



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES JOINT MEETING OF THE VILLAGE BOARD COMMITTEE OF THE WHOLE & COMMITTEES

**MONDAY, JULY 1, 2024 AT 6:45 PM
VILLAGE HALL COUNCIL ROOM
250 WILLIAMS STREET
WILLIAMS BAY, WI 53191**

I. Village Board Committee of the Whole

a. Call to Order

President Duncan called the meeting to order at 07:04pm.

b. Roll Call

Present: President Bill Duncan, Trustees Lowell Wright, George Vlach, Robert Umans, Jim D'Alessandro, Adam Jaramillo, Steven Russell

Also Present: Administrator Lothspeich, Police Chief Timm, Fire Chief Smith, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Library Director Schnupp, Treasurer Wiese, Clerk Kolls

c. Village Board Committee of the Whole & Committee Meeting Minutes of June 3, 2024

The motion to approve the Village Board Committee of the Whole & Committee Meeting Minutes of June 3, 2024 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

II. Water & Sewer Committee – Umans, Jaramillo, Vlach (10 Min.)

a. Call to Order

Chairman Trustee Umans called the meeting to order at 07:05pm.

b. Roll Call

Present: Trustees Umans, Jaramillo and Vlach

Also Present: President Duncan, Trustees D'Alessandro, Wright, and Russell, Administrator Lothspeich, Police Chief Timm, Fire Chief Smith, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Library Director Schnupp, Treasurer Wiese, Clerk Kolls

c. Engineers Report

Village Engineer Snyder gave the Engineer's Report. The highlights included brief updates on:

- STH 67 Reconstruction: East - West Section
- Women's Leadership Center
- Water Plant Letter Flood Map Revision (LOMR) Assistance
- Corrosion Control Study - Improvements to Water Plant
- Lift Station (LS 3) Replacement
- Lime Reactor Cleaning

- Well 2 Pump Replacement
- Tennis and Basketball at Theatre Road Park
- Willabay Meadows Development
- Antenna Structure on Parcel WWUP 00021A - West of Village Hall
- Park Place CSM and Water Main
- Street Rehabilitation Program
- Geneva Lake Dredging at Southwick Creek
- Infiltration Assistance
- Theatre Road Restroom Remodel
- Fire Station Remodel Feasibility Study

d. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Vlach at 07:12pm. Unanimously carried.

III. Parks & Lakefront Committee – Russell, Wright, Umans (30 Min.)

a. Call to Order

Chairman Trustee Russell called the meeting to order at 07:12pm.

b. Roll Call

Present: Trustees Russell, Wright and Umans

Also Present: President Duncan, Trustees D'Alessandro, Jaramillo, and Vlach, Administrator Lothspeich, Police Chief Timm, Fire Chief Smith, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Library Director Schnupp, Treasurer Wiese, Clerk Kolls

c. Consideration and Possible Action on Resolution R-46-24 Approving A Edgewater Park Use and Policy Contract for Ingalls-Koeppen American Legion Post 102 POW/MIA Silent March September 21, 2024

The motion to recommend Village Board approval of Resolution R-46-24 Approving A Edgewater Park Use and Policy Contract for Ingalls-Koeppen American Legion Post 102 POW/MIA Silent March September 21, 2024 was initiated by Trustee Russell and seconded by Trustee Umans. Unanimously carried.

d. Consideration and Possible Action on Increasing the Maximum Length Boats for 28' Long Slips With Boat Lifts From 24' to 25'.

The motion to recommend Village Board approval of Increasing the Maximum Length Boats for 28' Long Slips With Boat Lifts From 24' to 25' was initiated by Trustee Russell and seconded by Trustee Umans. Unanimously carried.

e. Consideration of and Possible Action on A Proposed Playground for Bailey Estates Subdivision

The motion to recommend Finance & Personnel Committee approval of Proposed Option 1 for \$56,812.43 for a Playground for Bailey Estates Subdivision was initiated by Trustee Russell and seconded by Trustee Wright. Unanimously carried.

f. Consideration of and Possible Action on Proposed Lease for a Vending Machine at the Lakefront Office

The motion to recommend Finance & Personnel Committee approval on Proposed Lease with Lakeside Bait and Tackle for a Vending Machine at the Lakefront Office was initiated by Trustee Russell and seconded by Trustee Wright. Unanimously carried.

g. Adjourn

The motion to adjourn was initiated by Trustee Wright and seconded by Trustee Umans at 07:23pm. Unanimously carried.

IV. Protective Services Committee – Vlach, Russell, Jaramillo (30 Min.)

a. Call to Order

Chairman Trustee Vlach called the meeting to order at 07:23pm.

b. Roll Call

Present: Trustees Vlach, Russell, and Jaramillo

Also Present: President Duncan, Trustees D'Alessandro, Wright, and Umans, Administrator Lothspeich, Police Chief Timm, Fire Chief Smith, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Library Director Schnupp, Treasurer Wiese, Clerk Kolls

c. Protective Services Committee Meeting Minutes of June 12, 2024

The motion to approve the Protective Services Committee Meeting Minutes of June 12, 2024 was initiated by Trustee Jaramillo and seconded by Trustee Russell. Unanimously carried.

d. Consideration and Possible Action on Resolution R-43-24 Granting A Temporary Class "B" Fermented Malt Beverage and "Class B" Wine Retailer's License for the Williams Bay Cultural Arts Alliance Annual Fine Arts Fest

The motion to recommend Village Board approval of Resolution R-43-24 Granting A Temporary Class "B" Fermented Malt Beverage and "Class B" Wine Retailer's License for the Williams Bay Cultural Arts Alliance Annual Fine Arts Fest July 27 & 28, 2024 was initiated by Trustee Russell and seconded by Trustee Jaramillo. Unanimously carried.

e. Discussion and Possible Action on Public Administration Associates (PAA) Public Safety Study; Staffing and Fleet Projections, Including Long-term Emergency Medical Services (EMS) with the Village of Fontana

The Committee had a discussion about having McGrath review the PAA Study with the majority agreeing that no further study was necessary.

f. Fontana Emergency Medical Services (EMS) Monthly Numbers

The Committee reviewed the Fontana Emergency Medical Services (EMS) Monthly Numbers.

g. Police Departments Monthly Numbers

The Committee reviewed the Police Departments Monthly Numbers.

h. Police Chief's Monthly Report

Police Chief Timm gave the Police Chief's Monthly Report. The highlights were Police Chief Timm:

- Thanked Public Works, Barrett Memorial Library Staff, Williams Bay School District Staff, Williams Bay Police Officers, Williams Bay Fire Department and Williams Bay Recreation Director Knop for all their efforts during and after the June 22, 2024 F1 tornado.
- Reported that the Williams Bay Police Department received an award through Lexipol Software Company for their excellence in policy management.
- Reported that the Williams Bay Police Department would be attending both the KNC 5K and the Lions Club Pancake Breakfast as a Department.
- Reported that the Republican National Convention in July would be taxing on the Williams Bay Police Department.
- Reported that the Democratic National Convention is expected in August and is expected to cause an influx in staffing as well.

i. Adjourn

The motion to adjourn was initiated by Trustee Jaramillo and seconded by Trustee Russell at 07:50pm. Unanimously carried.

V. Finance & Personnel Committee – Wright, D'Alessandro, Umans (30 Min.)

a. Call to Order

Chairman Trustee Wright called the meeting to order at 07:50pm.

b. Roll Call

Present: Trustees Wright, D'Alessandro, and Umans

Also Present: President Duncan, Trustees Vlach, Jaramillo, and Russell, Administrator Lothspeich, Police Chief Timm, Fire Chief Smith, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Library Director Schnupp, Treasurer Wiese, Clerk Kolls

c. Finance & Personnel Committee Meeting Minutes of June 12, 2024

The motion to approve the Finance & Personnel Committee Meeting Minutes of June 12, 2024 was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

d. Consideration and Possible Action on Proposals for Installation of a New Cellular Communications Tower on the Village Hall Property WWUP 00011

The motion to direct Village staff to work with Towercon to develop and agreement for the Installation of a New Cellular Communications Tower on the Village Hall Property WWUP 00011 was initiated by Trustee Wright and seconded by Trustee D'Alessandro. Unanimously carried.

e. Consideration of and Possible Action on A Proposed Playground for Bailey Estates Subdivision

The motion to recommend Village Board approval of a Proposed Playground for Bailey Estates Subdivision with the funding from Borrowed funds being reallocated from Edgewater Park to Bailey Estates was initiated by Trustee D'Alessandro and seconded by Trustee Wright. Trustee Umans, No. Motion carries.

f. Consideration of and Possible Action on Proposed Lease for a Vending Machine at the Lakefront Office

The motion to recommend Village Board approval on a Proposed Lease for a Vending Machine at the Lakefront Office was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Motion withdrawn.

The motion to recommend Village Board approval after the Village Attorney's review of the Proposed Lease for a Vending Machine at the Lakefront Office was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously Carried.

g. Monthly Borrowings Status Report

There was no update to the Monthly Borrowing Status Report. The Committee will schedule a special Meeting in July to discuss.

h. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee D'Alessandro at 08:10pm. Unanimously carried.

VI. Village Board Committee of the Whole

a. Possible Action on Matters Discussed in Committee (Village Board Committee of the Whole)

1. Resolution R-43-24 Granting A Temporary Class "B" Fermented Malt Beverage and "Class B" Wine Retailer's License for the Williams Bay Cultural Arts Alliance Annual Fine Arts Fest

The motion to approve Resolution R-43-24 Granting A Temporary Class "B" Fermented Malt Beverage and "Class B" Wine Retailer's License for the Williams Bay Cultural Arts Alliance Annual Fine Arts Fest was made by Committee, no second required. Unanimously carried.

b. Adjournment

The motion to adjourn was initiated by Trustee Vlach and seconded by Trustee Wright at 08:11pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.