



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org Phone:
262-245-2700 | Fax: 262-245-2705

NOTICE

VILLAGE BOARD OF TRUSTEES MEETING MONDAY, JUNE 21, 2021 AT 7:00 PM VILLAGE HALL COUNCIL ROOM

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. **Call to Order**
- II. **Roll Call**
- III. **Pledge of Allegiance**
- IV. **Minutes**
 - A. Village Board Meeting Minutes of June 7, 2021
 - B. Village Board Meeting Minutes of June 16, 2021
- V. **Consent Agenda**
 - A. Acceptance of Outing Street improvements
 - B. Geocaching Request
 - C. Chicken Roast Edgewater Park Use and Policy Contract for July 15th - 18th
 - D. Williams Bay Fine Art and Craft Fest Edgewater Park Use and Policy Contract for July 23rd - July 25th
 - E. Williams Bay Fire Department Temporary Class "B" Retailer's License Application for July 15th - 18th
 - F. Williams Bay Lioness Lions Club Temporary Class "B" Retailer's License Applications for July 1st and August 5th
 - G. Capitalization Policy
 - H. First National Bank & Trust Banking Agreement
 - I. Resolution R-7-21 Resolution Permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report
- VI. **Presentation of accounts and petitions**
 - A. May EFT payments in the amount of \$59,573.51
 - B. Payroll ending 06-04-2021 in the amount of \$52,741.55
 - C. Library Payables dated 06-09-2021 in the amount of \$4,842.47
 - D. Unpays dated 06-18-2021 in the amount of \$134,282.33

E. May Financial Statements

VII. Plan Commission

A. None

VIII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

A. None

IX. PUBLIC COMMENTS

X. President's Remarks

A. None

XI. Ordinances and Resolutions

A. None

XII. Committee Reports

A. Finance & Personnel, Trustee Parker - Chair

1. Agreement with Consultant Chris Severt
2. Dubin Dogs Amended Lease

B. Protective Services, Trustee Vlach - Chair

1. Original, Renewal, or Temporary Operator License Applications
2. Alcohol License Renewals
3. Extend Conditional Offer to Paul Blount

C. Parks & Lakefront, Trustee D'Alessandro - Chair

1. No Report

D. Building, Zoning, & Ordinance, Trustee Wright - Chair

1. Comprehensive Plan
2. Ordinance 2021-05 An Ordinance Creating Section 10.11(2)(c) of the Code of Ordinances of the Village of Williams Bay
3. Ordinance 2021-06 An Ordinance creating Section 2.12 of the Code of Ordinances of the Village of Williams Bay
4. Ordinance 2021-07 An Ordinance renumbering Section 7.045 (5) through (8), and creating Section 7.045 (5) of the Code of Ordinances of the Village of Williams Bay

E. Water & Sewer, Trustee Umans - Chair

1. No Report

F. Streets & Highways, Trustee Stanek - Chair

1. No Report

XIII. Public Comments

XIV. Other Items for Discussion, Consideration, or Action

- A. Pier Permit for 132 Conference Point
- B. Pier Permit for 170 Circle Parkway

- C. Consider a motion to convene in closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Wis. Stats. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - 1. Utility Clerk/Administrative Assistant
 - 2. Village IT Services
- D. Motion to reconvene into open session
- E. Possible discussion of/action for those items discussed in closed session

XV. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 06/18/2021 5:00 PM



VILLAGE OF WILLIAMS BAY

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UNOFFICIAL MINUTES VILLAGE BOARD 06/07/21 MEETING MONDAY, JUNE 7, 2021 AT 7:00 PM Via Zoom Webinar

I. Call to Order

President Duncan called the meeting to order at 7:00pm.

II. Roll Call

Present: President Duncan, Trustees Parker, Vlach, D'Alessandro, Wright, Umans and Stanek.

Also Present: Administrator Tobin, Clerk Pankau, Village Attorney Schroeder, Police Chief Timm, Police Lieutenant Kostock, Police Consultant Severt, DPW Director Edwards and Rec. Dept. Director Rowland.

III. Pledge of Allegiance

IV. Minutes

A. Village Board Meeting Minutes of May 17, 2021

The motion to Approve the Village Board Meeting Minutes of May 17, 2021 was initiated by Jim D'Alessandro and seconded by Robert Umans. Unanimously carried.

B. Joint Village Board and Plan Commission Meeting Minutes of May 25, 2021

The motion to Approve the Joint Village Board and Plan Commission Meeting Minutes of May 25, 2021 was initiated by George Vlach and seconded by Lowell Wright. Unanimously carried. It was noted that the Plan Commission will need to approve these at their next meeting as well.

V. Consent Agenda

A. None

VI. Presentation of accounts and petitions

A. Payroll period 05-08-2021 thru 05-21-2021; check date 05-28-2021 in the amount of \$43,891.57

The motion to Approve the Payroll period 05-08-2021 thru 05-21-2021; check date 05-28-2021 in the amount of \$43,891.57 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

B. Library Payables dated 05-19-2021 in the amount of \$6,024.34

The motion to Approve the Library Payables dated 05-19-2021 in the amount of \$6,024.34 was initiated by Don Parker and seconded by Matt Stanek. Unanimously carried.

C. Accounts Payable Prepays dated 06-01-2021 in the amount of \$3,125.21

The motion to Approve the Accounts Payable Prepays dated 06-01-2021 in the amount of \$3,125.21 was initiated by Don Parker and seconded by Robert Umans. Unanimously carried.

D. Accounts Payable Unpaid dated 06-04-2021 in the amount of \$49,837.20

The motion to Approve the Accounts Payable Unpaid dated 06-04-2021 in the amount of \$49,837.20 was initiated by

Don Parker and seconded by Robert Umans. Unanimously carried.

VII. Plan Commission

A. None

VIII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

A. None

IX. PUBLIC COMMENTS

None

X. President's Remarks

A. Comprehensive Plan Update

President Duncan stated that the Village asked Van de Walle to provide an update and listed the prices for the different packages available. Duncan stated that their representative suggested to delay this process until the results from the Census have come in which should be this Fall. Duncan stated that the documents have been passed onto Trustee Wright for the Building, Zoning and Ordinance Committee to discuss next steps.

XI. Ordinances and Resolutions

A. None

XII. Committee Reports

A. Finance & Personnel, Trustee Parker - Chair

1. Hiring of Recreation Department Summer Positions

The motion to Approve the Hiring of Recreation Department Summer Positions for Peyton O'Laughlin and Charles Schultz was initiated by Don Parker. Motion from Committee, no second required. Unanimously carried.

B. Protective Services, Trustee Vlach - Chair

1. Original, Renewal, or Temporary Operator License Applications

The motion to Approve the Original, Renewal, or Temporary Operator License Applications below was initiated by George Vlach and seconded by Robert Umans. Unanimously carried.

Original/ Renewal	Name	Establishment
R	Rutu Mitesh Bhalavat	Bayside 66
R	David John Valley	Bayside 66
O	Ryan Williams	Pier 290
O	Gordon Paul Wisniewski	Gage Marine
R	Rita Pilarski	Non-Profits
R	Brandon Stevens	Gage Marine
R	Keith Vogt	Gage Marine
R	Katelyn Theisz	Gage Marine
R	Susan C. Schindler	Gage Marine
R	Roberta Pollak	Gage Marine
R	Lauren Kirkwood	Gage Marine
R	Juliann Johnson	Gage Marine
R	Jason Aaron Hecksel	Gage Marine
R	Barbara J. Handel	Gage Marine
R	Connor John Handel	Gage Marine

R	John Mennon Lothian	Gage Marine
R	Jerry David Mortier	Gage Marine
R	Gregory R. Pennington	Gage Marine
O	Emily McCulloh	Green Grocer
O	Bharatbhai J. Patel	Mobil
R	Anthony James Curtis	Gage Marine
R	Jessi L. Luedtke	Harpoon Willies
O	Lillienne A. Cauffman	Privato
O	Eric L. Hansen	George Williams
R	Shiloh Graske	Harpoon Willies
R	Emily Hansen	George Williams
R	Melinda S. Blakesley	George Williams
R	Donald K. Weber	Privato/Café Calamari
R	Scott VanDyke	Harpoon Willies
R	Stephanie Geaslin	Harpoon Willies

2. Williams Bay Lioness Lions Club Temporary Class "B" Retailer's License Applications

The motion to Approve the Williams Bay Lioness Lions Club Temporary Class "B" Retailer's License Application for June 10, 2021 was initiated by George Vlach. Motion from Committee, no second required. Unanimously carried.

C. Parks & Lakefront, Trustee D'Alessandro - Chair

1. Farmer's Market Edgewater Park Use and Policy Contract

The motion to Approve the Farmer's Market Edgewater Park Use and Policy Contract was initiated by Jim D'Alessandro. Motion from Committee, no second required. Unanimously carried.

2. Dubin Dogs Vendor Request

No action was taken on this by the Committee and no discussion was held at the Board level.

D. Building, Zoning, & Ordinance, Trustee Wright - Chair

1. No Report

E. Water & Sewer, Trustee Umans - Chair

1. No Report

F. Streets & Highways, Trustee Stanek - Chair

1. No Report

XIII. Public Comments

None

XIV. Other Items for Discussion, Consideration, or Action

A. Resuming in-person meetings

President Duncan stated that it seems like it is time to resume meetings in-person but would like discussion from the Board. Trustee D'Alessandro stated that he would like to come back to in-person meetings and thought that it worked well at the Joint Plan Commission and Village Board meetings. Trustee Umans and Vlach agreed to come back in-person but that they would like to keep Zoom as an option with the OWL camera.

The motion to Approve resuming in-person meetings with continuing Zoom as an option via the OWL camera was initiated by Bill Duncan and seconded by Don Parker. Unanimously carried.

B. Additional Appointments

President Duncan stated that there were two spots he had not filled in March, but has now and needs to make the appointments.

The motion to approve President Duncan to appoint Connie Gluth into the open spot on the Parks and Memorial Committee for the rest of the term that was vacated was initiated by Don Parker and seconded by Jim D'Alessandro. Unanimously carried.

The motion to approve President Duncan to appoint Trustee Umans as the Village Board representative on the Geneva Lake Environmental Agency Board was initiated by George Vlach and seconded by Jim D'Alessandro. Unanimously carried.

C. Pier Permit for 249 Constance Boulevard

The motion to Approve the Pier Permit for 249 Constance Boulevard with the contingency of receiving an as-built survey was initiated by Don Parker and seconded by George Vlach. Unanimously carried.

D. Pier Permit for 1 South Walworth

The motion to Approve the Pier Permit for 1 South Walworth with the contingency of receiving an as-built survey was initiated by Lowell Wright and seconded by Matt Stanek. Unanimously carried.

E. Pier Permit for 266 Circle Parkway

Clerk Pankau explained that there was confusion with the Building Inspector's office and that this is not a pier permit application, but an application for replacing a retaining wall. Michele Batz from Reed's Construction was present to explain their plans on how they are replacing what is there with a new wall and that the DNR has approved it.

The consensus of the Board was that this is not something they need to approve and that this is for informational purposes. Administrator Tobin is to confirm this with the Building Inspector office and report back to the Board at the Committee Meeting on June 16th.

F. GLEA - Trustee Umans

Trustee Umans gave a report from the recent GLEA Board meetings. He stated that Ted Peters is retiring and it looks like his position will be split into two different positions. He stated that the main problems on the lake are the phosphorus coming in and the starry stonewood in Trinke Lagoon.

G. Consider a motion to enter into a closed session pursuant to Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The motion to Motion to convene in closed session pursuant to Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. was initiated by Jim D'Alessandro and seconded by Lowell Wright at 7:39pm.

Votes:

Yes: Bill Duncan, Don Parker, George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Matt Stanek

No: None

Abstain: None

Result: Passed

1. Police Department

H. Motion to reconvene into open session

The Motion to reconvene into open session was initiated by Don Parker and seconded by George Vlach at 8:54pm.

Votes:

Yes: Bill Duncan, Don Parker, George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Matt Stanek

No: None

Abstain: None

Result: Passed

I. Possible discussion of/action for those items discussed in closed session

There was no discussion.

XV. Adjournment

The motion to Adjourn was initiated by Matt Stanek and seconded by Jim D'Alessandro at 8:56pm. Unanimously carried.

These are not official Minutes until approved by the Governing Body.



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UNOFFICIAL MINUTES VILLAGE BOARD 06/16/21 MEETING WEDNESDAY, JUNE 16, 2021 AT 6:15 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

President Duncan called the meeting to order at 6:15pm.

II. Roll Call

Present: President Duncan, Trustees Parker, Vlach, D'Alessandro, Wright and Umans.

Also Present: Administrator Tobin and Police Chief Timm

Excused: Trustee Stanek

III. Consider a motion to enter into a closed session pursuant to Wis. Stats. § 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and require a closed session.

The Motion to convene in closed session pursuant to Wis. Stats. § 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and require a closed session was initiated by George Vlach and seconded by Lowell Wright at 6:16pm.

Votes:

Yes: Bill Duncan, Don Parker, George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans

No: None

Abstain: None

Result: Passed

A. Police Department

IV. Motion to reconvene into open session

The Motion to reconvene into open session was initiated by Robert Umans and seconded by George Vlach at 6:35pm.

Votes:

Yes: Bill Duncan, Don Parker, George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans

No: None

Abstain: None

Result: Passed

V. Possible discussion of/action for those items discussed in closed session

There was no discussion or action.

VI. Adjournment

The motion to adjourn was initiated by Don Parker and seconded by George Vlach at 6:25pm. Unanimously carried.

These are not official Minutes until approved by the Governing Body.

VILLAGE OF WILLIAMS BAY

June 2, 2021

Re: Paving of Outing Street

In accordance with the developers agreement Norman B. Barr Camp has completed their obligations for the repaving of a portion of Outing St.

I have inspected the paving, reviewed the contract and recommend the Village of Williams Bay accept the paving of that portion of Outing St.

Wayne Edwards

A handwritten signature in black ink, appearing to read "Wayne Edwards", written over a horizontal line.

Director of Public Works

250 Williams Street | PO Box 580 | Williams Bay | WI | 5319 | USA
phone: 262-245-2700 | williamsbay.org



Geocache Permission

1 message

Deb Soplanda <dsoplanda@williamsbayschools.org>
To: "admin@williamsbay.org" <admin@williamsbay.org>

Wed, May 12, 2021 at 9:23 AM

Weds. May 12, 2021

Hello!

It was nice meeting you yesterday. Here are the facts for the geocache placement at the Village Hall by the WBHS History Club:

- We have successfully placed our 1st geocache in Frost Park for 3 years with no issues.
- The location is just in the crevice of an old oak about 4 feet from the edge of the south lawn.
- We are part of the National Geocache Organization- for addtl. info please go to: www.geocaching.com
- Once we have completed the paperwork and placed the cache, before it is released to the public, a member of the Natl. Geocache organization will check the site to approve it. No approval, we will remove the cache.
- Size of the cache- It is 4.5" fake gray rock. If you need to see it, we would be happy to show it to you.
- What you are likely to see after it has been approved. Confused people wandering around with their cell phones out, checking their GPS co-ordinates. They may come in and ask where the Geocache is- please do not give them any hints or clues as to its location- technically, that's "cheating" in the geocache world.
- Once we receive approval, we will notify you when it goes "public".

We hope you will become part of our Geocache family. We wanted the public to enjoy the beauty of the Village Hall area while having a fun geocache experience. What we need from you is an official letter(email preferred) that you approve the placement of a geocache by us on Village of Williams Bay property.

We look forward to hearing from you and THANK YOU!!

Zach Malisow- Geocache Committee Rep (student)

Deb Soplanda
PO Box 1410

Williams Bay Middle/High School
Williams Bay, WI 53191
(262) 245-6224

Study Hall Supervisor
WBHS History Club Adviser
WBHS History Bowl Teams Coach
WBHS Community Day of Service Coordinator

Dream. Aspire. Achieve.



Page 1 EDGEWATER PARK USE AND POLICY CONTRACT

EDGEWATER PARK USE AND POLICY CONTRACT

The Village of Williams Bay will allow use of the park, shelter building, some park equipment, electricity, water and sewer, natural gas and waiver of alcoholic beverage license fees.

IN RETURN THE UNDERSIGNED AGREES TO THE FOLLOWING:

- 1) You must specify, in writing, your purpose for using the park with date and time requested and documentation for the event a minimum of four (4) weeks prior to the event.
- 2) Organizations requesting the park must be non-profit, civic-minded Williams Bay based groups or have a constituency composed primarily of Williams Bay residents. Organization must also possess liability and worker's compensation insurance as required by the Village Board for your particular event.
- 3) A Five Hundred Dollar (\$500.00) refundable deposit shall accompany this signed contract to assure compliance with the following rules governing use of the park.
- 4) Organization using the Park agrees to repair or replace any items broken, stolen or lost, such as mops, brooms or cleaning equipment; lights or bathroom fixtures, lawn turf, etc., during the time the Park is used.
- 5) Organization using the Park must keep the park clean and orderly during your event, including allowing others to freely access the park and the bathrooms. Also, agrees to pick up litter as it accumulates and clean rest rooms during the time of your event. All clean up must be performed by 10:00 AM of the day following the event unless specifically changed by the Village Administrator.
- 7) Organization must supply chairs, garbage receptacles and dumpster and must be responsible for removing trash and garbage at close of event and to leave that portion of the park in a clean manner. All park tables shall be returned to their original placement in the park.
- 8) These rules apply to beer and/or wine sales. Beer and/or Wine requests must be submitted to the Village Clerk a minimum of four (4) weeks prior to the event.
 - a) Use of alcoholic beverages on village property is prohibited. However, when fermented malt beverages and/or wine are to be sold and/or served at any event authorized by the village board, a valid license shall be obtained and the provisions of village ordinance Chapter 8.01 shall be in full compliance. The license must be held by the person who filed the original application and shall be presented to any law enforcement officer upon request. Prior to the issuance of a license, the applicant must attend a pre-event informational meeting to be held prior to the Village Board meeting preceding this event with the Chief of Police and the Director of Public Works. This meeting is required as specific requirements are to be met for license approval that will be outlined and reviewed.
 - b) It is expected that an organization issued such a license will post in one or more conspicuous locations, including sales outlet, signs disclosing that no fermented malt beverages or wine will be served to any underage person or any person without adequate age identification.
 - c) A fence is to be installed around the licensed premises to control ingress and egress with designated personnel posted at the entrance for the purpose of checking age identification.
 - d) No underage person is allowed to assist in the sale of beer and/or wine, nor are they allowed to loiter in the area of beer/wine sales.
 - e) There shall be one point of sale only. Licensee shall comply with regulations specified in Wisconsin Statutes for Class "B" licenses.
 - f) A list of those serving alcoholic beverages at this event must accompany this contract.



Page 2 EDGEWATER PARK USE AND POLICY CONTRACT

9) All group members must be informed and agree to abide by these rules prior to the occurrence of the event.

After approval of a park request has been granted, the Village Board, Village Administrator, Chief of Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, administrative or clerical error or likelihood of a breach of the peace.

The applicant agrees by signing this Park Application that the security deposit, when required, shall be held by the Village of Williams Bay, and may be applied to property damage to the premises resulting during the time of the activity or may be forfeited as a result of police action required at the activity. The Village may also seek further action to recover damages to the occupied premises. The applicant agrees not to use the premises for any unlawful activity including those posted in the parks, and also agrees to abide by park rules, regulations and ordinances of the Village of Williams Bay.

The applicant agrees to indemnify the Village and hold it harmless for all expenses, liability and claims of any kind arising out of harm to or activities of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at the event.

Indemnification:

Prior to approving any application for reserved use of any village facility, the village may require the applicant to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, protecting third parties as may be injured or damaged and naming the Village of Williams Bay as an additional insured, in any amount depending upon the likelihood of injury or damage as a direct and proximate result of the reserved use sufficient to indemnify the Village and such third parties as may be injured or damaged thereby, caused by the applicant, its agents or participants.

General Information

Name: DAVID BURROUGH Organization: WILLIAMS BAY FIRE DEPT

Address: [REDACTED]

Phone: [REDACTED] Email: [REDACTED]

Title of Event: CHICKEN ROAST

Date(s) requested: JULY 15TH - 18TH Is event open to public? (circle one) ☒ YES ☐ NO

Summary of Event including the approximate number of attendees:

ANNUAL CHICKEN ROAST

1200-1500 ATTENDEES

Contact Information (if different than above)

Name: DAVID BURROUGH Organization: WBPD

Address: [REDACTED]

Phone: [REDACTED] Email: [REDACTED]



STATEMENT CONCERNING LIABILITY AND WORKER'S COMPENSATION INSURANCE FOR USE OF EDGEWATER PARK

We hereby acknowledge and confirm that the undersigned non-profit group or organization, together with all of its members, are not acting or serving in the service of the Village of Williams Bay in any respect in connection with the use we are about to make of or event we are about to hold in Edgewater Park. Our organization, including all members thereof, is not acting under any contract of hire, express or implied with the Village of Williams Bay nor is our organization, or any members thereof serving the Village of Williams Bay as an independent contractor. Our organization, including all members thereof, will not employ any other persons or firms in connection with the use we are about to make of or event we are about to hold in Edgewater Park as our use or event will be run using our membership or immediate family members of our membership only. This statement is made to clarify and confirm that our organization, including all members thereof, is not subject to Worker's Compensation coverage of the Village of Williams Bay.

We further acknowledge and confirm that the undersigned non-profit group or organization has liability insurance coverage of at least \$1,000,000 (one million dollars) and liquor liability insurance coverage (if applicable) in the same amount of coverage provided to it by its parent organization as set forth below that does provide liability insurance coverage to our local group or organization for the use or event about to take place under our exclusive control in Edgewater Park. We acknowledge that we are responsible, and all of our members and our member's immediate family who may also be participating in our event, for the safe and careful conduct of our event. As an express condition of our event therein under our exclusive use and control we do hereby agree to indemnify the Village of Williams Bay and all of its officials, agents and employees against all liability or loss that the Village of Williams Bay may sustain as a result of claims, demands, costs or judgments arising from the use or event we are about to hold in Edgewater Park.

DATED this 28 day of may, 2021

Group or organization VILLAGE OF WILLIAMS BAY FIRE DEPT

Our liability insurance provided by: LEAGUE OF WISCONSIN MUNICIPALITIES
(a certificate of insurance is attached hereto naming the Village of Williams Bay as an additional named insured)

Signed by: [Signature]
President or other authorized signatory

VILLAGE USE ONLY

Date application received: 5/28/2021 Received by: Jackie

All documentation attached? ☒ yes/no

Date and time of pre-event informational meeting: _____

Committee approval? yes/no Date: _____

Village Board approval? yes/no Date: _____

Comments:



EDGEWATER PARK USE AND POLICY CONTRACT

The Village of Williams Bay will allow use of the park, shelter building, some park equipment, electricity, water and sewer, natural gas and waiver of alcoholic beverage license fees.

IN RETURN THE UNDERSIGNED AGREES TO THE FOLLOWING:

- 1) You must specify, in writing, your purpose for using the park with date and time requested and documentation for the event a minimum of four (4) weeks prior to the event.
- 2) Organizations requesting the park must be non-profit, civic-minded Williams Bay based groups or have a constituency composed primarily of Williams Bay residents. Organization must also possess liability and worker's compensation insurance as required by the Village Board for your particular event.
- 3) A Five Hundred Dollar (\$500.00) refundable deposit shall accompany this signed contract to assure compliance with the following rules governing use of the park.
- 4) Organization using the Park agrees to repair or replace any items broken, stolen or lost, such as mops, brooms or cleaning equipment; lights or bathroom fixtures, lawn turf, etc., during the time the Park is used.
- 5) Organization using the Park must keep the park clean and orderly during your event, including allowing others to freely access the park and the bathrooms. Also, agrees to pick up litter as it accumulates and clean rest rooms during the time of your event. All clean up must be performed by 10:00 AM of the day following the event unless specifically changed by the Village Administrator.
- 7) Organization must supply chairs, garbage receptacles and dumpster and must be responsible for removing trash and garbage at close of event and to leave that portion of the park in a clean manner. All park tables shall be returned to their original placement in the park.
- 8) These rules apply to beer and/or wine sales. Beer and/or Wine requests must be submitted to the Village Clerk a minimum of four (4) weeks prior to the event.
 - a) Use of alcoholic beverages on village property is prohibited. However, when fermented malt beverages and/or wine are to be sold and/or served at any event authorized by the village board, a valid license shall be obtained and the provisions of village ordinance Chapter 8.01 shall be in full compliance. The license must be held by the person who filed the original application and shall be presented to any law enforcement officer upon request. Prior to the issuance of a license, the applicant must attend a pre-event informational meeting to be held prior to the Village Board meeting preceding this event with the Chief of Police and the Director of Public Works. This meeting is required as specific requirements are to be met for license approval that will be outlined and reviewed.
 - b) It is expected that an organization issued such a license will post in one or more conspicuous locations, including sales outlet, signs disclosing that no fermented malt beverages or wine will be served to any underage person or any person without adequate age identification.
 - c) A fence is to be installed around the licensed premises to control ingress and egress with designated personnel posted at the entrance for the purpose of checking age identification.
 - d) No underage person is allowed to assist in the sale of beer and/or wine, nor are they allowed to loiter in the area of beer/wine sales.

Applicant initials



Page 2 EDGEWATER PARK USE AND POLICY CONTRACT

e) There shall be one point of sale only. Licensee shall comply with regulations specified in Wisconsin Statutes for Class "B" licenses.

f) A list of those serving alcoholic beverages at this event must accompany this contract.

9) All group members must be informed and agree to abide by these rules prior to the occurrence of the event.

After approval of a park request has been granted, the Village Board, Village Administrator, Chief of Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, administrative or clerical error or likelihood of a breach of the peace.

The applicant agrees by signing this Park Application that the security deposit, when required, shall be held by the Village of Williams Bay, and may be applied to property damage to the premises resulting during the time of the activity or may be forfeited as a result of police action required at the activity. The Village may also seek further action to recover damages to the occupied premises. The applicant agrees not to use the premises for any unlawful activity including those posted in the parks, and also agrees to abide by park rules, regulations and ordinances of the Village of Williams Bay.

The applicant agrees to indemnify the Village and hold it harmless for all expenses, liability and claims of any kind arising out of harm to or activities of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at the event.

Indemnification:

Prior to approving any application for reserved use of any village facility, the village may require the applicant to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, protecting third parties as may be injured or damaged and naming the Village of Williams Bay as an additional insured, in any amount depending upon the likelihood of injury or damage as a direct and proximate result of the reserved use sufficient to indemnify the Village and such third parties as may be injured or damaged thereby, caused by the applicant, its agents or participants.

General Information

Name: MARIO PETULLO Organization: WMS BAY FINE ART & CRAFT FEST

Address: [REDACTED]

Phone: [REDACTED] Email: [REDACTED]

Date requested: JULY 23-24-25 Is event open to public? (circle one) yes no
(3PM)

Contact Information (if different than above)

Name: _____ Organization: _____

Address: _____

Phone: _____ Email: _____

Applicant initials MP



VILLAGE USE ONLY

Date application received: 5/25/2021 Received by: Jackie

All documentation attached? yes/no

Date and time of pre-event informational meeting: N/A - had one in 2020

Committee approval? yes/no Date: _____

Village Board approval? yes/no Date: _____

Comments:

STATEMENT CONCERNING LIABILITY AND WORKER'S COMPENSATION INSURANCE FOR USE OF EDGEWATER PARK

We hereby acknowledge and confirm that the undersigned non-profit group or organization, together with all of its members, are not acting or serving in the service of the Village of Williams Bay in any respect in connection with the use we are about to make of or event we are about to hold in Edgewater Park. Our organization, including all members thereof, is not acting under any contract of hire, express or implied with the Village of Williams Bay nor is our organization, or any members thereof serving the Village of Williams Bay as an independent contractor. Our organization, including all members thereof, will not employ any other persons or firms in connection with the use we are about to make of or event we are about to hold in Edgewater Park as our use or event will be run using our membership or immediate family members of our membership only. This statement is made to clarify and confirm that our organization, including all members thereof, is not subject to Worker's Compensation coverage of the Village of Williams Bay.

We further acknowledge and confirm that the undersigned non-profit group or organization has liability insurance coverage of at least \$1,000,000 (one million dollars) and liquor liability insurance coverage (if applicable) in the same amount of coverage provided to it by its parent organization as set forth below that does provide liability insurance coverage to our local group or organization for the use or event about to take place under our exclusive control in Edgewater Park. We acknowledge that we are responsible, and all of our members and our member's immediate family who may also be participating in our event, for the safe and careful conduct of our event. As an express condition of our event therein under our exclusive use and control we do hereby agree to indemnify the Village of Williams Bay and all of its officials, agents and employees against all liability or loss that the Village of Williams Bay may sustain as a result of claims, demands, costs or judgments arising from the use or event we are about to hold in Edgewater Park.

DATED this 24th day of MAY, 2021

Group or organization WMS BAY FINE ART & CRAFT FEST

Our liability insurance provided by: JOHANNESSEN FARRAR, INC
(a certificate of insurance is attached hereto naming the Village of Williams Bay as an additional named insured) Math Becker, agent

Signed by: M. Petullo
President or other authorized signatory

Applicant initials MP



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/09/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Johannesen Farrar, Inc. 512 E. Walworth Avenue P.O. Box 347 Delavan WI 53115	CONTACT NAME: Irina Ertl PHONE (A/C, No, Ext): (262) 728-2631 FAX (A/C, No): (262) 728-2312 E-MAIL ADDRESS: irinae@jfinurance.com														
INSURED Williams Bay Fine Art and Fine Craft Festival 49 Garfield Pkwy Williams Bay WI 53191-9674	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: West Bend Mutual Insurance</td><td>15350</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: West Bend Mutual Insurance	15350	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
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INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:** 2021-22 COI**REVISION NUMBER:**

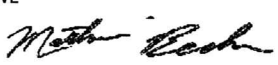
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY	Y		A938352	07/23/2021	07/26/2021	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC						GENERAL AGGREGATE \$ 2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
	☐ AUTOMOBILE LIABILITY						\$
	ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$
	OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
	HIRED AUTOS ONLY						BODILY INJURY (Per accident) \$
	SCHEDULED AUTOS NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB						\$
	EXCESS LIAB						EACH OCCURRENCE \$
	DED RETENTION \$						AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						\$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					PER STATUTE OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional insured: Village of Williams Bay

CERTIFICATE HOLDER**CANCELLATION**

Village of Williams Bay P.O. Box 186 Williams Bay WI 53191-0186	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--

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Village of Williams Bay
PO Box 580
250 Williams Street
Williams Bay WI 53191

(262) 245-2700

Receipt No: 10.002558

Jun 14, 2021

WILLIAMS BAY FINE ART & CRAFT FEST INC

REC DEPARTMENT - EDGEWATER PARK DEPOSIT	500.00
FOR 7/23-7/25	
100-44108 EDGEWATER DEPOSIT	

Total:	500.00
--------	--------

CHECKS	Check No: 1073	500.00
--------	----------------	--------

Payor: WILLIAMS BAY FINE ART & CRAFT FEST

Total Applied:	500.00
----------------	--------

Change Tendered:	.00
------------------	-----

06/14/2021 10:32 AM

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 5/7/21

☐ Town ☒ Village ☐ City of WILLIAMS BAY

County of WILKINSON

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning JULY 15 and ending JULY 18 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club ☐ Church ☐ Lodge/Society

☐ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization ☐ Fair Association

(a) Name WILLIAMS BAY FIRE DEPT

(b) Address 5 GENEVA ST
(Street)

☐ Town ☒ Village ☐ City

(c) Date organized _____

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President DOUG SMITH

Vice President PAUL NICHOLSON

Secretary DOUG SWANBERG

Treasurer JIM LOWELL

(g) Name and address of manager or person in charge of affair: DAVE BURROUGH SR.

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Edgewater Park Williams Bay

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event FIRE DEPT CHICKEN ROAST

(b) Dates of event JULY 15 - JULY 18

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Doug Smith 5/7/21
(Signature/date)

Officer S. Paul Nicholson 5/13/21
(Signature/date)

Date Filed with Clerk 5/28/2021

Date Granted by Council _____

WILLIAMS BAY FIRE DEPT
(Name of Organization)

Officer [Signature] 5/7/21
(Signature/date)

Officer Dave Burrough 5/7/21
(Signature/date)

Date Reported to Council or Board 6/16/21 & 6/21/21

License No. _____

Café Calamari
Reserve on OpenTable



E Geneva St

E Geneva St

E Geneva St

7

15

Edgewater
Park

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

☐ Town ☒ Village ☐ City of Williams Bay

Application Date: 5-21-21
County of Walworth

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning July 10 6:30pm and ending July 10 9:30pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Chamber of Commerce or similar Civic or Trade Organization
☐ Veteran's Organization ☐ Fair Association

(a) Name Williams Bay Lions Club

(b) Address 372 Fair Oaks Dr. WMS. Bay, WI 53191
(Street) ☐ Town ☒ Village ☐ City

(c) Date organized May 2021

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Jennifer Sternberg Vernon

Vice President _____

Secretary Kendra Jensen

Treasurer Rena Monroe 372 Fair Oaks Dr WB

(g) Name and address of manager or person in charge of affair: Rena Monroe
372 Fair Oaks Dr WMS. Bay, WI 53191

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 3 Lions Field House WMS. Bay WI 53191

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Lioness Bingo Night

(b) Dates of event July 1, 2021

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk _____

Date Granted by Council _____

Williams Bay Lions Club
(Name of Organization)
Officer J. Sternberg
(Signature/date)
Officer Rena Monroe
(Signature/date)

Date Reported to Council or Board _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

☐ Town ☒ Village ☐ City of Williams Bay

Application Date: 5.21.21
County of Walworth

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Aug 5 @ 6:30pm and ending Aug 5 @ 9:30pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Chamber of Commerce or similar Civic or Trade Organization
☐ Veteran's Organization ☐ Fair Association

(a) Name Williams Bay Lioness Lions Club

(b) Address 372 Fair Oaks Dr Wms-Bay, WI 53191
(Street) ☐ Town ☒ Village ☐ City

(c) Date organized May 2021

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Jennifer Sternberg Vernon St. WB 53191

Vice President _____ WB 53191

Secretary Kendra Gnshe WB 53191

Treasurer Rena Monroe - 372 Fair Oaks Dr Wms-Bay 53191

(g) Name and address of manager or person in charge of affair: _____

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Lions Field House Williams Bay, WI 53191

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Lioness Bingo Night

(b) Dates of event August 5, 2021

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk _____

Date Granted by Council _____

Williams Bay Lioness Lions Club
(Name of Organization)

Officer Jennifer Sternberg
(Signature/date)

Officer Rena Monroe
(Signature/date)

Date Reported to Council or Board _____

License No. _____



SERVING INDOORS OF THE LIONS FIELD HOUSE ONLY



VILLAGE OF WILLIAMS BAY

OPERATOR'S LICENSE

LICENSE NO: 506

WHEREAS, the local governing body of the Village of Williams Bay, County of Walworth, State of Wisconsin, has upon application duly made, granted and authorized the issuance of an "Operator's License" to:

RITA PILARSKI

AND WHEREAS, the said applicant has paid to the Treasurer the sum of \$40.00 as required by the Municipal Ordinances, and has complied with all requirements necessary for obtaining said license;

NOW THEREFORE, An "Operator's License" pursuant to §125.32 (2) and 125.68 (2) of the Wisconsin State Statutes, and local ordinances, Is hereby issued to said applicant,
FOR THE PERIOD OF July 1, 2021- June 30, 2023.

Given Under My hand and the Great Seal of the Village of Williams Bay, County of Walworth, State of Wisconsin, this 8th day of June, 2021.





Jackie Pankau, Village Clerk

**Capital Asset Policy
For
The Village of Williams Bay**

Overview

The Village of Williams Bay is establishing a capitalization policy for accounting purposes and for the compliance with the Governmental Accounting Standards Board Statement No. 34. Assets under this classification follow specific accounting rules and are subject to annual audit requirements.

Capital Assets Definition

Capital assets are real or personal property that have a value equal to or greater than the capitalization threshold for the particular classification of the asset and have an estimated life of greater than a single reporting period. They include land, land improvements, buildings, building improvements, machinery and equipment, vehicles and infrastructure. Infrastructure assets are long-lived capital assets that normally can be preserved for a significantly great number of years than most capital assets and that are normally stationary in nature. Examples include roads, bridges, drainage systems, water systems, and sewer systems.

The following capitalization policy is established:

Land	\$1- Capitalize only
Land Improvements	\$5,000
Building	\$5,000
Building Improvements	\$5,000
Machinery and Equipment	\$5,000
Vehicles (passenger and heavy duty)	\$5,000
Infrastructure	\$10,000

The following depreciation methods are established with straight-line methodology:

Land	Non-depreciable
Land Improvements	5 – 20 years
Buildings	40 years
Building Improvements	5 – 25 years
Machinery and Equipment	5-10 years
Vehicles (passenger)	5 years
Vehicles (heavy duty)	15-20 years
Infrastructure	20 - 50 years

June 6, 2021

Village of Williams Bay
Attn: Becky Tobin, Village Administrator
250 Williams St.
Williams Bay, WI 53191

Re: Banking Service Agreement

Dear Ms. Tobin:

Thank you for your continued business with First National Bank and Trust Company. We appreciate the opportunity to continue offering financial services to the Village of Williams Bay (The Village). The services are outlined below and will be in effect with the Village of Williams Bay and First National Bank and Trust Company (The Bank) for an additional two year period ending June 6, 2023, with the option of extensions thereafter.

The structure and services are outlined as follows:

- **The Village will keep a minimum of \$750,000 in available balances under the Village's tax identification number.**
- **The Village will maintain a balance of \$200,000 in a non interest account(s) and excess funds above this can be automatically sweep to an interest bearing account.**
- **By meeting balance requirements above, the checking account service fees will continue to be waived with the exceptions of NSF and stop payment items. There is also no charges for outgoing wires, remote deposit capture and the banks fraud management tools. This is an average savings to the Village of approximately \$2,800 a year.**
- **Interest bearing accounts will be tied to the Weekly Federal Funds rate (as published in the Wall Street Journal) minus 0.25%. The floating rate is currently under the actual index so the bank has decided to pay a rate of 0.05% at this time. Rate is subject to change at any time.**
- **The Bank will continue to collateralize the Village's available balances over the FDIC limits and State of WI coverage for those balances under the Village's tax identification number. The Bank will collateralize via the use of Federal Home Loan Bank Letter of Credit(s).**
- **The Bank highly recommends the Village consider additional services: Positive Pay, and ACH Filters. The Bank will provide these services and training at no charge. In addition the Village should consider the use of dual control for ACH and Online Wire Origination.**
- **Additional financial services or lending needs the Bank would welcome the opportunity to bid.**

Thank you again for the opportunity to continue providing banking services to the Village of Williams Bay. Please do not hesitate to call (608) 363-8015 or email me (julie.thornton@bankatfirstnational.com) with questions.

Sincerely,

Julie Thornton
Vice President, Cash Management Manager

Service Agreement

We agree to the Banking Services Agreement dated June 6, 2021 until June 6, 2023, with the option of extensions thereafter.

Village of Williams Bay

First National Bank and Trust Company

Signed by: _____
Becky Tobin,
Village Administrator

Signed by: _____
Julie Thornton, VP
Cash Management Manager

Date: _____

Date: _____



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700 | Fax: 262-245-2705

Village of Williams Bay Wisconsin Department of Natural Resources NR 208 – Compliance Maintenance Resolution for 2020 R-7-21

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for its wastewater treatment/wastewater collection system under Wisconsin Administrative Code NR 208; and

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR) with Financial and Collection Section grades of 4.0; and

WHEREAS, it is only necessary to provide recommendations or an action response plan for all individual CMAR section grades of "C" or less and/or an overall grade point average of <3.00.

NOW THEREFORE BE IT RESOLVED, the Village Board of Trustees, of the Village of Williams Bay, has reviewed and approved for submission the CMAR, as required by Wisconsin Administrative Code NR208.

Approved by the Village Board of the Village of Williams Bay this
_____ day of _____ 2021.

VILLAGE OF WILLIAMS BAY

By: _____

William Duncan, President

Attest: _____

Jackelyn Pankau, Clerk

Compliance Maintenance Annual Report

Williams Bay Sewage Collection System

Last Updated: Reporting For:
6/16/2021 2020

Financial Management

1. Provider of Financial Information Name: Lori Peternell Telephone: 262-245-2700 (XXX) XXX-XXXX E-Mail Address (optional): treasurer@williamsbay.org		
2. Treatment Works Operating Revenues 2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ? ● Yes (0 points) ☐ ☐ ○ No (40 points) If No, please explain: 2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: 2020 ● 0-2 years ago (0 points) ☐ ☐ ○ 3 or more years ago (20 points) ☐ ☐ ○ N/A (private facility) 2.3 Did you have a special account (e.g., CFWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system? ● Yes (0 points) ○ No (40 points)		0
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]		
3. Equipment Replacement Funds 3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: 2020 ● 1-2 years ago (0 points) ☐ ☐ ○ 3 or more years ago (20 points) ☐ ☐ ○ N/A If N/A, please explain: 3.2 Equipment Replacement Fund Activity 3.2.1 Ending Balance Reported on Last Year's CMAR \$ 101,180.02 3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.) \$ 0.00 3.2.3 Adjusted January 1st Beginning Balance \$ 101,180.02 3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.) + \$ 9,399.88		

Compliance Maintenance Annual Report

Williams Bay Sewage Collection System

Last Updated: Reporting For:
6/16/2021 2020

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 110,579.90

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 110,579.90

0

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

☒ Yes

☐ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

☒ Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

☐ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Lift Station Condition Study	14300	2020
2	Lift Station 3 (Harris Road) Replacement	900000	2022

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 8

Compliance Maintenance Annual Report

Williams Bay Sewage Collection System

Last Updated: Reporting For:
6/16/2021 **2020**

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	9,993	140
February	9,063	161
March	10,678	171
April	9,207	72
May	9,930	44
June	8,204	31
July	7,035	29
August	6,475	22
September	6,105	24
October	5,739	26
November	4,862	28
December	5,985	60
Total	93,276	808
Average	7,773	67

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☐ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☐ Self-Priming Pumps
- ☒ Submersible Pumps
- ☐ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:

Compliance Maintenance Annual Report

Williams Bay Sewage Collection System

Last Updated: Reporting For:
6/16/2021 2020

6.4 Future Energy Related Equipment	
6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Look at the collection system tributary to Harris Road Lift Station and perform smoke testing.

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☐ Internal and external lines of communication responsibilities
- ☐ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Chapter 13 of Village Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2010-02-15

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
 - ☒ New sewer and building sewer design, construction, installation, testing and inspection
 - ☐ Rehabilitated sewer and lift station installation, testing and inspection
 - ☐ Sewage flows satellite system and large private users are monitored and controlled, as necessary
 - ☒ Fat, oil and grease control
 - ☒ Enforcement procedures for sewer use non-compliance
 - ☒ Operation and Maintenance [NR 210.23 (4) (d)]
- Does your operation and maintenance program and equipment include the following:
- ☐ Equipment and replacement part inventories
 - ☒ Up-to-date sewer system map
 - ☐ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

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☐ A description of routine operation and maintenance activities (see question 2 below) ☒ Capacity assessment program ☐ Basement back assessment and correction ☒ Regular O&M training ☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐ What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property? ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements ☒ Construction, Inspection, and Testing ☐ Others: ☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐ Does your emergency response capability include: ☒ Responsible personnel communication procedures ☒ Response order, timing and clean-up ☒ Public notification protocols ☒ Training ☐ Emergency operation protocols and implementation procedures ☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐ ☒ Special Studies Last Year (check only those that apply): ☐ Infiltration/Inflow (I/I) Analysis ☐ Sewer System Evaluation Survey (SSES) ☐ Sewer Evaluation and Capacity Management Plan (SECAP) ☒ Lift Station Evaluation Report ☐ Others: 	0																																	
2. Operation and Maintenance 2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained. <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Cleaning</td> <td style="width: 15%; text-align: center; border: 1px solid black;">1</td> <td style="width: 60%;">% of system/year</td> </tr> <tr> <td>Root removal</td> <td style="text-align: center; border: 1px solid black;">0</td> <td>% of system/year</td> </tr> <tr> <td>Flow monitoring</td> <td style="text-align: center; border: 1px solid black;">0</td> <td>% of system/year</td> </tr> <tr> <td>Smoke testing</td> <td style="text-align: center; border: 1px solid black;">10</td> <td>% of system/year</td> </tr> <tr> <td>Sewer line televising</td> <td style="text-align: center; border: 1px solid black;">1</td> <td>% of system/year</td> </tr> <tr> <td>Manhole inspections</td> <td style="text-align: center; border: 1px solid black;">1</td> <td>% of system/year</td> </tr> <tr> <td>Lift station O&M</td> <td style="text-align: center; border: 1px solid black;">32</td> <td># per L.S./year</td> </tr> <tr> <td>Manhole rehabilitation</td> <td style="text-align: center; border: 1px solid black;">0</td> <td>% of manholes rehabbed</td> </tr> <tr> <td>Mainline rehabilitation</td> <td style="text-align: center; border: 1px solid black;">1</td> <td>% of sewer lines rehabbed</td> </tr> <tr> <td>Private sewer inspections</td> <td style="text-align: center; border: 1px solid black;">0</td> <td>% of system/year</td> </tr> <tr> <td>Private sewer I/I removal</td> <td style="text-align: center; border: 1px solid black;">0</td> <td>% of private services</td> </tr> </table>		Cleaning	1	% of system/year	Root removal	0	% of system/year	Flow monitoring	0	% of system/year	Smoke testing	10	% of system/year	Sewer line televising	1	% of system/year	Manhole inspections	1	% of system/year	Lift station O&M	32	# per L.S./year	Manhole rehabilitation	0	% of manholes rehabbed	Mainline rehabilitation	1	% of sewer lines rehabbed	Private sewer inspections	0	% of system/year	Private sewer I/I removal	0	% of private services
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River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

COVID 19 slowed maintenance.

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

47.05	Total actual amount of precipitation last year in inches
36.1	Annual average precipitation (for your location)
29.5	Miles of sanitary sewer
8	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
0	Number of basement backup occurrences
0	Number of complaints
.75	Average daily flow in MGD (if available)
.939	Peak monthly flow in MGD (if available)
2.8	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.00	Basement backups (number/sewer mile)
0.00	Complaints (number/sewer mile)
1.3	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
3.7	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- ☒ Yes
☐ No

If Yes, please describe:

The average BOD and SS to the regional treatment facility was about half of what it should be for normal domestic wastewater. COVID 19 prevented investigations from beginning as planned in 2020.

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- ☐ Yes

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6/16/2021 **2020**

● No If Yes, please describe: 5.3 Explain any infiltration/inflow (I/I) changes this year from previous years: None -- COVID 19 slowed data collection. 5.4 What is being done to address infiltration/inflow in your collection system? Actively comparing the water distributed in each drainage basin to the wastewater generated.	
--	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

Monthly EFT Payments			
For Month:	May-21		
<u>Vendor</u>	<u>Amount</u>	<u>Date</u>	<u>Purpose</u>
Alliant Energy	\$8,129.62	5/27/2021	Monthly Electric charges
Alliant Energy	\$2,780.53	5/10/2021	Monthly Street light charges
American Express Merchant	\$12.15	5/4/2021	Online transaction fees
AT&T	\$2,473.01	5/25/2021	Monthly phone charges
AT&T Mobility	\$542.66	5/5/2021	(2) Monthly charges for Streets Dept tablets, HarborMaster cell phone & Court cell phone
AT&T Mobility	\$752.27	5/5/2021	(2) Monthly charges for Police, Fire, Rescue & Administrator cell phone charges
Charter Communications	\$616.89	5/12/2021	Monthly internet charges
Charter Communications	\$104.98	5/18/2021	Monthly internet charges
Delta Dental/Vision	\$758.94	5/28/2021	June Dental & Vision Insurance Premium
Employee Trust Funds (ETF)	\$23,895.84	5/10/2021	June Health Insurance premium
Employee Trust Funds (ETF)	\$17,474.31	5/25/2021	April retirement remittance
Paymentech	\$971.64	5/4/2021	Online transaction fees
Pitney Bowes	\$243.67	5/10/2021	Postage meter supplies
Pitney Bowes	\$117.07	5/25/2021	Monthly rental charge
Verizon	\$122.22	5/4/2021	Monthly Cell phone charges
Xpress Bill Pay	\$577.71	5/5/2021	Monthly hosting fee and transaction fees
	\$59,573.51		

Pay Period Date: 5/22/2021 - 6/4/2021
Pay Date: 6/11/2021

Department	Net Wages
Crossing Guard	\$569.76
General Administration	\$6,629.29
KNC	\$1,794.14
Lakefront/Beach	\$5,032.87
Library	\$4,698.49
Municipal Court	\$1,002.53
Parks	\$803.66
Police	\$17,110.25
Protective Services (F&R)	\$4,991.01
Public Works/W&S	\$8,019.03
Recreation Department	\$2,090.52
Village Board	\$0.00
 Total Net Wages	 \$52,741.55

Payroll Register - Single-line Summary - Payroll Register - Summary by Dept

GL Account and Title	Description	Amount	GL Period
621			
BAKER & TAYLOR			
400-58200-000 BOOKS	BOOKS	774.43	621
400-58201-000 CHILDREN'S BOOKS	CHILDRENS BOOKS	764.62	621
410-58200-102 BOOKS, DONOR DESIGNATED	BOOKS DONOR DESIGNATED	188.32	621
410-58250-000 LIBRARY CHAPIN EXPENDITURES	LIBRARY CHAPIN EXPENDITUR	41.53	621
Total BAKER & TAYLOR:		1,768.90	
DEMCO			
400-58100-160 LIBRARY SUPPLIES	LIBRARY SUPPLIES	349.90	621
Total DEMCO:		349.90	
FINDAWAY WORLD LLC			
410-58255-000 LIB FRIENDS EXPENDITURE	FRIENDS EXPENDITURE	539.94	621
Total FINDAWAY WORLD LLC:		539.94	
GREATAMERICA FINANCIAL SVCS.			
410-58340-000 BOARD COMMITTED FUNDS	BOARD COMMITTED	193.36	621
Total GREATAMERICA FINANCIAL SVCS.:		193.36	
INCREDIBLEBATS INC			
410-58340-000 BOARD COMMITTED FUNDS	BOARD COMMITTED FUNDS	355.00	621
Total INCREDIBLEBATS INC:		355.00	
KANOPY LLC			
410-58330-000 DONOR DESIGNATED EXPENDITURES	DONOR DESIGNATED	1,000.00	621
Total KANOPY LLC:		1,000.00	
MARTIN GROUP			
410-58340-000 BOARD COMMITTED FUNDS	BOARD COMMITTED	74.76	621
Total MARTIN GROUP:		74.76	
PETTY CASH			
400-58210-000 LIBRARY TRAINING & CONFERENCES	TRAINING AND CONFERENCES	50.00	621
400-58230-000 PROGRAMS FOR CHILDREN & ADULTS	PROGRAMS FOR CHILDREN	43.03	621
400-58220-000 LIBRARY MILEAGE EXPENSE	MILEAGE	22.90	621
400-58100-160 LIBRARY SUPPLIES	LIBRARY SUPPLIES	5.68	621
Total PETTY CASH:		121.61	
WAUKESHA COUNTY TREASURER			
400-58310-000 IT/LICENSES/CONTRACTED SERVICE	IT/LICENSES/CONTRACTED SE	240.00	621
Total WAUKESHA COUNTY TREASURER:		240.00	
WILS			
400-58310-000 IT/LICENSES/CONTRACTED SERVICE	IT/LICENSES/CONTRACTED SE	199.00	621
Total WILS:		199.00	

GL Account and Title	Description	Amount	GL Period
Total 621:		4,842.47	
Grand Totals:		4,842.47	

Village Board Approval Date: _____

GL Account and Title	Description	Amount	GL Period
0			
ABRAHAM'S ON-SITE SHREDDING			
100-51410-160 GEN ADMIN SUPPLIES	SHREDDING SERVICES	54.00	0
Total ABRAHAM'S ON-SITE SHREDDING:		54.00	
ACC PUBLISHING LLC			
100-55411-160 LAKEFRONT SUPPLIES	BOAT & TRAILER STICKERS	419.80	0
Total ACC PUBLISHING LLC:		419.80	
ARAMARK			
100-54310-125 STREETS UNIFORMS	UNIFORMS-STREETS DEPT	30.78	0
100-55410-125 PARKS UNIFORMS	UNIFORMS-PARKS DEPT	30.78	0
200-57903-125 WATER METER READING - UNIFORMS	UNIFORMS-WATER DEPT	69.23	0
100-54310-125 STREETS UNIFORMS	UNIFORMS-STREETS DEPT	30.78	0
100-55410-125 PARKS UNIFORMS	UNIFORMS-PARKS DEPT	30.78	0
200-57903-125 WATER METER READING - UNIFORMS	UNIFORMS-WATER DEPT	69.23	0
Total ARAMARK:		261.58	
AT&T			
500-55410-140 PARKS/CAPITAL OUTLAY	LAKEFRONT BUILDING WI-FI A	92.97	0
Total AT&T:		92.97	
BAXTER WOODMAN			
100-54100-300 ENGINEERING	200689.80 119 CONFERENCE P	3,150.00	0
100-54100-300 ENGINEERING	200689.80 119 CONFERENCE P	417.50	0
200-57610-140 WATER FUND CAPITAL OUTLAY	171157.31 SOUTHWICK CREEK	1,695.00	0
200-57924-000 WATER ENGINEERING EXPENSE	181194.40 HIGHWAY 67 UTILITIE	1,953.00	0
300-58973-000 SEWER ENGINEERING EXPENSE	181194.40 HIGHWAY 67 UTILITIE	1,953.00	0
500-54310-140 STREETS/HIGHWAYS	190696.90 2020 STREET IMPRO	2,770.00	0
100-51405-000 BILLABLE SERVICES	210246.80 397 GENEVA ST	840.00	0
100-51405-000 BILLABLE SERVICES	210482.80 WILLABAY MEADOW	1,215.00	0
200-57924-000 WATER ENGINEERING EXPENSE	210676.90 SHORELINE RETAINI	660.00	0
100-51405-000 BILLABLE SERVICES	211136.80 LG FRESH AIR CAMP	1,260.00	0
Total BAXTER WOODMAN:		15,913.50	
BAY LOCK SERVICE			
100-55210-271 REC DEPT BASEBALL EXPENSES	BASEBALL SHED DOOR FIX	70.00	0
Total BAY LOCK SERVICE:		70.00	
BIG FOOT BALL AND GLOVE			
100-55210-271 REC DEPT BASEBALL EXPENSES	U14 SOFTBALL TOURNAMENT	350.00	0
Total BIG FOOT BALL AND GLOVE:		350.00	
BLINCOE, JAMES			
100-55411-160 LAKEFRONT SUPPLIES	CHIP READER AND PHONE CA	72.76	0
Total BLINCOE, JAMES:		72.76	
BURLINGTON WASTEWATER UTILITY			
200-57623-170 WATER TESTING	WATER TESTING	80.00	0

GL Account and Title	Description	Amount	GL Period
Total BURLINGTON WASTEWATER UTILITY:		80.00	
COMPUTER PROFESSIONALS UNLIMITED			
100-52120-130 POLICE IT EXPENSE	IT SUPPORT-POLICE	225.00	0
100-52120-130 POLICE IT EXPENSE	IT SUPPORT-POLICE	450.00	0
100-51210-150 MUNICIPAL COURT IT FEES	IT SUPPORT-COURT	112.50	0
Total COMPUTER PROFESSIONALS UNLIMITED:		787.50	
CORE & MAIN			
200-57654-150 HYDRANT REPAIRS/MAINT	HYDRANT REPAIR	756.60	0
200-57631-160 WATER TREATMENT CHEMICALS	WATER DIST SUPPLIES	3,418.00	0
200-57641-160 WATER DISTRIBUTION SUPPLIES	WATER MATERIALS	418.32	0
Total CORE & MAIN:		4,592.92	
CUDAHY ROOFING & SUPPLY INC			
300-58976-000 SEWER REPLACEMENT FUND	ROOF REPAIR AT WATER DEPT	4,980.00	0
Total CUDAHY ROOFING & SUPPLY INC:		4,980.00	
DEPARTMENT OF WORKFORCE DEVELOPMENT			
100-52120-110 POLICE WAGES	UNEMPLOYMENT WAGES- KNO	323.02	0
230-58100-112 KNC UNEMPLOYMENT	UNEMPLOYMENT WAGES - RE	87.00	0
230-58100-112 KNC UNEMPLOYMENT	UNEMPLOYMENT WAGES - RE	87.00	0
Total DEPARTMENT OF WORKFORCE DEVELOPMENT:		497.02	
DIGGER'S HOTLINE INC.			
200-57930-140 WATER DIGGERS HOTLINE EXPENSE	MONTHLY BILLING FOR LOCAT	76.95	0
Total DIGGER'S HOTLINE INC.:		76.95	
EDINGTON, CALEB			
100-55210-271 REC DEPT BASEBALL EXPENSES	BASEBALL UMPIRE	120.00	0
Total EDINGTON, CALEB:		120.00	
EDINGTON, HAROLD			
100-55210-271 REC DEPT BASEBALL EXPENSES	UMPIRE	65.00	0
Total EDINGTON, HAROLD:		65.00	
EDWARDS, WAYNE			
200-57903-125 WATER METER READING - UNIFORMS	WORK BOOTS	210.00	0
Total EDWARDS, WAYNE:		210.00	
ELKHORN MOTORS INC.			
100-52120-150 POLICE REPAIRS/MAINT	REPAIRS	62.36	0
Total ELKHORN MOTORS INC.:		62.36	
EMERGENCY MEDICAL PRODUCTS			
100-52360-160 RESCUE DEPT SUPPLIES	RESCUE SUPPLIES	84.27	0

GL Account and Title	Description	Amount	GL Period
Total EMERGENCY MEDICAL PRODUCTS:		84.27	
GENERAL CODE			
100-51410-300 GEN ADMIN CODIFICATION	10% OF PROJECT COSTS	3,378.90	0
Total GENERAL CODE:		3,378.90	
GENEVA LAKE LEVEL CORPORATION			
100-55412-000 GENEVA LK LEVEL CORP	2021 PLEDGE	2,880.00	0
Total GENEVA LAKE LEVEL CORPORATION:		2,880.00	
GUNNAR OLSEN LANDSCAPING			
100-55410-115 PARKS CONTRACT LABOR	WEEDING	722.50	0
Total GUNNAR OLSEN LANDSCAPING:		722.50	
HEYER TRUE VALUE HARDWARE			
100-55410-150 PARKS REPAIRS/MAINT		5.57	0
100-55410-150 PARKS REPAIRS/MAINT		10.95	0
100-55410-150 PARKS REPAIRS/MAINT		21.14	0
100-55410-150 PARKS REPAIRS/MAINT		7.58	0
100-55410-150 PARKS REPAIRS/MAINT		22.98	0
200-57935-150 WATER PLANT REPAIRS/MAINT		5.94	0
100-55411-160 LAKEFRONT SUPPLIES		74.97	0
100-55410-150 PARKS REPAIRS/MAINT		65.44	0
100-55410-150 PARKS REPAIRS/MAINT		58.03	0
100-52360-160 RESCUE DEPT SUPPLIES	SUPPLIES	29.99	0
Total HEYER TRUE VALUE HARDWARE:		302.59	
HOOVER, AIDEN			
100-55210-271 REC DEPT BASEBALL EXPENSES	BASEBALL/SOFTBALL UMPIRE	40.00	0
Total HOOVER, AIDEN:		40.00	
HYDRITE CHEMICAL COMPANY			
200-57631-160 WATER TREATMENT CHEMICALS	ALUM SULFATE STD GRADE AN	1,737.00	0
Total HYDRITE CHEMICAL COMPANY:		1,737.00	
HYDRO CORP			
200-57656-150 CROSS CONNECTION INSPECTION	CROSS CONNECTION PROGRA	1,242.00	0
200-57656-150 CROSS CONNECTION INSPECTION	CROSS CONNECTION PROGRA	348.00	0
Total HYDRO CORP:		1,590.00	
KEITH, SARAH			
100-44103 SUMMER PROGRAM REVENUES	SUMMER PROGRAMS REFUND	30.00	0
Total KEITH, SARAH:		30.00	
KUIPER, COLLIN			
100-55210-271 REC DEPT BASEBALL EXPENSES	UMPIRE	70.00	0
Total KUIPER, COLLIN:		70.00	

GL Account and Title	Description	Amount	GL Period
KUNES COUNTRY CHEVROLEY GMC BUICK			
100-52120-150 POLICE REPAIRS/MAINT	REPAIRS/MAINT POLICE	132.77	0
Total KUNES COUNTRY CHEVROLEY GMC BUICK:		132.77	
LASER ELECTRIC SUPPLY			
100-55410-150 PARKS REPAIRS/MAINT	PARKS REPAIRS/MAINT	24.30	0
Total LASER ELECTRIC SUPPLY:		24.30	
MANNELLI, ANNE			
100-55210-271 REC DEPT BASEBALL EXPENSES	BASEBALL UMPIRE	40.00	0
Total MANNELLI, ANNE:		40.00	
MANNELLI, NATE			
100-55210-271 REC DEPT BASEBALL EXPENSES	BASEBALL UMPIRE	130.00	0
Total MANNELLI, NATE:		130.00	
MARKEE WATER CONDITIONING			
100-55411-160 LAKEFRONT SUPPLIES	DRINKING WATER AT LAKEFRO	32.00	0
Total MARKEE WATER CONDITIONING:		32.00	
NEVORASKI, WILLIAM			
100-55210-271 REC DEPT BASEBALL EXPENSES	UMPIRE	35.00	0
Total NEVORASKI, WILLIAM:		35.00	
NIEUWENHUIS BROS. INC.			
225-54635-131 RECYCLING FEES	RECYCLING CURBSIDE PICKUP	6,383.76	0
100-54710-000 REFUSE COLLECTIONS	REFUSE CURBSIDE PICKUP	13,166.93	0
225-54635-165 RECYCLING TIPPING FEES	RECYCLING SURCHARGE	745.59	0
Total NIEUWENHUIS BROS. INC.:		20,296.28	
ODLING CONSTRUCTION INC.			
100-55410-150 PARKS REPAIRS/MAINT	BEACH SAND	1,710.84	0
Total ODLING CONSTRUCTION INC.:		1,710.84	
OFFICE COPYING EQUIPMENT			
100-51410-162 GEN ADMIN COPIER EXPENSE	BLACK TONER	12.22	0
Total OFFICE COPYING EQUIPMENT:		12.22	
PATS SERVICES INC			
200-57631-160 WATER TREATMENT CHEMICALS	LIME SLUDGE	960.00	0
Total PATS SERVICES INC:		960.00	
PETE'S TIRE ELKHORN LLC			
100-55410-150 PARKS REPAIRS/MAINT	PARKS - REPAIR	247.00	0
Total PETE'S TIRE ELKHORN LLC:		247.00	

GL Account and Title	Description	Amount	GL Period
PETE'S TIRE SERVICE, INC.			
100-55410-150 PARKS REPAIRS/MAINT	REPAIR FLAT TIRE	60.00	0
Total PETE'S TIRE SERVICE, INC.:		60.00	
PHIL'S ELECTRIC DRAIN SERV			
100-51720-150 LIONS FIELD HOUSE REPAIR/MAINT	REMOVE BLOCKAGE FROM BA	165.00	0
Total PHIL'S ELECTRIC DRAIN SERV:		165.00	
POLLAK, TORI			
100-55210-143 BASEBALL FIELD UPKEEP	BASEBALL UMPIRE	130.00	0
Total POLLAK, TORI:		130.00	
SCHAEFFER MUNICIPAL SERVICES LLC			
100-53100-210 ZONING INSPECTION CONTRACT	ZONING ADMINISTRATION FEES	1,795.00	0
Total SCHAEFFER MUNICIPAL SERVICES LLC:		1,795.00	
SCHULTZ, CHARLIE			
100-55210-271 REC DEPT BASEBALL EXPENSES	BASEBALL SOFTBALL UMPIRE	40.00	0
Total SCHULTZ, CHARLIE:		40.00	
SECURIAN FINANCIAL GROUP INC			
100-52120-124 POLICE LIFE INSURANCE	POLICE - LIFE INSURANCE	51.49	0
100-54310-124 STREETS LIFE INSURANCE	STREETS LIFE INS	15.13	0
100-55410-124 PARKS LIFE INSURANCE	PARKS LIFE INS	1.58	0
200-57630-124 WATER TREATMENT - LIFE INS	WATER TREATMENT LIFE INS	13.55	0
200-57640-124 WATER DISTRIBUTION - LIFE INS	WATER DISTRIBUTION LIFE INS	9.74	0
230-58100-124 KNC LIFE INSURANCE	KNC LIFE INSURANCE	27.42	0
100-51410-124 GEN ADMIN LIFE INSURANCE	GEN ADM LIFE INS	59.13	0
100-55210-124 REC DEPT LIFE INSURANCE	REC DEPT LIFE INS	4.37	0
400-58100-123 LIBRARY HEALTH INSURANCE	LIBRARY LIFE INS	36.58	0
100-21257 LIFE INSURANCE PAYABLE	EMPLOYEE CONTRIBUTION	180.93	0
Total SECURIAN FINANCIAL GROUP INC:		399.92	
SILVERMAN, CASSIE			
100-55210-271 REC DEPT BASEBALL EXPENSES	BASEBALL UMPIRE AND FIELD	395.00	0
Total SILVERMAN, CASSIE:		395.00	
THE PARTS PLACE			
100-54310-150 STREETS EQUIP REPAIRS/MAINT	GREASE	62.03	0
Total THE PARTS PLACE:		62.03	
U.S. CELLULAR			
100-55411-200 LAKEFRONT TELEPHONE	HARBORMASTER CELL PHONE	35.02	0
200-58801-000 IT SUPPORT/ANNUAL FEES	WATER IT	17.51	0
300-58801-000 IT SUPPORT/ANNUAL FEES	SEWER IT	17.51	0
Total U.S. CELLULAR:		70.04	
USA BLUE BOOK			
200-57641-160 WATER DISTRIBUTION SUPPLIES	SUPPLIES	56.95	0

GL Account and Title	Description	Amount	GL Period
Total USA BLUE BOOK:		56.95	
WALCOMET			
300-58980-310 WALCOMET SEWER CONNECTION FEE	SEWER CONNECTION FEE - 41	4,000.00	0
300-58980-300 WALCOMET SEWERAGE EXPENSES	MONTHLY BILLING	63,251.86	0
Total WALCOMET:		67,251.86	
WALWORTH COUNTY CHIEFS OF POLICE ASSN			
100-52120-190 POLICE TRAINING	TRAINING EXPENSE	100.00	0
Total WALWORTH COUNTY CHIEFS OF POLICE ASSN:		100.00	
WI DNR			
200-57600-150 WELL #3 - REPAIRS	BASE FEE	125.00	0
Total WI DNR:		125.00	
WISCONSIN MUNICIPAL CLERK ASSOC			
100-51410-190 GEN ADMIN TRAINING	WMCA ANNUAL CONFERENCE	290.00	0
Total WISCONSIN MUNICIPAL CLERK ASSOC:		290.00	
WISCONSIN STATE LABORATORY OF HYGIENE			
200-57623-170 WATER TESTING	FLUORIDE	52.00	0
Total WISCONSIN STATE LABORATORY OF HYGIENE:		52.00	
WITTE SUPPLY COMPANY			
200-57651-150 WATER MAINS REPAIRS/MAINT	TOPSOIL	127.50	0
Total WITTE SUPPLY COMPANY:		127.50	
Total 0:		134,282.33	
Grand Totals:		134,282.33	

Village Board Approval Date: _____

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
100-41100 GENERAL TAX LEVY	.00	1,108,871.24	1,650,106.00	541,234.76	67.2
100-41101 DELINQUENT PP TAX	.00	480.66	.00	(480.66)	.0
100-41104 TAX EQUIVALENT	.00	27,250.00	109,000.00	81,750.00	25.0
100-41105 ROOM TAX	(48.59)	184.21	20,000.00	19,815.79	.9
100-41106 CABLE FRANCHISE FEES	.00	.00	75,596.00	75,596.00	.0
100-41110 MERCY PILOT	.00	55,723.74	55,000.00	(723.74)	101.3
TOTAL TAXES	(48.59)	1,192,509.85	1,909,702.00	717,192.15	62.4
<u>INTERGOVERNMENTAL</u>					
100-42001 EXEMPT COMPUTER AID	.00	.00	470.00	470.00	.0
100-42002 STATE SHARED REVENUE	.00	.00	68,053.00	68,053.00	.0
100-42006 TRANSPORTATION AID	.00	93,746.66	187,739.00	93,992.34	49.9
100-42007 POLICE TRAINING FROM STATE	.00	.00	1,120.00	1,120.00	.0
100-42008 OTHER STATE AIDS	2,691.28	2,691.28	2,691.00	(.28)	100.0
100-42009 POLICE GRANT FROM CTY	.00	1,538.80	3,500.00	1,961.20	44.0
100-42010 POLICE SRO REVENUE	26,358.62	26,358.62	66,352.00	39,993.38	39.7
TOTAL INTERGOVERNMENTAL	29,049.90	124,335.36	329,925.00	205,589.64	37.7
<u>LICENSES & PERMITS</u>					
100-43001 LIQUOR/BEER LICENSE	2,750.00	3,400.00	5,725.00	2,325.00	59.4
100-43002 OPERATOR LICENSE	975.00	1,340.00	2,200.00	860.00	60.9
100-43006 BUILDING PERMITS	4,020.24	33,982.78	50,000.00	16,017.22	68.0
100-43007 ELECTRICAL PERMITS	801.26	5,808.44	8,000.00	2,191.56	72.6
100-43008 PLUMBING PERMITS	487.56	4,164.21	7,000.00	2,835.79	59.5
100-43009 ROOM TAX PERMIT	.00	150.00	500.00	350.00	30.0
100-43013 RENTAL PROP ADMIN	.00	.00	50.00	50.00	.0
100-43014 CIGARETTE LICENSE	50.00	50.00	50.00	.00	100.0
100-43015 ZONING AND PLANNING FEES	1,450.00	10,000.00	22,000.00	12,000.00	45.5
100-43018 DOG LICENSE	426.00	1,568.00	20.00	(1,548.00)	7840.0
100-43021 TOURIST ROOMING HOUSE PERMIT	.00	.00	1,750.00	1,750.00	.0
100-43022 SHORT TERM RENTAL PERMIT	.00	4,750.00	9,500.00	4,750.00	50.0
100-43090 INVOICED SERVICE PAYMENTS	2,500.00	18,075.00	.00	(18,075.00)	.0
TOTAL LICENSES & PERMITS	13,460.06	83,288.43	106,795.00	23,506.57	78.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PUBLIC CHARGES FOR SERVICE</u>					
100-44040 POLICE GEN REVENUE	85.00	479.25	200.00	(279.25)	239.6
100-44043 POLICE ALARM PERMITS	.00	.00	100.00	100.00	.0
100-44049 SPECIAL ASSESSMENT LETTERS	820.00	2,900.00	6,600.00	3,700.00	43.9
100-44050 FIRE DEPT CONTRACTS	.00	16,000.00	16,000.00	.00	100.0
100-44093 BASKETBALL CAMP REVENUES	550.00	550.00	2,000.00	1,450.00	27.5
100-44096 GOLF REVENUES	.00	.00	150.00	150.00	.0
100-44097 BASKETBALL LEAGUE REVENUES	.00	.00	1,100.00	1,100.00	.0
100-44098 ZUMBA REVENUES	130.08	203.87	3,500.00	3,296.13	5.8
100-44099 TAI CHI REVENUES	.00	.00	1,000.00	1,000.00	.0
100-44100 BASEBALL/SOFTBALL REG FEES	3,715.73	4,750.46	3,000.00	(1,750.46)	158.4
100-44102 ADULT PROGRAM REVENUES	907.28	1,227.28	1,000.00	(227.28)	122.7
100-44103 SUMMER PROGRAM REVENUES	.00	.00	2,500.00	2,500.00	.0
100-44106 DONATION FOR REC DEPT	1,100.00	1,100.00	2,000.00	900.00	55.0
100-44107 FIELD HOUSE RENTALS	.00	600.00	3,800.00	3,200.00	15.8
100-44108 EDGEWATER DEPOSIT	.00	500.00	.00	(500.00)	.0
100-44301 WATERWAY MARKERS	2,555.00	2,555.00	6,000.00	3,445.00	42.6
100-44620 LAKEFRONT/SHORE INCOME	2,190.10	5,055.46	8,200.00	3,144.54	61.7
100-44621 BEACH REVENUE	4,350.39	12,184.47	66,000.00	53,815.53	18.5
100-44622 LAUNCH REVENUE	33,352.26	62,364.95	160,000.00	97,635.05	39.0
100-44623 HORVATH DRY STORAGE REVENUE	10,887.28	19,300.67	16,000.00	(3,300.67)	120.6
100-44625 TOWN OF LINN BEACH REVENUE	.00	.00	9,450.00	9,450.00	.0
100-44630 KAYAK/PADDLEBOARD RENTAL FEES	70.00	70.00	15,330.00	15,260.00	.5
TOTAL PUBLIC CHARGES FOR SERVICE	60,713.12	129,841.41	323,930.00	194,088.59	40.1
<u>FINES & FORFEITURES</u>					
100-45001 COURT FINE REVENUE	4,816.08	25,096.08	48,000.00	22,903.92	52.3
100-45002 PARKING TICKET REVENUE	25.00	510.00	6,000.00	5,490.00	8.5
TOTAL FINES & FORFEITURES	4,841.08	25,606.08	54,000.00	28,393.92	47.4
<u>SOURCE 46</u>					
100-46000 WEED AND NUISANCE CONTROL	.00	.00	120.00	120.00	.0
100-46635 DOG PARK REVENUE	.00	.00	2,380.00	2,380.00	.0
TOTAL SOURCE 46	.00	.00	2,500.00	2,500.00	.0
<u>COMMERCIAL</u>					
100-48004 INTEREST ON INVESTMENTS	71.19	2,095.99	27,000.00	24,904.01	7.8
100-48005 GLLEA RENTAL INCOME	.00	.00	2,800.00	2,800.00	.0
100-48013 BOAT SLIP RENTAL	12,929.24	233,829.89	227,100.00	(6,729.89)	103.0
100-48015 GENEVA LK LAW ENFORCEMENT AGCY	.00	31,533.73	25,000.00	(6,533.73)	126.1
TOTAL COMMERCIAL	13,000.43	267,459.61	281,900.00	14,440.39	94.9

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>MISCELLANEOUS</u>					
100-49001	AURORA DONATION	.00	3,250.00	3,250.00	.00	100.0
100-49002	INSURANCE REBATE	.00	.00	8,000.00	8,000.00	.0
100-49009	GENERAL MISC UNCLASS	30.00	174.25	1,000.00	825.75	17.4
	TOTAL MISCELLANEOUS	30.00	3,424.25	12,250.00	8,825.75	28.0
	TOTAL FUND REVENUE	121,046.00	1,826,464.99	3,021,002.00	1,194,537.01	60.5

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENT</u>					
100-51110-110 VILLAGE BOARD WAGES	.00	5,512.50	22,050.00	16,537.50	25.0
100-51110-121 VILLAGE BOARD FICA	.00	421.72	1,687.00	1,265.28	25.0
100-51110-130 VILLAGE BOARD OTHER EXPENSE	.00	65.00	300.00	235.00	21.7
100-51120-240 BOARD OF REVIEW	.00	.00	60.00	60.00	.0
100-51210-110 MUNICIPAL COURT WAGES	2,300.39	13,577.10	29,905.00	16,327.90	45.4
100-51210-121 MUNICIPAL COURT FICA	175.97	1,038.65	2,288.00	1,249.35	45.4
100-51210-150 MUNICIPAL COURT IT FEES	180.37	3,882.85	7,000.00	3,117.15	55.5
100-51210-160 MUNICIPAL COURT SUPPLIES	.00	1,048.00	1,000.00	(48.00)	104.8
100-51210-161 MUNICIPAL COURT POSTAGE	.00	.00	500.00	500.00	.0
100-51210-190 MUNICIPAL COURT TRAINING	.00	1,345.00	2,000.00	655.00	67.3
100-51400-000 RECRUITING FEES	7,316.77	36,480.32	.00	(36,480.32)	.0
100-51405-000 BILLABLE SERVICES	1,970.00	25,660.00	.00	(25,660.00)	.0
100-51410-110 GEN ADMIN WAGES	9,575.42	38,277.44	125,483.00	87,205.56	30.5
100-51410-121 GEN ADMIN FICA	727.42	2,481.11	9,600.00	7,118.89	25.8
100-51410-122 GEN ADMIN RETIREMENT	742.11	2,541.93	9,725.00	7,183.07	26.1
100-51410-123 GEN ADMIN HEALTH INSURANCE	1,456.18	8,447.53	35,672.00	27,224.47	23.7
100-51410-124 GEN ADMIN LIFE INSURANCE	35.22	124.38	204.00	79.62	61.0
100-51410-127 GEN ADMIN HSA FUNDING	3,500.00	8,000.00	9,250.00	1,250.00	86.5
100-51410-160 GEN ADMIN SUPPLIES	297.67	4,126.48	6,500.00	2,373.52	63.5
100-51410-161 GEN ADMIN POSTAGE	117.07	3,630.33	4,400.00	769.67	82.5
100-51410-162 GEN ADMIN COPIER EXPENSE	344.16	1,104.27	5,000.00	3,895.73	22.1
100-51410-190 GEN ADMIN TRAINING	131.25	1,363.50	2,500.00	1,136.50	54.5
100-51410-200 GEN ADMIN TELEPHONE	1,179.19	4,143.85	7,000.00	2,856.15	59.2
100-51410-210 GEN ADMIN PUBLICATIONS	123.64	718.44	7,000.00	6,281.56	10.3
100-51410-300 GEN ADMIN CODIFICATION	.00	3,393.80	6,100.00	2,706.20	55.6
100-51412-000 ELECTION EXPENSE	478.73	4,875.37	7,500.00	2,624.63	65.0
100-51412-110 ELECTION WAGES	(280.00)	6,191.25	.00	(6,191.25)	.0
100-51412-121 ELECTION FICA	.00	95.15	.00	(95.15)	.0
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	975.00	13,896.79	28,000.00	14,103.21	49.6
100-51415-000 LEAGUE EXPENSES/DUES	.00	2,567.19	2,568.00	.81	100.0
100-51420-110 VILLAGE ADMIN WAGES	.00	(15,700.98)	.00	15,700.98	.0
100-51510-000 INSURANCE EXPENSE	.00	62,766.00	65,000.00	2,234.00	96.6
100-51520-000 ASSESSOR CONTRACT	.00	8,034.04	19,260.00	11,225.96	41.7
100-51550-000 COVID-19 EXPENSES	.00	107.61	.00	(107.61)	.0
100-51560-000 CONTINGENCY	.00	.00	31,269.00	31,269.00	.0
100-51570-000 AUDIT EXPENSE	4,500.00	19,200.00	20,000.00	800.00	96.0
100-51610-000 LEGAL SERVICES	1,150.50	13,333.00	50,000.00	36,667.00	26.7
100-51720-150 LIONS FIELD HOUSE REPAIR/MAINT	165.00	282.71	1,200.00	917.29	23.6
100-51720-160 LIONS FIELD HOUSE SUPPLIES	.00	100.40	.00	(100.40)	.0
100-51720-170 LIONS FIELD HOUSE GAS	.00	948.65	1,500.00	551.35	63.2
100-51720-171 LIONS FIELD HOUSE ELECTRIC	179.18	749.27	1,400.00	650.73	53.5
100-51720-173 LIONS FIELD HOUSE W&S	.00	144.02	750.00	605.98	19.2
100-51720-175 JANITORIAL SERVICES	.00	1,307.22	5,196.00	3,888.78	25.2
100-51730-150 VH BLDG REPAIRS/MAINT	49.82	814.29	1,200.00	385.71	67.9
100-51730-160 VH BLDG SUPPLIES	.00	661.04	2,500.00	1,838.96	26.4
100-51730-170 VH BLDG GAS	.00	1,203.11	1,700.00	496.89	70.8
100-51730-171 VH BLDG ELECTRIC	1,024.89	4,028.33	7,500.00	3,471.67	53.7
100-51730-173 VH BLDG WATER & SEWER	.00	735.78	1,350.00	614.22	54.5
100-51730-175 JANITORIAL SERVICES	.00	3,447.26	8,100.00	4,652.74	42.6
100-51965-000 WMS BAY BUSINESS ASSOC	.00	5,500.00	14,000.00	8,500.00	39.3
100-51970-000 SHORT TERM RENTAL ADMIN	.00	8,343.00	8,343.00	.00	100.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

GENERAL FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL GENERAL GOVERNMENT	38,415.95	311,014.70	573,560.00	262,545.30	54.2

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
100-52120-110 POLICE WAGES	49,208.25	275,848.87	590,520.00	314,671.13	46.7
100-52120-115 POLICE UNEMPLOYMENT	323.02	4,845.30	.00	(4,845.30)	.0
100-52120-120 POLICE CONSULTANT WAGES	.00	.00	5,000.00	5,000.00	.0
100-52120-121 POLICE FICA	3,725.80	20,882.76	45,175.00	24,292.24	46.2
100-52120-122 POLICE RETIREMENT	5,752.15	31,666.11	68,984.00	37,317.89	45.9
100-52120-123 POLICE HEALTH INSURANCE	10,742.86	71,063.54	115,931.00	44,867.46	61.3
100-52120-124 POLICE LIFE INSURANCE	51.49	281.46	621.00	339.54	45.3
100-52120-125 POLICE UNIFORMS	.00	850.50	7,700.00	6,849.50	11.1
100-52120-127 POLICE HSA FUNDING	.00	35,000.00	31,250.00	(3,750.00)	112.0
100-52120-130 POLICE IT EXPENSE	.00	27,312.75	31,047.00	3,734.25	88.0
100-52120-140 POLICE CAPITAL OUTLAY	.00	2,139.40	.00	(2,139.40)	.0
100-52120-150 POLICE REPAIRS/MAINT	.00	1,598.55	7,000.00	5,401.45	22.8
100-52120-160 POLICE SUPPLIES	.00	2,033.57	4,000.00	1,966.43	50.8
100-52120-161 POLICE POSTAGE/CONFINEMENT	75.00	155.00	800.00	645.00	19.4
100-52120-180 POLICE FUEL	.00	4,760.27	16,000.00	11,239.73	29.8
100-52120-190 POLICE TRAINING	240.00	7,706.46	22,355.00	14,648.54	34.5
100-52120-200 POLICE TELEPHONE	652.86	3,919.89	6,300.00	2,380.11	62.2
100-52120-210 POLICE COMMUNITY PROGRAMS	.00	667.47	2,500.00	1,832.53	26.7
100-52120-300 STUDENT RESOURCE OFFICER	.00	.00	88,469.00	88,469.00	.0
100-52130-110 WATER SAFETY PATROL	.00	27,405.00	27,405.00	.00	100.0
100-52130-120 GENEVA LAKE ENVIRONMENTAL AGCY	.00	25,000.00	20,000.00	(5,000.00)	125.0
100-52130-130 GENEVA LAKE LAW ENFORCEMENT	.00	45,000.00	45,000.00	.00	100.0
100-52130-150 EMERGENCY MANAGEMENT	15.44	2,679.88	5,500.00	2,820.12	48.7
100-52320-106 FIRE DEPT OFFICER PAY	1,695.84	8,458.33	21,350.00	12,891.67	39.6
100-52320-107 FIRE DEPT MEETING PAY	320.00	1,416.00	3,000.00	1,584.00	47.2
100-52320-108 FIRE DEPT DRILL PAY	768.00	6,000.00	13,000.00	7,000.00	46.2
100-52320-109 FIRE DEPT CALLS PAY	1,728.00	7,184.00	20,000.00	12,816.00	35.9
100-52320-110 FIRE/RESCUE UNEMPLOYMENT	.00	138.86	.00	(138.86)	.0
100-52320-120 FIRE DEPT TRAINING PAY	.00	440.00	3,000.00	2,560.00	14.7
100-52320-121 FIRE DEPT FICA	321.81	1,611.15	4,617.00	3,005.85	34.9
100-52320-122 FIRE DEPT RETIREMENT	81.37	432.00	900.00	468.00	48.0
100-52320-150 FIRE DEPT REPAIRS/MAINT	.00	2,833.47	16,000.00	13,166.53	17.7
100-52320-160 FIRE DEPT SUPPLIES	948.00	3,422.69	5,000.00	1,577.31	68.5
100-52320-165 FIRE DUES 2% EXPENDITURES	.00	2,204.00	.00	(2,204.00)	.0
100-52320-170 FIRE DEPT GAS	.00	3,054.07	4,500.00	1,445.93	67.9
100-52320-171 FIRE DEPT ELECTRIC	218.97	744.83	2,500.00	1,755.17	29.8
100-52320-173 FIRE DEPT WATER & SEWER	.00	288.60	500.00	211.40	57.7
100-52320-180 FIRE DEPT FUEL	85.46	328.65	2,000.00	1,671.35	16.4
100-52320-190 FIRE DEPT TRAINING	.00	.00	5,500.00	5,500.00	.0
100-52320-200 FIRE DEPT TELEPHONE	669.90	2,239.19	2,000.00	(239.19)	112.0
100-52340-106 DIVE TEAM OFFICER PAY	66.00	330.00	800.00	470.00	41.3
100-52340-107 DIVE TEAM MEETING PAY	.00	48.00	160.00	112.00	30.0
100-52340-108 DIVE TEAM DRILL PAY	120.00	290.00	1,500.00	1,210.00	19.3
100-52340-121 DIVE TEAM FICA	10.41	36.75	189.00	152.25	19.4
100-52340-145 DIVE TEAM TANK MAINTENANCE	.00	.00	1,924.00	1,924.00	.0
100-52340-150 DIVE TEAM REPAIRS/MAINT	.00	50.00	500.00	450.00	10.0
100-52340-190 DIVE TEAM TRAINING	.00	.00	1,000.00	1,000.00	.0
100-52360-106 RESCUE DEPT OFFICER PAY	250.00	1,219.00	3,000.00	1,781.00	40.6
100-52360-107 RESCUE DEPT MEETING PAY	80.00	240.00	2,500.00	2,260.00	9.6
100-52360-108 RESCUE DEPT DRILL PAY	200.00	970.00	6,000.00	5,030.00	16.2
100-52360-109 RESCUE DEPT CALLS PAY	1,095.00	4,035.00	15,000.00	10,965.00	26.9
100-52360-121 RESCUE DEPT FICA	117.58	660.30	2,098.00	1,437.70	31.5

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-52360-122 RESCUE DEPT RETIREMENT	2.32	17.43	100.00	82.57	17.4
100-52360-130 RESCUE DEPT OTHER EXPENSE	31.18	267.33	.00	(267.33)	.0
100-52360-150 RESCUE DEPT REPAIRS/MAINT	.00	1,611.69	2,000.00	388.31	80.6
100-52360-160 RESCUE DEPT SUPPLIES	.00	884.30	4,000.00	3,115.70	22.1
100-52360-180 RESCUE DEPT FUEL	85.46	295.59	800.00	504.41	37.0
100-52360-190 RESCUE DEPT TRAINING	.00	.00	2,000.00	2,000.00	.0
TOTAL PUBLIC SAFETY	79,682.17	642,568.01	1,288,995.00	646,426.99	49.9

PUBLIC SAFETY

100-53100-160 BLDG INSP SUPPLIES	.00	445.09	1,000.00	554.91	44.5
100-53100-210 ZONING INSPECTION CONTRACT	3,233.50	8,292.50	22,800.00	14,507.50	36.4
100-53100-211 BLDG INSPECTION CONTRACT	8,751.90	29,856.99	52,000.00	22,143.01	57.4
100-53100-215 CODE ENFORCEMENT	1,276.00	5,447.00	5,400.00	(47.00)	100.9
TOTAL PUBLIC SAFETY	13,261.40	44,041.58	81,200.00	37,158.42	54.2

PUBLIC WORKS

100-54100-110 DPW ADMIN WAGES	2,889.45	15,855.35	37,199.00	21,343.65	42.6
100-54100-121 DPW ADMIN FICA	205.10	1,126.32	2,846.00	1,719.68	39.6
100-54100-122 DPW ADMIN RETIREMENT	221.76	1,217.93	2,883.00	1,665.07	42.3
100-54100-123 DPW ADMIN HEALTH INSURANCE	801.54	4,809.24	9,736.00	4,926.76	49.4
100-54100-124 DPW ADMIN LIFE INSURANCE	.00	.00	48.00	48.00	.0
100-54100-127 DPW HSA FUNDING	.00	2,500.00	2,500.00	.00	100.0
100-54100-300 ENGINEERING	.00	2,657.50	15,000.00	12,342.50	17.7
100-54310-110 STREETS WAGES	6,977.06	39,080.33	90,945.00	51,864.67	43.0
100-54310-121 STREETS FICA	513.08	2,782.78	6,958.00	4,175.22	40.0
100-54310-122 STREETS RETIREMENT	464.20	2,807.98	6,046.00	3,238.02	46.4
100-54310-123 STREETS HEALTH INSURANCE	1,450.41	8,702.46	17,619.00	8,916.54	49.4
100-54310-124 STREETS LIFE INSURANCE	15.13	75.65	90.00	14.35	84.1
100-54310-125 STREETS UNIFORMS	112.72	719.79	2,500.00	1,780.21	28.8
100-54310-127 STREETS HSA FUNDING	.00	5,000.00	5,000.00	.00	100.0
100-54310-150 STREETS EQUIP REPAIRS/MAINT	104.98	7,583.37	20,000.00	12,416.63	37.9
100-54310-160 STREETS SUPPLIES	.00	705.63	6,500.00	5,794.37	10.9
100-54310-170 STREETS GAS	.00	2,353.12	4,000.00	1,646.88	58.8
100-54310-171 STREETS ELECTRIC	911.01	2,875.20	6,000.00	3,124.80	47.9
100-54310-173 STREETS WATER & SEWER	.00	360.80	625.00	264.20	57.7
100-54310-175 STREETS ROAD MAINTENANCE	.00	413.13	25,000.00	24,586.87	1.7
100-54310-180 STREETS FUEL	854.56	3,879.86	11,000.00	7,120.14	35.3
100-54310-190 STREETS TRAINING	.00	229.69	1,000.00	770.31	23.0
100-54310-200 STREETS TELEPHONE	81.47	279.59	2,000.00	1,720.41	14.0
100-54310-280 SNOW/ICE CONTROL MATERIALS	.00	14,240.40	17,500.00	3,259.60	81.4
100-54310-281 TRAFFIC SIGNS/MARKINGS	214.01	214.01	2,000.00	1,785.99	10.7
100-54310-282 HIGHWAY STRIPING/MARKING	1,098.97	1,098.97	500.00	(598.97)	219.8
100-54420-000 STREET LIGHTING	2,780.53	14,168.23	30,000.00	15,831.77	47.2
100-54710-000 REFUSE COLLECTIONS	13,166.93	52,608.12	156,240.00	103,631.88	33.7
TOTAL PUBLIC WORKS	32,862.91	188,345.45	481,735.00	293,389.55	39.1

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEISURE ACTIVITIES</u>					
100-55210-110 REC DEPT WAGES	5,000.72	26,636.44	75,784.00	49,147.56	35.2
100-55210-121 REC DEPT FICA	379.73	2,022.14	5,798.00	3,775.86	34.9
100-55210-122 REC DEPT RETIREMENT	318.62	1,749.87	4,142.00	2,392.13	42.3
100-55210-123 REC DEPT HEALTH INSURANCE	628.94	3,773.64	7,608.00	3,834.36	49.6
100-55210-124 REC DEPT LIFE INSURANCE	4.37	21.85	60.00	38.15	36.4
100-55210-127 REC DEPT HSA FUNDING	.00	2,500.00	2,500.00	.00	100.0
100-55210-130 REC DEPT OTHER EXPENSE	.00	245.00	.00	(245.00)	.0
100-55210-140 REC DEPT CAPITAL OUTLAY	.00	7,858.50	.00	(7,858.50)	.0
100-55210-143 BASEBALL FIELD UPKEEP	177.00	177.00	450.00	273.00	39.3
100-55210-160 REC DEPT SUPPLIES	.00	813.01	2,200.00	1,386.99	37.0
100-55210-161 REC DEPT POSTAGE	.00	.00	100.00	100.00	.0
100-55210-190 REC DEPT TRAINING	.00	553.00	1,250.00	697.00	44.2
100-55210-200 REC DEPT TELEPHONE	234.52	1,222.35	1,500.00	277.65	81.5
100-55210-215 REC DEPT ACTIVE NETWORK	.00	.00	2,880.00	2,880.00	.0
100-55210-270 REC DEPT BASEBALL UNIFORMS	.00	.00	3,000.00	3,000.00	.0
100-55210-271 REC DEPT BASEBALL EXPENSES	411.00	3,217.76	8,000.00	4,782.24	40.2
100-55210-273 REC DEPT BASKETBALL EXPENSES	.00	.00	2,300.00	2,300.00	.0
100-55210-274 REC DEPT ADULT FITNESS	.00	202.00	4,000.00	3,798.00	5.1
100-55210-275 REC DEPT PROGRAM EXPENSES	100.00	1,160.20	5,750.00	4,589.80	20.2
100-55210-277 REC DEPT GOLF EXPENSES	.00	.00	500.00	500.00	.0
100-55210-278 REC DEPT BOO IN THE BAY	.00	.00	2,000.00	2,000.00	.0
100-55410-110 PARKS WAGES	3,325.12	17,090.34	43,477.00	26,386.66	39.3
100-55410-115 PARKS CONTRACT LABOR	.00	.00	7,500.00	7,500.00	.0
100-55410-121 PARKS FICA	240.26	1,133.89	3,326.00	2,192.11	34.1
100-55410-122 PARKS RETIREMENT	181.17	1,103.73	2,360.00	1,256.27	46.8
100-55410-123 PARKS HEALTH INSURANCE	801.54	4,809.24	9,736.00	4,926.76	49.4
100-55410-124 PARKS LIFE INSURANCE	1.58	7.90	48.00	40.10	16.5
100-55410-125 PARKS UNIFORMS	112.71	719.78	2,000.00	1,280.22	36.0
100-55410-127 PARKS HSA FUNDING	.00	2,500.00	2,500.00	.00	100.0
100-55410-140 PARKS CAPITAL OUTLAY	429.32	429.32	.00	(429.32)	.0
100-55410-148 TENNIS COURT MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
100-55410-150 PARKS REPAIRS/MAINT	664.94	2,865.22	18,000.00	15,134.78	15.9
100-55410-170 PARKS GAS	.00	2,261.15	2,650.00	388.85	85.3
100-55410-171 PARKS ELECTRIC	805.44	2,882.02	5,700.00	2,817.98	50.6
100-55410-173 PARKS WATER & SEWER	.00	1,183.28	2,200.00	1,016.72	53.8
100-55410-180 PARKS FUEL	598.19	2,338.23	6,000.00	3,661.77	39.0
100-55411-110 LAKEFRONT WAGES	9,511.88	22,280.64	72,354.00	50,073.36	30.8
100-55411-121 LAKEFRONT FICA	727.69	1,189.13	5,535.00	4,345.87	21.5
100-55411-125 LAKEFRONT UNIFORMS	.00	.00	1,000.00	1,000.00	.0
100-55411-150 LAKEFRONT REPAIRS/MAINT	.00	2,074.57	3,000.00	925.43	69.2
100-55411-153 LAKEFRONT PIER REPAIRS	.00	83,381.95	60,000.00	(23,381.95)	139.0
100-55411-154 LAKEFRONT PIER INSTALLATION	.00	.00	55,000.00	55,000.00	.0
100-55411-160 LAKEFRONT SUPPLIES	.00	6,126.42	7,500.00	1,373.58	81.7
100-55411-200 LAKEFRONT TELEPHONE	213.31	564.94	100.00	(464.94)	564.9
100-55412-000 GENEVA LK LEVEL CORP	.00	.00	2,880.00	2,880.00	.0
100-55415-000 ENHANCEMENT COMMITTEE	.00	54.66	500.00	445.34	10.9
TOTAL LEISURE ACTIVITIES	24,868.05	207,149.17	447,188.00	240,038.83	46.3

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CONSERVATION & DEVELOPMENT</u>					
100-56120-000	HOLIDAY DECORATION SUPPLIES	.00	272.00	1,500.00	1,228.00	18.1
100-56130-000	TREE ENHANCEMENT	.00	2,165.00	8,500.00	6,335.00	25.5
100-56420-190	HORVATH PROPERTY EXPENSE	.00	.00	500.00	500.00	.0
	TOTAL CONSERVATION & DEVELOPMENT	.00	2,437.00	10,500.00	8,063.00	23.2
	<u>COST CATEGORY 57</u>					
100-57000-000	OPERATING TRANSFER OUT	.00	.00	137,824.00	137,824.00	.0
	TOTAL COST CATEGORY 57	.00	.00	137,824.00	137,824.00	.0
	TOTAL FUND EXPENDITURES	189,090.48	1,395,555.91	3,021,002.00	1,625,446.09	46.2
	NET REVENUE OVER EXPENDITURES	(68,044.48)	430,909.08	.00	(430,909.08)	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

POLCE DEPT DONATIONS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>INTERGOVERNMENTAL</u>					
110-42004	POLICE DONATIONS	100.00	1,100.00	.00	(1,100.00)	.0
	TOTAL INTERGOVERNMENTAL	100.00	1,100.00	.00	(1,100.00)	.0
	TOTAL FUND REVENUE	100.00	1,100.00	.00	(1,100.00)	.0
	NET REVENUE OVER EXPENDITURES	100.00	1,100.00	.00	(1,100.00)	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PUBLIC CHARGES FOR SERVICE</u>					
200-44460	WATER RESIDENTIAL SALES	393.86	105,167.03	459,000.00	353,832.97	22.9
200-44461	WATER COMMERCIAL SALES	11.47	18,135.60	72,420.00	54,284.40	25.0
200-44463	WATER PUBLIC FIRE PROTECTION	171.04	46,804.19	183,600.00	136,795.81	25.5
200-44464	WATER PUBLIC AUTH SALES	.00	1,762.04	11,890.00	10,127.96	14.8
200-44465	PRIVATE FIRE REVENUE-WTR	.00	904.20	3,672.00	2,767.80	24.6
200-44466	MULTIFAMILY RESIDENTIAL	.00	4,731.19	19,901.00	15,169.81	23.8
200-44470	WATER FORFEITED DISCOUNTS	(8.28)	973.42	3,700.00	2,726.58	26.3
200-44472	INVOICE SERVICE PAYMENTS	.00	.00	800.00	800.00	.0
200-44474	WATER OTHER REVENUE	150.00	2,593.60	4,000.00	1,406.40	64.8
200-44475	IMPACT FEES	.00	7,420.00	21,200.00	13,780.00	35.0
	TOTAL PUBLIC CHARGES FOR SERVICE	718.09	188,491.27	780,183.00	591,691.73	24.2
	<u>COMMERCIAL</u>					
200-48004	INTEREST ON INVESTMENTS	164.02	1,673.13	12,000.00	10,326.87	13.9
200-48005	PROPERTY RENTAL/TOWER LEASE	.00	25,860.33	57,000.00	31,139.67	45.4
200-48420	IMPACT FEE INTEREST INCOME	.00	.00	220.00	220.00	.0
	TOTAL COMMERCIAL	164.02	27,533.46	69,220.00	41,686.54	39.8
	TOTAL FUND REVENUE	882.11	216,024.73	849,403.00	633,378.27	25.4

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER UTILITY</u>						
200-57346-000	NEW WATER METERS	.00	12,642.33	25,000.00	12,357.67	50.6
200-57346-100	METER REPLACEMENT PROGRAM	.00	.00	30,000.00	30,000.00	.0
200-57400-000	BILLABLE SERVICES	420.00	420.00	300.00	(120.00)	140.0
200-57408-000	WATER TAX EQUIVALENT	.00	27,250.00	100,800.00	73,550.00	27.0
200-57427-000	INTEREST ON LT DEBT	.00	1,659.78	12,135.00	10,475.22	13.7
200-57599-000	WATER INSURANCE EXPENSE	.00	31,383.00	32,000.00	617.00	98.1
200-57600-150	WELL #3 - REPAIRS	.00	.00	800.00	800.00	.0
200-57601-150	WELL #1 - REPAIRS	.00	.00	800.00	800.00	.0
200-57602-150	WELL #2 - REPAIRS	.00	.00	800.00	800.00	.0
200-57610-140	WATER FUND CAPITAL OUTLAY	.00	25,533.47	222,000.00	196,466.53	11.5
200-57622-170	WATER POWER - NATURAL GAS	.00	1,694.46	2,000.00	305.54	84.7
200-57622-171	WATER POWER - ELECTRIC	10,348.83	32,358.26	58,000.00	25,641.74	55.8
200-57623-160	WATER PUMPING SUPPLIES	.00	.00	200.00	200.00	.0
200-57623-170	WATER TESTING	100.00	477.00	3,000.00	2,523.00	15.9
200-57630-110	WATER TREATMENT - WAGES	3,651.90	21,989.86	47,468.00	25,478.14	46.3
200-57630-121	WATER TREATMENT - FICA	272.20	1,642.73	3,631.00	1,988.27	45.2
200-57630-122	WATER TREATMENT - RETIREMENT	283.04	1,704.26	3,679.00	1,974.74	46.3
200-57630-123	WATER TREATMENT - HEALTH INS	638.81	3,832.86	7,883.00	4,050.14	48.6
200-57630-124	WATER TREATMENT - LIFE INS	13.55	63.94	140.00	76.06	45.7
200-57630-127	WATER TREATMENT HSA FUNDING	.00	2,500.00	2,500.00	.00	100.0
200-57631-160	WATER TREATMENT CHEMICALS	2,637.00	30,844.56	125,000.00	94,155.44	24.7
200-57632-160	WATER TREATMENT SUPPLIES	.00	399.50	1,250.00	850.50	32.0
200-57635-150	WATER TREATMENT REPAIRS/ MAINT	397.88	1,549.20	5,000.00	3,450.80	31.0
200-57640-110	WATER DISTRIBUTION - WAGES	3,653.00	20,657.22	47,468.00	26,810.78	43.5
200-57640-121	WATER DISTRIBUTION - FICA	272.22	1,643.07	3,631.00	1,987.93	45.3
200-57640-122	WATER DISTRIBUTION -RETIREMENT	283.08	1,704.66	3,679.00	1,974.34	46.3
200-57640-123	WATER DISTRIBUTION - HLTH INS	638.81	3,832.86	7,883.00	4,050.14	48.6
200-57640-124	WATER DISTRIBUTION - LIFE INS	9.74	48.70	140.00	91.30	34.8
200-57640-127	WATER DISTRIBUTION HSA FUNDING	.00	2,500.00	2,500.00	.00	100.0
200-57641-160	WATER DISTRIBUTION SUPPLIES	.00	2,021.11	6,000.00	3,978.89	33.7
200-57650-150	WATER TOWERS REPAIRS/MAINT	127.50	476,127.50	.00	(476,127.50)	.0
200-57651-150	WATER MAINS REPAIRS/MAINT	2,050.45	8,559.10	40,000.00	31,440.90	21.4
200-57652-150	WATER SERVICES REPAIRS/ MAINT	51.00	6,687.61	5,000.00	(1,687.61)	133.8
200-57653-151	WATER METER TESTING	.00	.00	2,500.00	2,500.00	.0
200-57654-150	HYDRANT REPAIRS/MAINT	.00	3,201.57	10,000.00	6,798.43	32.0
200-57656-150	CROSS CONNECTION INSPECTION	1,915.00	7,660.00	23,000.00	15,340.00	33.3
200-57902-110	WATER ACCOUNTING - WAGES	3,496.16	18,312.02	47,790.00	29,477.98	38.3
200-57902-121	WATER ACCOUNTING - FICA	264.86	1,386.79	3,656.00	2,269.21	37.9
200-57902-122	WATER ACCOUNTING- RETIREMENT	270.94	1,419.12	3,704.00	2,284.88	38.3
200-57902-123	WATER ACCOUNTING - HEALTH INS	792.52	4,741.51	16,824.00	12,082.49	28.2
200-57902-127	WATER ACCT HSA FUNDING	.00	2,500.00	4,375.00	1,875.00	57.1
200-57903-125	WATER METER READING - UNIFORMS	255.15	1,431.02	5,500.00	4,068.98	26.0
200-57920-110	WATER ADMIN - WAGES	2,454.36	9,189.78	31,278.00	22,088.22	29.4
200-57920-121	WATER ADMIN - FICA	179.78	659.66	2,393.00	1,733.34	27.6
200-57920-122	WATER ADMIN - RETIREMENT	189.12	706.77	2,424.00	1,717.23	29.2
200-57920-123	WATER ADMIN - HEALTH INS	400.77	2,373.84	7,789.00	5,415.16	30.5
200-57920-124	WATER ADMIN - LIFE INS	.00	3.81	.00	(3.81)	.0
200-57920-127	WATER ADMIN HSA FUNDING	750.00	2,000.00	2,000.00	.00	100.0
200-57921-160	WATER OFFICE SUPPLIES	869.83	5,760.09	10,000.00	4,239.91	57.6
200-57921-200	WATER TELEPHONE	420.35	1,778.24	2,500.00	721.76	71.1
200-57923-000	WATER ATTORNEY EXPENSE	.00	.00	2,000.00	2,000.00	.0
200-57924-000	WATER ENGINEERING EXPENSE	1,953.00	7,654.50	7,500.00	(154.50)	102.1

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
200-57925-000 WATER AUDIT EXPENSE	4,000.00	17,200.00	9,000.00	(8,200.00)	191.1
200-57925-100 WATER RATE STUDY EXPENSE	.00	.00	10,000.00	10,000.00	.0
200-57928-000 WATER REGULATORY EXPENSE	.00	.00	840.00	840.00	.0
200-57930-130 WATER DRUG TESTING EXPENSE	.00	145.00	500.00	355.00	29.0
200-57930-140 WATER DIGGERS HOTLINE EXPENSE	.00	865.10	2,900.00	2,034.90	29.8
200-57930-190 WATER TRAINING EXPENSE	.00	500.00	3,000.00	2,500.00	16.7
200-57933-150 WATER TRANSP REPAIRS/MAINT	.00	285.59	1,500.00	1,214.41	19.0
200-57933-180 WATER FUEL EXPENSE	.00	80.10	1,100.00	1,019.90	7.3
200-57934-000 WATER DEBT SERVICE	.00	17,499.00	65,886.00	48,387.00	26.6
200-57935-150 WATER PLANT REPAIRS/MAINT	20.99	5,903.01	20,000.00	14,096.99	29.5
200-57951-000 WATER SHOP TOOLS	.00	221.04	500.00	278.96	44.2
200-57952-000 WATER LAB EQUIPMENT	.00	87.00	3,000.00	2,913.00	2.9
200-57998-000 WATER CAP PROJ/STUDY	.00	.00	5,600.00	5,600.00	.0
TOTAL WATER UTILITY	44,081.84	835,291.60	1,109,746.00	274,454.40	75.3
<u>WATER UTILITY</u>					
200-58801-000 IT SUPPORT/ANNUAL FEES	.00	3,044.74	7,000.00	3,955.26	43.5
TOTAL WATER UTILITY	.00	3,044.74	7,000.00	3,955.26	43.5
TOTAL FUND EXPENDITURES	44,081.84	838,336.34	1,116,746.00	278,409.66	75.1
NET REVENUE OVER EXPENDITURES	(43,199.73)	(622,311.61)	(267,343.00)	354,968.61	(232.8)

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

FIRE DEPARTMENT 2% DUES

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>2% DUES EXPENDITURES</u>					
215-52320-106	FIRE INSPECTOR OFFICER WAGES	333.33	1,666.65	.00	(1,666.65)	.0
215-52320-121	FIRE INSPECTOR FICA	49.82	205.41	.00	(205.41)	.0
	TOTAL 2% DUES EXPENDITURES	<u>383.15</u>	<u>1,872.06</u>	<u>.00</u>	<u>(1,872.06)</u>	<u>.0</u>
	TOTAL FUND EXPENDITURES	<u>383.15</u>	<u>1,872.06</u>	<u>.00</u>	<u>(1,872.06)</u>	<u>.0</u>
	NET REVENUE OVER EXPENDITURES	<u>(383.15)</u>	<u>(1,872.06)</u>	<u>.00</u>	<u>1,872.06</u>	<u>.0</u>

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

ACT 102 RESCUE GRANT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>ACT 102 GRANT EXPENDITURES</u>					
220-52320-165	ACT 102 EXPENDITURES	.00	20,056.84	.00	(20,056.84)	.0
	TOTAL ACT 102 GRANT EXPENDITURES	.00	20,056.84	.00	(20,056.84)	.0
	TOTAL FUND EXPENDITURES	.00	20,056.84	.00	(20,056.84)	.0
	NET REVENUE OVER EXPENDITURES	.00	(20,056.84)	.00	20,056.84	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

RECYCLING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
225-41100	RECYCLING TAX LEVY	.00	72,936.19	108,536.00	35,599.81	67.2
	TOTAL TAXES	.00	72,936.19	108,536.00	35,599.81	67.2
	<u>INTERGOVERNMENTAL</u>					
225-42500	STATE RECYCLING GRANTS	8,173.11	8,173.11	8,000.00	(173.11)	102.2
	TOTAL INTERGOVERNMENTAL	8,173.11	8,173.11	8,000.00	(173.11)	102.2
	TOTAL FUND REVENUE	8,173.11	81,109.30	116,536.00	35,426.70	69.6

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

RECYCLING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>RECYCLING</u>					
225-54635-130	RECYCLING OTHER EXPENSE	.00	.00	20,000.00	20,000.00	.0
225-54635-131	RECYCLING FEES	6,383.76	25,503.28	77,376.00	51,872.72	33.0
225-54635-150	RECYCLING REPAIRS/MAINT	.00	.00	3,000.00	3,000.00	.0
225-54635-160	RECYCLING PROGRAM SUPPLIES	.00	.00	500.00	500.00	.0
225-54635-165	RECYCLING TIPPING FEES	958.45	4,346.81	15,660.00	11,313.19	27.8
	TOTAL RECYCLING	7,342.21	29,850.09	116,536.00	86,685.91	25.6
	TOTAL FUND EXPENDITURES	7,342.21	29,850.09	116,536.00	86,685.91	25.6
	NET REVENUE OVER EXPENDITURES	830.90	51,259.21	.00	(51,259.21)	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

KISHWAUKETOE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>KNC OPERATIONS</u>					
230-58100-110 KNC REGULAR WAGES	6,129.00	20,563.04	.00	(20,563.04)	.0
230-58100-112 KNC UNEMPLOYMENT	.00	174.00	.00	(174.00)	.0
230-58100-115 KNC EDU OUTREACH WAGES	200.00	400.00	.00	(400.00)	.0
230-58100-121 KNC FICA	477.51	1,671.03	.00	(1,671.03)	.0
230-58100-122 KNC RETIREMENT	248.00	370.45	.00	(370.45)	.0
230-58100-123 KNC HEALTH INSURANCE	8.17	8.17	.00	(8.17)	.0
230-58100-127 KNC HSA FUNDING	2,500.00	2,500.00	.00	(2,500.00)	.0
230-58100-180 KNC FUEL	17.09	59.12	.00	(59.12)	.0
TOTAL KNC OPERATIONS	9,579.77	25,745.81	.00	(25,745.81)	.0
TOTAL FUND EXPENDITURES	9,579.77	25,745.81	.00	(25,745.81)	.0
NET REVENUE OVER EXPENDITURES	(9,579.77)	(25,745.81)	.00	25,745.81	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PUBLIC CHARGES FOR SERVICE</u>					
300-44460	SEWER RESIDENTIAL SALES	924.98	236,837.77	1,016,060.00	779,222.23	23.3
300-44461	SEWER COMMERCIAL SALES	35.23	37,872.88	153,932.00	116,059.12	24.6
300-44464	SEWER PUBLIC AUTHORITY SALES	.00	3,282.51	13,490.00	10,207.49	24.3
300-44470	SEWER FORFEITED DISCOUNTS	(11.40)	1,517.81	4,800.00	3,282.19	31.6
300-44475	SEWER CONNECTION FEE	.00	31,500.00	90,000.00	58,500.00	35.0
	<u>TOTAL PUBLIC CHARGES FOR SERVICE</u>	<u>948.81</u>	<u>311,010.97</u>	<u>1,278,282.00</u>	<u>967,271.03</u>	<u>24.3</u>
	<u>COMMERCIAL</u>					
300-48004	INTEREST ON INVESTMENTS	84.41	517.02	6,500.00	5,982.98	8.0
300-48005	PROPERTY RENTAL INCOME	.00	9,400.00	9,400.00	.00	100.0
	<u>TOTAL COMMERCIAL</u>	<u>84.41</u>	<u>9,917.02</u>	<u>15,900.00</u>	<u>5,982.98</u>	<u>62.4</u>
	<u>TOTAL FUND REVENUE</u>	<u>1,033.22</u>	<u>320,927.99</u>	<u>1,294,182.00</u>	<u>973,254.01</u>	<u>24.8</u>

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER UTILITY</u>					
300-58801-000 IT SUPPORT/ANNUAL FEES	.00	3,044.74	6,200.00	3,155.26	49.1
300-58929-000 SEWER SYSTEM MAPPING	.00	.00	250.00	250.00	.0
300-58960-000 SEWER DEBT SERVICE	.00	19,466.29	21,670.00	2,203.71	89.8
300-58964-110 SEWER ACCOUNTING - WAGES	3,496.16	18,032.11	47,790.00	29,757.89	37.7
300-58964-121 SEWER ACCOUNTING - FICA	264.82	1,386.50	3,656.00	2,269.50	37.9
300-58964-122 SEWER ACCOUNTING - RETIREMENT	270.94	1,419.11	3,704.00	2,284.89	38.3
300-58964-123 SEWER ACCOUNTING - HEALTH INS	792.52	4,741.51	16,824.00	12,082.49	28.2
300-58964-127 SEWER ACCT HSA FUNDING	.00	2,500.00	4,375.00	1,875.00	57.1
300-58965-110 SEWER ADMIN - WAGES	2,454.36	9,189.78	31,278.00	22,088.22	29.4
300-58965-121 SEWER ADMIN - FICA	179.74	659.53	2,393.00	1,733.47	27.6
300-58965-122 SEWER ADMIN - RETIREMENT	189.14	706.78	2,424.00	1,717.22	29.2
300-58965-123 SEWER ADMIN - HEALTH INS	400.77	2,373.84	7,789.00	5,415.16	30.5
300-58965-127 SEWER ADMIN HSA FUNDING	750.00	2,000.00	2,000.00	.00	100.0
300-58966-160 SEWER OPERATING SUPPLIES	.00	.00	500.00	500.00	.0
300-58966-170 SEWER UTILITIES - NATURAL GAS	.00	937.93	1,500.00	562.07	62.5
300-58966-171 SEWER UTILITIES - ELECTRIC	1,959.55	6,655.37	11,000.00	4,344.63	60.5
300-58967-000 SEWER FUEL EXPENSE	68.35	316.54	3,400.00	3,083.46	9.3
300-58967-150 SEWER VEHICLE REPAIRS & MAINT	.00	.00	1,500.00	1,500.00	.0
300-58968-150 SEWER COLLECTION SYSTEM MAINT	.00	50.20	7,500.00	7,449.80	.7
300-58969-160 SEWER OFFICE SUPPLIES	869.83	5,760.07	10,000.00	4,239.93	57.6
300-58969-200 SEWER TELEPHONE	295.37	1,135.18	1,100.00	(35.18)	103.2
300-58970-000 SEWER ATTORNEY EXPENSE	.00	.00	500.00	500.00	.0
300-58972-000 SEWER AUDIT EXPENSE	2,500.00	15,700.00	9,000.00	(6,700.00)	174.4
300-58973-000 SEWER ENGINEERING EXPENSE	1,953.00	6,184.50	30,000.00	23,815.50	20.6
300-58974-000 SEWER INSURANCE EXPENSE	.00	31,383.00	32,000.00	617.00	98.1
300-58975-130 SEWER DRUG TESTING EXPENSE	.00	37.50	200.00	162.50	18.8
300-58975-190 SEWER TRAINING EXPENSE	.00	.00	250.00	250.00	.0
300-58976-000 SEWER REPLACEMENT FUND	.00	.00	5,500.00	5,500.00	.0
300-58978-000 SLIP LINERS	.00	.00	50,000.00	50,000.00	.0
300-58980-300 WALCOMET SEWERAGE EXPENSES	56,955.85	230,414.04	800,000.00	569,585.96	28.8
300-58980-310 WALCOMET SEWER CONNECTION FEE	.00	20,000.00	80,000.00	60,000.00	25.0
300-58996-000 I & I REDUCTION	.00	.00	35,000.00	35,000.00	.0
TOTAL SEWER UTILITY	73,400.40	384,094.52	1,229,303.00	845,208.48	31.2
TOTAL FUND EXPENDITURES	73,400.40	384,094.52	1,229,303.00	845,208.48	31.2
NET REVENUE OVER EXPENDITURES	(72,367.18)	(63,166.53)	64,879.00	128,045.53	(97.4)

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

LIBRARY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
400-41100	LIBRARY FUND TAX LEVY	.00	128,772.67	191,626.00	62,853.33	67.2
	TOTAL TAXES	.00	128,772.67	191,626.00	62,853.33	67.2
	<u>COMMERCIAL</u>					
400-48004	INTEREST ON INVESTMENTS	9.88	110.98	300.00	189.02	37.0
400-48905	COUNTY REIMBURSEMENT	.00	71,829.70	142,084.00	70,254.30	50.6
400-48960	BOARD DESIGNATED DONATIONS	.00	.00	16,558.00	16,558.00	.0
	TOTAL COMMERCIAL	9.88	71,940.68	158,942.00	87,001.32	45.3
	<u>MISCELLANEOUS</u>					
400-49200	OPERATING TRANSFER IN	.00	.00	6,000.00	6,000.00	.0
	TOTAL MISCELLANEOUS	.00	.00	6,000.00	6,000.00	.0
	TOTAL FUND REVENUE	9.88	200,713.35	356,568.00	155,854.65	56.3

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY OPERATIONS</u>					
400-58100-110 LIBRARY WAGES	13,957.97	82,536.33	192,408.00	109,871.67	42.9
400-58100-121 LIBRARY FICA	1,003.48	5,589.59	14,719.00	9,129.41	38.0
400-58100-122 LIBRARY RETIREMENT	823.64	4,425.45	11,300.00	6,874.55	39.2
400-58100-123 LIBRARY HEALTH INSURANCE	2,463.80	14,782.81	29,000.00	14,217.19	51.0
400-58100-127 LIBRARY HSA FUNDING	.00	8,125.00	8,125.00	.00	100.0
400-58100-130 LIBRARY MAINTENANCE & REPAIR	.00	666.41	4,000.00	3,333.59	16.7
400-58100-135 LIBRARY ADMINISTRATION COSTS	768.29	4,110.98	9,856.00	5,745.02	41.7
400-58100-150 LIBRARY BLDG REPAIRS & MAINT	.00	2,181.70	3,400.00	1,218.30	64.2
400-58100-155 LIBRARY BLDG SUPPLIES	.00	111.55	4,000.00	3,888.45	2.8
400-58100-160 LIBRARY SUPPLIES	39.23	1,577.96	4,000.00	2,422.04	39.5
400-58100-161 LIBRARY POSTAGE	.00	.00	75.00	75.00	.0
400-58100-170 LIBRARY BLDG GAS	.00	1,722.38	4,000.00	2,277.62	43.1
400-58100-171 LIBRARY BLDG ELECTRIC	846.19	2,873.65	7,200.00	4,326.35	39.9
400-58100-173 LIBRARY BLDG WATER & SEWER	.00	303.04	600.00	296.96	50.5
400-58100-175 JANITORIAL SERVICES	.00	934.56	8,000.00	7,065.44	11.7
400-58100-200 LIBRARY TELEPHONE	548.53	2,194.12	2,400.00	205.88	91.4
400-58200-000 BOOKS	1,445.13	4,090.14	13,000.00	8,909.86	31.5
400-58200-102 BOOKS DONOR DESIGNATED	.00	446.74	.00	446.74	.0
400-58201-000 CHILDREN'S BOOKS	536.97	1,267.70	8,000.00	6,732.30	15.9
400-58210-000 LIBRARY TRAINING & CONFERENCES	.00	529.00	800.00	271.00	66.1
400-58220-000 LIBRARY MILEAGE EXPENSE	.00	.00	300.00	300.00	.0
400-58230-000 PROGRAMS FOR CHILDREN & ADULTS	23.94	484.63	2,400.00	1,915.37	20.2
400-58232-000 LIBRARY CRAFTS	.00	53.02	500.00	446.98	10.6
400-58240-000 LIBRARY MEDIA	32.38	941.69	4,000.00	3,058.31	23.5
400-58280-000 LIBRARY PERIODICALS	35.00	1,899.41	3,600.00	1,700.59	52.8
400-58310-000 IT/LICENSES/CONTRACTED SERVICE	495.12	11,160.28	17,885.00	6,724.72	62.4
TOTAL LIBRARY OPERATIONS	23,019.67	153,008.14	353,568.00	200,559.86	43.3
TOTAL FUND EXPENDITURES	23,019.67	153,008.14	353,568.00	200,559.86	43.3
NET REVENUE OVER EXPENDITURES	(23,009.79)	47,705.21	3,000.00	(44,705.21)	1590.2

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

LIBRARY DONATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMERCIAL</u>					
410-48925 FRIENDS REVENUE	.00	.00	3,000.00	3,000.00	.0
410-48940 LIBRARY CHAPIN REVENUE	.00	.00	6,000.00	6,000.00	.0
410-48955 DONOR DESIGNATED FUNDS	4,600.00	7,365.64	15,000.00	7,634.36	49.1
410-48960 BOARD DESIGNATED DONATIONS	211.10	1,784.37	2,000.00	215.63	89.2
TOTAL COMMERCIAL	4,811.10	9,150.01	26,000.00	16,849.99	35.2
TOTAL FUND REVENUE	4,811.10	9,150.01	26,000.00	16,849.99	35.2

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

LIBRARY DONATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LIBRARY OPERATIONS</u>					
410-58200-101	BOOKS, BOARD COMMITTED	.00	468.79	2,000.00	1,531.21	23.4
410-58200-102	BOOKS, DONOR DESIGNATED	105.78	354.74	1,800.00	1,445.26	19.7
410-58240-101	MEDIA, DONOR DESIGNATED	.00	.00	100.00	100.00	.0
410-58250-000	LIBRARY CHAPIN EXPENDITURES	39.06	137.28	6,000.00	5,862.72	2.3
410-58255-000	LIB FRIENDS EXPENDITURE	30.96	317.99	3,400.00	3,082.01	9.4
410-58320-000	CAPITAL, BOARD DESIGNATED	.00	.00	12,000.00	12,000.00	.0
410-58330-000	DONOR DESIGNATED EXPENDITURES	400.00	436.00	700.00	264.00	62.3
410-58340-000	BOARD COMMITTED FUNDS	2,840.77	4,489.83	.00	(4,489.83)	.0
	TOTAL LIBRARY OPERATIONS	3,416.57	6,204.63	26,000.00	19,795.37	23.9
	TOTAL FUND EXPENDITURES	3,416.57	6,204.63	26,000.00	19,795.37	23.9
	NET REVENUE OVER EXPENDITURES	1,394.53	2,945.38	.00	(2,945.38)	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

FIREWORKS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>INTERGOVERNMENTAL</u>					
415-42004	FIREWORKS DONATION	100.00	100.00	.00	(100.00)	.0
	TOTAL INTERGOVERNMENTAL	100.00	100.00	.00	(100.00)	.0
	<u>COMMERCIAL</u>					
415-48004	INTEREST ON INVESTMENTS	.00	1.41	.00	(1.41)	.0
	TOTAL COMMERCIAL	.00	1.41	.00	(1.41)	.0
	TOTAL FUND REVENUE	100.00	101.41	.00	(101.41)	.0
	NET REVENUE OVER EXPENDITURES	100.00	101.41	.00	(101.41)	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS</u>					
500-49999 DEBT PROCEEDS	.00	.00	552,061.00	552,061.00	.0
TOTAL MISCELLANEOUS	.00	.00	552,061.00	552,061.00	.0
TOTAL FUND REVENUE	.00	.00	552,061.00	552,061.00	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>COST CATEGORY 51</u>					
500-51210-130	MUNICIPAL COURT	.00	.00	3,090.00	3,090.00	.0
	TOTAL COST CATEGORY 51	.00	.00	3,090.00	3,090.00	.0
	<u>COST CATEGORY 54</u>					
500-54310-130	CAPITAL PROJECT MISC EXPENSE	.00	.00	175,000.00	175,000.00	.0
500-54310-140	STREETS/HIGHWAYS	.00	.00	225,241.00	225,241.00	.0
	TOTAL COST CATEGORY 54	.00	.00	400,241.00	400,241.00	.0
	<u>COST CATEGORY 55</u>					
500-55210-140	REC DEPARTMENT CAPITAL OUTLAY	.00	.00	9,500.00	9,500.00	.0
500-55410-140	PARKS/CAPITAL OUTLAY	85.66	26,240.00	89,230.00	62,990.00	29.4
500-55411-140	BEACH/LAUNCH/LAKEFRONT/CAPITAL	.00	.00	50,000.00	50,000.00	.0
	TOTAL COST CATEGORY 55	85.66	26,240.00	148,730.00	122,490.00	17.6
	TOTAL FUND EXPENDITURES	85.66	26,240.00	552,061.00	525,821.00	4.8
	NET REVENUE OVER EXPENDITURES	(85.66)	(26,240.00)	.00	26,240.00	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

CAPITAL EQUIPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
550-41100	CAPITAL EQUIP FUND TAX LEVY	.00	35,654.98	53,058.00	17,403.02	67.2
	TOTAL TAXES	.00	35,654.98	53,058.00	17,403.02	67.2
	<u>MISCELLANEOUS</u>					
550-49200	OPERATING TRANSFER IN	.00	.00	340,000.00	340,000.00	.0
	TOTAL MISCELLANEOUS	.00	.00	340,000.00	340,000.00	.0
	TOTAL FUND REVENUE	.00	35,654.98	393,058.00	357,403.02	9.1

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

CAPITAL EQUIPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>COST CATEGORY 52</u>					
550-52120-140	POLICE CAPITAL OUTLAY	.00	8,219.00	11,719.00	3,500.00	70.1
550-52320-140	FIRE DEPT CAPITAL OUTLAY	.00	8,699.92	16,114.00	7,414.08	54.0
550-52360-140	RESCUE DEPT CAPITAL OUTLAY	.00	355.80	3,325.00	2,969.20	10.7
	TOTAL COST CATEGORY 52	.00	17,274.72	31,158.00	13,883.28	55.4
	<u>CAPITAL EQUIPMENT FUND</u>					
550-54310-140	STREETS CAPITAL OUTLAY	64,481.00	277,225.00	344,900.00	67,675.00	80.4
	TOTAL CAPITAL EQUIPMENT FUND	64,481.00	277,225.00	344,900.00	67,675.00	80.4
	<u>COST CATEGORY 55</u>					
550-55410-140	PARKS CAPITAL OUTLAY	.00	3,600.00	3,600.00	.00	100.0
550-55411-140	LAKEFRONT CAPITAL OUTLAY	.00	.00	13,400.00	13,400.00	.0
	TOTAL COST CATEGORY 55	.00	3,600.00	17,000.00	13,400.00	21.2
	TOTAL FUND EXPENDITURES	64,481.00	298,099.72	393,058.00	94,958.28	75.8
	NET REVENUE OVER EXPENDITURES	(64,481.00)	(262,444.74)	.00	262,444.74	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
600-41100	TAX LEVY-DEBT SERVICE	.00	461,238.62	686,367.00	225,128.38	67.2
	TOTAL TAXES	.00	461,238.62	686,367.00	225,128.38	67.2
	TOTAL FUND REVENUE	.00	461,238.62	686,367.00	225,128.38	67.2

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2021

DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
600-59160-000	PRINCIPAL-DEBT SERVICE LTD	.00	540,556.00	540,556.00	.00	100.0
600-59260-000	INTEREST-DEBT SERVICE LTD	.00	77,842.39	145,811.00	67,968.61	53.4
	TOTAL COST CATEGORY 59	.00	618,398.39	686,367.00	67,968.61	90.1
	TOTAL FUND EXPENDITURES	.00	618,398.39	686,367.00	67,968.61	90.1
	NET REVENUE OVER EXPENDITURES	.00	(157,159.77)	.00	157,159.77	.0

LIMITED TERM EMPLOYMENT AGREEMENT FOR CONSULTANT CHRIS F. SEVERT

This is an Agreement dated this 21st day of June, 2021, between the Village of Williams Bay, a municipal corporation, (hereinafter "Village"), and Chris F. Severt, (hereinafter "Limited Term Employee" or "LTE").

1. EMPLOYMENT.

Village hereby employs LTE and LTE accepts employment as the temporary part-time consultant with the Village of Williams Bay Police Department, upon the terms and conditions as hereinafter set forth.

2. TERM.

The term of this employment shall commence on June 1, 2021 and continue until December 31, 2021; provided that LTE and Village may, prior to the end of the term, mutually agree to extend this Agreement for an additional period. Said extension agreement shall be in writing and signed by each party.

3. DUTIES.

LTE shall consult with the Chief of Police and perform such other duties as assigned by The Village Administrator.

4. SCOPE OF POSITION.

LTE shall perform services for the Village on such days and during such hours as may be determined by The Village Administrator. Hours during which the LTE will be required to perform services for the Village will vary based upon the needs of the police department of the Village. There is no guarantee of any number of minimum hours per week, provided, that LTE shall not perform services for the Village in excess of 40 hours per week, or in excess of 1,200 hours per consecutive 12-month period.

5. COMPENSATION.

For all services rendered by LTE under this Agreement, the Village shall pay LTE \$50 per hour payable on a bi-weekly basis.

6. FRINGE BENEFITS.

LTE shall not be entitled to fringe benefits or other benefits from the Village.

7. TERMINATION.

A. The Village reserves the right to terminate the employment of LTE prior to the expiration of this Agreement consistent with the requirements of all applicable laws. It is the intent of the parties that this Agreement shall not provide a basis for LTE to receive unemployment compensation benefits. LTE agrees to waive the right, if any, to apply for unemployment compensation benefits in connection with the termination of the employment of LTE under this Agreement.

B. This Agreement may be terminated by LTE at any time without cause effective upon sixty (60) days written notice to the Village.

8. NO OTHER TERMS.

This Employment Agreement contains all the terms and conditions agreed upon by the Village and LTE. No other agreements, oral or otherwise, regarding the subject matter of this Agreement, shall be deemed to exist as to either the Village or LTE.

9. SEVERABILITY.

If any term of this Agreement shall, for any reason and to any extent, be invalid or unenforceable, the remaining terms shall remain in full force and effect.

Dated this 21st day of June 2021.

Accepted:

Chris F. Severt, LTE Employee

Approved by the Village Board of the Village of Williams Bay this 21st day of June 2021.

APPROVED

William B. Duncan
Village President

Attest:

Jackie Pankau
Village Clerk

MUNICIPAL BUSINESS LEASE

SECTION I. Date, Contracting Parties, Description of Property and Term of the Lease.

1. This lease is made this _____ day of _____, 2021, between The Village of Williams Bay, Wisconsin, herein called the Municipality, and Dip in the Bay, LLC herein called the Renter.

2. The Municipality, in consideration of the agreements with the Renter herein set forth, hereby leases to the Renter, to occupy a stationary cart to sell food and non-food items such as t-shirts, souvenirs, and sundries, and to use for business purposes only, the municipal land described as follows: Three possible locations as determined from time to time by the Municipality: in front of the beach house entrance (1), east of the beach house in front of the gate (2) and on the east side of the beach house under the roof (3). (see attachment)

3. This lease shall be for the following specified period: effective upon execution of this contract and shall continue in force until October 31, 2021. There shall be no automatic renewal of this agreement.

SECTION II. Rental Payments.

1. Amount of Rent: The monthly rental payment owed by the Renter shall be 3% of the Renter's gross sales for the payment period at any of the three listed locations. That amount shall be calculated from the start of this lease to the date the first payment due, and subsequently the intervals between payment due dates. The Renter shall provide verification of the gross sales to the Municipality.

2. Time of Payment: The monthly cash rent for this business to be paid by the Renter to the Municipality is to be paid on the 1st day of each month, or the closest Monday thereafter if said due date occurs on a Saturday or Sunday. The first payment shall be due July 5, 2021, and monthly thereafter with the last payment being due November 15, 2021.

3. Overdue rental payments shall bear interest at the rate of 10% per annum.

SECTION IV. The Renter Agrees as Follows:

1. It is the responsibility of the Renter to obtain and hold all necessary licenses and permits from the State of Wisconsin and Department of Agriculture, Trade & Consumer Protection, and to comply with all requirements of said licenses and permits and provide copies of the same to Village Administrator.
2. Renter agrees to not interfere or operate Renter's business on days and during the hours when food and beverages are being sold at municipally- sanctioned events at Lakefront Park. This provision may be waived if the organization holding the event consents in writing to renter operating its business during an event.
3. Premises herein leased and every part thereof, during said term, shall be used only for the lawful business purposes of the Renter.
4. Renter shall not alter or redecorate said premises without prior written consent of Municipality. Renter agrees to maintain the area in a neat, clean, and orderly manner.
5. Renter agrees to pay all reasonable costs, attorneys' fees, and expenses that shall be paid or incurred by Municipality in enforcing this lease.
6. Renter agrees not to assign this lease or sublease the premises without the consent of the Municipality.
7. Renter agrees to indemnify and hold harmless the Municipality from any and all liability, loss, or damage the Municipality may suffer as a result of claims, demands, costs, or judgments against it arising from the Renter's activities with this agreement.
8. Dip In The Bay, LLC and John Dwyer agree to personally guarantee the debts from Section II only of the Renter for this agreement.

SECTION V. Termination of Agreement:

1. Failure on the part of either party to perform any of the terms, covenants, or conditions covered by this agreement, shall constitute grounds for termination thereof, at the option of the other party.

SECTION VI. Signatures:

RENTER:

Michael Condron, Member, Dip in the Bay, LLC

John Dwyer

Approved by Village Board of the Village of Williams Bay this _____ day of
_____, 2021.

MUNICIPALITY:
VILLAGE OF WILLIAMS BAY

William B. Duncan, President
ATTEST:

Jackie Pankau, Clerk

Village of Williams Bay Comprehensive Plan 10-Year Update

This Scope of Services includes 12 optional tasks. These tasks are not mandatory to meet the minimum state requirements for a 10-year Comprehensive Plan update. However, they have been included as options for the Village to choose the level of public participation and advanced planning analysis sought through the process. Overall, the Scope of Services is broken down into three tiers*:

1. **Basic 10-Year Update (\$33,500).** This includes the minimum state required elements for a 10-year update (data, text, and maps), but does not solicit any substantial or meaningful public input or involve any greater in-depth planning analysis.
 - a. Includes Optional Tasks = None
2. **Standard 10-Year Update (\$45,000).** This includes all of the minimum state required elements from the option above, but contains multiple public participation events/opportunities throughout the process.
 - a. Includes Optional Tasks: 1.3, 1.6, 1.9, 2.13, and 3.8
3. **Advanced 10-Year Update (\$65,000).** This includes all of the minimum state required elements from the option above, in addition to all public participation opportunities and options for greater in-depth planning analysis.
 - a. Includes Optional Tasks: All

**To note, the Village can select any combination of optional tasks desired. The packages are recommended combinations of tasks, but can be customized in any way to best fit the Village's objectives, needs, and intended outcomes.*

Scope of Services

Work Element 1: Kickoff and Public Input

Task 1.1: Virtual Kick Off Meeting with Village Staff

V&A will facilitate a project kick off meeting with Village staff to review the existing plan, identify key areas of change, and establish a project schedule. (one 2 hour meeting)

Task 1.2: Prepare Public Participation Plan & Resolution

V&A will create the Public Participation Plan (PPP) for the project and associated Resolutions for both Plan Commission and Village Board Adoption. The PPP will be adopted by the Plan Commission and Village Board in Task 6.

Task 1.3: (OPTIONAL) Project Update Materials for Website or Social Media

Throughout the project, V&A will produce various summary materials at key milestones of the project that the Village can distribute via its website or social media accounts. This information will keep interested community members informed and updated throughout the process.

Task 1.4: Update Data and Projections

V&A will collect and update all required data sets and rerun population, housing, and land use projections to be used in the Plan.

Task 1.5: Joint Plan Commission and Village Board Kickoff Meeting

V&A will facilitate a Kickoff Meeting of the Plan Commission and Village Board to adopt the PPP, review the project schedule and process, identify key areas of change, and to gather input to help guide the

development of the Redline Draft Plan. Village Board members with a continued interest in the Plan will have an open invitation to participate in all participatory events and processes. (one 2 hour meeting)

Task 1.6: (OPTIONAL) Focus Group Interviews

V&A will facilitate in-person or virtual Focus Group Interviews with key stakeholders in the community on various subjects. Focus Group Interviews could focus on any of the following: economic development, racial/ethnic inclusion and equity, housing, education/workforce, employment, downtown, students, new residents, transportation, utilities, etc. Each Focus Group Interview will be 6-8 total participants. Village staff will help identify participants. All feedback will be used to guide the development of the Redline Draft Plan. Any number of Focus Groups can be conducted, as needed. Four Focus Group Meetings are shown in the Cost Estimate. (four 1 hour meetings)

Task 1.7: (OPTIONAL) Neighboring Jurisdictions Meeting

V&A will facilitate a meeting of all neighboring and overlapping governmental jurisdictions (School District, Towns, Walworth County, WisDOT, Wisconsin DNR, etc.) to gather input on regional planning, shared goals, and identify any possible conflicts or issues that could be addressed and resolved through the Comprehensive Plan process. (one 2 hour meeting)

Task 1.8: (OPTIONAL) Public Map Survey

V&A will create an online map-based survey to gather feedback from the entire community on geographical components of the Comprehensive Plan such as future growth areas, redevelopment opportunities, bike routes/trails, sidewalks, roads, crossings, parks, etc. The feedback will be used to guide the development of the Redline Draft Plan. <https://map.social/pages/sandbox/index.php> or <https://survey123.arcgis.com/share/889a9ac406a24421ae6229028a3651a9>

Task 1.9: (OPTIONAL) Public Visioning and Identity Workshop

V&A will facilitate one in-person or virtual Public Visioning and Identity Workshop to gather feedback from the entire community on the vision for the future, what makes the Village unique, and how to enhance community identity and character. The feedback will be used to guide the development of the Redline Draft Plan. (one 2 hour meeting)

Work Element 2: Draft Plan Development

Task 2.1: Prepare Draft Text Changes (Redline Draft)

V&A will prepare a Redline (track changes) Comprehensive Plan with appropriate updates to all text from the previous Comprehensive Plan, including all components necessary to meet State of Wisconsin planning standards. (in digital form)

Task 2.2: Prepare Draft Map Changes

V&A will prepare updated Draft versions of all Plan Maps based on the versions in the previous Comprehensive Plan. (in digital form)

Task 2.3: Virtual Redline Draft Review with Village Staff

V&A will send all materials produced in Tasks 2.1 and 2.2 to Village staff for review. V&A will facilitate a virtual meeting to review the Redline Draft and Maps with Village staff. (one -2 hour meeting)

Task 2.4: Prepare Plan Commission Draft #1

V&A will make Village staff's suggested changes to the Redline Draft (Task 2.3) and produce a "clean" version of the Plan (Draft #1) to be sent to and reviewed by the Plan Commission. (in digital form)

Task 2.5: Plan Commission Meeting to Review Draft #1

V&A will facilitate a virtual or in-person Plan Commission meeting to review and gather input on Draft #1. (one 1 hour meeting)

Task 2.6: (OPTIONAL) Scenario Planning

V&A will develop alternative growth and development scenarios for the Village over the next 20 years which will include up to three different scenarios. Alternative scenarios could include any of the following: no growth/stay the same, continuing with current growth practices, focused growth on greenfield development and municipal expansion, inner focus on infill and redevelopment, strategic growth through compact development and diversified housing, and others. Each scenario will include maps, data/projections, focus areas, and lists of the pros and cons to be utilized within the Plan. If this task is selected, public input can be gathered through any of the upfront public participation events (Tasks 1.6-1.9) to help guide the development of the alternative scenarios.

Task 2.7: (OPTIONAL) Economic Opportunity Analysis and Graphic

V&A will use the feedback gathered in any/all of the upfront public participation events (Tasks 1.6-1.9) and Village staff input to develop a Draft Economic Opportunity Analysis Graphic that will be inserted in Draft #2. An example of this graphic is attached.

Task 2.8: Prepare Draft #2 with Changes from Plan Commission

V&A will make the appropriate changes to Draft #1 based on Plan Commission feedback to produce Draft #2 of the Plan. (in digital form)

Task 2.9: Virtual Discussion on Draft #2 with Village Staff

V&A will send all materials produced in Task 2.8 to Village staff for review. V&A will facilitate a virtual meeting to review Draft #2 with Village staff. (one 2 hour meeting)

Task 2.10: Plan Commission Meeting to Review Draft #2

V&A will facilitate a virtual or in-person Plan Commission meeting to review and gather input on Draft #2. (one 1 hour meeting)

Task 2.11: Prepare Draft #3 with Changes from Plan Commission

V&A will make the appropriate changes to Draft #2 based on Plan Commission feedback to produce Draft #3 of the Plan. (in digital form)

Task 2.12: Virtual Discussion Draft #3 with Village Staff

V&A will send all materials produced in Task 2.11 to Village staff for review. V&A will facilitate a virtual meeting to review Draft #3 with Village staff. (one 2 hour meeting)

Task 2.13: (OPTIONAL) Public Open House to Review Draft #3

V&A will facilitate a virtual or in-person Public Open House to provide an opportunity for the community to review and give feedback on Draft #3 of the Plan. This could be a traditional in-person meeting where the public can come to view, ask questions, and provide feedback on different summary materials associated with Draft #3 OR, a modified virtual option with a plan summary recording, virtual [Idea Board](#) comment forum,

and virtual Q&A session with Village staff and V&A. (one 2 hour in-person meeting OR one 1 hour virtual meeting)

Task 2.14: Joint Plan Commission and Village Board Meeting to Review Draft #3 and Open House Results
V&A will facilitate a virtual or in-person Joint Plan Commission and Village Board meeting to review and provide feedback on Draft #3, in addition to reviewing summary materials from the Public Open House. (one 1 hour meeting)

Work Element 3: Final Draft Plan Development and Adoption

Task 3.1: Prepare Final Draft with Changes from Joint Meeting and Open House
V&A will make the appropriate changes to Draft #3 based on feedback from Task 2.14 to produce the Final Draft of the Plan. (in digital form)

Task 3.2: Mail Minimum 30-Day Public Hearing Notice
V&A will prepare and send mailings to all neighboring and regional jurisdictions notifying them of the Public Hearing (Task 3.3) and Final Draft Plan, per state requirements.

Task 3.3: Joint Plan Commission and Village Board Meeting Public Hearing, Followed by Plan Commission Meeting to Recommend Final Draft for Adoption
V&A will facilitate a Joint Plan Commission and Village Board Public Hearing to gather public feedback on the Final Draft Plan and seek a formal Recommendation from the Plan Commission for Village Board Adoption. (one 1 hour meeting)

Task 3.4: Village Board Meeting to Adopt Plan
V&A will facilitate a Village Board Meeting to seek formal Adoption of the Final Draft Plan. (one 1 hour meeting)

Task 3.5: Mail Adoption Notice
V&A will prepare and send mailings to all neighboring and regional jurisdictions notifying them of the Adoption of the Plan, per state requirements.

Task 3.6: Prepare Adopted Plan
V&A will make the appropriate changes to the Final Draft Plan and produce the Adopted version. (in digital form)

Task 3.7: (OPTIONAL) Interactive Online Plan Map or Tourism Map
V&A will produce an interactive online map that either displays the maps produced in PDF form within the Plan or a Tourism-focused online map that combines the information from the Comprehensive Plan and Bike and Ped Plan to be utilized as a marketing and tourism tool. An example of the latter can be [found here](#).

Task 3.8: (OPTIONAL) Vision Summary Graphic
V&A will produce a Vision Summary Graphic that summarizes the key findings of the Plan and can be utilized at Village Hall, on the Village website, or as a marketing tool. (in digital form) An example of this is attached.

Village of Williams Bay Comprehensive Plan 10-Year Update

V&A Staff:			TOTAL COST
Hourly Rate:			for PHASE
PHASES & TASKS:		Notes	
1. Kickoff and Public Input			
1.1	Virtual Project Kickoff Meeting with Village Staff	Virtual Meeting	\$595
1.2	Prepare Public Participation Plan & Resolution		\$200
1.3	(OPTIONAL) Project Update Materials for Website or Social Media	Ongoing throughout project	\$1,600
1.4	Update Data and Projections		\$2,000
1.5	Joint Plan Commission and Village Board Kickoff Meeting (in-person)	Joint PC + VB Meeting 1	\$1,695
1.6	(OPTIONAL) Focus Group Interviews (in-person)	4 Focus Group Meeting	\$3,285
1.7	(OPTIONAL) Neighboring Jurisdiction Meeting	1 Meeting	\$1,780
1.8	(OPTIONAL) Public Online Map Survey	Online Survey	\$3,795
1.9	(OPTIONAL) Public Visioning and Identity Workshop (in-person)	1 Workshop	\$2,225
2. Draft Plan Development			
2.1	Prepare Draft Text Changes (Redline Draft)		\$6,560
2.2	Prepare Draft Map Changes		\$4,570
2.3	Virtual Redline Draft Review with Village Staff	Virtual Meeting	\$395
2.4	Prepare Plan Commission Draft #1		\$3,410
2.5	Plan Commission Meeting to Review Draft #1 (in-person)	Plan Comm Mtg 1	\$1,495
2.6	(OPTIONAL) Scenario Planning		\$5,850
2.7	(OPTIONAL) Economic Opportunity Analysis and Graphic		\$3,140
2.8	Prepare Draft #2 with Changes from Plan Commission		\$2,490
2.9	Virtual Discussion on Draft #2 with Village Staff	Virtual Meeting	\$595
2.1	Plan Commission Meeting to Review Draft #2 (in-person)	Plan Comm Mtg 2	\$1,495
2.1	Prepare Draft #3 with Changes from Plan Commission		\$995
2.1	Virtual Discussion on Draft #3 with Village Staff	Virtual Meeting	\$795
2.1	(OPTIONAL) Public Open House to Review Draft #3 (virtual or in-person)	1 Open House	\$2,785
2.1	Joint Plan Commission and Village Board Meeting to Review Draft #3 and Open House Results (in-person)	Joint PC + VB Meeting 2	\$1,495
3. Final Draft Plan Development and Adoption			
3.1	Prepare Final Draft with Changes from Joint Meeting and Open House		\$595
3.2	Mail Minimum 30-Day Public Hearing Notice		\$390
3.3	Joint Plan Commission and Village Board Meeting Public Hearing, Followed by a Plan Commission Meeting to Recommend Final Draft for Adoption (in-person)	Joint PC + VB Meeting 3	\$1,495
3.4	Village Board Meeting to Adopt Plan (in-person)	Village Board Meeting 1	\$1,445
3.5	Mail Adoption Notice		\$390
3.6	Prepare Adopted Plan	Digital Version	\$540
3.7	(OPTIONAL) Interactive Online Plan Map or Tourism Map		\$5,995
3.8	(OPTIONAL) Vision Summary Graphic OR Economic Opportunity Analysis + Graphic	1 Graphic	\$1,420
OPTION 1 COSTS:			\$33,642
OPTION 2 COSTS:			\$44,959
OPTION 3 COSTS:			\$65,519

Village of Mount Horeb Comprehensive Plan 10-Year Update								March 18, 2021					
			HOURS BY POSITION					Total V&A Hours	Total V&A Labor	Printing Costs	48	TOTAL COST for PHASE	
			Principal Planner	Assistant Planner	G.I.S. Technician	Graphics Technician	Admin. Assistant				Round Trip Miles		
											\$/mile:		
											\$0.545		
V&A Staff:			Mike	Ben	Dan	Nema	Nicole						
Hourly Rate:			\$185	\$90	\$95	\$85	\$70						
PHASES & TASKS:			Notes										
A. Project Kickoff													
1	Project Kickoff Meeting with Village Staff		Virtual Meeting	1	4				5	\$545		\$545	
2	Prepare Public Participation Plan & Resolution				2				2	\$180		\$180	
3	(OPTIONAL) Project Update Materials for Website or Social Media		Ongoing throughout project		16				16	\$1,440		\$1,440	
4	Update Data and Projections			1	20				21	\$1,985		\$1,985	
5	(OPTIONAL) Update Data in Village Housing Study			2	12				14	\$1,450		\$1,450	
B. Upfront Public Input to Guide Plan Development													
6	Joint Plan Commission and Village Board Kickoff Meeting (virtual or in-person)		Joint PC + VB Meeting 1	4	8				12	\$1,460	\$50	\$26	\$1,536
7	(OPTIONAL) Focus Group Interviews (virtual or in-person)		8 Focus Group Meeting	10	20				30	\$3,650	\$50	\$26	\$3,726
8	(OPTIONAL) Neighboring Jurisdictions Meeting (virtual or in-person)		1 Meeting	4	8	2			14	\$1,650	\$50	\$26	\$1,726
9	(OPTIONAL) Public Online Visioning and Identity Survey		Online Survey	1	10			4	15	\$1,365			\$1,365
10	(OPTIONAL) Public Online Map Survey		Online Survey	1	10	8		4	23	\$2,125			\$2,125
11	(OPTIONAL) Public Visioning and Identity Workshop (virtual or in-person)		1 Workshop	4	8	2		4	18	\$1,930	\$100	\$26	\$2,056
B. Redline Draft and Plan Commssion Draft #1:													
12	TIF Check		FREE						0	\$0			\$0
13	(OPTIONAL) Alternative Scenario Planning		3 Alternative Scenarios	6	20	20	8		54	\$5,490	\$50		\$5,540
14	Prepare Draft Text Changes (Redline Draft)			8	50				58	\$5,980			\$5,980
15	Prepare Draft Map Changes			6	4	30			40	\$4,320			\$4,320
16	Redline Draft Review with Village Staff		Virtual Meeting	2	4				6	\$730			\$730
17	Prepare Plan Commission Draft #1			2	16	6	8	2	34	\$3,200			\$3,200
18	Plan Commission Meeting to Review Draft #1 (virtual or in-person)		Plan Comm Mtg 1	2	6				8	\$910	\$50	\$26	\$986
C. Draft #2													
19	(OPTIONAL) Economic Opportunity Analysis + Graphic		1 Graphic/Map	4	8	2	16		30	\$3,010	\$25		\$3,035
20	Prepare Draft #2 with Changes from Plan Commission			2	16	4	4	8	34	\$3,090			\$3,090
21	Discuss Draft #2 with Village Staff		Virtual Meeting	2	6				8	\$910			\$910
22	Plan Commission Meeting to Review Draft #2 (virtual or in-person)		Plan Comm Mtg 2	3	6				9	\$1,095	\$50	\$26	\$1,171
D. Draft #3													
23	Prepare Draft #3 with Changes from Plan Commission			2	6	2			10	\$1,100			\$1,100
24	Discuss Draft #3 with Village Staff		Virtual Meeting	2	6				8	\$910			\$910
25	(OPTIONAL) Public Open House to Review Draft #3 (virtual or in-person)		1 Open House	4	8	2	2	4	20	\$2,100	\$100	\$26	\$2,226
26	Joint Plan Commission and Village Board Meeting to Review Draft #3 and Open House Results (virtual or in-person)		Joint PC + VB Meeting 2	3	6				9	\$1,095	\$50	\$26	\$1,171
E. Final Draft													
27	Prepare Final Draft with Changes from Joint Meeting and Open House			1	4				5	\$545			\$545
28	Mail Minimum 30-Day Public Hearing Notice				2			2	4	\$320	\$50		\$370
F. Public Hearing													
29	Joint Plan Commission and Village Board Meeting Public Hearing, Follwed by a Plan Commission Meeting to Recommend Final Draft for Adoption (virtual or in-person)		Joint PC + VB Meeting 3	3	6				9	\$1,095	\$50	\$26	\$1,171
G. Plan Adoption													
30	Village Board Meeting to Adopt Plan (virtual or in-person)		Village Board Meeting 1	3	6				9	\$1,095		\$26	\$1,121
31	Mail Adoption Notice				2			2	4	\$320	\$50		\$370
32	Prepare Adopted Plan		Digital Version		2	2		2	6	\$510			\$510
33	(OPTIONAL) Interactive Online Plan Map or Tourism Map			1	8	50			59	\$5,655			\$5,655
34	(OPTIONAL) Vision Summary Graphic		1 Graphic		4		12		16	\$1,380			\$1,380
TOTAL PROJECT COSTS (Basic):				\$34,937									
TOTAL PROJECT COSTS (Standard):				\$47,215									
TOTAL PROJECT COSTS (Advanced):				\$63,627									

ORDINANCE #2021 – 05
AN ORDINANCE CREATING SECTION 10.11 (2) (c)
OF THE CODE OF ORDINANCES OF THE VILLAGE OF WILLIAMS BAY

WHEREAS, the open burning of combustible materials is governed by the provisions of Section 10.11 of the Code of Ordinances of the Village of Williams Bay which, under subpart (2), permits the burning of leaves and small sticks, and recreational campfires under certain conditions; and

WHEREAS, the Building, Zoning and Ordinance Committee having determined that it is appropriate to provide a mechanism for the village president to temporarily suspend the provisions of subpart (2) of Section 10.11 when, due to environmental conditions in the village, it is imprudent and unsafe to allow open burning, and further having recommended to the Village Board the creation of subpart (2) (c) of the ordinance in order to address such conditions on a temporary basis; and

WHEREAS, the Village Board of the Village of Williams Bay having determined that it is best interests of the residents and property owners of the village to follow the recommendation of the Building, Zoning and Ordinance Committee in order to provide for a mechanism to temporarily suspend open burning in the village.

NOW, THEREFORE, the Village Board of the Village of Williams Bay do ordain as follows:

Section I. Section 10.11 (2) (c) of the Code of Ordinances of the Village of Williams Bay is hereby created to read as follows:

(c) The village president, upon recommendation from the fire chief, may issue an order suspending the provisions of sub. (2) (a) and (b) for up to 30 days whenever the village president deems it imprudent to allow open air burning within the village. The order of suspension, forbidding open fires within the village, shall be posted in five or more public places in the village or published once in the official village newspaper.

Section II. This ordinance shall take effect upon passage and publication as provided by law.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____, 2021.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Jackelyn Pankau, Clerk

First Reading: _____
Second Reading: _____
Date Adopted: _____
Date Published: _____

ORDINANCE #2021 – 06
AN ORDINANCE CREATING SECTION 2.12
OF THE CODE OF ORDINANCES OF THE VILLAGE OF WILLIAMS BAY

WHEREAS, it having been recommended to the Village of Williams Bay Personnel and Finance Committee and Building, Zoning and Ordinance Committee that it would be appropriate to enact a capital asset policy to standardize the capitalization of village assets; and

WHEREAS, the village Personnel and Finance Committee and Building, Zoning and Ordinance Committee having recommended to the Village Board of the Village of Williams Bay the adoption of a capital asset policy for the village in ordinance form as set forth below; and

WHEREAS, the Village Board of the Village of Williams Bay having determined that it is in the best interests of the residents, property owners and taxpayers of the village to establish a capital asset policy for the capital assets of the village.

NOW, THEREFORE, the Village Board of the Village of Williams Bay do ordain as follows:

Section I. Section 2.12 of the Code of Ordinances of the Village of Williams Bay is hereby created to read as follows:

2.12 CAPITAL ASSET POLICY

(1) DECLARATION OF POLICY. A capitalization policy is hereby established for accounting purposes and for compliance with the Governmental Accounting Standards Board Statement No. 34. Assets under this classification follows specific accounting rules and are subject to annual audit requirements.

(2) DEFINITION OF CAPITAL ASSETS. Capital assets are real or personal property that have a value equal to or greater than the capitalization threshold for the particular classification of the asset and have an estimated life of greater than a single reporting period. They include land, land improvements, buildings, building improvements, machinery and equipment, vehicles, and infrastructure. Infrastructure assets are long-lived capital assets that normally can be preserved for a significantly greater number of years than most capital assets and that are normally stationary in nature. Examples include roads, bridges, drainage systems, water systems, and sewer systems.

(3) CAPITALIZATION. The following capitalization policy is established:

ASSET	CAPITALIZATION THRESHOLD
Land	\$1 – Capitalize only
Land Improvements	\$5,000
Building	\$5,000
Building Improvements	\$5,000
Machinery and Equipment	\$5,000
Vehicles (passenger and heavy duty)	\$5,000
Infrastructure	\$10,000

(4) DEPRECIATION METHOD. The following depreciation schedules are established with straight-line methodology:

ASSET	DEPRECIATION SCHEDULE
Land	Non-depreciable
Land Improvements	5-20 years
Building	40 years
Building Improvements	5-25 years
Machinery and Equipment	5-10 years
Vehicles (passenger)	5 years
Vehicles (heavy duty)	15-20 years
Infrastructure	20-50 years

Section II. This ordinance shall take effect upon passage and publication as provided by law.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____, 2021.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Jackelyn Pankau, Clerk

First Reading: _____
Second Reading: _____
Date Adopted: _____
Date Published: _____

ORDINANCE 2021-07
AN ORDINANCE RENUMBERING SECTION 7.045 (5) THROUGH (8), AND CREATING
SECTION 7.045 (5) OF THE CODE OF ORDINANCES OF THE VILLAGE OF WILLIAMS BAY

WHEREAS, Section 7.045 of the Code of Ordinances of the Village of Williams Bay was created in part to preserve the village's character as a natural vegetated and wooded community and to preserve the natural resources of the village; and

WHEREAS, as a means of accomplishing the purposes of the ordinance, tree removal is regulated in shoreland or steep slope areas as well as in tree preservation areas, which regulation may include a requirement for the planting of one or more replacement trees; and

WHEREAS, the Village Board of the Village of Williams Bay having determined that the purpose of the ordinance can equally be met by a contribution to the Friends of Kishwauketoe, Ltd. to fund the preservation of and improvements to the woodlands and other vegetation of the Kishwauketoe Nature Conservancy.

NOW, THEREFORE, the Village Board of the Village of Williams Bay do ordain as follows:

Section I. Section 7.045 (5) through (8) of the Code of Ordinances of the Village of Williams Bay are hereby renumbered Section 7.045 (6) through (9) of the Code of Ordinances of the Village of Williams Bay.

Section II. Section 7.045 (5) of the Code of Ordinances of the Village of Williams Bay is hereby created to read as follows:

(5) Whenever in this section the planting of replacement trees is required, as an alternative, a donation in the amount of \$250 for each required replacement tree may be made to the Friends of Kishwauketoe, Ltd. Any donation shall be deposited with the Village Clerk who will make a record of the donation, notify the Tree Commissioner and forward the donation to the Friends of Kishwauketoe, Ltd.

Section III. This ordinance shall take effect upon passage and publication as provided by law.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____, 2021.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Jackelyn Pankau, Clerk

First Reading: _____
Second Reading: _____
Date Adopted: _____
Date Published: _____

Professional Building Inspections



Memo

To: Village of Williams Bay Board Members

From: Joe Mesler, Building Inspector

Date June 2021

Re: Pier Permit For: DNR# IP-SE-2021-65-00452
132 Conference point..

Members of the board, the building inspection dept. has reviewed this application according to SECTION 12, in regards to piers, slips and buoys.

Department of Natural Resources

Permit # IP-SE-2021-65-00452

Minimum distance to Riparian lot line (12.5') per Village ordinance 12.05 (6)(B)

Maximum distance from shore is 100', per Village ordinance. 12.01 (8)

The proposed project includes the addition of a 200 sqft loading platform to an already existing pier structure. See attached appendix A.

____ Therefore based on the information submitted and DNR approval this department would recommend the approval of the permit.



Mark Tresnowski

Pier Project description for address: 132 Conference Pt. Rd. Williams Bay, WI
53191

The owner for this property would like to place a loading platform off the North side of his pier. The platform will be 200 sq. ft. including the walkway that it will be attached to. The addition will be built off site and transported in by barge for installation. The attached layout shows dimension of the platform along with water depths and crib square footage. After the platform is in place there will still be 44 feet from the end of the loading platform to the neighboring property to the north.

The addition will be made with Douglas fir wood above and below the waterline. Everything above the waterline will be painted with white latex pier stain. Cribbs will be filled with 12" to 18" stone.

Michael Lawler

Pier Services

Dept of Safety & Professional Services Industry Services Division Wisconsin Stats. 101.63, 101.73	Wisconsin Uniform Building Permit Application Instructions on back of second ply. The information you provide may be used by other government agency programs [(Privacy Law, s. 15.04 (1)(m))]	Application No. Parcel No. <u>WA 425100001</u>
---	--	--

PERMIT REQUESTED				
☐ Constr. ☐ HVAC ☐ Electric ☐ Plumbing ☐ Erosion Control ☒ Other: <u>Pier</u>				
Owner's Name <u>Mark Tresnowski</u>		Mailing Address <u>2550 W Lakeview Ave. Chicago, IL 60614</u>		Tel. <u>312-282-8531</u>
Contractor Name & Type <u>Gage Marine</u>		Lic/Cert#	Exp Date	Mailing Address <u>1 Liechty Dr. Williams Bay, WI 53191</u>
Dwelling Contractor (Constr.) Dwelling Contr. Qualifier (The Dwelling Contr. Qualifier shall be an owner, CEO, COB or employee of the Dwelling Contr.) <u>Michael Lawler</u>				Telephone & Email <u>262-245-5501</u> <u>319-830-2607</u>
HVAC				
Electrical Contractor				
Electrical Master Electrician				
Plumbing				

PROJECT LOCATION	Lot area _____ Sq.ft.	☐ One acre or more of soil will be disturbed ☐ Town ☒ Village ☐ City of <u>Williams Bay</u>	<u>SW</u> 1/4, <u>SEW</u> 1/4, of Section <u>6</u> , T <u>1</u> N, R <u>17</u> E/W		
	Building Address <u>132 Conference Pt Rd.</u>	County <u>Walworth</u>	Subdivision Name	Lot No.	Block No.
Zoning District(s)	Zoning Permit No.	Setbacks:	Front _____ ft.	Rear _____ ft.	Left _____ ft. Right _____ ft.

1. PROJECT ☐ New ☐ Repair ☐ Alteration ☐ Raze ☐ Addition ☐ Move ☐ Other:		3. OCCUPANCY ☐ Single Family ☐ Two Family ☐ Garage ☐ Other:		6. ELECTRIC Entrance Panel _____ ☐ Undergound ☐ Overhead 7. WALLS ☐ Wood Frame ☐ Steel ☐ ICF ☐ Timber/Polc ☐ Other:		9. HVAC EQUIP. ☐ Furnace ☐ Radiant Basebd ☐ Heat Pump ☐ Boiler ☐ Central AC ☐ Fireplace ☐ Other:		12. ENERGY SOURCE <table style="width:100%; font-size: x-small;"> <tr> <th>Fuel</th> <th>Nat Gas</th> <th>LP</th> <th>Oil</th> <th>Elec</th> <th>Solid</th> <th>Solar Geo</th> </tr> <tr> <td>Space Htg</td> <td>☐</td> <td>☐</td> <td>☐</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Water Htg</td> <td>☐</td> <td>☐</td> <td>☐</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> </table>				Fuel	Nat Gas	LP	Oil	Elec	Solid	Solar Geo	Space Htg	☐	☐	☐	☐	☐	☐	Water Htg	☐	☐	☐	☐	☐	☐	
Fuel	Nat Gas	LP	Oil	Elec	Solid	Solar Geo																											
Space Htg	☐	☐	☐	☐	☐	☐																											
Water Htg	☐	☐	☐	☐	☐	☐																											
2. AREA INVOLVED (sq ft) <table style="width:100%; font-size: x-small;"> <tr> <th></th> <th>Unit 1</th> <th>Unit 2</th> <th>Total</th> </tr> <tr> <td>Unfin. Bsmt</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Living Area</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Garage</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Deck/ Porch</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Totals</td> <td></td> <td></td> <td></td> </tr> </table>			Unit 1	Unit 2	Total	Unfin. Bsmt				Living Area				Garage				Deck/ Porch				Totals				4. CONST. TYPE ☐ Site-Built ☐ Mfd. per WI UDC ☐ Mfd. per US HUD 5. STORIES ☐ 1-Story ☐ 2-Story ☐ Other: ☐ Basement		8. USE ☐ Seasonal ☐ Permanent ☐ Other:		10. SEWER ☐ Municipal ☐ Sanitary Permit# _____ 11. WATER ☐ Municipal ☐ On-Site Well		13. HEAT LOSS _____ BTU/HR Total Calculated Envelope and Infiltration Losses (available from "Total Building Heating Load" on Rescheck report)	
	Unit 1	Unit 2	Total																														
Unfin. Bsmt																																	
Living Area																																	
Garage																																	
Deck/ Porch																																	
Totals																																	
						14. EST. BUILDING COST w/o LAND \$ 7,500																											

I understand that I am subject to all applicable codes, laws, statutes and ordinances, including those described on the reverse side of the last ply of this form; am subject to any conditions of this permit; understand that the issuance of this permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If one acre or more of soil will be disturbed, I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and the owner shall sign the statement on the back of the permit if not signing below. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

☐ I vouch that I am or will be an owner occupant of this dwelling for which I am applying for an erosion control or construction permit without a Dwelling Contractor Certification and have read the cautionary statement regarding contractor responsibility on the second page of this form.

APPLICANT (Print): Michael Lawler
 Sign: [Signature]
DATE 6/8/21

APPROVAL CONDITIONS
 This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty.
☐ See attached for conditions of approval.

ISSUING JURISDICTION	☐ Town of _____ ☒ Village of <u>Williams Bay</u> ☐ City of _____	☐ County of _____ ☐ State _____	State-Contracted Inspection Agency#: _____	Municipality Number of Dwelling Location _____
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FEES:	PERMIT(S) ISSUED	WIS PERMIT SEAL #	PERMIT ISSUED BY:
Plan Review \$ Inspection \$ Wis. Permit Seal \$ Other \$ Total \$	☒ Construction ☐ HVAC ☐ Electrical ☐ Plumbing ☐ Erosion Control		Name _____ Date _____ Tel. _____ Cert No. _____ Email: _____

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
2300 N Dr Martin L King Jr Dr.
Milwaukee, WI 53212

Tony Evers, Governor
Preston D. Cole, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



Mark Tresnowski
2550 N Lakeview Ave Init S1001
Chicago, IL 60614
[sent electronically]

IP-SE-2021-65-00452

RE: Application to place a pier on Geneva Lake in the Village of WILLIAMS BAY, Walworth County

Dear Mr. Tresnowski:

The Department of Natural Resources has completed its review of your application for a permit to place a pier on Geneva Lake located in the SW 1/4, SW 1/4, Section 06, Township 01, Range 17E, Village of WILLIAMS BAY, Walworth County. You will be pleased to know your application is approved.

I am attaching a copy of your permit, which lists the many important conditions that must be followed to protect water quality and habitat. **A copy of the permit must be posted for reference at the project site.** Please read your permit conditions carefully so that you are fully aware of what is expected of you.

Please note you are required to submit photographs of the completed project within 7 days after you've finished construction. This helps both of us to document the completion of the project and compliance with the permit conditions.

Your next step will be to notify me of the date on which you plan to start construction and again after your project is complete.

If you have any questions about your permit, please call me at (262) 282-4740 or you can reach me by email at Theresa.Alvarez@wisconsin.gov.

Sincerely,

Theresa Alvarez
Water Management Specialist

Email CC:
U.S. Army Corps of Engineers – File No 2021-00296-MWM
Walworth County Zoning Administrator
Village of Williams Bay
WDNR Conservation Warden
WDNR NR Basin Supervisor
Project Consultant
Geneva Lake Association
Geneva Lake Conservancy

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES

PIER PERMIT
IP-SE-2021-65-00452

Application of Mark Tresnowski is hereby granted under Sections 30.12 and 30.208, Wisconsin Statutes, a permit to place a pier on Geneva Lake located in the SW 1/4, SW 1/4, Sec. 06, T. 01, R. 17E, Village of WILLIAMS BAY, Walworth County, subject to the following conditions:

PERMIT

1. You must notify Theresa Alvarez at phone (262) 282-4740 or email Theresa.Alvarez@wisconsin.gov before starting construction and again not more than 5 days after the project is complete.
2. You must complete the project as described **on or before 5/30/2024**. If you will not complete the project by this date, you must submit a written request for an extension prior to expiration of the initial time limit specified in the permit. Your request must identify the requested extension date. The Department shall extend the time limit for an individual permit or contract for no longer than an additional 5 years if you request the extension before the initial time limit expires. You may not begin or continue construction after the original permit expiration date unless the Department extends the permit in writing or grants a new permit.
3. This permit does not authorize any work other than what you specifically describe in your application and plans, and as modified by the conditions of this permit. If you wish to alter the project or permit conditions, you must first obtain written approval of the Department.
4. Before you start your project, you must first obtain any permit or approval that may be required for your project by local zoning ordinances and by the U.S. Army Corps of Engineers. You are responsible for contacting these local and federal authorities to determine if they require permits or approvals for your project. These local and federal authorities are responsible for determining if your project complies with their requirements.
5. Upon reasonable notice, you shall allow access to your project site during reasonable hours to any Department employee who is investigating the project's construction, operation, maintenance or permit compliance.
6. The Department may modify or revoke this permit for good cause, including if the project is not completed according to the terms of the permit or if the Department determines the activity is detrimental to the public interest.
7. **You must post a copy of this permit at a conspicuous location on the project site, visible from the waterway**, for at least five days prior to construction, and remaining at least five days after construction. You must also have a copy of the permit and approved plan available at the project site at all times until the project is complete.
8. Your acceptance of this permit and efforts to begin work on this project signify that you have read, understood and agreed to follow all conditions of this permit.
9. **You must submit a series of photographs to the Department, within one week of completing work on the site**. The photographs must be taken from different vantage points and depict all work authorized by this permit.
10. You, your agent, and any involved contractors or consultants may be considered a party to the violation pursuant to Section 30.292, Wis. Stats., for any violations of Chapter 30, Wisconsin Statutes, or this permit.
11. Construction shall be accomplished in such a manner as to minimize erosion and siltation into surface waters. Erosion control measures (such as silt fence and straw bales) must meet or exceed the technical standards of ch. NR 151, Wis. Adm. Code. The technical standards are found at: http://dnr.wi.gov/topic/stormwater/standards/const_standards.html.
12. All equipment used for the project including but not limited to tracked vehicles, barges, boats, hoses, sheet pile and pumps shall be de-contaminated for invasive and exotic viruses and species prior to use and after use.

The following steps must be taken every time you move your equipment to avoid transporting invasive and exotic viruses and species. To the extent practicable, equipment and gear used on infested waters shall not be used on other non-infested waters.

1. **Inspect and remove** aquatic plants, animals, and mud from your equipment.
2. **Drain all water** from your equipment that comes in contact with infested waters, including but not limited to tracked vehicles, barges, boats, hoses, sheet pile and pumps.
3. **Dispose** of aquatic plants, animals in the trash. Never release or transfer aquatic plants, animals or water from one waterbody to another.
4. **Wash your equipment** with hot (>140° F) and/or high-pressure water,
- OR -
Allow your equipment to **dry thoroughly for 5 days**.

SPECIFIC PIER CONDITIONS:

13. Electrical, fueling, and waste handling facilities must comply with applicable safety and environmental protection regulations.
14. If foam flotation is used, this material must be completely coated or contained to resist deterioration from the elements and gasoline. A written description of the proposed material must be submitted to the Department for approval prior to use.
15. No mooring buoys beyond those expressly authorized by this permit are allowed without an amendment of this permit.
16. The pier must allow the free movement of water (using a post or pile driven design) and must not entrap vegetation.
17. The pier must not enclose any portion of the navigable waterway.
18. This permit and plans must be encased in plastic and legibly displayed along the water's edge during construction and for 30 days after construction of this pier. The purpose of this condition is to allow Department staff and the public to monitor the project and to ensure compliance with the conditions of the project.
19. This permit authorizes future maintenance to the piers; however, no change can be made to the type of materials, number of slips, or pier configuration without written approval from the Department or amendment of this permit.
20. This pier must not interfere with the rights of other riparians.
21. You must charge no more than a reasonable fee for the slip (or mooring) rentals. Reasonable fees are moorage fees charged the general public at similar facilities in the vicinity.
22. You must initially notify the public of the availability of slips by advertising in the Walworth-Fontana Times for a period of not less than seven days. Thereafter, you must seasonally advertise the availability of slips in the same paper whenever the waiting list is depleted.
23. You must maintain a first-come, first-served waiting list and advise those individuals on the list of any available slips.
24. You must not cover the piers or slips, or allow any buildings or other structures to be placed or constructed on the piers.
25. You must provide adequate upland access, including parking, for the general public consistent with the number of slips offered for rental to the general public.
26. Dockside pump-out facilities must be well maintained.
27. Piers and pilings are limited to colors which are not visually intrusive as viewed against the shoreline.
28. Lighting for safety or to facilitate docking may be included and should be down focused, non-intermittent white or yellow light.

29. Flotation devices must be securely attached to the pier and maintained in a serviceable condition.

30. Roofs, walls, and advertising signs may not be included on the piers. A sign of reasonable dimensions to identify the property is permissible on the upland area only.

31. The marina must comply with NR 102, Wis. Adm. Code to meet Wisconsin water quality standards and the protection of water quality.

32. The Marina must comply with NR 151, Wis. Adm. Code's performance standards. Best Management practices to avoid or minimize soil, sediment, or pollutants carried in runoff to waters of the state must be implemented.

FINDINGS OF FACT

1. Mark Tresnowski, 2550 N Lakeview Ave Unit S1001, Chicago, IL 60614, filed an application with this Department on 02/11/2021, under sections Sections 30.12 and 30.208, Wisconsin Statutes, to place a pier on Geneva Lake located in the SW 1/4, SW 1/4, Sec. 06, T. 01, R. 17E, Village of WILLIAMS BAY, Walworth County.

2. The applicant proposes to add a 200 sq ft loading platform to already existing pier structure. The new platform will be supported with one additional rock filled crib. See attached Appendix A.

3. The Department has completed an investigation of the project site and has evaluated the project as described in the application and plans.

4. Geneva Lake is a navigable water.

5. The proposed project, if constructed in accordance with this permit will not adversely affect water quality, will not increase water pollution in surface waters and will not cause environmental pollution as defined in s. 283.01(6m), Wis. Stats.

6. The proposed project will not impact wetlands if constructed in accordance with this permit.

7. The Department of Natural Resources has determined that the agency's review of the proposed project constitutes an equivalent analysis action under s. NR 150.20(2), Wis. Adm. Code. The Department has considered the impacts on the human environment, alternatives to the proposed projects and has provided opportunities for public disclosure and comment. The Department has completed all procedural requirements of s. 1.11(2)(c), Wis. Stats., and NR 150, Wis. Adm. Code for this project.

8. The Department of Natural Resources has completed all procedural requirements and the project as permitted will comply with all applicable requirements of Sections 30.12 and 30.208, Wisconsin Statutes and Chapters NR 102, 103, and 326 of the Wisconsin Administrative Code.

The applicant was responsible for fulfilling the procedural requirements for publication of notices under s. 30.208(5)(c)1m., Stats., and was responsible for publication of the notice of pending application under s.30.208(3)(a), Stats. or the notice of public informational hearing under s.30.208(3)(c), Stats., or both. S. 30.208(3)(e), Stats., provides that if no public hearing is held, the Department must issue its decision within 30 days of the 30-day public comment period, and if a public hearing is held, the Department must issue its decision within 20 days after the 10-day period for public comment after the public hearing. S. 30.208(5)(bm), Stats., requires the Department to consider the date on which the department publishes a notice on its web site as the date of notice.

9. The structure or deposit will not materially obstruct navigation as the pier structure is well within the riparian rights and is less than half of the distance waterward as local ordinance allows.

10. The structure or deposit will/will not be detrimental to the public interest.

11. The structure or deposit will /will not materially reduce the flood flow capacity of the lake.

CONCLUSIONS OF LAW

1. The Department has authority under the above indicated Statutes and Administrative Codes, to issue a permit for the construction and maintenance of this project.

NOTICE OF APPEAL RIGHTS

If you believe that you have a right to challenge this decision, you should know that the Wisconsin statutes and administrative rules establish time periods within which requests to review Department decisions shall be filed. For judicial review of a decision pursuant to sections 227.52 and 227.53, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to file your petition with the appropriate circuit court and serve the petition on the Department. Such a petition for judicial review shall name the Department of Natural Resources as the respondent.

To request a contested case hearing of any individual permit decision pursuant to section 30.209, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources, P.O. Box 7921, Madison, WI, 53707-7921. The petition shall be in writing, shall be dated and signed by the petitioner, and shall include as an attachment a copy of the decision for which administrative review is sought. If you are not the applicant, you must simultaneously provide a copy of the petition to the applicant. If you wish to request a stay of the project, you must provide information, as outlined below, to show that a stay is necessary to prevent significant adverse impacts or irreversible harm to the environment. If you are not the permit applicant, you must provide a copy of the petition to the permit applicant at the same time that you serve the petition on the Department.

The filing of a request for a contested case hearing is not a prerequisite for judicial review and does not extend the 30 day period for filing a petition for judicial review.

A request for contested case hearing must meet the requirements of section 30.209, Wis. Stats., and sections NR 2.03, 2.05, and 310.18, Wis. Admin. Code, and if the petitioner is not the applicant the petition must include the following information:

1. A description of the objection that is sufficiently specific to allow the department to determine which provisions of this section may be violated if the proposed permit or contract is allowed to proceed.
2. A description of the facts supporting the petition that is sufficiently specific to determine how the petitioner believes the project, as proposed, may result in a violation of Chapter 30, Wis. Stats.;
3. A commitment by the petitioner to appear at the administrative hearing and present information supporting the petitioner's objection.

If the petition contains a request for a stay of the project, the petition must also include information showing that a stay is necessary to prevent significant adverse impacts or irreversible harm to the environment.

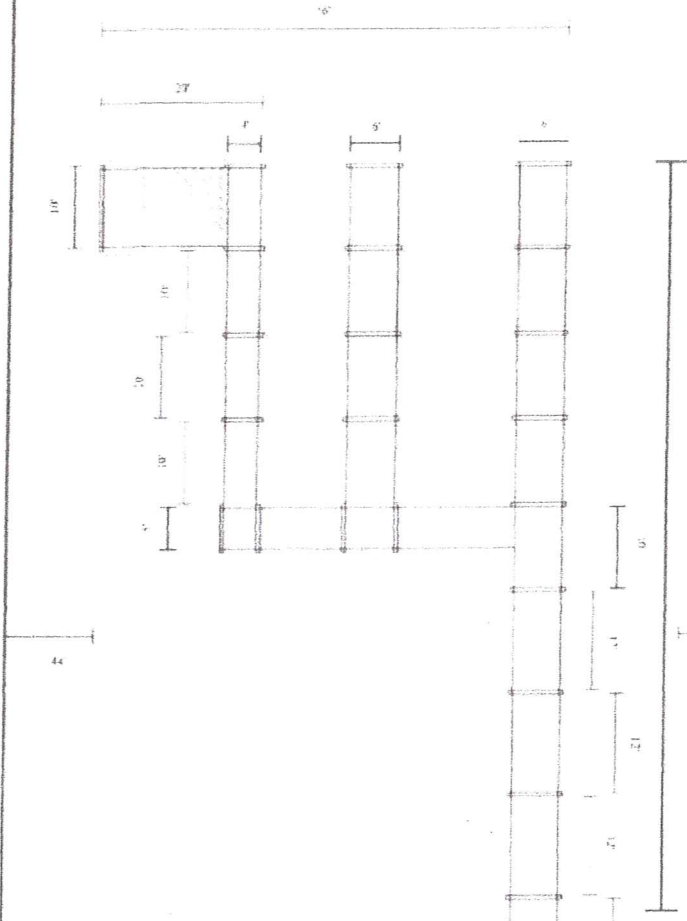
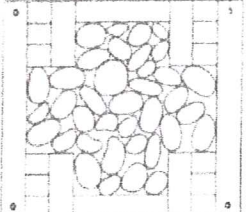
Dated at the Southeast Region Headquarters, Wisconsin on May 30, 2021.

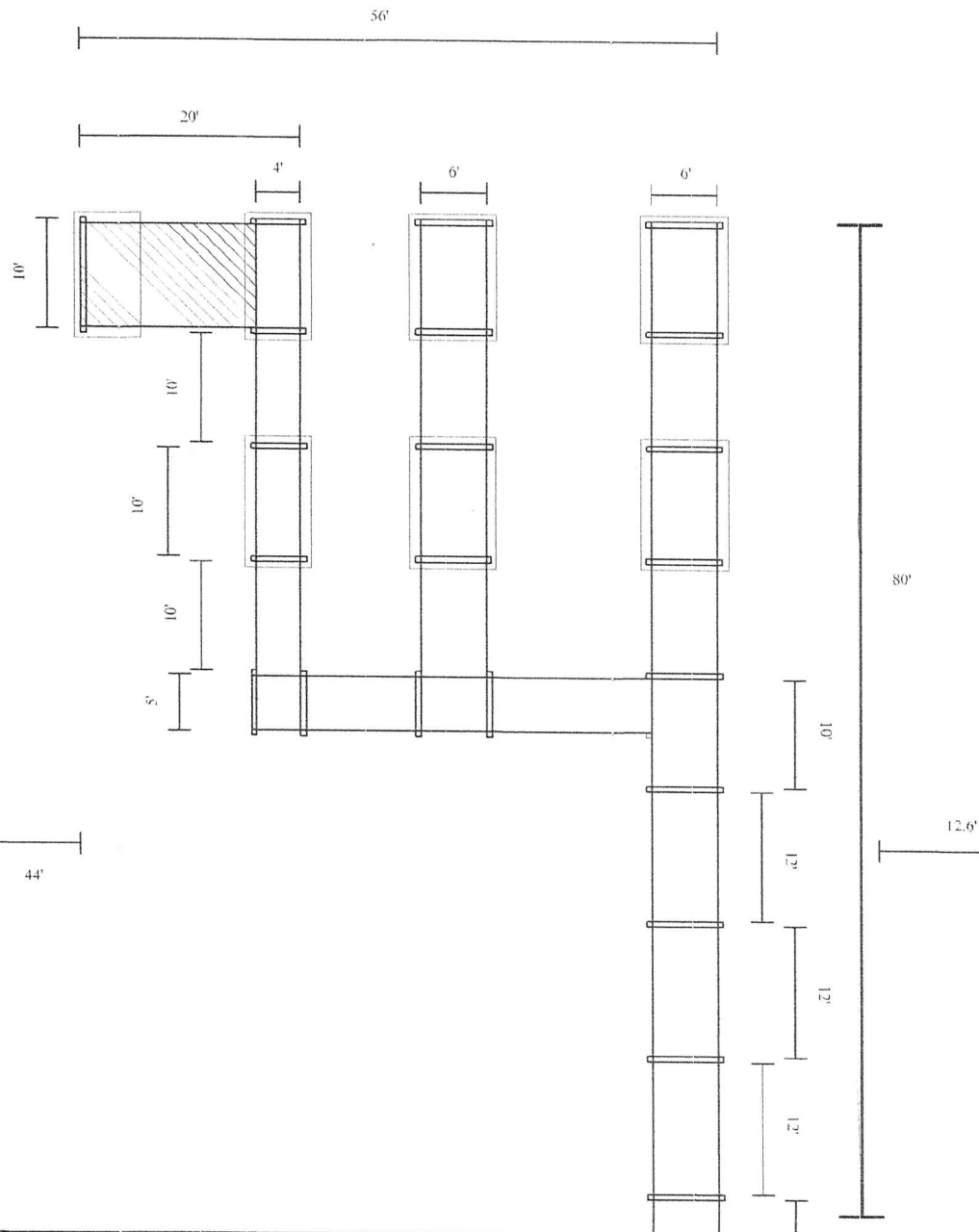
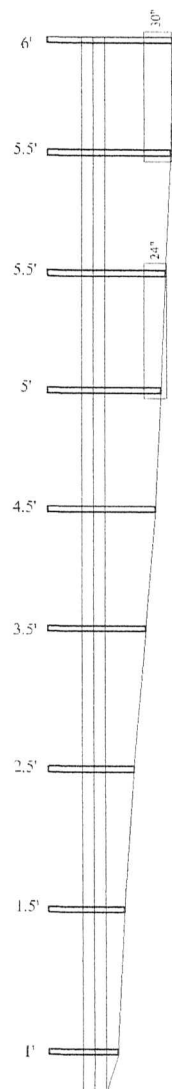
STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
For the Secretary



Theresa Alvarez, Water Management Specialist

Appendix A

		Approved Design ☒ Signature: _____ Date: _____ Crib Sq. Ft. SD - 66 sq ft Pile size for 1x6 Piles Spacing 2'-0" (On Center) 2' Headed Pile 
Prepared for: Mark Tresnowski 132 Conference Pt Rd. Williams Bay, WI 53191	Prepared by: Gage Marine Corp 1 Leitchy Dr Williams Bay, WI 53191	 LAKE LIFE BEHINDING WITH GAGE January 20, 2021



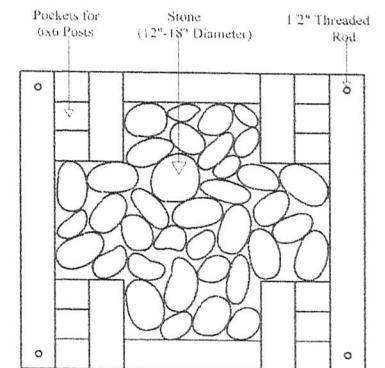
Approved Design ☐

Signature: _____

Date: _____

Crib Sq. Ft.

SD - 66 sq ft



Prepared for:

Mark Tresnowski
132 Conference Pt Rd.
Williams Bay, WI 53191

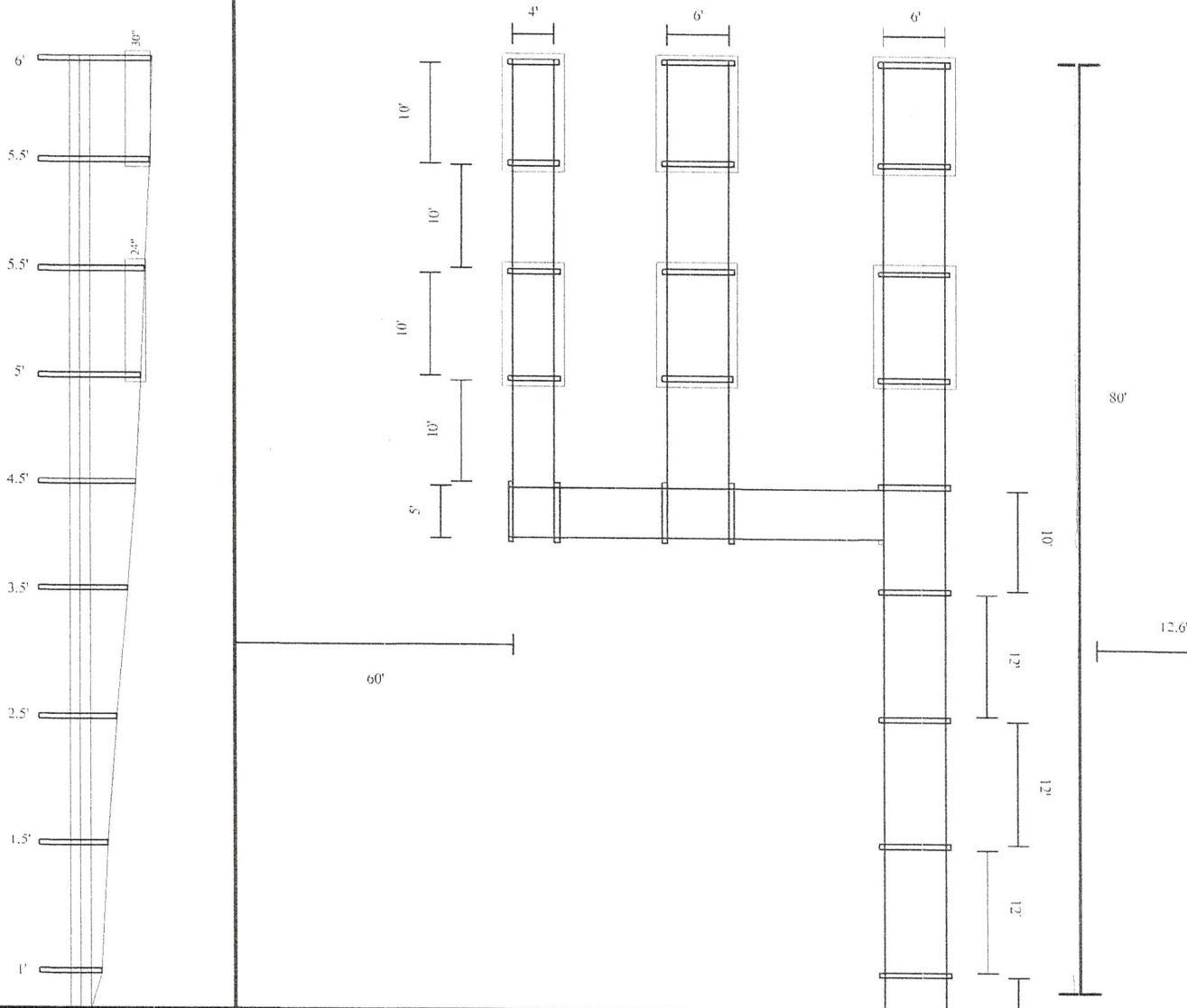
Prepared by:

Gage Marine Corp
1 Leitchy Dr
Williams Bay, WI 53191



January 20, 2021

Page 107 of 117

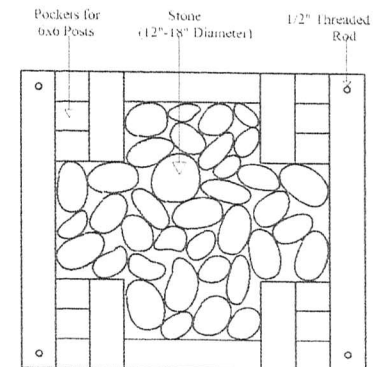


Approved Design ☐

Signature: _____

Date: _____

Crib Sq. Ft.



Prepared for:

Mark Tresnowski
132 Conference Pt Rd.
Williams Bay, WI 53191

Prepared by:

Gage Marine Corp
1 Leitchy Dr
Williams Bay, WI 53191



January 20, 2021

Professional Building Inspections



Memo

To: Village of Williams Bay Board Members

From: Joe Mesler, Building Inspector

Date June 2021

Re: Pier Permit For: DNR# IP-SE-2021-65-00707
170 Circle Parkway.

Members of the board, the building inspection dept. has reviewed this application according to SECTION 12, in regards to piers, slips and buoys.

Department of Natural Resources

Permit # IP-SE-2021-65-00707

Minimum distance to Riparian lot line (12.5') per Village ordinance 12.05 (6)(B)

Maximum distance from shore is 100', per Village ordinance. 12.01 (8)

The proposed project is the addition of a slip with surrounding walkway to the pier for the mooring of boats. The addition will extend the crosswalk and add a 4 foot walkway on the other side of a 13 foot slip. The addition will be built off site and transported in by barge for installation. The addition of one boat slip to the existing structure will be framed with a 4 foot L-shaped leg. New overall width of the proposed pier is 39 feet. See attached appendix A for layout .

____ Therefore based on the information submitted and DNR approval this department would recommend the approval of the permit.



Thomas Stuhley Trust

Pier Project description for address: 160 Circle Parkway, Williams Bay, WI 53191

The owner for this property would like to add an additional slip with surrounding walkway to the pier at this address for the mooring of boats. The addition will extend the crosswalk and add a 4 ft walkway on the other side of a 13 ft slip. The addition will be built off site and transported in by barge for installation. The attached layout shows dimensions of the proposed pier addition along with water depths and crib square footage.

The pier addition will be made with Douglas fir wood above and below the waterline. Everything above the waterline will be painted with white latex pier stain. Cribs will be filled with 12" to 24" stone.

The pier sits 38.6 ft way from the neighboring property to the South. The proposed new slip would be 22.6 ft from the property line to the north.

Michael Lawler

Pier Services

Dept of Safety & Professional Services Industry Services Division Wisconsin Stats. 101.63, 101.73		Wisconsin Uniform Building Permit Application Instructions on back of second ply. The information you provide may be used by other government agency programs [(Privacy Law, s. 15.04 (1)(m))]			Application No. Parcel No. <u>WCP1 00062</u>		
PERMIT REQUESTED		☐ Constr. ☐ HVAC ☐ Electric ☐ Plumbing ☐ Erosion Control ☒ Other: <u>Pier</u>					
Owner's Name <u>Tom Stohley</u>		Mailing Address <u>170 Circle Parkway Williams Bay, WI 53191</u>			Tel. _____		
Contractor Name & Type <u>Gage Marine</u>		Lic/Cert# _____	Exp Date _____	Mailing Address <u>1 Leitchy Dr. Williams Bay, WI 53191</u>		Telephone & Email <u>262-740-2628</u> <u>michael.lawler@gagemarine.com</u>	
Dwelling Contractor (Constr.) <u>Michael Lawler</u>				<u>215 Thester Rd. Williams Bay, WI 53191</u>		<u>519-838-2667</u> <u>michael.lawler@gagemarine.com</u>	
Dwelling Contr. Qualifier (The Dwelling Contr. Qualifier shall be an owner, CEO, COB or employee of the Dwelling Contr.) <u>Michael Lawler</u>							
HVAC _____							
Electrical Contractor _____							
Electrical Master Electrician _____							
Plumbing _____							
PROJECT LOCATION		Lot area _____ Sq.ft. ☐ One acre or more of soil will be disturbed ☐ Town ☒ Village ☐ City of <u>Williams Bay</u> <u>SE</u> 1/4, <u>E</u> 1/4, of Section <u>6</u> , T <u>1</u> N, R <u>17</u> E/W					
Building Address <u>170 Circle Parkway, Williams Bay, WI</u>		County <u>Walworth</u>		Subdivision Name _____		Lot No. _____	
Zoning District(s) _____		Zoning Permit No. _____		Setbacks:		Front _____ ft.	
				Rear _____ ft.		Left _____ ft.	
				Right _____ ft.			
1. PROJECT		3. OCCUPANCY		6. ELECTRIC		9. HVAC EQUIP.	
☐ New ☐ Repair ☐ Alteration ☐ Raze ☐ Addition ☐ Move ☐ Other: _____		☐ Single Family ☐ Two Family ☐ Garage ☐ Other: _____		Entrance Panel Amps: _____ ☐ Underground ☐ Overhead		☐ Furnace ☐ Radiant Basebd ☐ Heat Pump ☐ Boiler ☐ Central AC ☐ Fireplace ☐ Other: _____	
2. AREA INVOLVED (sq ft)		4. CONST. TYPE		7. WALLS		12. ENERGY SOURCE	
	Unit 1	Unit 2	Total	☐ Wood Frame ☐ Steel ☐ ICF ☐ Timber/Pole ☐ Other: _____		Fuel _____ Nat _____ LP _____ Oil _____ Elec _____ Solid _____ Solar _____ Geo _____ Space Htg _____ Water Htg _____	
Unfin.				☐ Site-Built ☐ Mfd. per WI UDC ☐ Mfd. per US HUD		10. SEWER ☐ Municipal ☐ Sanitary Permit# _____	
Bsmt				5. STORIES ☐ 1-Story ☐ 2-Story ☐ Other: _____ ☐ Basement		11. WATER ☐ Municipal ☐ On-Site Well	
Living Area				8. USE ☐ Seasonal ☐ Permanent ☐ Other: _____		13. HEAT LOSS _____ BTU/HR Total Calculated Envelope and Infiltration Losses (available from "Total Building Heating Load" on Rescheck report)	
Garage						14. EST. BUILDING COST w/o LAND <u>\$ 25,000</u>	
Deck/Porch							
Totals							
I understand that I am subject to all applicable codes, laws, statutes and ordinances, including those described on the reverse side of the last ply of this form; am subject to any conditions of this permit; understand that the issuance of this permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If one acre or more of soil will be disturbed, I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and the owner shall sign the statement on the back of the permit if not signing below. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done. ☐ I vouch that I am or will be an owner occupant of this dwelling for which I am applying for an erosion control or construction permit without a Dwelling Contractor Certification and have read the cautionary statement regarding contractor responsibility on the second page of this form.							
APPLICANT (Print:) <u>Michael Lawler</u>				Sign: <u>[Signature]</u>		DATE <u>6/15/21</u>	
APPROVAL CONDITIONS		This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. ☐ See attached for conditions of approval.					
ISSUING JURISDICTION		☐ Town of _____ ☐ Village of _____ ☐ City of _____		☐ County of _____ ☐ State _____		State-Contracted Inspection Agency#: Municipality Number of Dwelling Location	
FEES:		PERMIT(S) ISSUED		WIS PERMIT SEAL #		PERMIT ISSUED BY:	
Plan Review \$ Inspection \$ Wis. Permit Seal \$ Other \$ Total \$		☐ Construction ☐ HVAC ☐ Electrical ☐ Plumbing ☐ Erosion Control				Name _____ Date _____ Tel. _____ Cert No. _____ Email: _____	

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
2300 N Dr Martin L King Jr Dr.
Milwaukee, , 53212

Tony Evers, Governor
Preston D. Cole, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



06/14/2021

Thomas Stuhley
2110 Casey Key Road
Nokomis, FL 34275-3380
[sent electronically]

IP-SE-2021-65-00707

RE: Application to place a pier on Geneva Lake in the Village of Williams Bay, Walworth County

Dear Mr. Stuhley:

The Department of Natural Resources has completed its review of your application for a permit to place a pier on Geneva Lake located in the SE 1/4, SW 1/4, Section 06, Township 01, Range 17E, Village of Williams Bay, Walworth County. You will be pleased to know your application is approved.

I am attaching a copy of your permit, which lists the many important conditions that must be followed to protect water quality and habitat. **A copy of the permit must be posted for reference at the project site.** Please read your permit conditions carefully so that you are fully aware of what is expected of you.

Please note you are required to submit photographs of the completed project within 7 days after you've finished construction. This helps both of us to document the completion of the project and compliance with the permit conditions.

Your next step will be to notify me of the date on which you plan to start construction and again after your project is complete.

If you have any questions about your permit, please call me at (262) 282-4740 or you can reach me by email at Theresa.Alvarez@wisconsin.gov.

Sincerely,

On behalf of Theresa Alvarez
Water Management Specialist

Email CC:
U.S. Army Corps of Engineers
Williams Bay Harbor master
Gage Marine

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES

PIER PERMIT
IP-SE-2021-65-00707

Application of Thomas Stuhley is hereby granted under Sections 30.12 and 30.208, Wisconsin Statutes, a permit to place a pier on Geneva Lake located in the SE 1/4, SW 1/4, Sec. 06, T. 01, R. 17E, Village of WILLIAMS BAY, Walworth County, subject to the following conditions:

PERMIT

1. You must notify Theresa Alvarez at phone (262) 282-4740 or email Theresa.Alvarez@wisconsin.gov before starting construction and again not more than 5 days after the project is complete.
2. You must complete the project as described **on or before 06/01/2024**. If you will not complete the project by this date, you must submit a written request for an extension prior to expiration of the initial time limit specified in the permit. Your request must identify the requested extension date. The Department shall extend the time limit for an individual permit or contract for no longer than an additional 5 years if you request the extension before the initial time limit expires. You may not begin or continue construction after the original permit expiration date unless the Department extends the permit in writing or grants a new permit.
3. This permit does not authorize any work other than what you specifically describe in your application and plans, and as modified by the conditions of this permit. If you wish to alter the project or permit conditions, you must first obtain written approval of the Department.
4. Before you start your project, you must first obtain any permit or approval that may be required for your project by local zoning ordinances and by the U.S. Army Corps of Engineers. You are responsible for contacting these local and federal authorities to determine if they require permits or approvals for your project. These local and federal authorities are responsible for determining if your project complies with their requirements.
5. Upon reasonable notice, you shall allow access to your project site during reasonable hours to any Department employee who is investigating the project's construction, operation, maintenance or permit compliance.
6. The Department may modify or revoke this permit for good cause, including if the project is not completed according to the terms of the permit or if the Department determines the activity is detrimental to the public interest.
7. **You must post a copy of this permit at a conspicuous location on the project site, visible from the waterway**, for at least five days prior to construction, and remaining at least five days after construction. You must also have a copy of the permit and approved plan available at the project site at all times until the project is complete.
8. Your acceptance of this permit and efforts to begin work on this project signify that you have read, understood and agreed to follow all conditions of this permit.
9. **You must submit a series of photographs to the Department, within one week of completing work on the site.** The photographs must be taken from different vantage points and depict all work authorized by this permit.
10. You, your agent, and any involved contractors or consultants may be considered a party to the violation pursuant to Section 30.292, Wis. Stats., for any violations of Chapter 30, Wisconsin Statutes, or this permit.
11. Construction shall be accomplished in such a manner as to minimize erosion and siltation into surface waters. Erosion control measures (such as silt fence and straw bales) must meet or exceed the technical standards of ch. NR 151, Wis. Adm. Code. The technical standards are found at: http://dnr.wi.gov/topic/stormwater/standards/const_standards.html.
12. All equipment used for the project including but not limited to tracked vehicles, barges, boats, hoses, sheet pile and pumps shall be de-contaminated for invasive and exotic viruses and species prior to use and after use.

The following steps must be taken every time you move your equipment to avoid transporting invasive and exotic viruses and species. To the extent practicable, equipment and gear used on infested waters shall not be used on other non-infested waters.

1. **Inspect and remove** aquatic plants, animals, and mud from your equipment.
2. **Drain all water** from your equipment that comes in contact with infested waters, including but not limited to tracked vehicles, barges, boats, hoses, sheet pile and pumps.
3. **Dispose** of aquatic plants, animals in the trash. Never release or transfer aquatic plants, animals or water from one waterbody to another.
4. **Wash your equipment** with hot (>140° F) and/or high-pressure water,
- OR -
Allow your equipment to **dry thoroughly for 5 days**.

SPECIFIC PIER CONDITIONS:

13. Electrical, fueling, and waste handling facilities must comply with applicable safety and environmental protection regulations.
14. The pier must allow the free movement of water (using a post or pile driven design) and must not entrap vegetation.
15. The pier must not enclose any portion of the navigable waterway.
16. This permit and plans must be encased in plastic and legibly displayed along the water's edge during construction and for 30 days after construction of this pier. The purpose of this condition is to allow Department staff and the public to monitor the project and to ensure compliance with the conditions of the project.
17. This permit authorizes future maintenance to the piers; however, no change can be made to the type of materials, number of slips, or pier configuration without written approval from the Department or amendment of this permit.
18. This pier must not interfere with the rights of other riparian's.
19. You must not cover the piers or slips, or allow any buildings or other structures to be placed or constructed on the piers.
20. You must provide adequate upland access, including parking, for the general public consistent with the number of slips offered for rental to the general public.
21. Roofs, walls, and advertising signs may not be included on the piers. A sign of reasonable dimensions to identify the property is permissible on the upland area only.

FINDINGS OF FACT

1. Thomas Stuhley, 2110 Casey Key Road , Nokomis, FL 34275-3380, filed an application with this Department on 03/01/2021, under sections Sections 30.12 and 30.208, Wisconsin Statutes, to place a pier on Geneva Lake located in the SE 1/4, SW 1/4, Sec. 06, T. 01, R. 17E, Village of WILLIAMS BAY, Walworth County.
2. The applicant proposes project includes the addition of one boat slip to the existing pier structure. The 13' wide boat slip would be framed with a 4' L-shaped leg. New overall width of the proposed pier structure is 39'.
3. The Department has completed an investigation of the project site and has evaluated the project as described in the application and plans.
4. Geneva Lake is a navigable water (and no bulkhead exists at the project site).
5. The proposed project, if constructed in accordance with this permit will not adversely affect water quality, will not increase water pollution in surface waters and will not cause environmental pollution as defined in s. 283.01(6m), Wis. Stats.

6. The proposed project will not impact wetlands if constructed in accordance with this permit.
7. The Department of Natural Resources has determined that the agency's review of the proposed project constitutes an equivalent analysis action under s. NR 150.20(2), Wis. Adm. Code. The Department has considered the impacts on the human environment, alternatives to the proposed projects and has provided opportunities for public disclosure and comment. The Department has completed all procedural requirements of s. 1.11(2)(c), Wis. Stats., and NR 150, Wis. Adm. Code for this project.
8. The Department of Natural Resources has completed all procedural requirements and the project as permitted will comply with all applicable requirements of Sections 30.12 and 30.208, Wisconsin Statutes and Chapters NR 102, 103, and 326 of the Wisconsin Administrative Code.

The applicant was responsible for fulfilling the procedural requirements for publication of notices under s. 30.208(5)(c)1m., Stats., and was responsible for publication of the notice of pending application under s.30.208(3)(a), Stats. or the notice of public informational hearing under s.30.208(3)(c), Stats., or both. S. 30.208(3)(e), Stats., provides that if no public hearing is held, the Department must issue its decision within 30 days of the 30-day public comment period, and if a public hearing is held, the Department must issue its decision within 20 days after the 10-day period for public comment after the public hearing. S. 30.208(5)(bm), Stats., requires the Department to consider the date on which the department publishes a notice on its web site as the date of notice.
9. The structure or deposit will not materially obstruct navigation because it provides sufficient room on all sides to pass a watercraft.
10. The structure or deposit will not be detrimental to the public interest because the pier will be placed in water that is deep enough to not be detrimental to aquatic vegetation. The pier will provide habitat for small fish.
11. The structure or deposit will not materially reduce the flood flow capacity of a stream because there is no stream present.

CONCLUSIONS OF LAW

1. The Department has authority under the above indicated Statutes and Administrative Codes, to issue a permit for the construction and maintenance of this project.

NOTICE OF APPEAL RIGHTS

If you believe that you have a right to challenge this decision, you should know that the Wisconsin statutes and administrative rules establish time periods within which requests to review Department decisions shall be filed. For judicial review of a decision pursuant to sections 227.52 and 227.53, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to file your petition with the appropriate circuit court and serve the petition on the Department. Such a petition for judicial review shall name the Department of Natural Resources as the respondent.

To request a contested case hearing of any individual permit decision pursuant to section 30.209, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources, P.O. Box 7921, Madison, WI, 53707-7921. The petition shall be in writing, shall be dated and signed by the petitioner, and shall include as an attachment a copy of the decision for which administrative review is sought. If you are not the applicant, you must simultaneously provide a copy of the petition to the applicant. If you wish to request a stay of the project, you must provide information, as outlined below, to show that a stay is necessary to prevent significant adverse impacts or irreversible harm to the environment. If you are not the permit applicant, you must provide a copy of the petition to the permit applicant at the same time that you serve the petition on the Department.

The filing of a request for a contested case hearing is not a prerequisite for judicial review and does not extend the 30 day period for filing a petition for judicial review.

A request for contested case hearing must meet the requirements of section 30.209, Wis. Stats., and sections NR 2.03, 2.05, and 310.18, Wis. Admin. Code, and if the petitioner is not the applicant the petition must include the following information:

1. A description of the objection that is sufficiently specific to allow the department to determine which provisions of this section may be violated if the proposed permit or contract is allowed to proceed.
2. A description of the facts supporting the petition that is sufficiently specific to determine how the petitioner believes the project, as proposed, may result in a violation of Chapter 30, Wis. Stats;.
3. A commitment by the petitioner to appear at the administrative hearing and present information supporting the petitioner's objection.

If the petition contains a request for a stay of the project, the petition must also include information showing that a stay is necessary to prevent significant adverse impacts or irreversible harm to the environment.

Dated at the Southeast Region Headquarters, Wisconsin on 06/14/2021.

STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES

For the Secretary

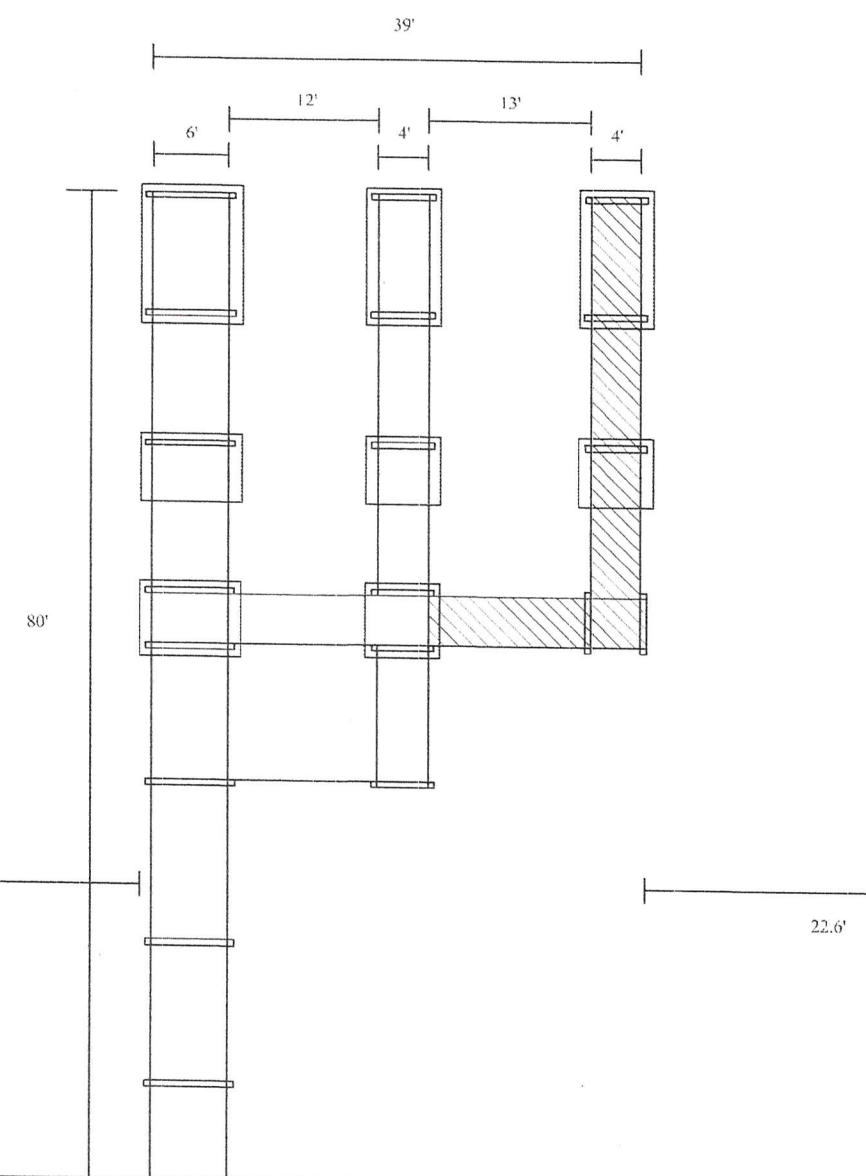
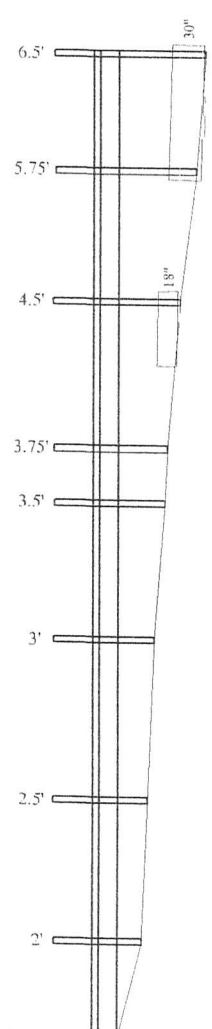
By:

A handwritten signature in black ink, appearing to read 'Theresa Alvarez', with a long horizontal flourish extending to the right.

On behalf of Theresa Alvarez

Water Management Specialist

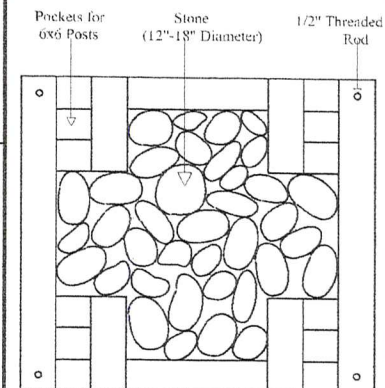
Approved Design ☐
 Signature: _____
 Date: _____



Crib Sq. Ft.

B Slip 1 - 55 sq ft

B Slip 2 - 30 sq ft



Steps

Prepared for:

Thomas Stuhley
 160 Circle Parkway
 Williams Bay, WI 53191

Prepared by:

Gage Marine Corp
 1 Leitchy Dr
 Williams Bay, WI 53191

