



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES JOINT MEETING OF THE VILLAGE BOARD COMMITTEE OF THE WHOLE & COMMITTEES

**MONDAY, JUNE 3, 2024 AT 6:45 PM
VILLAGE HALL COUNCIL ROOM
250 WILLIAMS STREET
WILLIAMS BAY, WI 53191**

I. Village Board Committee of the Whole

a. Call to Order

President Duncan called the meeting to order at 07:02pm.

b. Roll Call

Present: President Bill Duncan, Trustees Lowell Wright, George Vlach, Robert Umans, Jim D'Alessandro, Adam Jaramillo, and Steven Russell

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Treasurer Jennifer Wiese, Clerk Tina Kolls

c. Village Board Committee of the Whole & Committee Meeting Minutes of May 6, 2024

The motion to approve the Village Board Committee of the Whole & Committee Meeting Minutes of May 6, 2024 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

II. Building, Zoning & Ordinance Committee – Jaramillo, Wright, D'Alessandro (10 Min.)

a. Call to Order

Chairman Trustee Jaramillo called the meeting to order at 07:02pm.

b. Roll Call

Present: Trustees Adam Jaramillo, Lowell Wright and Jim D'Alessandro

Also Present: President Bill Duncan, Trustees George Vlach, Robert Umans and Steven Russell, Administrator David Lothspeich, Police Chief Justin Timm, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Treasurer Jennifer Wiese, Clerk Tina Kolls

c. Consideration and Possible Action on An Ordinance Repealing Sections 22-1 Through 22-6, and Amending Sections 1-4D. (2), 19-2G. (1) and 19-5 of the Code of Ordinances of the Village of Williams Bay Relating To the Municipal Court. Abolishing the Williams Bay Municipal Court

The motion to recommend Village Board approval of an Ordinance Repealing Sections 22-1 Through 22-6, and Amending Sections 1-4D. (2), 19-2G. (1) and 19-5 of the Code of Ordinances of the Village of Williams Bay Relating To the Municipal Court. Abolishing the Williams Bay Municipal Court was initiated by Trustee Wright and seconded by Trustee D'Alessandro. Trustee Jaramillo, No. Motion carries.

d. Adjourn

The motion to adjourn was initiated by Trustee D'Alessandro and seconded by Trustee Wright at 07:13pm. Unanimously carried.

III. Water & Sewer Committee – Umans, Jaramillo, Vlach (10 Min.)

a. Call to Order

Chairman Trustee Umans called the meeting to order at 07:13pm.

b. Roll Call

Present: Trustees Robert Umans, Adam Jaramillo and George Vlach

Also Present: President Bill Duncan, Trustees Lowell Wright, Jim D'Alessandro and Steven Russell, Administrator David Lothspeich, Police Chief Justin Timm, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Treasurer Jennifer Wiese, Clerk Tina Kolls

c. Consideration and Possible Action on Lime Reactor Cleaning and Painting Project Change Order #1 From TMI Coatings

The motion to recommend Village Board approval of the Lime Reactor Cleaning and Painting Project Change Order #1 From TMI Coatings was initiated by Trustee Jaramillo and seconded by Trustee Vlach. Unanimously carried.

d. Engineers Report

Village Engineer Snyder gave the Engineer's Report. The highlights were:

- Brief update on STH 67 Reconstruction: East-West Section
- Brief update on Women's Leadership Center
- Brief update on Water Plant Letter Flood Map Revision (LOMR) Assistance
- Brief update on Corrosion Control Study
- Brief update on Harris Road Lift Station (LS 3) Replacement
- Brief update on Lime Reactor Cleaning
- Brief update on Well 2 Pump Replacement
- Brief update on Tennis and Basketball at Theatre Road Park
- Brief update on Willabay Meadows Development
- Brief update on Antenna Structure
- Brief update on Park Place CSM and Water Main
- Brief update on Street Rehabilitation Program
- Brief update on Geneva Lake Dredging at Southwich Creek

e. Adjourn

The motion to adjourn was initiated by Trustee Vlach and seconded by Trustee Jaramillo at 07:22pm. Unanimously carried.

IV. Streets & Highways Committee – D'Alessandro, Russell, Vlach (10 Min.)

a. Call to Order

Chairman Trustee D'Alessandro called the meeting to order at 07:22pm.

b. Roll Call

Present: Trustees Jim D'Alessandro, Steven Russell, George Vlach

Also Present: President Bill Duncan, Trustees Lowell Wright, Adam Jaramillo and Robert Umans, Administrator David Lothspeich, Police Chief Justin Timm, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Treasurer Jennifer Wiese, Clerk Tina Kolls

c. Consideration and Possible Action on Roadway Functional Classification Changes

The motion to recommend Village Board approval of the Roadway Functional Classification Changes was initiated by Trustee Russell and seconded by Trustee Vlach. Unanimously carried.

d. Adjourn

The motion to adjourn was initiated by Trustee Russell and seconded by Trustee Vlach at 07:26pm. Unanimously

carried.

V. Parks & Lakefront Committee – Russell, Wright, Umans (15 Min.)

a. Call to Order

Chairman Trustee Russell called the meeting to order at 07:26pm.

b. Roll Call

Present: Trustees Steven Russell, Lowell Wright, and Robert Umans

Also Present: President Bill Duncan, Trustees George Vlach, Jim D'Alessandro and Adam Jaramillo, Administrator David Lothspeich, Police Chief Justin Timm, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Treasurer Jennifer Wiese, Clerk Tina Kolls

c. Consideration and Possible Action on a Edgewater Park Use and Policy Contract for the Williams Bay Fire Department Annual Chicken Roast July 18 through July 21, 2024

The motion to recommend Village Board approval of an Edgewater Park Use and Policy Contract for the Williams Bay Fire Department Annual Chicken Roast July 18 through July 21, 2024 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

d. Consideration and Possible Action on a Village Facilities Usage Policy

The motion to recommend Village Board approval of a Village Facilities Usage Policy with the new rates was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

e. Consideration and Possible Action on Proposed Kayak Rental Kiosk

The motion to recommend Village Board deny the proposed Kayak Rental Kiosk and eliminate the Village kayak rental program was initiated by Trustee Russell and seconded by Trustee Wright. Unanimously carried.

f. Adjourn

The motion to adjourn was initiated by Trustee Wright and seconded by Trustee Umans at 07:51pm. Unanimously carried.

VI. Protective Services Committee – Vlach, Russell, Jaramillo (20 Min.)

a. Call to Order

Chairman Trustee Vlach called the meeting to order at 07:51pm.

b. Roll Call

Present: Trustees George Vlach, Steven Russell, and Adam Jaramillo

Also Present: President Bill Duncan, Trustees Lowell Wright, Jim D'Alessandro and Robert Umans, Administrator David Lothspeich, Police Chief Justin Timm, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Treasurer Jennifer Wiese, Clerk Tina Kolls

c. Consideration and Possible Action on a Temporary Class "B" and "Class B" Retailer's License for the Friends of Kishwauketoe LTD for Harold Friestad KNC Retirement Party June 30, 2024

The motion to recommend Village Board approval of a Temporary Class "B" and "Class B" Retailer's License for the Friends of Kishwauketoe LTD for Harold Friestad KNC Retirement Party June 30, 2024 was initiated by Trustee Russell and seconded by Trustee Jaramillo. Unanimously carried.

The motion to waive the fees for the Class "B" and "Class B" Retailer's License for the Friends of Kishwauketoe LTD was initiated by Trustee Russell and seconded by Trustee Jaramillo. Unanimously carried.

d. Consideration and Possible Action on a Temporary Class "B" Retailer's License for the Williams Bay Fire Department for the Chicken Roast July 20, 2024

The motion to recommend Village Board approval of a Temporary Class "B" Retailer's License for the Williams Bay Fire Department for the Chicken Roast July 20, 2024 was initiated by Trustee Jaramillo and seconded by Trustee Russell. Unanimously carried.

e. Fontana Emergency Medical Services (EMS) Monthly Numbers

The Committee had no Fontana Emergency Medical Services (EMS) Monthly Numbers to review.

f. Police Departments Monthly Numbers

The Committee reviewed the Police Department's Monthly Numbers.

g. Police Chief's Monthly Report

Police Chief Timm gave the Police Chief's Monthly Report. The nightlights were:

- Driving speed during the Memorial Day Parade caused quite a kerfuffle
- End of the Year Bash went great
- Click it or Ticket campaign just ended, there were 25 stops with 19 citations
- Officer Scurto is scheduled to return in July.

h. Adjourn

The motion to adjourn was initiated by Trustee Jaramillo and seconded by Trustee Russell at 08:08pm. Unanimously carried.

VII. Finance & Personnel Committee – Wright, D'Alessandro, Umans (45 Min.)

a. Call to Order

Chairman Trustee Wright called the meeting to order at 08:08pm.

b. Roll Call

Present: Trustees Lowell Wright, Jim D'Alessandro, Robert Umans

Also Present: President Bill Duncan, Trustees George Vlach, Adam Jaramillo, and Steven Russell, Administrator David Lothspeich, Police Chief Justin Timm, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Treasurer Jennifer Wiese, Clerk Tina Kolls

c. Consideration and Possible Action on Farmland Lease Agreement Renewal with Charles Pearce Farms LLC

The motion to recommend Village Board approval of the Farmland Lease Agreement Renewal with Charles Pearce Farms LLC was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

d. Consideration and Possible Action on Proposed Waste Hauling Agreement Amendments: (1) Adding Garbage and Recycling Pick-up Carts for Certain Routes.

The Committee requested a notice of assignment.

e. Consideration and Possible Action on Non-Corporate Resolution Authorizations for Cetera Investments

The motion to recommend Village Board approval of the Non-Corporate Resolution Authorizations for Cetera Investments was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

f. Consideration and Possible Action on Village Investments

The motion to recommend Village Board approval of the Transfer of Balance on Village Investments was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

g. Consideration and Possible Action on Lime Reactor Cleaning and Painting Project Change Order #1 From TMI Coatings

The motion to recommend Village Board approval of the Lime Reactor Cleaning and Painting Project Change Order #1 From TMI Coatings in the amount of \$12,431.51 to be funded from the 2022 Borrowing was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

h. Consideration and Possible action on Baxter & Woodman Work Order 2326270 for Alta Survey

The motion to recommend Village Board approval of the Baxter & Woodman Work Order 2326270 for Alta Survey in the amount of \$18,800 with the funding to come from the Contingency Fund was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

i. Consideration and Possible Action on Proposed American Rescue Plan Act (ARPA) Projects

The motion to recommend Village Board approval of using \$189,000 of the American Rescue Plan Act (ARPA) funds for Theatre Rd Bathrooms was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Trustee Wright, No. Motion carries.

j. Monthly Borrowings Status Report

The Committee reviewed the Monthly Borrowing Status Report.

k. Adjourn

The motion to adjourn was initiated by Trustee D'Alessandro and seconded by Trustee Umans at 08:57pm. Unanimously carried.

VIII. Village Board Committee of the Whole

a. Possible Action on Matters Discussed in Committee (Village Board Committee of the Whole)

1. Consideration and Possible Action on Proposed American Rescue Plan Act (ARPA) Projects

The motion to approve using \$189,000 of the American Rescue Plan Act (ARPA) funds for Theatre Rd Bathrooms was made by Committee, no second required. Trustee Wright, NO. Motion carries.

2. Non-Corporate Resolution R-33-24 Re: Authorizations for Cetera Investments

The motion to approve the Non-Corporate Resolution R-33-24 Re: Authorizations for Cetera Investments was made by Committee, no second required. Unanimously carried.

3. Resolution R-34-24 Authorizing Farmland Lease Agreement Renewal with Charles Pearce Farms LLC

The motion to approve resolution R-34-24 Authorizing Farmland Lease Agreement Renewal with Charles Pearce Farms LLC was made by Committee, no second required. Unanimously carried.

4. Resolution No. R-32-24 Authorizing Temporary Class "B" and "Class B" Retailer's License for the Friends of Kishwauketoe LTD for Harold Friestad KNC Retirement Party June 30, 2024

The motion to approve resolution No. R-32-24 Authorizing Temporary Class "B" and "Class B" Retailer's License for the Friends of Kishwauketoe LTD for Harold Friestad KNC Retirement Party June 30, 2024 was made by Committee, no second required. Unanimously carried.

b. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Wright at 08:59pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.