



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES VILLAGE BOARD MEETING 11/18/2024 MEETING MONDAY, NOVEMBER 18, 2024 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustees George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, and Steven Russell

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Fire Chief Doug Smith, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Treasurer Jennifer Wiese, Clerk Tina Kolls

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Village Board Meeting Minutes of November 4, 2024

The motion to approve the Village Board Meeting Minutes of November 4, 2024 was initiated by Trustee Umans and seconded by Trustee Vlach. Trustee Wright Abstained. Motion carries.

V. Consent Agenda

The motion to approve the Consent Agenda as presented was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- A. Resolution R-83-24 Authorizing Closing The Compost Site at Top of the Village Hall Property and Providing Landscape Waste drop-off at the Public Works Facility for Residents Only
- B. Resolution R-84-24 Authorizing A Proposal For Three (3) Years of Assessor Services (2025-2028) From Accurate Assessor
- C. Resolution R-85-24 Authorizing A Software Purchase Agreement with Civic Systems, LLC for Accounts Receivable and miTime Software Modules
- D. Resolution R-86-24 Authorizing A Quote For A Replacement Snow Plow Truck - New International Chassis

VI. Presentation of Accounts and Petitions

A. Payroll ending 11-01-2024 in the amount of \$59,905.89

The motion to approve the Payroll ending 11-01-2024 in the amount of \$59,905.89 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

B. Accounts Payable Unpaid dated 11-15-2024 in the amount of \$280,843.26

The motion to approve the Accounts Payable Unpaid dated 11-15-2024 in the amount of \$280,843.26 was initiated by Trustee Wright and seconded by Trustee Umans. Trustee D'Alessandro Abstained from the Room Tax. Motion carries.

C. Library Accounts Prepaids dated 11-16-2024 in the amount of \$2,284.04

The motion to approve the Library Accounts Prepaids dated 11-16-2024 in the amount of \$2,284.04 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

D. Monthly EFT Payments for October 2024 in the amount of \$152,593.18

The motion to approve the Monthly EFT Payments for October 2024 in the amount of \$152,593.18 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

E. October 2024 Financial Statement

The motion to accept the October 2024 Financial Statement was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VII. Public Hearing - Proposed Village of Williams Bay Annual Budget for Year 2025

A. Open Public Hearing

President Duncan opened the public hearing at 06:35 pm.

B. 2025 Proposed Budget Public Hearing Notice

C. 2025 Proposed Budget Presentation

Trustee Wright presented the 2025 Proposed Budget.

D. Close Public Hearing

President Duncan closed the public hearing at 06:47 pm.

VIII. Adoption of Village of Williams Bay Year 2025 Annual Budget & Establishing The Property Tax Levy for the Village of Williams Bay

A. Resolution R-87-24 Adopting The 2025 Annual Budget & Establishing The Property Tax Levy For The Village of Williams Bay

The motion to approve Resolution R-87-24 Adopting The 2025 Annual Budget & Establishing The Property Tax Levy For The Village of Williams Bay was initiated by Trustee Wright and seconded by Trustee D'Alessandro. Unanimously carried.

IX. Plan Commission

A. Recommendation for a Certified Survey Map

APPLICANT: Yerkes Future Foundation (Owner)

TAX KEY: WAS 00001, WWUP 00010, WOB00027A, and WOB 00019A

STREET ADDRESS: 373 W. Geneva St, Williams Bay, WI 53191

Applicant requests a recommendation to the Village Board for parcel consolidation certified survey map.

The motion to approve the parcel consolidation certified survey map was initiated by President Duncan and seconded by Trustee Umans. Motion Carries.

Votes:

Yes: President Duncan, Trustees George Vlach, Lowell Wright, Robert Umans

No: Trustees Jim D'Alessandro, Adam Jaramillo, Steven Russell

Abstain: None

Result: Passed

X. Public Comments

Doug Smith, 32 Hill Street, asked everyone to please keep the family of Paul Nicholson in their prayers as he had passed away suddenly.

Diane Buckel, 561 Free Church Dr, Thanked Village Board and all Village Staff for all they do.

XI. Committee Reports

A. Protective Services, Chair - Trustee Vlach

1. Conditional Offer of Employment for Full-Time Police Officer

The motion to approve the Conditional Offer of Employment for Full-Time Police Officer to Daniel Hammett was initiated by Trustee Vlach and seconded by Trustee Umans. Unanimously carried.

2. Conditional Offer of Employment for Part-Time Police Officers

The motion to approve the Conditional Offer of Employment for Part-Time Police Officers Mark Rather, Jose Martinez and Joseph Fazio was initiated by Trustee Vlach and seconded by Trustee Umans. Unanimously carried.

3. Original, Renewal, or Temporary Operator License Applications

The motion to approve the Original, Renewal, or Temporary Operator License Applications was initiated by Trustee Vlach and seconded by Trustee Jaramillo. Unanimously carried.

XII. Public Comments

Susan Franzen, 372 W Geneva, Thanked the Village Board for creating a balanced budget and the Village Staff for adding documents to the Village website regarding the George Williams Comprehensive Plan Amendment.

Jim Killian, 91 Potawatomi, Thanked Police Chief Timm for his hard work.

XIII. Items for Discussion, Consideration, or Action

A. Resolution R-91-24 Authorizing Disposal of Certain Surplus Property Owned by the Village of Williams Bay - 2003 Ford F-150 Truck Used by KNC

The motion to approve Resolution R-91-24 Authorizing Disposal of Certain Surplus Property Owned by the Village of Williams Bay - 2003 Ford F-150 Truck Used by KNC was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

XIV. Adjournment

The motion to adjourn was initiated by Trustee Vlach and seconded by Trustee Wright at 07:09pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.