



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

TREE ENHANCEMENT COMMITTEE MEETING

THURSDAY, SEPTEMBER 19, 2024 AT 10:30 AM

**Village Hall Council Room
250 Williams Street
Williams Bay, WI 53191**

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. Call to Order
- II. Roll Call
- III. Approval of Unofficial Tree Enhancement Meeting Minutes of August 15, 2024
- IV. Committee Update on Donations from QR Codes and Cash
- V. Update on Special Village Board Discussion and Village Board Guidance from Village Board Meeting September 16, 2024
- VI. Discussion and Possible Action on Tree Enhancement Committee Financial Report, Location, Number of Trees
- VII. Discussion and Possible Action on the Possible Pre-ordering of Trees
- VIII. Discussion and Possible Action on the Possible Ordering of Bags
- IX. Discussion and Possible Action on the Possible Ordering of Metal Protection for the Newly Planted Trees
- X. Committee Update on School Community Service Day, RE: Student Participation
- XI. Discussion and Possible Action on Volunteer Workforce for Tree Planting Friday, October 11, 2024 at 12:30pm
- XII. Discussion and Possible Action on Participation in School Homecoming Parade Friday, September 27, 2024 at 4:00pm
- XIII. Set the Next Meeting Date/Time
- XIV. Adjourn

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 09/17/2024 5:00 PM



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UNOFFICIAL MINUTES TREE ENHANCEMENT COMMITTEE MEETING MEETING THURSDAY, AUGUST 15, 2024 AT 10:30 AM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

Chairman Trustee Umans called the meeting to order at 10:30am.

II. Roll Call

Present: Trustee Robert Umans, Members Halina Marra, Bill Speare, Don Skalla

Also Present: Clerk Kolls

Excused: Trustee Adam Jaramillo

III. Approval of Unofficial Tree Enhancement Meeting Minutes of July 30, 2024

The motion to approve Unofficial Tree Enhancement Meeting Minutes of July 30, 2024 was initiated by Member Skalla and seconded by Member Marra. Unanimously carried.

IV. Update on Donations From Banners QR Code

Trustee Umans updated the Committee that there has been \$400 (before fees) donated using the banner QR code and \$8 cash donated using the cash donation box as of August 15, 2024.

V. Select Banner Locations - 3 Banners 76" x 36" Each

The motion to order 1 more 76" x 36" banner and 2 awareness banners with abbreviated language was initiated by Trustee Umans and seconded by Member Skalla. Unanimously carried.

The Committee gave directions to Director of Public Works Edwards to hang the banners in the following locations:

- A regular banner near the Walking Path by the Garden
- A regular banner in the Library (if approved by the Library Director)
- A regular banner on the Lakefront where there were the most trees lost
- A regular banner on the fence at the Williams Bay School
- An Awareness banner at the Triangle on Geneva Street
- An Awareness banner at Frost Park

VI. Discuss Publication on Village Website, in the Bay Quarterly, and a Water Bill Insert

The Committee gave direction for Village Staff to publish on the Village Website, in the next issue of the Bay Quarterly and with the next Water Bill.

VII. Discuss Banner Placement at the School - Sporting Events

This item was discussed by the Committee with item V.

VIII. East and West Geneva Street Construction and DOT Right Of Ways

Trustee Umans gave a brief update on the upcoming construction of East/West Geneva Street which is scheduled to

take place in 2030/2031. The Committee discussed consulting with Village Engineer Snyder before planting any new trees on this stretch of roadway.

IX. Discuss and Select Locations for New Trees

The Committee discussed several possible locations to concentrate on for the planting of new trees. The highlights were:

- Theatre Road Park
- Frost Park
- The Lakefront

The Committee gave direction for Member Skalla to work with Tom Prudden, Volunteer Arborist, to come up with a priority list of locations.

X. Discuss How to Activate a Volunteer Workforce for Tree Planting October 11, 2024 and October 18, 2024

The Committee discussed that the Williams Bay School District agreed to add this project to their Community Project Day.

The Committee gave direction to Member Skalla to contact Walworth County for possible volunteers.

The Committee also gave direction to Clerk Kolls to post on the Village Website looking for help to plant trees.

XI. Set the Next Meeting Date/Time

The Committee set the next meeting date for September 19, 2024 at 10:30am.

XII. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Member Marra at 11:47am. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

Tree Enhancement Committee Financial Report

09/16/24

Donations							
QR Code							
VH Cash							
							Total
Expenses				Units	Cost	Total	
Banners				6	\$62.00	\$372.00	
Tree bags					\$0.00	\$0.00	
Metal protection					\$0.00	\$0.00	
Trees	Tree	Height	Width	Units	Cost		
E. Geneva Str. - Triangle 1	Red Oak			8	\$0.00	\$0.00	
	Maple			8	\$0.00	\$0.00	
	Cypress			1	\$0.00	\$0.00	
	Ornamental			4	\$0.00	\$0.00	
Carlson Park	Ornamental			4	\$0.00	\$0.00	
Harris Road Lift station	Red Oak			1	\$0.00	\$0.00	
	Maple			2	\$0.00	\$0.00	
Decorative Canoe area	Ornamental			6	\$0.00	\$0.00	
Lions Field House	Red Oak			1	\$0.00	\$0.00	
	Maple			2	\$0.00	\$0.00	
Community Gardens	Ornamental			6	\$0.00	\$0.00	
	Cypress			1	\$0.00	\$0.00	
Frost Park	Ornamental			2	\$0.00	\$0.00	
W Geneva street	Ornamental			25	\$0.00	\$0.00	
Theatre Road Fields area	TBA			25	\$0.00	\$0.00	
	Total			96		\$372.00	Avail Funds

