



# VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | [vi.williamsbay.wi.gov](http://vi.williamsbay.wi.gov)

Phone: 262-245-2700

## OFFICIAL MINUTES VILLAGE BOARD MEETING 10/21/2024 MEETING MONDAY, OCTOBER 21, 2024 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

### I. Call to Order

Clerk Kolls called the meeting to order at 06:30pm.

### II. Roll Call

Present: Trustees Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Library Director Joy Schnupp, Clerk Tina Kolls

Excused: President Bill Duncan, Trustee George Vlach

The motion to nominate Trustee Wright to chair the remainder of the Meeting was initiated by Trustee Umans and seconded by Trustee D' Alessandro . Unanimously carried.

### III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

### IV. Minutes

#### A. Village Board Meeting Minutes of October 7, 2024

The motion to approve the Village Board Meeting Minutes of October 7, 2024 was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

### V. Consent Agenda

The motion to approve the Consent Agenda as presented was initiated by Trustee Russell and seconded by Trustee Jaramillo. Unanimously carried.

- A. Resolution R-78-24 Approving the Placement of a Commemorative Plaque on Edgewater Park Restroom Exterior Wall by the Williams Bay Lions Club
- B. Resolution R-79-24 Approving the Addition of A Life Jacket Loaner Board at the Lakefront
- C. Resolution R-80-24 Granting Temporary Class "B" Fermented Malt Beverage and "Class B" Wine License to Mack Glass Community DBA World's Tallest Glass Tree for the World's Tallest Glass Tree December 6-8, 2024 and December 12-15, 2024 from 11:00am to 8:00pm
- D. Resolution R-81-24 Approving the Annual Update of the Child Safety Zone Map as Required by Ordinance 299
- E. Resolution R-82-24 Authorizing the Purchase of Badger Books

## **VI. Presentation of Accounts and Petitions**

### **A. Payroll ending 10-04-2024 in the amount of \$57,698.44**

The motion to approve the Payroll ending 10-04-2024 in the amount of \$57,698.44 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

### **B. Accounts Payable Prepays dated 10-08-2024 in the amount of \$500.00**

The motion to approve the Accounts Payable Prepays dated 10-08-2024 in the amount of \$500.00 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

### **C. Accounts Payable Unpays dated 10-18-2024 in the amount of \$504,840.74**

The motion to approve the Accounts Payable Unpays dated 10-18-2024 in the amount of \$504,840.74 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

### **D. Library Accounts Prepays dated 10-11-2024 in the amount of \$2,077.70**

The motion to approve the Library Accounts Prepays dated 10-11-2024 in the amount of \$2,077.70 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

### **E. 3rd Quarter Legal Fees**

The presented for Information only.

### **F. Monthly EFT Payments for September 2024 in the amount of \$185,959.62**

The motion to approve the Monthly EFT Payments for September 2024 in the amount of \$185,959.62 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

### **G. September 2024 Financial Statement**

The motion to approve the September 2024 Financial Statement was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

## **VII. Action Item**

### **A. Resolution R-83-24 Approving Restated Intergovernmental Agreement, Amending the Existing Intergovernmental Agreement (IGA) with the Village of Fontana for Emergency Medical Services (EMS)**

The motion to agree to move forward with Resolution R-83-24 Approving Restated Intergovernmental Agreement, Amending the Existing Intergovernmental Agreement (IGA) with the Village of Fontana for Emergency Medical Services (EMS) subject to the changes to be made was initiated by Trustee Wright and seconded by Trustee D'Alessandro. Unanimously carried.

## **VIII. Public Comments**

There were no public comments.

## **IX. Ordinances and Resolutions**

### **A. Ordinance #2024-05 Creating Section 46-15 and Amending Section 128-4 of the Code of Ordinances of the Village of Williams Bay Regarding Payment of Delinquent Financial Obligations as Related to Village Liquor Licenses (1st Reading)**

The motion to approve the first reading of Ordinance #2024-05 Creating Section 46-15 and Amending Section 128-4 of the Code of Ordinances of the Village of Williams Bay Regarding Payment of Delinquent Financial Obligations as Related to Village Liquor Licenses was made by Committee, no second required. Unanimously carried.

## **X. Committee Reports**

### **A. Protective Services, Chair - Trustee Vlach**

#### **1. Class C Liquor (Wine Only) Liquor License Application for Clear Water Salon & Day Spa Inc. DBA, Clear Waters Salon Spa**

The motion to approve the Class C Liquor (Wine Only) Liquor License Application for Clear Water Salon & Day Spa Inc. DBA, Clear Waters Salon Spa was made by Committee, no second required. Unanimously carried.

### **B. Finance & Personnel, Chair - Trustee Wright**

1. Presentation of Proposed Budget 2025 - Public Hearing Scheduled for the Village Board Meeting on November 18, 2025.

Trustee Wright presented the draft proposed budget for 2025 and Public Hearing Schedule to the Village Board.

#### **XI. Public Comments**

There were no public comments.

#### **XII. Adjournment**

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee D'Alessandro at 07:39pm. Unanimously carried.

Clerk Kolls requested the Board re-adjourn at 07:40 pm

Roll Call:

Present: Trustees Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Village Engineer Doug Snyder, Public Works

Director Wayne Edwards, Library Director Joy Schnupp, Clerk Tina Kolls

Excused: President Bill Duncan, Trustee George Vlach

Clerk Kolls asked for a Motion to approve the Consent Agenda as presented. Motion as above.

The Motion to adjourn was initiated by Trustee D'Alessandro and seconded by Trustee Russell at 07:41pm. Unanimously Carried.

/s/ Tina Kolls, Village Clerk

*These are not official Minutes until approved by the Governing Body.*