



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES JOINT MEETING OF THE VILLAGE BOARD COMMITTEE OF THE WHOLE & COMMITTEES

**MONDAY, NOVEMBER 4, 2024 AT 6:45 PM
VILLAGE HALL COUNCIL ROOM
250 WILLIAMS STREET
WILLIAMS BAY, WI 53191**

I. Village Board Committee of the Whole

a. Call to Order

President Duncan called the meeting to order at 06:45pm.

b. Roll Call

Present: President Bill Duncan, Trustees George Vlach, Jim D'Alessandro, Robert Umans, Adam Jaramillo, and Steven Russell

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Treasurer Jennifer Wiese

Excused: Trustee Lowell Wright

c. Village Board Committee of the Whole & Committee Meeting Minutes of October 7, 2024

The motion to approve the Village Board Committee of the Whole & Committee Meeting Minutes of October 7, 2024 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

II. Parks & Lakefront Committee – Russell, Wright, Umans (10 mins)

a. Call to Order

Chairman Trustee Russell called the meeting to order at 06:46pm.

b. Roll Call

Present: Trustees Russell and Umans

Also Present: President Duncan, Trustees Vlach, D'Alessandro, and Jaramillo, Administrator Lothspeich, Police Chief Timm, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese

Excused: Trustee Wright

c. Consideration and Possible Action on A Request to Place a Dumpster for Recycling Glass For The World's Tallest Glass Tree on the Village-owned Sailboat Rigging Area located at the Southwest Corner of Property WWUP 00049

The motion to recommend Village Board approval of the Request to Place a Dumpster for Recycling Glass For The World's Tallest Glass Tree on the Village-owned Sailboat Rigging Area located at the Southwest Corner of Property WWUP 00049 from November 15, 2024 through December 17, 2024 was initiated by Trustee Russell and seconded by Trustee Umans. Unanimously carried.

d. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Russell at 06:48pm. Unanimously carried.

III. Streets & Highways Committee – D'Alessandro, Russell, Vlach (20 mins)

a. Call to Order

Chairman Trustee D'Alessandro called the meeting to order at 06:49pm.

b. Roll Call

Present: Trustees D'Alessandro, Russell, and Vlach

Also Present: President Duncan, Trustees Jaramillo and Umans, Administrator Lothspeich, Police Chief Timm, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese

Excused: Trustee Wright

c. Discussion and Possible Action on Proposed Temporary Lane and Street Closures for a Marathon in October 2025.

The Committee discussed the proposed street closure for a marathon in October 2025 and agreed to set up a meeting with the group.

d. Discussion and Possible Action on Village Yardwaste Compost Operations

The motion to recommend Village Board approval to amend the usage of the Village Compost site at the top of the hill and closing the gate to public works and Emergency vehicles only and providing additional bins at Public Works was initiated by Trustee Vlach and seconded by Trustee Russell. Unanimously carried.

e. Adjourn

The motion to adjourn was initiated by Trustee Vlach and seconded by Trustee Russell at 07:08pm. Unanimously carried.

IV. Protective Services Committee – Vlach, Russell, Jaramillo (15 mins)

a. Call to Order

Chairman Trustee Vlach called the meeting to order at 07:08pm.

b. Roll Call

Present: Trustees Vlach, Russell and Jaramillo

Also Present: President Duncan, Trustees D'Alessandro and Umans, Administrator Lothspeich, Police Chief Timm, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese

Excused: Trustee Wright

c. Fontana Emergency Medical Services (EMS) Monthly Numbers

The Committee reviewed the Fontana Emergency Medical Services (EMS) Monthly Numbers.

d. Williams Bay Police Department Monthly Numbers

The Committee reviewed the Police Department Monthly numbers.

e. Williams Bay Police Chief's Report

Police Chief Timm gave the Police Chief's Monthly Report. The highlights were:

- Toys for Tots is now happening. There is a box in front of the Police Department window from now until December 9, 2024.
- The Police Department worked with the Walworth County Emergency Management to ensure a safe Election on November 5, 2024.
- Officer Scurto put in his resignation. His last day is November 15, 2024

f. Adjourn

The motion to adjourn was initiated by Trustee Vlach and seconded by Trustee Jaramillo at 07:18pm. Unanimously carried.

V. Water & Sewer Committee – Umans, Jaramillo, Vlach (15 mins)

a. Call to Order

Chairman Trustee Umans called the meeting to order at 07:18pm.

b. Roll Call

Present: Trustees Umans, Jaramillo and Vlach

Also Present: President Duncan, Trustees D'Alessandro and Russell, Administrator Lothspeich, Police Chief Timm, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese

Excused: Trustee Wright

c. Discussion and Possible Action on Water & Sewer Fund Budgets 2025

The motion to recommend Village Board approval of the Water & Sewer Fund Budgets 2025 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

d. Engineers Report

Village Engineer Snyder gave the Engineer's Report. The highlights included brief updates on:

- STH 67 Reconstruction East-West Section
- Women's Leadership Center
- Corrosion Control Study - Improvements to Water Plant
- Willabay Meadows Development
- Antenna Structure on Parcel WWUP 00021A
- Bailey Estates Phase 5
- Street Rehabilitation Program
- Theatre Road Restroom Remodel
- Water Plant Letter Flood Map Revision (LOMR) Assistance
- Harris Road Lift Station (LS 3) Replacement
- Tennis and Basketball at Theatre Road Park
- Well 2 Pump Replacement
- Well 3 Maintenance Inspection
- Preserve Development - Former GW College
- East Geneva Street Canyon Development - Former Levar

e. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Vlach at 07:33pm. Unanimously carried.

VI. Finance & Personnel Committee – Wright, D'Alessandro, Umans (20 mins)

a. Call to Order

Trustee D'Alessandro called the meeting to order at 07:33pm.

b. Roll Call

Present: Trustees D'Alessandro and Umans

Also Present: President Duncan, Trustees Jaramillo, Vlach and Russell, Administrator Lothspeich, Police Chief Timm, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese

Excused: Trustee Wright

c. Monthly Borrowings Status Report

The Committee reviewed the Monthly Borrowing Status Report.

d. Consideration and Possible Action on a Proposal For Three (3) Years of Assessor Services (2025-2028) From Accurate Assessor

The motion to recommend Village Board approval of a Proposal For Three (3) Years of Assessor Services (2025-2028) From Accurate Assessor was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

- e. Consideration and Possible Action on A Software Purchase Agreement with Civic Systems, LLC for Accounts Receivable and miTime Software Modules

The motion to recommend Village Board approval of a Software Purchase Agreement with Civic Systems, LLC for Accounts Receivable and miTime Software Modules was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

- f. Consideration and Possible Action On A Quote For A Replacement Snow Plow Truck - New International Chassis

The motion to recommend Village Board approval of a Quote For A Replacement Snow Plow Truck - New International Chassis was initiated by Trustee Umans and seconded by D'Alessandro. Unanimously carried.

- g. Public Hearing Notice Budget 2025 - The Public Hearing for the proposed 2025 budget will be on November 18, 2024

The Committee reviewed the 2025 Budget Public Hearing Notice for November 18, 2024.

- h. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee D'Allessnadro at 07:41pm. Unanimously carried.

VII. Village Board Committee of the Whole

- a. Possible Action on Matters Discussed in Committee (Village Board Committee of the Whole)

- 1. Consideration and Possible Action on A Request to Place a Dumpster for Recycling Glass For The World's Tallest Glass Tree on the Village-owned Sailboat Rigging Area located at the Southwest Corner of Property WWUP 00049

The motion to approve the Request to Place a Dumpster for Recycling Glass For The World's Tallest Glass Tree on the Village-owned Sailboat Rigging Area located at the Southwest Corner of Property WWUP 00049 was made by Committee, no second required. Unanimously carried.

- b. Closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Topography Hospitality, LLC Development Agreement commonly known as *The Preserve Project*

The motion to approve entering into closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Topography Hospitality, LLC Development Agreement commonly known as *The Preserve Project* was initiated by Trustee Umans and seconded by Trustee Vlach at 07:43pm.

- c. Closed session pursuant to Wis. Stat. Sec. 19.85 (1)(g) conferring with legal counsel for the village board who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved.

The motion to approve entering into closed session pursuant to Wis. Stat. Sec. 19.85 (1)(g) conferring with legal counsel for the village board who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved was initiated by Trustee Vlach and seconded by Trustee Russell at 07:43pm.

The motion to come out of closed session was initiated by Trustee Vlach and seconded by Trustee Russell at 09:18pm. Unanimously carried.

- d. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Vlach at 09:18pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.