



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700 | Fax: 262-245-2705

OFFICIAL MINUTES BUILDING, ZONING AND ORDINANCE COMMITTEE WEDNESDAY, MAY 12, 2021 AT 6:30 PM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Chairman Wright at 8:21pm

Roll Call

Trustees Wright and Parker

Excused: Trustee Vlach

Also Present: President Duncan, Trustee D'Alessandro, Stanek and Vlach, Administrator Tobin, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, and Recreation Director Rowland.

Meeting Minutes

Parker/Wright motion to approve the meeting minutes from April 14, 2021. Unanimously carried.

Recodification Update

Wright provided an update on the work that has been done to date on the recodification project. He stated that it should be compiled in a couple of weeks and then the Village will be able to adopt the new code.

Tree Permits and Weed/Tall Grass Violations

Tobin stated that the building inspector contract does not include issuing tree permits and is being done by the Director of Public Works. Tobin spoke with Municipal Services about them issuing tree permits and code enforcement for weed/tall grass violations. Municipal Services stated they would be able to provide these services at an estimated additional 2 hours/week. Discussion was held on what Municipal Code's process will be for tree removals. Parker/Wright motion to recommend Village Board approval of the Municipal Code Enforcement contract amendment adding tree permits and weed/tall grass violations at an additional 2 hours week subject to review of their tree removal process. Unanimously carried.

Adjourn

Parker/Wright motion to adjourn at 8:39pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the BZO Committee



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700 | Fax: 262-245-2705

OFFICIAL MINUTES FINANCE AND PERSONNEL COMMITTEE WEDNESDAY, MAY 12, 2021 AT 6:30 PM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Chairman Parker at 7:57pm

Roll Call

Trustees Parker, D'Alessandro, and Wright.

Also Present: President Duncan, Trustees Stanek and Umans, Administrator Tobin, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm and Recreation Director Rowland.

Meeting Minutes

D'Alessandro/Wright motion to approve the Joint Parks & Lakefront and Finance & Personnel meeting minutes of April 14, 2021. Unanimously carried.

Wright/D'Alessandro motion to approve meeting minutes of April 14, 2021. Unanimously carried.

Administrator as an Authorized signer

Parker stated that Administrator Tobin needs to be added to the bank accounts at Advia and First National Bank & Trust as an authorized signer and an authorized representative to approve wire transfer for debt payments. D'Alessandro/Wright motion to recommend Village Board approval of designating Administrator Tobin as an authorized signer and approver of wire transfers for debt payments. Unanimously carried.

Bay Warehouse Storage Rental Agreement

Peternell stated that the 2019 rental agreement between the Village and Bay Warehouse was not provided to the Board for approval and therefore was not executed by either party.

Wright/D'Alessandro motion to recommend Village Board approval of the Bay Warehouse storage agreement. Unanimously carried.

Memorandum of Understanding with the Town of Linn regarding beach tags

The Committee reviewed the Memorandum of Understanding (MOU) with the Town of Linn to provide beach tags to their residents. Discussion was held regarding Item 1 of the MOU to include language stating the beach tags will be purchased at the non-resident rate. Wright/D'Alessandro motion to recommend Village Board approval of the Memorandum of Understanding. Unanimously carried.

Transfer of Village funds to Library for 2019 building expenses

Discussion was held regarding the 2019 building expenses for the Library. Parker stated that the building expenses were overbudget by \$4,095.50. The largest expense was for the temporary electric service during the expansion project. D'Alessandro/Wright motion to recommend Village Board approval of transferring \$4,095.50 from the General Fund to the Library for 2019 building expenses. Unanimously carried.

Adjourn

D'Alessandro/Wright motion to adjourn at 8:15pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Finance & Personnel Committee



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700 | Fax: 262-245-2705

OFFICIAL MINUTES PARKS AND LAKEFRONT COMMITTEE WEDNESDAY, MAY 12, 2021 AT 6:30 PM VIA ZOOM WEBINAR

Call to Order

Meeting was called to order by Chairman D'Alessandro at 6:54pm

Roll Call

Present: Trustees D'Alessandro, Stanek and Wright

Also Present: President Duncan, Trustees Parker and Umans, Administrator Tobin, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Recreation Director Rowland, Library Director Schnupp and Terry Soltow from TLS WindSled Inc.

Meeting Minutes

Wright/Stanek motion to approve Joint Parks & Lakefront and Finance & Personnel meeting minutes of April 14, 2021. Unanimously carried.

Wright/Stanek motion to approve meeting minutes of April 14, 2021 with corrections. Unanimously carried.

Wright/Stanek motion to approve meeting minutes of April 27, 2021. Unanimously carried.

Barrett Library Report

Schnupp provided an updated on some of the activities happening at the Library. Emily Sanders has been promoted to Assistant Library Director and will continue to be Youth Services Librarian. Walworth County Health and Human Services will be distributing a limited amount of 50 COVID-19 vaccines at the Library on May 18th. Other events happening include bringing back the Story Walk in June; Library will be fine free for children and young adult items and a \$3,000 grant was received to promote community involvement initiatives.

Lions Park Playground

D'Alessandro stated that the Lions Club is interested in purchasing playground equipment at the Lions Field House. Parker stated that since the Lions Club has not worked out all the details yet and that it may be too early for the Village to discuss. No action taken.

Hovercraft Proposal

Terry Soltow presented a proposal for Hovercraft rides over the course of 6 weekends in the winter with operating hours of 11:00am to 5:00pm. Discussion was held regarding entering into a municipal lease agreement like what is in place with Red Dogs. It was the consensus of the Committee to draft a municipal lease agreement to be reviewed at the June Committee meeting.

Lakefront Building

Discussion was held regarding the following items:

- Sand for Kayak Launch
- Move Kayak Rack
- Tables in front of building

D'Alessandro will review these items and report findings to Committee.

- Ice, Beverage and Bait Machines

Discussion was held and it was determined that there wasn't much interest from Trustees in moving forward with providing these items.

Pier Usage for former Police boat parking spaces

Discussion was held regarding the boat parking spaces previously used by GLLEA. A concern regarding the safety of people launching kayaks in that area. D'Alessandro stated that the Harbormaster suggested keeping the 2-hour limit and moving the spaces further away from the shore. D'Alessandro/Stanek motion to recommend Village Board approval to allow 2-hour parking and moving the spaces 2 post lengths further away from original spots. Unanimously carried.

Adjourn

Wright/Stanek motion to adjourn at 7:56pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Parks and Lakefront Committee



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700 | Fax: 262-245-2705

OFFICIAL MINUTES PROTECTIVE SERVICES COMMITTEE WEDNESDAY, MAY 12, 2021 AT 6:30 PM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Trustee Umans at 6:37pm

Roll Call

Trustees D'Alessandro and Umans

Excused: Trustee Vlach

Also Present: President Duncan, Trustees Parker, Stanek and Wright, Administrator Tobin, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Recreation Director Rowland and Library Director Schnupp

Meeting Minutes

D'Alessandro/Umans motion to approve meeting minutes of April 14, 2021. Unanimously carried.

Williams Bay Lioness Temporary Alcohol License Request for May 18, 2021

Umans/D'Alessandro motion to recommend Village Board approval of the Temporary Alcohol License request for May 18, 2021 contingent upon a map showing where the alcohol will be served and stored be submitted to the Village Clerk. Unanimously carried.

Monthly Police Report

Chief Timm presented the monthly report and answered any questions.

Police Chief's Report

Chief Timm provided an update on current activities including ongoing grant shifts through the County and working on community events with the Library for summer activities. Chief Timm stated that Officer Hammett will be returning to duty in June.

Adjourn

Umans/D'Alessandro motion to adjourn at 6:53pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700 | Fax: 262-245-2705

OFFICIAL MINUTES STREETS AND HIGHWAYS COMMITTEE WEDNESDAY, MAY 12, 2021 AT 6:30 PM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Chairman Stanek at 8:39pm.

Roll Call

Trustees Stanek and Umans

Excused: Trustee Vlach

Also Present: President Duncan, Trustees D'Alessandro, Parker, Wright, Administrator Tobin, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Recreation Director Rowland and Engineer Snyder.

Meeting Minutes

Umans/Stanek motion to approve meeting minutes of April 14, 2021. Unanimously carried.

Veteran's Parking at Edgewater Park

Rowland discussed designating one to two parking spots for veteran parking to visit the Veteran Memorial at Edgewater Park. It was the consensus of the Committee to designate one parking spot at Edgewater Park for Veteran parking. Stanek/Wright motion to recommend Village Board approval of designating one parking spot at Edgewater Park for veteran parking. Unanimously carried.

Bailey Road Chip Sealing

Edwards stated that the Town of Delavan will be doing chip sealing on Hwy 67 which will include a small portion in the Village and are requesting the Village pay approximately \$2,060 for that portion. Edwards stated that he would be able to include this amount in his operational budget. Stanek/Umans motion to recommend Village Board approval of \$2,060 for chip sealing the Village's portion of road for Town of Delavan's road project. Unanimously carried.

2021 Road Project Update

Snyder provided an update on the Hickory Street road project, he stated that due to the poor condition of the street the pavement removal and replacement is closer to 4400 square yards rather than 3340 square yards and the base repair is closer to 1800 tons, rather than 500 tons. The final cost should be about \$40,000 higher than expected. Stanek/Umans motion to recommend Village Board approval of the additional cost based on Finance & Personnel's recommendation on funding source. Unanimously carried.

Adjourn

Stanek/Umans motion to adjourn at 9:17pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Streets & Highways Committee



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700 | Fax: 262-245-2705

OFFICIAL MINUTES WATER AND SEWER COMMITTEE WEDNESDAY, MAY 12, 2021 AT 6:30 PM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Chairman Umans at 8:15pm

Roll Call

Trustees Umans, Parker and Stanek

Also Present: President Duncan, Trustee D'Alessandro and Wright, Administrator Tobin, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Recreation Director Rowland and Engineer Snyder.

Meeting Minutes

Umans/Parker motion to approve the April 14, 2021 meeting minutes. Unanimously carried.

Proposal from ECS Midwest LLC for proposed sanitary and water lines (Highway 67)

Snyder reviewed the proposal for subsurface exploration and geotechnical engineering of the sanitary and water lines on Elkhorn Rd (Highway 67). The work is planned to be bid as part of the DOT roadway project. The fee of \$3710 will be reimbursed by the DOT and will be included in the State Municipal Agreement. Umans/Stanek motion to recommend Village Board approval of the proposal from ECS Midwest LLC. Unanimously carried.

Adjourn

Umans/Parker motion to adjourn at 8:21pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Water and Sewer Committee