



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES VILLAGE BOARD MEETING 2/17/2025 MEETING MONDAY, FEBRUARY 17, 2025 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustees Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell
Also Present: Administrator David Lothspeich, Village Attorney Mark Schroeder, Police Chief Justin Timm, Fontana Fire Chief Richard Manthy Jr., Director of Public Works Wayne Edwards, Recreation Director Ryan Knop, Clerk Tina Kolls
Excused: Trustee George Vlach

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Meeting Decorum

- A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A. Village Board Meeting Minutes of February 3, 2025

The motion to approve the Village Board Meeting Minutes of February 3, 2025 was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

VI. Consent Agenda

The motion to approve the Consent Agenda as presented was initiated by Trustee Umans and seconded by Trustee Russell. Unanimously carried.

- A. Resolution R-04-25 Approving An Application for Temporary Class "B" Retailers License for Williams Bay Lioness Lions Club for Bingo on 3-6-2025, 4-3-2025, 5-1-2025, 6-5-2025, 9-4-2025, 10-2-2025, 11-6-2025 and 12-4-2025
- B. Resolution R-05-25 Approving Edgewater Park Use and Policy Contract for Williams Bay Cultural Arts Alliance for the Williams Bay Fine Art Fest on July 26, 2025 and July 27, 2025
- C. Resolution R-06-25 Approving Memorandum of Understanding with the Town of Linn for the Purchase of 2025 Beach Tags

- D. Resolution R-07-25 Approving Well #2 Change Order
- E. Resolution R-08-25 Authorizing A Quote for Truck Chassis for Water/Sewer Departments
- F. Resolution R-12-25 Authorizing the Renewal Statement of Work (SOW) for CivicPlus for CivicClerk Annual Fee
- G. Annual Request from the Department of Natural Resources (DNR) for Mooring DNR Boat on a Village-owned Pier for Current Season 2025
- H. Funds Transfers From The Water Fund to the Sewer Fund in the amount of \$1,704,529

VII. Presentation of accounts and petitions

- A. Payroll ending 02-07-2025 in the amount of \$49,783.99

The motion to approve the Payroll ending 02-07-2025 in the amount of \$49,783.99 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- B. Accounts Payable Unpaid dated 02-14-2025 in the amount of \$5,683,538.53

The motion to approve the Accounts Payable Unpaid dated 02-14-2025 in the amount of \$5,683,538.53 was initiated by Trustee Wright and seconded by Trustee Umans. Trustee D'Alessandro abstained from the WBBA Payment. Motion carries.

- C. Library Accounts Payable Unpaid dated 02-13-2025 in the amount of \$1,282.81

The motion to approve the Library Accounts Payable Unpaid dated 02-13-2025 in the amount of \$1,282.81 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- D. Monthly EFT Payments for January 2025 in the amount of \$155,988.89

The motion to approve the Monthly EFT Payments for January 2025 in the amount of \$155,988.89 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VIII. Public Comments

Diane Buckle - 561 Free Church Rd - Spoke in support of the Village Staff and spoke in support of the Preserve Development.

Richard Nelson - 32 Williams St - Spoke regarding concerns about Nomad Living and their proposed new business

Donald Robison - 25 Stam St - Spoke regarding Roberts Rules of Order & First Amendment Rights

Tim Halas - 134 Elmhurst Ct - Spoke requesting an explanation on why sewer fees are being raised

- A. *The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

IX. President's Remarks

President Duncan explained that Chief Timm would be giving an update on the Williams Bay Police Referendum later in the meeting.

President Duncan also issued a reminder that there was a Plan Commission Meeting regarding the Preserve Development on February 19, 2025, at the Williams Bay School as well as a Primary Election for Village President and Trustees on February 18, 2025.

- A. Williams Bay Police Referendum
- B. February 19 Plan Commission Meeting - The Preserve Development
- C. Primary Election - Village President and Trustees

X. Ordinances and Resolutions

A. Resolution R-09-25 Authorizing Village Piers Repair Estimates from Gage Marine and Austin Piers

The motion to approve Resolution R-09-25 Authorizing Village Piers Repair Estimates from Gage Marine and Austin Piers was made by Committee, no second required. Unanimously carried.

B. Resolution R-10-25 Approving An Amended Fee Schedule for 2025 Re: (1) Sewer Base Rate Increase From \$89.05/Qtr to \$96.17/Qtr and (2) Sewer Use Rate Increase From \$3.70 to \$4.40 per 1,000 Gallons

The motion to approve Resolution R-10-25 Approving An Amended Fee Schedule for 2025 Re: (1) Sewer Base Rate Increase From \$89.05/Qtr to \$96.17/Qtr and (2) Sewer Use Rate Increase from \$3.70 to \$4.40 per 1,000 Gallons was made by Committee, no second required. Trustee D'Alessandro No. Motion Carries.

C. Resolution R-11-25 Approving An Intergovernmental Agreement (IGA) with the Village of Walworth for the Village of Williams Bay Ambulance

The motion to approve Resolution R-11-25 Approving An Intergovernmental Agreement (IGA) with the Village of Walworth for the Village of Williams Bay Ambulance was made by Committee, no second required. Unanimously carried.

XI. Committee Reports

A. Protective Services, Chair - Trustee Vlach

1. Williams Bay Police Chief's Report - Police Department Referendum Update

Chief Timm explained they would be having four meet and greets regarding the Williams Bay Public Safety Referendum with the first being at the Barrett Memorial Library on February 24, 2025. Chief Timm explained that more information would be going out to the public soon.

2. Original, Renewal, or Temporary Operator License Applications

The motion to approve the Original, Renewal, or Temporary Operator License Applications was initiated by Trustee Russell and seconded by Trustee Jaramillo. Unanimously carried.

XII. Public Comments

Jim Killian, 91 Potawatomi Rd - Spoke regarding the closed sessions regarding the Preserve Developers Agreement. Tima Halas, 134 Elmhurst Ct - Spoke regarding his appreciation for the discussion regarding the sewer fees and asked why the Preserve discussion wasn't more open.

- A.** *The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

XIII. Closed Session

- A.** Closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Topography Hospitality, LLC Development Agreement commonly known as *The Preserve Project*, including appointment of Village Board negotiation representatives.

The motion to go into closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Topography Hospitality, LLC Development Agreement commonly known as *The Preserve Project*, including appointment of Village Board negotiation representatives was initiated by Trustee Umans and seconded by Trustee Russell at 07:18pm.

Votes:

Yes: President Duncan, Trustees Jaramillo, Wright, Umans, Russell

No: Trustee D'Alessandro

Abstain: None

Result: Passes

B. Motion to reconvene into open session

The Motion to reconvene into open session was initiated by President Duncan and seconded by Trustee Umans at 08:19pm. Unanimously carried.

C. Possible Action on Matters Discussed in Closed Session

XIV. Adjournment

The motion to adjourn was initiated by President Duncan and seconded by Trustee Umans at 08:21pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.