



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES TREE ENHANCEMENT COMMITTEE MEETING MEETING THURSDAY, AUGUST 15, 2024 AT 10:30 AM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

Chairman Trustee Umans called the meeting to order at 10:30am.

II. Roll Call

Present: Trustee Robert Umans, Members Halina Marra, Bill Speare, Don Skalla

Also Present: Clerk Kolls

Excused: Trustee Adam Jaramillo

III. Approval of Unofficial Tree Enhancement Meeting Minutes of July 30, 2024

The motion to approve Unofficial Tree Enhancement Meeting Minutes of July 30, 2024 was initiated by Member Skalla and seconded by Member Marra. Unanimously carried.

IV. Update on Donations From Banners QR Code

Trustee Umans updated the Committee that there has been \$400 (before fees) donated using the banner QR code and \$8 cash donated using the cash donation box as of August 15, 2024.

V. Select Banner Locations - 3 Banners 76" x 36" Each

The motion to order 1 more 76" x 36" banner and 2 awareness banners with abbreviated language was initiated by Trustee Umans and seconded by Member Skalla. Unanimously carried.

The Committee gave directions to Director of Public Works Edwards to hang the banners in the following locations:

- A regular banner near the Walking Path by the Garden
- A regular banner in the Library (if approved by the Library Director)
- A regular banner on the Lakefront where there were the most trees lost
- A regular banner on the fence at the Williams Bay School
- An Awareness banner at the Triangle on Geneva Street
- An Awareness banner at Frost Park

VI. Discuss Publication on Village Website, in the Bay Quarterly, and a Water Bill Insert

The Committee gave direction for Village Staff to publish on the Village Website, in the next issue of the Bay Quarterly and with the next Water Bill.

VII. Discuss Banner Placement at the School - Sporting Events

This item was discussed by the Committee with item V.

VIII. East and West Geneva Street Construction and DOT Right Of Ways

Trustee Umans gave a brief update on the upcoming construction of East/West Geneva Street which is scheduled to

take place in 2030/2031. The Committee discussed consulting with Village Engineer Snyder before planting any new trees on this stretch of roadway.

IX. Discuss and Select Locations for New Trees

The Committee discussed several possible locations to concentrate on for the planting of new trees. The highlights were:

- Geneva Street Triangle Lot
- Frost Park
- The Lakefront

The Committee gave direction for Member Skalla to work with Tom Prudden, Volunteer Arborist, to come up with a priority list of locations.

X. Discuss How to Activate a Volunteer Workforce for Tree Planting October 11, 2024 and October 18, 2024

The Committee discussed that the Williams Bay School District agreed to add this project to their Community Project Day.

The Committee gave direction to Member Skalla to contact Walworth County for possible volunteers.

The Committee also gave direction to Clerk Kolls to post on the Village Website looking for help to plant trees.

XI. Set the Next Meeting Date/Time

The Committee set the next meeting date for September 19, 2024 at 10:30am.

XII. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Member Marra at 11:47am. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.