



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

JOINT MEETING OF THE VILLAGE BOARD COMMITTEE OF THE WHOLE & COMMITTEES

MONDAY, FEBRUARY 3, 2025 AT 6:45 PM

**Village Hall Council Room
250 Williams Street
Williams Bay, WI 53191**

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

I. Village Board Committee of the Whole

- a. Call to Order
- b. Roll Call
- c. Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*
- d. Village Board Committee of the Whole & Committees Meeting Minutes of December 2, 2024
- e. Village Board Committee of the Whole & Committee Meeting Minutes of January 6, 2025

II. Building, Zoning & Ordinance Committee – Jaramillo, Wright, D'Alessandro

- a. Call to Order
- b. Roll Call
- c. Proposed "Nomad Living" Project Development - Status
- d. Adjourn

III. Protective Services Committee – Vlach, Russell, Jaramillo

- a. Call to Order
- b. Roll Call
- c. Discussion and Possible Action on Application for Temporary Class "B" Retailers License for Williams Bay Lioness Lions Club for Bingo on 3-6-2025, 4-3-2025, 5-1-2025, 6-5-2025, 9-4-2025, 10-2-2025, 11-6-2025 and 12-4-2025
- d. Fontana Emergency Medical Services (EMS) Monthly Numbers
- e. Williams Bay Police Chief's Report - Including Police Department Referendum Update
- f. Williams Bay Police Department Monthly Numbers

- g.** Adjourn

IV. Parks & Lakefront Committee – Russell, Wright, Umans

- a.** Call to Order
- b.** Roll Call
- c.** Discussion and Possible Action on Edgewater Park Use and Policy Contract for Williams Bay Cultural Arts Alliance for the Williams Bay Fine Art Fest on July 27, 2025 and July 28, 2025
- d.** Discussion and Possible Action on Edgewater Park Use and Policy Contract for Williams Bay Lioness Lions Club for Williams Bay Lioness Lions Club Holiday Craft Market on September 30, 2025
- e.** Consideration and Possible Action on Annual Request from the Department of Natural Resources (DNR) for Mooring DNR Boat on a Village-owned Pier for Current Season 2025
- f.** Consideration and Possible Action on Memorandum of Understanding with the Town of Linn for the Purchase of 2025 Beach Tags
- g.** Consideration and Possible Action on Village Piers Repair Estimates from Gage Marina and Austin Piers
- h.** Adjourn

V. Water & Sewer Committee – Umans, Jaramillo, Vlach

- a.** Call to Order
- b.** Roll Call
- c.** Well #2 Change Order
- d.** Consideration and Possible Action on A Quote for Truck Chassis for Water/Sewer Departments
- e.** Consideration and Possible Action Recommending Approval of A Base Rate Increase From \$89.05/Qtr to \$96.17/Qtr and A Sewer Use Rate Increase From \$3.70 to \$4.40 per 1,000 Gallons
- f.** Consideration and Possible Action on Funds Transfers From The Water Fund to the Sewer Fund in the amount of \$1,704,529
- g.** Williams Bay Historical Water Main Breaks Report
- h.** Engineers Report
- i.** Adjourn

VI. Finance & Personnel Committee – Wright, D'Alessandro, Umans

- a.** Call to Order
- b.** Roll Call
- c.** Finance & Personnel Committee Meeting Minutes of October 1, 2024
- d.** Consideration and Possible Action on Memorandum of Understanding with the Town of Linn for the purchase of 2025 Beach Tags
- e.** Consideration and Possible Action on Village Piers Repair Estimates from Gage Marina and Austin Piers
- f.** Consideration and Possible Action on A Quote for Truck Chassis for Water/Sewer Departments
- g.** Consideration and Possible Action of Well #2 Change Order
- h.** Consideration and Possible Action on Renewal Statement of Work (SOW) for CivicPlus for CivicClerk Annual Fee
- i.** Consideration and Possible Action on A Proposal For E-Payment Processing Services From Payment Service Network (PSN), Inc
- j.** Adjourn

VII. Village Board Committee of the Whole

- a.** Possible Action on Matters Discussed in Committee (Village Board Committee of the Whole)
 - 1. Closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Topography Hospitality, LLC Development Agreement commonly known as *The Preserve Project*, including appointment of Village Board negotiation representatives.
 - 2. Possible Action on Matters Discussed in Closed Session
- b.** Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 01/31/2025 5:00 PM



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES JOINT MEETING OF THE VILLAGE BOARD COMMITTEE OF THE WHOLE & COMMITTEES

**MONDAY, DECEMBER 2, 2024 AT 6:45 PM
VILLAGE HALL COUNCIL ROOM
250 WILLIAMS STREET
WILLIAMS BAY, WI 53191**

I. Village Board Committee of the Whole

a. Call to Order

President Duncan called the meeting to order at 07:30pm.

b. Roll Call

Present: President Bill Duncan, Jim D'Alessandro , Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Fontana Fire Chief Richard Manthy Jr., Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Treasurer Jennifer Wiese, Clerk Tina Kolls

Excused: Trustee George Vlach

c. Village Board Committee of the Whole & Committee Meeting Minutes of November 4, 2024

The motion to approve the Village Board Committee of the Whole & Committee Meeting Minutes of November 4, 2024 was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

II. Ad-hoc Tree Preservation Committee Report - Umans, Jaramillo (3 min.)

a. Phase II Concept Plans and Timeline for Upcoming Year 2025

Trustee Umans gave an update on Phase II of the Concept Plans and Timeline for the upcoming year 2025.

III. Water & Sewer Committee – Umans, Jaramillo, Vlach

a. Call to Order

Chairman Trustee Umans called the meeting to order at 07:34pm.

b. Roll Call

Present: Trustees Umans and Jaramillo

Also Present: President Duncan, Trustees D'Alessandro, Wright and Russell, Administrator David Lothspeich, Police Chief Justin Timm, Fontana Fire Chief Richard Manthy Jr., Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Treasurer Jennifer Wiese, Clerk Tina Kolls

Excused: Trustee Vlach

c. Village Engineers Monthly Report

Village Engineer Snyder gave the Engineer's Report. The highlights included brief updates on:

- STH 67 Reconstruction East-West Section
- Women's Leadership Center
- Corrosion Control Study - Improvements to Water Plant
- Willabay Meadows Development
- Antenna Structure on Parcel WWUP 00021A
- Theatre Road Restroom Remodel
- Water Plant Letter Flood Map Revision (LOMR) Assistance
- Street Rehabilitation Program
- Harris Road Lift Station (LS 3) Replacement
- Tennis and Basketball at Theatre Road Park
- Well 2 Pump Replacement
- Well 3 Maintenance Inspection
- Preserve Development - Former GW College
- East Geneva Street Canyon Development - Former Levar
- WalCoMet Rate Increase

d. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Jaramillo at 07:41pm. Unanimously carried.

IV. Parks & Lakefront Committee – Russell, Wright, Umans

a. Call to Order

Chairman Trustee Russell called the meeting to order at 07:41pm.

b. Roll Call

Present: Trustees Russell, Wright and Umans

Also Present: President Duncan, Trustees D'Alessandro and Jaramillo, Administrator David Lothspeich, Police Chief Justin Timm, Fontana Fire Chief Richard Manthy Jr., Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Treasurer Jennifer Wiese, Clerk Tina Kolls

Excused: Trustee Vlach

c. Discussion and Possible Action on Accepting the Lifeguard Services Agreement for the 2025 Summer Season

The motion to recommend Finance & Personnel Committee approval of the Lifeguard Services Agreement for the 2025 Summer Season was initiated by Trustee Russell and seconded by Trustee Umans. Unanimously carried.

d. Discussion and Possible Action on the Request for A Ice Cream Truck at the Lions Field House April 27, 2025 for a 100th Birthday Party

The motion to recommend Village Board approval of the request for A Ice Cream Truck at the Lions Field House April 27, 2025 for a 100th Birthday Party was initiated by Trustee Russell and seconded by Trustee Umans. Unanimously carried.

e. Discussion and Possible Action on Edgewater Park Use and Policy Contract for Williams Bay Lions Club for the Following Three Events: (1) Pancake Day - July 5, 2025; (2) Corn & Brat Fest - August 6-10, 2025 and (3) Nick Caselli Rocking Car Show - October 11, 2025

The motion to recommend Village Board approval of the Edgewater Park Use and Policy Contract for Williams Bay Lions Club for the Following Three Events: (1) Pancake Day - July 5, 2025; (2) Corn & Brat Fest - August 6-10, 2025 and (3) Nick Caselli Rocking Car Show - October 11, 2025 was initiated by Trustee Russell and seconded by Wright. Unanimously carried.

f. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Wright at 07:47pm. Unanimously carried.

V. Protective Services Committee – Vlach, Russell, Jaramillo

a. Call to Order

Trustee Jaramillo called the meeting to order at 07:47pm.

b. Roll Call

Present: Trustees Jaramillo and Russell

Also Present: President Duncan, Trustees D'Alessandro, Wright and Umans, Administrator David Lothspeich, Police Chief Justin Timm, Fontana Fire Chief Richard Manthy Jr., Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Treasurer Jennifer Wiese, Clerk Tina Kolls

Excused: Trustee Vlach

c. Discussion and Possible Action on Temporary Class "B" Retailers License to Sell Fermented Malt Beverages for the Williams Bay Civic League for the Chili Cook-Off on February 8, 2025

The motion to recommend Village Board approval of a Temporary Class "B" Retailers License to Sell Fermented Malt Beverages for the Williams Bay Civic League for the Chili Cook-Off on February 8, 2025 was initiated by Trustee Jaramillo and seconded by Trustee Russell. Unanimously carried.

d. Fontana Emergency Medical Services (EMS) Monthly Numbers

The Committee reviewed the Fontana Emergency Medical Services (EMS) Monthly Numbers.

e. Williams Bay Police Department Monthly Numbers

The Committee reviewed the Williams Bay Police Department Monthly Numbers.

f. Williams Bay Police Chief's Report

Police Chief Timm gave the Police Chief's Monthly Report. The highlights were:

- The Police Department CPR Training is coming up next week.
- Toys for Tots is going on and lasts until December 9, 2024.
- The Police Department received notice that the state reimbursement for training was approved in the amount of \$26,000.
- The Wisconsin Disaster Fund was approved for \$6,400. However, there are no funds available at this time.

g. Adjourn

The motion to adjourn was initiated by Trustee Jaramillo and seconded by Trustee Russell at 07:52pm. Unanimously carried.

VI. Finance & Personnel Committee – Wright, D'Alessandro, Umans

a. Call to Order

Chairman Trustee Wright called the meeting to order at 07:52pm.

b. Roll Call

Present: Trustees Wright, D'Alessandro, and Umans

Also Present: President Duncan, Trustees Russell and Jaramillo, Administrator David Lothspeich, Police Chief Justin Timm, Fontana Fire Chief Richard Manthy Jr., Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Treasurer Jennifer Wiese, Clerk Tina Kolls

Excused: Trustee Vlach

c. Monthly Borrowings Status Report

The Committee reviewed the Monthly Borrowing Status Report.

d. Discussion and Possible Action on Accepting the Lifeguard Services Agreement for the 2025 Summer Season

The motion to recommend Village Board approval of the Lifeguard Services Agreement for the 2025 Summer Season was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

e. Consideration and Possible Action on A Request by Cedar Point Park Homeowner Association for Catastrophic Grant Money From the Village for the Replacement of Trees in Cedar Point That Were Damaged by the June Tornado

The Committee took no action on this item.

- f.** Consideration and Possible Action on Salaries and Expense Reimbursement Levels of Village President and Village Trustees

The motion to recommend Village Board approval of the Salaries and Expense Reimbursement Levels of the Village President and Village Trustees was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- g.** Consideration and Possible Action on the Wages and Salaries for Village Employees for the Year 2025

The motion to recommend Village Board approval of the Wages and Salaries for Village Employees for the Year 2025 was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

- h.** Consideration and Possible Action on Village Fees and Rates Schedule 2025

The motion to recommend Village Board approval of the Village Fees and Rates Schedule 2025 was initiated by Trustee D'Alessandro and seconded by Umans. Unanimously carried.

- i.** Consideration and Possible Action on Lifeguard Services Agreement for the 2025 Summer Season

This was a duplicate item, no action taken.

- j.** Consideration and Possible Action on An Agreement Between the Village and Barrett Memorial Library
Re: Library Reserves for Year 2025 Budget

The motion to recommend Village Board approval on An Agreement Between the Village and Barrett Memorial Library Re: Library Reserves for Year 2025 Budget was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

- k.** Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee D'Alessandro at 08:04pm. Unanimously carried.

VII. Village Board Committee of the Whole

- a.** Adjournment

The motion to adjourn was initiated by Trustee Wright and seconded by Trustee D'Alessandro at 08:04pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

UNOFFICIAL MINUTES JOINT MEETING OF THE VILLAGE BOARD COMMITTEE OF THE WHOLE & COMMITTEES

**MONDAY, JANUARY 6, 2025 AT 6:45 PM
VILLAGE HALL COUNCIL ROOM
250 WILLIAMS STREET
WILLIAMS BAY, WI 53191**

I. Village Board Committee of the Whole

a. Call to Order

President Duncan called the meeting to order at 07:02pm.

b. Roll Call

Present: President Bill Duncan, Trustees George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

Also Present: Administrator David Lothspeich, Attorney Mark Schroeder, Village Financial Advisor Kevin Mullen of Baird, Police Chief Justin Timm, Fire Chief Doug Smith, Fontana Fire Chief Richard Manthy Jr., Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Assistant Library Director Emily Sanders, Treasurer Jennifer Wiese, Clerk Tina Kolls

- c.** Meeting Decorum. *According to Robert's Rules of Order, meeting decorum means maintaining respectful and orderly behavior during a discussion, including addressing the chair to speak, staying relevant to the topic at hand, avoiding personal attacks, and generally adhering to courteous conduct while debating issues; essentially, ensuring that discussions are focused and civil, with only one person speaking at a time when recognized by the chair. Violators of meeting decorum will be excused from the meeting.*

d. Village Board Committee of the Whole & Committee Meeting Minutes of November 4, 2024

The motion to approve the Village Board Committee of the Whole & Committee Meeting Minutes of November 4, 2024 as corrected was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

II. Streets & Highways Committee – D'Alessandro, Russell, Vlach

a. Call to Order

Chairman Trustee D'Alessandro called the meeting to order at 07:04pm.

b. Roll Call

Present: Trustees D'Alessandro, Russell and Vlach

Also Present: President Duncan, Trustees Jaramillo, Wright and Umans, Administrator David Lothspeich, Attorney Mark Schroeder, Village Financial Advisor Kevin Mullen of Baird, Police Chief Justin Timm, Fire Chief Doug Smith, Fontana Fire Chief Richard Manthy Jr., Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Assistant Library Director Emily Sanders, Treasurer Jennifer Wiese, Clerk Tina Kolls

- c.** Streets & Highways Meeting Minutes of (1)August 26, 2024, (2) September 3, 2024, (3) November 13,

2024 and (4) December 11, 2024

The motion to approve the Streets & Highways Meeting Minutes of (1) August 26, 2024, (2) September 3, 2024, (3) November 13, 2024 and (4) December 11, 2024 was initiated by Trustee Vlach and seconded by Trustee Russell. Unanimously carried.

d. Adjourn

The motion to adjourn was initiated by Trustee Vlach and seconded by Trustee Russell at 07:05pm. Unanimously carried.

III. Parks & Lakefront Committee – Russell, Wright, Umans

a. Call to Order

Chairman Trustee Russell called the meeting to order at 07:05pm.

b. Roll Call

Present: Trustees Russell, Wright and Umans

Also Present: President Duncan, Trustees Jaramillo, D'Alessandro and Vlach, Administrator David Lothspeich, Attorney Mark Schroeder, Village Financial Advisor Kevin Mullen of Baird, Police Chief Justin Timm, Fire Chief Doug Smith, Fontana Fire Chief Richard Manthy Jr., Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Assistant Library Director Emily Sanders, Treasurer Jennifer Wiese, Clerk Tina Kolls

c. Parks & Lakefront Committee Meeting Minutes of (1) September 3, 2024 and (2) December 11, 2024

The motion to approve the Parks & Lakefront Committee Meeting Minutes of (1) September 3, 2024 and (2) December 11, 2024 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

d. Discussion and Possible Action on an Edgewater Park Use and Policy Contract for the 3rd Annual Cinco de Mayo Event to be held May 2 - 4, 2025

The motion to recommend Village Board approval of an Edgewater Park Use and Policy Contract for the 3rd Annual Cinco de Mayo Event to be held Friday May 2, 2025 from 1-6 for set up, Saturday May 3, 2025 from 8am to 7pm and Sunday May 4, 2025 from 8am to 7pm as a rain date was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

e. Discussion/Recommendation Regarding Reducing or Eliminating Accepting Cash for Launch Fees

The Committee gave direction to Village staff to pursue gathering information for reducing or eliminating the acceptance of cash for launch fees.

f. Discussion/Recommendation Regarding Reducing Boat Launch Traffic Congestion on Geneva Street

The Committee had a brief discussion regarding reducing boat launch traffic congestion on Geneva Street. No action was taken.

g. Adjourn

The motion to adjourn was initiated by Trustee and seconded by Trustee at 07:18pm. Unanimously carried.

IV. Protective Services Committee – Vlach, Russell, Jaramillo

a. Call to Order

Chairman Trustee Vlach called the meeting to order at 07:18pm.

b. Roll Call

Present: Trustees Vlach, Russell and Jaramillo

Also Present: President Duncan, Trustees D'Alessandro, Wright and Umans, Administrator David Lothspeich, Attorney Mark Schroeder, Village Financial Advisor Kevin Mullen of Baird, Police Chief Justin Timm, Fire Chief Doug Smith, Fontana Fire Chief Richard Manthy Jr., Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Assistant Library Director Emily Sanders, Treasurer Jennifer Wiese, Clerk Tina Kolls

c. Protective Services Committee Meeting Minutes of September 3, 2024

The motion to the Protective Services Committee Meeting Minutes of September 3, 2024 was initiated by Trustee Jaramillo and seconded by Trustee Russell. Unanimously carried.

- d.** Discussion and Possible Action on Proposed Addition to The Existing Williams Bay Fire/EMS Station Located at 5 East Geneva Street (WOP 00086)

The Committee directed staff to gather information about co-ownership of the Williams Bay Fire Department Building.

- e.** Fontana Emergency Medical Services (EMS) Monthly Numbers

The Committee reviewed the Fontana Medical Services (EMS) Monthly Numbers.

- f.** Williams Bay Police Department Monthly Numbers

The Committee reviewed the Williams Bay Police Department Monthly Numbers.

- g.** Williams Bay Police Chief's Report

Police Chief Timm gave the Police Chief's Monthly Report. The highlights were:

- Officer Hammett started and will be done training in about a week and a half.
- Administrative Assistant Zanders last day is Friday and the new Administrative Assistant will be starting soon.
- January 2, 2025 year in review training went well.
- Referendum Numbers will be coming soon.

- h.** Adjourn

The motion to adjourn was initiated by Trustee Jaramillo and seconded by Trustee Russell at 07:37pm. Unanimously carried.

V. Water & Sewer Committee – Umans, Jaramillo, Vlach

- a.** Call to Order

Chairman Trustee Umans called the meeting to order at 07:37pm.

- b.** Roll Call

Present: Trustees Umans, Jaramillo and Vlach

Also Present: President Duncan, Trustees D'Alessandro, Wright and Russell, Administrator David Lothspeich, Attorney Mark Schroeder, Village Financial Advisor Kevin Mullen of Baird, Police Chief Justin Timm, Fire Chief Doug Smith, Fontana Fire Chief Richard Manthy Jr., Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Assistant Library Director Emily Sanders, Treasurer Jennifer Wiese, Clerk Tina Kolls

- c.** Water & Sewer Committee Meeting Minutes (1) September 3, 2024 and (2) October 11, 2024

The motion to the Water & Sewer Committee Meeting Minutes (1) September 3, 2024 and (2) October 11, 2024 was initiated by Trustee Jaramillo and seconded by Trustee Vlach. Unanimously carried.

- d.** Consideration and Possible Action Recommending Approval of Funds Transfers From The Water Fund to the General Fund and Also to the Sewer Fund

The motion to recommend Finance & Personnel Committee approval of Funds Transfers of \$1,307,00 From The Water Fund to the General Fund and Also a Transfer of \$1,704,529 From the Water Fund to the Sewer Fund and Approval of the Sewer Starting Projects 2024-2025-2026 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

- e.** Discussion and Possible Action Recommending Approval of the Sewer Starting Projects 2024-2025-2026

The motion to the Discussion and Possible Action Recommending Approval of the Sewer Starting Projects 2024-2025-2026 was initiated by None and seconded by None. Unanimously carried.

- f.** Walworth County Metropolitan Sewerage District (WalCoMet) Sanitary Sewer Rate Increase

There was no action taken on the Walworth County Metropolitan Sewerage District (WalCoMet) Sanitary Sewer Rate Increase.

- g.** Consideration and Possible Action Recommending Approval of A Sewer Use Rate Increase From \$3.70 to \$5.10 per 1,000 Gallons

The Sewer Rate Increase From \$3.70 to \$5.10 per 1,000 Gallons was tabled.

- h.** Consideration and Possible Action Recommending Approval of Sanitary Sewer Connection Fee Increase From \$4,750 to \$4,860.

The motion to recommend Finance & Personnel Committee approval of Sanitary Sewer Connection Fee Increase From \$4,750 to \$4,860 was initiated by Trustee Vlach and seconded by Trustee Jaramillo. Unanimously carried.

i. Engineers Report

Village Engineer Snyder gave the Engineer's Report. The highlights included brief updates on:

- STH 67 Reconstruction East-West Section
- Women's Leadership Center
- Corrosion Control Study - Improvements to Water Plant
- Willabay Meadows Development
- Antenna Structure on Parcel WWUP 00021A
- Theatre Road Restroom Remodel
- Water Plant Letter Flood Map Revision (LOMR) Assistance
- Street Rehabilitation Program
- Harris Road Lift Station (LS 3) Replacement
- Tennis and Basketball at Theatre Road Park
- Well 2 Pump Replacement
- Well 3 Maintenance Inspection
- Preserve Development - Former GW College
- Park Place CSM
- East Geneva Street Canyon Development - Former Levar
- WalCoMet Rate Increase

j. Adjourn

The motion to adjourn was initiated by Trustee Vlach and seconded by Trustee Jaramillo at 08:15pm. Unanimously carried.

VI. Finance & Personnel Committee – Wright, D'Alessandro, Umans

a. Call to Order

Chairman Trustee Wright called the meeting to order at 08:15pm.

b. Roll Call

Present: Trustees Wright, D'Alessandro, and Umans

Also Present: President Duncan, Trustees Jaramillo, Vlach and Russell, Administrator David Lothspeich, Attorney Mark Schroeder, Village Financial Advisor Kevin Mullen of Baird, Police Chief Justin Timm, Fire Chief Doug Smith, Fontana Fire Chief Richard Manthy Jr., Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Assistant Library Director Emily Sanders, Treasurer Jennifer Wiese, Clerk Tina Kolls

c. Finance & Personnel Committee Meeting Minutes of: (1) September 11, 2024; (2) September 16, 2024; (3) September 18, 2024; (4) September 19, 2024; (5) September 20, 2024; (6) October 1, 2024, (7) October 7, 2024, (8) October 21, 2024 and (9) December 11, 2024

The motion to approve the Finance & Personnel Committee Meeting Minutes of: (1) September 11, 2024; (2) September 16, 2024; (3) September 18, 2024; (4) September 19, 2024; (5) September 20, 2024; (6) October 1, 2024 corrected to October 12, 2024 (7) October 7, 2024, (8) October 21, 2024 and (9) December 11, 2024 was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

d. Consideration and Possible Action Recommending Approval of Funds Transfers From The Water Fund to the General Fund and Also to the Sewer Fund

The motion to recommend Village Board approval of Funds Transfers of \$1,307,00 From The Water Fund to the General Fund and Also a Transfer of \$1,704,529 From the Water Fund to the Sewer Fund and Approval of the Sewer Starting Projects 2024-2025-2026 was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

e. Consideration and Possible Action Recommending Approval of A Sewer Use Rate Increase From \$3.70 to \$5.10 per 1,000 Gallons

The Sewer Rate Increase From \$3.70 to \$5.10 per 1,000 Gallons was tabled.

- f. Consideration and Possible Action Recommending Approval of Sanitary Sewer Connection Fee Increase From \$4,750 to \$4,860.

The motion to recommend Village Board approval of Sanitary Sewer Connection Fee Increase From \$4,750 to \$4,860. was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

- g. Consideration and Possible Action on Walworth County Public Health Memorandum of Understanding Re: Radon Test Kits During January "Radon Action Month".

The motion to recommend Village Board approval on Walworth County Public Health Memorandum of Understanding Re: Radon Test Kits During January "Radon Action Month". was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

- h. Committee Review of Village Administrator Annual Review Form/Measures for 2024

The the Committee Reviewed the Village Administrator Annual Review Form/Measures for 2024.

- i. Monthly Borrowings Status Report

The Committee reviewed the Monthly Borrowings Status Report.

- j. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee D'Alessandro at 08:26pm. Unanimously carried.

VII. Village Board Committee of the Whole

- a. Possible Action on Matters Discussed in Committee (Village Board Committee of the Whole)

- 1. Walworth County Public Health memorandum of Understanding Re: Radon Test Kits During January "Radon Action Month"

The motion to approve the Walworth County Public Health memorandum of Understanding Re: Radon Test Kits During January "Radon Action Month" was made by Committee, no second required. Unanimously carried.

- 2. Closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Topography Hospitality, LLC Development Agreement commonly known as *The Preserve Project*, including appointment of Village Board negotiation representatives.

The motion to enter into Closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Topography Hospitality, LLC Development Agreement commonly known as *The Preserve Project*, including appointment of Village Board negotiation representatives was initiated by Trustee Umans and seconded by Trustee Vlach at 08:27pm.

Votes:

Yes: President Duncan, Trustees Jaramillo, D'Alessandro, Wright, Umans, Vlach, and Russell

No: None

Abstain: None

Result: Passes

The motion to come out of Closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Topography Hospitality, LLC Development Agreement commonly known as *The Preserve Project*, including appointment of Village Board negotiation representatives was initiated by Trustee Wright and seconded by Trustee Vlach at 09:10pm. Unanimously carried.

- 3. Possible Action on Matters Discussed in Closed Session

The motion to the Possible Action on Matters Discussed in Closed Session was initiated by None and seconded by None.

Unanimously carried.

b. Adjournment

The motion to adjourn was initiated by Trustee Wright and seconded by Trustee Vlach at 09:10pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

Potential Nomad Living Development – Status Update

Link to video summary of project.

<https://www.instagram.com/reel/C9P3AMTP5LQ/>

Comments from Richard Nelson, 32 Williams St, at Village Board Meeting - January 20, 2025

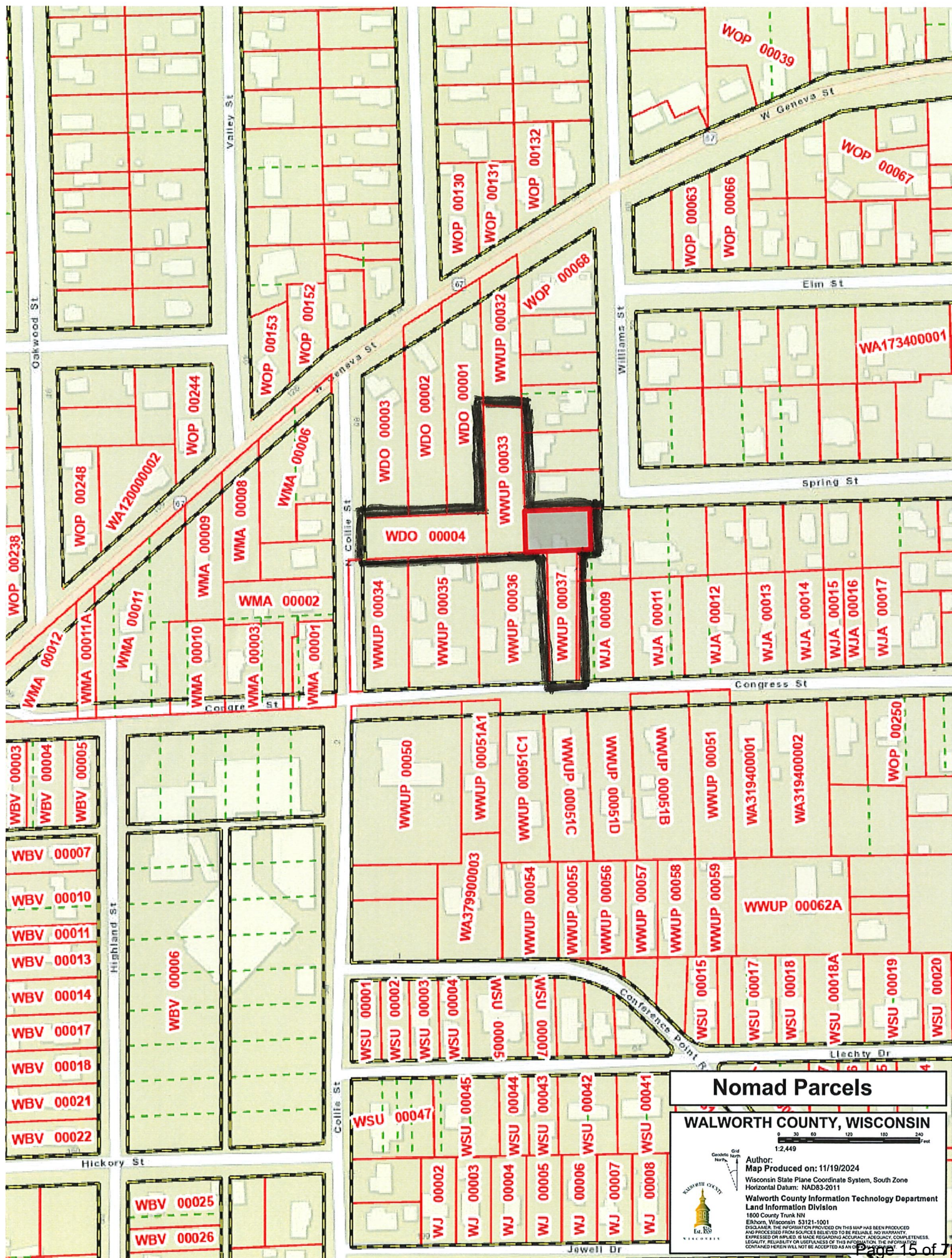
- Zoning Administrator Bonnie Schaeffer issued a permit
- Rebuild of existing non-confirming cabins (4)
- Construction of new “SF” home but this will be a business for up to 30 occupants
- Stormwater, sanitary and water concerns from development.

The Village Board requested a report to the BZO Committee

Status: No permits have been issued as an application has not been received to review. When an application is received, the application will be reviewed by the Village Engineer and Village Zoning Administrator for zoning compliance and a certificate of zoning compliance before any permits would be issued.

Zoning Administrator Bonnie Scheaffer response:

My last conversation with the property owner was several months ago. I have not received any plans or permit applications, nor has any permit been issued. Any zoning permit application will need to be approved by Doug for stormwater management and will need to be connected to sewer and water. The property owner does have the right to rebuild the 4 cottages since they are legal non-confirming structures. He also has the right to build another single-family dwelling on the vacant lot as long as it complies with the SF-6 zoning district requirements.



Nomad Parcels

WALWORTH COUNTY, WISCONSIN

1:2,449

Author: Map Produced on: 11/19/2024

Wisconsin State Plane Coordinate System, South Zone

Horizontal Datum: NAD83-2011

Walworth County Information Technology Department

Land Information Division

1800 County Trunk NW

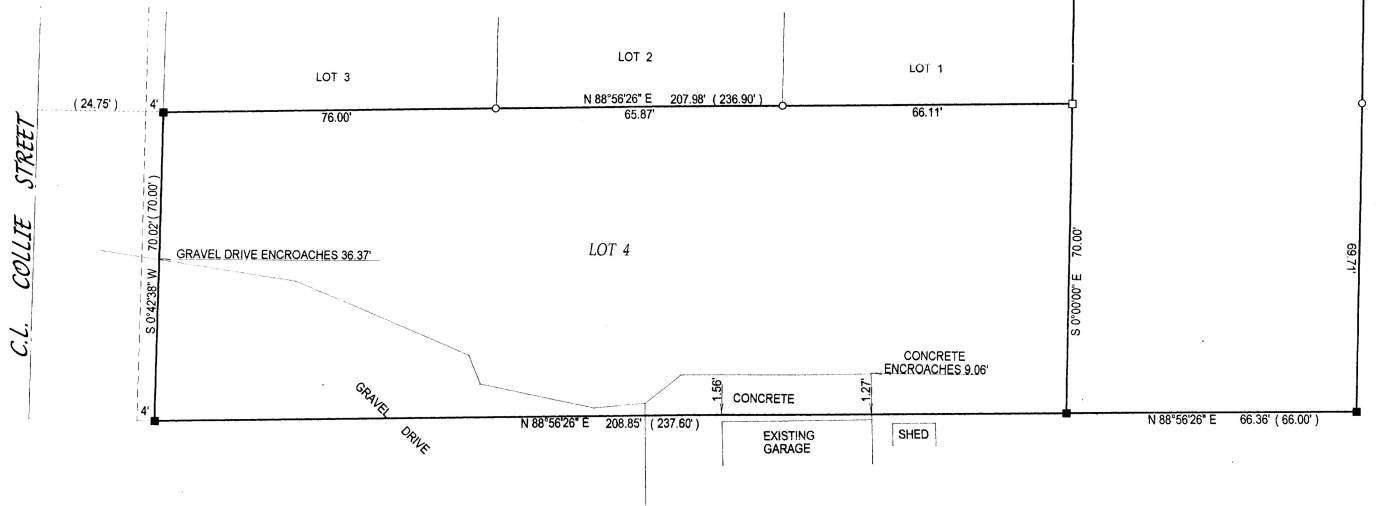
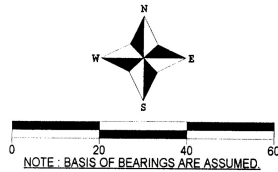
Elkhorn, Wisconsin 53121-1001

DISCLAIMER: THE INFORMATION PROVIDED ON THIS MAP HAS BEEN PRODUCED AND PROCESSED FROM SOURCES BELIEVED TO BE RELIABLE. NO WARRANTY, EXPRESSED OR IMPLIED, IS MADE REGARDING ACCURACY, COMPLETENESS, LEGALITY, RELIABILITY OR SUITABILITY OF THIS INFORMATION. THE INFORMATION CONTAINED HEREIN SHALL NOT BE ACCEPTED AS AN OFFICIAL RECORD.

- OF -

COMMENCING AT THE SOUTHEAST CORNER OF THE DODGE SUBDIVISION OF A PORTION OF THE VILLAGE OF WILLIAMS BAY, WALWORTH COUNTY, WISCONSIN; THENCE NORTH ALONG THE EAST LINES OF LOT 4 AND LOT 1 OF SAID SUBDIVISION, 66 FEET TO AN IRON STAKE, THENCE 89°51' EAST, 66.97 FEET TO AN IRON STAKE IN THE WEST LINE OF LOT 4, BLOCK 5, OF THE ORIGINAL TOWN OF WILLIAMS BAY, THENCE SOUTH ALONG THE WEST LINES OF LOT 4, 5 AND 6, BLOCK 5 OF THE ORIGINAL TOWN OF WILLIAMS BAY, 245 FEET TO JOHNSON'S ADDITION TO THE VILLAGE OF WILLIAMS BAY, 245 FEET TO THE SOUTHEAST CORNER OF SAID LOT 11, THENCE WEST 66 FEET TO AN IRON STAKE, THE PLACE OF BEGINNING.

ALSO: LOT 4, EXCEPT THE WEST 4 FEET THEREOF; DODGE'S SUBDIVISION, VILLAGE OF WILLIAMS BAY, WALWORTH COUNTY, WISCONSIN

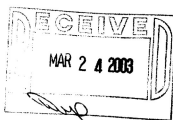


() = recorded as
 □ = found iron bar
 ○ = found iron pipe
 ● = set iron pipe
 ■ = set iron bar

SCALE 1" = 20'

JOB # 03-035

TAX ID # WWUP00033 & WPO00004



COMPARE LEGAL DESCRIPTION ABOVE AND DRAWING WITH DEED. FOR BUILDING RESTRICTIONS AND EASEMENTS NOT SHOWN REFER TO DEED, ABSTRACT SOURCES AND LOCAL MUNICIPAL CODES. NOTIFY THE SURVEYOR IMMEDIATELY OF ANY DISCREPANCY.

"I hereby certify that I have surveyed the above described property and that the above map is a true representation thereof and shows the size and location of all visible structures, apparent easements and encroachments if any."

This survey is made for the present owners of the property, and those who purchase, mortgage, or guarantee the title thereto, within one year from the date hereof.




JOHN KROTT S - 2258
Wisconsin Registered Land Surveyor
(original if signed in red)

DATED THIS THE 29th DAY OF JANUARY 2003.

Chapter 390. Zoning

Article 2. Standard Zoning Districts

§ 390-0212. SF-6 Village Residential District.

- A. Description and purpose. This district is intended to permit single-family residential development that has a moderate density of six dwelling units per acre. Density and intensity standards for this district are designed to ensure that the character of existing areas zoned Village Residential is protected and preserved. Subsequent to the adoption of this chapter, no new, undeveloped lands shall be rezoned to or placed in this SF-6 Zoning District.
- B. Principal land uses permitted by right.
- (1) Single-family (per § **390-0306A**).
 - (2) Selective cutting (per § **390-0307D**).
 - (3) Public services and utilities (per § **390-0308D**).
 - (4) Community living arrangement (one to eight residents) (per § **390-0308F**).
 - (5) Passive outdoor recreation (per § **390-0309A**).
 - (6) Active outdoor recreation (per § **390-0309B**).
- C. Principal land uses allowed by conditional use permit (see § **390-1207**).
- (1) Cultivation (per § **390-0307A**).
 - (2) Clear cutting (per § **390-0307E**).
 - (3) Community garden (per § **390-0307H**).
 - (4) Market garden (per § **390-0307I**).
 - (5) Indoor institutional – general (per § **390-0308A**).
 - (6) Indoor institutional – intensive (per § **390-0308B**).
 - (7) Outdoor open space institutional (per § **390-0308C**).
 - (8) Bed-and-breakfast establishment (per § **390-0310J**).
 - (9) ^[1]Large developments (per § **390-0821**).
[1] Editor's Note: Former Subsection C(9), Tourist rooming house, was repealed 6-20-2022 by Ord. No. 2022-03. This ordinance also provided for the redesignation of former Subsection C(10) and (11) as Subsection C(9) and (10), respectively.
 - (10) Group developments (per § **390-0821**).
- D. Accessory uses permitted by right.

- (1) Home occupation (per § **390-0315A**).
- (2) Family day-care home (four to eight children) (per § **390-0315B**).
- (3) In-home suite (per § **390-0315D**).
- (4) Residential garage or shed (per § **390-0315I**).
- (5) Residential recreational facility (per § **390-0315J**).
- (6) On-site parking (per § **390-0315L**).
- (7) Exterior communications device (per § **390-0315R**).
- (8) Lawn care (per § **390-0315S**).
- (9) Stormwater facilities (per § **390-0315T**).
- (10) Small solar energy system (per § **390-0315V**).
- E. Accessory uses allowed by conditional use permit (see § **390-1207**).
 - (1) Intermediate day-care home (nine to 15 children) (per § **390-0315C**).
 - (2) Filling (per § **390-0315Y**).
- F. Allowable temporary uses.
 - (1) Temporary outdoor assembly (per § **390-0316C**).
 - (2) Temporary shelter structure (per § **390-0316D**).
 - (3) Temporary portable storage unit (per § **390-0316E**).
 - (4) Temporary construction storage (per § **390-0316F**).
 - (5) Temporary relocatable building (per § **390-0316G**).
 - (6) Temporary garage or estate sale (auction) (per § **390-0316H**).
- G. Overlay district requirements. All lots, uses, structures, and site features within one or more overlay zoning districts (see Article 7) shall be subject to the regulations of the applicable overlay zoning district in addition to those of the underlying standard zoning district. Where there are conflicts between the standard zoning district regulations and the overlay zoning district regulations, the more restrictive requirements shall prevail.
- H. Performance standards. All allowed uses in the SF-6 Zoning District shall comply with applicable performance standards of Article 8, except for any exemptions specifically stated in this chapter or by any other agency with jurisdiction.
- I. Landscaping regulations. Single-family land uses are exempt from landscaping requirements. All other land uses in the SF-6 Zoning District shall adhere to the applicable landscaping requirements in Article 9.
- J. Signage regulations. All signs in the SF-6 Zoning District shall comply with applicable provisions of Article 10.
- K. Nonconforming situations. Any nonconforming lot, use, structure, and/or site shall adhere to the provisions of Article 6.
- L. Density, intensity, and bulk regulations. Density, intensity, and bulk regulations specific to the SF-6 Zoning District are detailed in Figure 390-0212. See Articles 4 and 5 for additional requirements applicable to all zoning districts.

[Amended 6-6-2022 by Ord. No. 2022-07]

Figure 390-0212		
Density, Intensity, and Bulk Regulations in the Village Residential Zoning District		
	Residential Uses	Nonresidential Uses
Minimum lot area	7,200 square feet	12,000 square feet
Maximum gross density	6 du per acre	N/A
Minimum gross floor area	900 square feet/level	N/A
Maximum building coverage of lot	30%	
Minimum landscape surface ratio	50%	
Minimum lot width	60 feet	
Minimum front and street side yard setback	30 feet*	
Minimum shore yard (lake) setback	150 feet	
Minimum shore yard (navigable stream or watercourse) setback	75 feet	
Minimum interior side yard setback	10 feet	
Minimum rear yard setback	30 feet	
Maximum principal building height	35 feet	
Minimum principal building separation (multi-structure developments on shared lots)	20 feet	
Minimum pavement setback (lot line to pavement; excludes driveway entrances)	3 feet	
Minimum off-street parking requirement	Per Article 3	
Accessory structures	Refer to § 390-0303B for additional requirements	
Accessory structure setback from principal building	10 feet	
Accessory structure interior side yard setback	5 feet (less than 200 sq. ft. structure); 10 feet (more than 200 sq. ft. structure)	
Accessory structure rear yard setback	5 feet (less than 200 sq. ft. structure); 10 feet (more than 200 sq. ft. structure)	
Maximum accessory structure height	15 feet	

NOTES:

- * For additional setback standards applicable to residential garages, see § 390-0315I.

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 1-29-25

☐ Town ☒ Village ☐ City of Williams Bay

County of Walworth

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Rena Williams Bay Lions Club

(b) Address P.O. Box 15 Williams Bay, WI 53191
(Street)

☐ Town ☒ Village ☐ City

(c) Date organized Sept. 7, 2021

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Jane Jones

Vice President Rena Monroe

Secretary Joy Lefebvre

Treasurer Sharon Ockerlund

(g) Name and address of manager or person in charge of affair: Rena Monroe 372 Fair Oaks Dr. Wms Bay, WI 53191

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1400 - 1st St. - Lions Field House

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? NO

(d) If part of building, describe fully all premises covered under this application which floor or floors, or room or rooms, license is to cover:

INDOORS - Lions Field House

3. Name of Event

(a) List name of the event Wms Bay Lions Club BINGO, Feb 6, 2025, 3-6-25

(b) Dates of event 3-6-25, 4-3-25, 5-1-25, 6-5-25, 9-4-25, 10-2-25, 11-6-25, 12-4-25

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Rena Monroe 1-2-2025
(Signature / Date)

Wms Bay Lions Club
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____



FONTANA FIRE DEPARTMENT MONTHLY REPORT – NOVEMBER 2024



RESPONSE DATA

December 2024

INCIDENT TYPE	Total	Percent
Williams Bay Responses	35	44%
Fontana EMS Responses	16	20%
Fontana Fire Responses	7	9%
Mutual Aid Responses	22	28%

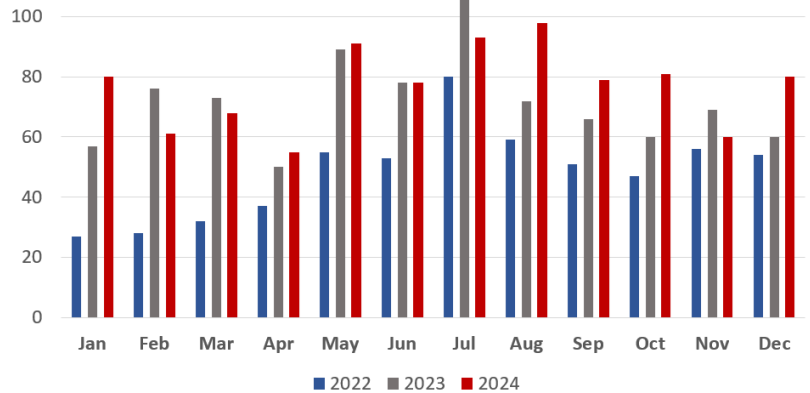
TOTAL RESPONSES 80

Response Time Report

Average Dispatched to Arrival on Scene

Williams Bay	6:24
Fontana	4:45

3 YEAR TRENDS



TRAINING & CERTIFICATIONS

Rapid Deployable Water Rescue Kikkoman Walkthrough FF/PM Heebsh – Rope Rescue Technician	FF/PM Olsen & FF/EMT Smith – IFSI RIT under Fire Water Supply Mercy EMS – Weapons of Mass Destruction
--	---

PUBLIC EDUCATION & EVENTS

- Pier 280 Freezing for a reason
- Chucks Fire Party
- WB PD training at WB High School
- WB Santa Visit

OPERATIONS

- Melissa McFarlin sworn in as Fontana' newest full time Firefighter Paramedic
- Brian Loomis sworn in as a Part-time Firefighter EMT
- 40 Fire Inspections and 4 Short-time rental inspections completed
- Automatic Aid agreement drafted with Hebron Fire Protection District
- Walworth Township IGA completed for Fire and EMS services



RESOLUTION NO. R-03-2025
RESOLUTION TO EXCEED WIS. STAT. SEC. 66.0602 (2)
LEVY LIMIT AND APPROVE REFERENDUM QUESTION
(VILLAGE OF WILLIAMS BAY POLICE DEPARTMENT)

WHEREAS, pursuant to Wis. Stat. Sec. 66.0602 (2), the levy increase for the Village of Williams Bay in 2026 is limited to 0.602%; and

WHEREAS, the Village Board of the Village of Williams Bay finds that it is in the best interests of the residents of the village, their invitees and visitors to the village to provide increased resources for the Police Department to fund additional officers and additional resources to support those officers; and

WHEREAS, the Village Board of the Village of Williams Bay finds that the village is unable to fund the cost of providing increased resources for the Police Department to fund additional officers and additional resources to support those officers by increasing the levy, due to the limitations imposed by Wis. Stat. Sec. 66.0602 (2); and

WHEREAS, the Village Board of the Village of Williams Bay finds that it is appropriate to submit to the electorate a referendum to request authority to increase the levy limit by 10.085% on an ongoing basis to provide the funding for the provision of increased resources for the Police Department to fund additional officers and additional resources to support those officers.

NOW, THEREFORE, the Village Board of the Village of Williams Bay do resolve as follows:

1. That for the next fiscal year, 2026, for the purpose of funding the provision of increased resources for the Police Department to fund additional officers and additional resources to support those officers, the levy be increased 10.085%, resulting in a levy of \$4,366,249 and that the increase of \$399,980 be included for each fiscal year going forward.
2. That the levy limit increase provided for in this resolution be subject to the approval of the electorate of the following question in a referendum submitted to the electorate for that purpose:

Under state law, the increase in the levy of the Village of Williams Bay for the tax to be imposed for the next fiscal year, 2026, is limited to 0.602%, which results in a levy of \$3,966,269. Shall the Village of Williams Bay be allowed to exceed this limit and increase the levy for the next fiscal year, 2026, for the purpose of providing increased resources for the Police Department to fund additional officers and additional resources to support those officers, by a total of 10.085% which results in a levy of \$4,366,249, and on an ongoing basis, include the increase of \$399,980 for each fiscal year going forward?

YES _____ NO _____

3. That the clerk take all steps necessary to ensure that the referendum question be submitted to the electorate at an election called for that purpose.

Approved by the Village Board of the Village of Williams Bay this _____ day of January, 2025.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

Date Passed: _____

Date Published: _____

Position (2026)	New Officer	Lieutenant
Wages	\$84,206.60	\$86,000.00
FICA	\$7,248.68	\$7,028.45
WRS	\$15,567.59	\$15,399.00
Education	\$1,000.00	N/A
Uniform	\$900.00	\$900.00
HSA	\$5,000.00	\$5,000.00
Dental/Vision	\$577.00	\$577.00
Life	\$84.72	\$91.68
Health	\$24,037.68	\$24,037.68
AXON	\$400.00	\$400.00
Body Cams	\$1,200.00	\$1,200.00
Taser	\$1,000.00	\$1,000.00
ProPhoenix	\$900.00	\$900.00
Phone	N/A	\$1,000.00

Total:	\$142,122.27	\$143,533.81
---------------	---------------------	---------------------

Property Value	\$1,596,387,500
Total of both to effect Referendum	\$285,656.08
Total with a 40% increase due to longevity of request	\$399,980.00

Mill Rate per year:	0.000251
Increase of taxes per 100K	\$25.10

A Staffing Analysis of the Village of Williams Bay Police Department

More than twenty years ago, professionals in PSAPs (Public Safety Answering Points – Dispatch) and the emergency communications field got together to discuss the issues of high turnover rates and to determine what is proper staffing. APCO (the Association of Public Safety Communications Officials) took on this issue, which resulted in Project 40. Also known as Project RETAINS (**R**esponsive **E**fforts **T**o **A**ddress **I**ntegral **N**eeds in **S**taffing), it was created and promulgated in 1999, in order to address the issue of high turnover in public-safety communications. A best practice in determining the appropriate staffing levels is to use a system that has been extensively detailed, researched and based on facts. **I have taken that process and modified it for police officers.**

There are several steps to complete that must be based on data from the organization in order to determine the appropriate staffing levels. The key is to collect at least three years of data, then average the numbers to help eliminate any anomalies such as a significant event that might affect the data one way or another. While not all the data required for dispatching is pertinent to the staffing of police officers, the Chief has been able to provide sufficient data to analyze his department's staffing needs.

First the schedule worked:

Over the years, I have come across a variety of schedules used by PSAPs and Police departments. Some as simple as the following examples and some much more complicated. Each has its advantages and disadvantages; some favor management in that the employees work closer to the 2,080-hours a year that a traditional 5-day a week schedule provides, and some favor the employees desire to have as much time off as possible.

The following chart contains the most typical schedules found in PSAPs and Police Departments and are based on a 365-day year, not 365.25 if you were to include a leap year in with a 4-year average:

Examples of Staffing Schedules	Days Working	Days Off	Days in Rotation	Rotations per Year	Days Worked	Hours Worked	Days Off
5/2-5/2	10	4	14	26.07	260.71	2085.71	104.29
5/2-5/2-6/3	16	7	23	15.87	253.91	2031.30	111.09
5/2-6/3	11	5	16	22.81	250.94	2007.50	114.06
5/2-5/2-5/3	15	7	22	16.59	248.86	1990.91	116.14
5/2-5/3	10	5	15	24.33	243.33	1946.67	121.67
4/2-4/2	8	4	12	30.42	243.33	1946.67	121.67

A Staffing Analysis of the Village of Williams Bay Police Department

Some highlights of the impact of each of these schedules and insight as to what, in my professional experience, helps to retain staff and provide the best working environment:

The 5/2-5/2 rotation results in fixed days off.

- Some employees always get the weekends off, while others never get weekends off. Benefits and punishes a portion of the staff.
- The employees work the greatest number of days a year.
- This schedule is not recommended by because newer employees typically do not get any weekends off for years, which leads to a higher turnover rate.

The 5/2-5/2-6/3 rotation provides for the second most hours worked in a year.

- Provides for rotating days off.
- 3-days off in a row each rotation,
- Requires the employee to work 6-days in a row at least 15.87 times a year.
- I do not recommend employees work 6-days in a row before any voluntary or mandatory overtime. Without the ability to have time off, employees experience burn-out and the quality of their work may suffer.

The 5/2-6/3 rotation

- Changes days off more quickly than the current schedule,
- Employees are schedule to work 6-days in a row 22.81 times a year.
- I do not recommend a schedule that has employees' constantly working 6-days in a row before any voluntary or mandatory overtime. Without the ability to have time off, employees experience burn-out and the quality of their work may suffer.

The 5/2-5/2-5/3 schedule (Currently used by Williams Bay)

- Changes days off after each rotation.
- 3-days off in a row 16.59 times a year.
- Employees work only 248.86 days a year.
- I believe that this is an advantageous schedule for the police officers, with management reaping the operational and financial benefit of staff that have a good work and personal life balance.

The 5/2-5/3 schedule

- Changes days off most often,
- 3-days off in a row 24.33 times a year,
- Employees work only 243.33 days a year.
- I believe that this is an advantageous schedule for police officers that provide days off changing every 15-days, but management would need additional personnel because of the smaller number of hours scheduled to worked in a year.

A Staffing Analysis of the Village of Williams Bay Police Department

The 4/2-4/2 schedule is utilized more on the east coast than the Midwest.

- Provides the employees with as many days off as the 5/2-5/3 schedule,
- No 3-days off in a row.
- Most often found where personnel work 10 or 12-hour shifts.
- I believe that this is another advantageous schedule for police officers that provide days off changing every 15-days, but management would need additional personnel because of the smaller number of hours worked in a year.

The Williams Bay Police Department is using one of the better scheduling models in that employees are both working enough hours and getting sufficient time off (including the occasional weekends) and, it is cost effective to the Village.

How many positions to review:

One of the first factors to look at is how many officers work and when. Since the Chief does not normally perform patrol duties but does occasionally fill in when an officer is not available, and is not replaced when he is in training, on vacation, or performing other tasks, we will not use his position in determining the full-time equivalents needed.

The Lieutenants position is assigned to patrol duties and should be used in calculating staffing needs. We understand that currently if he is unavailable for his assigned shift he may not be replaced, but if you are trying to determine your actual staffing needs each position must be used.

Williams Bay, being a resort Village in the summer months, adjusts the number of officers on duty based on time of year. Since 269 days (74% of the year) are considered the “non-summer schedule”, and 96 days (26% of the year) are considered the “summer schedule” and it requires additional staffing for a power shift, we need account for the differences when calculating hours needed and establishing FTEs (full time equivalents).

The Chief is scheduled to work a fixed, 5-day schedule, while the Lieutenant and police officers work the 5/2, 5/2, 5/3 schedule on assigned shifts. These shifts can be designated as days, mids and nights, each 8-hours in length.

For non-summer days you have one officer assigned per shift:

8-hours per shift per 7-days a week = 56 hours. Times three shifts = 168 hours a week or 24- hours a day.

If we add the Lieutenant’s average weekly scheduled 38.29 hours, for the 6 PM to 2 AM shift, that will add 38.29 hours a week to the 168 hours for patrol offices which increases that to 206.29 hours a week and adds 5.71 more hours per day for a total average of 29.47 hours a day.

A Staffing Analysis of the Village of Williams Bay Police Department

For summer days schedule:

You have the same schedule of shifts and hours as the non-summer schedule with the addition of a power or swing shift from 10 AM to 6 PM, again focused on the weekends.

Adding another shift for 38.29 hours a week brings the average of hours for the week from 206.29 to 244.58 or an average of 34.94 hours a day.

This results in:

29.47 hours a day are required 74% of the time or $(269 \text{ days} \times 29.47) = 7,927.43$ hours

34.94 hours a day are required 26% of the time or $(96 \text{ days} \times 34.94) = 3,354.24$ hours

Adding $(7,927.43 + 3,354.24) = 11,281.67$ total annual hours to be covered.

Since a year includes 8,760 hours, we must divide the total hours to be covered of 11,281.67 by that which gives us an average of **1.3 positions**. This number will then be used in the RETAINS formular for number of positions needed.

Project RETAINS formulars:

Determining Net Available Hours:

A best practice in determining the appropriate staffing levels is to use a system that has been extensively detailed, researched and based on facts.

The process to determine the recommended staffing begins with calculating the Net Available Work Hours per employee. The first step is to determine the total number of hours an employee is available for work in a year and then subtract all vacation and holiday leaves, as well as training and other times when a staff member is not available to work at their position or schedule. I have not deducted hours for meal breaks, as the department does not hire additional staff to cover those times.

The following table is the first step in determining the appropriate staffing levels. This table includes historical data for 3-years, which is then averaged in order to mitigate any anomalies. I obtained data from the Police Chief through interviews and phone calls.

(This space intentionally leftblank)

A Staffing Analysis of the Village of Williams Bay Police Department

Average Hours	Current
Number of hours per employee	8
5/2-5/2-5/3 schedule = 248 days a year	248
Available work hours	
A. Total hours for one full time employee	1,984.00
B. Average vacation and leave in hours	132.00
C. Average sick leave in hours	5.00
D. Average personal leave in hours	24.00
E. Average training leave in hours	35.00
F. Average Military, FMLA, etc. in hours	294.67
G. Average time in court in hours	12.50
H. Average other hours	0.00
I. Total unavailable time in hours (B through H)	503.17
J. Net available work hours (NAWH = A-I)	1,480.83

On average an employee (LT. and Officers) is available to work their assigned shift/hours 1,481-hours a year. Since their scheduled amount is 1,984-hours, they are available to work their scheduled hours only 75% of the time.

Determining retention or turnover rate:

The second step involves calculating the **Average Turnover Rate** of those employees serving in the Lieutenant and patrol officer positions. Turnover rate refers to the percentage of personnel who leave in a year. The column is based on the agency's three-year historical data. While I know the most recent turnover rate for telecommunicators national is 29%, I do not know what it is for law enforcement personnel but believe it could be slightly less.

Average turnover rate	Current
A. Number of full-time police officers	7
B. Number of full timers who quit or were fired	1.66
C. Number of experienced dispatchers who retired	0.00
D. Turnover rate (B/C/A)	23.71%
E. Retention rate	76.29%

Determining number of positions needed:

The third step in calculating the appropriate staffing requirements is to identify how many positions need to be staffed and then determine how many days and hours are needed to handle that requisite during a 12-month period. Staffing can then be calculated based on the number of positions needed, the available hours of the employees and the turnover rate. This provides the required appropriate full-time equivalent ("FTE") number.

A Staffing Analysis of the Village of Williams Bay Police Department

Cover positions not effected by activity	<u>Current</u>
A. Number of positions to be covered	1.30
B. Number of hours per day	24.00
C. Number of days per week	7.00
D. Number of weeks per year	52.00
E. Total hours needing coverage (AxBxCxD)	11,356.80
Employee availability:	
F. Net available hours	1,480.83
Staff needed:	
G. Full time equivalent (E/F)	7.67
H. Turnover rate (in decimal)	0.24
I. FTE with adjustments (Gx1/H)	9.49

As the data shows, if fully staffed, the number of employees needed to cover the three standard shifts and the Lieutenant's split shift for the non-summer days, plus the 96 days in the summer months for the additional power shift, amounts to an average of 1.3 positions every day. When turnover rate is factored in the number of FTE's for the 7-full time positions is 9.49. This is 2.49 FTEs short of what the Village currently has.

If the one individual, you have on extended military leave was gone for only one third the time he currently has been your FTE would equal 8.38, but we must use actual data to be as accurate as possible.

What have you done to address this shortage?

- You can the hire overtime – which is expensive.
- You cannot fill some of those hours – which you have been doing.
- You can utilize part time employees – turnover is too high.
- You can and have done all four.

The police department turnover rate for part timers is extremely high (you lost 11 in three years). In addition, currently only one of the four-part timers on the roster is working almost a full schedule while one works only 8 hours a year, another works 8 hours a month, and one has basically not worked for a couple of years. It takes 12-weeks to train a part timer and if they are not productive members of the department, they are not an effective nor efficient method to cover the needed hours.

You certainly have the justification to consider hiring one more full-time officer instead of not filling some of those hours and trying to cover so many hours with overtime and part timers.



EDGEWATER PARK USE AND POLICY CONTRACT

The Village of Williams Bay will allow use of the park, shelter building, some park equipment, electricity, water and sewer, natural gas and waiver of alcoholic beverage license fees.

IN RETURN THE UNDERSIGNED AGREES TO THE FOLLOWING:

- 1) You must specify, in writing, your purpose for using the park with date and time requested and documentation for the event a minimum of four (4) weeks prior to the event.
- 2) Organizations requesting the park must be non-profit, civic-minded Williams Bay based groups or have a constituency composed primarily of Williams Bay residents. Organization must also possess liability and worker's compensation insurance as required by the Village Board for your particular event.
- 3) A Five Hundred Dollar (\$500.00) refundable deposit shall accompany this signed contract to assure compliance with the following rules governing use of the park.
- 4) Organization using the Park agrees to repair or replace any items broken, stolen or lost, such as mops, brooms or cleaning equipment; lights or bathroom fixtures, lawn turf, etc., during the time the Park is used.
- 5) Organization using the Park must keep the park clean and orderly during your event, including allowing others to freely access the park and the bathrooms. Also, agrees to pick up litter as it accumulates and clean rest rooms during the time of your event. All clean up must be performed by 10:00 AM of the day following the event unless specifically changed by the Village Administrator.
- 7) Organization must supply chairs, garbage receptacles and dumpster and must be responsible for removing trash and garbage at close of event and to leave that portion of the park in a clean manner. All park tables shall be returned to their original placement in the park.
- 8) These rules apply to beer and/or wine sales. Beer and/or Wine requests must be submitted to the Village Clerk a minimum of four (4) weeks prior to the event.
 - a) Use of alcoholic beverages on village property is prohibited. However, when fermented malt beverages and/or wine are to be sold and/or served at any event authorized by the village board, a valid license shall be obtained and the provisions of village ordinance Chapter 8.01 shall be in full compliance. The license must be held by the person who filed the original application and shall be presented to any law enforcement officer upon request. Prior to the issuance of a license, the applicant must attend a pre-event informational meeting to be held prior to the Village Board meeting preceding this event with the Chief of Police and the Director of Public Works. This meeting is required as specific requirements are to be met for license approval that will be outlined and reviewed.
 - b) It is expected that an organization issued such a license will post in one or more conspicuous locations, including sales outlet, signs disclosing that no fermented malt beverages or wine will be served to any underage person or any person without adequate age identification.
 - c) A fence is to be installed around the licensed premises to control ingress and egress with designated personnel posted at the entrance for the purpose of checking age identification.
 - d) No underage person is allowed to assist in the sale of beer and/or wine, nor are they allowed to loiter in the area of beer/wine sales.
 - e) There shall be one point of sale only. Licensee shall comply with regulations specified in Wisconsin Statutes for Class "B" licenses.
 - f) A list of those serving alcoholic beverages at this event must accompany this contract.



Page 2 EDGEWATER PARK USE AND POLICY CONTRACT

9) All group members must be informed and agree to abide by these rules prior to the occurrence of the event.

10) Any organization requesting use of the kitchen must contact the Lions Club at williamsbaylionsclub@gmail.com to arrange for inspection of equipment available for use.

After approval of a park request has been granted, the Village Board, Village Administrator, Chief of Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, administrative or clerical error or likelihood of a breach of the peace.

The applicant agrees by signing this Park Application that the security deposit, when required, shall be held by the Village of Williams Bay, and may be applied to property damage to the premises resulting during the time of the activity or may be forfeited as a result of police action required at the activity. The Village may also seek further action to recover damages to the occupied premises. The applicant agrees not to use the premises for any unlawful activity including those posted in the parks, and also agrees to abide by park rules, regulations and ordinances of the Village of Williams Bay.

The applicant agrees to indemnify the Village and hold it harmless for all expenses, liability and claims of any kind arising out of harm to or activities of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at the event.

Indemnification:

Prior to approving any application for reserved use of any village facility, the village may require the applicant to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, protecting third parties as may be injured or damaged and naming the Village of Williams Bay as an additional insured, in any amount depending upon the likelihood of injury or damage as a direct and proximate result of the reserved use sufficient to indemnify the Village and such third parties as may be injured or damaged thereby, caused by the applicant, its agents or participants.

General Information

Name: Sandra Johnson Organization: Williams Bay Cultural Arts Alliance

Address: Po Box 314

Phone: 262.325.1065 Email: wbculturalartsalliance@gmail.com

Title of Event: Williams Bay Fine Art + Fest

Date(s) requested: July 27 + 28, 2025 Is event open to public? (circle one) ☒ YES ☐ NO

Summary of Event including the approximate number of attendees:

A juried Fine art show now in its 50 year.
40-60 professional art exhibits, WB High School
Artists & Awards, civic groups, Food & music.
Expected visitors: 2,000

Contact Information (if different than above)

Name: _____ Organization: _____

Address: _____



Page 3 EDGEWATER PARK USE AND POLICY CONTRACT

Phone: _____ Email: _____



STATEMENT CONCERNING LIABILITY AND WORKER'S COMPENSATION INSURANCE FOR USE OF EDGEWATER PARK

We hereby acknowledge and confirm that the undersigned non-profit group or organization, together with all of its members, are not acting or serving in the service of the Village of Williams Bay in any respect in connection with the use we are about to make of or event we are about to hold in Edgewater Park. Our organization, including all members thereof, is not acting under any contract of hire, express or implied with the Village of Williams Bay nor is our organization, or any members thereof serving the Village of Williams Bay as an independent contractor. Our organization, including all members thereof, will not employ any other persons or firms in connection with the use we are about to make of or event we are about to hold in Edgewater Park as our use or event will be run using our membership or immediate family members of our membership only. This statement is made to clarify and confirm that our organization, including all members thereof, is not subject to Worker's Compensation coverage of the Village of Williams Bay.

We further acknowledge and confirm that the undersigned non-profit group or organization has liability insurance coverage of at least \$1,000,000 (one million dollars) and liquor liability insurance coverage (if applicable) in the same amount of coverage provided to it by its parent organization as set forth below that does provide liability insurance coverage to our local group or organization for the use or event about to take place under our exclusive control in Edgewater Park. We acknowledge that we are responsible, and all of our members and our member's immediate family who may also be participating in our event, for the safe and careful conduct of our event. As an express condition of our event therein under our exclusive use and control we do hereby agree to indemnify the Village of Williams Bay and all of its officials, agents and employees against all liability or loss that the Village of Williams Bay may sustain as a result of claims, demands, costs or judgments arising from the use or event we are about to hold in Edgewater Park.

DATED this 23 day of Jan, 2025

Group or organization WB Cultural Arts Alliance

Our liability insurance provided by: West Bend

(a certificate of insurance is attached hereto naming the Village of Williams Bay as an additional named insured)

Signed by: S. Johansen
President or other authorized signatory

VILLAGE USE ONLY

Date application received: _____ Received by: _____

All documentation attached? yes/no

Date and time of pre-event informational meeting: _____

Committee approval? yes/no Date: _____

Village Board approval? yes/no Date: _____

Comments:

Village of Williams Bay
PO Box 580
250 Williams Street
Williams Bay WI 53191

(262) 245-2700

Receipt No: 20.001348

Jan 29, 2025

Williams Bay Cultural Arts Alliance

REC DEPARTMENT - FACILITY RENTAL REVENUE - Edgewater Park 100-44107 FACILITY RENTAL REVENUE	500.00
Total:	500.00
CHECKS Check No: 1066	500.00
Payor: WILLIAMS BAY CULTURAL ARTS ALLIAN	
Total Applied:	500.00
Change Tendered:	.00

01/29/2025 12:07 PM



EDGEWATER PARK USE AND POLICY CONTRACT

The Village of Williams Bay will allow use of the park, shelter building, some park equipment, electricity, water and sewer, natural gas and waiver of alcoholic beverage license fees.

IN RETURN THE UNDERSIGNED AGREES TO THE FOLLOWING:

- 1) You must specify, in writing, your purpose for using the park with date and time requested and documentation for the event a minimum of four (4) weeks prior to the event.
- 2) Organizations requesting the park must be non-profit, civic-minded Williams Bay based groups or have a constituency composed primarily of Williams Bay residents. Organization must also possess liability and worker's compensation insurance as required by the Village Board for your particular event.
- 3) A Five Hundred Dollar (\$500.00) refundable deposit shall accompany this signed contract to assure compliance with the following rules governing use of the park.
- 4) Organization using the Park agrees to repair or replace any items broken, stolen or lost, such as mops, brooms or cleaning equipment; lights or bathroom fixtures, lawn turf, etc., during the time the Park is used.
- 5) Organization using the Park must keep the park clean and orderly during your event, including allowing others to freely access the park and the bathrooms. Also, agrees to pick up litter as it accumulates and clean rest rooms during the time of your event. All clean up must be performed by 10:00 AM of the day following the event unless specifically changed by the Village Administrator.
- 7) Organization must supply chairs, garbage receptacles and dumpster and must be responsible for removing trash and garbage at close of event and to leave that portion of the park in a clean manner. All park tables shall be returned to their original placement in the park.
- 8) These rules apply to beer and/or wine sales. Beer and/or Wine requests must be submitted to the Village Clerk a minimum of four (4) weeks prior to the event.
 - a) Use of alcoholic beverages on village property is prohibited. However, when fermented malt beverages and/or wine are to be sold and/or served at any event authorized by the village board, a valid license shall be obtained and the provisions of village ordinance Chapter 8.01 shall be in full compliance. The license must be held by the person who filed the original application and shall be presented to any law enforcement officer upon request. Prior to the issuance of a license, the applicant must attend a pre-event informational meeting to be held prior to the Village Board meeting preceding this event with the Chief of Police and the Director of Public Works. This meeting is required as specific requirements are to be met for license approval that will be outlined and reviewed.
 - b) It is expected that an organization issued such a license will post in one or more conspicuous locations, including sales outlet, signs disclosing that no fermented malt beverages or wine will be served to any underage person or any person without adequate age identification.
 - c) A fence is to be installed around the licensed premises to control ingress and egress with designated personnel posted at the entrance for the purpose of checking age identification.
 - d) No underage person is allowed to assist in the sale of beer and/or wine, nor are they allowed to loiter in the area of beer/wine sales.
 - e) There shall be one point of sale only. Licensee shall comply with regulations specified in Wisconsin Statutes for Class "B" licenses.
 - f) A list of those serving alcoholic beverages at this event must accompany this contract.



Page 2 EDGEWATER PARK USE AND POLICY CONTRACT

9) All group members must be informed and agree to abide by these rules prior to the occurrence of the event.

10) Any organization requesting use of the kitchen must contact the Lions Club at nelsonbruce@aol.com to arrange for inspection of equipment available for use.

After approval of a park request has been granted, the Village Board, Village Administrator, Chief of Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, administrative or clerical error or likelihood of a breach of the peace.

The applicant agrees by signing this Park Application that the security deposit, when required, shall be held by the Village of Williams Bay, and may be applied to property damage to the premises resulting during the time of the activity or may be forfeited as a result of police action required at the activity. The Village may also seek further action to recover damages to the occupied premises. The applicant agrees not to use the premises for any unlawful activity including those posted in the parks, and also agrees to abide by park rules, regulations and ordinances of the Village of Williams Bay.

The applicant agrees to indemnify the Village and hold it harmless for all expenses, liability and claims of any kind arising out of harm to or activities of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at the event.

Indemnification:

Prior to approving any application for reserved use of any village facility, the village may require the applicant to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, protecting third parties as may be injured or damaged and naming the Village of Williams Bay as an additional insured, in any amount depending upon the likelihood of injury or damage as a direct and proximate result of the reserved use sufficient to indemnify the Village and such third parties as may be injured or damaged thereby, caused by the applicant, its agents or participants.

General Information

Name: Kena L. Monroe Organization: Wms. Bay Lioness Lions Club
Address: P.O. Box 15
Phone: 262-215-9363 Email: wmsbaylioness@gmail.com
Title of Event: WBUC Holiday Craft Market
Date(s) requested: Saturday, Sept 30th, 2025 Is event open to public? (circle one) YES NO

Summary of Event including the approximate number of attendees:

Craft Fair Sales Vendor Sales, mum Sales, food sales
Approx 1500 attendees

Contact Information (if different than above)

Name: Kena Monroe Organization: Wms. Bay Lioness Lions Club
Address: P.O. Box 15 Wms Bay, WI 53191
Phone: 262-215-9363 Email: wmsbaylioness@gmail.com



STATEMENT CONCERNING LIABILITY AND WORKER'S COMPENSATION INSURANCE FOR USE OF EDGEWATER PARK

We hereby acknowledge and confirm that the undersigned non-profit group or organization, together with all of its members, are not acting or serving in the service of the Village of Williams Bay in any respect in connection with the use we are about to make of or event we are about to hold in Edgewater Park. Our organization, including all members thereof, is not acting under any contract of hire, express or implied with the Village of Williams Bay nor is our organization, or any members thereof serving the Village of Williams Bay as an independent contractor. Our organization, including all members thereof, will not employ any other persons or firms in connection with the use we are about to make of or event we are about to hold in Edgewater Park as our use or event will be run using our membership or immediate family members of our membership only. This statement is made to clarify and confirm that our organization, including all members thereof, is not subject to Worker's Compensation coverage of the Village of Williams Bay.

We further acknowledge and confirm that the undersigned non-profit group or organization has liability insurance coverage of at least \$1,000,000 (one million dollars) and liquor liability insurance coverage (if applicable) in the same amount of coverage provided to it by its parent organization as set forth below that does provide liability insurance coverage to our local group or organization for the use or event about to take place under our exclusive control in Edgewater Park. We acknowledge that we are responsible, and all of our members and our member's immediate family who may also be participating in our event, for the safe and careful conduct of our event. As an express condition of our event therein under our exclusive use and control we do hereby agree to indemnify the Village of Williams Bay and all of its officials, agents and employees against all liability or loss that the Village of Williams Bay may sustain as a result of claims, demands, costs or judgments arising from the use or event we are about to hold in Edgewater Park.

DATED this _____ day of _____, 20____

Group or organization _____

Our liability insurance provided by: _____

(a certificate of insurance is attached hereto naming the Village of Williams Bay as an additional named insured)

Signed by: _____

President or other authorized signatory

VILLAGE USE ONLY

Date application received: _____ Received by: _____

All documentation attached? yes/no

Date and time of pre-event informational meeting: _____

Committee approval? yes/no Date: _____

Village Board approval? yes/no Date: _____

Comments:

TWIC-

Please waive \$500.00 deposit for
use of Edgewater Park, as this is a fundraiser
for the Williams Bay Senior Tennis Club.

Thank you
for your consideration
Rene S. Monroe
WMB Bay Senior Tennis Club

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into between the Village of Williams Bay (the Village) and the Town of Linn (the Town), effective as of the date of the last signature of the parties to this Agreement.

RECITALS

A. The Village operates a municipal beach within the corporate boundaries of the Village which provides access to Geneva Lake (the Beach).

B. The Village has determined that it is appropriate in 2025 to allow access to the Beach by individuals who are not residents of the Village, subject to the purchase of beach tags for that purpose.

AGREEMENT

In consideration of the Recitals and provisions which follow, the Village and the Town agree to the following.

1. The Village agrees to provide and bill the Town for 200 beach tags at the non-resident rate. If additional tags are needed, the Village will provide and bill the requested amount. Any unsold tags will be returned to the Village and a refund will be issued.

2. The Town agrees to pay the billing from the Village for the beach tags within 30 days of receipt of tags. Unsold tags will need to be returned to the Village on or before October 1, 2025. Refund will be issued to the Town within 30 days of receipt.

3. This MOU may be executed in multiple counterparts. Signatures transmitted by e-mail in PDF shall be treated as originals.

APPROVED by the Village Board of the Village of Williams Bay this ____ day of February 2025.

VILLAGE OF WILIAMS BAY

By: _____
William Duncan, Village President

ATTESTED:

By: _____
Tina Kolls, Village Clerk

APPROVED by the Town Board of the Town of Linn this _____ day of _____, 2024.

TOWN OF LINN

By: _____
James Weiss, Town Chairperson

ATTEST:

Alyson Morris, Town Clerk



1 Liechty Drive
P.O. BOX 220
Williams Bay, WI 53191
PH: (262)245-5501
FAX: (262)245-9052

Estimate # : 575640 Retail
Written by : Jessica Ackman

ID/Pier# : 0000001231 Pier 250
Lake : Lake Geneva
Land Address : Geneva
Boat Co. :
Canvas Co. :

0000000542 * Williams Bay, Village of
PO Box 580
Williams Bay, WI 53191

Home
Work (262) 245 - 2700
Cell (262) 245 - 2703
Email treasurer@williamsbay.org

Operation	Description			
NOTE	WEST PIER			
		Job Total	<u>0.00</u>	☐ Approval
50.H	REPAIR DAMAGED/BAD PIER PARTS: 10 Horses			
		Job Total	<u>10,821.76</u>	☐ Approval
50.S	REPAIR DAMAGED/BAD PIER PARTS:11 Stringers			
		Job Total	<u>10,177.48</u>	☐ Approval
50.D	REPAIR DAMAGED/BAD PIER PARTS: 20 Pallets of Decking			
		Job Total	<u>4,713.60</u>	☐ Approval

Thank you for your business!

**Please authorize this estimate by email to
piers@gagemarine.com**

**If you have any questions, please contact
Jessica at #262-245-5501 x428**

Estimate Summary

WI STATE 5%
WALWORTH COUNTY .5%

Total Estimate \$25,712.84

ESTIMATES: Estimates are valid for 15 days from the date written. Gage Marine reserves the right to adjust all estimates based on changes to parts or labor costs, rates and availability pricing fluctuations. Gage Marine reserves the right to amend all estimates for damage/failure not yet found that may be discovered during repairs or runability tests. *Some approved services cannot be estimated, so the customer is approving all fees applicable to approved requested services.



1 Liechty Drive
P.O. BOX 220
Williams Bay, WI 53191
PH: (262)245-5501
FAX: (262)245-9052

Estimate # : 575639 Retail
Written by : Jessica Ackman

ID/Pier# : 0000001231 Pier 250
Lake : Lake Geneva
Land Address : Geneva
Boat Co. :
Canvas Co. :

0000000542 * Williams Bay, Village of
PO Box 580
Williams Bay, WI 53191

Home
Work (262) 245 - 2700
Cell (262) 245 - 2703
Email treasurer@williamsbay.org

Operation	Description			
NOTE	EAST PIER			
		Job Total	<u>0.00</u>	☐ Approval
50.H	REPAIR DAMAGED/BAD PIER PARTS: 11 Horses			
		Job Total	<u>12,150.08</u>	☐ Approval
50.S	REPAIR DAMAGED/BAD PIER PARTS: 17 Stringers			
		Job Total	<u>8,865.99</u>	☐ Approval
50.D	REPAIR DAMAGED/BAD PIER PARTS: 34 Pallets of Decking			
		Job Total	<u>7,995.12</u>	☐ Approval

Thank you for your business!

**Please authorize this estimate by email to
piers@gagemarine.com**

**If you have any questions, please contact
Jessica at #262-245-5501 x428**

Estimate Summary

WI STATE 5%
WALWORTH COUNTY .5%

Total Estimate \$29,011.19

ESTIMATES: Estimates are valid for 15 days from the date written. Gage Marine reserves the right to adjust all estimates based on changes to parts or labor costs, rates and availability pricing fluctuations. Gage Marine reserves the right to amend all estimates for damage/failure not yet found that may be discovered during repairs or runability tests. *Some approved services cannot be estimated, so the customer is approving all fees applicable to approved requested services.



N1398 Hwy. 14 West of Walworth
Walworth, WI 53184-5704

Proposal

DATE	Proposal #
12/3/2024	7833

NAME / ADDRESS
Village of Williams Bay P.O. Box 580 Williams Bay, WI 53191

P.O. NO.	TERMS	PIER NUMBER
	Net 30	249

ITEM	DESCRIPTION	QTY	COST EACH	TOTAL
ACTION	PIER REPAIRS NEEDED FOR THIS YEAR ARE:			0.00T
	EAST SWIM PIER			
Build Horses	HORSES Labor (1 HORSE)	1	220.00	220.00T
DFP2-60616	6x6-16 Doug fir #1 painted	1	285.00	285.00T
DFP2-21016	2x10-16 Doug fir #2 painted	1	128.00	128.00T
DFS-20601	2x6-Per Foot - Doug Fir Select Structure Painted	11	4.00	44.00T
CBZ1209.5	1/2x9.5 carriage bolt	4	4.00	16.00T
5/16x4	5/16x4 Lag Screw	12	0.75	9.00T
Bostich S10D	S10D nail	22	0.05	1.10T
Build Timbers	TIMBERS Labor (1 TIMBER)	1	110.00	110.00T
DFP2-60618	6x6-18 Doug fir #1 painted	1	320.00	320.00T
Delivery	DELIVER REPAIR WORK	1.5	110.00	165.00T
	WEST SWIM PIER			
Build Horses	HORSES Labor (2 HORSES)	2	220.00	440.00T
DFP2-60616	6x6-16 Doug fir #1 painted	1	285.00	285.00T
DFP2-60618	6x6-18 Doug fir #1 painted	1	320.00	320.00T
DFP2-21016	2x10-16 Doug fir #2 painted	2	128.00	256.00T
DFS-20601	2x6-Per Foot - Doug Fir Select Structure Painted	22	4.00	88.00T
CBZ1209.5	1/2x9.5 carriage bolt	8	4.00	32.00T
5/16x4	5/16x4 Lag Screw	24	0.75	18.00T
Bostich S10D	S10D nail	44	0.05	2.20T
Delivery	DELIVER REPAIR WORK	1.5	110.00	165.00T
	EAST LAUNCH PIER			
Build bumper	APS bumper Labor (4 BUMPERS)	4	110.00	440.00T
LR2612	2x6-12' Lumber Rock White	2	135.00	270.00T
Delivery	DELIVER REPAIR WORK	0.5	110.00	55.00T
	WEST LAUNCH PIER			
Build bumper	APS bumper Labor (4 BUMPERS)	4	110.00	440.00T
Please pay for repairs in full to assure work is done for spring. Thank You			TOTAL	

SIGNATURE

Phone #	Credit Card	E-mail	Web Site
262-275-2615	3% Fee Charge	darrell@austinpierservice.com	www.austinpierservice.com



N1398 Hwy. 14 West of Walworth
Walworth, WI 53184-5704

Proposal

DATE	Proposal #
12/3/2024	7833

NAME / ADDRESS
Village of Williams Bay P.O. Box 580 Williams Bay, WI 53191

P.O. NO.	TERMS	PIER NUMBER
	Net 30	249

ITEM	DESCRIPTION	QTY	COST EACH	TOTAL
LR2612	2x6-12' Lumber Rock White	2	135.00	270.00T
DFS-20601	2x6-Per Foot - Doug Fir Select Structure Painted (1 FACER)	6	4.00	24.00T
Delivery	DELIVER REPAIR WORK	0.5	110.00	55.00T
	MUNICIPAL PIER			
DFP2-21210	2x12-10 Doug fir #2 painted (SINGLE DECK BOARDS)	90	98.50	8,865.00T
DFP2-40610	4x6-10 Doug fir #1 painted (2 CENTER STRINGERS)	2	95.00	190.00T
#9X3	#9X3 PRIME GUARD PLUS SCREWS (To Attach 2x2's to Timbers)	50	0.10	5.00T
TR-20401	2x4-Per Foot - Treated Pine (DECK CAPS)	32	2.00	64.00T
Build Horses	HORSES Labor (1 HORSE)	1	220.00	220.00T
DFP2-80812	8x8-12 Doug fir painted	2	700.00	1,400.00T
DFP2-21212	2x12-12 Doug fir #2 painted	2	96.50	193.00T
DFP2-20814	2x8-14 Doug fir #2 painted	1	82.00	82.00T
HBZ1212.0	1/2x12 hex bolt	4	7.50	30.00T
5/16x4	5/16x4 Lag Screw	12	0.75	9.00T
Bostich S10D	S10D nail	22	0.05	1.10T
Build Timbers	TIMBERS Labor (3 TIMBERS)	3	110.00	330.00T
DFP2-60612	6x6-12 Doug fir #1 painted	2	215.00	430.00T
DFP2-60620	6x6-20 Doug fir #1 painted	1	350.00	350.00T
TR-20401	2x4-Per Foot - Treated Pine	22	2.00	44.00T
#9X3	#9X3 PRIME GUARD PLUS SCREWS	24	0.10	2.40T
Delivery	DELIVER REPAIR WORK	3	110.00	330.00T
	Tax Exempt		0.00	0.00
Please pay for repairs in full to assure work is done for spring. Thank You		TOTAL \$17,003.80		

SIGNATURE _____

Phone #	Credit Card	E-mail	Web Site
262-275-2615	3% Fee Charge	darrell@austinpierservice.com	www.austinpierservice.com

CHANGE ORDER NO. 2**PROJECT:** Well 2 Pump Replacement**DATE OF ISSUANCE:** January 13, 2025**OWNER:** Village of Williams Bay
250 Williams Street
Williams Bay, WI 53191**ENGINEER:** Baxter & Woodman, Inc.
256 South Pine Street
Burlington, WI 53105**CONTRACTOR:** Water Well Solutions Group
N87W36051 Mapeton Street
Oconomowoc, WI 53066**ENGINEER's Project No.** 221236.00

Attached is the summary sheet for Change Order 1 showing a \$15,800 math error due to not including the last item.
There is no change of scope.

CHANGE IN CONTRACT PRICE:

Original Contract Price: \$153,169.00

Previous Change Orders:
No. - to No. 1 \$52,035.00

Current Contract Price: \$205,204.00

Net Increase of this Change Order: \$15,800.00

Contract Price with this Change Order: \$221,004.00

CHANGE IN CONTRACT TIME:Original Contract Time:
Substantial Completion: 120 days after 6/7/24
Completion: 30 days after Substantial

Change from previous Change Orders: None

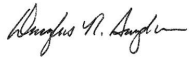
Current Contract Time:
Substantial Completion: No Change
Completion: No Change

Net increase of this Change Order: None

Contract Time with this Change Order:
Substantial Completion: Additional 30 Days
Completion: No Change**PREPARED BY:**

Baxter & Woodman, Inc.

By

Douglas R. Snyder, P.E.
Project Manager**APPROVED:**

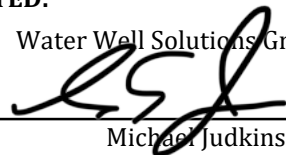
Village of Williams Bay

By

William B. Duncan
President**ACCEPTED:**

Water Well Solutions Group

By

Michael Judkins
President

Change Order 1 Summary Sheet
Well 2 Pump Replacement

Item	Approximate Quantity	Unit Price	Amount
Well Structural Modifications and Vent	1 Lump Sum	\$ 15,000	\$15,000
Additional Chemical and Mechanical Treatment	1 Lump Sum	\$ 22,600	\$22,600
Pump Modifications to match WDNR Approval	1 Lump Sum	\$ 14,435	\$14,435
Energenecs Cash Allowance Adjustment	1 Lump Sum	\$ 15,800	\$15,800

Change Order Amount

\$52,035.00

The total should be
\$67,835.00.





CUSTOMER PROPOSAL

Wayne Edwards

January 22, 2025

FOR:

Wayne Edwards
VILLAGE OF WILLIAMS BAY
262-903-1764
wedwards@vi.williamsbay.wi.gov

BY:

John Fischer
Lynch Truck Center
262-806-2019
jfischer@lynchtruckcenter.com

VEHICLE INFORMATION

STOCK #: Order

YEAR: 2025

MAKE: Chevrolet

MODEL: Silverado

COLOR: Red

ADDITIONAL ITEMS:

VEHICLE DESCRIPTION:

2025 Chevrolet Silverado 3500 Single Wheel / Box Delete

PURCHASE INFORMATION

MSRP: \$	51,220.00
DISCOUNT: \$	(4,521.20)
SALE PRICE:* \$	46,698.80
DOWNPAYMENT: \$	-
TRADE: \$	8,000.00
BALANCE DUE ON TRADE: \$	-
TAX/TITLE/LICENSE/FEES: \$	210.50
FINAL PRICE:** \$	38,909.30

NOTES:



*Sale Price includes applicable incentives and discounts, but may not include all tax, title, license and fees. **Price is valid through 01/00/1900



Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck ( Complete)

Standard Equipment

Package	Trailer Package includes trailer hitch, 7-pin connector and (CTT) Hitch Guidance (Deleted when (ZW9) pickup bed delete is ordered.)
Mechanical	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)
	Transmission, Allison 10-speed automatic (STD) (Standard with (L8T) 6.6L V8 gas engine.)
	Rear axle, 3.73 ratio (STD) (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)
	Durabed, pickup bed (STD)
	GVWR, 11,300 lbs. (5126 kg) with single rear wheels (STD) (Included and only available with CC30953 model and CK30903 models with (L8T) 6.6L V8 gas engine with 18" or 20" wheels. Requires single rear wheels.)
	Push Button Start
	Air filter, heavy-duty
	Air filtration monitoring
	Transfer case, two-speed electronic shift with push button controls (Requires 4WD models.)
	Auto-locking rear differential
	Four wheel drive
	Cooling, external engine oil cooler
	Cooling, auxiliary external transmission oil cooler
	Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr maintenance-free with rundown protection and retained accessory power (Included and only available with (L8T) 6.6L V8 gas engine.)
	Alternator, 170 amps (Requires (L8T) 6.6L V8 gas engine.)
	Trailer brake controller, integrated
	Recovery hooks, front, frame-mounted, Black
	Frame, fully-boxed, hydroformed front section and a fully-boxed stamped rear section
	Suspension Package
	Steering, Recirculating ball with smart flow power steering system
	Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors
	Brake lining wear indicator
	Capless Fuel Fill (Requires (L8T) 6.6L V8 gas engine. Not available with (ZW9) pickup bed delete.)
	Exhaust, single, side

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 24452. Data Updated: Jan 13, 2025 6:43:00 PM PST.



Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck (Complete)

Exterior

Wheels, 18" (45.7 cm) painted steel (STD) (Requires single rear wheels.)
Tires, LT275/70R18E all-terrain, blackwall (STD) (Requires single rear wheels.)
Tire, spare LT275/70R18 all-terrain, blackwall (STD) (Included and only available with (QF6) LT275/70R18E all-terrain, blackwall tires with (E63) Durabed, pickup bed single rear wheel models. Available to order when (ZW9) pickup bed delete and (QF6) LT275/70R18E all-terrain, blackwall tires are ordered with single rear wheel models. Not available with dual rear wheels.)
Single Rear Wheels (STD)
Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door (Deleted with (ZW9) pickup bed delete.)
Bumpers, front, Black
Bumpers, rear, Black
BedStep, Black integrated on forward portion of bed on driver and passenger side (Deleted when (ZW9) pickup bed delete is ordered.)
CornerStep, rear bumper
Moldings, beltline, Black
Cargo tie downs (12), fixed, rated at 500 lbs per corner (Deleted with (ZW9) pickup bed delete.)
Headlamps, halogen reflector with halogen Daytime Running Lamps
IntelliBeam, automatic high beam on/off
Taillamps, with incandescent tail, stop and reverse lights (Note: Trucks equipped with dual rear wheels will feature LED signature tail and stop lamps, with incandescent reverse lamp.)
Lamps, cargo area cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel
Mirrors, outside power-adjustable vertical trailering with heated upper glass lower convex mirrors, integrated turn signals, manual folding/extending (extends 3.31" [84.25mm]) (Standard on Regular Cab models. Not available with (PCV) WT Convenience Package on Regular Cab. Included and only available with (PCV) WT Convenience Package on Double and Crew Cab models.)
Mirror caps, Black
Glass, solar absorbing, tinted
Door handles, Black grained
Tailgate, standard (Deleted with (ZW9) pickup bed delete.)
Tailgate and bed rail protection cap, top
Tailgate, locking, utilizes same key as ignition and door (Upgraded to (QT5) EZ Lift power lock and release tailgate when (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package is ordered. Not available with (ZW9) pickup bed delete.)
Tailgate, gate function manual, no EZ Lift (Deleted with (ZW9) pickup bed delete.)

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 24452. Data Updated: Jan 13, 2025 6:43:00 PM PST.



Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck (✔
Complete)

Entertainment

- Audio system, Chevrolet Infotainment 3 system, 7" diagonal HD color touchscreen, AM/FM stereo Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)
- Audio system feature, 2-speakers (Requires Regular Cab model.)
- Bluetooth for phone connectivity to vehicle infotainment system
- Wireless Phone Projection for Apple CarPlay and Android Auto
- Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

Interior

- Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)
- Seat trim, Vinyl
- Seat adjuster, driver 4-way manual
- Seat adjuster, passenger 4-way manual
- Floor covering, rubberized-vinyl (Not available with LPO floor liners.)
- Steering wheel, urethane
- Steering column, Tilt-Wheel, manual with wheel locking security feature
- Instrument cluster, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure
- Driver Information Center, 3.5" diagonal monochromatic display
- Exterior Temperature Display located in radio display
- Compass, located in instrument cluster
- Window, power front, drivers express up/down
- Window, power front, passenger express down
- Door locks, power
- Remote Keyless Entry with 2 transmitters
- Cruise control, electronic with set and resume speed, steering wheel-mounted
- Power outlet, front auxiliary, 12-volt
- USB Ports, 2, Charge/Data ports located on instrument panel
- Air conditioning, single-zone
- Mirror, inside rearview, manual tilt
- Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted
- Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 24452. Data Updated: Jan 13, 2025 6:43:00 PM PST.



Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck ( Complete)

Safety-Mechanical

- Automatic Emergency Braking
- Front Pedestrian Braking
- StabiliTrak, stability control system with Proactive Roll Avoidance and traction control includes electronic trailer sway control and hill start assist

Safety-Exterior

- Daytime Running Lamps with automatic exterior lamp control

Safety-Interior

- Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- OnStar Services capable (See onstar.com for details and limitations. Services vary by model. Service plan required.)
- OnStar Basics (OnStar Fleet Basics for Fleet) Drive confidently with core OnStar services including remote commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (OnStar Basics includes remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. For MY25 vehicles, OnStar Basics is standard for 8 years; OnStar plan, working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See onstar.com for details and limitations.)
- HD Rear Vision Camera (Deleted when (ZW9) pickup bed delete is ordered.)
- Hitch Guidance dynamic single line to aid in trailer alignment for hitching (Deleted with (ZW9) pickup bed delete.)
- Lane Departure Warning
- Following Distance Indicator
- Forward Collision Alert
- Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver
- Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings menu
- Tire Pressure Monitoring System, auto learn includes Tire Fill Alert (does not apply to spare tire) (Not included on dual rear wheel models.)

Processing-Other

- Trailer Information Label provides max trailer ratings for tongue weight, conventional, gooseneck and 5th wheel trailering (Not available with (ZW9) pickup bed delete.)

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 24452. Data Updated: Jan 13, 2025 6:43:00 PM PST.



Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck ( Complete)

WARRANTY

Warranty Note: <<< Preliminary 2025 Warranty >>>
Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 60,000
Drivetrain Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
Corrosion Years (Rust-Through): 6
Corrosion Years: 3
Corrosion Miles/km (Rust-Through): 100,000
Corrosion Miles/km: 36,000
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000
Roadside Assistance Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
Maintenance Note: First Visit: 12 Months/12,000 Miles

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 24452. Data Updated: Jan 13, 2025 6:43:00 PM PST.



Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck ( Complete)

Window Sticker

SUMMARY

[Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work TruckMSRP:\$49,300.00

Interior:Jet Black, Cloth seat trim

Exterior 1:Red Hot

Exterior 2:No color has been selected.

Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline

Transmission, Allison 10-speed automatic

OPTIONS

CODE	MODEL	MSRP
CK30903	[Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck	\$49,300.00
	OPTIONS	
1WT	Work Truck Preferred Equipment Group	\$0.00
9J4	Bumper, rear, deleteInc.	
9L7	Upfitter switch kit, (5)	\$150.00
AZ3	Seats, front 40/20/40 split-bench	\$0.00
FE9	Emissions, Federal requirements	\$0.00
G7C	Red Hot	\$0.00
GT4	Rear axle, 3.73 ratio	\$0.00
H1T	Jet Black, Cloth seat trim	\$0.00
IOR	Audio system, Chevrolet Infotainment 3 system, 7" diagonal HD color touchscreen, AM/FM stereo	\$0.00
JFP	GVWR, 11,300 lbs. (5126 kg) with single rear wheels	\$0.00
L8T	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline	\$0.00
MKM	Transmission, Allison 10-speed automatic	\$0.00
PYT	Wheels, 18" (45.7 cm) painted steel	\$0.00
QF6	Tires, LT275/70R18E all-terrain, blackwall	\$0.00
SFW	Back-up alarm calibrationInc.	
SRW	Single Rear Wheels	\$0.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 24452. Data Updated: Jan 13, 2025 6:43:00 PM PST.



Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD (CK30903) 4WD Reg Cab 142" Work Truck ( Complete)

U01	Lamps, Smoked Amber roof marker, (LED)	\$55.00
VQO	LPO, Black work step	\$495.00
ZW9	Pickup bed, delete	(\$1,155.00)
ZYG	Tire, spare LT275/70R18 all-terrain, blackwall	\$380.00
—	Capped Fuel Fill	Inc.
SUBTOTAL		\$49,225.00
Adjustments Total		\$0.00
Destination Charge		\$1,995.00
TOTAL PRICE		\$51,220.00

FUEL ECONOMY

Est City:N/A
Est Highway:N/A
Est Highway Cruising Range:N/A

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 24452. Data Updated: Jan 13, 2025 6:43:00 PM PST.

Water and Sewer rate comparison

01/27/2025

				2 Residents		
Water rates	Base/Qtr	Fire Protection	Use/1000 gallons	use/day/gal	use/qtr/gallons	Qtr Bill
Lake Geneva	\$28.10	\$11.45	\$2.39	140	12600	\$69.66
Fontana	\$37.26	\$24.00	\$7.66	140	12600	\$157.78
Elkhorn	\$33.00	\$53.10	\$9.28	140	12600	\$203.03
Williams Bay current	\$30.00	\$26.76	\$3.77	140	12600	\$104.26
Williams Bay new	\$30.00	\$26.76	\$3.77	140	12600	\$104.26

	Annual
12 mo Pr+Int \$1.7 mil	\$119,600
WalCoMet increase	\$66,659
	\$0
Total	\$186,259

				2 Residents		
Sewer rates	Base/Qtr	Fire Protection	Use/1000 gallons	use/day/gal	use/qtr/gallons	Qtr Bill
Lake Geneva	\$16.25	\$0.00	\$4.10	140	12600	\$67.91
Fontana	\$80.70	\$0.00	\$9.30	140	12600	\$197.88
Elkhorn	\$56.94	\$0.00	\$8.49	140	12600	\$163.91
Williams Bay current	\$89.05	\$0.00	\$3.70	140	12600	\$135.67
Williams Bay new	\$96.17	\$0.00	\$4.40	140	12600	\$151.61

Ave vol last 6 years net water sold	
90 million Gallons/Yr	Annual. Incr.
Base Rate + 8%	\$73,092
Use Rate +19%	\$63,000
50 yrs, \$2.5 M	\$50,000
	\$186,092

Total				2 Residents		
Water & Sewer	Base/Qtr	Fire Protection	Use/1000 gallons	use/day/gal	use/qtr/gallons	Qtr Bill
Lake Geneva						\$137.57
Fontana						\$355.66
Elkhorn						\$366.94
Williams Bay current						\$239.93
Williams Bay new						\$255.87

WB Increase ea	Qtr	Month
1 Resident	\$11.53	\$3.84
2 Residents	\$15.94	\$5.31
3 Residents	\$20.35	\$6.78
4 Residents	\$24.76	\$8.25

Williams Bay Sewer & Water Base rates.
01/10/25

Meter		# Customers	Base Rates effective dates			
Size			2016	03/16/20	8% incr	01/01/25
5/8"	Residential	1218	\$68.50	\$89.05	\$8,677.03	\$96.17
1"	Residential	17	\$171.25	\$222.63	\$302.78	\$240.44
1.25"	Residential	0	\$239.75	\$311.68	\$0.00	\$336.61
1.5"	Residential	4	\$342.50	\$445.25	\$142.48	\$480.87
2"	Residential	2	\$548.00	\$712.40	\$113.98	\$769.39
2.5"	Residential	0	\$822.00	\$1,068.60	\$0.00	\$1,154.09
3"	Residential	0	\$1,096.00	\$1,424.80	\$0.00	\$1,538.78
4"	Residential	0	\$1,712.50	\$2,226.25	\$0.00	\$2,404.35
3/4"	Residential	827	\$68.50	\$89.05	\$5,891.55	\$96.17
5/8"	Res out of town	0	\$85.63	\$111.32	\$0.00	\$120.23
2"	Res out of town	0	\$685.00	\$890.50	\$0.00	\$961.74
5/8"	Commercial	49	\$68.50	\$89.05	\$349.08	\$96.17
1"	Commercial	16	\$171.25	\$222.63	\$284.97	\$240.44
1.25"	Commercial	0	\$239.75	\$311.68	\$0.00	\$336.61
1.5"	Commercial	7	\$342.50	\$445.25	\$249.34	\$480.87
2"	Commercial	8	\$548.00	\$712.40	\$455.94	\$769.39
2.5"	Commercial	0	\$822.00	\$1,068.60	\$0.00	\$1,154.09
3"	Commercial	2	\$1,096.00	\$1,424.80	\$227.97	\$1,538.78
4"	Commercial	3	\$1,712.50	\$2,226.25	\$534.30	\$2,404.35
6"	Commercial	1	\$3,425.00	\$4,452.50	\$356.20	\$4,808.70
3/4"	Commercial	27	\$68.50	\$89.05	\$192.35	\$96.17
5/8"	Com out of town	0	\$85.63	\$111.32	\$0.00	\$120.23
2"	Com out of town	0	\$685.00	\$890.50	\$0.00	\$961.74
5/8"	Public Authority	13	\$68.50	\$89.05	\$92.61	\$96.17
1"	Public Authority	3	\$171.25	\$222.63	\$53.43	\$240.44
1.25"	Public Authority	0	\$239.75	\$311.68	\$0.00	\$336.61
1.5"	Public Authority	0	\$342.50	\$445.25	\$0.00	\$480.87
2"	Public Authority	3	\$548.00	\$712.40	\$170.98	\$769.39
2.5"	Public Authority	0	\$822.00	\$1,068.60	\$0.00	\$1,154.09
3"	Public Authority	0	\$1,096.00	\$1,424.80	\$0.00	\$1,538.78
4"	Public Authority	1	\$1,712.50	\$2,226.25	\$178.10	\$2,404.35
5/8"	PA out of town	0	\$85.63	\$111.32	\$0.00	\$120.23
2"	PA out of town	0	\$685.00	\$890.50	\$0.00	\$961.74
Total		2201		Quarter	\$18,273.07	
				Annual	\$73,092.30	

Walcomet 2025 Cost Increase

12/20/24

		2024	Actual Billings											2024
		Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec est	Total
Volume		\$21,231.84	\$18,624.72	\$22,746.98	\$29,643.92	\$24,178.34	\$23,644.42	\$29,927.92	\$23,510.94	\$20,254.88	\$18,627.56	\$18,705.66	\$18,705.66	\$269,802.84
BOD		\$15,266.98	\$11,707.74	\$14,299.04	\$10,322.74	\$12,793.25	\$15,183.97	\$24,091.56	\$16,480.49	\$14,381.29	\$12,214.97	\$12,266.18	\$12,266.18	\$171,274.39
TSS		\$11,592.08	\$7,902.15	\$10,548.93	\$8,579.94	\$10,099.41	\$13,764.73	\$20,966.30	\$14,460.30	\$11,991.35	\$10,415.27	\$10,828.08	\$10,828.08	\$141,976.62
NH3-N		\$6,321.53	\$4,647.11	\$6,820.33	\$4,848.15	\$6,641.16	\$8,626.29	\$11,232.48	\$9,810.00	\$7,686.95	\$6,756.91	\$6,942.12	\$6,942.12	\$87,275.15
Cust Units		\$8,689.45	\$8,693.15	\$8,700.55	\$8,700.55	\$8,707.95	\$8,711.65	\$8,711.65	\$8,715.35	\$8,715.35	\$8,715.35	\$8,737.55	\$8,737.55	\$104,536.10
		\$63,101.88	\$51,574.87	\$63,115.83	\$62,095.30	\$62,420.11	\$69,931.06	\$94,929.91	\$72,977.08	\$63,029.82	\$56,730.06	\$57,479.59	\$57,479.59	\$774,865.10
2025 Incr %		2025	Projected Increase											2024
2/1/2025	Perct	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec est	Total
Volume	22%	\$0.00	\$4,097.44	\$5,004.34	\$6,521.66	\$5,319.23	\$5,201.77	\$6,584.14	\$5,172.41	\$4,456.07	\$4,098.06	\$4,115.25	\$4,115.25	\$54,685.62
BOD	6%	\$0.00	\$702.46	\$857.94	\$619.36	\$767.60	\$911.04	\$1,445.49	\$988.83	\$862.88	\$732.90	\$735.97	\$735.97	\$9,360.44
TSS	3%	\$0.00	\$237.06	\$316.47	\$257.40	\$302.98	\$412.94	\$628.99	\$433.81	\$359.74	\$312.46	\$324.84	\$324.84	\$3,911.54
NH3-N	5.5%	\$0.00	\$255.59	\$375.12	\$266.65	\$365.26	\$474.45	\$617.79	\$539.55	\$422.78	\$371.63	\$381.82	\$381.82	\$4,452.45
Cust Units	-6%	\$0.00	-\$521.59	-\$522.03	-\$522.03	-\$522.48	-\$522.70	-\$522.70	-\$522.92	-\$522.92	-\$522.92	-\$524.25	-\$524.25	-\$5,750.80
		\$0.00	\$4,770.97	\$6,031.83	\$7,143.04	\$6,232.60	\$6,477.50	\$8,753.71	\$6,611.67	\$5,578.55	\$4,992.13	\$5,033.62	\$5,033.62	\$66,659.25
		2025	Projected Billings											2024
		Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec est	Total
Volume		\$21,231.84	\$22,722.16	\$27,751.32	\$36,165.58	\$29,497.57	\$28,846.19	\$36,512.06	\$28,683.35	\$24,710.95	\$22,725.62	\$22,820.91	\$22,820.91	\$324,488.46
BOD		\$15,266.98	\$12,410.20	\$15,156.98	\$10,942.10	\$13,560.85	\$16,095.01	\$25,537.05	\$17,469.32	\$15,244.17	\$12,947.87	\$13,002.15	\$13,002.15	\$180,634.83
TSS		\$11,592.08	\$8,139.21	\$10,865.40	\$8,837.34	\$10,402.39	\$14,177.67	\$21,595.29	\$14,894.11	\$12,351.09	\$10,727.73	\$11,152.92	\$11,152.92	\$145,888.16
NH3-N		\$6,321.53	\$4,902.70	\$7,195.45	\$5,114.80	\$7,006.42	\$9,100.74	\$11,850.27	\$10,349.55	\$8,109.73	\$7,128.54	\$7,323.94	\$7,323.94	\$91,727.60
Cust Units		\$8,689.45	\$8,171.56	\$8,178.52	\$8,178.52	\$8,185.47	\$8,188.95	\$8,188.95	\$8,192.43	\$8,192.43	\$8,192.43	\$8,213.30	\$8,213.30	\$98,785.30
		\$63,101.88	\$56,345.84	\$69,147.66	\$69,238.34	\$68,652.71	\$76,408.56	\$103,683.62	\$79,588.75	\$68,608.37	\$61,722.19	\$62,513.21	\$62,513.21	\$841,524.35

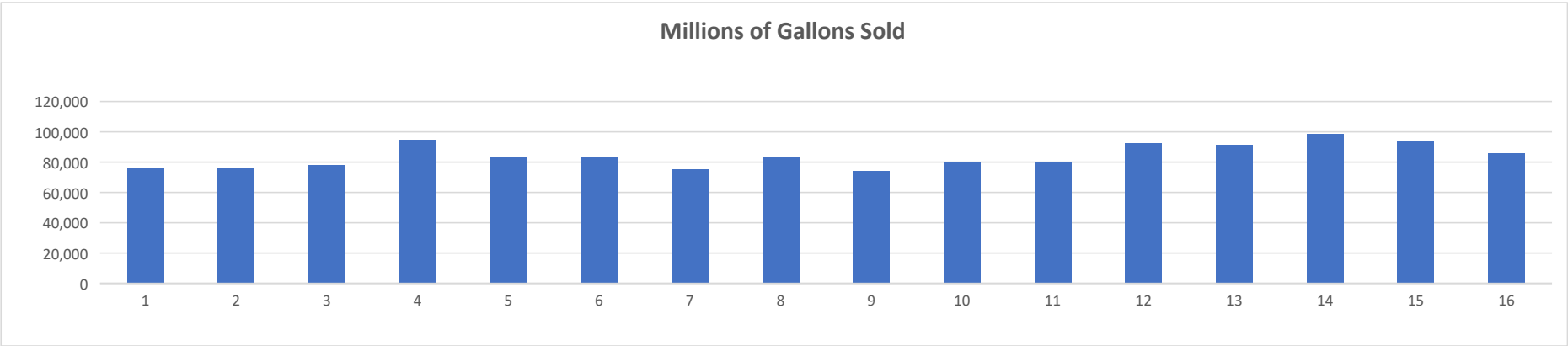
Connection Fees	WalCoMet		Village	
Effective Date	From	To	From	To
Prior to 01/01/24		\$4,000		\$4,500
01/01 2024	\$4,000	\$4,230	\$4,500	\$4,750
01/01/2025	\$4,230	\$4,360	\$4,750	\$4,860

Williams Bay - Water sold per PSC annual reports

01/07/2025

All in millions of gallons

Year	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Gallons	79,616	76,148	76,125	78,121	94,519	83,653	83,552	75,335	83,617	73,897	79,936	80,109	92,436	91,568	98,399	94,025	85,675



From	To	Ave/5 yr	
2023	2024	89,850	2 yr/ave
2018	2023	88,490	
2013	2018	80,011	
2008	2013	80,906	

Williams Bay - History Water Main breaks

01/08/25

Date	2017	2018	2019	2020	2021	2022	2023	2024
Total	10	5	6	6	4	9	3	5
01/20/22						630 Cedar Point Dr.		
01/29/24								65 Menominee
01/30/17	647 Geneva							
02/01/19			Fair Oaks (at hill)					
02/02/23							153 Oakwood street	
02/07/22						62 Hill Street		
02/13/22						47 Menomonee		
02/14/16								
02/15/19			95 Liechty					
02/17/21					213 Vernon Street			
02/18/17	14 Liechty dr.							
02/24/19			345 Forest Dr.					
03/06/18		61 Highland						
03/12/16								
03/18/21					316 Washington Pkwy			
03/21/21					Walworth at Congress			
03/25/22						115 Elkhorn Rd. (wtr plt)		
04/04/20				191 Lincoln Pkwy				
05/14/19			65 Starck					
05/29/24								141 Cherry
05/30/22						15 N. Walworth Ave		
06/10/24								Constance blvd (WLC)
06/13/17	500 Wisswell							
06/16/18		57 N.Walworth						
06/21/17	62 Clover							
06/22/20				80 Williams				
06/24/17	Collie & Hickory							
06/30/21					Cleveland & Garfield			
07/11/17	W Geneva & Congress							
07/16/24								80 N. Walworth
07/20/22						236 N. Walworth Ave.		
08/02/22						200 Stan Street		
08/20/19			121 Birch Walnut					
09/06/16								
10/01/16								
10/17/18		8 Dardmouth						
10/21/24								694 Jackson Pkwy
11/01/22						240 Elkhorn rd/Stark Str.		
11/01/22						Across from 220 Elkhorn Rd.		
11/10/17	6 Potawatomi							
11/24/23							76 Potawatomi	
12/07/17	194 williams							
12/10/18		80 Hill Street						
12/14/20				U.L.V.				
12/14/20				Dardmouth Woods				
12/15/20				150 Orchard				
12/17/18		72 Potawatomi					85 Highland	
12/20/20				Lakefront by Boat launch				
12/22/17	110 Liechty							
12/27/17	254 Center Street							
12/30/19			545 Free Church					

History Williams Bay water main breaks by location

01/08/25

Address	2016	2017	2018	2019	2020	2021	2022	2023	2024	Total
Johnson Terrace	1									1
Geneva street	1	2								3
Walworth ave	1		1			1	2		1	6
Elkhorn Rd.	1						3			4
Liechty Dr		2		1						3
Wiswell		1								1
Clover		1								1
Collie		1								1
Potawatomi		1	1					1		3
Williams		1			1					2
Center Str		1								1
Highland			1					1		2
Darhmouth			1		1					2
Cleveland/Garfield						1				1
Hill			1				1			2
Fair Oaks				1						1
Forest				1						1
Stark				1						1
Birch Walnut				1						1
Free Church				1						1
Lincoln Pkwy					1					1
U.L.V					1					1
Orchard					1					1
Lake by b launch					1					1
Vernon						1				1
Washington Pkwy						1				1
Jackson Pkwy									1	1
Cedar Point Dr							1			1
Oakwood street								1		1
Menomonee							1		1	2
Stan street							1			1
Constance Woods WLC									1	1
Cherry street									1	1
Total	4	10	5	6	6	4	9	3	5	52



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

UNOFFICIAL MINUTES FINANCE & PERSONNEL COMMITTEE MEETING 10/1/2024 MEETING

**TUESDAY, OCTOBER 1, 2024 AT 11:00 AM
VILLAGE HALL COUNCIL ROOM
250 WILLIAMS STREET
WILLIAMS BAY, WI 53191**

**THERE MAY BE A QUORUM OF VILLAGE TRUSTEES PRESENT, NO BOARD
BUSINESS WILL BE CONDUCTED**

I. Call to Order

Chairman Lowell Wright called the meeting to order at 11:00am.

II. Roll Call

Present: Trustee Lowell Wright, Jim D'Alessandro, and Robert Umans

Also Present: Administrator David Lothspeich, Treasurer Jennifer Wiese, Rescue Captain Rich Gluth, Police Chief Justin Timm, Police Lieutenant Will Kostock, Director of Public Works Wayne Edwards

III. Review of Draft Capital Improvement Program (CIP) 2025

The Committee reviewed the Draft 2025 Capital Improvement Program.

IV. Review of Draft Village Budgets 2025

The Committee Reviewed the draft 2025 Village Budgets.

V. Review of Draft Tax Levy and Draft Public Hearing Notice

The Committee reviewed the Draft Tax Levy.

VI. Review of Budget and CIP Review Schedule

The Committee reviewed the upcoming budget and Capital Improvement Plan Schedule.

VII. Adjourn

The motion to adjourn was initiated by Trustee D'Alessandro and seconded by Trustee Umans at 12:30pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into between the Village of Williams Bay (the Village) and the Town of Linn (the Town), effective as of the date of the last signature of the parties to this Agreement.

RECITALS

A. The Village operates a municipal beach within the corporate boundaries of the Village which provides access to Geneva Lake (the Beach).

B. The Village has determined that it is appropriate in 2025 to allow access to the Beach by individuals who are not residents of the Village, subject to the purchase of beach tags for that purpose.

AGREEMENT

In consideration of the Recitals and provisions which follow, the Village and the Town agree to the following.

1. The Village agrees to provide and bill the Town for 200 beach tags at the non-resident rate. If additional tags are needed, the Village will provide and bill the requested amount. Any unsold tags will be returned to the Village and a refund will be issued.

2. The Town agrees to pay the billing from the Village for the beach tags within 30 days of receipt of tags. Unsold tags will need to be returned to the Village on or before October 1, 2025. Refund will be issued to the Town within 30 days of receipt.

3. This MOU may be executed in multiple counterparts. Signatures transmitted by e-mail in PDF shall be treated as originals.

APPROVED by the Village Board of the Village of Williams Bay this ____ day of February 2025.

VILLAGE OF WILIAMS BAY

By: _____
William Duncan, Village President

ATTESTED:

By: _____
Tina Kolls, Village Clerk

APPROVED by the Town Board of the Town of Linn this _____ day of _____, 2024.

TOWN OF LINN

By: _____
James Weiss, Town Chairperson

ATTEST:

Alyson Morris, Town Clerk



1 Liechty Drive
P.O. BOX 220
Williams Bay, WI 53191
PH: (262)245-5501
FAX: (262)245-9052

Estimate # : 575640 Retail
Written by : Jessica Ackman

ID/Pier# : 0000001231 Pier 250
Lake : Lake Geneva
Land Address : Geneva
Boat Co. :
Canvas Co. :

0000000542 * Williams Bay, Village of
PO Box 580
Williams Bay, WI 53191

Home
Work (262) 245 - 2700
Cell (262) 245 - 2703
Email treasurer@williamsbay.org

Operation	Description			
NOTE	WEST PIER			
		Job Total	<u>0.00</u>	☐ Approval
50.H	REPAIR DAMAGED/BAD PIER PARTS: 10 Horses			
		Job Total	<u>10,821.76</u>	☐ Approval
50.S	REPAIR DAMAGED/BAD PIER PARTS:11 Stringers			
		Job Total	<u>10,177.48</u>	☐ Approval
50.D	REPAIR DAMAGED/BAD PIER PARTS: 20 Pallets of Decking			
		Job Total	<u>4,713.60</u>	☐ Approval

Thank you for your business!

**Please authorize this estimate by email to
piers@gagemarine.com**

**If you have any questions, please contact
Jessica at #262-245-5501 x428**

Estimate Summary

WI STATE 5%
WALWORTH COUNTY .5%

Total Estimate \$25,712.84

ESTIMATES: Estimates are valid for 15 days from the date written. Gage Marine reserves the right to adjust all estimates based on changes to parts or labor costs, rates and availability pricing fluctuations. Gage Marine reserves the right to amend all estimates for damage/failure not yet found that may be discovered during repairs or runability tests. *Some approved services cannot be estimated, so the customer is approving all fees applicable to approved requested services.



1 Liechty Drive
P.O. BOX 220
Williams Bay, WI 53191
PH: (262)245-5501
FAX: (262)245-9052

Estimate # : 575639 Retail
Written by : Jessica Ackman

ID/Pier# : 0000001231 Pier 250
Lake : Lake Geneva
Land Address : Geneva
Boat Co. :
Canvas Co. :

0000000542 * Williams Bay, Village of
PO Box 580
Williams Bay, WI 53191

Home
Work (262) 245 - 2700
Cell (262) 245 - 2703
Email treasurer@williamsbay.org

Operation	Description			
NOTE	EAST PIER			
		Job Total	<u>0.00</u>	☐ Approval
50.H	REPAIR DAMAGED/BAD PIER PARTS: 11 Horses			
		Job Total	<u>12,150.08</u>	☐ Approval
50.S	REPAIR DAMAGED/BAD PIER PARTS: 17 Stringers			
		Job Total	<u>8,865.99</u>	☐ Approval
50.D	REPAIR DAMAGED/BAD PIER PARTS: 34 Pallets of Decking			
		Job Total	<u>7,995.12</u>	☐ Approval

Thank you for your business!

Please authorize this estimate by email to
piers@gagemarine.com

If you have any questions, please contact
Jessica at #262-245-5501 x428

Estimate Summary

WI STATE 5%
WALWORTH COUNTY .5%

Total Estimate \$29,011.19

ESTIMATES: Estimates are valid for 15 days from the date written. Gage Marine reserves the right to adjust all estimates based on changes to parts or labor costs, rates and availability pricing fluctuations. Gage Marine reserves the right to amend all estimates for damage/failure not yet found that may be discovered during repairs or runability tests. *Some approved services cannot be estimated, so the customer is approving all fees applicable to approved requested services.



N1398 Hwy. 14 West of Walworth
Walworth, WI 53184-5704

Proposal

DATE	Proposal #
12/3/2024	7833

NAME / ADDRESS
Village of Williams Bay P.O. Box 580 Williams Bay, WI 53191

P.O. NO.	TERMS	PIER NUMBER
	Net 30	249

ITEM	DESCRIPTION	QTY	COST EACH	TOTAL
ACTION	PIER REPAIRS NEEDED FOR THIS YEAR ARE:			0.00T
	EAST SWIM PIER			
Build Horses	HORSES Labor (1 HORSE)	1	220.00	220.00T
DFP2-60616	6x6-16 Doug fir #1 painted	1	285.00	285.00T
DFP2-21016	2x10-16 Doug fir #2 painted	1	128.00	128.00T
DFS-20601	2x6-Per Foot - Doug Fir Select Structure Painted	11	4.00	44.00T
CBZ1209.5	1/2x9.5 carriage bolt	4	4.00	16.00T
5/16x4	5/16x4 Lag Screw	12	0.75	9.00T
Bostich S10D	S10D nail	22	0.05	1.10T
Build Timbers	TIMBERS Labor (1 TIMBER)	1	110.00	110.00T
DFP2-60618	6x6-18 Doug fir #1 painted	1	320.00	320.00T
Delivery	DELIVER REPAIR WORK	1.5	110.00	165.00T
	WEST SWIM PIER			
Build Horses	HORSES Labor (2 HORSES)	2	220.00	440.00T
DFP2-60616	6x6-16 Doug fir #1 painted	1	285.00	285.00T
DFP2-60618	6x6-18 Doug fir #1 painted	1	320.00	320.00T
DFP2-21016	2x10-16 Doug fir #2 painted	2	128.00	256.00T
DFS-20601	2x6-Per Foot - Doug Fir Select Structure Painted	22	4.00	88.00T
CBZ1209.5	1/2x9.5 carriage bolt	8	4.00	32.00T
5/16x4	5/16x4 Lag Screw	24	0.75	18.00T
Bostich S10D	S10D nail	44	0.05	2.20T
Delivery	DELIVER REPAIR WORK	1.5	110.00	165.00T
	EAST LAUNCH PIER			
Build bumper	APS bumper Labor (4 BUMPERS)	4	110.00	440.00T
LR2612	2x6-12' Lumber Rock White	2	135.00	270.00T
Delivery	DELIVER REPAIR WORK	0.5	110.00	55.00T
	WEST LAUNCH PIER			
Build bumper	APS bumper Labor (4 BUMPERS)	4	110.00	440.00T
Please pay for repairs in full to assure work is done for spring. Thank You			TOTAL	

SIGNATURE

Phone #	Credit Card	E-mail	Web Site
262-275-2615	3% Fee Charge	darrell@austinpier-service.com	www.austinpier-service.com



N1398 Hwy. 14 West of Walworth
Walworth, WI 53184-5704

Proposal

DATE	Proposal #
12/3/2024	7833

NAME / ADDRESS
Village of Williams Bay P.O. Box 580 Williams Bay, WI 53191

P.O. NO.	TERMS	PIER NUMBER
	Net 30	249

ITEM	DESCRIPTION	QTY	COST EACH	TOTAL
LR2612	2x6-12' Lumber Rock White	2	135.00	270.00T
DFS-20601	2x6-Per Foot - Doug Fir Select Structure Painted (1 FACER)	6	4.00	24.00T
Delivery	DELIVER REPAIR WORK	0.5	110.00	55.00T
	MUNICIPAL PIER			
DFP2-21210	2x12-10 Doug fir #2 painted (SINGLE DECK BOARDS)	90	98.50	8,865.00T
DFP2-40610	4x6-10 Doug fir #1 painted (2 CENTER STRINGERS)	2	95.00	190.00T
#9X3	#9X3 PRIME GUARD PLUS SCREWS (To Attach 2x2's to Timbers)	50	0.10	5.00T
TR-20401	2x4-Per Foot - Treated Pine (DECK CAPS)	32	2.00	64.00T
Build Horses	HORSES Labor (1 HORSE)	1	220.00	220.00T
DFP2-80812	8x8-12 Doug fir painted	2	700.00	1,400.00T
DFP2-21212	2x12-12 Doug fir #2 painted	2	96.50	193.00T
DFP2-20814	2x8-14 Doug fir #2 painted	1	82.00	82.00T
HBZ1212.0	1/2x12 hex bolt	4	7.50	30.00T
5/16x4	5/16x4 Lag Screw	12	0.75	9.00T
Bostich S10D	S10D nail	22	0.05	1.10T
Build Timbers	TIMBERS Labor (3 TIMBERS)	3	110.00	330.00T
DFP2-60612	6x6-12 Doug fir #1 painted	2	215.00	430.00T
DFP2-60620	6x6-20 Doug fir #1 painted	1	350.00	350.00T
TR-20401	2x4-Per Foot - Treated Pine	22	2.00	44.00T
#9X3	#9X3 PRIME GUARD PLUS SCREWS	24	0.10	2.40T
Delivery	DELIVER REPAIR WORK	3	110.00	330.00T
	Tax Exempt		0.00	0.00
Please pay for repairs in full to assure work is done for spring. Thank You		TOTAL \$17,003.80		

SIGNATURE _____

Phone #	Credit Card	E-mail	Web Site
262-275-2615	3% Fee Charge	darrell@austinpierservice.com	www.austinpierservice.com



CUSTOMER PROPOSAL

Wayne Edwards

January 22, 2025

FOR:

Wayne Edwards
VILLAGE OF WILLIAMS BAY
262-903-1764
wedwards@vi.williamsbay.wi.gov

BY:

John Fischer
Lynch Truck Center
262-806-2019
jfischer@lynchtruckcenter.com

VEHICLE INFORMATION

STOCK #: Order

YEAR: 2025

MAKE: Chevrolet

MODEL: Silverado

COLOR: Red

ADDITIONAL ITEMS:

VEHICLE DESCRIPTION:

2025 Chevrolet Silverado 3500 Single Wheel / Box Delete

PURCHASE INFORMATION

MSRP:	\$	51,220.00
DISCOUNT:	\$	(4,521.20)
SALE PRICE:*	\$	46,698.80
DOWNPAYMENT:	\$	-
TRADE:	\$	8,000.00
BALANCE DUE ON TRADE:	\$	-
TAX/TITLE/LICENSE/FEES:	\$	210.50
FINAL PRICE:**	\$	38,909.30

NOTES:



*Sale Price includes applicable incentives and discounts, but may not include all tax, title, license and fees. **Price is valid through 01/00/1900

CHANGE ORDER NO. 2**PROJECT:** Well 2 Pump Replacement**DATE OF ISSUANCE:** January 13, 2025**OWNER:** Village of Williams Bay
250 Williams Street
Williams Bay, WI 53191**ENGINEER:** Baxter & Woodman, Inc.
256 South Pine Street
Burlington, WI 53105**CONTRACTOR:** Water Well Solutions Group
N87W36051 Mapeton Street
Oconomowoc, WI 53066**ENGINEER's Project No.** 221236.00

Attached is the summary sheet for Change Order 1 showing a \$15,800 math error due to not including the last item.
There is no change of scope.

CHANGE IN CONTRACT PRICE:

Original Contract Price: \$153,169.00

Previous Change Orders:
No. - to No. 1 \$52,035.00

Current Contract Price: \$205,204.00

Net Increase of this Change Order: \$15,800.00

Contract Price with this Change Order: \$221,004.00

CHANGE IN CONTRACT TIME:Original Contract Time:
Substantial Completion: 120 days after 6/7/24
Completion: 30 days after Substantial

Change from previous Change Orders: None

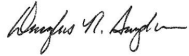
Current Contract Time:
Substantial Completion: No Change
Completion: No Change

Net increase of this Change Order: None

Contract Time with this Change Order:
Substantial Completion: Additional 30 Days
Completion: No Change**PREPARED BY:**

Baxter & Woodman, Inc.

By

Douglas R. Snyder, P.E.
Project Manager**APPROVED:**

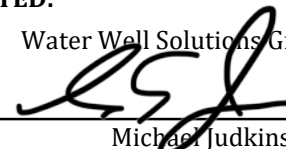
Village of Williams Bay

By

William B. Duncan
President**ACCEPTED:**

Water Well Solutions Group

By

Michael Judkins
President

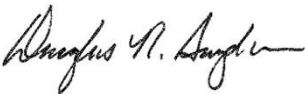
Change Order 1 Summary Sheet
Well 2 Pump Replacement

Item	Approximate Quantity	Unit Price	Amount
Well Structural Modifications and Vent	1 Lump Sum	\$ 15,000	\$15,000
Additional Chemical and Mechanical Treatment	1 Lump Sum	\$ 22,600	\$22,600
Pump Modifications to match WDNR Approval	1 Lump Sum	\$ 14,435	\$14,435
Energenecs Cash Allowance Adjustment	1 Lump Sum	\$ 15,800	\$15,800

Change Order Amount

\$52,035.00

The total should be
\$67,835.00.



**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-90436-1

Date:

1/7/2025 10:09 AM

Customer:WILLIAMS BAY VILLAGE,
WISCONSIN

QTY	Product Name	DESCRIPTION
1.00	CivicClerk Annual Fee - Small Govt Renewal	CivicClerk Annual Fee - Small Towns
Annual Recurring Services - Initial Term		USD 4,098.00
Annual Recurring Services - (Subject to Uplift)		USD 4,098.00

1. This renewal Statement of Work ("SOW") is between Village of Williams Bay, WI ("Customer") and CivicPlus, LLC and shall be subject to the terms and conditions of the Master Services Agreement ("MSA") and the applicable Solutions and Products terms found at: www.civicplus.help/hc/p/legal-stuff (collectively, the "Terms and Conditions"). By signing this SOW, Customer expressly agrees to the Terms and Conditions throughout the Term of this SOW. The Terms and Conditions form the entire agreement between Customer and CivicPlus (collectively, referred to as the "Agreement"). The Parties agree the Agreement shall supersede and replace all prior agreements between the Parties with respect to the services provided by CivicPlus herein (the "Services").

2. This SOW shall remain in effect for an initial term starting at the Customer's next renewal date of 2/1/2025 and running for twelve months ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for additional 1-year renewal terms ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".

3. Unless terminated, Customer shall be invoiced for the Annual Recurring Services on each Renewal Date of each calendar year subject to an annual increase of 5% each Renewal Term.

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW. For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:



Printed Name:

Printed Name:

Amy Vikander

Title:

Title:

Senior Vice President of Customer Success

Date:

Date:

1/8/2025

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)



Payment Service Network, Inc.

Simplifying your customer's life and your business day

Pricing Proposal for Williams Bay, WI

Payment Service Network, Inc.
2901 International Lane
Madison Wisconsin 53704

www.PaymentServiceNetwork.com

Nick Photos

Phone: 203-305-1127

nphotos@invoicecloud.com



Thank you for allowing me to submit this proposal. Payment Service Network (PSN) provides a vast range of eServices for payment processing, billing and customer communication. After discussing your needs, I have developed the following proposal of services. Please let me know if there is any additional information you require. The staff at PSN looks forward to providing you with personalized service.

This proposal quotes costs for the services that are marked below. If you would like quotes on any additional services, please let me know.

PAYMENT METHODS

Included	Not Included	
√		Credit and Debit Card Payments
√		Checking and Savings Payments

PAYMENT CHANNELS

Included	Not Included	
√		Online
√		Customer Mobile App*
√		Virtual Terminal (any Internet-connected device)*
√		Automated Phone (IVR) and PSN Call Center
	x	Credit Card Terminal
	x	Backoffice Auto-Pay (recurring set up by staff)
	x	Customers' Banks' Bill Payment System

**Come standard with Online payment services*

ADDITIONAL SERVICES

Included	Not Included	
√		Web Customization with your Logo
√		Data Sharing (System Integration)

Implementation and Service Fees

Following are non-transactional fees which are either one-time, monthly or annual costs. If you need additional information on these costs, please let me know.

Service Implementation Fee Includes, as applicable: Implementation Team • Training • Online Portal Setup • Standard Customer Payment App Setup • IVR Setup • PSN Call Center Training Specific to Your Account • Merchant Application Processing • Marketing Support	One-time fee	\$3,000 Waived
Paperless Billing — per paperless bill per cycle Note: Only when paper is suppressed, and a paper invoice is not mailed	Per Billing Cycle	\$0.25
Support, Maintenance Fee Includes, as applicable: Online Portal, Standard Customer Mobile App, IVR System Upgrades and Maintenance • Call Center Support for Your Customers • Email Notifications to Payers and Staff • Service Account Manager for Your Staff • Interface/Integration Support (Storage and Maintenance of Customer Data) • Reports • Online Account Management Center • System and Account Monitoring (24/7) • And More	Monthly fee	\$500 Waived
PCI Security Compliance Fee Includes: Required PCI Certification • Compliance with Credit Card Security Requirements • Auditing	Annual fee Charged each December	\$89.95 Waived

Transaction Fees Paid by Customers

To cover costs of processing payments through the network of financial institutions, the following fees will apply to each transaction. The fees are based on the type of payment (check, credit card, cash) and/or how the payment is made.

<i>Payment Channel</i>	<i>Check/Savings</i>	<i>Credit/Debit Card*</i>
Online • Mobile • Virtual	\$2.00	3.00%
IVR – Automated Phone Payments (Optional)	\$2.95	3.00% + \$0.95
Live Call Center Payments(Optional)	\$4.95	3.00% + \$2.95

**Credit cards include your choice of VISA, MasterCard, Discover and American Express*

*NOTE: A \$15 fee is charged to you for any disputed credit/debit card.
The Customer is charged \$35 for NSF returns.*

**If payment is less than \$100, the Customer will be charged 3.00% plus 50¢.*