



# VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | [vi.williamsbay.wi.gov](http://vi.williamsbay.wi.gov)

Phone: 262-245-2700

## OFFICIAL MINUTES TREE ENHANCEMENT COMMITTEE MEETING MEETING THURSDAY, SEPTEMBER 19, 2024 AT 10:30 AM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

### I. Call to Order

Trustee Umans called the meeting to order at 10:30am.

### II. Roll Call

Present: Trustees Robert Umans and Adam Jaramillo, Members Halina Marra, Don Skalla, Bill Speare

Also Present: Clerk Tina Kolls, Arborist Tom Prudden

### III. Approval of Unofficial Tree Enhancement Meeting Minutes of August 15, 2024

The motion to approve the Tree Enhancement Meeting Minutes of August 15, 2024 as corrected was initiated by Trustee Umans and seconded by Member Skalla. Trustee Jaramillo abstained. Motion carries.

### IV. Committee Update on Donations from QR Codes and Cash

The Committee reviewed the donation amounts from the QR Codes and Cash.

### V. Update on Special Village Board Discussion and Village Board Guidance from Village Board Meeting September 16, 2024

The Committee discussed the feed back given by the Village Board regarding planting locations.

### VI. Discussion and Possible Action on Tree Enhancement Committee Financial Report, Location, Number of Trees

The Committee discussed the financial report, the location for the first plantings and the number of trees they should be able to plant.

### VII. Discussion and Possible Action on the Possible Pre-ordering of Trees

The Committee directed Member Skalla to call regarding availability of the desired trees.

### VIII. Discussion and Possible Action on the Possible Ordering of Bags

The Committee agreed to hold off on the ordering of bags at this time.

### IX. Discussion and Possible Action on the Possible Ordering of Metal Protection for the Newly Planted Trees

The Committee agreed Trustee Umans would pick up the 100 ft rolls of caging and fence stakes from Tractor Supply in Delavan.

### X. Committee Update on School Community Service Day, RE: Student Participation

The Committee discussed that they would be getting 9 students from the Williams Bay School District. The Committee agreed that the students would work in teams of two. The Committee discussed that the planting would take approximately an hour and a half.

### XI. Discussion and Possible Action on Volunteer Workforce for Tree Planting Friday, October 11, 2024 at 12:30pm

The Committee directed Clerk, Tina Kolls to contact the two volunteers to check their availability to assist with the planting.

**XII.** Discussion and Possible Action on Participation in School Homecoming Parade Friday, September 27, 2024 at 4:00pm

The Committee decided that Trustee Umans and Member Speare would participate in the School Homecoming Parade Friday, September 27, 2024 at 4:00pm.

**XIII.** Set the Next Meeting Date/Time

The next Tree Enhancement Committee Meeting was set for Wednesday October 9, 2024 at 10:30am.

**XIV.** Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Member Skalla at 11:34am. Unanimously carried.

/s/ Tina Kolls, Village Clerk

*These are not official Minutes until approved by the Governing Body.*