



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES JOINT MEETING OF THE VILLAGE BOARD COMMITTEE OF THE WHOLE & COMMITTEES

MONDAY, AUGUST 5, 2024 AT 6:45 PM

**VILLAGE HALL COUNCIL ROOM
250 WILLIAMS STREET
WILLIAMS BAY, WI 53191**

I. Village Board Committee of the Whole

a. Call to Order

President Duncan called the meeting to order at 06:41pm.

b. Roll Call

Present: President Bill Duncan, Trustees Lowell Wright, George Vlach, Robert Umans, Jim D'Alessandro, Adam Jaramillo, and Steven Russell

Also Present: Administrator Lothspeich, Police Chief Timm, Fire Chief Smith, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese, Clerk Kolls

c. Village Board Committee of the Whole & Committee Meeting Minutes of July 1, 2024

The motion to approve the Village Board Committee of the Whole & Committee Meeting Minutes of July 1, 2024 was initiated by Trustee D'Alessandro and seconded by Trustee Wright. Unanimously carried.

II. Ad-hoc Tree Preservation Committee Report - Umans, Jaramillo (10 min.)

a. Recommendation and Possible Action on Banner Signs for the Replacement of Trees Fundraiser

The Ad-hoc Tree Enhancement Committee made a recommendation to the Parks & Lakefront Committee for the approval of the use of banners for the Replacement of Trees Fundraiser to be placed at Corn & Brat, the Lakefront and at the Village entrances.

III. Parks and Lakefront - Russell, Wright and Umans (5 min.)

a. Call to Order

Chairman Trustee Russell called the meeting to order at 06:46pm.

b. Roll Call

Present: Trustees Russell, Wright and Umans

Also Present: President Duncan, Trustees Jaramillo, D'Alessandro and Vlach, Administrator Lothspeich, Police Chief Timm, Fire Chief Smith, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese, Clerk Kolls

c. Recommendation and Possible Action on Banner Signs for the Replacement of Trees Fundraiser

The motion to approve the Banner Signs for the Replacement of Trees Fundraiser was initiated by Trustee Russell and

seconded by Trustee Umans. Unanimously carried.

d. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Wright at 06:48pm. Unanimously carried.

IV. Water & Sewer Committee – Umans, Jaramillo, Vlach (20 min.)

a. Call to Order

Chairman Trustee Umans called the meeting to order at 06:48pm.

b. Roll Call

Present: Trustees Umans, Jaramillo, and Vlach

Also Present: President Duncan, Trustees D'Alessandro, Wright and Russell, Administrator Lothspeich, Police Chief Timm, Fire Chief Smith, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese, Clerk Kolls

c. Commercial Properties Grease Inspection Report

The Committee reviewed the Commercial Properties Grease Inspection Report.

d. Cyber Security - Water Plant

The Committee discussed Cyber Security at the Water Plant.

e. Water - Move Well 3 Pump Servicing and Repairs From the "Pending" to the "Starting" Project

The motion to recommend approval from the Finance & Personnel Committee to Move Well 3 Pump Servicing and Repairs From the "Pending" to the "Starting" Project was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

f. Sewer - Move Replace LS#5 Conference Point From the "Pending" to the "Starting" Project

The motion to recommend approval from the Finance & Personnel Committee to Move Replace LS#5 Conference Point From the "Pending" to the "Starting" Project was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

g. Engineers Report

Village Engineer Snyder gave the Engineer's Report. The highlights included brief updates on:

- Women's Leadership Center
- Corrosion Control Study - Improvements to Water Plant
- Harris Road Lift Station (LS 3) Replacement
- Willabay Meadows Development
- Antenna Structure on Parcel WWUP 00021A
- Water Plant Letter Flood Map Revision (LOMR Assistance
- Well 2 Pump Replacement
- Tennis and Basketball at Theatre Road Park
- Geneva Lake Dredging at Southwick Creek
- Theatre Road Restroom Remodel
- Fire Station Remodel Feasibility Study

h. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Jaramillo at 07:09pm. Unanimously carried.

V. Streets & Highways Committee – D'Alessandro, Russell, Vlach

a. Call to Order

Chairman Trustee D'Alessandro called the meeting to order at 07:09pm.

b. Roll Call

Present: Trustees D'Alessandro, Russell, and Vlach

Also Present: President Duncan, Trustees Jaramillo, Wright and Umans, Administrator Lothspeich, Police Chief Timm, Fire Chief Smith, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese, Clerk Kolls

- c. Consideration and Possible Action on Approving the Village of Williams Bay Adjusted Urban Area Boundary

The motion to approve the Village of Williams Bay Adjusted Urban Area Boundary was initiated by Trustee Vlach and seconded by Trustee Russell. Unanimously carried.

- d. STH 67 Reconstruction Update – East-West Section

Village Engineer Snyder updated the Committee members on the STH 67 reconstruction East-West Section.

- e. Village Streets Paving Program 2024-2025

The Committee reviewed the Village Streets Paving Program for 2024-2025.

- f. Downtown Master Plan Schedule - Status Update

The Committee reviewed the Downtown Master Plan Schedule.

- g. Adjourn

The motion to adjourn was initiated by Trustee Russell and seconded by Trustee Vlach at 07:45pm. Unanimously carried.

VI. Protective Services Committee – Vlach, Russell, Jaramillo

- a. Call to Order

Chairman Trustee Vlach called the meeting to order at 07:45pm.

- b. Roll Call

Present: Trustees Vlach, Russell, and Jaramillo

Also Present: President Duncan, Trustees D'Alessandro, Wright and Umans, Administrator Lothspeich, Police Chief Timm, Fire Chief Smith, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese, Clerk Kolls

- c. Protective Services Committee Meeting Minutes of July 23, 2024

The motion to approve the Protective Services Committee Meeting Minutes of July 23, 2024 was initiated by Trustee Jaramillo and seconded by Trustee Russell. Unanimously carried.

- d. Consideration and Possible Action on a Request for Amenities for the Fire/Rescue/EMS Station Located at 5 E. Geneva Street

The motion to recommend Finance & Personnel approve the Amenities for the Fire/Rescue/EMS Station Located at 5 E. Geneva Street was initiated by Trustee Jaramillo and seconded by Trustee Russell. Unanimously carried.

- e. Consideration and Possible Action on A 5-year Contract Extension with Axon for Existing Police Department Body Cameras

The motion to recommend Finance & Personnel Committee approval of a 5-year Contract Extension with Axon for Existing Police Department Body Cameras was initiated by Trustee Jaramillo and seconded by Trustee Russell. Unanimously carried.

- f. Consideration and Possible action on Williams Bay Lions Club Temporary Class "B"/"Class B" Retailer's License Application for the Corn & Brat Fest: August 9 -11, 2024

The motion to recommend Village Board approval of the Williams Bay Lions Club Temporary Class "B"/"Class B" Retailer's License Application for the Corn & Brat Fest: August 9 -11, 2024 was initiated by Trustee Russell and seconded by Trustee Jaramillo. Unanimously carried.

- g. Fontana Emergency Medical Services (EMS) Monthly Numbers

The Committee reviewed the Fontana Emergency Medical Services (EMS) Monthly Numbers.

- h. Fontana Fire (EMS) Department Annual Report 2023

The Committee reviewed the Fontana Fire (EMS) Department Annual Report for 2023.

i. Police Chief's Monthly Report

Police Chief Timm gave the Police Chief's Monthly Report. The highlights were:

- The Police Department was preparing for Corn & Brat Fest to ensure that it was a safe event.
- The Republican National Convention went well, and the Police Department did not see too much of an influx.
- Officer Scurto is back, but overtime continues to be tough to fill.
- Surrounding Police Departments have reported that they are not fully staffed and seem to be constantly recruiting.
- The types of calls are getting more time-consuming, there have been more foot pursuits and car chases, which take the officers off the streets.

j. Police Departments Monthly Numbers

The Committee reviewed the Police Departments Monthly Numbers.

k. Adjourn

The motion to adjourn was initiated by Trustee Jaramillo and seconded by Trustee Russell at 08:07pm. Unanimously carried.

VII. Finance & Personnel Committee – Wright, D'Alessandro, Umans

a. Call to Order

Chairman Trustee Wright called the meeting to order at 08:07pm.

b. Roll Call

Present: Trustees Wright, D'Alessandro, and Umans

Also Present: President Duncan, Trustees Jaramillo, Vlach and Russell, Administrator Lothspeich, Police Chief Timm, Fire Chief Smith, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese, Clerk Kolls

c. Finance & Personnel Committee Meeting Minutes of July 23, 2024

The motion to approve the Finance & Personnel Committee Meeting Minutes of July 23, 2024 was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

d. Consideration and Possible Action on Authorizing An Application For Wisconsin Urban Forestry Catastrophic Storm Grant

The motion to recommend Village Board approval on Authorizing An Application For Wisconsin Urban Forestry Catastrophic Storm Grant was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

e. Consideration and Possible Action on Proposed Waste Hauling Agreement Amendments: (1) Adding Garbage and Recycling Pick-up Carts for Certain Routes.

The motion to recommend Village Board approval of the Proposed Waste Hauling Agreement Amendments: (1) Adding Garbage and Recycling Pick-up Carts for Certain Routes. was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

f. Consideration and Possible Action on A 5-year Contract Extension with Axon for Existing Police Department Body Cameras

The motion to recommend Village Board approval on a 5-year Contract Extension with Axon for Existing Police Department Body Cameras was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

g. Consideration and Possible Action on a Request for Amenities for the Fire/Rescue/EMS Station Located at 5 E. Geneva Street

The motion to recommend Village Board approval for Amenities for the Fire/Rescue/EMS Station Located at 5 E. Geneva Street with funding to come from contingencies was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

h. Consideration and Possible Action on Proposals for Installation of a New Cellular Communications Tower

on the Village Hall Property WWUP 00011

The motion to recommend Village Board approval on Proposals for Installation of a New Cellular Communications Tower on the Village Hall Property WWUP 00011 was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

i. Consideration and Possible Action on Village Investments

The motion to recommend Village Board approval of keeping the \$10,842,361.88 currently invested with Advia at a rate of 10 basis points more than the Wisconsin Local Government Investment Pool (LGIP) was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

The motion to recommend Village Board approval of moving the \$2,377,543.16 currently invested with Cetera into Advia at a rate of 10 basis points more than the Wisconsin Local Government Investment Pool (LGIP) was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

j. Considering Re-allocations on the Borrowed Funds Reports for Recommendations to the Village Board, Deficits and Surpluses

The motion to recommend Village Board approval of the re-allocations on the Borrowed Funds Reports Deficits and Surpluses was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

k. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee D'Alessandro at 08:46pm. Unanimously carried.

VIII. Village Board Committee of the Whole

a. Possible Action on Matters Discussed in Committee (Village Board Committee of the Whole)

b. Recommendation and Possible Action on Banner Signs for the Replacement of Trees Fundraiser

The motion to approve the Banner Signs for the Replacement of Trees Fundraiser was made by Committee, no second required. Unanimously carried.

c. Consideration of Resolution R-53-24 Approving the Village of Williams Bay Adjusted Urban Area Boundary

The motion to approve the resolution R-53-24 Approving the Village of Williams Bay Adjusted Urban Area Boundary was made by Committee, no second required. Unanimously carried.

d. Consideration of Resolution R-54-24 Approving Williams Bay Lions Club Temporary Class "B"/"Class B" Retailer's License Application for the Corn & Brat Fest August 9 -11, 2024

The motion to approve resolution R-54-24 Approving Williams Bay Lions Club Temporary Class "B"/"Class B" Retailer's License Application for the Corn & Brat Fest August 9 -11, 2024 was made by Committee, no second required. Unanimously carried.

e. Consideration of Resolution R-52-24 Authorizing Submission of an Application For Wisconsin Urban Forestry Catastrophic Storm Grant

The motion to approve resolution R-52-24 Authorizing Submission of an Application For Wisconsin Urban Forestry Catastrophic Storm Grant was made by Committee, no second required. Unanimously carried.

f. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Wright at 08:48pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk