



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

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OFFICIAL MINUTES VILLAGE BOARD MEETING 9/16/2024 MEETING MONDAY, SEPTEMBER 16, 2024 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustees George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, and Steven Russell

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Fire Chief Doug Smith, Village Engineer Doug Snyder, Recreation Director Ryan Knop, Public Works Director Ryan Knop

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Village Board Meeting Minutes of September 3, 2024

The motion to approve the Village Board Meeting Minutes of September 3, 2024 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

V. Presentation of accounts and petitions

A. Payroll ending 09-06-2024 in the amount of \$58,611.90

The motion to approve the Payroll ending 09-06-2024 in the amount of \$58,611.90 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

B. Accounts Payable Prepaids dated 09-06-2024 in the amount of \$3,255.00

The motion to approve the Accounts Payable Prepaids dated 09-06-2024 in the amount of \$3,255.00 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

C. Accounts Payable Unpaids dated 09-13-2024 in the amount of \$311,449.97

The motion to approve the Accounts Payable Unpaids dated 09-13-2024 in the amount of \$311,449.97 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

D. Library Accounts Payable dated 09-12-2024 in the amount of \$6,164.72

The motion to approve the Library Accounts Payable dated 09-12-2024 in the amount of \$6,164.72 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

E. Monthly EFT Payments for August 2024 in the amount of \$146,980.30

The motion to approve the Monthly EFT Payments for August 2024 in the amount of \$146,980.30 was initiated by

Trustee Wright and seconded by Trustee Umans. Unanimously carried.

F. August 2024 Financial Statement

The motion to approve the August 2024 Financial Statement was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VI. Plan Commission

A. APPLICANT: Mike Condron and John Dwyer (Applicants)

TAX KEY: WOP 00008 and WWUP 00088

STREET ADDRESS: 105 N. Walworth Street and Lakefront Area, Williams Bay, Wisconsin 53191

Applicant is requesting a Temporary Use Permit per Section 390.208 "Temporary Use Permit" and Section 390.0316.B Temporary Outdoor Sales for a food vending cart.

The motion to approve the Temporary Use Permit per Section 390.208 "Temporary Use Permit" and Section 390.0316.B Temporary Outdoor Sales for a food vending cart was initiated by Trustee Wright and seconded by Trustee Vlach. Unanimously carried.

B. APPLICANT: Chris Pauly, Williams Bay Investments, LLC (Owner)

TAX KEY: WOP 00051

STREET ADDRESS: 36 W. Geneva St., Williams Bay, Wisconsin

The applicant requests a Conditional Use Permit per 390.1207, *Conditional Use Permit*, and 390.0310M, *Tourist Rooming House* to establish two dwelling units available for stays for one to six consecutive days by paying guests.

The motion to approve the Conditional Use Permit per 390.1207, *Conditional Use Permit*, and 390.0310M, *Tourist Rooming House* to establish two dwelling units available for stays for one to six consecutive days by paying guests was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

C. APPLICANT: Poplar Ridge Estates (Owner), Land and Lakes Company (Applicant), Attorney Chad Pollard (Agent)

TAX KEYS: WWUP 00084, JG 3100009A, and IL 5000005

STREET ADDRESS: Southwest corner of Hwy. 50 and E. Geneva St.

Applicant requests a recommendation to the Village Board for a subdivision plat, pre-annexation agreement, and development agreement for a 42-lot single-family subdivision.

The motion to approve a subdivision plat for a 42-lot single-family subdivision was initiated by Trustee Wright and seconded by Trustee Vlach. Motion Withdrawn.

The motion to instruct the Village Attorney to prepare Resolutions for Village Board Approval was initiated by Trustee D'Alessandro and Seconded by Trustee Wright. Unanimously carried.

VII. PUBLIC COMMENTS

John Henderson, District #31 Candidate, Introduced himself

Jim Killian, 91 Potawatomi, Spoke about the Poplar Ridge Estates Subdivision Plat, Pre-Annexation Agreement and Development Agreement

Joe Marsico, 13 Liechty Dr, Spoke about parking behind his property on an assessable road

Mark Schneider, Lions Club President, Spoke about placing a plaque for the bathroom renovations at Edgewater Park

VIII. President's Remarks

President Duncan had no remarks.

IX. Committee Reports

A. Finance & Personnel, Chair - Trustee Wright

1. Resolution R-61-24 Authorizing Approval of A State of Wisconsin/Municipal Financial Agreement For A State-Let Highway Project Re: STH 67 (Theatre Road to W. Geneva Street - 1.05 miles)

The motion to approve Resolution R-61-24 Authorizing Approval of A State of Wisconsin/Municipal Financial Agreement For A State-Let Highway Project Re: STH 67 (Theatre Road to W. Geneva Street - 1.05 miles) was made by Committee,

no second required. Unanimously carried.

2. Resolution R-62-24 Authorizing Approval a State of Wisconsin/Municipal Maintenance Agreement For A State-Let Highway Project Re: STH 67 (Theatre Road to W. Geneva Street - 1.05 miles)

The motion to approve Resolution R-62-24 Authorizing Approval a State of Wisconsin/Municipal Maintenance Agreement For A State-Let Highway Project Re: STH 67 (Theatre Road to W. Geneva Street - 1.05 miles) was made by Committee, no second required. Unanimously carried.

3. Resolution R-63-24 Authorizing the Approval of the Bid for Village Roadway Improvements Program 2024

The motion to approve Resolution R-63-24 Authorizing the Approval of the Bid for Village Roadway Improvements Program 2024 was Motion made by Committee, no second required. Unanimously carried.

4. Resolution R-64-24 Authorizing Approval of Odling Construction's Removal of the Village Tennis Courts & Basketball Court Located Immediately North of Stark Street (WWUP 0002)

The motion to approve Resolution R-64-24 Authorizing Approval of Odling Construction's Removal of the Village Tennis Courts & Basketball Court Located Immediately North of Stark Street (WWUP 0002) was made by Committee, no second required. Unanimously carried.

5. Resolution R-65-24 Authorizing Approval of Bid(s) for Theatre Road Bathrooms

The motion to approve Resolution R-65-24 Authorizing Approval of Bid(s) for Theatre Road Bathrooms with the funding to come from ARPA funds with the remainder to come from Borrowed funds was made by Committee, no second required. Unanimously carried.

6. Resolution R-66-24 Authorizing Approval of a Change Order and Well Modifications for Well #2

The motion to approve Resolution R-66-24 Authorizing Approval of a Change Order and Well Modifications for Well #2 to be funded by Borrowed Funds was made by Committee, no second required. Unanimously carried.

7. Resolution R-67-24 Authorizing Approval of Pulling and Replacement of Well #3

The motion to approve Resolution R-67-24 Authorizing Approval of Pulling and Replacement of Well #3 to be funded from borrowed funds was made by Committee, no second required. Unanimously carried.

8. Resolution R-68-24 Authorizing a Change Order for Lift Station #3 Re: Exterior Modifications Matching Beach House Design

The motion to approve Resolution R-68-24 Authorizing a Change Order for Lift Station #3 Re: Exterior Modifications Matching Beach House Design as amended was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

9. Resolution R-69-24 Adopting A Village Board Handbook

The motion to approve Resolution R-69-24 Adopting A Village Board Handbook was initiated by made by Committee, no second required. Unanimously carried.

10. Resolution R-73-24 Approving the Updated Borrowed Funds Reports

The motion to approve Resolution R-73-24 Approving the Updated Borrowed Funds Reports was made by Committee, no second required. Unanimously carried.

B. Protective Services, Chair - Trustee Vlach

1. Resolution R-70-24 Granting Temporary "Class B" Retailer's License to Friends of Kishwaukee NPO for the KNC Wine Walk September 28, 2024, from 2-4pm

The motion to approve Resolution R-70-24 Granting Temporary "Class B" Retailer's License to Friends of Kishwaukee NPO for the KNC Wine Walk September 28, 2024, from 2-4pm was made by Committee, no second required. Unanimously carried.

2. Resolution R-74-24 Granting Temporary Class "B" and "Class B" Retailer's Licenses to Williams Bay Lions Club for the Williams Bay Lions Club Nick Caselli Rocking Car Show October 12, 2024

The motion to approve Resolution R-74-24 Granting Temporary Class "B" and "Class B" Retailer's Licenses to Williams Bay Lions Club for the Williams Bay Lions Club Nick Caselli Rocking Car Show October 12, 2024 from 9am to 4pm was made by Committee, no second required. Unanimously carried.

3. Original, Renewal, or Temporary Operator License Applications

The motion to approve the Original, Renewal, or Temporary Operator License Applications was initiated by Trustee Vlach and seconded by Trustee Umans. Unanimously carried.

C. Parks & Lakefront, Chair - Trustee Russell

- 1.** Resolution R-71-24 Approving Edgewater Use and Policy Contract for United Church of Christ for an Outdoor Worship on October 6, 2024

The motion to approve Resolution R-71-24 Approving Edgewater Use and Policy Contract for United Church of Christ for an Outdoor Worship on October 6, 2024 was made by Committee, no second required. Unanimously carried.

- 2.** Resolution R-72-24 Approving an Edgewater Park Use and Policy Contract for WBBA for a 3-Day Cultural Event on June 19, 2025 - June 21, 2025

The motion to approve Resolution R-72-24 Approving an Edgewater Park Use and Policy Contract for WBBA for a 3-Day Cultural Event on June 19, 2025 - June 21, 2025 was made by Committee, no second required. Trustee D'Alessandro abstained. Motion carries.

X. Public Comments

There were no public comments.

XI. Other Items for Discussion, Consideration, or Action

- A.** Discussion and Possible Action on the planting of a maximum of twenty-five (25) trees on October 11, 2024, in the following proposed areas: 1) East Geneva Str. - Triangle Lot, 2) Near the decorative canoe area, 3) Carlson Park by the Tree Enhancement Committee with the help of Students from the Williams Bay School District

The Board was updated on the possibility of the Tree Enhancement Committee planting a maximum of twenty-five (25) trees on October 11, 2024, in the following proposed areas: 1) East Geneva Str. - Triangle Lot, 2) Near the decorative canoe area, 3) Carlson Park by the Tree Enhancement Committee with the help of Students from the Williams Bay School District.

XII. Adjournment

The motion to adjourn was initiated by Trustee Wright and seconded by Trustee Vlach at 07:33pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.