



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

FINANCE & PERSONNEL (F&P) COMMITTEE MEETING

MONDAY, OCTOBER 7, 2024 AT 3:30 PM

Village Hall Council Room

250 Williams Street

Williams Bay, WI 53191

There may be a quorum of Village Trustees present, no board business will be conducted.

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I.** Call to Order
- II.** Roll Call
- III.** Review of Draft Village Budgets 2025
- IV.** Review of Draft Capital Improvement Program (CIP) 2025
- V.** Review of Draft Tax Levy and Draft Public Hearing Notice
- VI.** Review of Budget and CIP Review Schedule
- VII.** Adjourn

Lowell Wright
Finance & Personnel Chair

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 10/04/2024 5:00 PM

Williams Bay 2025 Budget Time-line 2024

DRAFT

Date	Meeting	Times:	Budget Items
7/23/2024 (Tues)	Finance & Personnel	9:00 AM	FP Meeting Set budget review schedules and salary increase parameters
8/05/2024 (week of)	Department Heads Meetings #1 - Review Draft Department Budgets & Draft CIP		
8/19/2024 (week of)	Department Heads Meetings #2 - Final Draft Budget & CIP. Net New Construction to set allowable levy limits		
Village Code Deadline - September 15th			
09/02/2024 (week of)	Protective Services	9:00 AM	Rescue, Dive, Police Fire
Committee Budgets and CIP Reviews	Parks and Lakefront	10:00 AM	Recreation, Parks
	Water & Sewer	11:00 AM	Water & Sewer
	Streets & Highways	12:00 PM	Public Works
9/02/2024 (week of)	Finance & Personnel Meeting - Draft Budgets provided and initial discussion		
9/16/2024 (week of)	Finance & Personnel Individual Departments Meeting		
9/16/2024 (Mon)	Finance & Personnel	9:30 AM	Municipal Court
		:	Water
		:	Sewer
		:	Public Works
		11:30 AM	CIP and Debt Service (Baird and Village Engineer)
9/18/2024 (Wed)	Finance & Personnel	12:00 PM	Lakefront
		:	Parks
		:	Recreation
		2:00 PM	General Administration
9/19/2024 (Thrs)	Finance & Personnel	12:00 PM	Library
		:	Rescue
		:	Dive
		:	Fire
		2:00 PM	Police
9/20/2024 (Fri)	Finance & Personnel	10:00 AM to 12:00 PM	Draft Budget (revenues and expenses)
10/01/2024 (Tues)	Finance & Personnel	11:00 AM to 12:30 PM	Draft Budget
			2024 Salaries and Wages
			Commitment of Fund Balance 2024
			Levy Limit
			*Public Hearing Notice - publish by Nov 4 for VB 11/18 Public Hearing
10/21/2024 (Mon)	Village Board		F&P Presentation of Draft Budget & Draft Appropriations
Village Code Deadline - October 28th			Resolution to the Village Board
11/18/2024 (Mon)	Village Board		Public Hearing
			Budget Presentation
			Resolution Adopting Budget and Tax Levy
			*Tax Bills mailed by 12/1