



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES PLAN COMMISSION MEETING 1/14/2025 MEETING TUESDAY, JANUARY 14, 2025 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

THERE MAY BE A QUORUM OF VILLAGE TRUSTEES PRESENT, NO BOARD BUSINESS WILL BE CONDUCTED.

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustee Lowell Wright, Commissioners Pat Watts, Maggie Gage, Jess Haak, Matt Robbins, and James Killian

Also Present: Administrator David Lothspeich, Village Engineer Doug Snyder, Clerk Tina Kolls

Excused: Commissioner Marianne Klemke, Zoning Administrator Bonnie Schaeffer

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Joint Village Board and Plan Commission Meeting Minutes of December 9, 2024

The motion to approve the Joint Village Board and Plan Commission Meeting Minutes of December 9, 2024 was initiated by Trustee Wright and seconded by Commissioner Gage. Unanimously carried.

V. Discussion and Possible Recommendation for a Conditional Use Permit

A. Open the Public Hearing

President Duncan opened the public hearing at 06:35 pm.

B. APPLICANT: Village of Williams Bay (Owner), TowerCom V-B, LLC (Applicant)

TAX KEY: WHA 00001 – WWUP 00021 and WWUP 00021A

STREET ADDRESS: West of Village Hall, Williams Bay, WI 53191

Applicant requests a conditional use permit per Section 390-0811 *Communication Tower Standards* to develop and construct a 250' self-support tower and associated antenna, radio, and equipment enclosures.

Vincent Abben, GSS, Inc., spoke briefly about the cellular companies who have confirmed placement on the proposed tower.

C. Close the Public Hearing

President Duncan closed the public hearing at 06:48 pm.

D. Plan Commission Discussion and Possible Recommendation for a Conditional Use Permit

The motion to recommend Village Board approval of the conditional use permit per Section 390-0811 *Communication Tower Standards* to develop and construct a 250' self-support tower and associated antenna, radio, and equipment enclosures was initiated by Commissioner Gage and seconded by Commissioner Watts. Unanimously carried.

VI. Discussion and Possible Recommendation for a Zoning Map Amendment

A. Open the Public Hearing

President Duncan opened the public hearing at 06:51 pm.

B. APPLICANT: Yerkes Future Foundation, Inc. (Owner) TAX KEY: WWUP 00010, WOB 00027A and WOB 00019A

STREET ADDRESS: South of Geneva St. along Observatory Place, Williams Bay, WI 53191

Applicant requests a zoning map amendment per Section 390-1205 *Zoning Map Amendments* to rezone approximately 4.5 acres from SF-3 Suburban Residential District to P & I Public and Institutional District.

Dennis Kois, Executive Director, Yerkes Future Foundation, Inc., Spoke briefly about the request for a zoning map amendment explaining that it is in response to the Village's request.

Robert Moore, 91 N Potawatomi, C4, Spoke regarding the possible harms of removing these parcels from the tax roles.

C. Close the Public Hearing

President Duncan closed the public hearing at 06:53 pm.

D. Plan Commission Discussion and Possible Recommendation for a Zoning Map Amendment

The motion to recommend Village Board approval of the request for a zoning map amendment per Section 390-1205 *Zoning Map Amendments* to rezone approximately 4.5 acres from SF-3 Suburban Residential District to P & I Public and Institutional District was initiated by Trustee Wright and seconded by Commissioner Robbins. Unanimously carried.

VII. Adjournment

The motion to adjourn was initiated by Commissioner Watts and seconded by Commissioner Gage at 06:55pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.