



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

VILLAGE BOARD OF TRUSTEES MEETING

MONDAY, FEBRUARY 17, 2025 AT 6:30 PM

Village Hall Council Room

250 Williams Street

Williams Bay, WI 53191

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Meeting Decorum

- A.** Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A.** Village Board Meeting Minutes of February 3, 2025

VI. Consent Agenda

- A.** Resolution R-04-25 Approving An Application for Temporary Class "B" Retailers License for Williams Bay Lioness Lions Club for Bingo on 3-6-2025, 4-3-2025, 5-1-2025, 6-5-2025, 9-4-2025, 10-2-2025, 11-6-2025 and 12-4-2025
- B.** Resolution R-05-25 Approving Edgewater Park Use and Policy Contract for Williams Bay Cultural Arts Alliance for the Williams Bay Fine Art Fest on July 26, 2025 and July 27, 2025
- C.** Resolution R-06-25 Approving Memorandum of Understanding with the Town of Linn for the Purchase of 2025 Beach Tags
- D.** Resolution R-07-25 Approving Well #2 Change Order
- E.** Resolution R-08-25 Authorizing A Quote for Truck Chassis for Water/Sewer Departments
- F.** Resolution R-12-25 Authorizing the Renewal Statement of Work (SOW) for CivicPlus for CivicClerk Annual Fee
- G.** Annual Request from the Department of Natural Resources (DNR) for Mooring DNR Boat on a Village-owned Pier for Current Season 2025
- H.** Funds Transfers From The Water Fund to the Sewer Fund in the amount of \$1,704,529

VII. Presentation of accounts and petitions

- A. Payroll ending 02-07-2025 in the amount of \$49,783.99
- B. Accounts Payable Unpaid dated 02-14-2025 in the amount of \$5,683,538.53
- C. Library Accounts Payable Unpaid dated 02-13-2025 in the amount of \$1,282.81
- D. Monthly EFT Payments for January 2025 in the amount of \$155,988.89

VIII. Public Comments

- A. *The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

IX. President's Remarks

- A. Williams Bay Police Referendum
- B. February 19 Plan Commission Meeting - The Preserve Development
- C. Primary Election - Village President and Trustees

X. Ordinances and Resolutions

- A. Resolution R-09-25 Authorizing Village Piers Repair Estimates from Gage Marine and Austin Piers
- B. Resolution R-10-25 Approving An Amended Fee Schedule for 2025 Re: **(1)** Sewer Base Rate Increase From \$89.05/Qtr to \$96.17/Qtr and **(2)** Sewer Use Rate Increase From \$3.70 to \$4.40 per 1,000 Gallons
- C. Resolution R-11-25 Approving An Intergovernmental Agreement (IGA) with the Village of Walworth for the Village of Williams Bay Ambulance

XI. Committee Reports

- A. **Protective Services, Chair - Trustee Vlach**
 - 1. Williams Bay Police Chief's Report - Police Department Referendum Update
 - 2. Original, Renewal, or Temporary Operator License Applications

XII. Public Comments

- A. *The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

XIII. Closed Session

- A. Closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Topography Hospitality, LLC Development Agreement commonly known as *The Preserve Project*, including appointment of Village Board negotiation representatives.
- B. Motion to reconvene into open session

C. Possible Action on Matters Discussed in Closed Session

XIV. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 02/14/2025 5:00 PM



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

UNOFFICIAL MINUTES VILLAGE BOARD MEETING 02/03/2025 MEETING MONDAY, FEBRUARY 3, 2025 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustees Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell
Also Present: Administrator David Lothspeich, Attorney Mark Schroeder, Police Chief Justin Timm, Fontana Fire Chief Richard Manthy Jr., Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Library Director Joy Schnupp, Assistant Library Director Emily Sanders, Treasurer Jennifer Wiese, Clerk Tina Kolls
Excused: Trustee George Vlach

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Meeting Decorum

- A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A. Special Village Board Meeting Minutes of January 17, 2025

The motion to approve the Special Village Board Meeting Minutes of January 17, 2025 was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

- B. Village Board Meeting Minutes of January 21, 2025

The motion to approve the Village Board Meeting Minutes of January 21, 2025 as corrected was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

VI. Presentation of accounts and petitions

- A. Payroll ending 01-24-2025 in the amount of \$44,814.45

The motion to approve the Payroll ending 01-24-2025 in the amount of \$44,814.45 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- B. Accounts Payable Prepays dated 1-29-2025 in the amount \$251,112.50

The motion to approve the Accounts Payable Prepays dated 1-29-2025 in the amount \$251,112.50 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

C. Accounts Payable Unpays dated 01-31-2025 in the amount of \$234,460.61

The motion to approve the Accounts Payable Unpays dated 01-31-2025 in the amount of \$234,460.61 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

D. December 2024 Financial Statement

The motion to accept the December 2024 Financial Statement was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VII. Public Comments

Jim Killian, 91 Potawatomi, Spoke regarding Ordinance 390-0808 - Exterior Storage Standards. Killian also spoke regarding Ordinances 229 Lighting, Outdoor.

- A.** *The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

VIII. President's Remarks

- A.** Review Preserve Documents on Village Website for February 19th Plan Commission meeting

President Duncan issued a reminder that the documents for the February 19th Plan Commission Meeting are available for review on the Village website.

IX. Committee Reports

- A.** Protective Services, Chair - Trustee Vlach

1. Original, Renewal, or Temporary Operator License Applications

The motion to approve the Original, Renewal, or Temporary Operator License Applications was initiated by Trustee Jaramillo and seconded by Trustee Russell. Unanimously carried.

X. Public Comments

Sandra Johnson, 2324 Theatre Rd - Spoke regarding The Preserve.

- A.** *The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

XI. Other Items for Discussion, Consideration, or Action

- A.** Consideration and Possible Action on Revised Village Board and COW Schedule for 2025 - Moving February 18 to February 17

The motion to approve the Revised Village Board and COW Schedule for 2025 - Moving February 18 to February 17 was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

XII. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Russell at 06:48pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-04-25**

**A RESOLUTION GRANTING TEMPORARY “CLASS B” FERMENTED MALT BEVERAGE
LICENSE TO WILLIAMS BAY LIONESS LIONS CLUB BINGO 2025**

WHEREAS, on February 3, 2025 the Village of Williams Bay Protective Services Committee determined that it is in the best interests of the Village and its residents to recommend approval of the Special Permit Application for Temporary Class “B” Retailers License by the Williams Bay Lioness Lions Club for Bingo on Discussion and Possible Action on Application for Temporary Class "B" Retailers License for Williams Bay Lioness Lions Club for Bingo on 3-6-2025, 4-3-2025, 5-1-2025, 6-5-2025, 9-4-2025, 10-2-2025, 11-6-2025 and 12-4-2025; and

WHEREAS, the Village Board of the Village of Williams Bay, being fully advised in the premises, have determined that it is in the best interests of the Village and its residents to approve the recommended special permit application.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby ordain as follows:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The President and Board of Trustees hereby approves the recommended application and authorizes the temporary retailers license, therefore.

Approved by the Village Board of the Village of Williams Bay this 17th day of February 2024.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 1-29-25

☐ Town ☒ Village ☐ City of Williams Bay

County of Walworth

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Rena Williams Bay Lions Club

(b) Address P.O. Box 15 Williams Bay, WI 53191
(Street)

☐ Town

☒ Village

☐ City

(c) Date organized Sept. 7, 2021

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Jane Jones

Vice President Rena Monroe

Secretary Joy Lefebvre

Treasurer Sharon Ockerlund

(g) Name and address of manager or person in charge of affair: Rena Monroe 372 Fair Oaks Dr. Wms Bay, WI 53191

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1400 - 1st - 1st - Lions Field House

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? NO

(d) If part of building, describe fully all premises covered under this application which floor or floors, or room or rooms, license is to cover:

INDOORS Lions Field House

3. Name of Event

(a) List name of the event Wms Bay Lions Club BINGO, Feb 6, 2025, 3-6-25

(b) Dates of event 3-6-25, 4-3-25, 5-1-25, 6-5-25, 9-4-25, 10-2-25, 11-6-25, 12-4-25

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Rena Monroe 1-2-2025
(Signature / Date)

Wms Bay Lions Club
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-05-25**

**A RESOLUTION APPROVING EDGEWATER PARK USE AND POLICY CONTRACT
(Williams Bay Cultural Arts Alliance – Art Fest)**

WHEREAS, on February 3, 2025, the Village of Williams Bay Parks and Lakefront Committee determined that it is in the best interests of the Village and its residents to authorize approval of the attached Edgewater Park Use Application for the Williams Bay Cultural Arts Alliance for the Williams Bay Fine Art Fest on July 26, 2025 and July 27, 2025: and

WHEREAS, the Village of Williams Bay Parks and Lakefront Committee recommended approval

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby ordain approval of this Edgewood Park Use Application as recommended by the Parks and Lakefront Committee.

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The President and Board of Trustees hereby approves the recommended Application and authorizes the event, therefore.

Approved by the Village Board of the Village of Williams Bay this 17th day of February 2025.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk



EDGEWATER PARK USE AND POLICY CONTRACT

The Village of Williams Bay will allow use of the park, shelter building, some park equipment, electricity, water and sewer, natural gas and waiver of alcoholic beverage license fees.

IN RETURN THE UNDERSIGNED AGREES TO THE FOLLOWING:

1) You must specify, in writing, your purpose for using the park with date and time requested and documentation for the event a minimum of four (4) weeks prior to the event.

2) Organizations requesting the park must be non-profit, civic-minded Williams Bay based groups or have a constituency composed primarily of Williams Bay residents. Organization must also possess liability and worker's compensation insurance as required by the Village Board for your particular event.

3) A Five Hundred Dollar (\$500.00) refundable deposit shall accompany this signed contract to assure compliance with the following rules governing use of the park.

4) Organization using the Park agrees to repair or replace any items broken, stolen or lost, such as mops, brooms or cleaning equipment; lights or bathroom fixtures, lawn turf, etc., during the time the Park is used.

5) Organization using the Park must keep the park clean and orderly during your event, including allowing others to freely access the park and the bathrooms. Also, agrees to pick up litter as it accumulates and clean rest rooms during the time of your event. All clean up must be performed by 10:00 AM of the day following the event unless specifically changed by the Village Administrator.

7) Organization must supply chairs, garbage receptacles and dumpster and must be responsible for removing trash and garbage at close of event and to leave that portion of the park in a clean manner. All park tables shall be returned to their original placement in the park.

8) These rules apply to beer and/or wine sales. Beer and/or Wine requests must be submitted to the Village Clerk a minimum of four (4) weeks prior to the event.

- a) Use of alcoholic beverages on village property is prohibited. However, when fermented malt beverages and/or wine are to be sold and/or served at any event authorized by the village board, a valid license shall be obtained and the provisions of village ordinance Chapter 8.01 shall be in full compliance. The license must be held by the person who filed the original application and shall be presented to any law enforcement officer upon request. Prior to the issuance of a license, the applicant must attend a pre-event informational meeting to be held prior to the Village Board meeting preceding this event with the Chief of Police and the Director of Public Works. This meeting is required as specific requirements are to be met for license approval that will be outlined and reviewed.
- b) It is expected that an organization issued such a license will post in one or more conspicuous locations, including sales outlet, signs disclosing that no fermented malt beverages or wine will be served to any underage person or any person without adequate age identification.
- c) A fence is to be installed around the licensed premises to control ingress and egress with designated personnel posted at the entrance for the purpose of checking age identification.
- d) No underage person is allowed to assist in the sale of beer and/or wine, nor are they allowed to loiter in the area of beer/wine sales.
- e) There shall be one point of sale only. Licensee shall comply with regulations specified in Wisconsin Statutes for Class "B" licenses.
- f) A list of those serving alcoholic beverages at this event must accompany this contract.



Page 2 EDGEWATER PARK USE AND POLICY CONTRACT

9) All group members must be informed and agree to abide by these rules prior to the occurrence of the event.

10) Any organization requesting use of the kitchen must contact the Lions Club at williamsbaylionsclub@gmail.com to arrange for inspection of equipment available for use.

After approval of a park request has been granted, the Village Board, Village Administrator, Chief of Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, administrative or clerical error or likelihood of a breach of the peace.

The applicant agrees by signing this Park Application that the security deposit, when required, shall be held by the Village of Williams Bay, and may be applied to property damage to the premises resulting during the time of the activity or may be forfeited as a result of police action required at the activity. The Village may also seek further action to recover damages to the occupied premises. The applicant agrees not to use the premises for any unlawful activity including those posted in the parks, and also agrees to abide by park rules, regulations and ordinances of the Village of Williams Bay.

The applicant agrees to indemnify the Village and hold it harmless for all expenses, liability and claims of any kind arising out of harm to or activities of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at the event.

Indemnification:

Prior to approving any application for reserved use of any village facility, the village may require the applicant to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, protecting third parties as may be injured or damaged and naming the Village of Williams Bay as an additional insured, in any amount depending upon the likelihood of injury or damage as a direct and proximate result of the reserved use sufficient to indemnify the Village and such third parties as may be injured or damaged thereby, caused by the applicant, its agents or participants.

General Information

Name: Sandra Johnson Organization: Williams Bay Cultural Arts Alliance

Address: Po Box 314

Phone: 262.325.1065 Email: wbculturalartsalliance@gmail.com

Title of Event: Williams Bay Fine Art + Fest

Date(s) requested: July 26 + 27, 2025 Is event open to public? (circle one) ☒ YES ☐ NO

Summary of Event including the approximate number of attendees:

A juried Fine art show now in its 50 year.
40-60 professional art exhibits, WB High School
Artists & Awards, civic groups, Food + music.
Expected visitors: 2,000

Contact Information (if different than above)

Name: _____ Organization: _____

Address: _____



Page 3 EDGEWATER PARK USE AND POLICY CONTRACT

Phone: _____ Email: _____



STATEMENT CONCERNING LIABILITY AND WORKER'S COMPENSATION INSURANCE FOR USE OF EDGEWATER PARK

We hereby acknowledge and confirm that the undersigned non-profit group or organization, together with all of its members, are not acting or serving in the service of the Village of Williams Bay in any respect in connection with the use we are about to make of or event we are about to hold in Edgewater Park. Our organization, including all members thereof, is not acting under any contract of hire, express or implied with the Village of Williams Bay nor is our organization, or any members thereof serving the Village of Williams Bay as an independent contractor. Our organization, including all members thereof, will not employ any other persons or firms in connection with the use we are about to make of or event we are about to hold in Edgewater Park as our use or event will be run using our membership or immediate family members of our membership only. This statement is made to clarify and confirm that our organization, including all members thereof, is not subject to Worker's Compensation coverage of the Village of Williams Bay.

We further acknowledge and confirm that the undersigned non-profit group or organization has liability insurance coverage of at least \$1,000,000 (one million dollars) and liquor liability insurance coverage (if applicable) in the same amount of coverage provided to it by its parent organization as set forth below that does provide liability insurance coverage to our local group or organization for the use or event about to take place under our exclusive control in Edgewater Park. We acknowledge that we are responsible, and all of our members and our member's immediate family who may also be participating in our event, for the safe and careful conduct of our event. As an express condition of our event therein under our exclusive use and control we do hereby agree to indemnify the Village of Williams Bay and all of its officials, agents and employees against all liability or loss that the Village of Williams Bay may sustain as a result of claims, demands, costs or judgments arising from the use or event we are about to hold in Edgewater Park.

DATED this 23 day of Jan, 2025

Group or organization WB Cultural Arts Alliance

Our liability insurance provided by: West Bend

(a certificate of insurance is attached hereto naming the Village of Williams Bay as an additional named insured)

Signed by: A. Johansen
President or other authorized signatory

VILLAGE USE ONLY

Date application received: _____ Received by: _____

All documentation attached? yes/no

Date and time of pre-event informational meeting: _____

Committee approval? yes/no Date: _____

Village Board approval? yes/no Date: _____

Comments:

Village of Williams Bay
PO Box 580
250 Williams Street
Williams Bay WI 53191 (262) 245-2700

Receipt No: 20.001348 Jan 29, 2025

Williams Bay Cultural Arts Alliance

REC DEPARTMENT - FACILITY RENTAL REVENUE -	500.00
Edgewater Park	
100-44107 FACILITY RENTAL REVENUE	
Total:	500.00
CHECKS	500.00
Check No: 1066	
Payor: WILLIAMS BAY CULTURAL ARTS ALLIAN	
Total Applied:	500.00
Change Tendered:	.00

01/29/2025 12:07 PM

RESOLUTION NO. R-06-25
RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING (MOU) WITH
THE TOWN OF LINN FOR WILLIAMS BAY BEACH PASSES

WHEREAS, the Village of Williams Bay neighbors the Town of Linn on the north side of Geneva Lake;
and

WHEREAS, the Village of Williams Bay has a public beach that allows for non-residents to use with the purchase of a beach pass; and

WHEARAS, the Town of Linn does not have a public beach on the north side of Geneva Lake and may Town of Linn residents enjoy the use of the Williams Bay Beach,

WHEARAS, as a convenience to the Town of Linn Residents, the Village of Williams Bay will sell the Town of Linn with a set number of beach passes for their residents to purchase from the Town of Linn; and

WHEREAS, at the end of the season, the Village of Williams Bay will buy back any remaining beach passes that are not sold; and

WHEREAS, the Village Williams Bay Parks and Lakefront Committee and Finance and Personnel Committee have recommended approval of the Memorandum of Understanding; and

WHEREAS, the Village Board of the Village of Williams Bay, having reviewed the proposed Memorandum of Understanding and having determined that it is in the best interest of the Village and its residents to approve the same.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby resolve as follows:

Section I: Recitals. The foregoing recitals are incorporated herein as the findings of the Village Board of Trustees.

Section II: Approval. The Village Board of the Village of Williams Bay hereby approves the Memorandum of Understanding with the Town of Linn, which is attached hereto (Exhibit A), and the Village President and Village Clerk are hereby authorized to sign same on behalf of the Village of Williams Bay.

Approved by the Village Board of the Village of Williams Bay this 17th day of February 2025.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, Village President

Attest: _____
Tina Kolls, Village Clerk

Memorandum of Understanding

DRAFT

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into between the Village of Williams Bay (the Village) and the Town of Linn (the Town), effective as of the date of the last signature of the parties to this Agreement.

RECITALS

A. The Village operates a municipal beach within the corporate boundaries of the Village which provides access to Geneva Lake (the Beach).

B. The Village has determined that it is appropriate in 2025 to allow access to the Beach by individuals who are not residents of the Village, subject to the purchase of beach tags for that purpose.

AGREEMENT

In consideration of the Recitals and provisions which follow, the Village and the Town agree to the following.

1. The Village agrees to provide and bill the Town for 200 beach tags at the non-resident rate. If additional tags are needed, the Village will provide and bill the requested amount. Any unsold tags will be returned to the Village and a refund will be issued.

2. The Town agrees to pay the billing from the Village for the beach tags within 30 days of receipt of tags. Unsold tags will need to be returned to the Village on or before October 1, 2025. Refund will be issued to the Town within 30 days of receipt.

3. This MOU may be executed in multiple counterparts. Signatures transmitted by e-mail in PDF shall be treated as originals.

APPROVED by the Village Board of the Village of Williams Bay this ____ day of February 2025.

VILLAGE OF WILIAMS BAY

By: _____
William Duncan, Village President

ATTESTED:

By: _____
Tina Kolls, Village Clerk

APPROVED by the Town Board of the Town of Linn this _____ day of _____, 2024.

TOWN OF LINN

By: _____
James Weiss, Town Chairperson

ATTEST:

Alyson Morris, Town Clerk

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-07-25**

**A RESOLUTION AUTHORIZING CHANGE ORDER #2
FOR VILLAGE WATER WELL #2 PUMP REPLACEMENT**

WHEREAS, on September 18, 2023 the Village Board approved resolution R-62-23 approving the low-bid from Water Well Solutions, Inc., Oconomowoc, WI for the amount of \$153,169 funded by 2022 Bonds originally identified for Southwick Creek Realignment; and

WHEREAS, Water Well Solutions submitted the attached Change Order #1 with the net cost increase of \$52,035; and

WHEREAS, on September 3, 2024 the Water and Sewer Committee and Finance & Personnel Committee recommended approval of the Change Order #1 for the Village Water Well #2 Pump Replacement; and

WHEREAS, on September 16, 2024, the Village of Williams Village Board, as recommended by the Village Water & Sewer Committee and Finance & Personnel Committee, approved R-66-24 approving the Change Order #1 from Well Water Solutions, Inc.

WHEREAS, on February 3, 2025 the Water and Sewer Committee and Finance & Personnel Committee recommended approval of the Change Order #2 for the Village Water Well #2 Pump Replacement; and

WHEREAS, on February 17, 2025, the Village of Williams Village Board, as recommended by the Village Water & Sewer Committee and Finance & Personnel Committee, has determined that it is in the best interests of the Village and its residents to approve the Change Order #2 from Well Water Solutions, Inc.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby ordain as follows:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The President and Board of Trustees hereby approves the change order, therefore.

Approved by the Village Board of the Village of Williams Bay this 17th day of February 14, 2025.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

EXHBIT A

(Change Order #2 for Well #2, Water Well Solutions, Inc)

DRAFT

CHANGE ORDER NO. 2**PROJECT:** Well 2 Pump Replacement**DATE OF ISSUANCE:** January 13, 2025**OWNER:** Village of Williams Bay
250 Williams Street
Williams Bay, WI 53191**ENGINEER:** Baxter & Woodman, Inc.
256 South Pine Street
Burlington, WI 53105**CONTRACTOR:** Water Well Solutions Group
N87W36051 Mapeton Street
Oconomowoc, WI 53066**ENGINEER's Project No.** 221236.00

Attached is the summary sheet for Change Order 1 showing a \$15,800 math error due to not including the last item.
There is no change of scope.

CHANGE IN CONTRACT PRICE:

Original Contract Price: \$153,169.00

Previous Change Orders:
No. - to No. 1 \$52,035.00

Current Contract Price: \$205,204.00

Net Increase of this Change Order: \$15,800.00

Contract Price with this Change Order: \$221,004.00

CHANGE IN CONTRACT TIME:Original Contract Time:
Substantial Completion: 120 days after 6/7/24
Completion: 30 days after Substantial

Change from previous Change Orders: None

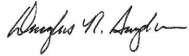
Current Contract Time:
Substantial Completion: No Change
Completion: No Change

Net increase of this Change Order: None

Contract Time with this Change Order:
Substantial Completion: Additional 30 Days
Completion: No Change**PREPARED BY:**

Baxter & Woodman, Inc.

By

Douglas R. Snyder, P.E.
Project Manager**APPROVED:**

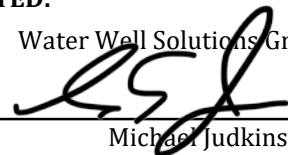
Village of Williams Bay

By

William B. Duncan
President**ACCEPTED:**

Water Well Solutions Group

By

Michael Judkins
President

Change Order 1 Summary Sheet
Well 2 Pump Replacement

Item	Approximate Quantity	Unit Price	Amount
Well Structural Modifications and Vent	1 Lump Sum	\$ 15,000	\$15,000
Additional Chemical and Mechanical Treatment	1 Lump Sum	\$ 22,600	\$22,600
Pump Modifications to match WDNR Approval	1 Lump Sum	\$ 14,435	\$14,435
Energenecs Cash Allowance Adjustment	1 Lump Sum	\$ 15,800	\$15,800

Change Order Amount

\$52,035.00

The total should be
\$67,835.00.



**VILLAGE OF WILLIAMS BAY
ORDINANCE NO. R-08-25**

**A RESOLUTION AUTHORIZING THE PURCHASE OF A
REPLACEMENT WATER SEWER DEPARTMENT TRUCK CHASSIS**

WHEREAS, the Village of Williams Bay Capital Improvement Plan includes \$50,000 for the purchase of a replacement Water and Sewer Department truck in 2026; and

WHEREAS, the Director of Public Works received seven (7) quotes; and

WHEREAS, the lowest quote was from Lynch Truck Center for a new 2025 Silverado, 3500 Single Axel Chassis in the amount of \$46,903.30; and.

WHEREAS, the Director of Public Works requested authorization of the enclosed quote to purchase a new Chassis in the amount of \$46,903.30; and

WHEREAS, the cost of equipment for outfitting will be presented for approval in the future.; and

WHEREAS, on February 3, 2025, the Village of Williams Bay Finance & Personnel Committees determined that it is in the best interests of the Village to recommend approval of the attached quote to purchase a new Chassis "Exhibit A" from borrowed funds; and

WHEREAS, on February 17, 2025, the Village of Williams Village Board, as recommended by the Finance & Personnel Committees, has determined that it is in the best interests of the Village and its residents to authorize the Quote for the purchase of a new International Chassis.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby ordain as follows:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The President and Board of Trustees hereby authorizes the recommended purchase, therefore.

Approved by the Village Board of the Village of Williams Bay this 18th day of November 2024.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, Village President

Attest: _____
Tina Kolls, Village Clerk

EXHIBIT A

(Lynch Truck Center Quote for Chassis)

DRAFT



CUSTOMER PROPOSAL

Wayne Edwards

January 22, 2025

FOR:

Wayne Edwards
VILLAGE OF WILLIAMS BAY
262-903-1764
wedwards@vi.williamsbay.wi.gov

BY:

John Fischer
Lynch Truck Center
262-806-2019
jfischer@lynchtruckcenter.com

VEHICLE INFORMATION

STOCK #: Order

YEAR: 2025

MAKE: Chevrolet

MODEL: Silverado

COLOR: Red

ADDITIONAL ITEMS:

VEHICLE DESCRIPTION:

2025 Chevrolet Silverado 3500 Single Wheel / Box Delete

PURCHASE INFORMATION

MSRP: \$	51,220.00
DISCOUNT: \$	(4,521.20)
SALE PRICE:*	\$ 46,698.80
DOWNPAYMENT: \$	-
TRADE: \$	8,000.00
BALANCE DUE ON TRADE: \$	-
TAX/TITLE/LICENSE/FEES: \$	210.50
FINAL PRICE:**	<u>\$ 38,909.30</u>

NOTES:



*Sale Price includes applicable incentives and discounts, but may not include all tax, title, license and fees. **Price is valid through 01/00/1900



Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck ( Complete)

Standard Equipment

Package	Trailering Package includes trailer hitch, 7-pin connector and (CTT) Hitch Guidance (Deleted when (ZW9) pickup bed delete is ordered.)
Mechanical	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)
	Transmission, Allison 10-speed automatic (STD) (Standard with (L8T) 6.6L V8 gas engine.)
	Rear axle, 3.73 ratio (STD) (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)
	Durabed, pickup bed (STD)
	GVWR, 11,300 lbs. (5126 kg) with single rear wheels (STD) (Included and only available with CC30953 model and CK30903 models with (L8T) 6.6L V8 gas engine with 18" or 20" wheels. Requires single rear wheels.)
	Push Button Start
	Air filter, heavy-duty
	Air filtration monitoring
	Transfer case, two-speed electronic shift with push button controls (Requires 4WD models.)
	Auto-locking rear differential
	Four wheel drive
	Cooling, external engine oil cooler
	Cooling, auxiliary external transmission oil cooler
	Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr maintenance-free with rundown protection and retained accessory power (Included and only available with (L8T) 6.6L V8 gas engine.)
	Alternator, 170 amps (Requires (L8T) 6.6L V8 gas engine.)
	Trailer brake controller, integrated
	Recovery hooks, front, frame-mounted, Black
	Frame, fully-boxed, hydroformed front section and a fully-boxed stamped rear section
	Suspension Package
	Steering, Recirculating ball with smart flow power steering system
	Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors
	Brake lining wear indicator
	Capless Fuel Fill (Requires (L8T) 6.6L V8 gas engine. Not available with (ZW9) pickup bed delete.)
	Exhaust, single, side

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Data Version: 24452. Data Updated: Jan 13, 2025 6:43:00 PM PST.



Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck (Complete)

Exterior

Wheels, 18" (45.7 cm) painted steel (STD) (Requires single rear wheels.)
Tires, LT275/70R18E all-terrain, blackwall (STD) (Requires single rear wheels.)
Tire, spare LT275/70R18 all-terrain, blackwall (STD) (Included and only available with (QF6) LT275/70R18E all-terrain, blackwall tires with (E63) Durabed, pickup bed single rear wheel models. Available to order when (ZW9) pickup bed delete and (QF6) LT275/70R18E all-terrain, blackwall tires are ordered with single rear wheel models. Not available with dual rear wheels.)
Single Rear Wheels (STD)
Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door (Deleted with (ZW9) pickup bed delete.)
Bumpers, front, Black
Bumpers, rear, Black
BedStep, Black integrated on forward portion of bed on driver and passenger side (Deleted when (ZW9) pickup bed delete is ordered.)
CornerStep, rear bumper
Moldings, beltline, Black
Cargo tie downs (12), fixed, rated at 500 lbs per corner (Deleted with (ZW9) pickup bed delete.)
Headlamps, halogen reflector with halogen Daytime Running Lamps
IntelliBeam, automatic high beam on/off
Taillamps, with incandescent tail, stop and reverse lights (Note: Trucks equipped with dual rear wheels will feature LED signature tail and stop lamps, with incandescent reverse lamp.)
Lamps, cargo area cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel
Mirrors, outside power-adjustable vertical trailering with heated upper glass lower convex mirrors, integrated turn signals, manual folding/extending (extends 3.31" [84.25mm]) (Standard on Regular Cab models. Not available with (PCV) WT Convenience Package on Regular Cab. Included and only available with (PCV) WT Convenience Package on Double and Crew Cab models.)
Mirror caps, Black
Glass, solar absorbing, tinted
Door handles, Black grained
Tailgate, standard (Deleted with (ZW9) pickup bed delete.)
Tailgate and bed rail protection cap, top
Tailgate, locking, utilizes same key as ignition and door (Upgraded to (QT5) EZ Lift power lock and release tailgate when (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package is ordered. Not available with (ZW9) pickup bed delete.)
Tailgate, gate function manual, no EZ Lift (Deleted with (ZW9) pickup bed delete.)

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Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck (✔
Complete)

Entertainment

- Audio system, Chevrolet Infotainment 3 system, 7" diagonal HD color touchscreen, AM/FM stereo Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)
- Audio system feature, 2-speakers (Requires Regular Cab model.)
- Bluetooth for phone connectivity to vehicle infotainment system
- Wireless Phone Projection for Apple CarPlay and Android Auto
- Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

Interior

- Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)
- Seat trim, Vinyl
- Seat adjuster, driver 4-way manual
- Seat adjuster, passenger 4-way manual
- Floor covering, rubberized-vinyl (Not available with LPO floor liners.)
- Steering wheel, urethane
- Steering column, Tilt-Wheel, manual with wheel locking security feature
- Instrument cluster, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure
- Driver Information Center, 3.5" diagonal monochromatic display
- Exterior Temperature Display located in radio display
- Compass, located in instrument cluster
- Window, power front, drivers express up/down
- Window, power front, passenger express down
- Door locks, power
- Remote Keyless Entry with 2 transmitters
- Cruise control, electronic with set and resume speed, steering wheel-mounted
- Power outlet, front auxiliary, 12-volt
- USB Ports, 2, Charge/Data ports located on instrument panel
- Air conditioning, single-zone
- Mirror, inside rearview, manual tilt
- Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted
- Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

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Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck ( Complete)

Safety-Mechanical

- Automatic Emergency Braking
- Front Pedestrian Braking
- StabiliTrak, stability control system with Proactive Roll Avoidance and traction control includes electronic trailer sway control and hill start assist

Safety-Exterior

- Daytime Running Lamps with automatic exterior lamp control

Safety-Interior

- Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- OnStar Services capable (See onstar.com for details and limitations. Services vary by model. Service plan required.)
- OnStar Basics (OnStar Fleet Basics for Fleet) Drive confidently with core OnStar services including remote commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (OnStar Basics includes remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. For MY25 vehicles, OnStar Basics is standard for 8 years; OnStar plan, working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See onstar.com for details and limitations.)
- HD Rear Vision Camera (Deleted when (ZW9) pickup bed delete is ordered.)
- Hitch Guidance dynamic single line to aid in trailer alignment for hitching (Deleted with (ZW9) pickup bed delete.)
- Lane Departure Warning
- Following Distance Indicator
- Forward Collision Alert
- Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver
- Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings menu
- Tire Pressure Monitoring System, auto learn includes Tire Fill Alert (does not apply to spare tire) (Not included on dual rear wheel models.)

Processing-Other

- Trailer Information Label provides max trailer ratings for tongue weight, conventional, gooseneck and 5th wheel trailering (Not available with (ZW9) pickup bed delete.)

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Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck ( Complete)

WARRANTY

Warranty Note: <<< Preliminary 2025 Warranty >>>
Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 60,000
Drivetrain Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
Corrosion Years (Rust-Through): 6
Corrosion Years: 3
Corrosion Miles/km (Rust-Through): 100,000
Corrosion Miles/km: 36,000
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000
Roadside Assistance Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
Maintenance Note: First Visit: 12 Months/12,000 Miles

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Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck ( Complete)

Window Sticker

SUMMARY

[Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work TruckMSRP:\$49,300.00

Interior:Jet Black, Cloth seat trim

Exterior 1:Red Hot

Exterior 2:No color has been selected.

Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline

Transmission, Allison 10-speed automatic

OPTIONS

CODE	MODEL	MSRP
CK30903	[Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck	\$49,300.00
	OPTIONS	
1WT	Work Truck Preferred Equipment Group	\$0.00
9J4	Bumper, rear, deleteInc.	
9L7	Upfitter switch kit, (5)	\$150.00
AZ3	Seats, front 40/20/40 split-bench	\$0.00
FE9	Emissions, Federal requirements	\$0.00
G7C	Red Hot	\$0.00
GT4	Rear axle, 3.73 ratio	\$0.00
H1T	Jet Black, Cloth seat trim	\$0.00
IOR	Audio system, Chevrolet Infotainment 3 system, 7" diagonal HD color touchscreen, AM/FM stereo	\$0.00
JFP	GVWR, 11,300 lbs. (5126 kg) with single rear wheels	\$0.00
L8T	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline	\$0.00
MKM	Transmission, Allison 10-speed automatic	\$0.00
PYT	Wheels, 18" (45.7 cm) painted steel	\$0.00
QF6	Tires, LT275/70R18E all-terrain, blackwall	\$0.00
SFW	Back-up alarm calibrationInc.	
SRW	Single Rear Wheels	\$0.00

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Data Version: 24452. Data Updated: Jan 13, 2025 6:43:00 PM PST.



Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck ( Complete)

U01	Lamps, Smoked Amber roof marker, (LED)	\$55.00
VQO	LPO, Black work step	\$495.00
ZW9	Pickup bed, delete	(\$1,155.00)
ZYG	Tire, spare LT275/70R18 all-terrain, blackwall	\$380.00
—	Capped Fuel Fill	Inc.
SUBTOTAL		\$49,225.00
Adjustments Total		\$0.00
Destination Charge		\$1,995.00
TOTAL PRICE		\$51,220.00

FUEL ECONOMY

Est City:N/A
Est Highway:N/A
Est Highway Cruising Range:N/A

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Data Version: 24452. Data Updated: Jan 13, 2025 6:43:00 PM PST.

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-12-25**

**A RESOLUTION AUTHORIZING RENEWAL STATEMENT OF WORK (SOW) FOR
CIVICPLUS FOR CIVICCLERK ANNUAL FEE**

WHEREAS, the Village of Williams Bay previously purchased CivicPlus for CivicClerk for meeting Agenda and Meeting Management Software; and

WHEREAS, on February 3, 2025, the Village of Williams Bay Finance & Personnel Committees determined that it is in the best interests of the Village to recommend approval of the Statement of Work for CivicPlus for CivicClerk Annual Fee “Exhibit A” Annual Fee in the amount of \$4,098.00; and

WHEREAS, on February 17, 2025, the Village of Williams Village Board, as recommended by the Finance & Personnel Committees, has determined that it is in the best interests of the Village and its residents to authorize the proposal for renewing CivicPlus for CivicClerk.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby ordain as follows:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The President and Board of Trustees hereby authorizes the recommended renewal Statement of Work, therefore.

Approved by the Village Board of the Village of Williams Bay this 17th day of February 2025.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-90436-1

Date:

1/7/2025 10:09 AM

Customer:WILLIAMS BAY VILLAGE,
WISCONSIN

QTY	Product Name	DESCRIPTION
1.00	CivicClerk Annual Fee - Small Govt Renewal	CivicClerk Annual Fee - Small Towns
Annual Recurring Services - Initial Term		USD 4,098.00
Annual Recurring Services - (Subject to Uplift)		USD 4,098.00

1. This renewal Statement of Work ("SOW") is between Village of Williams Bay, WI ("Customer") and CivicPlus, LLC and shall be subject to the terms and conditions of the Master Services Agreement ("MSA") and the applicable Solutions and Products terms found at: www.civicplus.help/hc/p/legal-stuff (collectively, the "Terms and Conditions"). By signing this SOW, Customer expressly agrees to the Terms and Conditions throughout the Term of this SOW. The Terms and Conditions form the entire agreement between Customer and CivicPlus (collectively, referred to as the "Agreement"). The Parties agree the Agreement shall supersede and replace all prior agreements between the Parties with respect to the services provided by CivicPlus herein (the "Services").

2. This SOW shall remain in effect for an initial term starting at the Customer's next renewal date of 2/1/2025 and running for twelve months ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for additional 1-year renewal terms ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".

3. Unless terminated, Customer shall be invoiced for the Annual Recurring Services on each Renewal Date of each calendar year subject to an annual increase of 5% each Renewal Term.

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW. For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:



Printed Name:

Printed Name:

Amy Vikander

Title:

Title:

Senior Vice President of Customer Success

Date:

Date:

1/8/2025

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

Pay Period Date: 01/25/2025 - 02/07/2025
 Pay Date: 2/14/2025

Department	Gross Regular Wages	Gross OT Wages	Payroll Taxes & Deductions	Net Wages
Crossing Guard	\$824.85	\$0.00	\$69.20	\$755.65
General Administration	\$12,229.57	\$155.49	\$6,118.30	\$6,266.76
KNC	\$3,102.40	\$0.00	\$892.18	\$2,210.22
Lakefront/Beach	\$0.00	\$0.00	\$0.00	\$0.00
Library	\$8,206.19	\$0.00	\$3,112.96	\$5,093.23
Municipal Court	\$1,457.35	\$0.00	\$207.35	\$1,250.00
Parks	\$0.00	\$0.00	\$0.00	\$0.00
Police	\$27,355.82	\$1,131.02	\$9,579.95	\$18,906.89
Protective Services (F&R)	\$5,555.78	\$0.00	\$1,964.88	\$3,590.90
Public Works/W&S	\$12,796.58	\$0.00	\$3,846.87	\$8,949.71
Recreation Department	\$3,983.40	\$0.00	\$1,222.77	\$2,760.63
Village Board	\$0.00	\$0.00	\$0.00	\$0.00
Total Net Wages				\$49,783.99

GL Account and Title	Description	Amount	GL Period
125			
BAKER TILLY VIRCHOW KRAUSE LLP			
100-51570-000 AUDIT EXPENSE	2024 AUDIT PROGRESS BILLIN	700.00	125
200-57925-000 WATER AUDIT EXPENSE	2024 AUDIT PROGRESS BILLIN	700.00	125
300-58972-000 SEWER AUDIT EXPENSE	2024 AUDIT PROGRESS BILLIN	700.00	125
200-57925-100 WATER RATE STUDY EXPENSE	WATER RATE STUDY PROGRE	2,962.05	125
Total BAKER TILLY VIRCHOW KRAUSE LLP:		5,062.05	
BURLINGTON WASTEWATER UTILITY			
200-57623-170 WATER TESTING	MONTHLY BILLING	100.00	125
Total BURLINGTON WASTEWATER UTILITY:		100.00	
CORE & MAIN			
200-57641-160 WATER DISTRIBUTION SUPPLIES	WATER DISTRIBUTION SUPPLI	537.65	125
200-57346-000 NEW WATER METERS	WATER METER SUPPLIES	6,485.60	125
200-57346-000 NEW WATER METERS	WATER METER SUPPLIES	24.00	125
200-57651-150 WATER MAINS REPAIRS/MAINT	WM REPAIR SLEEVE	237.83	125
200-57651-150 WATER MAINS REPAIRS/MAINT	WM REPAIR SLEEVE	283.08	125
100-54310-160 STREETS SUPPLIES	ASPHALT PATCH	46.00	125
Total CORE & MAIN:		7,614.16	
HEYER TRUE VALUE HARDWARE			
100-55410-160 PARKS SUPPLIES	SUPPLIES	76.96	125
200-57935-150 WATER PLANT REPAIRS/MAINT	PLUMBING PARTS	147.90	125
Total HEYER TRUE VALUE HARDWARE:		224.86	
HYDRO CORP			
200-57656-150 CROSS CONNECTION INSPECTION	CROSS CONNECTION PROGRA	1,351.00	125
200-57656-150 CROSS CONNECTION INSPECTION	CROSS CONNECTION PROGRA	459.00	125
Total HYDRO CORP:		1,810.00	
INTERNATIONAL ASSOC OF POLICE CHIEFS			
100-52120-190 POLICE TRAINING	MEMBERSHIP RENEWAL	220.00	125
Total INTERNATIONAL ASSOC OF POLICE CHIEFS:		220.00	
KUNES COUNTRY CHEVROLET GMC BUICK			
100-52120-150 POLICE REPAIRS/MAINT	SQAUD CAR 293 REPAIR	4,543.47	125
Total KUNES COUNTRY CHEVROLET GMC BUICK:		4,543.47	
MUNICIPAL CODE ENFORCEMENT LLC			
100-53100-215 CODE ENFORCEMENT CONTRACT	CODE ENFORCEMENT JANURA	3,338.40	125
Total MUNICIPAL CODE ENFORCEMENT LLC:		3,338.40	
PATS SERVICES INC			
200-57631-160 WATER TREATMENT CHEMICALS	LIME SLUDGE	1,000.00	125
Total PATS SERVICES INC:		1,000.00	
PREMIUM WATERS INC			
100-51730-160 VH BLDG SUPPLIES	VILLAGE HALL WATER DELIVER	24.49	125

GL Account and Title	Description	Amount	GL Period
Total PREMIUM WATERS INC:		24.49	
RYDIN DECAL			
100-55411-160 LAKEFRONT SUPPLIES	2025 PARKING PASSES	3,350.58	125
Total RYDIN DECAL:		3,350.58	
SAFEBUILT LLC			
100-53100-211 BLDG INSPECTION CONTRACT	JANUARY BUILDING PERMITS.I	8,561.88	125
Total SAFEBUILT LLC:		8,561.88	
SCHAEFFER MUNICIPAL SERVICES LLC			
100-53100-210 ZONING INSPECTION CONTRACT	ZONING ADMINISTRATION FEES	480.00	125
Total SCHAEFFER MUNICIPAL SERVICES LLC:		480.00	
THE COACH'S LOCKER			
100-55210-270 REC DEPT ATHLETIC PROGRAM EXP	JUGS MACHINE	1,975.00	125
Total THE COACH'S LOCKER:		1,975.00	
TOP PACK DEFENSE LLC			
100-52120-125 POLICE UNIFORMS	POLICE UNIFORM	127.99	125
Total TOP PACK DEFENSE LLC:		127.99	
WALWORTH COUNTY TREASURER-COURT FINES			
100-45001 COURT FINE REVENUE	JANUARY COURT FINES	916.20	125
Total WALWORTH COUNTY TREASURER-COURT FINES:		916.20	
WELDERS SUPPLY CO.			
100-52360-160 RESCUE DEPT SUPPLIES	OXYGEN	35.52	125
Total WELDERS SUPPLY CO.:		35.52	
WISCONSIN STATE LABORATORY OF HYGIENE			
200-57623-170 WATER TESTING	FLUORIDE	60.00	125
Total WISCONSIN STATE LABORATORY OF HYGIENE:		60.00	
Total 125:		39,444.60	
225			
ABRAHAM'S ON-SITE SHREDDING			
100-51410-160 GEN ADMIN SUPPLIES	JANUARY 2025 SHREDDING	68.50	225
Total ABRAHAM'S ON-SITE SHREDDING:		68.50	
ACC PUBLISHING LLC			
100-55411-160 LAKEFRONT SUPPLIES	2025 BOAT & TRAILER STICKER	1,411.22	225
Total ACC PUBLISHING LLC:		1,411.22	
ACCURATE APPRAISAL			
100-51520-000 ASSESSOR CONTRACT	MONTHLY ASSESSMENT SERVI	2,500.00	225

GL Account and Title	Description	Amount	GL Period
Total ACCURATE APPRAISAL:		2,500.00	
ASSOCIATED TECHNICAL SERVICES			
200-57651-150 WATER MAINS REPAIRS/MAINT	LEAK LOCATION SERVICE -	1,160.00	225
Total ASSOCIATED TECHNICAL SERVICES:		1,160.00	
AT&T MOBILITY			
100-52320-200 FIRE DEPT TELEPHONE	FIRE DEPT PHONE	37.13	225
Total AT&T MOBILITY:		37.13	
BRINKA PROPERTIES LLC			
100-22010 TAX REFUNDS	REFUND OVERPAYMENT OF P	963.24	225
Total BRINKA PROPERTIES LLC:		963.24	
BRUSHFIRE SIGNS			
100-55411-150 LAKEFRONT REPAIRS/MAINT	"NO LIFEGUARD ON DUTY" SIG	612.39	225
Total BRUSHFIRE SIGNS:		612.39	
BURKARD FAMILY TRUST			
100-22010 TAX REFUNDS	REFUND OVERPAYMENT OF P	131.94	225
Total BURKARD FAMILY TRUST:		131.94	
CARLSON, HANNAH			
100-22010 TAX REFUNDS	REFUND OVERPAYMENT OF P	1,940.97	225
Total CARLSON, HANNAH:		1,940.97	
CHRISTY, ERIN			
100-22010 TAX REFUNDS	REFUND FOR OVERPAYMENT	131.94	225
Total CHRISTY, ERIN:		131.94	
CIVICPLUS LLC			
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	2025 CIVIC CLERK ANNUAL FEE	4,323.39	225
Total CIVICPLUS LLC:		4,323.39	
COLUMN SOFTWARE PBC			
100-51410-210 GEN ADMIN PUBLICATIONS	PUBLISHING RESOLUTION R-0	93.72	225
100-51410-210 GEN ADMIN PUBLICATIONS	PUBLISHING TOPOGRAPHY PD	73.14	225
Total COLUMN SOFTWARE PBC:		166.86	
COPQUEST			
100-52120-125 POLICE UNIFORMS	POLIVE UNIFORMS VR & WK	49.34	225
100-52120-125 POLICE UNIFORMS	EVIDENCE PROCESSING SUPP	78.69	225
Total COPQUEST:		128.03	
DEREK'S PLUMBING & HYDRONIC HTG			
200-57935-150 WATER PLANT REPAIRS/MAINT	ANNUAL CCCD TEST	232.50	225

GL Account and Title	Description	Amount	GL Period
Total DEREK'S PLUMBING & HYDRONIC HTG:		232.50	
ELKHORN NAPA AUTO PARTS			
200-57933-150 WATER TRANSP REPAIRS/MAINT	LIGHT BULB	13.95	225
Total ELKHORN NAPA AUTO PARTS:		13.95	
FAIRWEATHER, DARYL			
100-22010 TAX REFUNDS	REFUND OVERPAYMENT OF P	4,673.07	225
Total FAIRWEATHER, DARYL:		4,673.07	
FRANKEL, KEVIN OR KRISTINA			
100-22010 TAX REFUNDS	REFUND OVERPAYMENT OF P	6,220.69	225
Total FRANKEL, KEVIN OR KRISTINA:		6,220.69	
GATEWAY TECHNICAL COLLEGE			
100-24004 DUE TO VTAE DIST.	FEBRUARY SETTLEMENT	414,274.60	225
Total GATEWAY TECHNICAL COLLEGE:		414,274.60	
GENERAL CODE			
100-51410-300 GEN ADMIN CODIFICATION	CODE ANNALYSIS	1,728.00	225
Total GENERAL CODE:		1,728.00	
GRANBERG,MARTIN			
100-22010 TAX REFUNDS	REFUND OVERPAYMENT OF P	2,094.64	225
Total GRANBERG,MARTIN:		2,094.64	
KENNEDY, DAVID			
001-15100 UTILITY CASH CLEARING	REFUND FOR OVERPAYMENT	272.80	225
Total KENNEDY, DAVID:		272.80	
LASER ELECTRIC SUPPLY			
100-51720-150 LIONS FIELD HOUSE REPAIR/MAINT	LIGHT BULBS	21.54	225
Total LASER ELECTRIC SUPPLY:		21.54	
MOORE, ROBERT			
100-22010 TAX REFUNDS	REFUND OVERPAYMENT OF P	3,396.53	225
Total MOORE, ROBERT:		3,396.53	
NATIONAL BAND AND TAG CO.			
100-55411-160 LAKEFRONT SUPPLIES	BEACH TAGS	591.70	225
Total NATIONAL BAND AND TAG CO.:		591.70	
ODLING CONSTRUCTION INC.			
200-57651-150 WATER MAINS REPAIRS/MAINT	LIECHTY WATER MAIN REPAIR	3,600.00	225
200-57651-150 WATER MAINS REPAIRS/MAINT	345 FROST WATER MAIN REPAI	2,028.00	225
200-57651-150 WATER MAINS REPAIRS/MAINT	WALWORTH WATER MAIN REP	4,408.55	225
200-57651-150 WATER MAINS REPAIRS/MAINT	WASHED STONE	311.54	225

GL Account and Title	Description	Amount	GL Period
100-54310-280 SNOW/ICE CONTROL MATERIALS	TORPEDO SAND	156.81	225
Total ODLING CONSTRUCTION INC.:		10,504.90	
OWEN, MARILYN			
100-22010 TAX REFUNDS	REFUND OVERPAYMENT OF P	501.77	225
Total OWEN, MARILYN:		501.77	
PETER OR JANET MULVEY			
100-22010 TAX REFUNDS	REFUND OVERPAYMON OF PR	3,552.68	225
Total PETER OR JANET MULVEY:		3,552.68	
PTAK, KIMBERLY			
100-22010 TAX REFUNDS	REFUND OVERPAYMENT OR P	1,170.66	225
100-22010 TAX REFUNDS	REFUND OVERPAYMENT OR P	2,812.69	225
Total PTAK, KIMBERLY:		3,983.35	
PUFAHL, CHRISTINE			
100-22010 TAX REFUNDS	REFUND OVERPAYMENT ON P	131.94	225
Total PUFAHL, CHRISTINE:		131.94	
R.C. PORTABLE WELDING			
200-57935-150 WATER PLANT REPAIRS/MAINT	VAC REPAIR	3,128.16	225
Total R.C. PORTABLE WELDING:		3,128.16	
ROBERT OR MELANIE DEC			
100-22010 TAX REFUNDS	REFUND OVERPAYMENT ON P	530.28	225
Total ROBERT OR MELANIE DEC:		530.28	
ROTE OIL CO.			
100-54310-150 STREETS EQUIP REPAIRS/MAINT	55 GAL HYDRAULIC OIL	935.00	225
Total ROTE OIL CO.:		935.00	
SANDRA LEE LEWIS			
100-22010 TAX REFUNDS	REFUND OVERPAYMENT OF P	65.97	225
Total SANDRA LEE LEWIS:		65.97	
SECURIAN FINANCIAL GROUP INC			
100-52120-124 POLICE LIFE INSURANCE	POLICE LIFE INS	126.17	225
100-54100-123 DPW ADMIN HEALTH INSURANCE	DPW LIFE INS	6.64	225
100-54310-124 STREETS LIFE INSURANCE	STREETS LIFE INS	17.47	225
100-55410-124 PARKS LIFE INSURANCE	PARKS LIFE INS	13.24	225
200-57630-124 WATER TREATMENT - LIFE INS	WATER TREATMENT LIFE INS	4.21	225
200-57640-124 WATER DISTRIBUTION - LIFE INS	WATER DISTRIBUTION LIFE INS	4.21	225
200-57902-124 WATER ACCOUNTING - LIFE INS	WATER ACCOUNTING LIFE INS	11.32	225
230-58100-124 KNC LIFE INSURANCE	KNC LIFE INSURANCE	5.00	225
200-57920-124 WATER ADMIN - LIFE INS	WATER ADMIN LIFE INS	12.33	225
300-58964-124 SEWER ACCOUNTING - LIFE INS	SEWER ACCOUNTING LIFE INS	11.29	225
300-58965-124 SEWER ADMIN - LIFE INS	SEWER ADMIN LIFE INS	12.32	225
100-51410-124 GEN ADMIN LIFE INSURANCE	GEN ADMIN LIFE INSURANCE	60.70	225

GL Account and Title	Description	Amount	GL Period
100-55210-124 REC DEPT LIFE INSURANCE	REC DEPT LIFE INS	6.05	225
400-58100-123 LIBRARY HEALTH INSURANCE	LIBRARY LIFE INSURANCE	49.39	225
100-21257 LIFE INSURANCE PAYABLE	EMPLOYEE CONTRIBUTION	358.66	225
Total SECURIAN FINANCIAL GROUP INC:		699.00	
STATE OF WI - COURT FINES			
100-45001 COURT FINE REVENUE	JANUARY COURT FINES	1,753.03	225
Total STATE OF WI - COURT FINES:		1,753.03	
TRIEBOLD OUTDOOR POWER			
100-54310-150 STREETS EQUIP REPAIRS/MAINT	SNOW PLOW CUTTING EDGE	997.58	225
Total TRIEBOLD OUTDOOR POWER:		997.58	
VERITIV OPERATING COMPANY			
100-51410-160 GEN ADMIN SUPPLIES	COPY PAPER	375.00	225
Total VERITIV OPERATING COMPANY:		375.00	
VYHNANEK, JOE			
100-22010 TAX REFUNDS	REFUND OVERPAYMENT ON P	4,841.30	225
Total VYHNANEK, JOE:		4,841.30	
WALCOMET			
300-58980-300 WALCOMET SEWERAGE EXPENSES	JANUARY 2025 SEWER SERVIC	61,106.32	225
Total WALCOMET:		61,106.32	
WALWORTH COUNTY TREASURER			
100-24002 DUE TO COUNTY GOVT.	FEBRUARY SETTLEMENT	1,699,092.31	225
Total WALWORTH COUNTY TREASURER:		1,699,092.31	
WILLIAM OR MOLLY HENRY			
100-22010 TAX REFUNDS	REFUND OVERPAYMENT OF P	131.94	225
Total WILLIAM OR MOLLY HENRY:		131.94	
WILLIAMS BAY BUSINESS ASSN			
100-51965-000 WMS BAY BUSINESS ASSOC	3RD QTR ROOM TAX	300.67	225
100-51965-000 WMS BAY BUSINESS ASSOC	4TH QTR2024 ROOM TAX	8,527.47	225
Total WILLIAMS BAY BUSINESS ASSN:		8,828.14	
WILLIAMS BAY SCHOOL DISTRICT			
100-24003 DUE TO SCHOOL DIST.	FEBRUARY SETTLEMENT	3,325,209.88	225
Total WILLIAMS BAY SCHOOL DISTRICT:		3,325,209.88	
WISCONSIN PROFESSIONAL POLICE			
100-21262 UNION DUES PAYABLE	FEBRUARY UNION DUES	274.20	225
Total WISCONSIN PROFESSIONAL POLICE:		274.20	

GL Account and Title	Description	Amount	GL Period
ZORO TOOLS			
100-55210-275 REC DEPT PROGRAM EXPENSES	F1+EXTERNSION KIT	1,685.99	225
Total ZORO TOOLS:		1,685.99	
ZUCCHERO, DOMINIC AND LUCILLE			
100-22010 TAX REFUNDS	PROPERTY TAX REFUND	3,540.58	225
Total ZUCCHERO, DOMINIC AND LUCILLE:		3,540.58	
Total 225:		5,578,964.95	
1224			
CHILDS PhD, CRAIG D			
100-52120-190 POLICE TRAINING	MARTINEZ BACKGROUND	500.00	1224
Total CHILDS PhD, CRAIG D:		500.00	
PURCELL'S			
100-52120-150 POLICE REPAIRS/MAINT	TOW OF 294	120.00	1224
Total PURCELL'S:		120.00	
USA BLUE BOOK			
200-57632-160 WATER TREATMENT SUPPLIES	FLOURIDE	150.50	1224
Total USA BLUE BOOK:		150.50	
VILLAGE OF FONTANA			
120-52320-165 EMS IGA EXPENDITURES	NOVEMBER EMS - AMAZON RO	37.10	1224
120-52320-165 EMS IGA EXPENDITURES	NOVEMBER EMS GALLS UNIFO	5.99	1224
120-52320-165 EMS IGA EXPENDITURES	NOVEMBER EMS INITIAL DESIG	3.48	1224
120-52320-165 EMS IGA EXPENDITURES	NOVEMBER EMS GALLS UNIFO	189.82	1224
120-52320-165 EMS IGA EXPENDITURES	NOVEMBER EMS INITIAL DESIG	3.48	1224
120-52320-165 EMS IGA EXPENDITURES	NOVEMBER EMS INITIAL DESIG	33.24	1224
120-52320-165 EMS IGA EXPENDITURES	NOVEMBER EMS ALADITEC IN	2,000.10	1224
120-52320-165 EMS IGA EXPENDITURES	NOVEMBVER EMS CASTEL BR	29.00	1224
120-52320-165 EMS IGA EXPENDITURES	AUGUST EMS ATTORNEY FEES	1,165.25	1224
120-52320-165 EMS IGA EXPENDITURES	SEPTEMBER EMS ATTORNEY F	242.75	1224
120-52320-165 EMS IGA EXPENDITURES	OCTOBER EMS ATTORNEY FEE	88.50	1224
120-52320-165 EMS IGA EXPENDITURES	NOVEMBER EMS WAGES & BE	60,559.77	1224
Total VILLAGE OF FONTANA:		64,358.48	
Total 1224:		65,128.98	
Grand Totals:		5,683,538.53	

Village Board Approval Date: _____

GL Account and Title	Description	Amount	GL Period
225			
BAKER & TAYLOR			
400-58200-000 ADULT PRINT	ADULT PRINT/ BOOK	345.56	225
400-58200-000 ADULT PRINT	CHILDRENS BOOKS	197.99	225
Total BAKER & TAYLOR:		543.55	
CITY OF LAKE GENEVA			
410-58255-000 LIB FRIENDS EXPENDITURE	FRIENDS	99.61	225
Total CITY OF LAKE GENEVA:		99.61	
CUSTOM PLASTIC CARD COMPANY			
400-58100-160 LIBRARY SUPPLIES	SUPPLIES	391.00	225
Total CUSTOM PLASTIC CARD COMPANY:		391.00	
HECKMAN, NANCY			
400-58232-000 LIBRARY CRAFTS	CRAFTS	97.18	225
400-58100-160 LIBRARY SUPPLIES	SUPPLIES	25.00	225
Total HECKMAN, NANCY:		122.18	
MIDWEST TAPE			
400-58240-000 LIBRARY MEDIA	MEDIA	76.47	225
Total MIDWEST TAPE:		76.47	
UNIQUE SERVICES			
400-58310-000 IT/LICENSES/CONTRACTED SERVICE	IT/LICENSES/CONTRACTED SE	50.00	225
Total UNIQUE SERVICES:		50.00	
Total 225:		1,282.81	
Grand Totals:		1,282.81	

Village Board Approval Date: _____

Monthly EFT Payments

Month January 2025			
Vendor	Amount		Purpose
Alliant	12,134.80	1/30/2025	Monthly Street Light Charges
Alliant	3,058.91	1/17/2025	Monthly Village Owned Electric
Associated Bank	416.66	1/7/2025	Monthly HSA Contributions
AT&T Mobility	156.98	1/17/2025	Monthly charges for Street Dept Tablets, HarborMaster Cell phone, & Court Cell Phone
AT&T Mobility	837.40	1/17/2025	Monthly Charges for Police, Fire, Rescue & Administrator Cell Phones
AT&T	913.62	1/28/2025	Monthly Landline Charges
Delta Delta/Vision	893.34	1/2/2025	January Dental & Vision Insurance Premium
Employee Trust Funds	39,307.56	1/13/2025	February Health Insurance Premium
Employee Trust Funds	19,769.33	1/31/2025	December 2024 Retirement
Exxon	2,280.05	1/29/2025	Fuel
First National Bank & Trust	5,064.33	1/8/2025	Monthly Credit Card Charges
First National Bank & Trust	6,406.15	1/3/2025	Monthly HSA Contributions
GFL	19,880.14	1/8/2025	Monthly Garbage & Recycling
IRS	16,578.55	1/6/2025	Payroll Withholding Taxes
IRS	17,703.63	1/21/2025	Payroll Withholding Taxes
Spectrum	159.98	1/7/2025	Monthly Village Hall Internet
WE Energies	2,266.18	1/13/2025	Monthly Gas Charges
Williams Bay Water & Sewer	2,065.90	1/17/2025	4th Quarter 2024 Water & Sewer Charges
WI DOR	2,979.47	1/6/2025	Payroll Withholding Taxes
WI DOR	3,052.50	1/22/2025	Payroll Withholding Taxes
WI DOR	63.41	1/9/2025	December Sales Tax
	\$ 155,988.89		

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-09-25**

**A RESOLUTION AUTHORIZING VILLAGE PIERS REPAIR ESTIMATES FROM
GAGE MARINE AND AUSTIN PIER SERVICES**

WHEREAS, on February 3, 2025, the Village of Williams Bay Parks & Lakefront Committee and Finance & Personnel Committee determined that it is in the best interests of the Village to recommend approval of the (attached Exhibit A) pier repair quote proposals from Gage Marine and Austin Pier Services as not to exceed as summarized below; and

1. Austin Pier Services Inc for Pier Repairs not to exceed \$17,003.80.
2. Gage Marine for East Pier Repairs not to exceed \$25,712.84.
3. Gage Marine for West Pier Repairs not to exceed \$29,011.19.

WHEREAS, the Village Board of the Village of Williams Bay, being fully advised in the premises, have determined that it is in the best interests of the Village, for the purpose of this resolution, to approve the recommendations by the Parks & Lakefront Committee and Finance & Personnel Committee.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby ordain as follows:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section III: Approval. The President and Board of Trustees hereby authorizes the recommended pier repair proposals. Approved by the Village Board of the Village of Williams Bay this 17th day of February 2025.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, Village President

Attest: _____
Tina Kolls, Village Clerk

Exhibit A
Pier Repair Proposals
(Attached Following Pages)

DRAFT



1 Liechty Drive
P.O. BOX 220
Williams Bay, WI 53191
PH: (262)245-5501
FAX: (262)245-9052

Estimate # : 575640 Retail
Written by : Jessica Ackman

ID/Pier# : 0000001231 Pier 250
Lake : Lake Geneva
Land Address : Geneva
Boat Co. :
Canvas Co. :

0000000542 * Williams Bay, Village of
PO Box 580
Williams Bay, WI 53191

Home
Work (262) 245 - 2700
Cell (262) 245 - 2703
Email treasurer@williamsbay.org

Operation	Description			
NOTE	WEST PIER			
		Job Total	<u>0.00</u>	☐ Approval
50.H	REPAIR DAMAGED/BAD PIER PARTS: 10 Horses			
		Job Total	<u>10,821.76</u>	☐ Approval
50.S	REPAIR DAMAGED/BAD PIER PARTS:11 Stringers			
		Job Total	<u>10,177.48</u>	☐ Approval
50.D	REPAIR DAMAGED/BAD PIER PARTS: 20 Pallets of Decking			
		Job Total	<u>4,713.60</u>	☐ Approval

Thank you for your business!

**Please authorize this estimate by email to
piers@gagemarine.com**

**If you have any questions, please contact
Jessica at #262-245-5501 x428**

Estimate Summary

WI STATE 5%
WALWORTH COUNTY .5%

Total Estimate \$25,712.84

ESTIMATES: Estimates are valid for 15 days from the date written. Gage Marine reserves the right to adjust all estimates based on changes to parts or labor costs, rates and availability pricing fluctuations. Gage Marine reserves the right to amend all estimates for damage/failure not yet found that may be discovered during repairs or runability tests. *Some approved services cannot be estimated, so the customer is approving all fees applicable to approved requested services.



1 Liechty Drive
P.O. BOX 220
Williams Bay, WI 53191
PH: (262)245-5501
FAX: (262)245-9052

Estimate # : 575639 Retail
Written by : Jessica Ackman

ID/Pier# : 0000001231 Pier 250
Lake : Lake Geneva
Land Address : Geneva
Boat Co. :
Canvas Co. :

0000000542 * Williams Bay, Village of
PO Box 580
Williams Bay, WI 53191

Home
Work (262) 245 - 2700
Cell (262) 245 - 2703
Email treasurer@williamsbay.org

Operation	Description			
NOTE	EAST PIER			
		Job Total	<u>0.00</u>	☐ Approval
50.H	REPAIR DAMAGED/BAD PIER PARTS: 11 Horses			
		Job Total	<u>12,150.08</u>	☐ Approval
50.S	REPAIR DAMAGED/BAD PIER PARTS: 17 Stringers			
		Job Total	<u>8,865.99</u>	☐ Approval
50.D	REPAIR DAMAGED/BAD PIER PARTS: 34 Pallets of Decking			
		Job Total	<u>7,995.12</u>	☐ Approval

Thank you for your business!

Please authorize this estimate by email to
piers@gagemarine.com

If you have any questions, please contact
Jessica at #262-245-5501 x428

Estimate Summary

WI STATE 5%
WALWORTH COUNTY .5%

Total Estimate \$29,011.19

ESTIMATES: Estimates are valid for 15 days from the date written. Gage Marine reserves the right to adjust all estimates based on changes to parts or labor costs, rates and availability pricing fluctuations. Gage Marine reserves the right to amend all estimates for damage/failure not yet found that may be discovered during repairs or runability tests. *Some approved services cannot be estimated, so the customer is approving all fees applicable to approved requested services.



N1398 Hwy. 14 West of Walworth
Walworth, WI 53184-5704

Proposal

DATE	Proposal #
12/3/2024	7833

NAME / ADDRESS
Village of Williams Bay P.O. Box 580 Williams Bay, WI 53191

P.O. NO.	TERMS	PIER NUMBER
	Net 30	249

ITEM	DESCRIPTION	QTY	COST EACH	TOTAL
ACTION	PIER REPAIRS NEEDED FOR THIS YEAR ARE:			0.00T
	EAST SWIM PIER			
Build Horses	HORSES Labor (1 HORSE)	1	220.00	220.00T
DFP2-60616	6x6-16 Doug fir #1 painted	1	285.00	285.00T
DFP2-21016	2x10-16 Doug fir #2 painted	1	128.00	128.00T
DFS-20601	2x6-Per Foot - Doug Fir Select Structure Painted	11	4.00	44.00T
CBZ1209.5	1/2x9.5 carriage bolt	4	4.00	16.00T
5/16x4	5/16x4 Lag Screw	12	0.75	9.00T
Bostich S10D	S10D nail	22	0.05	1.10T
Build Timbers	TIMBERS Labor (1 TIMBER)	1	110.00	110.00T
DFP2-60618	6x6-18 Doug fir #1 painted	1	320.00	320.00T
Delivery	DELIVER REPAIR WORK	1.5	110.00	165.00T
	WEST SWIM PIER			
Build Horses	HORSES Labor (2 HORSES)	2	220.00	440.00T
DFP2-60616	6x6-16 Doug fir #1 painted	1	285.00	285.00T
DFP2-60618	6x6-18 Doug fir #1 painted	1	320.00	320.00T
DFP2-21016	2x10-16 Doug fir #2 painted	2	128.00	256.00T
DFS-20601	2x6-Per Foot - Doug Fir Select Structure Painted	22	4.00	88.00T
CBZ1209.5	1/2x9.5 carriage bolt	8	4.00	32.00T
5/16x4	5/16x4 Lag Screw	24	0.75	18.00T
Bostich S10D	S10D nail	44	0.05	2.20T
Delivery	DELIVER REPAIR WORK	1.5	110.00	165.00T
	EAST LAUNCH PIER			
Build bumper	APS bumper Labor (4 BUMPERS)	4	110.00	440.00T
LR2612	2x6-12' Lumber Rock White	2	135.00	270.00T
Delivery	DELIVER REPAIR WORK	0.5	110.00	55.00T
	WEST LAUNCH PIER			
Build bumper	APS bumper Labor (4 BUMPERS)	4	110.00	440.00T
Please pay for repairs in full to assure work is done for spring. Thank You			TOTAL	

SIGNATURE

Phone #	Credit Card	E-mail	Web Site
262-275-2615	3% Fee Charge	darrell@austinpierservice.com	www.austinpierservice.com



N1398 Hwy. 14 West of Walworth
Walworth, WI 53184-5704

Proposal

DATE	Proposal #
12/3/2024	7833

NAME / ADDRESS
Village of Williams Bay P.O. Box 580 Williams Bay, WI 53191

P.O. NO.	TERMS	PIER NUMBER
	Net 30	249

ITEM	DESCRIPTION	QTY	COST EACH	TOTAL
LR2612	2x6-12' Lumber Rock White	2	135.00	270.00T
DFS-20601	2x6-Per Foot - Doug Fir Select Structure Painted (1 FACER)	6	4.00	24.00T
Delivery	DELIVER REPAIR WORK	0.5	110.00	55.00T
	MUNICIPAL PIER			
DFP2-21210	2x12-10 Doug fir #2 painted (SINGLE DECK BOARDS)	90	98.50	8,865.00T
DFP2-40610	4x6-10 Doug fir #1 painted (2 CENTER STRINGERS)	2	95.00	190.00T
#9X3	#9X3 PRIME GUARD PLUS SCREWS (To Attach 2x2's to Timbers)	50	0.10	5.00T
TR-20401	2x4-Per Foot - Treated Pine (DECK CAPS)	32	2.00	64.00T
Build Horses	HORSES Labor (1 HORSE)	1	220.00	220.00T
DFP2-80812	8x8-12 Doug fir painted	2	700.00	1,400.00T
DFP2-21212	2x12-12 Doug fir #2 painted	2	96.50	193.00T
DFP2-20814	2x8-14 Doug fir #2 painted	1	82.00	82.00T
HBZ1212.0	1/2x12 hex bolt	4	7.50	30.00T
5/16x4	5/16x4 Lag Screw	12	0.75	9.00T
Bostich S10D	S10D nail	22	0.05	1.10T
Build Timbers	TIMBERS Labor (3 TIMBERS)	3	110.00	330.00T
DFP2-60612	6x6-12 Doug fir #1 painted	2	215.00	430.00T
DFP2-60620	6x6-20 Doug fir #1 painted	1	350.00	350.00T
TR-20401	2x4-Per Foot - Treated Pine	22	2.00	44.00T
#9X3	#9X3 PRIME GUARD PLUS SCREWS	24	0.10	2.40T
Delivery	DELIVER REPAIR WORK	3	110.00	330.00T
	Tax Exempt		0.00	0.00
Please pay for repairs in full to assure work is done for spring. Thank You		TOTAL \$17,003.80		

SIGNATURE _____

Phone #	Credit Card	E-mail	Web Site
262-275-2615	3% Fee Charge	darrell@austinpierservice.com	www.austinpierservice.com

RESOLUTION R-10-25

**A RESOLUTION AMENDING THE ADOPTED FEE SCHEDULE
FOR YEAR 2025**

WHEREAS, the Village of Williams Bay desires to not reference specific dollar amounts within the Village Ordinances and instead, will provide a Resolution setting fees for passage; and,

WHEREAS, the Village of Williams Bay Village Board, Walworth County, State of Wisconsin has determined that it is prudent that sewer fees be reviewed annually for cost effectiveness; and,

WHEREAS, on February 3, 2025, the Village of Williams Bay Water and Sewer Committee & Finance and Personnel Committee reviewed and recommended approval of the following sewer rate increases effective January 1, 2025

- (1) Sewer Base Rate Increase From \$89.05/Qtr to \$96.17/Qtr
- (2) Sewer Use Rate Increase From \$3.70 to \$4.40 per 1,000 Gallons

THEREFORE, BE IT RESOLVED that the Village of Williams Bay, Walworth County, Wisconsin by this resolution approves the amended fee schedule for year 2025 as attached Exhibit A.

Approved by the Village Board of the Village of Williams Bay this 17th day of February 2025

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, Village President

Attest: _____
Tina Kolls, Village Clerk

EXHIBIT A
Village of Williams Bay
Amended Fee Schedule for Year 2025
(Attached Following Pages)

DRAFT



**Village of Williams Bay
Fee Schedule for 2025
Adopted 12/16/2024**

Fees are changed by resolution of the Village Board of the Village of Williams Bay.

FINANCE AND TAXATION

Fee Type	Fee	Resolution	Chapter
Room Tax Permit	\$25	R-9-18	46

ALARM SYSTEMS

Fee Type	Fee	Resolution	Chapter
Alarm Permit	\$10 annually	R-8-21	125

ALCOHOL BEVERAGES

Fee Type	Fee	Resolution	Chapter
Alcohol Beverages - "Class A" intoxicating liquor	\$500 per year	R-8-21	128
Alcohol Beverages - "Class B" intoxicating liquor	\$500 per year	R-8-21	128
Alcohol Beverages - "Class A" fermented malt beverage	\$25 per year	R-8-21	128
Alcohol Beverages - "Class B" fermented malt beverage	\$100 per year	R-8-21	128
Class "B" picnic	\$10 per license	R-8-21	128
Reserve "Class B"	\$10,000 for initial issuance or \$500 if a bona fide club or lodge situated and incorporated in the state for at least six years. After initial issuance, \$500 per year	R-8-21	128
Class "C" wine license	\$100 per year	R-8-21	128
Publication fee	\$50	R-8-21	128
Operator's license	\$40 per two years	R-8-21	128
Provisional operator license	\$15	R-9-21	128
Temporary operator license	\$10	R-9-21	128

AMUSEMENTS

Fee Type	Fee	Resolution	Chapter
Amusement permit	\$5	R-8-21	132

ANIMALS

Fee Type	Fee	Resolution	Chapter
Dog License fees - Altered (spayed/neutered) dog	\$15	R-8-21	136
Dog license fees - Unaltered dog	\$30	R-8-21	136
Kennel license (under 174.053(1), Wis. Stats.	\$35	R-8-21	136
Late dog license fee - April 1st or later	\$5	R-8-21	136
Riding or livery stable license, each horse kept or boarded	\$10	R-8-21	136

BICYCLES AND PLAY VEHICLES

Fee Type	Fee	Resolution	Chapter
Bicycle registration fee	\$2	R-8-21	145



**Village of Williams Bay
Fee Schedule for 2025
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CIGARETTES AND TOBACCO PRODUCTS

Fee Type	Fee		Resolution	Chapter
Cigarette/tobacco license	\$100		R-8-21	164

EXPLOSIVES

Fee Type	Fee		Resolution	Chapter
Explosives - license fee	\$10 annually		R-8-21	182
Explosives - Fee per tree blasted	\$1		R-8-21	182
Explosives - More than one charge of explosive	\$1 for each charge		R-8-21	182
Fireworks	\$100		R-15-22	264

HOUSING STANDARDS AND RENTAL PROPERTY

Fee Type	Fee		Resolution	Chapter
Property Registration	\$10 per building		R-12-18	205
Initial Inspection Fee	\$75 per unit		R-12-18	205
Reinspection Fee	\$150 per unit		R-12-18	205
Voluntary inspection Fee	\$90 per unit		R-12-18	205

MOBILE HOMES, RECREATIONAL AND COMMERCIAL MOTOR VEHICLES AND TENTS

Fee Type	Fee		Resolution	Chapter
Mobile home park license or renewal	\$2 for each space		R-8-21	242
Mobile home park license transfer	\$10 each transfer		R-8-21	242

NUISANCES

Fee Type	Fee		Resolution	Chapter
Noxious Weed Removal	\$200/hour or fraction thereof and \$100 for the next half hour or fraction thereof, plus a \$50 administrative fee.		R-8-21	253

Peace & Good Order

Fee Type	Fee		Resolution	Chapter
Edgewater Rental Deposit (non-profit Williams Bay organizations only)	\$500 refundable deposit		R-8-21	264
Lions Field House - Resident homeowner	\$200		R-9-21	264
Lions Field House - Resident renter	deposit		R-9-21	264



**Village of Williams Bay
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PUBLIC WATER AND BEACHES

Fee Type	Fee		Resolution	Chapter
Commercial Launch fee - Daily	\$90		R-3-18	281
Commercial Launch fee - Annual	\$900		R-3-18	281
Fishing Tournament fees:			R-3-18	281
1 to 10 boats	\$25 flat fee plus launch fee for each boat	effective 1/1/23	R-27-22	281
11 to 25 boats	\$75 flat fee plus launch fee for each boat	effective 1/1/23	R-27-22	281
26 to 50 boats	\$250 flat fee plus launch fee for each boat	effective 1/1/23	R-27-22	281
51 or more boats	Fee determined on a case by case basis - Need approval of Village Board	effective 1/1/23	R-27-22	281
Waterway Markers	\$7 each		R-9-21	281
Beach Tags (kids 5 and under free)				
Resident (<i>limited to those living in household</i>)	\$5 each	effective 1/1/23	R-27-22	N/A
Non-Resident:			R-4-19	N/A
Children (Age 6-11)	\$50 each		R-4-19	N/A
Adult (Age 12 and up)	\$70 each		R-4-19	N/A
Family	\$180 each, up to 4 tags		R-4-19	N/A
Non-Resident students of Williams Bay School District and Faith Christian Schools	\$25 each		R-4-19	N/A
Lost Tags	\$25 each		R-4-19	N/A
Guest Pass (<i>Residents only</i>)	\$10 each; limit 3 per household		R-4-22	N/A
Daily Fees (kids 5 and under free)				
Daily passes purchased at beach			R-4-19	N/A
Children (Ages 6-11)	\$5		R-4-19	N/A
Adult (Age 12 and up)	\$10		R-4-22	N/A
Parking pass (<i>Residents only</i>)	\$3 each; limit 3 per household	effective 1/1/23	R-27-22	N/A



**Village of Williams Bay
Fee Schedule for 2025
Adopted 12/16/2024**

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Annual Boat slip lease				
Municipal slip	\$2,379.30		R-XX-24	N/A
24' slip	\$2,656.50		R-XX-24	N/A
26' slip	\$2,852.85		R-XX-24	N/A
28' slip	\$2,945.25		R-XX-24	N/A
Boat lift installation	\$236.25		R-69-23	N/A
Boat lift removal	\$236.25		R-69-23	N/A
Boat lift storage	\$131.25		R-69-23	N/A
Municipal Ramp	\$315.00		R-69-23	N/A
Municipal Rack	\$126.00		R-69-23	N/A
Annual Horvath Storage	\$759.60		R-4-19	N/A
Launch Frees-Resident	Daily	Annual		
Non-Motorized (West Launch)	\$2	\$20.00	R-5-20	N/A
Non-Motorized (East Launch)	\$8.50	\$85.00	R-5-20	N/A
19'11" or less	\$11.75	\$117.50	R-5-20	N/A
20' to 25'11"	\$14.25	\$142.50	R-5-20	N/A
26' or greater	\$17	\$170.00	R-5-20	N/A
Launch Fees- Non Resident	Daily	Annual	R-5-20	
Non-Motorized (West Launch)	\$2	\$20.00	R-5-20	N/A
Non-Motorized (East Launch)	\$8.50	\$85.00	R-5-20	N/A
19'11" or less	\$11.75	\$117.50	R-5-20	N/A
20' to 25'11"	\$21.25	\$212.50	R-5-20	N/A
26' or greater	\$25.50	\$255.00	R-5-20	N/A



**Village of Williams Bay
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Kayak and Paddleboard rental fees

Resident Rates

Kayak Tandem - 1 hour	\$20	R-7-22	N/A
Kayak Tandem - 2 hours	\$40	R-7-22	N/A
Kayak Tandem - 4 hours	\$55	R-7-22	N/A
Kayak Tandem - Day	\$90	R-7-22	N/A

Kayak Single - 1 hour	\$15	R-7-22	N/A
Kayak Single - 2 hours	\$25	R-7-22	N/A
Kayak Single - 4 hours	\$45	R-7-22	N/A
Kayak Single - Day	\$80	R-7-22	N/A

Stand Up Paddle Board - 1 hour	\$15	R-7-22	N/A
Stand Up Paddle Board - 2 hours	\$25	R-7-22	N/A
Stand Up Paddle Board - 4 hours	\$45	R-7-22	N/A
Stand Up Paddle Board - Day	\$80	R-7-22	N/A

Non- Resident Rates

Kayak Tandem - 1 hour	\$30	R-7-22	N/A
Kayak Tandem - 2 hours	\$55	R-7-22	N/A
Kayak Tandem - 4 hours	\$80	R-7-22	N/A
Kayak Tandem - Day	\$130	R-7-22	N/A

Kayak Single - 1 hour	\$25	R-7-22	N/A
Kayak Single - 2 hours	\$40	R-7-22	N/A
Kayak Single - 4 hours	\$55	R-7-22	N/A
Kayak Single - Day	\$105	R-7-22	N/A

Stand Up Paddle Board - 1 hour	\$25	R-7-22	N/A
Stand Up Paddle Board - 2 hours	\$40	R-7-22	N/A
Stand Up Paddle Board - 4 hours	\$55	R-7-22	N/A
Stand Up Paddle Board - Day	\$105	R-7-22	N/A



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Financial				
Photocopies Wis. Stats. 19.3 (3) (a)	\$.25 per side of page		R-11-19	N/A
Incident Reports	\$2.00 for reports 5 pages or less; \$3.00 for 6-10 pages; \$4.00 for 11-15 pages, .25 pp thereafter		R-11-19	N/A
Accident Reports	\$6.00 per report		R-11-19	N/A
CD/DVD	\$5.00 per CD/\$10 per DVD		R-11-19	N/A
Photographs	\$2.00 each 3X5 / \$3.00 each 5X7 / \$5.00 each 8X10		R-11-19	N/A
Transcription Fees	\$20 per page for a transcript of a recording if transcription is required		R-11-19	N/A
Mailing Fees Wis. Stats. 19.35 (3) (d)	Actual, Necessary, and Direct Cost		R-11-19	N/A
Locating Fees Wis.Stats. 19.35(3) (c)	Actual current hourly rate of employee locating record, if in excess of \$50		R-11-19	N/A
Special Assessment Letters	\$40.00		R-8-18	N/A
Return Check Fee	\$35.00		R-8-18	N/A

STREETS AND SIDEWALKS

Fee Type	Fee		Resolution	Chapter
Snow Removal	\$200/hour or fraction thereof and \$100 for the next half hour or fraction thereof, plus a \$50 administrative fee.		R-8-18	314
Street Opening Permit	\$50 each opening		R-9-21	314

TRANSIENT MERCHANTS

Fee Type	Fee		Resolution	Chapter
Peddlers & Transient Merchant Registration Fee	\$50 Non Refundable		R-8-21	327

VEHICLES, ABANDONED AND JUNKED

Fee Type	Fee		Resolution	Chapter
or auction sale, storage fee	\$10 per day		R-8-21	342
Abandoned and junked vehicles - List of vehicles to be sold	\$10		R-8-21	342
junking charges	\$10		R-8-21	342



**Village of Williams Bay
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VEHICLES AND TRAFFIC

Fee Type	Fee		Resolution	Chapter
Snowmobile renter's license application fee	\$25		R-8-21	345
Motor-driven cycles rental license fee - Four or fewer vehicles	\$50		R-8-21	345
fewer than nine vehicles	\$100		R-8-21	345
Motor-driven cycles rental license fee - Nine or more vehicles	\$125		R-8-21	345

BUILDING CONSTRUCTION

Fee Type	Fee		Resolution	Chapter
RESIDENTIAL BUILDING (1 and 2 FAMILY)				
	Minimum \$70		R-20-22	153
1. New Construction	\$0.34 per square ft.		R-20-22	153
2. Additions	\$0.34 per square foot		R-20-22	153
3. Remodels, repairs, alterations	\$8 per \$1000 valuation		R-20-22	153
4. Accessory Structures	\$0.27 per square foot		R-20-22	153
5. Decks	\$120		R-20-22	153
6. Pools, above ground	\$100		R-20-22	153
7. Pools, in ground	\$150		R-20-22	153
8. Siding	\$72		R-20-22	153
9. Re-roof	\$72		R-20-22	153
10. Re-inspection	\$75 per inspection		R-20-22	153
11. Early start permit	\$180.00		R-20-22	153
12. Occupancy Permit	\$85.00		R-20-22	153
13. Temporary Occupancy Permit	\$96.00		R-20-22	153
14. WI UDC Decal	\$43.00		R-20-22	153
15. Raze/Demolition	\$120 plus \$0.07 per square foot (may be waived if condemned)		R-20-22	153
16. Moving of buildings	\$190 plus \$0.07 per square foot		R-20-22	153
17. Permit to begin construction of footings and foundations	\$192		R-20-22	153
18. All other buildings where square footage cannot be determined	\$11 per \$1,000 valuation		R-20-22	153



**Village of Williams Bay
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COMMERCIAL BUILDINGS – ALL NON-RESIDENTIAL AND MULTI-FAMILY RESIDENTIAL				
1. New Construction	New Residential: \$0.34 per square foot		R-20-22	153
	New Business: \$0.31 per square foot		R-20-22	153
	New Manufacturing/industrial: \$0.21 per square foot		R-20-22	153
2. New Construction, Agricultural	\$0.28 per square foot		R-20-22	153
3. Additions	\$0.31 per square foot		R-20-22	153
4. Remodel (Levels 1 and 2) Up to \$10,000 cost)	\$8 per \$1,000 valuation		R-20-22	153
5. Remodel (Level 3)	\$0.34		R-20-22	153
6. Re-roof	\$120		R-20-22	153
7. Re-inspection	\$75 per inspection		R-20-22	153
8. Early start permit	\$252		R-20-22	153
9. Occupancy Permit	Commercial: \$190 per unit		R-20-22	153
	Industrial, Institutional: \$180 per unit		R-20-22	153
10. Temporary Occupancy Permit	\$192.00		R-20-22	153
11. Raze/Demolition	\$100 plus \$0.07 per square foot		R-20-22	153
12. Moving	\$175 plus \$0.07 per square foot		R-20-22	153
13. All other buildings where square footage cannot be determined	\$11 per \$1,000 valuation		R-20-22	153
14. Commercial and Industrial exhaust hoods and systems	\$132		R-20-22	153
15. Fuel Tanks	Installation: \$8 per 1,000 gallons		R-20-22	153
	Removal, repairs, alterations: \$100 per tank		R-20-22	153
LAND DISTURBANCE AND EROSION CONTROL				
1. 1 and 2 Family Residences	\$156		R-20-22	153
2. Multi-family Residences	\$192 for 1 st 15,000 sq ft, \$15/1000 square feet up to 1 acre		R-20-22	153
3. Commercial, Industrial	\$192 for 1 st 15,000 sq ft, \$15/1000 square feet up to 1 acre		R-20-22	153
4. Accessory Buildings	\$120		R-20-22	153
5. Decks, patios, retaining walls, pools	\$120		R-20-22	153
6. Additions	\$120		R-20-22	153



**Village of Williams Bay
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PLAN REVIEW FEES

1. 1 and 2 Family Residence	\$240	R-20-22	153
2. 1 and 2 Family Addition	\$102	R-20-22	153
3. 1 and 2 Family Alteration	\$78	R-20-22	153
4. Multi-Family Residence	\$270 plus \$43 per unit	R-20-22	153
5. Commercial/Industrial New, Alteration or Addition	any state review is per SBD 118	R-20-22	153
6. Accessory Building over 120 square feet	\$90	R-20-22	153
7. Decks	\$67	R-20-22	153
8. Swimming pools	\$120	R-20-22	153
9. Mechanical Plans	\$84 per page	R-20-22	153
10. Revisions	\$84 per page	R-20-22	153

ELECTRICAL

1. New Building	foot	R-20-22	153
2. Service Upgrades, Rewire, Temp	\$90	R-20-22	153
3. Generator, Transfer Switch	\$120	R-20-22	153
4. Remodel, Replacement	foot	R-20-22	153
5. Commercial, Level 2 alteration	foot	R-20-22	153
6. Commercial, Level 3 Alteration	foot	R-20-22	153
7. Replacement	\$90	R-20-22	153

HVAC

1, New Building	foot	R-20-22	153
2. Commercial Level 2 Alteration	foot	R-20-22	153
3. Commercial Level 3 Alteration	foot	R-20-22	153
4. Replacement	\$90.00	R-20-22	153



**Village of Williams Bay
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OTHER NOTES				
Special Inspections, complaints, pre-existing permits, others	Hourly Rate, one hour minimum		R-20-22	153
Failure to obtain permit before starting work	Double fee		R-20-22	153
Determining Square Footage	Include all floor levels, crawl spaces, basements, decks and porches, based on outside dimensions. Building Inspector responsible for final calculations		R-20-22	153
Failure to call for final inspection	\$60		R-20-22	153
Tree Permit	\$50/ for 1-5 trees, and \$10/tree above that OR \$250 donation to Friends of Kishwaukee for each tree not being replaced		R-15-22	331

PLUMBING STANDARDS

Fee Type	Fee	Resolution	Chapter
PLUMBING			
1. New Building	foot	R-20-22	270
2. Sanitary Building Sewer	\$90 1 st 100 feet and \$0.05 per foot thereafter	R-20-22	270
3. Storm Building Sewer	\$90 1 st 100 feet and \$0.05 per foot thereafter	R-20-22	270
4. Manholes/Catch Basins	\$90 each	R-20-22	270
5. Water Service	\$75 1 st 100 feet and \$0.35 per foot thereafter	R-20-22	270
6. Fire Sprinkler System	\$95 base fee, plus \$0.05 per square foot thereafter	R-20-22	270
7. Replacement	\$90.00	R-20-22	270
Plumbing Permit - Connection to sanitary sewer	\$500 plus Walcomet charges	R-8-21	270

LAND DIVISION

Fee Type	Fee	Resolution	Chapter
Subdivider fee in lieu of planting street trees	\$100	R-8-21	375
Reapplication fee for any preliminary plat previously reviewed	\$200	R-8-21	375
Reapplication fee for any final plat previously reviewed	\$200	R-8-21	375



**Village of Williams Bay
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ZONING

Fee Type	Fee		Resolution	Chapter
Residential Principal Use - Single Family	\$175		R-5-18	390
Residential Principal Use - Two Family	\$175		R-5-18	390
Residential Principal Use - Multiple Family/Condos	\$225 plus \$20/unit		R-5-18	390
Residential Accessory Use	\$75		R-5-18	390
Residential Addition/Alteration	\$75		R-5-18	390
Residential Deck	\$75		R-5-18	390
Swimming Pool	\$100		R-5-18	390
Commercial, Business, Institutional & Industrial Principal Use	\$150		R-5-18	390
Commercial, Business, Institutional & Industrial Addition	\$100		R-5-18	390
Telecommunication Towers	\$100		R-5-18	390
Signs - New	\$150		R-5-18	390
Signs - Refacing	\$75		R-5-18	390
Fences	\$75		R-5-18	390
Written Zoning Verification	\$75		R-5-18	390
Permit Revision Fee	\$50		R-5-18	390
Certified Survey Map	\$200 plus \$20/lot		R-5-18	390
Preliminary Plat	\$200 plus \$20/lot		R-5-18	390
Final Plat	\$100 plus \$10/lot		R-5-18	390
Planned Development	\$500		R-5-18	390
Interpretation	\$200		R-5-18	390
Certificate of Compliance	\$200		R-5-18	390
Temporary Use Permit	\$200		R-5-18	390
Project Concept Review	\$200		R-5-18	390
Site Plan Review	\$200 plus .04/sf floor area		R-5-18	390
Zoning Map/Text Amendment	\$500		R-5-18	390
Conditional Use Permit	\$500		R-5-18	390
Variance	\$500		R-5-18	390
Appeal	\$500		R-5-18	390
Land Use Plan Amendment	\$500		R-5-18	390
Tourist Rooming House Permit	\$450	effective 1/1/23	R-28-22	390



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FIRE/EMS DEPARTMENT

Resident		
BLS Transport	\$1500/\$20 per mile	R-XX-24
ALS Transport	\$1500/\$20 per mile	R-XX-24
Non-Transport	No Fee	R-XX-24
Non-Resident		R-XX-24
BLS Transport	\$1500/\$20 per mile	R-XX-24
ALS Transport	\$1500/\$20 per mile	R-XX-24
BLS Non-Transport	\$200.00	R-XX-24
ALS Non-Transport	\$400.00	R-XX-24
Paramedic Intercept		R-XX-24
ALS Transport	\$500.00	R-XX-24
Non-Transport - Cardiac Arrest	\$500.00	R-XX-24
Repeat Non-Transport Fees		R-XX-24
Up to Three Per Year	Standard Fees	R-XX-24
4th Response	\$200.00	R-XX-24
5th Response & Above	\$400.00	R-XX-24
2024 Standby Fees		R-XX-24
One Apparatus - Up to 8 Hours	\$500.00	R-XX-24
Paramedic Per Hour	\$46.00	R-XX-24
Firefighter/EMT Per Hour	\$38.00	R-XX-24



**Village of Williams Bay
Amended Fee Schedule for 2025
Adopted 02/17/2025**

Fees are changed by resolution of the Village Board of the Village of Williams Bay.

FINANCE AND TAXATION

Fee Type	Fee	Resolution	Chapter
Room Tax Permit	\$25	R-9-18	46

ALARM SYSTEMS

Fee Type	Fee	Resolution	Chapter
Alarm Permit	\$10 annually	R-8-21	125

ALCOHOL BEVERAGES

Fee Type	Fee	Resolution	Chapter
Alcohol Beverages - "Class A" intoxicating liquor	\$500 per year	R-8-21	128
Alcohol Beverages - "Class B" intoxicating liquor	\$500 per year	R-8-21	128
Alcohol Beverages - "Class A" fermented malt beverage	\$25 per year	R-8-21	128
Alcohol Beverages - "Class B" fermented malt beverage	\$100 per year	R-8-21	128
Class "B" picnic	\$10 per license	R-8-21	128
Reserve "Class B"	\$10,000 for initial issuance or \$500 if a bona fide club or lodge situated and incorporated in the state for at least six years. After initial issuance, \$500 per year	R-8-21	128
Class "C" wine license	\$100 per year	R-8-21	128
Publication fee	\$50	R-8-21	128
Operator's license	\$40 per two years	R-8-21	128
Provisional operator license	\$15	R-9-21	128
Temporary operator license	\$10	R-9-21	128

AMUSEMENTS

Fee Type	Fee	Resolution	Chapter
Amusement permit	\$5	R-8-21	132

ANIMALS

Fee Type	Fee	Resolution	Chapter
Dog License fees - Altered (spayed/neutered)dog	\$15	R-8-21	136
Dog license fees - Unaltered dog	\$30	R-8-21	136
Kennel license (under 174.053(1), Wis. Stats.	\$35	R-8-21	136
Late dog license fee - April 1st or later	\$5	R-8-21	136
Riding or livery stable license, each horse kept or boarded	\$10	R-8-21	136

BICYCLES AND PLAY VEHICLES

Fee Type	Fee	Resolution	Chapter
Bicycle registration fee	\$2	R-8-21	145

CIGARETTES AND TOBACCO PRODUCTS



**Village of Williams Bay
Amended Fee Schedule for 2025
Adopted 02/17/2025**

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Fee Type	Fee		Resolution	Chapter
Cigarette/tobacco license	\$100		R-8-21	164
<u>EXPLOSIVES</u>				
Fee Type	Fee		Resolution	Chapter
Explosives - license fee	\$10 annually		R-8-21	182
Explosives - Fee per tree blasted	\$1		R-8-21	182
Explosives - More than one charge of explosive	\$1 for each charge		R-8-21	182
Fireworks	\$100		R-15-22	264
<u>HOUSING STANDARDS AND RENTAL PROPERTY</u>				
Fee Type	Fee		Resolution	Chapter
Property Registration	\$10 per building		R-12-18	205
Initial Inspection Fee	\$75 per unit		R-12-18	205
Reinspection Fee	\$150 per unit		R-12-18	205
Voluntary inspection Fee	\$90 per unit		R-12-18	205
<u>MOBILE HOMES, RECREATIONAL AND COMMERCIAL MOTOR VEHICLES AND TENTS</u>				
Fee Type	Fee		Resolution	Chapter
Mobile home park license or renewal	\$2 for each space		R-8-21	242
Mobile home park license transfer	\$10 each transfer		R-8-21	242
<u>NUISANCES</u>				
Fee Type	Fee		Resolution	Chapter
Noxious Weed Removal	\$200/hour or fraction thereof and \$100 for the next half hour or fraction thereof, plus a \$50 administrative fee.		R-8-21	253
<u>Peace & Good Order</u>				
Fee Type	Fee		Resolution	Chapter
Edgewater Rental Deposit (non-profit Williams Bay organizations only)	\$500 refundable deposit		R-8-21	264
Lions Field House - Resident homeowner	\$200		R-9-21	264
Lions Field House - Resident renter	deposit		R-9-21	264
<u>PUBLIC WATER AND BEACHES</u>				
Fee Type	Fee		Resolution	Chapter
Commercial Launch fee - Daily	\$90		R-3-18	281
Commercial Launch fee - Annual	\$900		R-3-18	281
Fishing Tournament fees:			R-3-18	281
1 to 10 boats	\$25 flat fee plus launch fee for each boat	effective 1/1/23	R-27-22	281
11 to 25 boats	\$75 flat fee plus launch fee for each boat	effective 1/1/23	R-27-22	281



Village of Williams Bay Amended Fee Schedule for 2025 Adopted 02/17/2025

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26 to 50 boats	\$250 flat fee plus launch fee for each boat	effective 1/1/23	R-27-22	281
51 or more boats	Fee determined on a case by case basis - Need approval of Village Board	effective 1/1/23	R-27-22	281
Waterway Markers	\$7 each		R-9-21	281
Beach Tags (kids 5 and under free)				
Resident (<i>limited to those living in household</i>)	\$5 each	effective 1/1/23	R-27-22	N/A
Non-Resident:			R-4-19	N/A
Children (Age 6-11)	\$50 each		R-4-19	N/A
Adult (Age 12 and up)	\$70 each		R-4-19	N/A
Family	\$180 each, up to 4 tags		R-4-19	N/A
Non-Resident students of Williams Bay School District and Faith Christian Schools	\$25 each		R-4-19	N/A
Lost Tags	\$25 each		R-4-19	N/A
Guest Pass (<i>Residents only</i>)	\$10 each; limit 3 per household		R-4-22	N/A
Daily Fees (kids 5 and under free)				
Daily passes purchased at beach			R-4-19	N/A
Children (Ages 6-11)	\$5		R-4-19	N/A
Adult (Age 12 and up)	\$10		R-4-22	N/A
Parking pass (<i>Residents only</i>)	\$3 each; limit 3 per household	effective 1/1/23	R-27-22	N/A
Annual Boat slip lease				
Municipal slip	\$2,379.30		R-94-24	N/A
24' slip	\$2,656.50		R-94-24	N/A
26' slip	\$2,852.85		R-94-24	N/A
28' slip	\$2,945.25		R-94-24	N/A
Boat lift installation	\$236.25		R-69-23	N/A
Boat lift removal	\$236.25		R-69-23	N/A
Boat lift storage	\$131.25		R-69-23	N/A
Municipal Ramp	\$315.00		R-69-23	N/A
Municipal Rack	\$126.00		R-69-23	N/A
Annual Horvath Storage	\$759.60		R-4-19	N/A
Launch Fees-Resident				
	Daily	Annual		
Non-Motorized (West Launch)	\$2	\$20.00	R-5-20	N/A
Non-Motorized (East Launch)	\$8.50	\$85.00	R-5-20	N/A
19'11" or less	\$11.75	\$117.50	R-5-20	N/A
20' to 25'11"	\$14.25	\$142.50	R-5-20	N/A



**Village of Williams Bay
Amended Fee Schedule for 2025
Adopted 02/17/2025**

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26' or greater	\$17	\$170.00	R-5-20	N/A
Launch Fees- Non Resident	Daily	Annual	R-5-20	
Non-Motorized (West Launch)	\$2	\$20.00	R-5-20	N/A
Non-Motorized (East Launch)	\$8.50	\$85.00	R-5-20	N/A
19'11" or less	\$11.75	\$117.50	R-5-20	N/A
20' to 25'11"	\$21.25	\$212.50	R-5-20	N/A
26' or greater	\$25.50	\$255.00	R-5-20	N/A
Kayak and Paddleboard rental fees				
<u>Resident Rates</u>				
Kayak Tandem - 1 hour	\$20		R-7-22	N/A
Kayak Tandem - 2 hours	\$40		R-7-22	N/A
Kayak Tandem - 4 hours	\$55		R-7-22	N/A
Kayak Tandem - Day	\$90		R-7-22	N/A
Kayak Single - 1 hour	\$15		R-7-22	N/A
Kayak Single - 2 hours	\$25		R-7-22	N/A
Kayak Single - 4 hours	\$45		R-7-22	N/A
Kayak Single - Day	\$80		R-7-22	N/A
Stand Up Paddle Board - 1 hour	\$15		R-7-22	N/A
Stand Up Paddle Board - 2 hours	\$25		R-7-22	N/A
Stand Up Paddle Board - 4 hours	\$45		R-7-22	N/A
Stand Up Paddle Board - Day	\$80		R-7-22	N/A
<u>Non- Resident Rates</u>				
Kayak Tandem - 1 hour	\$30		R-7-22	N/A
Kayak Tandem - 2 hours	\$55		R-7-22	N/A
Kayak Tandem - 4 hours	\$80		R-7-22	N/A
Kayak Tandem - Day	\$130		R-7-22	N/A
Kayak Single - 1 hour	\$25		R-7-22	N/A
Kayak Single - 2 hours	\$40		R-7-22	N/A
Kayak Single - 4 hours	\$55		R-7-22	N/A
Kayak Single - Day	\$105		R-7-22	N/A
Stand Up Paddle Board - 1 hour	\$25		R-7-22	N/A
Stand Up Paddle Board - 2 hours	\$40		R-7-22	N/A
Stand Up Paddle Board - 4 hours	\$55		R-7-22	N/A
Stand Up Paddle Board - Day	\$105		R-7-22	N/A
Financial				



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Photocopies Wis. Stats. 19.3 (3) (a)	\$.25 per side of page		R-11-19	N/A
Incident Reports	\$2.00 for reports 5 pages or less; \$3.00 for 6-10 pages; \$4.00 for 11-15 pages, .25 pp thereafter		R-11-19	N/A
Accident Reports	\$6.00 per report		R-11-19	N/A
CD/DVD	\$5.00 per CD/\$10 per DVD		R-11-19	N/A
Photographs	\$2.00 each 3X5 / \$3.00 each 5X7 / \$5.00 each 8X10		R-11-19	N/A
Transcription Fees	\$20 per page for a transcript of a recording if transcription is required		R-11-19	N/A
Mailing Fees Wis. Stats. 19.35 (3) (d)	Actual, Necessary, and Direct Cost		R-11-19	N/A
Locating Fees Wis.Stats. 19.35(3) (c)	Actual current hourly rate of employee locating record, if in excess of \$50		R-11-19	N/A
Special Assessment Letters	\$40.00		R-8-18	N/A
Return Check Fee	\$35.00		R-8-18	N/A

SEWER USE FEES

Fee Type	Fee	Resolution	Chapter
Sewer Base Rate Fee	\$96.17/Qtr	R-10-25	295
Sewer Use Rate Fee	\$4.40 per 1,000 Gallons	R-10-25	295

STREETS AND SIDEWALKS

Fee Type	Fee	Resolution	Chapter
Snow Removal	\$200/hour or fraction thereof and \$100 for the next half hour or fraction thereof, plus a \$50 administrative fee.	R-8-18	314
Street Opening Permit	\$50 each opening	R-9-21	314

TRANSIENT MERCHANTS

Fee Type	Fee	Resolution	Chapter
Peddlers & Transient Merchant Registration Fee	\$50 Non Refundable	R-8-21	327

VEHICLES, ABANDONED AND JUNKED

Fee Type	Fee	Resolution	Chapter
or auction sale, storage fee	\$10 per day	R-8-21	342



**Village of Williams Bay
Amended Fee Schedule for 2025
Adopted 02/17/2025**

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Abandoned and junked vehicles - List of vehicles to be sold	\$10		R-8-21	342
junking charges	\$10		R-8-21	342

VEHICLES AND TRAFFIC

Fee Type	Fee		Resolution	Chapter
Snowmobile renter's license application fee	\$25		R-8-21	345
Motor-driven cycles rental license fee - Four or fewer vehicles	\$50		R-8-21	345
fewer than nine vehicles	\$100		R-8-21	345
Motor-driven cycles rental license fee - Nine or more vehicles	\$125		R-8-21	345

BUILDING CONSTRUCTION

Fee Type	Fee		Resolution	Chapter
RESIDENTIAL BUILDING (1 and 2 FAMILY)				
	Minimum \$70		R-20-22	153
1. New Construction	\$0.34 per square ft.		R-20-22	153
2. Additions	\$0.34 per square foot		R-20-22	153
3. Remodels, repairs, alterations	\$8 per \$1000 valuation		R-20-22	153
4. Accessory Structures	\$0.27 per square foot		R-20-22	153
5. Decks	\$120		R-20-22	153
6. Pools, above ground	\$100		R-20-22	153
7. Pools, in ground	\$150		R-20-22	153
8. Siding	\$72		R-20-22	153
9. Re-roof	\$72		R-20-22	153
10. Re-inspection	\$75 per inspection		R-20-22	153
11. Early start permit	\$180.00		R-20-22	153
12. Occupancy Permit	\$85.00		R-20-22	153
13. Temporary Occupancy Permit	\$96.00		R-20-22	153
14. WI UDC Decal	\$43.00		R-20-22	153
15. Raze/Demolition	\$120 plus \$0.07 per square foot (may be waived if condemned)		R-20-22	153
16. Moving of buildings	\$190 plus \$0.07 per square foot		R-20-22	153
17. Permit to begin construction of footings and foundations	\$192		R-20-22	153
18. All other buildings where square footage cannot be determined	\$11 per \$1,000 valuation		R-20-22	153

COMMERCIAL BUILDINGS – ALL NON-RESIDENTIAL AND MULTI-FAMILY RESIDENTIAL

1, New Construction	New Residential: \$0.34 per square foot		R-20-22	153
	New Business: \$0.31 per square foot		R-20-22	153
	New Manufacturing/industrial: \$0.21 per square foot		R-20-22	153
2. New Construction, Agricultural	\$0.28 per square foot		R-20-22	153
3. Additions	\$0.31 per square foot		R-20-22	153



**Village of Williams Bay
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4. Remodel (Levels 1 and 2) Up to \$10,000 cost)	\$8 per \$1,000 valuation		R-20-22	153
5. Remodel (Level 3)	\$0.34		R-20-22	153
6. Re-roof	\$120		R-20-22	153
7. Re-inspection	\$75 per inspection		R-20-22	153
8. Early start permit	\$252		R-20-22	153
9. Occupancy Permit	Commercial: \$190 per unit		R-20-22	153
	Industrial, Institutional: \$180 per unit		R-20-22	153
10. Temporary Occupancy Permit	\$192.00		R-20-22	153
11. Raze/Demolition	\$100 plus \$0.07 per square foot		R-20-22	153
12. Moving	\$175 plus \$0.07 per square foot		R-20-22	153
13. All other buildings where square footage cannot be determined	\$11 per \$1,000 valuation		R-20-22	153
14. Commercial and Industrial exhaust hoods and systems	\$132		R-20-22	153
15. Fuel Tanks	Installation: \$8 per 1,000 gallons		R-20-22	153
	Removal, repairs, alterations: \$100 per tank		R-20-22	153
LAND DISTURBANCE AND EROSION CONTROL				
1. 1 and 2 Family Residences	\$156		R-20-22	153
2. Multi-family Residences	\$192 for 1 st 15,000 sq ft, \$15/1000 square feet up to 1 acre		R-20-22	153
3. Commercial, Industrial	\$192 for 1 st 15,000 sq ft, \$15/1000 square feet up to 1 acre		R-20-22	153
4. Accessory Buildings	\$120		R-20-22	153
5. Decks, patios, retaining walls, pools	\$120		R-20-22	153
6. Additions	\$120		R-20-22	153
PLAN REVIEW FEES				
1. 1 and 2 Family Residence	\$240		R-20-22	153
2. 1 and 2 Family Addition	\$102		R-20-22	153
3. 1 and 2 Family Alteration	\$78		R-20-22	153
4. Multi-Family Residence	\$270 plus \$43 per unit		R-20-22	153
5. Commercial/Industrial New, Alteration or Addition	any state review is per SBD 118		R-20-22	153
6. Accessory Building over 120 square feet	\$90		R-20-22	153
7. Decks	\$67		R-20-22	153
8. Swimming pools	\$120		R-20-22	153
9. Mechanical Plans	\$84 per page		R-20-22	153
10. Revisions	\$84 per page		R-20-22	153



**Village of Williams Bay
Amended Fee Schedule for 2025
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ELECTRICAL

1. New Building	foot	R-20-22	153
2. Service Upgrades, Rewire, Temp	\$90	R-20-22	153
3. Generator, Transfer Switch	\$120	R-20-22	153
4. Remodel, Replacement	foot	R-20-22	153
5. Commercial, Level 2 alteration	foot	R-20-22	153
6. Commercial, Level 3 Alteration	foot	R-20-22	153
7. Replacement	\$90	R-20-22	153

HVAC

1, New Building	foot	R-20-22	153
2. Commercial Level 2 Alteration	foot	R-20-22	153
3. Commercial Level 3 Alteration	foot	R-20-22	153
4. Replacement	\$90.00	R-20-22	153

OTHER NOTES

Special Inspections, complaints, pre-existing permits, others	Hourly Rate, one hour minimum	R-20-22	153
Failure to obtain permit before starting work	Double fee	R-20-22	153
Determining Square Footage	Include all floor levels, crawl spaces, basements, decks and porches, based on outside dimensions. Building Inspector responsible for final calculations	R-20-22	153
Failure to call for final inspection	\$60	R-20-22	153
Tree Permit	\$50/ for 1-5 trees, and \$10/tree above that OR \$250 donation to Friends of Kishwaukee for each tree not being replaced	R-15-22	331

PLUMBING STANDARDS

Fee Type	Fee	Resolution	Chapter
PLUMBING			
1. New Building	foot	R-20-22	270
2. Sanitary Building Sewer	\$90 1 st 100 feet and \$0.05 per foot thereafter	R-20-22	270
3. Sanitary Sewer Connection Fee	\$4,860.00	R-XX-25	295-6
4. Storm Building Sewer	\$90 1 st 100 feet and \$0.05 per foot thereafter	R-20-22	270
5. Manholes/Catch Basins	\$90 each	R-20-22	270



**Village of Williams Bay
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6. Water Service	\$75 1 st 100 feet and \$0.35 per foot thereafter		R-20-22	270
7. Fire Sprinkler System	\$95 base fee, plus \$0.05 per square foot thereafter		R-20-22	270
8. Replacement	\$90.00		R-20-22	270
9. Plumbing Permit - Connection to sanitary sewer	\$500 plus Walcomet charges		R-8-21	270

LAND DIVISION

Fee Type	Fee		Resolution	Chapter
Subdivider fee in lieu of planting street trees	\$100		R-8-21	375
Reapplication fee for any preliminary plat previously reviewed	\$200		R-8-21	375
Reapplication fee for any final plat previously reviewed	\$200		R-8-21	375

ZONING

Fee Type	Fee		Resolution	Chapter
Residential Principal Use - Single Family	\$175		R-5-18	390
Residential Principal Use - Two Family	\$175		R-5-18	390
Residential Principal Use - Multiple Family/Condos	\$225 plus \$20/unit		R-5-18	390
Residential Accessory Use	\$75		R-5-18	390
Residential Addition/Alteration	\$75		R-5-18	390
Residential Deck	\$75		R-5-18	390
Swimming Pool	\$100		R-5-18	390
Commercial, Business, Institutional & Industrial Principal Use	\$150		R-5-18	390
Commercial, Business, Institutional & Industrial Addition	\$100		R-5-18	390
Telecommunication Towers	\$100		R-5-18	390
Signs - New	\$150		R-5-18	390
Signs - Refacing	\$75		R-5-18	390
Fences	\$75		R-5-18	390
Written Zoning Verification	\$75		R-5-18	390
Permit Revision Fee	\$50		R-5-18	390
Certified Survey Map	\$200 plus \$20/lot		R-5-18	390
Preliminary Plat	\$200 plus \$20/lot		R-5-18	390
Final Plat	\$100 plus \$10/lot		R-5-18	390
Planned Development	\$500		R-5-18	390
Interpretation	\$200		R-5-18	390
Certificate of Compliance	\$200		R-5-18	390
Temporary Use Permit	\$200		R-5-18	390
Project Concept Review	\$200		R-5-18	390
Site Plan Review	\$200 plus .04/sf floor area		R-5-18	390
Zoning Map/Text Amendment	\$500		R-5-18	390
Conditional Use Permit	\$500		R-5-18	390
Variance	\$500		R-5-18	390
Appeal	\$500		R-5-18	390
Land Use Plan Amendment	\$500		R-5-18	390



**Village of Williams Bay
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Tourist Rooming House Permit	\$450	effective 1/1/23	R-28-22	390
<u>FIRE/EMS DEPARTMENT</u>				
Resident				
BLS Transport	\$1500/\$20 per mile		R-94-24	
ALS Transport	\$1500/\$20 per mile		R-94-24	
Non-Transport	No Fee		R-94-24	
Non-Resident			R-94-24	
BLS Transport	\$1500/\$20 per mile		R-94-24	
ALS Transport	\$1500/\$20 per mile		R-94-24	
BLS Non-Transport	\$200.00		R-94-24	
ALS Non-Transport	\$400.00		R-94-24	
Paramedic Intercept			R-94-24	
ALS Transport	\$500.00		R-94-24	
Non-Transport - Cardiac Arrest	\$500.00		R-94-24	
Repeat Non-Transport Fees			R-94-24	
Up to Three Per Year	Standard Fees		R-94-24	
4th Response	\$200.00		R-94-24	
5th Response & Above	\$400.00		R-94-24	
2024 Standby Fees			R-94-24	
One Apparatus - Up to 8 Hours	\$500.00		R-94-24	
Paramedic Per Hour	\$46.00		R-94-24	
Firefighter/EMT Per Hour	\$38.00		R-94-24	

Water and Sewer rate comparison

01/27/2025

				2 Residents		
Water rates	Base/Qtr	Fire Protection	Use/1000 gallons	use/day/gal	use/qtr/gallons	Qtr Bill
Lake Geneva	\$28.10	\$11.45	\$2.39	140	12600	\$69.66
Fontana	\$37.26	\$24.00	\$7.66	140	12600	\$157.78
Elkhorn	\$33.00	\$53.10	\$9.28	140	12600	\$203.03
Williams Bay current	\$30.00	\$26.76	\$3.77	140	12600	\$104.26
Williams Bay new	\$30.00	\$26.76	\$3.77	140	12600	\$104.26

	Annual
12 mo Pr+Int \$1.7 mil	\$119,600
WalCoMet increase	\$66,659
	\$0
Total	\$186,259

				2 Residents		
Sewer rates	Base/Qtr	Fire Protection	Use/1000 gallons	use/day/gal	use/qtr/gallons	Qtr Bill
Lake Geneva	\$16.25	\$0.00	\$4.10	140	12600	\$67.91
Fontana	\$80.70	\$0.00	\$9.30	140	12600	\$197.88
Elkhorn	\$56.94	\$0.00	\$8.49	140	12600	\$163.91
Williams Bay current	\$89.05	\$0.00	\$3.70	140	12600	\$135.67
Williams Bay new	\$96.17	\$0.00	\$4.40	140	12600	\$151.61

Ave vol last 6 years net water sold	
90 million Gallons/Yr	Annual. Incr.
Base Rate + 8%	\$73,092
Use Rate +19%	\$63,000
50 yrs, \$2.5 M	\$50,000
	\$186,092

Total				2 Residents		
Water & Sewer	Base/Qtr	Fire Protection	Use/1000 gallons	use/day/gal	use/qtr/gallons	Qtr Bill
Lake Geneva						\$137.57
Fontana						\$355.66
Elkhorn						\$366.94
Williams Bay current						\$239.93
Williams Bay new						\$255.87

WB Increase ea	Qtr	Month
1 Resident	\$11.53	\$3.84
2 Residents	\$15.94	\$5.31
3 Residents	\$20.35	\$6.78
4 Residents	\$24.76	\$8.25

Williams Bay Sewer & Water Base rates.
01/10/25

Meter		# Customers	Base Rates effective dates			
Size			2016	03/16/20	8% incr	01/01/25
5/8"	Residential	1218	\$68.50	\$89.05	\$8,677.03	\$96.17
1"	Residential	17	\$171.25	\$222.63	\$302.78	\$240.44
1.25"	Residential	0	\$239.75	\$311.68	\$0.00	\$336.61
1.5"	Residential	4	\$342.50	\$445.25	\$142.48	\$480.87
2"	Residential	2	\$548.00	\$712.40	\$113.98	\$769.39
2.5"	Residential	0	\$822.00	\$1,068.60	\$0.00	\$1,154.09
3"	Residential	0	\$1,096.00	\$1,424.80	\$0.00	\$1,538.78
4"	Residential	0	\$1,712.50	\$2,226.25	\$0.00	\$2,404.35
3/4"	Residential	827	\$68.50	\$89.05	\$5,891.55	\$96.17
5/8"	Res out of town	0	\$85.63	\$111.32	\$0.00	\$120.23
2"	Res out of town	0	\$685.00	\$890.50	\$0.00	\$961.74
5/8"	Commercial	49	\$68.50	\$89.05	\$349.08	\$96.17
1"	Commercial	16	\$171.25	\$222.63	\$284.97	\$240.44
1.25"	Commercial	0	\$239.75	\$311.68	\$0.00	\$336.61
1.5"	Commercial	7	\$342.50	\$445.25	\$249.34	\$480.87
2"	Commercial	8	\$548.00	\$712.40	\$455.94	\$769.39
2.5"	Commercial	0	\$822.00	\$1,068.60	\$0.00	\$1,154.09
3"	Commercial	2	\$1,096.00	\$1,424.80	\$227.97	\$1,538.78
4"	Commercial	3	\$1,712.50	\$2,226.25	\$534.30	\$2,404.35
6"	Commercial	1	\$3,425.00	\$4,452.50	\$356.20	\$4,808.70
3/4"	Commercial	27	\$68.50	\$89.05	\$192.35	\$96.17
5/8"	Com out of town	0	\$85.63	\$111.32	\$0.00	\$120.23
2"	Com out of town	0	\$685.00	\$890.50	\$0.00	\$961.74
5/8"	Public Authority	13	\$68.50	\$89.05	\$92.61	\$96.17
1"	Public Authority	3	\$171.25	\$222.63	\$53.43	\$240.44
1.25"	Public Authority	0	\$239.75	\$311.68	\$0.00	\$336.61
1.5"	Public Authority	0	\$342.50	\$445.25	\$0.00	\$480.87
2"	Public Authority	3	\$548.00	\$712.40	\$170.98	\$769.39
2.5"	Public Authority	0	\$822.00	\$1,068.60	\$0.00	\$1,154.09
3"	Public Authority	0	\$1,096.00	\$1,424.80	\$0.00	\$1,538.78
4"	Public Authority	1	\$1,712.50	\$2,226.25	\$178.10	\$2,404.35
5/8"	PA out of town	0	\$85.63	\$111.32	\$0.00	\$120.23
2"	PA out of town	0	\$685.00	\$890.50	\$0.00	\$961.74
Total		2201		Quarter	\$18,273.07	
				Annual	\$73,092.30	

Walcomet 2025 Cost Increase

12/20/24

		2024	Actual Billings											2024
		Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec est	Total
Volume		\$21,231.84	\$18,624.72	\$22,746.98	\$29,643.92	\$24,178.34	\$23,644.42	\$29,927.92	\$23,510.94	\$20,254.88	\$18,627.56	\$18,705.66	\$18,705.66	\$269,802.84
BOD		\$15,266.98	\$11,707.74	\$14,299.04	\$10,322.74	\$12,793.25	\$15,183.97	\$24,091.56	\$16,480.49	\$14,381.29	\$12,214.97	\$12,266.18	\$12,266.18	\$171,274.39
TSS		\$11,592.08	\$7,902.15	\$10,548.93	\$8,579.94	\$10,099.41	\$13,764.73	\$20,966.30	\$14,460.30	\$11,991.35	\$10,415.27	\$10,828.08	\$10,828.08	\$141,976.62
NH3-N		\$6,321.53	\$4,647.11	\$6,820.33	\$4,848.15	\$6,641.16	\$8,626.29	\$11,232.48	\$9,810.00	\$7,686.95	\$6,756.91	\$6,942.12	\$6,942.12	\$87,275.15
Cust Units		\$8,689.45	\$8,693.15	\$8,700.55	\$8,700.55	\$8,707.95	\$8,711.65	\$8,711.65	\$8,715.35	\$8,715.35	\$8,715.35	\$8,737.55	\$8,737.55	\$104,536.10
		\$63,101.88	\$51,574.87	\$63,115.83	\$62,095.30	\$62,420.11	\$69,931.06	\$94,929.91	\$72,977.08	\$63,029.82	\$56,730.06	\$57,479.59	\$57,479.59	\$774,865.10
2025 Incr %		2025	Projected Increase											2024
2/1/2025	Perct	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec est	Total
Volume	22%	\$0.00	\$4,097.44	\$5,004.34	\$6,521.66	\$5,319.23	\$5,201.77	\$6,584.14	\$5,172.41	\$4,456.07	\$4,098.06	\$4,115.25	\$4,115.25	\$54,685.62
BOD	6%	\$0.00	\$702.46	\$857.94	\$619.36	\$767.60	\$911.04	\$1,445.49	\$988.83	\$862.88	\$732.90	\$735.97	\$735.97	\$9,360.44
TSS	3%	\$0.00	\$237.06	\$316.47	\$257.40	\$302.98	\$412.94	\$628.99	\$433.81	\$359.74	\$312.46	\$324.84	\$324.84	\$3,911.54
NH3-N	5.5%	\$0.00	\$255.59	\$375.12	\$266.65	\$365.26	\$474.45	\$617.79	\$539.55	\$422.78	\$371.63	\$381.82	\$381.82	\$4,452.45
Cust Units	-6%	\$0.00	-\$521.59	-\$522.03	-\$522.03	-\$522.48	-\$522.70	-\$522.70	-\$522.92	-\$522.92	-\$522.92	-\$524.25	-\$524.25	-\$5,750.80
		\$0.00	\$4,770.97	\$6,031.83	\$7,143.04	\$6,232.60	\$6,477.50	\$8,753.71	\$6,611.67	\$5,578.55	\$4,992.13	\$5,033.62	\$5,033.62	\$66,659.25
		2025	Projected Billings											2024
		Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec est	Total
Volume		\$21,231.84	\$22,722.16	\$27,751.32	\$36,165.58	\$29,497.57	\$28,846.19	\$36,512.06	\$28,683.35	\$24,710.95	\$22,725.62	\$22,820.91	\$22,820.91	\$324,488.46
BOD		\$15,266.98	\$12,410.20	\$15,156.98	\$10,942.10	\$13,560.85	\$16,095.01	\$25,537.05	\$17,469.32	\$15,244.17	\$12,947.87	\$13,002.15	\$13,002.15	\$180,634.83
TSS		\$11,592.08	\$8,139.21	\$10,865.40	\$8,837.34	\$10,402.39	\$14,177.67	\$21,595.29	\$14,894.11	\$12,351.09	\$10,727.73	\$11,152.92	\$11,152.92	\$145,888.16
NH3-N		\$6,321.53	\$4,902.70	\$7,195.45	\$5,114.80	\$7,006.42	\$9,100.74	\$11,850.27	\$10,349.55	\$8,109.73	\$7,128.54	\$7,323.94	\$7,323.94	\$91,727.60
Cust Units		\$8,689.45	\$8,171.56	\$8,178.52	\$8,178.52	\$8,185.47	\$8,188.95	\$8,188.95	\$8,192.43	\$8,192.43	\$8,192.43	\$8,213.30	\$8,213.30	\$98,785.30
		\$63,101.88	\$56,345.84	\$69,147.66	\$69,238.34	\$68,652.71	\$76,408.56	\$103,683.62	\$79,588.75	\$68,608.37	\$61,722.19	\$62,513.21	\$62,513.21	\$841,524.35

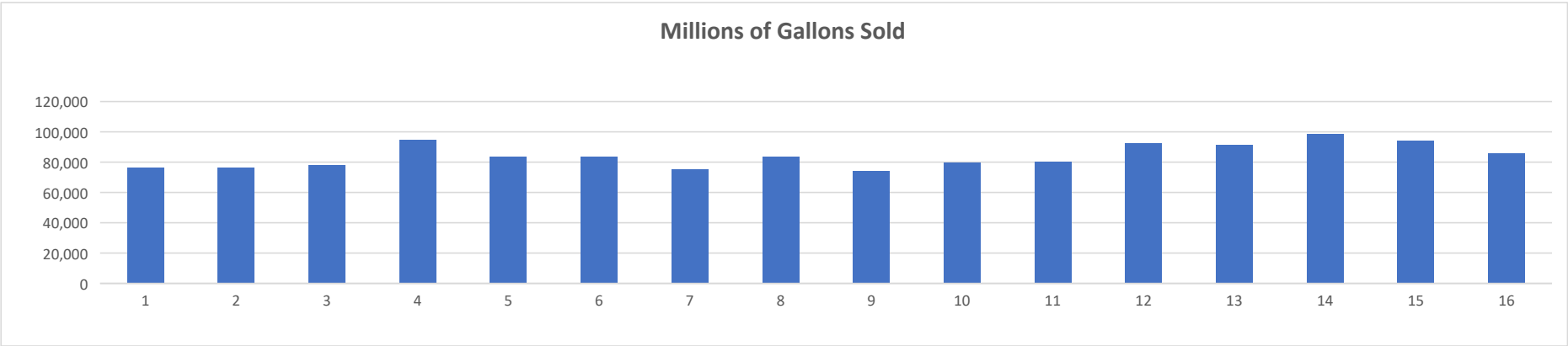
Connection Fees	WalCoMet		Village	
Effective Date	From	To	From	To
Prior to 01/01/24		\$4,000		\$4,500
01/01 2024	\$4,000	\$4,230	\$4,500	\$4,750
01/01/2025	\$4,230	\$4,360	\$4,750	\$4,860

Williams Bay - Water sold per PSC annual reports

01/07/2025

All in millions of gallons

Year	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Gallons	79,616	76,148	76,125	78,121	94,519	83,653	83,552	75,335	83,617	73,897	79,936	80,109	92,436	91,568	98,399	94,025	85,675



From	To	Ave/5 yr	
2023	2024	89,850	2 yr/ave
2018	2023	88,490	
2013	2018	80,011	
2008	2013	80,906	

RESOLUTION NO. R-11-25
RESOLUTION APPROVING INTERGOVERNMENTAL AGREEMENT (IGA) WITH
THE VILLAGE OF WALWORTH FOR LEASING AMBULANCE

WHEREAS, the Village of Williams Bay retired ambulance has not been in use for years while; and

WHEREAS, the Village of Walworth EMS usually has two (2) ambulances operational and one (1) of those ambulances is not operational; and

WHEREAS, the Village of Walworth has ordered a replacement ambulance that is expected to be delivered within the next twelve (12) months; and

WHEARAS, the Village of Walworth requested the temporary use of the Village of Williams Bay retired ambulance as a reserve backup ambulance while they await the delivery of their replacement ambulance; and

WHEARAS, the Village of Williams Bay and the Village of Fontana have an existing Intergovernmental Agreement (IGA) for the provision of EMS services; and

WHEREAS, the Village of Williams Bay contribution is limited to providing this unused ambulance; the Village of Fontana has expended more than \$3,500 to make the ambulance operable and the Village of Walworth will provide all EMS supplies and indoor housing of the ambulance; and

WHEREAS, the Village of Williams Bay and the Village of Fontana will have access to the reserve ambulance if needed; and

WHEREAS, the Parties also wish to address in the IGA the use of the retired ambulance; and

WHEREAS, the Village Williams Bay Protective Services Committee and Finance and Personnel Committee have recommended approval of the IGA; and

WHEREAS, the Village Board of the Village of Williams Bay, having reviewed the proposed Intergovernmental Agreement and having determined that it is in the best interest of the Village and its residents to approve the same.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby resolve as follows:

Section I: Recitals. The foregoing recitals are incorporated herein as the findings of the Village Board of Trustees.

Section II: Approval. The Village Board of the Village of Williams Bay hereby approves the Intergovernmental Agreement Village of Walworth and Village of Williams Bay, which is attached hereto, and the Village President and Village Clerk are hereby authorized to sign same on behalf of the Village of Williams Bay.

Approved by the Village Board of the Village of Williams Bay this 17th day of February 2025.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, Village President

Attest: _____
Tina Kolls, Village Clerk

INTERGOVERNMENTAL AGREEMENT

VILLAGE OF WILLIAMS BAY AND VILLAGE OF WALWORTH

This Agreement entered into between the Village of Williams Bay, Walworth County, Wisconsin, a Wisconsin municipal corporation (Williams Bay) and the Village of Walworth, Walworth County, Wisconsin, a municipal corporation (Walworth), also collectively referred to as “the Parties” both of which are pursuant to the Wisconsin Statutes.

RECITALS

A. WHEREAS, Williams Bay and Walworth wish to enter into an Agreement pursuant to which Williams Bay will provide a reserve ambulance for the Village of Walworth; and

B. WHEREAS, Williams Bay and Village of Walworth wish to clarify the rights and responsibilities of each Party in connection with the furnishing of a Williams Bay Ambulance to the Village of Walworth

NOW, THEREFORE, in consideration of the above Recitals which are incorporated as part of this Agreement and mutual covenants contained herein, the Parties agree as follows:

1. PURPOSE. The purpose of this Agreement is to provide a reserve ambulance to the Village of Walworth to serve the Village of Walworth, The Village of Williams Bay, the Town of Walworth and the Village of Walworth. It is the belief of the Parties that a shared reserve ambulance can best be provided through this Agreement on a fair and cost-efficient basis; and that this Agreement will serve the interests of providing quality emergency medical service.
2. AUTHORIZATION. This Agreement is entered into pursuant to the authorization granted under sections 60.23 (1), 61.34(2) and 66.0301 Wis. Stats.
4. RESERVE AMBULANCE – Williams Bay shall provide to the Village of Walworth a 2002 Ford ambulance (Ambulance) including a cot and cot mounting hardware in accordance with Addendum A.
 - a. Walworth Fire Department shall provide a climate-controlled location in their Fire Station to store the Ambulance when not in use. Alternate storage locations may be considered upon agreement by the Parties.
 - b. Williams Bay will arrange maintenance for the Ambulance through the Village of Fontana.
 - c. Repairs costs outside of routine maintenance shall be agreed upon by the Parties prior to commitment of funds.
 - d. Walworth will make the reserve ambulance available to the Fontana Fire Department or Williams Bay Fire Department when needed as a reserve.
 - e. Walworth will provide the minimum amount of medical equipment per the State of Wisconsin Ambulance requirements.

- f. Walworth shall license the Ambulance as a transport vehicle with the State of Wisconsin
- g. If a front-line ambulance is out of service for a period greater than 30 days, the community with the stricken agency will be required to replace their front-line ambulance.

9. TERM. The term of this Agreement shall commence on _____, 2025 and remain in effect for two years, or at the time when Fontana or Walworth receive their ambulance which on order. This Agreement shall automatically renew for one additional year unless either Party provides written notice of termination to the other Party at two months advance of the end date of the Agreement Term.

IN WITNESS THEREOF, the parties have executed this Agreement on the day and first written above.

DATED: _____, 2025. **VILLAGE OF WILLIAMS BAY**

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

DATE: _____, 2025.

VILLAGE OF Walworth

By: _____
, President

Attest: _____

ADDENDUM A

LEASE FOR AMBULANCE USE

This Lease Agreement (hereinafter "Agreement") is entered on _____, _____, 2025 by and between the Village of Walworth, Walworth County, Wisconsin, a Wisconsin municipal corporation (Walworth) and the Village of Williams Bay, Walworth County, Wisconsin, a municipal corporation (Williams Bay), together collectively referred to as "the Parties"

Recitals

- A. The Parties are lawfully organized and existing in municipalities under the Constitution and laws of the State of Wisconsin.
- B. Wisconsin Law provides that units of local government may contract among themselves to obtain or share services.

NOW, THEREFORE, in consideration of \$10 (ten dollars), the mutual agreement contained herein, and in consideration of the mutual obligation set forth in the current Intergovernmental Agreement between the Parties, and upon further consideration of the recitals herein set forth, the Parties agree as follows below:

1. **Ambulance Lease.** Williams Bay agrees to lease to Walworth an ambulance referred to as Village of Williams Bay 2002 Ford Ambulance, and equipment related to the Ambulance (the "Ambulance"). Walworth shall re-stock the Ambulance with medical or other supplies used by Walworth for patient care. Walworth shall pay \$10 (ten dollars) as a first-year lease payment at the execution of this Agreement and said \$10 (ten dollar) lease shall be paid annually at renewal thereafter for its term.
2. **Term and Termination.** The term of this Agreement shall begin on _____, 2025 and shall be consistent with the term outlined in the Intergovernmental Agreement Village of Walworth and Village of Williams Bay, originally effective _____, as amended from time to time.
3. **Damage to Ambulance.** Walworth shall be responsible for any damage or destruction to the Ambulance when in use by Walworth.
4. **Insurance.** Walworth represents to Williams Bay that Walworth carries liability insurance in sufficient amounts to cover use of the Ambulance as provided for by this Agreement.
5. **Hold Harmless.** To the extent permitted by law, Walworth shall save and hold harmless Williams Bay from and against all liabilities, claims, and demands of whatsoever kind of nature arising out of or connected with Walworth's use of the Ambulance and will defend at its own expense any actions against Williams Bay based thereon and shall pay all reasonable charges of attorneys and all reasonable costs and other expenses arising out of Walworth's own negligence or intentional misconduct.
6. **Notices.** All notices provided for in this Agreement to be given by either Party to the

other shall be delivered or mailed to the respective Village Hall, as the case may be. Unless otherwise provided, a notice shall be deemed to be received by a party (A) on the date of personal service; (B) five (5) calendar days after being sent by registered or certified mail, return receipt requested, postage prepaid, or (C) on the next business day if sent by overnight delivery service (such as Federal Express) with all fees prepared. Notice may be sent to a provided e-mail address, however, notice sent via e-mail shall be followed by notice delivered by a method described in subsections (A)-(C), unless such additional notice is waived in writing by the party receiving the notice via e-mail. If notice is affected by e-mail, notice shall be deemed received on the date the receiving party provides written notification to the other party that a delivery of notice by supplemental means is not required. Either party may change the designated contact by providing notice to the other party of the new information in accordance with this paragraph.

7. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, with the same effect as if the signatures thereto and hereto were upon the same instrument. Delivery of an executed counterpart of a signature page to this Agreement by facsimile or email shall be as effective as delivery of a manually signed counterpart to this Agreement.
8. **Waiver.** No waiver of any breach or default hereunder shall be considered valid unless in writing and signed by the party giving such waiver. No such waiver shall be deemed a waiver of any subsequent breach or default of the same or similar nature.
9. **Severability.** If any part of this Agreement shall be held invalid for any reason, the remainder of this Agreement shall remain valid to the maximum extent permitted by law.

IN WITNESS THEREOF, the parties have executed this Agreement on the day and first written above.

DATED: _____, 2025. **VILLAGE OF WILLIAMS BAY**

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

DATE: _____, 2025.

VILLAGE OF Walworth

By: _____
, President

Attest: _____
, Clerk



MEMORANDUM

DATE: FEBRUARY 17, 2025
TO: VILLAGE TRUSTEES
FROM: TINA KOLLS, VILLAGE CLERK
RE: OPERATOR LICENSE APPLICATIONS

The following License applications have been filed with the Village Clerk.

All applications have completed a records check, and PASS/FAIL suggestions have been made by the Williams Bay Police Department based on their findings.

Original/ Renewal	Name	Address	Establishment	Record Check
T	Cheryl Schneider	Fond du Lac, WI	Holiday Home Camp	P
R	Gilbert S Mizialko Hnilo	Walworth, WI	Pier 290/Gage Marine	P
R	Cindy L Cohen	Williams Bay, WI	Pier 290	P
R	Alexander Klotz	Powers Lake, WI	Pier 290	P