-160	LAUNCH SUPPLIES	216.90	0
GENERAL FU	100-52120-160	POLICE SUPPLIES	71.94	0
GENERAL FU	100-54310-150	INK CARTRIDGES	23.99	0
GENERAL FU	100-54310-150	BATTERY SWITCH	25.98	0
GENERAL FU	100-55410-150	BARREL BOLT LATCH	16.09	0
LIBRARY FUN	400-58100-150	BARREL BOLT LATCH	14.99	0
WATER FUND	200-57935-150	2 ATC VOLTAGE MONITOR/ RELAY	214.71	0
Total AMAZON CAPITAL SERVICES:			857.05	
AMERICAN RED CROSS				
GENERAL FU	100-55210-275	AMERICAN RED CROSS FA/CPR/AED	320.00	0
Total AMERICAN RED CROSS:			320.00	
AT&T MOBILITY				
GENERAL FU	100-52320-200	FIRE DEPT PHONE	74.18	0
Total AT&T MOBILITY:			74.18	
BAKER TILLY VIRCHOW KRAUSE LLP				
GENERAL FU	100-51570-000	PROGRESS BILLING #5 2024 AUDIT	5,950.00	0
WATER FUND	200-57925-000	PROGRESS BILLING #5 2024 AUDIT	5,950.00	0
SEWER FUND	300-58972-000	PROGRESS BILLING #5 2024 AUDIT	5,950.00	0
Total BAKER TILLY VIRCHOW KRAUSE LLP:			17,850.00	
BANDT COMMUNICATIONS INC.				
GENERAL FU	100-52320-150	RADIO REPAIR	375.00	0
Total BANDT COMMUNICATIONS INC.:			375.00	
BAXTER WOODMAN				
WATER FUND	200-57602-150	WELL3 MAINTENANCE	250.00	0
WATER FUND	200-57924-000	LEAD SERVICE LINE PREP FOR BIDDI	2,640.00	0
GENERAL FU	100-51630-000	WOMENS LEADERSHIP CENTER	151.50	0
GENERAL FU	100-51630-000	THE PRESERVE - REIMBURSED BY D	11,442.75	0
GENERAL FU	100-51630-000	PARK PL CSM	1,755.00	0
GENERAL FU	100-51630-000	88 LINCOLN PKWY	455.00	0

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
Total BAXTER WOODMAN:			16,694.25	
CITY OF LAKE GENEVA				
GENERAL FU	100-51412-000	ELECTION PUBLICATIONS SPRING	17.30	0
Total CITY OF LAKE GENEVA:			17.30	
DEHAVAN NAPA AUTO PARTS				
GENERAL FU	100-52120-150	AUTO REPAIR	83.88	0
Total DELAVAN NAPA AUTO PARTS:			83.88	
DEPARTMENT OF ADMINISTRATION				
GENERAL FU	100-51414-000	GSB EMAIL FILTERING	18.80	0
Total DEPARTMENT OF ADMINISTRATION:			18.80	
ELKHORN NAPA AUTO PARTS				
GENERAL FU	100-54310-150	EQUIPMENT FILTERS STOCK UP	887.94	0
WATER FUND	200-57933-150	WATER PLANT FILTER STOCK UP	127.20	0
GENERAL FU	100-54310-150	FILTER RETURN	21.33-	0
Total ELKHORN NAPA AUTO PARTS:			993.81	
ERICKSON, MARK				
GENERAL FU	100-52120-190	MARK ERICKSON TRAINING	46.79	0
Total ERICKSON, MARK:			46.79	
FENCE FACTORY FAMILY				
CAPITAL PROJ	500-55210-140	LIONS FIELD FENCE REPAIR	9,500.00	0
CAPITAL PROJ	500-55210-140	LIONS FIELD IMPROVEMENTS	13,500.00	0
Total FENCE FACTORY FAMILY:			23,000.00	
FOREMOST ELECTRIC				
WATER FUND	200-57600-150	ELETRICAL TROUBLESHOOT	270.00	0
Total FOREMOST ELECTRIC:			270.00	
FREEDOM MAILING				
WATER FUND	200-57921-160	UTILITY BILL PROCESSING & INSERT	580.93	0
SEWER FUND	300-58969-160	UTILITY BILL PROCESSING & INSERT	580.93	0
FIREWORKS F	415-52320-165	FIREWORKS DONATION LETTER	25.71	0
Total FREEDOM MAILING:			1,187.57	
FRIGO, DINA MARIE				
GENERAL FU	100-55210-275	MARCH INSTRUCTOR FEES	230.31	0
Total FRIGO, DINA MARIE:			230.31	
GEN COMM				
GENERAL FU	100-52120-150	RADIO ANTEANNA REPLACEMENT	93.10	0
Total GEN COMM:			93.10	

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
GORDON FLESCH				
GENERAL FU	100-55210-130	REC DEPT COPIER USAGE	128.33	0
GENERAL FU	100-51410-162	VH COPIER USAGE	172.39	0
Total GORDON FLESCH:			300.72	
GOVERNMENT FORMS AND SUPPLIES				
GENERAL FU	100-51412-000	EL-122 ELECTION ENVELOPES	288.72	0
Total GOVERNMENT FORMS AND SUPPLIES:			288.72	
GRISHAM, NICOLE				
GENERAL FU	100-55210-275	YOGA FOR BEGINNERS INSTRUCTOR	348.00	0
Total GRISHAM, NICOLE:			348.00	
HEYER TRUE VALUE HARDWARE				
GENERAL FU	100-55410-150	SCREWS	37.99	0
WATER FUND	200-57635-150	PLUMBING PARTS	6.28	0
WATER FUND	200-57635-150	PVC CEMENT	7.49	0
WATER FUND	200-57635-150	PLUMBING PARTS	27.41	0
GENERAL FU	100-54310-150	PAINT/ SPONGES	136.56	0
GENERAL FU	100-52320-150	HEADLIGHT BULB/ WATER	36.27	0
Total HEYER TRUE VALUE HARDWARE:			252.00	
INITIAL DESIGNS CUSTOM EMBROIDERY				
GENERAL FU	100-52360-160	STATION WEAR	57.00	0
Total INITIAL DESIGNS CUSTOM EMBROIDERY:			57.00	
JANESVILLE INDUSTRIAL SUPPLY				
LIBRARY FUN	400-58100-175	MARCH LIBRARY CLEANING	675.00	0
GENERAL FU	100-51720-175	MARCH FIELDHOUSE CLEANING	435.74	0
GENERAL FU	100-51730-175	MARCH VH CLEANING	675.00	0
GENERAL FU	100-51730-175	FEBRUARY CREDIT FOR MISSED CLE	622.93-	0
Total JANESVILLE INDUSTRIAL SUPPLY:			1,162.81	
KOLTZ, SCOTT				
GENERAL FU	100-55210-275	SENIOR POTLUCK - WALMART	5.88	0
GENERAL FU	100-55210-275	SENIOR POTLUCK - DANIELS FOODS	38.73	0
Total KOLTZ, SCOTT:			44.61	
KUNES COUNTRY CHEVROLET GMC BUICK				
GENERAL FU	100-52120-150	VEHICLE REPAIRS	7.93	0
Total KUNES COUNTRY CHEVROLET GMC BUICK:			7.93	
LAI LLC				
WATER FUND	200-57635-150	BREDEL PUMP HOSES	1,275.02	0
Total LAI LLC:			1,275.02	
MUNICIPAL CODE ENFORCEMENT LLC				
GENERAL FU	100-53100-215	CODE ENFORCEMENT MARCH 2025	3,884.40	0

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
Total MUNICIPAL CODE ENFORCEMENT LLC:			3,884.40	
NICHOLAS ADES AND BRITTANY LOCKE				
GENERAL FU	100-22010	REFUND OVERPAYMENT OF PROPER	4,841.30	0
Total NICHOLAS ADES AND BRITTANY LOCKE:			4,841.30	
NORTHERN LAKE SERVICE INC.				
WATER FUND	200-57623-170	NITRATE	61.80	0
Total NORTHERN LAKE SERVICE INC.:			61.80	
ODLING CONSTRUCTION INC.				
WATER FUND	200-57651-150	WATER MAIN REPAIR - 55 HILL	1,807.25	0
LIBRARY FUN	400-58100-150	FAUCET & REPLACEMENT	414.60	0
Total ODLING CONSTRUCTION INC.:			2,221.85	
OFFICE PRO				
GENERAL FU	100-55411-160	RESTROOM CLEANING & SUPPLIES	1,751.35	0
GENERAL FU	100-55410-160	RESTROOM CLEANING & SUPPLIES	1,751.36	0
Total OFFICE PRO:			3,502.71	
PACKARD, JOHN S				
GENERAL FU	100-55210-275	JANUARY MARCH TAI CHI FOR EVER	494.00	0
Total PACKARD, JOHN S:			494.00	
PARAGON DEVELOPMENT SYSTEMS				
CAPITAL PROJ	500-51410-140	BADGER BOOKS STATION 2&3	4,022.00	0
CAPITAL PROJ	500-51410-140	BADGER BOOKS SERVER	2,238.00	0
CAPITAL PROJ	500-51410-140	BADGER BOOKS ROUTER	78.00	0
Total PARAGON DEVELOPMENT SYSTEMS:			6,338.00	
PETTY CASH				
GENERAL FU	100-44622	CHANGE BAG FOR LAUNCH	500.00	0
Total PETTY CASH:			500.00	
POLEK, SAMANTHA				
GENERAL FU	100-55210-275	CHAIR YOGA SUBSTITUTE	320.00	0
Total POLEK, SAMANTHA:			320.00	
PURCELL'S				
GENERAL FU	100-52120-150	TOWING OF VEHICLE 293	120.00	0
Total PURCELL'S:			120.00	
SCHAEFFER MUNICIPAL SERVICES LLC				
GENERAL FU	100-53100-210	ZONING ADMINISTRATION FEES MAR	2,102.50	0
Total SCHAEFFER MUNICIPAL SERVICES LLC:			2,102.50	

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
STATE OF WI - COURT FINES				
GENERAL FU	100-45001	MARCH 2025 FORFEITURES	118.60	0
Total STATE OF WI - COURT FINES:			118.60	
SYLVESTER-KNUDTSON, AMY				
GENERAL FU	100-55210-270	FEBRUARY INSTRUCTOR HOURS	106.63	0
GENERAL FU	100-55210-270	MARCH INSTRUCTOR HOURS	179.13	0
Total SYLVESTER-KNUDTSON, AMY:			285.76	
THE COACH'S LOCKER				
GENERAL FU	100-55210-270	BASEBALL EQUIPMENT 2025	350.00	0
Total THE COACH'S LOCKER:			350.00	
THE POLICE AND SHERIFFS PRESS				
GENERAL FU	100-52120-125	ID CARD FOR MARTINEZ	18.60	0
Total THE POLICE AND SHERIFFS PRESS:			18.60	
TOP PACK DEFENSE LLC				
GENERAL FU	100-52120-125	POLICE UNIFORM RUDI PANTS	108.04	0
Total TOP PACK DEFENSE LLC:			108.04	
TRIEBOLD IMPLEMENT				
GENERAL FU	100-55410-150	HANDLE	13.85	0
Total TRIEBOLD IMPLEMENT:			13.85	
USA BLUE BOOK				
WATER FUND	200-57632-160	LAB SUPPLIES	109.11	0
WATER FUND	200-57632-160	LAB SUPPLIES	71.65	0
Total USA BLUE BOOK:			180.76	
VALENTINO RUDI				
GENERAL FU	100-52120-190	TRAINING MILAGE & MEAL	121.11	0
Total VALENTINO RUDI:			121.11	
VANDEWALLE & ASSOCIATES				
CAPITAL PROJ	500-55410-140	COMPREHENSIVE PLANNING SERVIC	2,675.25	0
CAPITAL PROJ	500-50000-140	DOWNTOWN MASTER PLAN	172.50	0
Total VANDEWALLE & ASSOCIATES:			2,847.75	
VANGUARD COMPUTERS INC.				
CAPITAL PROJ	500-52120-140	NEW COMPUTER SUPPORT	159.37	0
Total VANGUARD COMPUTERS INC.:			159.37	
VILLAGE OF FONTANA				
EMS IGA FUN	120-52320-165	JANURAY 2025 EMS	75,737.92	0
Total VILLAGE OF FONTANA:			75,737.92	

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
WALCOMET				
SEWER FUND	300-58980-300	FEBRUARY 2025 SEWER CHARGES	51,164.07	0
Total WALCOMET:			51,164.07	
WALWORTH COUNTY SHERIFF'S OFFICE				
GENERAL FU	100-52120-130	JURIS SHARING & SERVER COSTS	1,242.72	0
EMS IGA FUN	120-52320-165	PRO PHOENIX LICENSE - AMBULANC	906.72	0
Total WALWORTH COUNTY SHERIFF'S OFFICE:			2,149.44	
WALWORTH COUNTY TREASURER-COURT FINES				
GENERAL FU	100-45001	MARCH 2025 FORFEITURE	85.00	0
Total WALWORTH COUNTY TREASURER-COURT FINES:			85.00	
WAUKESHA COUNTY TECHNICAL COLLEGE				
GENERAL FU	100-52120-190	MARK ERICKSON TRAINING	150.00	0
Total WAUKESHA COUNTY TECHNICAL COLLEGE:			150.00	
WELDERS SUPPLY CO.				
GENERAL FU	100-52360-160	OXYGEN	9.61	0
Total WELDERS SUPPLY CO.:			9.61	
WISCONSIN PROFESSIONAL POLICE				
GENERAL FU	100-21262	APRIL UNION DUES	274.20	0
Total WISCONSIN PROFESSIONAL POLICE:			274.20	
WRWA				
WATER FUND	200-57930-190	WRWA MEMBERSHIP RENEWAL	505.00	0
Total WRWA:			505.00	
Grand Totals:			239,055.68	

**Village of Williams Bay
April 1, 2025 Spring Election
PRELIMINARY RESULTS**

	Total Ballots Cast: 1,634
	Total Registered Voters: 2,233
Provisional Ballots: 0	Election Day Registrations: 27
	Total Eligible Voters: 2,260
	Voter Turnout: 72%

Absentee Ballots

Issued: 735
Received: 699
Outstanding: 36

Ballots Cast

At Polls: 935
By Absentee: 699
Total: 1,634

State Superintendent of Public Instruction (1)		VOTE TOTAL
	Brittany Kinser	792
	Jill Underly	677
	Write-in	4
	Total Votes	1473
	Number of Overvotes	0
	Number of Undervotes	161

Justice of the Supreme Court (1)		VOTE TOTAL
	Brad Schimel	835
	Susan Crawford	783
	Write-in	3
	Total Votes	1621
	Number of Overvotes	0
	Number of Undervotes	13

Court of Appeals Judge District 2 (1)		VOTE TOTAL
	Mark Gundrum	959
	Write-in	17
	Total Votes	976
	Number of Overvotes	0
	Number of Undervotes	657

Williams Bay Village President (1)		VOTE TOTAL
	Adam Jaramillo	783
	James P. D'Alessandro	744
	Write-in	11
	Total Votes	1538
	Number of Overvotes	0
	Number of Undervotes	97

Williams Bay Village Trustee (3)		VOTE TOTAL
	Susan L. Franzen	748
	Steve Russell	679
	George F. Vlach	731
	Mary Bartholomew	702
	Michael Fieweger	508
	Connie Petullo Gluth	444
	Write-in	14
	Total Votes	3826
	Number of Overvotes	0
	Number of Undervotes	1075

School District School Board Member (2)		VOTE TOTAL
	Mark Schneider	879
	Jack Lothian	996
	Write-in	19
	Total Votes	1894
	Number of Overvotes	0
	Number of Undervotes	1373

State Referendum		VOTE TOTAL
	Yes	1086
	No	514
	Total Votes	1600
	Number of Overvotes	0
	Number of Undervotes	34

Williams Bay Referendum		VOTE TOTAL
	Yes	841
	No	741
	Total Votes	1582
	Number of Overvotes	0
	Number of Undervotes	52



MEMORANDUM

DATE: APRIL 7, 2025
TO: VILLAGE TRUSTEES
FROM: TINA KOLLS, VILLAGE CLERK
RE: OPERATOR LICENSE APPLICATIONS

The following License applications have been filed with the Village Clerk.

All applications have completed a records check, and PASS/FAIL suggestions have been made by the Williams Bay Police Department based on their findings.

Original/ Renewal	Name	Address	Establishment	Record Check
R	Tru K Miller	Lake Geneva, WI	Pier 290	P
R	Jamie Stefanski	Woodstock, IL	Pier 290	P

School Board - Woods-Geneva Jt. 4 (Vote for 1)

Precincts Reported: 2 of 2 (100.00%)

		Total	
Times Cast		541 / 0	N/A
Candidate	Party	Total	
Frank Broz		393	
Write-in		8	
Total Votes		393	
		Total	
Unresolved Write-In		8	

State Referendum Question 1 - Photographic identification for voting (Vote for 1)

Precincts Reported: 41 of 41 (100.00%)

		Total	
Times Cast		42,353 / 0	N/A
Candidate	Party	Total	
Yes		29,875	
No		11,416	
Total Votes		41,291	
		Total	
Unresolved Write-In		0	

Village of Walworth Municipal Referendum (Vote for 1)

Precincts Reported: 1 of 1 (100.00%)

		Total	
Times Cast		1,098 / 0	N/A
Candidate	Party	Total	
Yes		228	
No		838	
Total Votes		1,066	
		Total	
Unresolved Write-In		0	

Village of Williams Bay Municipal Referendum (Vote for 1)

Precincts Reported: 1 of 1 (100.00%)

		Total	
Times Cast		1,634 / 0	N/A
Candidate	Party	Total	
Yes		841	
No		741	
Total Votes		1,582	
		Total	
Unresolved Write-In		0	



2025

Village of Williams Bay

Village Board

Regularly Scheduled Meeting Dates*

Meeting Dates

January 6, 2025	July 7, 2025
Tuesday, January 21, 2025**	July 21, 2025
February 3, 2025	August 4, 2025
Monday, February 17, 2025	August 18, 2025
March 3, 2025	Tuesday, September 2, 2025**
March 17, 2025	September 15, 2025
April 7, 2025	October 6, 2025
Tuesday, April 15, 2025***	
April 21, 2025	October 20, 2025
Tuesday, April 22, 2025***	November 3, 2025
May 5, 2025	November 17, 2025
May 19, 2025	December 1, 2025
June 2, 2025	December 15, 2025
June 16, 2025	

*The Village of Williams Bay Village Board typically meets at 6:30 p.m. every 1st and 3rd Monday of each month.

**Regularly Scheduled meeting date falls on a Federal Holiday

***Village Board Organizational Meeting – 3rd Tuesday of April.

Wisconsin Statute Re Oath of Office and Regular Term of Office

61.21 Clerk to notify officers-elect; oath of office. Within 5 days after the election or appointment of any village officer the village clerk shall notify the person so selected thereof, and every person elected or appointed to any office named in s. [61.19](#) shall within 5 days after notice of election or appointment take and file the official oath, except that an elected assessor shall take and file the official oath within 5 days before June 1.

History: [1981 c. 20](#); [1983 a. 484](#).

61.22 Official bonds; officers not to be sureties. Every bond required of a village officer shall be executed with sufficient sureties in a sum fixed by the village board when not otherwise prescribed and be approved by the president. Whenever the village board deems any bond insufficient they may require an additional bond to be executed and filed in a sum and within a time not less than 10 days, to be fixed by them. The village board may provide a schedule or blanket bond that includes any or all village officers or officials.

History: [2003 a. 204](#).

61.23 Terms; temporary vacancy.

- (1) Except as otherwise provided by law, the term of office of all village officers is 2 years. Persons serving in appointive offices shall serve until their respective successors are appointed and qualify, unless otherwise provided by ordinance. If any officer other than a trustee is absent or temporarily incapacitated from any cause the board may appoint some person to discharge the officer's duties until the officer returns or until such disability is removed. If a trustee is temporarily incapacitated because of physical or mental disability, the board may appoint a person to discharge the trustee's duties until the disability is removed.
- (2) *The regular term of office of village president and trustees shall commence on the 3rd Tuesday of April in the year of their election. The regular terms of other officers shall commence on May 1 succeeding their election unless otherwise provided by ordinance or statute.*

History: [1983 a. 484](#); [1997 a. 257](#); [2009 a. 173](#).