



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES JOINT MEETING OF THE VILLAGE BOARD COMMITTEE OF THE WHOLE & COMMITTEES

**MONDAY, DECEMBER 2, 2024 AT 6:45 PM
VILLAGE HALL COUNCIL ROOM
250 WILLIAMS STREET
WILLIAMS BAY, WI 53191**

I. Village Board Committee of the Whole

a. Call to Order

President Duncan called the meeting to order at 07:30pm.

b. Roll Call

Present: President Bill Duncan, Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Fontana Fire Chief Richard Manthy Jr., Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Treasurer Jennifer Wiese, Clerk Tina Kolls

Excused: Trustee George Vlach

c. Village Board Committee of the Whole & Committee Meeting Minutes of November 4, 2024

The motion to approve the Village Board Committee of the Whole & Committee Meeting Minutes of November 4, 2024 was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

II. Ad-hoc Tree Preservation Committee Report - Umans, Jaramillo (3 min.)

a. Phase II Concept Plans and Timeline for Upcoming Year 2025

Trustee Umans gave an update on Phase II of the Concept Plans and Timeline for the upcoming year 2025.

III. Water & Sewer Committee – Umans, Jaramillo, Vlach

a. Call to Order

Chairman Trustee Umans called the meeting to order at 07:34pm.

b. Roll Call

Present: Trustees Umans and Jaramillo

Also Present: President Duncan, Trustees D'Alessandro, Wright and Russell, Administrator David Lothspeich, Police Chief Justin Timm, Fontana Fire Chief Richard Manthy Jr., Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Treasurer Jennifer Wiese, Clerk Tina Kolls

Excused: Trustee Vlach

c. Village Engineers Monthly Report

Village Engineer Snyder gave the Engineer's Report. The highlights included brief updates on:

- STH 67 Reconstruction East-West Section
- Women's Leadership Center
- Corrosion Control Study - Improvements to Water Plant
- Willabay Meadows Development
- Antenna Structure on Parcel WWUP 00021A
- Theatre Road Restroom Remodel
- Water Plant Letter Flood Map Revision (LOMR) Assistance
- Street Rehabilitation Program
- Harris Road Lift Station (LS 3) Replacement
- Tennis and Basketball at Theatre Road Park
- Well 2 Pump Replacement
- Well 3 Maintenance Inspection
- Preserve Development - Former GW College
- East Geneva Street Canyon Development - Former Levar
- WalCoMet Rate Increase

d. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Jaramillo at 07:41pm. Unanimously carried.

IV. Parks & Lakefront Committee – Russell, Wright, Umans

a. Call to Order

Chairman Trustee Russell called the meeting to order at 07:41pm.

b. Roll Call

Present: Trustees Russell, Wright and Umans

Also Present: President Duncan, Trustees D'Alessandro and Jaramillo, Administrator David Lothspeich, Police Chief Justin Timm, Fontana Fire Chief Richard Manthy Jr., Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Treasurer Jennifer Wiese, Clerk Tina Kolls

Excused: Trustee Vlach

c. Discussion and Possible Action on Accepting the Lifeguard Services Agreement for the 2025 Summer Season

The motion to recommend Finance & Personnel Committee approval of the Lifeguard Services Agreement for the 2025 Summer Season was initiated by Trustee Russell and seconded by Trustee Umans. Unanimously carried.

d. Discussion and Possible Action on the Request for A Ice Cream Truck at the Lions Field House April 27, 2025 for a 100th Birthday Party

The motion to recommend Village Board approval of the request for A Ice Cream Truck at the Lions Field House April 27, 2025 for a 100th Birthday Party was initiated by Trustee Russell and seconded by Trustee Umans. Unanimously carried.

e. Discussion and Possible Action on Edgewater Park Use and Policy Contract for Williams Bay Lions Club for the Following Three Events: (1) Pancake Day - July 5, 2025; (2) Corn & Brat Fest - August 6-10, 2025 and (3) Nick Caselli Rocking Car Show - October 11, 2025

The motion to recommend Village Board approval of the Edgewater Park Use and Policy Contract for Williams Bay Lions Club for the Following Three Events: (1) Pancake Day - July 5, 2025; (2) Corn & Brat Fest - August 6-10, 2025 and (3) Nick Caselli Rocking Car Show - October 11, 2025 was initiated by Trustee Russell and seconded by Wright. Unanimously carried.

f. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Wright at 07:47pm. Unanimously carried.

V. Protective Services Committee – Vlach, Russell, Jaramillo

a. Call to Order

Trustee Jaramillo called the meeting to order at 07:47pm.

b. Roll Call

Present: Trustees Jaramillo and Russell

Also Present: President Duncan, Trustees D'Alessandro, Wright and Umans, Administrator David Lothspeich, Police Chief Justin Timm, Fontana Fire Chief Richard Manthy Jr., Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Treasurer Jennifer Wiese, Clerk Tina Kolls

Excused: Trustee Vlach

c. Discussion and Possible Action on Temporary Class "B" Retailers License to Sell Fermented Malt Beverages for the Williams Bay Civic League for the Chili Cook-Off on February 8, 2025

The motion to recommend Village Board approval of a Temporary Class "B" Retailers License to Sell Fermented Malt Beverages for the Williams Bay Civic League for the Chili Cook-Off on February 8, 2025 was initiated by Trustee Jaramillo and seconded by Trustee Russell. Unanimously carried.

d. Fontana Emergency Medical Services (EMS) Monthly Numbers

The Committee reviewed the Fontana Emergency Medical Services (EMS) Monthly Numbers.

e. Williams Bay Police Department Monthly Numbers

The Committee reviewed the Williams Bay Police Department Monthly Numbers.

f. Williams Bay Police Chief's Report

Police Chief Timm gave the Police Chief's Monthly Report. The highlights were:

- The Police Department CPR Training is coming up next week.
- Toys for Tots is going on and lasts until December 9, 2024.
- The Police Department received notice that the state reimbursement for training was approved in the amount of \$26,000.
- The Wisconsin Disaster Fund was approved for \$6,400. However, there are no funds available at this time.

g. Adjourn

The motion to adjourn was initiated by Trustee Jaramillo and seconded by Trustee Russell at 07:52pm. Unanimously carried.

VI. Finance & Personnel Committee – Wright, D'Alessandro, Umans

a. Call to Order

Chairman Trustee Wright called the meeting to order at 07:52pm.

b. Roll Call

Present: Trustees Wright, D'Alessandro, and Umans

Also Present: President Duncan, Trustees Russell and Jaramillo, Administrator David Lothspeich, Police Chief Justin Timm, Fontana Fire Chief Richard Manthy Jr., Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Treasurer Jennifer Wiese, Clerk Tina Kolls

Excused: Trustee Vlach

c. Monthly Borrowings Status Report

The Committee reviewed the Monthly Borrowing Status Report.

d. Discussion and Possible Action on Accepting the Lifeguard Services Agreement for the 2025 Summer Season

The motion to recommend Village Board approval of the Lifeguard Services Agreement for the 2025 Summer Season was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

e. Consideration and Possible Action on A Request by Cedar Point Park Homeowner Association for Catastrophic Grant Money From the Village for the Replacement of Trees in Cedar Point That Were Damaged by the June Tornado

The Committee took no action on this item.

- f.** Consideration and Possible Action on Salaries and Expense Reimbursement Levels of Village President and Village Trustees

The motion to recommend Village Board approval of the Salaries and Expense Reimbursement Levels of the Village President and Village Trustees was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- g.** Consideration and Possible Action on the Wages and Salaries for Village Employees for the Year 2025

The motion to recommend Village Board approval of the Wages and Salaries for Village Employees for the Year 2025 was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

- h.** Consideration and Possible Action on Village Fees and Rates Schedule 2025

The motion to recommend Village Board approval of the Village Fees and Rates Schedule 2025 was initiated by Trustee D'Alessandro and seconded by Umans. Unanimously carried.

- i.** Consideration and Possible Action on Lifeguard Services Agreement for the 2025 Summer Season

This was a duplicate item, no action taken.

- j.** Consideration and Possible Action on An Agreement Between the Village and Barrett Memorial Library
Re: Library Reserves for Year 2025 Budget

The motion to recommend Village Board approval on An Agreement Between the Village and Barrett Memorial Library Re: Library Reserves for Year 2025 Budget was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

- k.** Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee D'Alessandro at 08:04pm. Unanimously carried.

VII. Village Board Committee of the Whole

- a.** Adjournment

The motion to adjourn was initiated by Trustee Wright and seconded by Trustee D'Alessandro at 08:04pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.