



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

JOINT MEETING OF THE VILLAGE BOARD COMMITTEE OF THE WHOLE & COMMITTEES

MONDAY, DECEMBER 2, 2024 AT 6:45 PM

Village Hall Council Room
250 Williams Street
Williams Bay, WI 53191

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. Village Board Committee of the Whole**
 - a. Call to Order
 - b. Roll Call
 - c. Village Board Committee of the Whole & Committee Meeting Minutes of November 4, 2024
- II. Ad-hoc Tree Preservation Committee Report - Umans, Jaramillo (3 min.)**
 - a. Phase II Concept Plans and Timeline for Upcoming Year 2025
- III. Water & Sewer Committee – Umans, Jaramillo, Vlach**
 - a. Call to Order
 - b. Roll Call
 - c. Village Engineers Monthly Report
 - d. Adjourn
- IV. Parks & Lakefront Committee – Russell, Wright, Umans**
 - a. Call to Order
 - b. Roll Call
 - c. Discussion and Possible Action on Accepting the Lifeguard Services Agreement for the 2025 Summer Season
 - d. Discussion and Possible Action on the Request for A Ice Cream Truck at the Lions Field House April 27, 2025 for a 100th Birthday Party
 - e. Discussion and Possible Action on Edgewater Park Use and Policy Contract for Williams Bay Lions Club for the Following Three Events: (1) Pancake Day - July 5, 2025; (2) Corn & Brat Fest - August 6-10, 2025 and (3) Nick Caselli Rocking Car Show - October 11, 2025
 - f. Adjourn

V. Protective Services Committee – Vlach, Russell, Jaramillo

- a. Call to Order
- b. Roll Call
- c. Discussion and Possible Action on Temporary Class "B" Retailers License to Sell Fermented Malt Beverages for the Williams Bay Civic League for the Chili Cook-Off on February 8, 2025
- d. Fontana Emergency Medical Services (EMS) Monthly Numbers
- e. Williams Bay Police Department Monthly Numbers
- f. Williams Bay Police Chief's Report
- g. Adjourn

VI. Finance & Personnel Committee – Wright, D'Alessandro, Umans

- a. Call to Order
- b. Roll Call
- c. Monthly Borrowings Status Report
- d. Discussion and Possible Action on Accepting the Lifeguard Services Agreement for the 2025 Summer Season
- e. Consideration and Possible Action on A Request by Cedar Point Park Homeowner Association for Catastrophic Grant Money From the Village for the Replacement of Trees in Cedar Point That Were Damaged by the June Tornado
- f. Consideration and Possible Action on Salaries and Expense Reimbursement Levels of Village President and Village Trustees
- g. Consideration and Possible Action on the Wages and Salaries for Village Employees for Year 2025
- h. Consideration and Possible Action on Village Fees and Rates Schedule 2025
- i. Consideration and Possible Action on Lifeguard Services Agreement for the 2025 Summer Season
- j. Consideration and Possible Action on An Agreement Between the Village and Barrett Memorial Library Re: Library Reserves for Year 2025 Budget
- k. Adjourn

VII. Village Board Committee of the Whole

- a. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 11/26/2024 5:00 PM



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

UNOFFICIAL MINUTES JOINT MEETING OF THE VILLAGE BOARD COMMITTEE OF THE WHOLE & COMMITTEES

**MONDAY, NOVEMBER 4, 2024 AT 6:45 PM
VILLAGE HALL COUNCIL ROOM
250 WILLIAMS STREET
WILLIAMS BAY, WI 53191**

I. Village Board Committee of the Whole

a. Call to Order

President Duncan called the meeting to order at 06:45pm.

b. Roll Call

Present: President Bill Duncan, Trustees George Vlach, Jim D'Alessandro, Robert Umans, Adam Jaramillo, and Steven Russell

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Treasurer Jennifer Wiese

Excused: Trustee Lowell Wright

c. Village Board Committee of the Whole & Committee Meeting Minutes of October 7, 2024

The motion to approve the Village Board Committee of the Whole & Committee Meeting Minutes of October 7, 2024 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

II. Parks & Lakefront Committee – Russell, Wright, Umans (10 mins)

a. Call to Order

Chairman Trustee Russell called the meeting to order at 06:46pm.

b. Roll Call

Present: Trustees Russell and Umans

Also Present: President Duncan, Trustees Vlach, D'Alessandro, and Jaramillo, Administrator Lothspeich, Police Chief Timm, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese

Excused: Trustee Wright

c. Consideration and Possible Action on A Request to Place a Dumpster for Recycling Glass For The World's Tallest Glass Tree on the Village-owned Sailboat Rigging Area located at the Southwest Corner of Property WWUP 00049

The motion to recommend Village Board approval of the Request to Place a Dumpster for Recycling Glass For The World's Tallest Glass Tree on the Village-owned Sailboat Rigging Area located at the Southwest Corner of Property WWUP 00049 from November 15, 2024 through December 17, 2024 was initiated by Trustee Russell and seconded by Trustee Umans. Unanimously carried.

d. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Russell at 06:48pm. Unanimously carried.

III. Streets & Highways Committee – D'Alessandro, Russell, Vlach (20 mins)

a. Call to Order

Chairman Trustee D'Alessandro called the meeting to order at 06:49pm.

b. Roll Call

Present: Trustees D'Alessandro, Russell, and Vlach

Also Present: President Duncan, Trustees Jaramillo and Umans, Administrator Lothspeich, Police Chief Timm, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese

Excused: Trustee Wright

c. Discussion and Possible Action on Proposed Temporary Lane and Street Closures for a Marathon in October 2025.

The Committee discussed the proposed street closure for a marathon in October 2025 and agreed to set up a meeting with the group.

d. Discussion and Possible Action on Village Yardwaste Compost Operations

The motion to recommend Village Board approval to amend the usage of the Village Compost site at the top of the hill and closing the gate to public works and Emergency vehicles only and providing additional bins at Public Works was initiated by Trustee Vlach and seconded by Trustee Russell. Unanimously carried.

e. Adjourn

The motion to adjourn was initiated by Trustee Vlach and seconded by Trustee Russell at 07:08pm. Unanimously carried.

IV. Protective Services Committee – Vlach, Russell, Jaramillo (15 mins)

a. Call to Order

Chairman Trustee Vlach called the meeting to order at 07:08pm.

b. Roll Call

Present: Trustees Vlach, Russell and Jaramillo

Also Present: President Duncan, Trustees D'Alessandro and Umans, Administrator Lothspeich, Police Chief Timm, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese

Excused: Trustee Wright

c. Fontana Emergency Medical Services (EMS) Monthly Numbers

The Committee reviewed the Fontana Emergency Medical Services (EMS) Monthly Numbers.

d. Williams Bay Police Department Monthly Numbers

The Committee reviewed the Police Department Monthly numbers.

e. Williams Bay Police Chief's Report

Police Chief Timm gave the Police Chief's Monthly Report. The highlights were:

- Toys for Tots is not happening. There is a box in front of the Police Department window from now until December 9, 2024.
- The Police Department worked with the Walworth County Emergency Management to ensure a safe Election on November 5, 2024.
- Officer Scurto put in his resignation. His last day is November 15, 2024

f. Adjourn

The motion to adjourn was initiated by Trustee Vlach and seconded by Trustee Jaramillo at 07:18pm. Unanimously carried.

V. Water & Sewer Committee – Umans, Jaramillo, Vlach (15 mins)

a. Call to Order

Chairman Trustee Umans called the meeting to order at 07:18pm.

b. Roll Call

Present: Trustees Umans, Jaramillo and Vlach

Also Present: President Duncan, Trustees D'Alessandro and Russell, Administrator Lothspeich, Police Chief Timm, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese

Excused: Trustee Wright

c. Discussion and Possible Action on Water & Sewer Fund Budgets 2025

The motion to recommend Village Board approval of the Water & Sewer Fund Budgets 2025 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

d. Engineers Report

Village Engineer Snyder gave the Engineer's Report. The highlights included brief updates on:

- STH 67 Reconstruction East-West Section
- Women's Leadership Center
- Corrosion Control Study - Improvements to Water Plant
- Willabay Meadows Development
- Antenna Structure on Parcel WWUP 00021A
- Bailey Estates Phase 5
- Street Rehabilitation Program
- Theatre Road Restroom Remodel
- Water Plant Letter Flood Map Revision (LOMR) Assistance
- Harris Road Lift Station (LS 3) Replacement
- Tennis and Basketball at Theatre Road Park
- Well 2 Pump Replacement
- Well 3 Maintenance Inspection
- Preserve Development - Former GW College
- East Geneva Street Canyon Development - Former Levar

e. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Vlach at 07:33pm. Unanimously carried.

VI. Finance & Personnel Committee – Wright, D'Alessandro, Umans (20 mins)

a. Call to Order

Trustee D'Alessandro called the meeting to order at 07:33pm.

b. Roll Call

Present: Trustees D'Alessandro and Umans

Also Present: President Duncan, Trustees Jaramillo, Vlach and Russell, Administrator Lothspeich, Police Chief Timm, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese

Excused: Trustee Wright

c. Monthly Borrowings Status Report

The Committee reviewed the Monthly Borrowing Status Report.

d. Consideration and Possible Action on a Proposal For Three (3) Years of Assessor Services (2025-2028) From Accurate Assessor

The motion to recommend Village Board approval of a Proposal For Three (3) Years of Assessor Services (2025-2028) From Accurate Assessor was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

- e. Consideration and Possible Action on A Software Purchase Agreement with Civic Systems, LLC for Accounts Receivable and miTime Software Modules

The motion to recommend Village Board approval of a Software Purchase Agreement with Civic Systems, LLC for Accounts Receivable and miTime Software Modules was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

- f. Consideration and Possible Action On A Quote For A Replacement Snow Plow Truck - New International Chassis

The motion to recommend Village Board approval of a Quote For A Replacement Snow Plow Truck - New International Chassis was initiated by Trustee Umans and seconded by D'Alessandro. Unanimously carried.

- g. Public Hearing Notice Budget 2025 - The Public Hearing for the proposed 2025 budget will be on November 18, 2024

The Committee reviewed the 2025 Budget Public Hearing Notice for November 18, 2024.

- h. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee D'Allessnadro at 07:41pm. Unanimously carried.

VII. Village Board Committee of the Whole

- a. Possible Action on Matters Discussed in Committee (Village Board Committee of the Whole)

- 1. Consideration and Possible Action on A Request to Place a Dumpster for Recycling Glass For The World's Tallest Glass Tree on the Village-owned Sailboat Rigging Area located at the Southwest Corner of Property WWUP 00049

The motion to the Consideration and Possible Action on A Request to Place a Dumpster for Recycling Glass For The World's Tallest Glass Tree on the Village-owned Sailboat Rigging Area located at the Southwest Corner of Property WWUP 00049 was made by Committee, no second required. Unanimously carried.

- b. Closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Topography Hospitality, LLC Development Agreement commonly known as *The Preserve Project*

The motion to enter into closed session pursuant to Wis. Stat. Sec. 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Topography Hospitality, LLC Development Agreement commonly known as *The Preserve Project* was initiated by Trustee Umans and seconded by Trustee Vlach at 07:43pm.

- c. Closed session pursuant to Wis. Stat. Sec. 19.85 (1)(g) conferring with legal counsel for the village board who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved.

The motion to enter into closed session pursuant to Wis. Stat. Sec. 19.85 (1)(g) conferring with legal counsel for the village board who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved was initiated by Trustee Vlach and seconded by Trustee Russell at 07:43pm.

The motion to come out of closed session pursuant to Wis. Stat. Sec. 19.85 (1)(g) conferring with legal counsel for the village board who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved was initiated by Trustee Vlach and seconded by Trustee Russell at 09:18pm. Unanimously carried.

- d. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Vlach at 09:18pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

Water Safety Patrol

Geneva Lake Water Safety Committee, Inc.
P.O. Box 548; 451 Outing St., Williams Bay, WI 53191

Phone: 262-245-6577

e-mail: wspatrol@sbcglobal.net; web: watersafetypatrol.org

Lifeguard Services Agreement for the 2025 Summer Season

The Geneva Lake Water Safety Patrol agrees to provide services to the Village of Williams Bay based on the following description:

Service Description:

***Weekdays:** Two Lifeguards (with staggered breaks). Hours of coverage: **10:00 am to 5:00 pm.**

***Weekends/Holidays:** Three Lifeguards (with overlapping shifts/staggered breaks). Hours of coverage: **10:00 am to 5:00 pm.**

***Dates of Coverage:** Daily beginning **May 30 through Aug. 24** PLUS Labor Day Wknd (Aug. 30-Sept. 1).

Note: After Aug. 17, weekday coverage will drop down to one guard with hours of 1:00pm to 5:00pm, and weekend/holiday coverage will drop down to two guards with hours of 10:00am to 5:00pm.

Weather: In cases of dangerous, questionable, rainy or cold (65 degrees or below) weather conditions, the lifeguard(s) may be dismissed early or temporarily at the discretion of the Water Safety Patrol management. A "Swim at Your Own Risk" policy is in effect whenever lifeguards are not present on the beach (Village to post signs to that effect). Also, if/when the Beach House closes, the Lifeguards may be dismissed.

Training: Lifeguard Services include ongoing training by Water Safety Patrol. All lifeguards will be certified, and will participate in regular training and practice drills both at the beach and off premises.

Costs:

Lifeguard Services for the above dates.....	\$21,738.00
Liability Insurance.....	\$3965.00
Workman's Compensation.....	\$ 580.00
Uniforms.....	\$ 520.00
First-Aid Supplies.....	\$ 385.00
Swimming Lessons.....	\$4210.00
2 New Megaphones.....	\$ 170.00

Total: \$31,568.00

Payment: Full payment due by May 1, 2025. Please use this document as your invoice.

Authorized Signatures:

Williams Bay Representative: _____ date: _____

Print: _____ title _____

Water Safety Patrol: Ted Pankau date: 8/20/2024

Ted Pankau, Director

Please return this signed agreement to Water Safety Patrol by Dec. 15, 2024



VILLAGE OF WILLIAMS BAY LIONS FIELD HOUSE RENTAL AGREEMENT

PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Field House Phone: (262) 245-2720 | Village Hall: Phone: (262) 245-2700

The Field House is available to rent by all Williams Bay homeowners, renters (who can provide an annual lease), or a current member of the Williams Bay Lions Club, and other qualifying non-profit organizations. Only those homeowners whose name appears on the current tax roll will be allowed to rent the Field House. A current, annual lease is the only proof of residency the Village will accept from renters. The damage deposit will not be returned until the Village has conducted an inspection of the Field House following a rental.

Please note that the Field House is not available for rentals Monday-Friday from 8:00am – 5:00pm.

Fee Schedule

- ☒ Williams Bay Homeowner – Rental Fee \$200
☐ Williams Bay Renter – Rental Fee \$200 & Damage Deposit \$500
☐ Non-Profit Organization – Fee waived per Resolution #R-5-17

(Please print clearly)

Applicants Name: Vickie Gillio Email: vgillio@yahoo.com

Name of Organization (if applicable): _____ Phone: (815) 793-1828

Address: 33 Williams St City: Williams Bay State: WI Zip: 53191

Mailing address: P.O. Box 443

Note: Reservations will be on a first come, first serve basis. Rental fees and the damage deposit are due at the time the reservation is made.

Date of Event: April 27, 2025 Nature of Activity: 100th birthday social

Time Requested: 1pm - 4pm (event) Approx. Number of Attendees: 80-100

Maximum Capacity: Chairs only: 214 People; Tables & Chairs: 100 People

Is this event open to the public? No If yes, you must provide a Certificate of Liability insurance naming the Village of Williams Bay as an additional insured.

Liquor to be served? Yes/No No

Only non-profit organizations are permitted to sell alcohol. A Certificate of Liability insurance must be included with the application naming the Village as an additional insured. A minimum of \$1MM in General and Liquor Liability is required. Any non-profit organization that is wishing to sell alcohol as part of their event will need to complete a temporary Class "B"/Class "B" Retailer's License application. In addition, a temporary operator license will be required. (Fees waived for non-profit organizations)

Will funds be generated at this event? No

If "yes", you must complete a statement as to how the funds are to be generated and for what purpose.

Commercial "for profit" activities are not permitted. Fundraising activities of non-profit organizations or of individuals for civic and charitable causes are permitted subject to reasonable review and approval of the Village.

I have read and understand that no rental is finalized until the rental fee and damage deposit (when applicable) are paid in full. I also agree that if any additional village services are requested or determined to be impacted, an additional fee will be charged for those services. The damage deposit will be returned within (30) thirty days after assessment and inspection of the building is made for damages or violations of this rental agreement. Any cancellation less than (7) days prior to an event will result in a \$50 cancellation fee.

Signature of Applicant Vickie Gillio Date: 11/19/2024

VILLAGE OF WILLIAMS BAY LIONS FIELD HOUSE RENTAL AGREEMENT

Village Hall: Phone: (262) 245-2700

Field House (262) 245-2720

Please read through each of the items below, and initial each line to signify that you have read, understand, and agree.

- VS Reservations are dependent upon availability.
- VS Keys are the responsibility of the Applicant to check out at Village Hall, no greater than 48 hours in advance of your event. After completion of the event, keys can be placed in the drop box at Village Hall. Lost keys will result in re-keying charges.
- VS The Field House is not to be left unlocked or unattended at any time. Any damages resulting from the building being left unattended will be the responsibility of the Applicant.
- VS Parking is only allowed in designated parking areas.
- VS The Applicant should review the facility at opening and complete "Pre-Event" inspection of the Facility Checklist. Any pre-existing damages or problems must be identified at that time.
- VS The Applicant shall be responsible for wiping down all tables, chairs and counters with cleaning supplies provided by the Village.
- VS The Applicant shall be responsible to check for the latest guidance from the Walworth County Health and Human Services Department concerning COVID-19 prevention. *That guidance can be found at www.walworth.wi.us.* The applicant agrees to hold the event in compliance with said guidance.
- VS Following the event, the Recreation Department will conduct a "Post-Event" inspection and complete the Facility Checklist. The applicant will be notified if the facility was found in unsatisfactory condition.

Cleaning/Damages

- VS Applicants shall be liable for any loss, damage or injury sustained by virtue of the activity conducted. Damage fees will be determined by the number of man hours required and/or actual cost for services or property replacement.
- VS Decorations are NOT allowed to be affixed to the Ceiling or Blinds. Applicant must adhere to the required post event clean up items on the facility checklist. Any items left incomplete may result in a forfeit any or all of the damage deposit. Additional clean up charges will be billed at \$100.00 for each hour or portion thereof, and \$50.00 for each additional ½ hour or portion thereof.
- VS The Applicant of this rental agreement shall be solely responsible for any violation, damages to the building and cleaning of the building. Any repair costs for damages will be withheld from the damage deposit or charged as a special assessment against the applicant's property tax bill.
- VS Applicant agrees to abide by all Park Rules, Regulations, and Ordinances of the Village of Williams Bay. The building must be cleaned and vacated by midnight (12:00am).
- VS Once approval has been granted, the Village Board, Village Administrator, Chief of Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency to weather, fire, riot, or administrative or clerical error. No fee would be charged for cancelation by a Village Officer.

18 **Indemnity:** Lessee shall indemnify the Village and hold it harmless for all expenses, liability and claims of every kind, including reasonable attorney's fees, by or on behalf of any person or entity or arising out of (1) failure of Lessee to perform any term or condition of this lease; (2) any injury or damage happening on or about the premises; (3) a failure of Lessee to comply with any law of any governmental authority or guidance from the Walworth County Health and Human Services Department; (4) any third party agreements or contracts to provide goods or services for the direct or indirect benefit of the Lessee; or (5) any other circumstance or condition not resulting as a result of the negligence or intentional act of the Village, its agents and employees including bodily injury, death, loss of use, monetary loss or any other injury from or related to COVID-19.

The applicant for her/himself and for other person, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the Village of Williams Bay, a Wisconsin Municipality located in Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incident, activities and transactions, of whatever kind and nature, direct or indirect, of mind own and those of or by the Village of Williams Bay, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Signature of Applicant: Kupie Illio Date: 11/18/2024

FOR OFFICE USE ONLY			
☐ Reservation made on Field House Calendar	Date Application Received: _____		Rental Fee Received: _____ Deposit Fee Paid: _____ Receipt # _____
Rental Notification provided to:	Police	Recreation Dept.	Public Works
APPROVAL TO RETURN DAMAGE DEPOSIT		☐ YES	☐ NO

LIONS FIELD HOUSE FACILITY CHECKLIST

APPLICANT: _____ **RESERVATION DATE:** _____

The following is a list of items that need attention at the end of each rental. We ask that renters use this form as a guide to keep our facilities neat and clean. These items are evaluated by the Village of Williams Bay and the Public Works Department. Damage Deposits are withheld based on the satisfactory cleaning of the rental site.

Note: Please use the reverse side of this form for additional comments.

	Pre-Event Inspection	Post-Event Inspection
Tables should be wiped down; no stains or sticky surfaces. Return to storage location.		
Chairs should be wiped down, no stains or sticky surface. Return to storage location.		
Countertops, kitchen sinks, & appliances should be wiped down. Wash, dry and put away all dishes used.		
Appliances must be clean & operational (microwave, ovens, refrigerator garbage disposal & dishwasher).		
Remove all decorations including tape. Tape or Decorations are <u>NOT</u> allowed on Blinds or Ceiling. Failure to remove decorations will result in a charge against the damage deposit.		
Garbage bags removed from building and placed in dumpsters. Please place recyclables in the proper container. Failure to remove the garbage will result in a charge against the Damage Deposit.		
Check outside of the building and park area for debris.		
Bathrooms must be picked up; stalls checked.		
Food and beverages are to be removed from refrigerator. Remove all food brought into the facility		
No markings on wall surfaces; stains, scuffs, holes		
Floors swept and mopped		
Windows and doors must be secured, and lights turned off when leaving.		

FOR STAFF USE ONLY

Key Returned to Village Hall

☐

Damage Deposit Returned in Full

☐

Any Damage Deposit Withheld _____ Reason _____

Total Amount Returned: _____

Submitted to Treasurer for payment: _____

☐ Attached Photos



Village of Williams Bay
 250 Williams Street | P.O. Box 580
 Williams Bay, WI 53191
 (262) 245-2700

XBP Confirmation Number: **215430070**

▶ Transaction detail for payment to Village of Williams Bay.		Date: 11/19/2024 - 9:22:53 AM MT	
Transaction Number: 230612758 Paper Check — Check Number 3985 Status: Successful			
Account #	Item	Quantity	Item Amount
Gillio Birthday	Field House Rental Gillio Birthday	1	\$200.00

TOTAL: \$200.00

Billing Information
 VICKIE GILLIO
 53191

Transaction taken by: Admin CStanek



EDGEWATER PARK USE AND POLICY CONTRACT

The Village of Williams Bay will allow use of the park, shelter building, some park equipment, electricity, water and sewer, natural gas and waiver of alcoholic beverage license fees.

IN RETURN THE UNDERSIGNED AGREES TO THE FOLLOWING:

- 1) You must specify, in writing, your purpose for using the park with date and time requested and documentation for the event a minimum of four (4) weeks prior to the event.
- 2) Organizations requesting the park must be non-profit, civic-minded Williams Bay based groups or have a constituency composed primarily of Williams Bay residents. Organization must also possess liability and worker's compensation insurance as required by the Village Board for your particular event.
- 3) A Five Hundred Dollar (\$500.00) refundable deposit shall accompany this signed contract to assure compliance with the following rules governing use of the park.
- 4) Organization using the Park agrees to repair or replace any items broken, stolen or lost, such as mops, brooms or cleaning equipment; lights or bathroom fixtures, lawn turf, etc., during the time the Park is used.
- 5) Organization using the Park must keep the park clean and orderly during your event, including allowing others to freely access the park and the bathrooms. Also, agrees to pick up litter as it accumulates and clean rest rooms during the time of your event. All clean up must be performed by 10:00 AM of the day following the event unless specifically changed by the Village Administrator.
- 7) Organization must supply chairs, garbage receptacles and dumpster and must be responsible for removing trash and garbage at close of event and to leave that portion of the park in a clean manner. All park tables shall be returned to their original placement in the park.
- 8) These rules apply to beer and/or wine sales. Beer and/or Wine requests must be submitted to the Village Clerk a minimum of four (4) weeks prior to the event.
 - a) Use of alcoholic beverages on village property is prohibited. However, when fermented malt beverages and/or wine are to be sold and/or served at any event authorized by the village board, a valid license shall be obtained and the provisions of village ordinance Chapter 8.01 shall be in full compliance. The license must be held by the person who filed the original application and shall be presented to any law enforcement officer upon request. Prior to the issuance of a license, the applicant must attend a pre-event informational meeting to be held prior to the Village Board meeting preceding this event with the Chief of Police and the Director of Public Works. This meeting is required as specific requirements are to be met for license approval that will be outlined and reviewed.
 - b) It is expected that an organization issued such a license will post in one or more conspicuous locations, including sales outlet, signs disclosing that no fermented malt beverages or wine will be served to any underage person or any person without adequate age identification.
 - c) A fence is to be installed around the licensed premises to control ingress and egress with designated personnel posted at the entrance for the purpose of checking age identification.
 - d) No underage person is allowed to assist in the sale of beer and/or wine, nor are they allowed to loiter in the area of beer/wine sales.
 - e) There shall be one point of sale only. Licensee shall comply with regulations specified in Wisconsin Statutes for Class "B" licenses.
 - f) A list of those serving alcoholic beverages at this event must accompany this contract.



Page 2 EDGEWATER PARK USE AND POLICY CONTRACT

9) All group members must be informed and agree to abide by these rules prior to the occurrence of the event.

10) Any organization requesting use of the kitchen must contact the Lions Club at williamsbaylionsclub@gmail.com to arrange for inspection of equipment available for use.

After approval of a park request has been granted, the Village Board, Village Administrator, Chief of Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, administrative or clerical error or likelihood of a breach of the peace.

The applicant agrees by signing this Park Application that the security deposit, when required, shall be held by the Village of Williams Bay, and may be applied to property damage to the premises resulting during the time of the activity or may be forfeited as a result of police action required at the activity. The Village may also seek further action to recover damages to the occupied premises. The applicant agrees not to use the premises for any unlawful activity including those posted in the parks, and also agrees to abide by park rules, regulations and ordinances of the Village of Williams Bay.

The applicant agrees to indemnify the Village and hold it harmless for all expenses, liability and claims of any kind arising out of harm to or activities of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at the event.

Indemnification:

Prior to approving any application for reserved use of any village facility, the village may require the applicant to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, protecting third parties as may be injured or damaged and naming the Village of Williams Bay as an additional insured, in any amount depending upon the likelihood of injury or damage as a direct and proximate result of the reserved use sufficient to indemnify the Village and such third parties as may be injured or damaged thereby, caused by the applicant, its agents or participants.

General Information

Name: MARK SCHNEIDER Organization: WILLIAMS BAY LIONS CLUB

Address: P.O. BOX 550 WILLIAMS BAY, WI 53191

Phone: 815 528-8115 Email: MARKSCHNEIDER@YAHOO.COM

Title of Event: PANCAKE DAY, CORN & BRAT FEST, CAR SHOW

Date(s) requested: JULY 5, 2025 AUG 6 - 10²⁰²⁵ Is event open to public? (circle one) YES NO
OCT 11, 2025

Summary of Event including the approximate number of attendees:

PANCAKE DAY 600/700
CORN & BRAT 2000
CAR SHOW 300

Contact Information (if different than above)

Name: _____ Organization: _____

Address: _____



Page 3 EDGEWATER PARK USE AND POLICY CONTRACT

Phone: 815 528-6115 Email: MARK G SCHNEIDER @ YAHOO.COM



STATEMENT CONCERNING LIABILITY AND WORKER'S COMPENSATION INSURANCE FOR USE OF EDGEWATER PARK

We hereby acknowledge and confirm that the undersigned non-profit group or organization, together with all of its members, are not acting or serving in the service of the Village of Williams Bay in any respect in connection with the use we are about to make of or event we are about to hold in Edgewater Park. Our organization, including all members thereof, is not acting under any contract of hire, express or implied with the Village of Williams Bay nor is our organization, or any members thereof serving the Village of Williams Bay as an independent contractor. Our organization, including all members thereof, will not employ any other persons or firms in connection with the use we are about to make of or event we are about to hold in Edgewater Park as our use or event will be run using our membership or immediate family members of our membership only. This statement is made to clarify and confirm that our organization, including all members thereof, is not subject to Worker's Compensation coverage of the Village of Williams Bay.

We further acknowledge and confirm that the undersigned non-profit group or organization has liability insurance coverage of at least \$1,000,000 (one million dollars) and liquor liability insurance coverage (if applicable) in the same amount of coverage provided to it by its parent organization as set forth below that does provide liability insurance coverage to our local group or organization for the use or event about to take place under our exclusive control in Edgewater Park. We acknowledge that we are responsible, and all of our members and our member's immediate family who may also be participating in our event, for the safe and careful conduct of our event. As an express condition of our event therein under our exclusive use and control we do hereby agree to indemnify the Village of Williams Bay and all of its officials, agents and employees against all liability or loss that the Village of Williams Bay may sustain as a result of claims, demands, costs or judgments arising from the use or event we are about to hold in Edgewater Park.

DATED this 15TH day of OCTOBER, 20 24

Group or organization WILLIAMS Bay LIONS CLUB

Our liability insurance provided by: ON FILE

(a certificate of insurance is attached hereto naming the Village of Williams Bay as an additional named insured)

Signed by: Mark Schaefer
President or other authorized signatory

VILLAGE USE ONLY

Date application received: _____ Received by: _____

All documentation attached? yes/no

Date and time of pre-event informational meeting: _____

Committee approval? yes/no Date: _____

Village Board approval? yes/no Date: _____

Comments:

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: _____

☐ Town ☒ Village ☐ City of Williams Bay

County of Walworth

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 2/8/25 and ending 2/8/2025 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☒ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Sheila Mason

(b) Address 508 N. Wiswell Dr.
(Street) ☐ Town ☒ Village ☐ City

(c) Date organized 1948

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President MARY UMANS 528 MORGAN WMS. BAY, WI.

Vice President MARGARET ANDIER 2032 DEER RUN DELAVER, WI.

Secretary PATTY GROSSO 317 MORGAN WMS. BAY

Treasurer SHARI KNIGHT 104 CIRCLE

(g) Name and address of manager or person in charge of affair: _____

SHEILA MASON 508 N. WISWELL DR.

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Lions Field house

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? PART

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: MAIN ROOM

3. Name of Event

(a) List name of the event Chili Cook-Off

(b) Dates of event FEB. 8, 2025

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Sheila Mason
(Signature / Date)

Williams Bay Women's Civic League
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

VILLAGE OF WILLIAMS BAY
OPERATOR'S LICENSE
LICENSE NO: 775



WHEREAS, the local governing body of the Village of Williams Bay, County of Walworth, State of Wisconsin, has upon application duly made, granted and authorized the issuance of an "Operator's License" to:

RITA PILARSKI

AND WHEREAS, the said applicant has paid to the Treasurer the sum of \$40.00 as required by the Municipal Ordinances, and has complied with all requirements necessary for obtaining said license;
NOW THEREFORE, an "Operator's License" pursuant to §125.32 (2) and 126.68 (2) of the Wisconsin State Statutes, and local ordinances, is hereby issued to said applicant, FOR THE PERIOD OF February 20, 2023 - June 30, 2025.



Given Under My hand and the Great Seal of the Village of Williams Bay,
County of Walworth, State of Wisconsin, this 20th day of February, 2024.

Tina Kolls
Clerk

STATE OF WISCONSIN

Department of Administration
Division of Gaming
DOA-11633(R06/09)
Ch.563,Wis.Stats.



Office of Charitable Gaming
P.O.Box 8979
Madison, WI 53708-8979

RAFFLE LICENSE

RAFFLE LICENSE NUMBER: R0021907-A-92354

BEGINS: 2/25/2024 EXPIRES: 2/24/2025

WILLIAMS BAY WOMENS CIVIC LEAGUE INC
ATTN: BETSY ARNEY
PO BOX 374
WILLIAMS BAY,WI 53191

You may renew this license online 60
days prior to expiration or no later than
3/26/2025

STATE OF WISCONSIN

Department of Administration
Division of Gaming
DOA-11633(R06/09)
Ch.563,Wis.Stats.



Office of Charitable Gaming
P.O.Box 8979
Madison, WI 53708-8979

RAFFLE LICENSE

RAFFLE LICENSE NUMBER: R0019624-B-60248

BEGINS: 2/25/2024 EXPIRES: 2/24/2025

WILLIAMS BAY WOMENS CIVIC LEAGUE INC
ATTN: BETSY ARNEY
PO BOX 374
WILLIAMS BAY,WI 53191

You may renew this license online 60
days prior to expiration or no later than
3/26/2025

Oct. 28, 2024

Williams Bay Women's Civic League is requesting the Temporary \$10.00 fee be waived on the Application for Retailer's License for our Chili Cook-Off fund raiser on Feb. 3, 2024.

This fund raiser provides us with the monies to help support the Youth of our community in school needs, scholarships & etc.

The tickets for adults are \$10.00, with the children under 10, \$5.00.

Appreciate any thought given to this matter.

Thank you,

A handwritten signature in black ink, appearing to read "Sheila Mason". The script is fluid and cursive, with the first name "Sheila" written in a larger, more prominent style than the last name "Mason".

Sheila Mason

Chairman



FONTANA FIRE DEPARTMENT MONTHLY REPORT – OCTOBER 2024



RESPONSE DATA

October

INCIDENT TYPE	Total	Percent
Williams Bay Responses	24	30%
Fontana EMS Responses	23	28%
Fontana Other Responses	34	42%

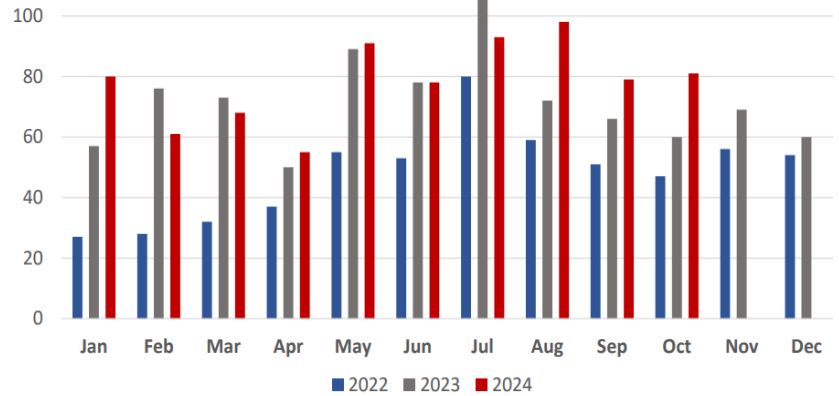
TOTAL RESPONSES 81

Response Time Report

Average Dispatched to Arrival on Scene

Fontana	04:29
Williams Bay	05:27

3 YEAR TRENDS



TRAINING & CERTIFICATIONS

Brush Fire Operations
Consumption Testing
Landing Zone Setup

Mercy EMS Skill recertifications
Scoop Stretcher
Residence of Genva Lake Walkthrough

PUBLIC EDUCATION & EVENTS

- Fontana Grade School Fire Prevention
- Halloween Standby
- Memorial - Lake Geneva Firefighter Ken Larsen
- Williams Bay Football Standby

OPERATIONS

- Controlled burn with Public Works
- Interviews conducted for two full-time and two part-time candidates
- Fireboat removed from the Harbor
- 2025 budget process completed



Updated 11/24/2024 LAW
LEVY SUPPORTED PROJECTS

Updates: Lake Geneva Dam, New Plow Truck

	Earmarked	Balance	Notes
New Police Squad	65,000	115	Complete
New Emergency Vehicle	85,000	13,520	Complete
New Police Squad	65,000	65,000	Estimated 2025
Police Squad Computers	15,000	23,500	Includes County Grant
Axon Fleet Cameras	45,000	45,000	Not done this borrowing
Village Server/IT Upgrades	20,000	2,644	Complete
Laserfiche Software	10,000	900	Complete
Beach Cleaner	75,000	1,287	Complete
Fire/EMS Equipment	200,000	1,020	Complete
Teatre Road Baseball Fence	15,000	1,470	Complete
Theater Rd. Restrooms	100,000	35	
Theatre Rd Tennis Courts	250,000	0	Plus windscreen TBD
Upgrades to Theatre Rd Fields	25,000	25,000	
Remove Old Tennis Courts	30,000	1,750	Complete
Remodel Lions Field House	100,000	92,900	
Three Playgrounds	200,000	14,523	
Streets Repaving	900,000	6,847	
East Geneva Street	1,035,000	331,559	
Highway 67 North Rebuild	500,000	10,776	

Added Projects

Lake Geneva Dam Repair	0	55,686	Complete ??
Southwick Creek Dredging	0	0	
Update Beach House	0	0	Complete
New Plow Truck	0	(127,084)	Partial purchase
Subtotal Levy Projects	3,735,000	566,448	

SEWER PROJECTS

Mainline Sewer Repairs	200,000	68,822	Updated w info from DPW
Hwy 67 North Sewer Rebuild	600,000	176,471	
Harris Rd Lift Station	1,000,000	1,160,048	Includes loan: See notes: potential to reallocate \$1M
Harris Rd Force Main	1,000,000	1,000,000	
Subtotal Sewer Projects	2,800,000	2,405,341	

WATER PROJECTS

Reactor Cleaning/Repair	200,000	0	
State Rd 67 N Water Rebuild	1,000,000	279,994	
Loch Vista Water Main	1,100,000	1,100,000	Status TBD
Chlorination Improvements	2,800,000	2,758,599	Includes loan: See notes Potential to reallocate \$2.4M
Southwick Creek Realignment	500,000	48,531	

Added Projects

Clover Street Water Main	0	0	
Well 2 Pump Replacement	0	0	
Well 3 Pump Replacement	0	0	
Water Plant Flood Plain	0	0	
Highway 67 West Rebuild	0	0	Engineering Only
Subtotal Water Projects	5,600,000	4,187,124	

Additional Loans

Clear Water (Sewer)	2,026,050
Safe Water (Water)	4,542,950

Total	\$18,704,000	\$7,158,913
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2022 Borrowing
Tracking Projects and Balances

Updated 11/24/2024 LAW
LEVY SUPPORTED PROJECTS

	Earmarked	Items/Actions	Auth'd Spend	Final Cost	Balance
New Police Squad	65,000.00	Outfitting Purchase	22,000.00	21,972.00 <u>42,913.00</u> 64,885.00	115.00
New Emergency Vehicle	85,000.00	Purchase Outfitting	34,310.00	40,982.00 <u>30,498.00</u> 71,480.00	13,520.00
New Police Squad	65,000.00	Purchase Outfitting			65,000.00
Police Squad Computers	15,000.00	County Grant Reallocate to Gun Sites	(15,000.00) 6,500.00	(15,000.00) <u>6,500.00</u> (8,500.00)	23,500.00
Axon Fleet Cameras	45,000.00	Purchase			45,000.00
Village Server/IT Upgrades	20,000.00	Purchase	15,765.00	17,356.00	2,644.00
Laserfiche Software	10,000.00	Purchase	9,993.00	9,100.00	900.00
Beach Cleaner	75,000.00	Beach Cleaner Tractor Reallocate to Theater Rd Tennis Courts	75,000.00 0.00	29,354.00 34,409.00 9,950.00	1,287.00
Fire/EMS Equipment	200,000.00	Purchase Ambulance Grant Income ??	200,000.00	198,980.00	1,020.00
Teatre Road Baseball Fence	15,000.00	Purchase	13,530.00	13,530.00	1,470.00
Theater Rd. Restrooms	100,000.00	Reallocate to Tennis Courts ARPA Funds Renovation Engineering Reallocate from Hwy 67 North	0.00	100,000.00 (189,035.00) 216,400.00 12,700.00 (40,100.00) 99,965.00	0.00 35.00

2022 Borrowing
Tracking Projects and Balances

	Earmarked	Items/Actions	Auth'd Spend	Final Cost	Balance
Theatre Rd Tennis Courts	250,000.00	Pavement	361,904.00	329,144.00	
		Electrical		32,760.00	
		Engineering	12,150.00	15,600.00	
		Striping		6,500.00	
		Reallocate from Restrooms	(100,000.00)	(100,000.00)	
		Reallocate from E Geneva Proj	(11,904.00)	(11,904.00)	
		Reallocate from E Geneva Proj	(12,150.00)	(12,150.00)	
		Reallocate from Beach Cleaner	(9,950.00)	(9,950.00)	
				<u>250,000.00</u>	0.00
Upgrades to Theatre Rd Fields	25,000.00	Grass infield, dugouts, warning track			25,000.00
Remove Old Tennis Courts	30,000.00	Purchase		13,250.00	
		Reallocate to Update Beach House		<u>15,000.00</u>	
				28,250.00	1,750.00
Remodel Lions Field House	100,000.00	Purchase/install	7,100.00	7,100.00	92,900.00
		Hand dryers/electric, auto door opener			
Three Playgrounds	200,000.00	Baywood Heights		42,023.00	
		Lions Field		78,619.00	
		Bailey Estates		56,812.00	
		Reallocate to Southwick Creek Dredging		8,023.00	
				<u>185,477.00</u>	14,523.00
Streets Repaving	900,000.00	Observatory Place	91,000.00	93,522.00	
		Walworth Avenue	166,000.00	99,891.00	
		Clover Street and Cedar Point Drive		100,181.00	
		Lakewood Trails	180,000.00	557,028.00	
		Contingency	<u>\$355,000.00</u>	42,531.00	
			792,000.00	893,153.00	6,847.00
East Geneva Street	1,035,000.00	Reallocate to Southwick Creek Dredging		176,000.00	
		Reallocate to Tennis Courts		11,904.00	
		Reallocate to Tennis Courts		12,150.00	
		Reallocate to Lake Gen Dam		75,000.00	
		Repave, widen, storm sewer	822,000.00	320,890.00	
		Engineering		74,000.00	
		Contingency		33,497.00	
				<u>703,441.00</u>	331,559.00
Highway 67 North Rebuild	500,000.00	Engineering			
		Share for Parking Lanes	29,000.00	29,003.00	
		Construction	369,648.00	420,121.00	
		Reallocate to Theatre Rd Restrooms		<u>40,100.00</u>	
				489,224.00	10,776.00

2022 Borrowing
Tracking Projects and Balances

	Earmarked	Items/Actions	Auth'd Spend	Final Cost	Balance
Added Projects					
Lake Geneva Dam Repair	0.00	Assessment	75,000.00	19,314.00	55,686.00
		Reallocate from E Geneva St.	(75,000.00)		
Southwick Creek Dredging	0.00	Engineering	11,100.00	2,145.00	
		Permits	5,878.00	5,878.00	
		Dredging	160,000.00	160,000.00	
		Hauling	16,000.00	16,000.00	
		Reallocate from E Geneve St Project	(176,000.00)	(176,000.00)	
		Reallocate from Playgrounds Projects	(8,023.00)	(8,023.00)	
				0.00	0.00
Update Beach House	0.00	Construction		15,000.00	
		Reallocate from Remove Tennis Cts		(15,000.00)	
					0.00
New Plow Truck	0.00	Total Expected Cost	250,000.00		
		Chassis (purchase in 2025)		127,084.00	
					(127,084.00)
SEWER PROJECTS					
Mainline Sewer Repairs	200,000.00	Sewer Lining			
		Sewer Lining, 2023		4,547.50	
		Sewer Lining, 2024		126,630.86	
				131,178.36	68,821.64
Hwy 67 North Sewer Rebuild	600,000.00	Engineering/Construction	26,700.00	23,229.00	
		Engineering/Design		28,319.00	
		Construction	280,989.00	317,378.00	
		Core and Main Materials	54,543.00	54,603.00	
				423,529.00	176,471.00
Harris Rd Lift Station	1,000,000.00	Engineering	92,700.00	92,700.00	
		Construction	1,827,000.00	1,797,216.00	1,866,002.00
		Revised Construction		(23,914.00)	
		Federal Loan (Clean) Zero Principal Forfeiture	(2,026,050.00)	(2,026,050.00)	
				(160,048.00)	1,160,048.00
Note: "Loan" more accurately line of credit cannot be spent on anything other than this project; Total loan amt is shown, but can only draw for costs not to exceed loan amount. As it currently stands, we could reallocate the \$1 million of the original 2022 borrowed amount as long as project costs turn out as projected. As currently projected, we will spend less than the "loan" by about \$106,000 amount by about \$160,000					
Harris Rd Force Main	1,000,000.00	Engineering	0.00	0.00	1,000,000.00
		Construction			

2022 Borrowing
Tracking Projects and Balances

	Earmarked	Items/Actions	Auth'd Spend	Final Cost	Balance
WATER PROJECTS					
Reactor Cleaning/Repair	200,000.00	Engineering	15,500.00	15,500.00	
		Construction		355,432.00	
		Reallocate from Southwick Creek	(143,000.00)	(143,000.00)	
		Reallocate from Southwick Creek	(27,932.00)	(27,932.00)	
				<u>200,000.00</u>	0.00
State Rd 67 N Water Rebuild	1,000,000.00	Engineering/Construction	26,700.00	30,171.00	
		Construction (Payne & Dolan)	415,776.00	412,227.00	
		Core and Main Materials	243,182.00	240,827.00	
		Engineering/Design	75,324.00	36,781.00	
				<u>720,006.00</u>	279,994.00
Loch Vista Water Main	1,100,000.00	Engineering			
		Construction			
				0.00	1,100,000.00
Chlorination Improvements (Water Plan incl Corrosion Control)	2,800,000.00	Engineering	205,000.00	205,000.00	
		Construction	3,979,000.00	3,979,000.00	4,184,000.00
		Reallocate to 67 West Engineering	195,000.00	195,000.00	
		Reallocate to Clover St Water Main	23,946.00	23,946.00	
		Federal Loan (Safe) \$860,000 Principal	(4,542,950.00)	(4,542,950.00)	
		Reallocate to Well 2 pump		61,405.00	
		Reallocate to Well 3 pump		120,000.00	
				<u>41,401.00</u>	2,758,599.00
Note: Loan, more accurately line of credit, cannot be spent on anything other than this project and only up to project costs. Total loan amount shown including principal forgiveness but can only draw on the LOC up to project costs. As it currently stands, project costs will be fully covered by the LOC amount. Looked at another way, this means we could reallocate about \$2,399,600 to other projects, absorbing that which has already been reallocated					
Southwick Creek Realignment	500,000.00	Reallocate to Chlorination Improvement project	143,000.00	143,000.00	
		Reallocate to well 2 Pump Replacement	153,169.00	153,169.00	
		Reallocate to SEWPC Flood Study	42,000.00	42,000.00	
		Reallocate to Well 3 Pump Engineering	18,600.00	18,600.00	
		Reallocate to Southwick Creek Dredging	16,978.00	16,978.00	
		Reallocate to Reactor Cleaning/Repair	27,932.00	27,932.00	
		Reallocate to Clover St Water Main	47,790.00	47,790.00	
		Reallocate to Flood Plain Project	2,000.00	2,000.00	
				<u>451,469.00</u>	48,531.00
Added Projects					
Clover Street Water Main	0.00	Engineering		9,800.00	
		Village Share of Cost		33,436.00	
		Pavement Replacement		28,500.00	
		Reallocate from Chlorination Project	(23,946.00)	(23,946.00)	
		Reallocate from Southwick Creek Realig	(47,790.00)	(47,790.00)	
				<u>0.00</u>	0.00

2022 Borrowing
Tracking Projects and Balances

	Earmarked	Items/Actions	Auth'd Spend	Final Cost	Balance
Well 2 Pump Replacement	0.00	Engineering		9,370.00	
		Construction		205,204.00	
		Reallocated from Southwick Creek Realign		<u>(153,169.00)</u>	
		Reallocated from Chlorination Imp		<u>(61,405.00)</u>	
				0.00	0.00
Well 3 Pump Replacement	0.00	Engineering		18,600.00	
		Construction		120,000.00	
		Reallocated from Southwick Creek Realignment		<u>(18,600.00)</u>	
		Reallocated from Chlorination Imp		<u>(120,000.00)</u>	
				0.00	0.00
Water Plant Flood Plain	0.00	Engineering	8,000.00	8,000.00	
		SEWRPC Study	28,000.00	36,000.00	
		Reallocate from Southwick Creek Realig	(42,000.00)	<u>(42,000.00)</u>	
		Reallocate from Southwick Creek Realig	(2,000.00)	<u>(2,000.00)</u>	
				0.00	0.00
Highway 67 West Rebuild	0.00	Engineering	195,000.00	195,000.00	
		Reallocate from Chlorination Project	(195,000.00)	<u>(195,000.00)</u>	
				0.00	0.00
Totals	12,135,000.00		4,766,012.00	9,635,997.72	13,208,914.64

Water Safety Patrol

Geneva Lake Water Safety Committee, Inc.
P.O. Box 548; 451 Outing St., Williams Bay, WI 53191

Phone: 262-245-6577

e-mail: wspatrol@sbcglobal.net; web: watersafetypatrol.org

Lifeguard Services Agreement for the 2025 Summer Season

The Geneva Lake Water Safety Patrol agrees to provide services to the Village of Williams Bay based on the following description:

Service Description:

***Weekdays:** Two Lifeguards (with staggered breaks). Hours of coverage: **10:00 am to 5:00 pm.**

***Weekends/Holidays:** Three Lifeguards (with overlapping shifts/staggered breaks). Hours of coverage: **10:00 am to 5:00 pm.**

***Dates of Coverage:** Daily beginning **May 30 through Aug. 24** PLUS Labor Day Wknd (Aug. 30-Sept. 1).

Note: After Aug. 17, weekday coverage will drop down to one guard with hours of 1:00pm to 5:00pm, and weekend/holiday coverage will drop down to two guards with hours of 10:00am to 5:00pm.

Weather: In cases of dangerous, questionable, rainy or cold (65 degrees or below) weather conditions, the lifeguard(s) may be dismissed early or temporarily at the discretion of the Water Safety Patrol management. A "Swim at Your Own Risk" policy is in effect whenever lifeguards are not present on the beach (Village to post signs to that effect). Also, if/when the Beach House closes, the Lifeguards may be dismissed.

Training: Lifeguard Services include ongoing training by Water Safety Patrol. All lifeguards will be certified, and will participate in regular training and practice drills both at the beach and off premises.

Costs:

Lifeguard Services for the above dates.....	\$21,738.00
Liability Insurance.....	\$3965.00
Workman's Compensation.....	\$ 580.00
Uniforms.....	\$ 520.00
First-Aid Supplies.....	\$ 385.00
Swimming Lessons.....	\$4210.00
2 New Megaphones.....	\$ 170.00

Total: \$31,568.00

Payment: Full payment due by May 1, 2025. Please use this document as your invoice.

Authorized Signatures:

Williams Bay Representative: _____ date: _____

Print: _____ title _____

Water Safety Patrol: Ted Pankau date: 8/20/2024

Ted Pankau, Director

Please return this signed agreement to Water Safety Patrol by Dec. 15, 2024

From: David Lothspeich
Sent: Monday, November 18, 2024 8:58 AM
To: MLoch@chadhousing.org
Cc: Tina Kolls <clerk@vi.williamsbay.wi.gov>
Subject: RE: Village Board Meeting Agenda - August 5, 2024

Mary,

Good morning. The Village of Williams Bay was awarded \$29,841.32 for the State of Wisconsin Catastrophic Grant Award. The Grant was in the maximum amount available and will reimburse roughly 1/3 Village expenses.

I had previously received an inquiry from a gentleman (Larry?) from Cedar Point Point Park Association inquiring about a potential joint application. At that time, he was unsure and was checking to see if Cedar Point HOA was a 501C3 organization and I did not hear back from him. The attached grant summary from the WDNR website (attached, second page last sentence) states 501C3 organizations are eligible for funding but the WDNR grant funding deadline expired months ago.

Please note that the grant will reimburse the Village for a portion of our expenses (roughly 1/3), so while the grant is very much appreciated the Village had roughly \$60,000 of storm related expenses that are not being reimbursed.

With the Chair's permission we can place the Cedar Point HOA's request for funding on the upcoming Dec 2nd Agenda. Please confirm if you wish to proceed.

Best regards,

Dave

David Lothspeich
Village Administrator
Village of Williams Bay, WI
262-245-2700

From: Lowell Wright <lwright@vi.williamsbay.wi.gov>
Sent: Friday, November 8, 2024 4:23 PM
To: Mary Loch <MLoch@chadhousing.org>
Cc: Tina Kolls <clerk@vi.williamsbay.wi.gov>
Subject: Re: Village Board Meeting Agenda - August 5, 2024

Mary, I believe the next regular Board meeting is November 18, 2025. It doesn't appear the agenda is posted yet and I don't have first hand access to the potential topics. I suggest you call Tina Kolls, the Village Clerk, to find out what's being considered for that agenda. I'll copy the Village Administrator also.

Best regards

Lowell

Lowell Wright

Get [Outlook for Android](#)

From: Mary Loch <MLoch@chadhousing.org>
Sent: Friday, November 8, 2024 4:48:44 PM
To: Lowell Wright <lwright@vi.williamsbay.wi.gov>
Subject: Village Board Meeting Agenda - August 5, 2024

Dear Mr. Wright, I represent Cedar Point and have been asked to attend the Village of Williams Bay Board meeting this Monday evening to discuss the possible state grant for the repopulation of the trees damaged during the June tornado. Is the topic still planned for discussion and if so, would you please send me a meeting agenda or guide me to a location of the agenda. I checked the Village of Williams Bay for the agenda and could not find anything newer than 2021.

Sincerely,

Mary Loch
Vice President, Cedar Point Park Association

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-52-2024**

**A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION FOR
WISCONSIN URBAN FORESTRY CATASTROPHIC STORM GRANT**

WHEREAS, State Grant monies are available under the Wisconsin Urban Forestry Grant and Urban Forestry Catastrophic Storm Grant programs; and

WHEREAS, the President and Village Board have determined that it is in the best interests of the Village and its residents for the Village to file this grant application; and

WHEREAS, the applicant, the Village of Williams Bay ("Village"), is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects specified in s. 23.097(1g) and (1r), Wis. Stats.;

WHEREAS, the Village attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, the Village will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

WHEREAS, the Village will budget a sum sufficient to fully and satisfactorily complete the project; and

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLIAMS BAY, WALWORTH COUNTY, WISCONSIN, as follows:

SECTION ONE: **Recitals.** The foregoing recitals are incorporated herein as if fully set forth.

SECTION TWO: **Approval; Authorization.** The Village Board of the Village of Williams Bay hereby authorizes and empowers the Village President and Village Administrator to act on its behalf to: (1.) sign and submit the grant application; (2.) sign a grant agreement between applicant and the DNR; (3) submit interim and/or final reports to the DNR to satisfy the grant agreement; and (4) submit grant reimbursement request to the DNR, and (5) Sign and submit other required documentation.

SECTION THREE: **Effective Date.** This Resolution shall be in full force and effect upon its passage and approval in the manner provided by law.

Approved by the Village Board of the Village of Williams Bay this 5th day of August 2024.

VILLAGE OF WILLIAMS BAY

By: William Duncan
William Duncan, President

Attest: Tina Kolls
Tina Kolls, Clerk

I hereby certify that the foregoing resolution was duly adopted by the Village Board of the Village of Williams Bay at a legal meeting on the 5th day of August, 2024.

Tina Kolls
Authorized Signature

Clerk
Title

8/15/2024
Date Certified

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Tony Evers, Governor

Telephone 608-267-7556
Toll Free 1-888-936-7463
TTY Access via relay - 711



September 27, 2024

Mr. David Lothspeich
Village Administrator
Village Of Williams Bay
Po Box 580
Williams Bay, Wisconsin 53191

SUBJECT: Fiscal Year 2025 Urban Forestry Catastrophic Storm Grant Agreement
► **REQUIRES IMMEDIATE ATTENTION & SIGNATURE** ◄

Dear Mr. Lothspeich:

Congratulations! On behalf of the Governor, we are pleased to forward to you an agreement for financial assistance from the Urban Forestry Catastrophic Storm Grant Program. Due to a high number of applications, the awards were prorated, with each applicant receiving partial funding.

<u>Project No.</u>	<u>Project Name</u>	<u>Sponsor</u>	<u>State Award</u>
24UFCS028	VILLAGE OF WILLIAMS BAY - STATE OF EMERGENCY	Village Of Williams Bay	\$29,841.32

As the Authorized Representative, within 30 business days, please print, review, sign, date and return the grant agreement to DNRURBANFORESTRYGRANTS@WI.GOV.

Retain copies for your file. Funds will be encumbered when the above-referenced documents are returned.

- **The period covered by this agreement: June 21, 2024 through June 21, 2025.**
Project costs incurred prior to or after will not be eligible for reimbursement.

All work must be completed within the grant period and in accordance with the terms of the agreement. Note the grant conditions contained in the agreement.

Changes cannot be made to the approved project scope, time period, and/or budget without prior approval from the Department. Contact Nicolle Spafford at (715) 896-7099.

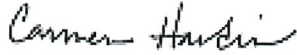
Check your local procedures to ensure you comply with all applicable state and federal laws regarding competitive bidding and awarding. If you have any questions regarding bidding and/or awarding procedures, contact your organization or agency's attorney for advice. The [Procurement Guide for Local Governments Receiving Grants \(State or Federal\) from the WI DNR](#) explains the department's general bidding and contracting standards for grant projects.

Reimbursement instructions and forms can be found at <http://dnr.wi.gov/topic/UrbanForests/grants/index.html>. Submit the final reimbursement information **within 60 days of grant expiration**. If you charge equipment usage to the grant, refer to the WisDOT Classified Equipment Rates available here: <http://dnr.wi.gov/topic/UrbanForests/grants/index.html> to establish the eligible rate or estimated life of the equipment. Use the date that your grant agreement was signed for determining which rate year to use.

Actual fringe benefits, not to exceed the rate established annually by the Department of Administration (DOA), are eligible as part of the sponsor's labor costs. The current fringe rate is 47.60%. Fringe benefits may include employee insurance, retirement plans, social security contributions, worker compensation, etc.

Should you have questions regarding your grant agreement, please contact Nicolle Spafford, Urban Forestry Grant Manager at (715) 896-7099 or Elton Rogers, Urban Forestry Coordinator, at (414) 294-8675 or send an email to DNRURBANFORESTRYGRANTS@wisconsin.gov. The Department of Natural Resources is pleased to participate with you in this project to repair the damage to your communities' urban forest.

Sincerely,



Carmen Hardin
Bureau Director of Applied Forestry

Enclosures

C: Elton Rogers – Urban Forestry Coordinator, Milwaukee
Wayne Edwards – Project Manager

GRANT CONDITIONS

NOTICE: Collection of this information is authorized under s. 26.145, Wis. Stats., and chapter NR 47, subchapters I and V, and XII, Wis. Admin. Code. Personally identifiable information will be used for managing grants and is not intended to be used for other purposes.

Sponsor	Project Number
Village Of Williams Bay	24UFCS028

Project Title

VILLAGE OF WILLIAMS BAY - STATE OF EMERGENCY

Period Covered by This Agreement	Name of Program
June 21, 2024 through June 21, 2025	Urban Forestry Catastrophic Storm Grant Program

Project Scope and Description of Project

The Village Of Williams Bay shall participate in the Urban Forestry Catastrophic Storm Grant Program by providing the following items as described in the project application.

Project Description: STATE OF EMERGENCY - EXECUTIVE ORDER #232 IN RESPONSE TO EXTREME SEVERE STORM WEATHER JUNE 21, 2024 AND CONTINUING THROUGH JUNE 25, 2024.

Scope Details:

Tree Maint, Planting
Tree Maint, Pruning
Tree Maint, Removal

Project Cost:	The following documents are hereby incorporated into and made part of this agreement:
Total Cost \$29,841.32	1. Chapter NR 47, Subchapters I, V and XII, Wisconsin Administrative Code
Fund Support %	2. Urban Forestry Catastrophic Storm Grant Application and attachments dated August 20, 2024
State Aid Amount \$29,841.32	3. Executive Order #232 Relating to Declaring a State of Emergency in Response to Extreme Severe Storm Weather
Sponsor Share \$.00	

A. GENERAL CONDITIONS

1. **PERFORMANCE.** The State of Wisconsin Department of Natural Resources (hereafter DEPARTMENT) and the Village Of Williams Bay (hereafter PROJECT SPONSOR) mutually agree to perform this agreement in accordance with the Urban Forestry Catastrophic Storm Grant Program and with the project proposal, application, terms, promises, conditions, plans, specifications, estimates, procedures, maps, and assurances attached hereto and made a part hereof.
2. **INDEPENDENT CONTRACTOR.** The PROJECT SPONSOR is an independent contractor for all purposes, not an employee or agent of the DEPARTMENT.
3. **ENTIRE GRANT AGREEMENT.** This agreement, together with any referenced parts and attachments, shall constitute the entire agreement and previous communications or agreements pertaining to the subject matter of this agreement are hereby superseded.
4. **GRANT AGREEMENT AMENDMENTS.** Any cost adjustments must be made by a written amendment to this agreement, signed by both parties, prior to the expenditure of funds or the termination date of the agreement. Adjustments for time of performance or scope of work may be granted to the PROJECT SPONSOR by the DEPARTMENT in writing without the requirements of PROJECT SPONSOR's signature.
5. **SUSPENSION OF OBLIGATIONS.** Failure by the PROJECT SPONSOR to comply with the terms of this agreement shall not cause the suspension of all obligations of the DEPARTMENT hereunder if, in the judgment of the Secretary of the DEPARTMENT, such failure was due to no fault of the PROJECT SPONSOR. In such cases, any amount required to settle at minimum costs any irrevocable obligations properly incurred shall be eligible for assistance under this agreement, at the DEPARTMENT's discretion.
- 6 **The PROJECT SPONSOR agrees:**
 - a. **OFFER ACCEPTANCE.** To notify the DEPARTMENT, in writing, of acceptance of this offer by delivering to the Urban Forestry Grant Coordinator one original agreement duly signed by the authorized representative. Once signed, the agreement is binding.
 - b. **DECLINING OFFER.** To notify the DEPARTMENT, in writing, of its decision to decline this offer of financial assistance at any time prior to the start of the project and before expending any funds. After the project has been started or funds expended, this agreement may be terminated, modified, or amended only by mutual agreement of both parties in writing.
 - c. **EXECUTION OF AGREEMENT.** To execute the project described in the grant agreement in accordance with this agreement in consideration of the promises made by the DEPARTMENT herein.
 - d. **APPLICABLE LAW.** To comply with all applicable Wisconsin Statutes and Wisconsin Administrative Codes in fulfilling the terms of this agreement.

- e. **BIDDING.** To comply with all applicable local and state contract and bidding requirements. The PROJECT SPONSOR should consult its legal counsel with questions concerning contracts and bidding. The PROJECT SPONSOR may obtain the following document from the DEPARTMENT by calling the grant manager associated with this grant agreement: *Procurement Guide for Local Governments Receiving DNR Grants*.
- f. **ACCOUNTING AND FISCAL RECORDS; RECORDS RETENTION; ACCESS.** To comply with the Urban Forestry Catastrophic Storm grant program procedures, a copy of which is attached hereto and made a part hereof. Accounting and fiscal records shall be maintained to reflect the receipt and expenditure of all funds used for this project. If an advance is provided, all grant funds shall be credited promptly upon receipt in a separate account. These funds shall be expended only for project costs. Accounts, documents, and records related to this project shall be retained by the PROJECT SPONSOR for a period of three (3) years following the end of this agreement. The PROJECT SPONSOR agrees to allow the DEPARTMENT access to these records upon request.
- g. **INDEMNIFICATION.** To save, hold harmless, defend, and indemnify the State of Wisconsin, the DEPARTMENT and all its officers, employees and agents, against any and all liability, claims and costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (state or other) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of work in connection with this agreement or omissions of PROJECT SPONSOR's employees, agents or representatives.
- h. **REPAYMENT; TERMINATION.** To reimburse the DEPARTMENT any and all funds the DEPARTMENT deems appropriate in the event the PROJECT SPONSOR fails to comply with the conditions of this agreement or project proposal as described, or fails to provide public benefits as indicated in the project application, proposal description, or this agreement. If the DEPARTMENT, PROJECT SPONSOR, or PROJECT SPONSOR'S auditor determines that both the DEPARTMENT and another source (e.g., Federal Emergency Management Agency (FEMA)) paid an eligible cost, the PROJECT SPONSOR shall refund the questioned cost to the DEPARTMENT. In addition, should the PROJECT SPONSOR fail to comply with the conditions of this agreement, fail to progress due to nonappropriation of funds, or fail to progress with or complete the project to the satisfaction of the DEPARTMENT, all obligations of the DEPARTMENT under this agreement may be terminated, including further project cost payment. Upon notification of grant termination, any grant advance or payment not substantiated by documentation shall be immediately returned to the DEPARTMENT by the PROJECT SPONSOR.
- i. **NON-DISCRIMINATION.** In connection with the performance of work under this Agreement, not to discriminate against any employee or applicant for employment because of age, race, religion, color, disability, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The PROJECT SPONSOR further agrees to take affirmative action to ensure equal employment opportunities. The PROJECT SPONSOR agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the DEPARTMENT setting forth the provisions of this nondiscrimination clause. Failure to comply with the conditions of this clause may result in the termination of this Agreement or withholding of payment.

8. The DEPARTMENT agrees:

- a. **GRANT ENCUMBRANCE AND PAYMENT.** In consideration of the covenants and agreements made by the PROJECT SPONSOR herein, to obligate for the PROJECT SPONSOR the amount listed as the Grant Amount on the first page of this agreement and to tender to the PROJECT SPONSOR that portion of the obligation which is required to pay the DEPARTMENT's share of the costs based upon the state providing 100% percent of the eligible project costs not to exceed a maximum of \$29,841.32.
- b. **INDEPENDENT CONTRACTOR.** That the PROJECT SPONSOR shall have sole control of the method, hours worked, and time and manner of any performance under this agreement other than as specifically provided herein. The DEPARTMENT reserves the right only to inspect the job site or premises for the sole purpose of ensuring that the performance is progressing or has been completed in compliance with the agreement. The DEPARTMENT takes no responsibility of supervision or direction of the performance of the agreement to be performed by the PROJECT SPONSOR or the PROJECT SPONSOR's employees or agents. The DEPARTMENT further agrees that it will exercise no control over the selection and dismissal of the PROJECT SPONSOR's employees or agents.

- c. **ACCESS TO RECORDS.** To retain its right to examine all accounts, documents, and records of the PROJECT SPONSOR as they relate to this agreement.
- d. **TERMINATION.** To reserve its right to terminate this agreement for failure by the PROJECT SPONSOR to comply with any provision of this agreement.

B. SPECIAL CONDITIONS

1. The PROJECT SPONSOR agrees to sign and return the grant agreement within 30 days of receipt of this agreement.
2. Service provider means all persons or entities other than the project sponsor that provides labor, materials, equipment or other services for the removal, repair or replacement of trees on behalf of the project sponsor. Costs incurred by a service provider shall be treated the same as if incurred by the project sponsor. Project sponsor may request reimbursement of costs incurred by a service provider up to the applicable limits in the terms of the grant agreement, administrative rule and statute.
3. The Sponsor agrees that it will charge only the actual fringe benefits eligible, not to exceed the rate established annually by the Department of Administration (DOA), as part of the sponsor's labor costs. The current fringe rate is 47.60%. Fringe benefits may include employee insurance, retirement plans, social security contributions, worker compensation, etc.
4. The Sponsor agrees to use the WisDOT Classified Equipment Rates to establish the eligible rate or estimated life of the equipment (use the date that your grant agreement was signed for determining which rate year to use).
5. The Sponsor agrees to provide to the Department for review ***within 60 days of grant expiration*** a final project summary to include:
 - a. Summary of project results
 - b. Conclusions and outcomes
 - c. An appendix that includes all references and supporting documents for the project summary. (A summary of any/all applicable state and federal laws and regulations shall also be made part of the appendix.
 - d. Status of any additional funding sources sought (e.g. FEMA and/or Insurance)
6. Prior to any combination of pruning, removal and/or treatment, the Sponsor agrees to provide to the Department, for review and approval, a plan that includes specifications and either site map(s) or a list of trees to be pruned, removed and/or treated.
7. All tree care operations shall meet standards established in all parts of the most current editions of ANSI A300 American National Standard for Tree Care Operations - Tree, Shrub and Other Woody Plant Maintenance - Standard Practices and ANSI Z133.1 American National Standard for Tree Care Operations - Pruning, Trimming, Repairing, Maintaining and Removing Trees and Cutting Brush - Safety Requirements
8. Within 60 days of release, the PROJECT SPONSOR agrees to provide to the DEPARTMENT, for review, copies of any/all news releases and/or other press coverage of project activities.
9. Within 60 days of meeting dates, the PROJECT SPONSOR agrees to provide to the DEPARTMENT, for review, minutes of any/all community tree board meetings (or synopsis of any/all other project related meetings) held during the project period.

Village Of Williams Bay
Urban Forestry Grant Number: 24UFCS028
Grant Award: \$29,841.32

The person signing for the Sponsor represents both personally and as an agent of his or her principal that he or she is authorized to execute this agreement and bind his or her principal, either by a duly adopted resolution or otherwise.

FOR THE SPONSOR

By William B. Duer
(Signature)

Village President
(Title)

10-01-2024
(Date Signed)

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES
FOR THE SECRETARY

By Carmen Hardin
Carmen Hardin, Bureau Director
Bureau of Applied Forestry

September 27, 2024
(Date Signed)



Contact: Nicolle R. Spafford, DNR Urban Forestry Grants Manager
Nicolle.Spafford@wi.gov or 715-896-7099

DNR NOW ACCEPTING APPLICATIONS FOR WISCONSIN URBAN FORESTRY CATASTROPHIC STORM GRANTS

MADISON, Wis. – The Wisconsin Department of Natural Resources (DNR) today announced it is now accepting applications for Wisconsin Urban Forestry Catastrophic Storm Grants.

This round of grant funding became available through [Executive Order #232](#), signed by Gov. Tony Evers on June 28, declaring a state of emergency due to recent severe weather events across Wisconsin.

Following the governor's declaration, the DNR's Urban Forestry Grant program will make 20% of its unallocated annual funds available to aid eligible applicants, including Wisconsin municipalities, counties, tribal governments and 501(c)(3) organizations. Grants range from \$4,000 to \$50,000 and do not require a dollar-for-dollar match.

Applications are due by 11:59 p.m. on Tuesday, Aug. 27, 2024.

The DNR's Urban Forestry Catastrophic Storm Grant program funds tree repair, removal or replacement within urban areas following a catastrophic storm event for which the governor has declared a state of emergency under s. 323.10, Wis. Stats.

A catastrophic storm is defined as damage to urban forests caused by snow, ice, hail, wind or tornado. Catastrophic storms do not include insect infestation or disease, forest fire, drought or water saturation due to flooding.

For more information and to apply, please visit [the DNR's Urban Forestry Catastrophic Grants webpage](#).

For additional storm-damaged tree care resources, visit [the DNR's Tree Learning Center webpage](#).

URBAN FORESTRY CATASTROPHIC STORM GRANTS

Applications are **currently being accepted**. The **deadline is August 27** for projects related to the State of Emergency declared June 28 ([Executive Order #232 \[PDF\]](#)).

This grant is for tree repair, removal or replacement within urban areas following a catastrophic storm event for which the governor has declared a state of emergency under s. 323.10, Wis. Stats. A catastrophic storm means damage to urban forests caused by snow, ice, hail, wind or tornado. Catastrophic storm does not include insect infestation or disease, forest fire, drought or water saturation due to flooding.

Contact your [Wisconsin Emergency Management representative \[exit DNR\]](#) for all other disaster assistance including the [Wisconsin Disaster Fund \(WDF\) \[exit DNR\]](#). WDF applications must be submitted within 72 hours of an incident.

ABOUT

Grants range from \$4,000 to \$50,000. For this grant program, no local share (also called match) is required.

Grant recipients may request 50% advance payment of estimated project costs.

Applications must be postmarked no later than 60 days from the date of emergency declaration. Projects must be completed within 365 days after the governor's emergency declaration.

State of emergency information is available on the [Office of the Governor website \[exit DNR\]](#) or by calling the Wisconsin Emergency Management office, 608-242-3232.

Private property owners are **not** eligible for this funding.

WHO MAY APPLY

Cities, villages, towns, counties, tribes and 501(c)(3) organizations that have experienced damage to an urban forest as a direct result of a catastrophic storm event for which the governor has declared a state of emergency are eligible to apply for an urban forestry catastrophic storm grant. Private property owners are not eligible for this funding.

Urban forest damage must have occurred in an area with a minimum of 100 residents per square mile. Residential density is determined from statistics provided by the [Wisconsin Demographic Services Center](#) [exit DNR] according to U.S. Census Bureau data.

ELIGIBLE COSTS

Eligible costs are limited to damaged tree repair, removal or replacement within urban areas in the geographic area covered by the state of emergency and incurred as a direct result of the catastrophic storm event for which the governor has declared a state of emergency.

Eligible costs are those necessary for—and consistent with—damaged tree repair, removal or replacement. Costs must be documented and reasonable.

Eligible costs include regular wages and fringe benefits of people working directly on tree repair, removal or replacement (overtime costs are not eligible) and cost of services, supplies, equipment or facilities used for tree repair, removal or replacement.

Costs reimbursed by another funding source (including federal disaster assistance or insurance) are not eligible.



VILLAGE OF WILLIAMS BAY

R-XX-24

RESOLUTION ESTABLISHING SALARIES AND EXPENSE REIMBURSEMENT LEVELS OF VILLAGE PRESIDENT AND VILLAGE TRUSTEES FOR 2025

WHEREAS, the salaries and expense reimbursement levels as well as the manner of their payment for the Village President and Village Trustees will be established by resolution of the Village Board and reviewed annually by the Village Board;

WHEREAS, it is appropriate to establish salary and expense reimbursement levels sufficient to encourage active interest in the electorate in serving as trustees of the Village of Williams Bay; and,

NOW, THEREFORE, the Village Board of the Village of Williams Bay do hereby resolve as follows:

- (1) The Village President shall receive an annual salary of \$3,750.
- (2) The Village Trustees shall receive an annual salary of \$2,350.
- (3) The Village President and Village Trustees shall individually receive an annual expense payment of \$600 to reimburse them for expenses incurred by them in the performance of their duties.
- (4) Salary and expense reimbursement payments shall be paid in Quarterly installments.

Approved by the Village Board of the Village of Williams Bay this 16th day of December 2024.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

**VILLAGE OF WILLIAMS BAY
RESOLUTION R-88-24**

The Village Board of the Village of Williams Bay do resolve that the salaries and hourly wages be approved for the calendar year **2025**, as follows:

Salaried Employees		Hourly Employees	
<u>General Government</u>		<u>Police Department</u>	
Kolls, Tina	\$ 67,980.00 (1)	Borgen, Benjamin	\$ 42.13 (6)
Wiese, Jennifer	\$ 82,400.00 (2)	Erickson, Mark	\$ 42.13 (6)
Stanek Cynthia	\$ 50,733.68 (3)	Herpel, Michaela	\$ 39.30 (6)
Lothspeich, David	\$ 117,255.20 (4)	Rudi, Valentino	\$ 34.43 (6)
		Raabe, Maddison	\$ 34.43 (6)
<u>Municipal Court</u>		Zander, Stephanie	\$ 22.66
Robison, Donald	\$ 11,625.61	Nettesheim, Victoria	\$ 21.15
Vaun-Coil, Jennifer	\$ 27,402.12	Wright, Thomas	\$ 21.15
<u>Police Department</u>		<u>Public Works/W&S</u>	
Kostock, William	\$ 91,875.00	Hansen, David	\$ 17.00
Timm, Justin	\$ 103,009.27	Mehring, Richard	\$ 14.15
		Reynolds, James	\$ 27.08
<u>Public Works/W&S</u>		Schiller, Josh	\$ 27.20
Edwards, Wayne	\$ 92,700.00 (5)	Robinson, Alexander	\$ 25.75
		Smith, Doug	\$ 33.03
<u>Recreation Department</u>			
Knop, Ryan	\$ 76,220.00	<u>Recreation Department</u>	
		Koltz, Scott	\$ 17.06
<u>Fire Department</u>		Marten, Amy	\$ 17.06
Fire Chief	\$ 8,528.40		
Assistant Fire Chief	\$ 4,584.53	<u>Beach/Lakefront</u>	
Fire Captain	\$ 3,411.36	Returning Beach Manager	\$ 16.07
Fire Inspector	\$ 6,396.30	Returning Beach Attendant I	\$ 12.85
Fire Lieutenant	\$ 1,279.26	New Hire Beach Attendant	\$ 11.73
Fire Treasurer	\$ 852.84	Returning Harbormaster	\$ 24.39
Fire Secretary	\$ 693.19	Returning Launch Attendant I	\$ 17.14
		Returning Launch Attendant II	\$ 16.48
<u>Rescue Department</u>		New Hire Launch Attendant	\$ 16.00
Rescue Capt	\$ 3,411.36		
Rescue Lieutenant	\$ 1,279.26	<u>Fire/Rescue/Dive Department Per Call</u>	
Rescue Secretary	\$ 1,066.05	Fire Dept Calls & Drill	\$ 18.13
		Fire Dept Meetings	\$ 9.60
<u>Dive Team</u>		Fire Dept Training	\$ 12.79
Dive Captain	\$ 959.96	Rescue Dept Calls - EMR Person	\$ 15.54
		Rescue Dept Calls - EMT Person	\$ 22.66
		Rescue Dept Calls - AMET Perso	\$ 24.72
		Rescue Dept Drills	\$ 12.77
		Rescue Dept Meetings	\$ 9.58
		Dive Team Drills	\$ 15.97
		Dive Team Meetings	\$ 9.58

Allocations:

- (1) GG Admin 50%, Water Fund 25%, Sewer Fund 25%
- (2) GG Admin 60%, Water Fund 20%, Sewer Fund 20%
- (3) GG Admin 25%, Water Fund 37.5, Sewer Fund 37.5%
- (4) GG Admin 70%, Water Fund 15%, Sewer Fund 15%
- (5) DPW 50%, Water Fund 25%, Sewer Fund 25%
- (6) Per 2023 - 2025 Police Union Contract

Passed and adopted this _____ day of _____, 2024.

VILLAGE OF WILLIAMS BAY:

William Duncan, President

ATTEST:

Tina Kolls, Clerk

RESOLUTION R-XX-24

**A RESOLUTION ADOPTING THE FEE SCHEDULE FOR
YEAR 2025**

WHEREAS, the Village of Williams Bay Village Board, Walworth County, State of Wisconsin has determined that it is prudent that fees be reviewed for cost effectiveness; and,

WHEREAS, the Village of Williams Bay desires to not reference specific dollar amounts within the Village Ordinances and instead, will provide a Resolution setting fees for passage; and,

WHEREAS, on December 2, 2024, the Village of Williams Bay Finance and Personnel Committee reviewed and recommended approval of the 2025 Fee Schedule

THEREFORE, BE IT RESOLVED that the Village of Williams Bay, Walworth County, Wisconsin by this resolution approves the fee schedule for year 2025 as attached Exhibit A.

Approved by the Village Board of the Village of Williams Bay this 18th day of December 2024.

VILLAGE OF WILLIAMS BAY

By: _____

William Duncan, President

Attest: _____

Tina Kolls, Clerk

EXHIBIT A
Village of Williams Bay
Fee Schedule for Year 2025
(Attached Following Pages)

DRAFT



**Village of Williams Bay
Fee Schedule for 2025
Adopted 12/16/2024**

Fees are changed by resolution of the Village Board of the Village of Williams Bay.

FINANCE AND TAXATION

Fee Type	Fee	Resolution	Chapter
Room Tax Permit	\$25	R-9-18	46

ALARM SYSTEMS

Fee Type	Fee	Resolution	Chapter
Alarm Permit	\$10 annually	R-8-21	125

ALCOHOL BEVERAGES

Fee Type	Fee	Resolution	Chapter
Alcohol Beverages - "Class A" intoxicating liquor	\$500 per year	R-8-21	128
Alcohol Beverages - "Class B" intoxicating liquor	\$500 per year	R-8-21	128
Alcohol Beverages - "Class A" fermented malt beverage	\$25 per year	R-8-21	128
Alcohol Beverages - "Class B" fermented malt beverage	\$100 per year	R-8-21	128
Class "B" picnic	\$10 per license	R-8-21	128
Reserve "Class B"	\$10,000 for initial issuance or \$500 if a bona fide club or lodge situated and incorporated in the state for at least six years. After initial issuance, \$500 per year	R-8-21	128
Class "C" wine license	\$100 per year	R-8-21	128
Publication fee	\$50	R-8-21	128
Operator's license	\$40 per two years	R-8-21	128
Provisional operator license	\$15	R-9-21	128
Temporary operator license	\$10	R-9-21	128

AMUSEMENTS

Fee Type	Fee	Resolution	Chapter
Amusement permit	\$5	R-8-21	132

ANIMALS

Fee Type	Fee	Resolution	Chapter
Dog License fees - Altered (spayed/neutered)dog	\$15	R-8-21	136
Dog license fees - Unaltered dog	\$30	R-8-21	136
Kennel license (under 174.053(1), Wis. Stats.	\$35	R-8-21	136
Late dog license fee - April 1st or later	\$5	R-8-21	136
Riding or livery stable license, each horse kept or boarded	\$10	R-8-21	136

BICYCLES AND PLAY VEHICLES

Fee Type	Fee	Resolution	Chapter
Bicycle registration fee	\$2	R-8-21	145



**Village of Williams Bay
Fee Schedule for 2025
Adopted 12/16/2024**

Fees are changed by resolution of the Village Board of the Village of Williams Bay.

CIGARETTES AND TOBACCO PRODUCTS

Fee Type	Fee	Resolution	Chapter
Cigarette/tobacco license	\$100	R-8-21	164

EXPLOSIVES

Fee Type	Fee	Resolution	Chapter
Explosives - license fee	\$10 annually	R-8-21	182
Explosives - Fee per tree blasted	\$1	R-8-21	182
Explosives - More than one charge of explosive	\$1 for each charge	R-8-21	182
Fireworks	\$100	R-15-22	264

HOUSING STANDARDS AND RENTAL PROPERTY

Fee Type	Fee	Resolution	Chapter
Property Registration	\$10 per building	R-12-18	205
Initial Inspection Fee	\$75 per unit	R-12-18	205
Reinspection Fee	\$150 per unit	R-12-18	205
Voluntary inspection Fee	\$90 per unit	R-12-18	205

MOBILE HOMES, RECREATIONAL AND COMMERCIAL MOTOR VEHICLES AND TENTS

Fee Type	Fee	Resolution	Chapter
Mobile home park license or renewal	\$2 for each space	R-8-21	242
Mobile home park license transfer	\$10 each transfer	R-8-21	242

NUISANCES

Fee Type	Fee	Resolution	Chapter
Noxious Weed Removal	\$200/hour or fraction thereof and \$100 for the next half hour or fraction thereof, plus a \$50 administrative fee.	R-8-21	253

Peace & Good Order

Fee Type	Fee	Resolution	Chapter
Edgewater Rental Deposit (non-profit Williams Bay organizations only)	\$500 refundable deposit	R-8-21	264
Lions Field House - Resident homeowner	\$200	R-9-21	264
Lions Field House - Resident renter	deposit	R-9-21	264



**Village of Williams Bay
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PUBLIC WATER AND BEACHES

Fee Type	Fee		Resolution	Chapter
Commercial Launch fee - Daily	\$90		R-3-18	281
Commercial Launch fee - Annual	\$900		R-3-18	281
Fishing Tournament fees:			R-3-18	281
1 to 10 boats	\$25 flat fee plus launch fee for each boat	effective 1/1/23	R-27-22	281
11 to 25 boats	\$75 flat fee plus launch fee for each boat	effective 1/1/23	R-27-22	281
26 to 50 boats	\$250 flat fee plus launch fee for each boat	effective 1/1/23	R-27-22	281
51 or more boats	Fee determined on a case by case basis - Need approval of Village Board	effective 1/1/23	R-27-22	281
Waterway Markers	\$7 each		R-9-21	281
Beach Tags (kids 5 and under free)				
Resident (<i>limited to those living in household</i>)	\$5 each	effective 1/1/23	R-27-22	N/A
Non-Resident:			R-4-19	N/A
Children (Age 6-11)	\$50 each		R-4-19	N/A
Adult (Age 12 and up)	\$70 each		R-4-19	N/A
Family	\$180 each, up to 4 tags		R-4-19	N/A
Non-Resident students of Williams Bay School District and Faith Christian Schools	\$25 each		R-4-19	N/A
Lost Tags	\$25 each		R-4-19	N/A
Guest Pass (<i>Residents only</i>)	\$10 each; limit 3 per household		R-4-22	N/A
Daily Fees (kids 5 and under free)				
Daily passes purchased at beach			R-4-19	N/A
Children (Ages 6-11)	\$5		R-4-19	N/A
Adult (Age 12 and up)	\$10		R-4-22	N/A
Parking pass (<i>Residents only</i>)	\$3 each; limit 3 per household	effective 1/1/23	R-27-22	N/A



**Village of Williams Bay
Fee Schedule for 2025
Adopted 12/16/2024**

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Annual Boat slip lease				
Municipal slip	\$2,379.30		R-XX-24	N/A
24' slip	\$2,656.50		R-XX-24	N/A
26' slip	\$2,852.85		R-XX-24	N/A
28' slip	\$2,945.25		R-XX-24	N/A
Boat lift installation	\$236.25		R-69-23	N/A
Boat lift removal	\$236.25		R-69-23	N/A
Boat lift storage	\$131.25		R-69-23	N/A
Municipal Ramp	\$315.00		R-69-23	N/A
Municipal Rack	\$126.00		R-69-23	N/A
Annual Horvath Storage	\$759.60		R-4-19	N/A
Launch Fees-Resident				
	Daily	Annual		
Non-Motorized (West Launch)	\$2	\$20.00	R-5-20	N/A
Non-Motorized (East Launch)	\$8.50	\$85.00	R-5-20	N/A
19'11" or less	\$11.75	\$117.50	R-5-20	N/A
20' to 25'11"	\$14.25	\$142.50	R-5-20	N/A
26' or greater	\$17	\$170.00	R-5-20	N/A
Launch Fees- Non Resident				
	Daily	Annual	R-5-20	
Non-Motorized (West Launch)	\$2	\$20.00	R-5-20	N/A
Non-Motorized (East Launch)	\$8.50	\$85.00	R-5-20	N/A
19'11" or less	\$11.75	\$117.50	R-5-20	N/A
20' to 25'11"	\$21.25	\$212.50	R-5-20	N/A
26' or greater	\$25.50	\$255.00	R-5-20	N/A



**Village of Williams Bay
Fee Schedule for 2025
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Fees are changed by resolution of the Village Board of the Village of Williams Bay.

Kayak and Paddleboard rental fees

Resident Rates

Kayak Tandem - 1 hour	\$20	R-7-22	N/A
Kayak Tandem - 2 hours	\$40	R-7-22	N/A
Kayak Tandem - 4 hours	\$55	R-7-22	N/A
Kayak Tandem - Day	\$90	R-7-22	N/A
Kayak Single - 1 hour	\$15	R-7-22	N/A
Kayak Single - 2 hours	\$25	R-7-22	N/A
Kayak Single - 4 hours	\$45	R-7-22	N/A
Kayak Single - Day	\$80	R-7-22	N/A
Stand Up Paddle Board - 1 hour	\$15	R-7-22	N/A
Stand Up Paddle Board - 2 hours	\$25	R-7-22	N/A
Stand Up Paddle Board - 4 hours	\$45	R-7-22	N/A
Stand Up Paddle Board - Day	\$80	R-7-22	N/A

Non- Resident Rates

Kayak Tandem - 1 hour	\$30	R-7-22	N/A
Kayak Tandem - 2 hours	\$55	R-7-22	N/A
Kayak Tandem - 4 hours	\$80	R-7-22	N/A
Kayak Tandem - Day	\$130	R-7-22	N/A
Kayak Single - 1 hour	\$25	R-7-22	N/A
Kayak Single - 2 hours	\$40	R-7-22	N/A
Kayak Single - 4 hours	\$55	R-7-22	N/A
Kayak Single - Day	\$105	R-7-22	N/A
Stand Up Paddle Board - 1 hour	\$25	R-7-22	N/A
Stand Up Paddle Board - 2 hours	\$40	R-7-22	N/A
Stand Up Paddle Board - 4 hours	\$55	R-7-22	N/A
Stand Up Paddle Board - Day	\$105	R-7-22	N/A



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Financial				
Photocopies Wis. Stats. 19.3 (3) (a)	\$.25 per side of page		R-11-19	N/A
Incident Reports	\$2.00 for reports 5 pages or less; \$3.00 for 6-10 pages; \$4.00 for 11-15 pages, .25 pp thereafter		R-11-19	N/A
Accident Reports	\$6.00 per report		R-11-19	N/A
CD/DVD	\$5.00 per CD/\$10 per DVD		R-11-19	N/A
Photographs	\$2.00 each 3X5 / \$3.00 each 5X7 / \$5.00 each 8X10		R-11-19	N/A
Transcription Fees	\$20 per page for a transcript of a recording if transcription is required		R-11-19	N/A
Mailing Fees Wis. Stats. 19.35 (3) (d)	Actual, Necessary, and Direct Cost		R-11-19	N/A
Locating Fees Wis.Stats. 19.35(3) (c)	Actual current hourly rate of employee locating record, if in excess of \$50		R-11-19	N/A
Special Assessment Letters	\$40.00		R-8-18	N/A
Return Check Fee	\$35.00		R-8-18	N/A
STREETS AND SIDEWALKS				
Fee Type	Fee		Resolution	Chapter
Snow Removal	\$200/hour or fraction thereof and \$100 for the next half hour or fraction thereof, plus a \$50 administrative fee.		R-8-18	314
Street Opening Permit	\$50 each opening		R-9-21	314
TRANSIENT MERCHANTS				
Fee Type	Fee		Resolution	Chapter
Peddlers & Transient Merchant Registration Fee	\$50 Non Refundable		R-8-21	327
VEHICLES, ABONDONED AND JUNKED				
Fee Type	Fee		Resolution	Chapter
or auction sale, storage fee	\$10 per day		R-8-21	342
Abandoned and junked vehicles - List of vehicles to be sold	\$10		R-8-21	342
junking charges	\$10		R-8-21	342



**Village of Williams Bay
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VEHICLES AND TRAFFIC

Fee Type	Fee		Resolution	Chapter
Snowmobile renter's license application fee	\$25		R-8-21	345
Motor-driven cycles rental license fee - Four or fewer vehicles	\$50		R-8-21	345
fewer than nine vehicles	\$100		R-8-21	345
Motor-driven cycles rental license fee - Nine or more vehicles	\$125		R-8-21	345

BUILDING CONSTRUCTION

Fee Type	Fee		Resolution	Chapter
RESIDENTIAL BUILDING (1 and 2 FAMILY)				
	Minimum \$70		R-20-22	153
1. New Construction	\$0.34 per square ft.		R-20-22	153
2. Additions	\$0.34 per square foot		R-20-22	153
3. Remodels, repairs, alterations	\$8 per \$1000 valuation		R-20-22	153
4. Accessory Structures	\$0.27 per square foot		R-20-22	153
5. Decks	\$120		R-20-22	153
6. Pools, above ground	\$100		R-20-22	153
7. Pools, in ground	\$150		R-20-22	153
8. Siding	\$72		R-20-22	153
9. Re-roof	\$72		R-20-22	153
10. Re-inspection	\$75 per inspection		R-20-22	153
11. Early start permit	\$180.00		R-20-22	153
12. Occupancy Permit	\$85.00		R-20-22	153
13. Temporary Occupancy Permit	\$96.00		R-20-22	153
14. WI UDC Decal	\$43.00		R-20-22	153
15. Raze/Demolition	\$120 plus \$0.07 per square foot (may be waived if condemned)		R-20-22	153
16. Moving of buildings	\$190 plus \$0.07 per square foot		R-20-22	153
17. Permit to begin construction of footings and foundations	\$192		R-20-22	153
18. All other buildings where square footage cannot be determined	\$11 per \$1,000 valuation		R-20-22	153



**Village of Williams Bay
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COMMERCIAL BUILDINGS – ALL NON-RESIDENTIAL AND MULTI-FAMILY RESIDENTIAL				
1, New Construction	New Residential: \$0.34 per square foot		R-20-22	153
	New Business: \$0.31 per square foot		R-20-22	153
	New Manufacturing/industrial: \$0.21 per square foot		R-20-22	153
2. New Construction, Agricultural	\$0.28 per square foot		R-20-22	153
3. Additions	\$0.31 per square foot		R-20-22	153
4. Remodel (Levels 1 and 2) Up to \$10,000 cost)	\$8 per \$1,000 valuation		R-20-22	153
5. Remodel (Level 3)	\$0.34		R-20-22	153
6. Re-roof	\$120		R-20-22	153
7. Re-inspection	\$75 per inspection		R-20-22	153
8. Early start permit	\$252		R-20-22	153
9. Occupancy Permit	Commercial: \$190 per unit		R-20-22	153
	Industrial, Institutional: \$180 per unit		R-20-22	153
10. Temporary Occupancy Permit	\$192.00		R-20-22	153
11. Raze/Demolition	\$100 plus \$0.07 per square foot		R-20-22	153
12. Moving	\$175 plus \$0.07 per square foot		R-20-22	153
13. All other buildings where square footage cannot be determined	\$11 per \$1,000 valuation		R-20-22	153
14. Commercial and Industrial exhaust hoods and systems	\$132		R-20-22	153
15. Fuel Tanks	Installation: \$8 per 1,000 gallons		R-20-22	153
	Removal, repairs, alterations: \$100 per tank		R-20-22	153
LAND DISTURBANCE AND EROSION CONTROL				
1. 1 and 2 Family Residences	\$156		R-20-22	153
	\$192 for 1 st 15,000 sq ft, \$15/1000 square feet up to 1 acre		R-20-22	153
2. Multi-family Residences				
	\$192 for 1 st 15,000 sq ft, \$15/1000 square feet up to 1 acre		R-20-22	153
3. Commercial, Industrial			R-20-22	153
4. Accessory Buildings	\$120		R-20-22	153
5. Decks, patios, retaining walls, pools	\$120		R-20-22	153
6. Additions	\$120		R-20-22	153



**Village of Williams Bay
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PLAN REVIEW FEES

1. 1 and 2 Family Residence	\$240	R-20-22	153
2. 1 and 2 Family Addition	\$102	R-20-22	153
3. 1 and 2 Family Alteration	\$78	R-20-22	153
4. Multi-Family Residence	\$270 plus \$43 per unit	R-20-22	153
5. Commercial/Industrial New, Alteration or Addition	any state review is per SBD 118	R-20-22	153
6. Accessory Building over 120 square feet	\$90	R-20-22	153
7. Decks	\$67	R-20-22	153
8. Swimming pools	\$120	R-20-22	153
9. Mechanical Plans	\$84 per page	R-20-22	153
10. Revisions	\$84 per page	R-20-22	153

ELECTRICAL

1. New Building	foot	R-20-22	153
2. Service Upgrades, Rewire, Temp	\$90	R-20-22	153
3. Generator, Transfer Switch	\$120	R-20-22	153
4. Remodel, Replacement	foot	R-20-22	153
5. Commercial, Level 2 alteration	foot	R-20-22	153
6. Commercial, Level 3 Alteration	foot	R-20-22	153
7. Replacement	\$90	R-20-22	153

HVAC

1, New Building	foot	R-20-22	153
2. Commercial Level 2 Alteration	foot	R-20-22	153
3. Commercial Level 3 Alteration	foot	R-20-22	153
4. Replacement	\$90.00	R-20-22	153



**Village of Williams Bay
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OTHER NOTES				
Special Inspections, complaints, pre-existing permits, others	Hourly Rate, one hour minimum		R-20-22	153
Failure to obtain permit before starting work	Double fee		R-20-22	153
Determining Square Footage	Include all floor levels, crawl spaces, basements, decks and porches, based on outside dimensions. Building Inspector responsible for final calculations		R-20-22	153
Failure to call for final inspection	\$60		R-20-22	153
Tree Permit	\$50/ for 1-5 trees, and \$10/tree above that OR \$250 donation to Friends of Kishwaukee for each tree not being replaced		R-15-22	331
PLUMBING STANDARDS				
Fee Type	Fee		Resolution	Chapter
PLUMBING				
1. New Building	foot		R-20-22	270
2. Sanitary Building Sewer	\$90 1 st 100 feet and \$0.05 per foot thereafter		R-20-22	270
3. Storm Building Sewer	\$90 1 st 100 feet and \$0.05 per foot thereafter		R-20-22	270
4. Manholes/Catch Basins	\$90 each		R-20-22	270
5. Water Service	\$75 1 st 100 feet and \$0.35 per foot thereafter		R-20-22	270
6. Fire Sprinkler System	\$95 base fee, plus \$0.05 per square foot thereafter		R-20-22	270
7. Replacement	\$90.00		R-20-22	270
Plumbing Permit - Connection to sanitary sewer	\$500 plus Walcomet charges		R-8-21	270
LAND DIVISION				
Fee Type	Fee		Resolution	Chapter
Subdivider fee in lieu of planting street trees	\$100		R-8-21	375
Reapplication fee for any preliminary plat previously reviewed	\$200		R-8-21	375
Reapplication fee for any final plat previously reviewed	\$200		R-8-21	375



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<u>ZONING</u>				
Fee Type	Fee		Resolution	Chapter
Residential Principal Use - Single Family	\$175		R-5-18	390
Residential Principal Use - Two Family	\$175		R-5-18	390
Residential Principal Use - Multiple Family/Condos	\$225 plus \$20/unit		R-5-18	390
Residential Accessory Use	\$75		R-5-18	390
Residential Addition/Alteration	\$75		R-5-18	390
Residential Deck	\$75		R-5-18	390
Swimming Pool	\$100		R-5-18	390
Commercial, Business, Institutional & Industrial Principal Use	\$150		R-5-18	390
Commercial, Business, Institutional & Industrial Addition	\$100		R-5-18	390
Telecommunication Towers	\$100		R-5-18	390
Signs - New	\$150		R-5-18	390
Signs - Refacing	\$75		R-5-18	390
Fences	\$75		R-5-18	390
Written Zoning Verification	\$75		R-5-18	390
Permit Revision Fee	\$50		R-5-18	390
Certified Survey Map	\$200 plus \$20/lot		R-5-18	390
Preliminary Plat	\$200 plus \$20/lot		R-5-18	390
Final Plat	\$100 plus \$10/lot		R-5-18	390
Planned Development	\$500		R-5-18	390
Interpretation	\$200		R-5-18	390
Certificate of Compliance	\$200		R-5-18	390
Temporary Use Permit	\$200		R-5-18	390
Project Concept Review	\$200		R-5-18	390
Site Plan Review	\$200 plus .04/sf floor area		R-5-18	390
Zoning Map/Text Amendment	\$500		R-5-18	390
Conditional Use Permit	\$500		R-5-18	390
Variance	\$500		R-5-18	390
Appeal	\$500		R-5-18	390
Land Use Plan Amendment	\$500		R-5-18	390
Tourist Rooming House Permit	\$450	effective 1/1/23	R-28-22	390



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FIRE/EMS DEPARTMENT

Resident		
BLS Transport	\$1500/\$20 per mile	R-XX-24
ALS Transport	\$1500/\$20 per mile	R-XX-24
Non-Transport	No Fee	R-XX-24
Non-Resident		R-XX-24
BLS Transport	\$1500/\$20 per mile	R-XX-24
ALS Transport	\$1500/\$20 per mile	R-XX-24
BLS Non-Transport	\$200.00	R-XX-24
ALS Non-Transport	\$400.00	R-XX-24
Paramedic Intercept		R-XX-24
ALS Transport	\$500.00	R-XX-24
Non-Transport - Cardiac Arrest	\$500.00	R-XX-24
Repeat Non-Transport Fees		R-XX-24
Up to Three Per Year	Standard Fees	R-XX-24
4th Response	\$200.00	R-XX-24
5th Response & Above	\$400.00	R-XX-24
2024 Standby Fees		R-XX-24
One Apparatus - Up to 8 Hours	\$500.00	R-XX-24
Paramedic Per Hour	\$46.00	R-XX-24
Firefighter/EMT Per Hour	\$38.00	R-XX-24

Water Safety Patrol

Geneva Lake Water Safety Committee, Inc.
P.O. Box 548; 451 Outing St., Williams Bay, WI 53191

Phone: 262-245-6577

e-mail: wspatrol@sbcglobal.net; web: watersafetypatrol.org

Lifeguard Services Agreement for the 2025 Summer Season

The Geneva Lake Water Safety Patrol agrees to provide services to the Village of Williams Bay based on the following description:

Service Description:

***Weekdays:** Two Lifeguards (with staggered breaks). Hours of coverage: **10:00 am to 5:00 pm.**

***Weekends/Holidays:** Three Lifeguards (with overlapping shifts/staggered breaks). Hours of coverage: **10:00 am to 5:00 pm.**

***Dates of Coverage:** Daily beginning **May 30 through Aug. 24** PLUS Labor Day Wknd (Aug. 30-Sept. 1).

Note: After Aug. 17, weekday coverage will drop down to one guard with hours of 1:00pm to 5:00pm, and weekend/holiday coverage will drop down to two guards with hours of 10:00am to 5:00pm.

Weather: In cases of dangerous, questionable, rainy or cold (65 degrees or below) weather conditions, the lifeguard(s) may be dismissed early or temporarily at the discretion of the Water Safety Patrol management. A "Swim at Your Own Risk" policy is in effect whenever lifeguards are not present on the beach (Village to post signs to that effect). Also, if/when the Beach House closes, the Lifeguards may be dismissed.

Training: Lifeguard Services include ongoing training by Water Safety Patrol. All lifeguards will be certified, and will participate in regular training and practice drills both at the beach and off premises.

Costs:

Lifeguard Services for the above dates.....	\$21,738.00
Liability Insurance.....	\$3965.00
Workman's Compensation.....	\$ 580.00
Uniforms.....	\$ 520.00
First-Aid Supplies.....	\$ 385.00
Swimming Lessons.....	\$4210.00
2 New Megaphones.....	\$ 170.00

Total: \$31,568.00

Payment: Full payment due by May 1, 2025. Please use this document as your invoice.

Authorized Signatures:

Williams Bay Representative: _____ date: _____

Print: _____ title _____

Water Safety Patrol: Ted Pankau date: 8/20/2024

Ted Pankau, Director

Please return this signed agreement to Water Safety Patrol by Dec. 15, 2024

RESOLUTION R-90-24

**A JOINT BARRETT MEMORIAL LIBRARY BOARD AND
VILLAGE BOARD OF TRUSTEES RESOLUTION
REGARDING LIBRARY RESERVES**

WHEREAS, the Village of Williams Bay Village Board, Walworth County, State of Wisconsin provides an annual levy to the Barrett Memorial Library; and

WHEREAS, The Barrett Memorial Library Board shall have exclusive control of the expenditure of all moneys collected, donated or appropriated for the library fund per Wisconsin State Statutes 43.58(1); and

WHEREAS, the Barrett Memorial Library submits to the Village Board its budget on an annual basis, as the Village considers its own budget and Library levy allocation; and

WHEREAS, in the course of any budget year, library expenses may or may not exceed budgeted revenues; and

WHEREAS, the Resolution effective date shall commence with the 2025 annual budget; and

NOW, THEREFORE, BE IT RESOLVED that any funds remaining at the end of Library fiscal year shall be placed into the Library reserve account, and any shortfall shall be drawn from the Library reserve account.

Approved by the Village Board of the Village of Williams Bay this 18th day of November, 2024.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

Approved by the Barrett Memorial Library Board of the Village of Williams Bay this _____
day of _____, 2024.

BARRETT MEMORIAL LIBRARY BOARD

By: _____
Edgar Mosshamer, President

Attest: _____
Gretchen Witowich, Secretary