



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

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OFFICIAL MINUTES VILLAGE BOARD MEETING (TUESDAY) 01/21/2025 MEETING TUESDAY, JANUARY 21, 2025 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

Administrator Lothspeich called the meeting to order at 06:30pm.

II. Roll Call

Present: Trustees George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Village Engineer Doug Snyder, Public Works

Director Wayne Edwards, Recreation Director Ryan Knop

Excused: President Bill Duncan

The Motion to select Trustee Wright to chair the remainder of the meeting was initiated by Trustee Vlach and seconded by Trustee Umans. Unanimously carried.

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Meeting Decorum

- A. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

V. Minutes

- A. Joint Village Board and Plan Commission Meeting Minutes of December 9, 2024

The motion to approve the Joint Village Board and Plan Commission Meeting Minutes of December 9, 2024 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

- B. Village Board Meeting Minutes of January 6, 2025

The motion to approve the Village Board Meeting Minutes of January 6, 2025 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

VI. Consent Agenda

The motion to approve the Consent Agenda as presented was initiated by Trustee D'Alessandro and seconded by Trustee Wright. Unanimously carried.

- A. Resolution R-02-25 Approving Edgewater Park Use and Policy Contract for the 3rd Annual Cinco de Mayo

Event to be held May 2 - 4, 2025

VII. Presentation of accounts and petitions

A. Payroll ending 01-10-2025 in the amount of \$53,284.86

The motion to approve the Payroll ending 01-10-2025 in the amount of \$53,284.86 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

B. Accounts Payable Prepays dated 01-09-2025 in the amount of \$2,370,190.58

The motion to approve the Accounts Payable Prepays dated 01-09-2025 in the amount of \$2,370,190.58 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

C. Accounts Payable Unpays dated 01-17-2025 in the amount of \$156,754.74

The motion to approve the Accounts Payable Unpays dated 01-17-2025 in the amount of \$156,754.74 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

D. Library Accounts Payable Unpays Dated 01-16-2025 in the Amount of \$1,599.77

The motion to approve the Library Accounts Payable Unpays Dated 01-16-2025 in the Amount of \$1,599.77 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

E. Monthly EFT Payments for December 2024 in the amount of \$146,279.51

The motion to approve the Monthly EFT Payments for December 2024 in the amount of \$146,279.51 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

F. 2024 Legal Fees

The 2024 Legal Fees were reviewed.

VIII. Plan Commission

A. APPLICANT: Village of Williams Bay (Owner), TowerCom V-B, LLC (Applicant)

TAX KEY: WHA 00001 – WWUP 00021 and WWUP 00021A

STREET ADDRESS: West of Village Hall, Williams Bay, WI 53191

Applicant requests a conditional use permit per Section 390-0811 *Communication Tower Standards* to develop and construct a 250' self-support tower and associated antenna, radio, and equipment enclosures.

The motion to approve the conditional use permit per Section 390-0811 *Communication Tower Standards* to develop and construct a 250' self-support tower and associated antenna, radio, and equipment enclosures was initiated by Trustee Wright and seconded by Trustee Vlach. Unanimously carried.

B. APPLICANT: Yerkes Future Foundation, Inc. (Owner) TAX KEY: WWUP 00010, WOB 00027A and WOB 00019A

STREET ADDRESS: South of Geneva St. along Observatory Place, Williams Bay, WI 53191

Applicant requests a zoning map amendment per Section 390-1205 *Zoning Map Amendments* to rezone approximately 4.5 acres from SF-3 Suburban Residential District to P & I Public and Institutional District.

The motion to approve a zoning map amendment per Section 390-1205 *Zoning Map Amendments* to rezone approximately 4.5 acres from SF-3 Suburban Residential District to P & I Public and Institutional District was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

IX. Public Comments

Richard Nelson, 32 Williams St, Spoke regarding a possible Nomad Living LLC 30 guest lodge

- A.** *The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

X. President's Remarks

There were no President's Remarks

XI. Ordinances and Resolutions

A. Consideration and Possible Action of Resolution R-1-25 International Migratory Bird Day

The motion to approve Resolution R-1-25 International Migratory Bird Day was initiated by Trustee Jaramillo and seconded by Trustee Russell. Unanimously carried.

XII. Public Comments

There were no Public Comments.

- A.** *The public may speak on any item that is not included on this agenda as a "Public Hearing or Forum." Anyone who wishes to comment should identify himself or herself and provide his or her local address. Board members may discuss any matter raised by the public. However, the Board will refrain from extensive dialogue and should not take action on matters raised by the public during a public comment period. Referrals to committees or staff members might be made. Members may ask the commenter to clarify his or her remarks. The Board President or the presiding officer will maintain control of the meeting.*

XIII. Other Items for Discussion, Consideration, or Action

- A.** Discussion and Possible Action on an Appeal of Tree Removal Filed by Jack Lothian and Erin Creed in Regard to 556 Park Ridge Rd per 331-2 Section J. (2)

The motion to grant a 12 month extension to allow Village Staff time to investigate further regarding the appeal of Tree Removal Filed by Jack Lothian and Erin Creed in Regard to 556 Park Ridge Rd per 331-2 Section J. (2) was initiated by Trustee Russell and seconded by Trustee Vlach. Unanimously carried.

- B.** Resident(s) Concerns About Yerkes Traffic on Parkhurst Place

Walt Chadick, Yerkes Future Foundation, Director of Programs & External Affairs, addressed the Village Board regarding concerns of Yerkes traffic on Parkhurst Place and agreed it is an important topic. It is Yerkes goal to address this issue in the next six months.

- C.** Closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Topography Hospitality, LLC Development Agreement commonly known as *The Preserve Project*, including appointment of Village Board negotiation representatives.

The motion to convene in closed session the Closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Topography Hospitality, LLC Development Agreement commonly known as *The Preserve Project*, including appointment of Village Board negotiation representatives was initiated by Trustee Umans and seconded by Trustee Vlach at 07:24pm.

The motion to table going into close session was initiated by Trustee D'Alessandro. Motion failed due to no second.

Votes:

Yes: Trustees Jaramillo, Wright, Umans, Vlach, Russell

No: Trustee D'Alessandro

Abstain: None

Result: Passes

The motion to come out of Closed session at 08:12pm. Unanimously carried.

- D.** Possible Action on Matters Discussed in Closed Session

The Motion to publish review of process summary was initiated by Trustee Vlach and seconded by Trustee Umans. Unanimously carried.

The motion to publish the Village requirement documents was initiated by Trustee Vlach and seconded by Trustee Umans. Unanimously carried.

The motion to direct Village Attorney Schroeder to send the Village requirements to Topography's Attorney was initiated by Trustee Vlach and seconded by Trustee Umans. Unanimously carried.

XIV. Adjournment

The motion to adjourn was initiated by Trustee D'Alessandro and seconded by Trustee Umans at 08:13pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.