VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov
Phone: 262-245-2700

NOTICE

VILLAGE BOARD OF TRUSTEES MEETING

MONDAY, AUGUST 5, 2024 AT 6:30 PM

Village Hall Council Room
250 Williams Street
Williams Bay, WI 53191

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Minutes

- **A.** Village Board Meeting Minutes of July 15, 2024
- **B.** Special Village Board Meeting Minutes of July 23, 2024

V. Presentation of accounts and petitions

- **A.** Payroll ending 07-26-2024 in the amount of $65,387.65
- **B.** Accounts Payable Unpaids dated 08-01-2024 in the amount of $202,260.22
- **C.** 2024 Legal Fees

VI. Presentation of Life Saving Awards

- **A.** Lifesaving Awards Presentation By Police Chief Timm To Police Officer Borgan and Police Officer Shiroda

VII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

- **A.** Joint Extraterritorial Zoning Board of Appeals Recommendation For Approval of the following Variance Application:
  APPLICANT(S): Marc & Elizabeth Niederkorn (Owners)
  TAX KEY NUMBER: ICI 00243A
  STREET ADDRESS: N2443 Cisco Rd, Town of Linn
  The applicant is requesting a variance per section 390.1703(4)(c) to construct a new single-family residence having side yard setbacks of 4.6 feet on each side (15 feet required on each side).

VIII. Committee Report

- **A.** Protective Services Chair - Trustee Vlach
- **1.** Original, Renewal, or Temporary Operator License Applications

IX. Public Comments

X. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 08/02/2024 5:00 PM

VILLAGE OF WILLIAMS BAY

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UNOFFICIAL MINUTES
VILLAGE BOARD MEETING 7/15/2024 MEETING
MONDAY, JULY 15, 2024 AT 6:30 PM
VILLAGE HALL COUNCIL ROOM
250 WILLIAMS STREET
WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustees George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

Also Present: Administrator Lothspeich, Police Chief Timm, Fire Chief Doug Smith, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese, Clerk Kolls

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Village Board Meeting Minutes of July 1, 2024

The motion to approve the Village Board Meeting Minutes of July 1, 2024 was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

V. Presentation of accounts and petitions

A. Payroll ending 06-28-2024 in the amount of $69,998.41

The motion to approve the Payroll ending 06-28-2024 in the amount of $69,998.41 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

B. Accounts Payable Unpaids dated 07-12-2024 in the amount of $198,773.04

The motion to approve the Accounts Payable Unpaids dated 07-12-2024 in the amount of $198,773.04 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

C. Library Accounts Payable dated 07-11-2024 in the amount of $2,502.52

The motion to approve the Library Accounts Payable dated 07-11-2024 in the amount of $2,502.52 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

D. Monthly EFT Payments for June 2024 in the amount of $120,635.38

The motion to approve the Monthly EFT Payments for June 2024 in the amount of $120,635.38 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

E. June 2024 Financial Statement

The motion to approve the June 2024 Financial Statement was initiated by Trustee Wright and seconded by Trustee

Umans. Unanimously carried.

VI. Public Comments

There were no public comments.

VII. President's Remarks

A. Thanks to the Community for the Generous Fireworks Donations and Again Meeting the $25,000 Fundraising Goal

President Duncan gave thanks to the community for their generous fireworks donations.

B. Recognition of the Village Clerk Tina Kolls for a Great Digital Version of the Most Recent Bay Quarterly Newsletter

President Duncan spoke in recognition of the Village Clerk Kolls for her work on the most recent Bay Quarterly Newsletter.

VIII. Committee Reports

A. Parks & Lakefront, Chair - Trustee Russell

1. Resolution R-46-24 Approving A Edgewater Park Use and Policy Contract for Ingalls-Koeppen American Legion Post 102 POW/MIA Silent March September 21, 2024

The motion to approve resolution R-46-24 Approving an Edgewater Park Use and Policy Contract for Ingalls-Koeppen American Legion Post 102 POW/MIA Silent March September 21, 2024 was made by Committee, no second required. Unanimously carried.

2. Resolution R-47-24 Authorizing Proposal (Option #1) for the Purchase and Installation of Playground Equipment for Bailey Estates Subdivision

The motion to approve resolution R-47-24 Authorizing Proposal (Option #1) for the Purchase and Installation of Playground Equipment for Bailey Estates Subdivision was made by Committee, no second required. Unanimously carried.

3. Resolution R-48-24 Authorizing A Lease for a Vending Machine at the Lakefront Office

The motion to approve resolution R-48-24 Authorizing A Lease for a Vending Machine at the Lakefront Office was made by Committee, no second required. Unanimously carried.

4. Resolution R-49-24 Approving Boat Slip Lease Amendments Increasing Municipal Pier Slips From 24' to 25'

The motion to approve resolution R-49-24 Approving Boat Slip Lease Amendments Increasing Municipal Pier Slips From 24' to 25' was made by Committee, no second required. Unanimously carried.

B. Protective Services, Chair - Trustee Vlach

1. Original, Renewal, or Temporary Operator License Applications

The motion to approve the Original, Renewal, or Temporary Operator License Applications was initiated by Trustee Vlach and seconded by Trustee Umans. Unanimously carried.

C. Ad-hoc Tree Enhancement Committee, Chair - Umans

1. Recommendation in Favor of Fundraising for Replacing Storm Damaged Trees

The motion to approve the Fundraising for Replacing Storm Damaged Trees was initiated by Trustee Umans and seconded by Trustee Jaramillo. Unanimously carried.

IX. Public Comments

Scott Hayes, 300 Conference Point, spoke regarding the pier permit application for 300 conference Point rd.

X. Other Items for Discussion, Consideration, or Action

A. Kishwauketoe Nature Conservancy Board Appointment - Brian Cook

The motion to approve the Kishwauketoe Nature Conservancy Board Appointment - Brian Cook was initiated by Trustee D'Alessandro and seconded by Trustee Vlach. Unanimously carried.

B. Consideration and Possible Action on a Pier Permit Application for 300 Conference Point Rd - Add 16 New Slips (38 Total)

The motion to approve a Pier Permit Application for 300 Conference Point Rd - Add 16 New Slips (38 Total) contingent upon an as built survey being provided was initiated by Trustee Russell and seconded by Trustee Vlach.
Trustee Vlach withdrew his second.
The amended motion to approve a pier Permit Application for 300 Conference Point Rd - Add 16 New Slips (38 Total) contingent upon an as built survey which must be received within 90 days after completion was initiated by Trustee Russell and seconded by Trustee Vlach. Unanimously carried.

C. Resolution R-50-24 Authorizing the Sale of Village Owned Property - Police Squad 291 (2013 Ford Explorer)

The motion to approve resolution R-50-24 Authorizing the Sale of Village Owned Property - Police Squad 291 (2013 Ford Explorer) was initiated by Trustee and seconded by Trustee. Unanimously carried.

D. Status Report. Successful Closing on Loans:
(1) $2,026,050 Sewerage System Revenue Bonds (Clean Water Fund Loan) and
(2) $3,682,950 Water System Revenue Bonds (Safe Drinking Water Loan)

Trustee Umans gave an update on the status of the successful closing of both the Clean Water and Safe Water Loans.

XI. Adjournment

The motion to adjourn was initiated by Trustee Vlach and seconded by Trustee Wright at 07:08pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

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UNOFFICIAL MINUTES
SPECIAL VILLAGE BOARD MEETING MEETING
TUESDAY, JULY 23, 2024 AT 4:30 PM
VILLAGE HALL COUNCIL ROOM
250 WILLIAMS STREET
WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 04:30pm.

II. Roll Call

Present: President Bill Duncan, Trustees Robert Umans, Steven Russell, Lowell Wright, and George Vlach
Also Present: Administrator Lothspeich, Police Chief Timm, Clerk Kolls
Excused: Trustees Adam Jaramillo and Jim D'Alessandro

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Committee Reports

A. Protective Services, Chair - Trustee Vlach

1. Consideration and Possible action on Resolution R-51-24 Granting Temporary Class "B" Fermented Malt Beverage and Temporary "Class B" Wine License to Geneva Lake Water Safety Committee, Inc (Water Safety Patrol) for the Nautical Night Benefit and Auction August 2, 2024

The motion to approve Resolution R-51-24 Granting Temporary Class "B" Fermented Malt Beverage and Temporary "Class B" Wine License to Geneva Lake Water Safety Committee, Inc (Water Safety Patrol) for the Nautical Night Benefit and Auction August 2, 2024 was made by Committee, no second required. Unanimously carried.

V. Public Comments

There were no public comments.

VI. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Russell at 04:31pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

Pay Period Date: 07/13/2024 - 07/26/2024
Pay Date: 8/2/2024

Department	Gross Regular Wages	Gross OT Wages	Payroll Taxes & Deductions	Net Wages
Crossing Guard	$0.00	$0.00	$0.00	$0.00
General Administration	$13,070.99	$0.00	$5,714.46	$7,356.53
KNC	$4,917.41	$0.00	$1,053.52	$3,863.89
Lakefront/Beach	$10,425.77	$0.00	$2,269.99	$8,155.78
Library	$8,380.34	$0.00	$3,006.70	$5,373.64
Municipal Court	$1,457.35	$0.00	$209.45	$1,247.90
Parks	$1,859.78	$0.00	$229.76	$1,630.02
Police	$29,300.11	$4,135.79	$11,049.08	$22,386.82
Protective Services (F&R)	$4,188.16	$0.00	$908.58	$3,279.58
Public Works/W&S	$13,807.90	$118.84	$5,065.54	$8,861.20
Recreation Department	$4,439.92	$0.00	$1,207.63	$3,232.29
Village Board				$0.00
Total Net Wages				$65,387.65

Payroll Register - Detail by Department

GL Account and Title	Description	Amount	GL Period
624			
ALLEN TREE SERVICE			
100-56130-000 TREE ENHANCEMENT	TREE STORM DAMAGE CLEAN	1,135.00	624
Total ALLEN TREE SERVICE:		1,135.00	
BURLINGTON WASTEWATER UTILITY			
200-57623-170 WATER TESTING	MONTHLY BILLING	60.00	624
Total BURLINGTON WASTEWATER UTILITY:		60.00	
DEPARTMENT OF ADMINISTRATION			
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	MONTHLY EMAIL FILTERING AU	18.80	624
Total DEPARTMENT OF ADMINISTRATION:		18.80	
FREEDOM MAILING			
200-57921-160 WATER OFFICE SUPPLIES	QUARTERLY BILLING PROCES	532.85	624
300-58969-160 SEWER OFFICE SUPPLIES	QUARTERLY BILLING PROCES	532.84	624
300-58969-160 SEWER OFFICE SUPPLIES	AUTO PAY NOTICE	13.02	624
200-57921-160 WATER OFFICE SUPPLIES	AUTO PAY NOTICE	13.02	624
415-52320-165 FIREWORKS EXPENDITURE	FIREWORKS DONATION LETTE	26.03	624
200-57921-160 WATER OFFICE SUPPLIES	CCR REPORT	29.29	624
Total FREEDOM MAILING:		1,147.05	
MILPORT ENTERPRISES INC			
200-57631-160 WATER TREATMENT CHEMICALS	ALUMINUM SULFATE	1,295.00	624
Total MILPORT ENTERPRISES INC:		1,295.00	
Total 624:		3,655.85	
724			
AIRGAS USA LLC			
200-57631-160 WATER TREATMENT CHEMICALS	CARBON DIOXIDE	3,951.19	724
Total AIRGAS USA LLC:		3,951.19	
ALLEN TREE SERVICE			
100-56130-000 TREE ENHANCEMENT	TRIM BROKEN LIMBS AFTER ST	1,610.00	724
Total ALLEN TREE SERVICE:		1,610.00	
AT&T MOBILITY			
100-52320-200 FIRE DEPT TELEPHONE	FIRE DEPT PHONE	38.35	724
Total AT&T MOBILITY:		38.35	
BAKER TILLY VIRCHOW KRAUSE LLP			
100-51570-000 AUDIT EXPENSE	2023 AUDIT-PROGRESS BILLIN	3,251.42	724
200-57925-000 WATER AUDIT EXPENSE	2023 AUDIT-PROGRESS BILLIN	3,251.42	724
300-58972-000 SEWER AUDIT EXPENSE	2023 AUDIT-PROGRESS BILLIN	3,251.42	724
Total BAKER TILLY VIRCHOW KRAUSE LLP:		9,754.26	
BAXTER WOODMAN			
200-57602-150 WELL #2 - REPAIRS	REPLACE PUMP ON WELL # 2	937.50	724

GL Account and Title	Description	Amount	GL Period
200-57610-140 WATER FUND CAPITAL OUTLAY	IMPROVEMENTS TO WATER TR	11,700.00	724
100-51405-000 BILLABLE SERVICES	WOMENS LEADERSHIP CENTE	18,915.35	724
300-58973-000 SEWER ENGINEERING EXPENSE	YEARLY CMAR ASSISTANCE	1,687.50	724
100-51405-000 BILLABLE SERVICES	WILLABAY MEADOWS	1,250.00	724
300-58965-140 SEWER CAPITAL OUTLAY	LIFT STATION 3 REMODEL	1,950.00	724
100-51405-000 BILLABLE SERVICES	WALWORTH & LIECHTY	312.50	724
500-54310-140 STREETS/HIGHWAYS	2024 ROADWAY IMPROVEMENT	36,210.00	724
Total BAXTER WOODMAN:		72,962.85	
BIG FOOT BALL AND GLOVE			
100-55210-271 REC DEPT BASEBALL EXPENSES	3RD/4TH BASEBALL TOURNAM	300.00	724
Total BIG FOOT BALL AND GLOVE:		300.00	
BROOKS TRACTOR			
100-54310-150 STREETS EQUIP REPAIRS/MAINT	LOADER PARTS	590.42	724
100-54310-150 STREETS EQUIP REPAIRS/MAINT	STREETS EQUIPMENT REPAIR/	25.00	724
Total BROOKS TRACTOR:		615.42	
CITY OF LAKE GENEVA			
100-51412-000 ELECTION EXPENSE	PUBLIC TEST NOTICE	5.73	724
100-51412-000 ELECTION EXPENSE	ABSENTEE NOTICE	20.53	724
Total CITY OF LAKE GENEVA:		26.26	
CNH INDUSTRIAL ACCOUNTS			
100-55410-150 PARKS REPAIRS/MAINT	PARKS REPAIR	137.14	724
Total CNH INDUSTRIAL ACCOUNTS:		137.14	
COLUMN SOFTWARE PBC			
100-51410-210 GEN ADMIN PUBLICATIONS	GENERAL LEGAL NOTICE 7-10-	121.38	724
100-51410-210 GEN ADMIN PUBLICATIONS	AFFIDAVIT FEE	1.00	724
100-51410-210 GEN ADMIN PUBLICATIONS	GENERAL LEGAL NOTICE 7-17-	61.53	724
100-51410-210 GEN ADMIN PUBLICATIONS	AFFIDAVIT FEE	1.00	724
Total COLUMN SOFTWARE PBC:		184.91	
COMPOST MANAGEMENT			
100-55410-150 PARKS REPAIRS/MAINT	PARKS REPAIRS/MAINT	61.98	724
Total COMPOST MANAGEMENT:		61.98	
CONSIGNY LAW FIRM			
200-57923-000 WATER ATTORNEY EXPENSE	WATER ATTORNEY EXPENSE	239.25	724
300-58970-000 SEWER ATTORNEY EXPENSE	SEWER ATTORNEY EXPENSE	239.25	724
100-51610-000 LEGAL SERVICES	PROTECTIVE SERVICES ATTO	165.00	724
100-51610-000 LEGAL SERVICES	MUNICIPAL COURT ATTORNEY	3,998.10	724
100-51610-000 LEGAL SERVICES	BUILDING & ZONING ATTORNE	1,930.50	724
100-51610-000 LEGAL SERVICES	CREATION OF TID NO 1	478.50	724
100-51610-000 LEGAL SERVICES	HARBOR COMMISION	232.50	724
100-51610-000 LEGAL SERVICES	PARKS & LAKEFRONT	214.50	724
100-51405-000 BILLABLE SERVICES	BILLABLE SERVICES-WILLABAY	2,970.00	724
100-51405-000 BILLABLE SERVICES	BILLABLE SERVICES-THE PRES	1,353.00	724
100-51405-000 BILLABLE SERVICES	BILLABLE SERVICES- 226 CIRC	66.00	724
100-51610-000 LEGAL SERVICES	FINANCE & PERSONNEL ATTO	1,584.00	724

GL Account and Title	Description	Amount	GL Period
100-51610-000 LEGAL SERVICES	GENERAL ATTORNEY EXPENS	973.50	724
Total CONSIGNY LAW FIRM:		14,444.10	
CURRY, CRAIG			
001-15100 UTILITY CASH CLEARING	REFUND OF WATER/SEWER AC	32.04	724
Total CURRY, CRAIG:		32.04	
DOMINION VOTING SYSTEMS			
100-51412-000 ELECTION EXPENSE	ICE INK CARTRIDGE	71.45	724
Total DOMINION VOTING SYSTEMS:		71.45	
ELKHORN NAPA AUTO PARTS			
100-54310-150 STREETS EQUIP REPAIRS/MAINT	STRRETS REPAIR/ MAINT	51.00	724
300-58968-150 SEWER COLLECTION SYSTEM MAINT	SEWER COLLECTION SYSTEM	26.62	724
Total ELKHORN NAPA AUTO PARTS:		77.62	
ENERGENECS			
200-57631-160 WATER TREATMENT CHEMICALS	ACCU-TAB SI TABLETS	10,900.00	724
Total ENERGENECS:		10,900.00	
FREEDOM MAILING			
300-58969-160 SEWER OFFICE SUPPLIES	DELINQUENT NOTICE PROCES	112.89	724
200-57921-160 WATER OFFICE SUPPLIES	DELINQUENT NOTICE PROCES	112.89	724
Total FREEDOM MAILING:		225.78	
GAGE MARINE CORPORATION			
100-55411-153 LAKEFRONT PIER REPAIRS	STORM DAMAGE	651.36	724
100-55411-153 LAKEFRONT PIER REPAIRS	CRIB ADJUSTMENT	1,072.72	724
100-55411-154 LAKEFRONT PIER INSTALLATION	SPRING PIER INSTALLATION	55,992.00	724
Total GAGE MARINE CORPORATION:		57,716.08	
GORDON FLESCH			
100-51410-162 GEN ADMIN COPIER EXPENSE	VH COPIER CHARGES	113.09	724
100-55210-200 REC DEPT TELEPHONE	REC DEPT COPIER CHARGES	20.07	724
Total GORDON FLESCH:		133.16	
GRAINGER INC.			
200-57935-150 WATER PLANT REPAIRS/MAINT	WATER PLANT REPAIRS/ MAINT	25.83	724
100-55410-150 PARKS REPAIRS/MAINT	PARKS REPAIR/MAINT	130.20	724
Total GRAINGER INC.:		156.03	
GRAYMONT WESTERN LIME INC.			
200-57631-160 WATER TREATMENT CHEMICALS	HIGH CALCIUM HYDRATED LIM	4,472.60	724
Total GRAYMONT WESTERN LIME INC.:		4,472.60	
HAMMERNIK, MATTHEW & KYM			
001-15100 UTILITY CASH CLEARING	REUND OF WATER/SEWER AC	86.50	724

GL Account and Title	Description	Amount	GL Period
Total HAMMERNIK, MATTHEW & KYM:		86.50	
HOLAHAN, MYKEL			
001-15100 UTILITY CASH CLEARING	REFUND ON WATER/SEWER BI	56.57	724
Total HOLAHAN, MYKEL:		56.57	
KUNES COUNTRY CHEVROLET GMC BUICK			
100-52120-150 POLICE REPAIRS/MAINT	VEHICLE REPAIRS & MAINTENA	628.91	724
Total KUNES COUNTRY CHEVROLET GMC BUICK:		628.91	
MARRA, HALINA			
100-55415-000 ENHANCEMENT COMMITTEE	LAKEFRONT GARDEN SHRUBS	188.98	724
Total MARRA, HALINA:		188.98	
MID-STATE EQUIPMENT			
100-55410-150 PARKS REPAIRS/MAINT	PARKS REPAIRS/MAINT	473.72	724
Total MID-STATE EQUIPMENT:		473.72	
MILPORT ENTERPRISES INC			
200-57631-160 WATER TREATMENT CHEMICALS	ALUMINUM SULFATE	2,764.50	724
Total MILPORT ENTERPRISES INC:		2,764.50	
ODLING CONSTRUCTION INC.			
100-54310-175 STREETS ROAD MAINTENANCE	LIMESTONE	144.23	724
Total ODLING CONSTRUCTION INC.:		144.23	
POMP'S TIRE SERVICE			
100-52120-150 POLICE REPAIRS/MAINT	VEHICLE REPAIRS AND MAINE	720.00	724
Total POMP'S TIRE SERVICE:		720.00	
PUBLIC ADMINISTRATION ASSOC			
115-52320-165 ARPA LOCAL RECOV EXPENDITURES	FIRE & POLICE STUDY	88.30	724
Total PUBLIC ADMINISTRATION ASSOC:		88.30	
PUBLIC SERVICE COMMISSION			
200-57925-100 WATER RATE STUDY EXPENSE	NOTICE OF ASSESSMENT JUN	504.69	724
Total PUBLIC SERVICE COMMISSION:		504.69	
RITEWAY HEATING COOLING & PLUMBING SERV			
400-58100-150 LIBRARY BLDG REPAIRS & MAINT	LIBRARY BLDG REPAIRS	908.85	724
Total RITEWAY HEATING COOLING & PLUMBING SERV:		908.85	
SCHAEFFER MUNICIPAL SERVICES LLC			
100-53100-210 ZONING INSPECTION CONTRACT	ZONING ADMINSTRATION FEES	2,172.50	724
Total SCHAEFFER MUNICIPAL SERVICES LLC:		2,172.50	

GL Account and Title	Description	Amount	GL Period
SIRCHIE ACQUISITION COMPANY			
100-52120-160 POLICE SUPPLIES	POLICE SUPPLIES	111.29	724
Total SIRCHIE ACQUISITION COMPANY:		111.29	
STATE OF WI - COURT FINES			
100-45001 COURT FINE REVENUE	MONTHLY SHARE OF COURT FI	1,289.80	724
Total STATE OF WI - COURT FINES:		1,289.80	
TACTICAL SOLUTIONS			
100-52120-160 POLICE SUPPLIES	POLICE SUPPLIES	164.00	724
Total TACTICAL SOLUTIONS:		164.00	
THE COACH'S LOCKER			
100-55210-270 REC DEPT BASEBALL UNIFORMS	BASEBALL/SOFTBALL/TBALL M	266.00	724
Total THE COACH'S LOCKER:		266.00	
THE PARTS PLACE			
100-55410-150 PARKS REPAIRS/MAINT	GREASE	68.70	724
Total THE PARTS PLACE:		68.70	
TOP PACK DEFENSE LLC			
100-52120-160 POLICE SUPPLIES	POLICE SUPPLIES	249.99	724
Total TOP PACK DEFENSE LLC:		249.99	
VANDEWALLE & ASSOCIATES			
100-51405-000 BILLABLE SERVICES	THE PRESERVE COST RECOVE	101.25	724
500-55410-140 PARKS/CAPITAL OUTLAY	COMPREHENSIVE PLANNING S	1,348.75	724
Total VANDEWALLE & ASSOCIATES:		1,450.00	
VISU-SEWER			
300-58965-140 SEWER CAPITAL OUTLAY	SEWER REPAIRS	2,275.00	724
Total VISU-SEWER:		2,275.00	
VON BRIESEN & ROPER, S.C.			
100-51610-000 LEGAL SERVICES	AUDIT RESPONSE LETTER	276.00	724
Total VON BRIESEN & ROPER, S.C.:		276.00	
WALWORTH COUNTY TREASURER-COURT FINES			
100-45001 COURT FINE REVENUE	MONTHLY SHARE OF COURT FI	556.80	724
Total WALWORTH COUNTY TREASURER-COURT FINES:		556.80	
WATSON ROOFING INC			
100-54310-150 STREETS EQUIP REPAIRS/MAINT	SAND SHED ROOFING REPAIR	150.00	724
200-57600-150 WELL #3 - REPAIRS	HARRIS RD PUMP HOUSE ROO	250.00	724
Total WATSON ROOFING INC:		400.00	

GL Account and Title	Description	Amount	GL Period
WESTECH			
200-57935-150 WATER PLANT REPAIRS/MAINT	WATER PLANT REPAIRS/ MAINT	3,090.16	724
Total WESTECH:		3,090.16	
WI DEPT OF JUSTICE - TIME			
100-52120-130 POLICE IT EXPENSE	IT/MISC	320.25	724
Total WI DEPT OF JUSTICE - TIME:		320.25	
WIL-KIL PEST CONTROL			
400-58100-150 LIBRARY BLDG REPAIRS & MAINT	BARRETT MEMORIAL LIBRARY	65.97	724
100-55411-150 LAKEFRONT REPAIRS/MAINT	THE REC OFFICE	56.04	724
400-58100-150 LIBRARY BLDG REPAIRS & MAINT	BATH HOUSE/MARINA SHACK	67.38	724
100-51730-150 VH BLDG REPAIRS/MAINT	VILLAGE HALL	72.21	724
100-51720-150 LIONS FIELD HOUSE REPAIR/MAINT	LIONS FIELD HOUSE	65.97	724
Total WIL-KIL PEST CONTROL:		327.57	
WILLIAMS BAY AUTOMOTIVE			
100-52120-150 POLICE REPAIRS/MAINT	VEHICLE REPAIRS AND MAINTE	98.47	724
100-52120-150 POLICE REPAIRS/MAINT	VEHICLE REPAIRS AND MAINTE	135.96	724
Total WILLIAMS BAY AUTOMOTIVE:		234.43	
WILLIAMS BAY RESCUE SQUAD			
100-52360-160 RESCUE DEPT SUPPLIES	REIMBURSE FOR WELDERS SU	417.78	724
Total WILLIAMS BAY RESCUE SQUAD:		417.78	
WRWA			
200-57930-190 WATER TRAINING EXPENSE	WRWA OUTDOOR EXPO WAYN	170.00	724
Total WRWA:		170.00	
Total 724:		198,276.74	
824			
AFLAC			
100-21259 AFLAC PAYABLE	EMPLOYEE VOLUNTARY INSUR	327.63	824
Total AFLAC:		327.63	
Total 824:		327.63	
Grand Totals:		202,260.22	

Village Board Approval Date: _____

Consigny Law Firm
2024 Legal Fees

	A	B	C	D	E	F	G
1	**Category**	**Q1/2024**	**Q2/2024**	**Q3/2024**	**Q4/2024**		**YTD Total**
2	General	$2,703.90	$1,452.00				$4,155.90
3	Building & Zoning	$1,732.50	$1,930.50				$3,663.00
4	Board of Review	$0.00	$0.00				$0.00
5	Finance & Personnel	$693.00	$1,584.00				$2,277.00
6	Protective Services	$0.00	$165.00				$165.00
7	Streets & Highways	$0.00	$0.00				$0.00
8	Plan Commission	$0.00	$0.00				$0.00
9	Municipal Court	$6,086.40	$3,998.10				$10,084.50
10	Parks and Lakefront	$759.00	$214.50				$973.50
11	Water & Sewer	$396.00	$478.50				$874.50
12	Harbor Commissions	$0.00	$232.50				$232.50
13	Personnel Atty - Gardiner Koch Weisberg	$0.00	$0.00				$0.00
14	Personnel Atty - VonBriesen	$0.00	$276.00				$276.00
15	Police Dept-VonBriesen	$0.00	$0.00				$0.00
16	**TOTAL VILLAGE LEGAL FEES**	**$12,370.80**	**$10,331.10**	**$0.00**	**$0.00**		**$22,701.90**
17	**Budget Amount**						**$61,926.00**
18							
19	226 Circle Parkway	$0.00	$66.00				
20	Reimbursement Agreement-Sherwood Condos	$445.50	$0.00				$445.50
21	Reimbursement Agreement-Willabay Meadows	$2,577.50	$2,970.00				
22	Reimbursement Agreement-Women's Leadership Proj	$2,333.70	$0.00				
23	Reimbursement Agreement-The Preserve Development	$3,125.70	$1,353.00				
24	**TOTAL REIMBURSEABLE LEGAL FEES**	**$8,482.40**	**$4,389.00**	**$0.00**	**$0.00**		**$445.50**

OFFICIAL PUBLICATION

FOR THE

VILLAGE OF WILLIAMS BAY
Walworth County, Wisconsin

NOTICE OF PUBLIC HEARING

FOR A

VARIANCE

BEFORE THE

EXTRATERRITORIAL ZONING BOARD OF APPEALS
OF THE TOWN OF LINN AND VILLAGE OF WILLIAMS BAY

July 16, 2024 at 5:30 PM
Village Hall Council Room
250 Williams Street

APPLICANTS: Marc and Elizabeth Niederkorn

TAX KEY: ICI 00243A

STREET ADDRESS: N2443 Cisco Rd, Town of Linn

The applicant is requesting a variance per section 390.1703(4)(c)[2] to construct a new single-family residence having side yard setbacks of 4.6 feet on each side (15 feet required on each side).

All interested in the above matter are invited to attend. Copies of the application are on file at the Village Hall and are available for public inspection during regular office hours on Monday, Tuesday, Wednesday, Friday from 8:30 am – 5:00 pm and Thursday 8:30 am – 12:00 pm.

Tina Kolls
Village Clerk
Published June 27, 2024 and July 3, 2024

Please do not print contents below the line!

APPLICATION OF A VARIANCE

(Requirements per Zoning Ordinance Section 18.1215)

Applicant name: Marc + Elizabeth Niederkorn

Applicant address: 456 Wentworth Cir, Cary, IL 60013

Applicant phone number: 847-668-4462

Address of subject site: N2443 Cisco Rd. Lake Geneva, WI 53147

Current zoning of subject site: R-1

Current land use of subject site: single Family home

Written description of the proposed variance:

sideyard setback of 4.3' on each side

Written justification for the proposed variance (or attach as a separate sheet):

Existing residence has sideyard setbacks totalling 7.9' proposed residence increases total sideyard setback to 8.6' this lot is 40' in width. without a variance a reasonable home cannot be built

Requirements

- ☐ Map of the subject property showing its general location in relation to the Village as a whole.
- ☐ Map of the subject property at a scale of not less than 1" equals 800 feet showing:
  - Current zoning of the subject property and lands within 200 feet of the subject property and the jurisdiction(s) that maintains that control.
  - All lot dimensions of the subject property.
  - Graphic scale and a north arrow.
- ☐ Names and addresses of the owners of all lands within 200 feet of subject property as they appear on the current tax records of the Village of Williams Bay.
- ☐ Site Plan of the subject property as proposed for development (see Site Plan application requirements).

Dated this ____ day of _____, 20____

Respectfully submitted,

_____

(Signature of Applicant)

Record of Administrative Procedures for Village Use

☐	Application form filed with Village Clerk	Date: _____ By: ____
☐	Application fee of $_____ received by Village Clerk	Date: _____ By: ____
☐	Reimbursement of professional consultant costs agreement executed	Date: _____ By: ____
☐	Certification that application is complete by Zoning Administrator	Date: _____ By: ____
☐	Evaluation report prepared by Zoning Administrator	Date: _____ By: ____
☐	Notified Neighboring Property Owners (within 200 feet)	Date: _____ By: ____
☐	Notified Neighboring Township Clerks (within 1,000 feet)	Date: _____ By: ____
☐	Class 2 legal notice sent to official newspaper by Village Clerk	Date: _____ By: ____
☐	Class 2 legal notice published on _____ and _____	Date: _____ By: ____
☐	Zoning Board of Appeals public hearing *(Within 30 days of certification application as complete by Zoning Administrator)*	Date: _____ By: ____
☐	Review/action by Zoning Board of Appeals *(Within 30 days of public hearing)*	Date: _____ By: ____

Marc & Elizabeth Niederkorn
N2443 Cisco Road Lake Geneva, WI 53147

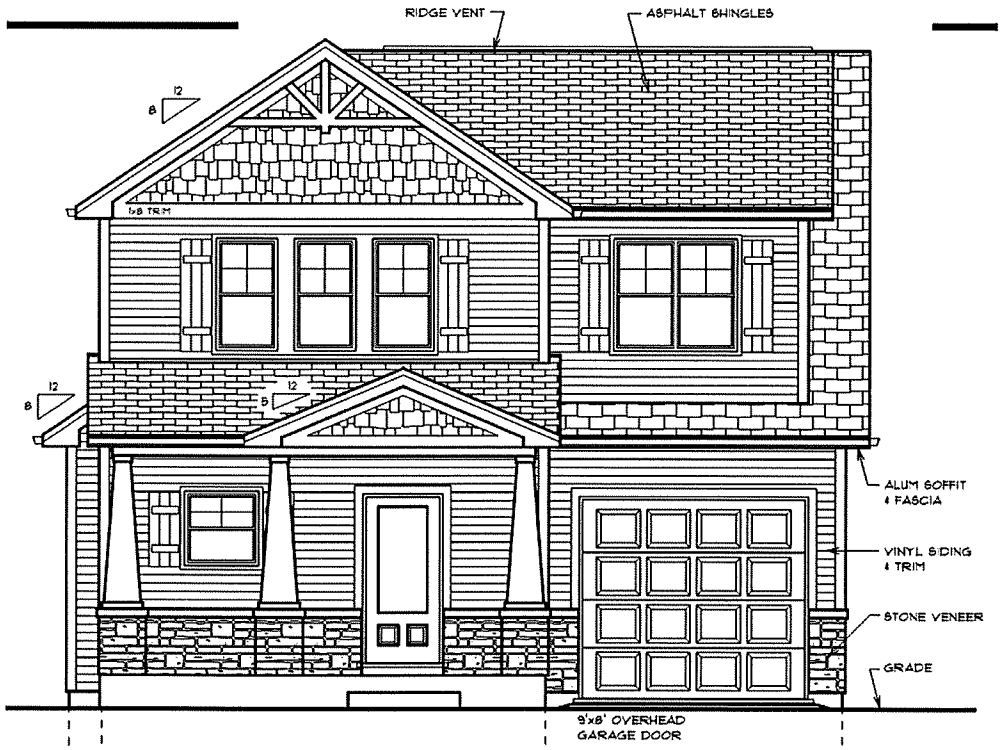
Residential Variance Justification

The setbacks for new construction are 25 feet from the front and rear and 15 feet from the side lot lines. The ETZ ordinance does not have any setback reductions for substandard lots.
My lot is only 40 feet wide, so according to the ordinance, a new residence on my lot could only be 10 feet wide without a variance. Under this ordinance, a reasonable home cannot be built.

My existing residence has side yard setbacks totaling 7.9 feet. The proposed new home increases the total setbacks to 8.6 feet. The house will be a two-story building with a basement.

I have owned this residence for 18 years, and I have personally spent a great deal of time and money updating it. I believe that I have made it very cute and comfortable. My family has found tremendous joy in spending time there, and my three daughters will have endless memories from spending their summers there. However, the house continues to deteriorate, and new issues arise every year. There are some fundamental problems due to the home's age and 60 years of additions and repairs.

I am at a point where I am thinking about retirement, and I would like to build a home for my wife and I to move into within the next decade when our youngest graduates high school. We love the area, as well as Wisconsin taxes. I am not looking to build a mansion, but something bigger than the current house... with some amenities like a fireplace and a one-car garage. I believe this is a great solution for the present as well as the future. Thank you for your consideration.



LAND-MARK SURVEYING
Mark L. Miritz
Wisconsin Professional Land Surveyor S-2582

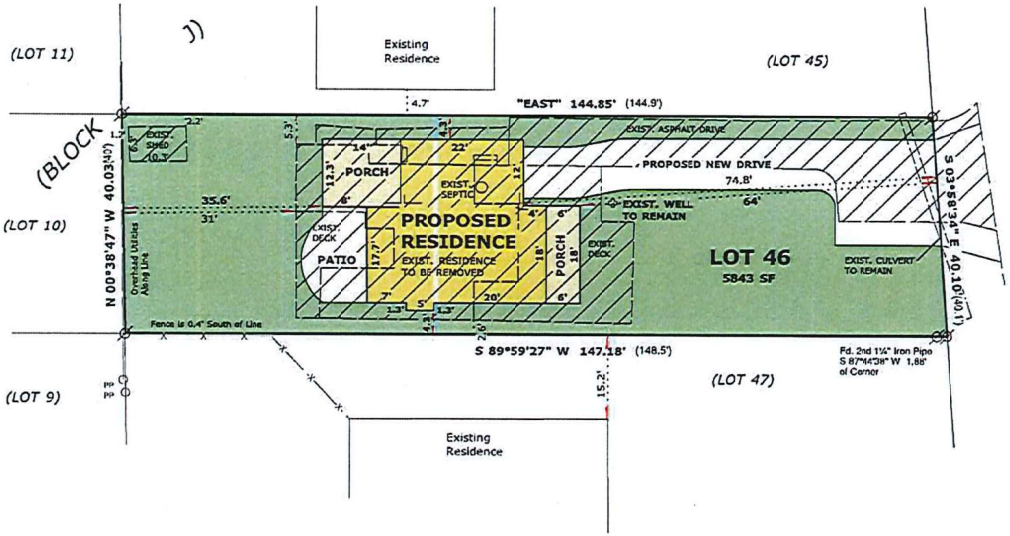
N9330 Knuteson Drive
Whitewater, WI 53190
Phone:(262)949-1239
MARKMIRITZ@
LAND-MARKSURVEYING.COM

PLAT OF SURVEY & PLOT PLAN

LEGAL DESCRIPTION

LOCATED IN THE NORTHWEST 1/4 OF THE NORTHEAST 1/4, SECTION 5, TOWNSHIP 1 NORTH, RANGE 17 EAST, IN THE TOWN OF LINN, WALWORTH COUNTY, WISCONSIN

LOT 46, BLOCK J, CISCO BEACH SUBDIVISION



BASIS OF BEARINGS:
The North line of Lot 46 Being "EAST"

LEGEND

- Ø — FOUND IRON PIPE
- INDICATES STRUCTURE(S) AND APPURTANCES THERETO TO BE DEMOLISHED OR REMOVED (NOTE: INCLUSIVE OF EXISTING SEPTIC SYSTEM)
- (x x) — RECORDED AS DIMENSION
- —x—x— EXISTING FENCE

SCALE: 1 INCH = 20 FEET

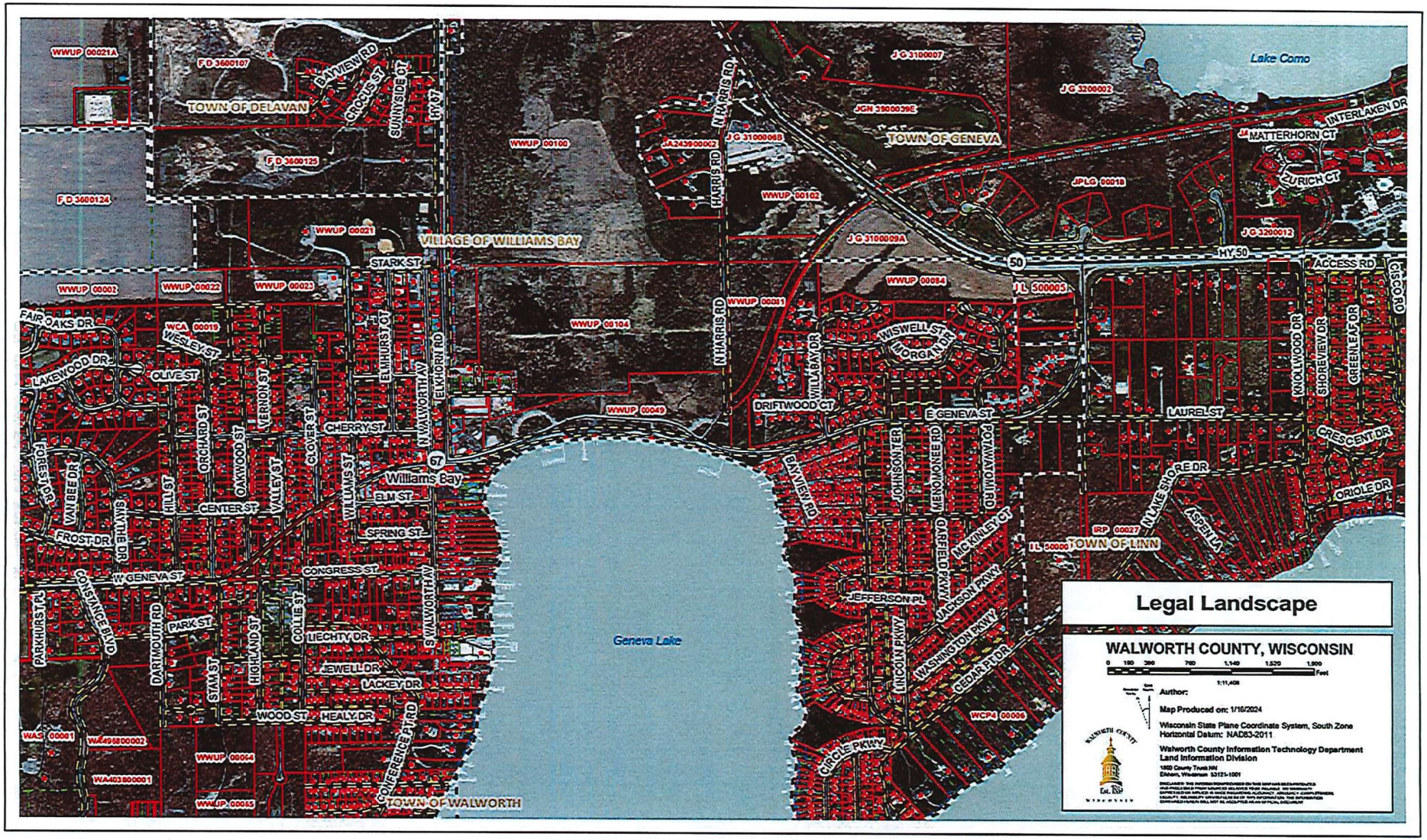
"I hereby certify that the above described property has been surveyed by me or under my direction and that the above map is a true representation thereof and shows the size and location of the property, its exterior boundaries, the location of all visible structures and dimensions of all principal buildings thereon, boundary fences, apparent easements, roadways and visible encroachments, if any."

"This survey is made for the use of the present owners of the property, and also those who purchase, mortgage, or guarantee the title thereto within one year from date hereof."

ORDERED BY:
Basso Builders Inc.
405 Skyline Dr.
Lake Geneva, WI 53147

MARK L. MIRITZ
WISCONSIN PROFESSIONAL
LAND SURVEYOR S-2582

DATE: January 9, 2024 JOB NO. 24.101


Legal Landscape
WALWORTH COUNTY, WISCONSIN
Author:
Map Produced on: 1/16/2024
Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011
Walworth County Information Technology Department
Land Information Division
TOWN OF DELAVAN
VILLAGE OF WILLIAMS BAY
TOWN OF GENEVA
TOWN OF LINN
TOWN OF WALWORTH
Williams Bay
Geneva Lake
Lake Como
BAYVIEW RD
CROCUS ST
SUNNYSIDE CT
HY 67
HARRIS RD
N HARRIS RD
INTERLAKEN DR
MATTERHORN CT
ZURICH CT
HY 50
ACCESS RD
CISCO RD
STARK ST
FAIR OAKS DR
WESLEY ST
LAKEWOOD DR
OLIVE ST
ELMHURST CT
ELKHORN RD
N WALWORTH AV
CHERRY ST
VERNON ST
ORCHARD ST
OAKWOOD ST
CLOVER ST
VALLEY ST
WILLIAMS ST
FOREST PL
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HILL ST
CENTER ST
ELM ST
SPRING ST
FROST DR
SHAHE DR
CONGRESS ST
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DRIFTWOOD CT
WILLAMAY DR
WISWELL ST
MORGAN DR
BAYVIEW RD
JOHNSON TER
MENOMONEE RD
POTAWATOMI DR
GARFIELD PKWY
MC KINLEY CT
JEFFERSON PL
JACKSON PKWY
WASHINGTON PKWY
LINCOLN PKWY
CEDAR PT DR
CIRCLE PKWY
LAUREL ST
CRESCENT DR
N LAKE SHORE DR
ASPEN LN
ORIOLE DR
KNOLLWOOD DR
SHOREVIEW DR
GREENLEAF DR
PARKHURST PL
DARTMOUTH RD
PARK ST
STAM ST
HIGHLAND ST
COLLIE ST
LIECHTY DR
JEWELL DR
LACKEY DR
WOOD ST
HEALY DR
CONFERENCE PT RD
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F D 3600125
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WWUP 00022
WWUP 00023
WCA 00019
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WWUP 00049
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JGN 3900039E
JA243900002
J G 3100008B
JPLG 0001B
J G 3200012
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IRP 00027
J L 500006
WCP4 00006
WAS 00001
WA403800002
WA403800001
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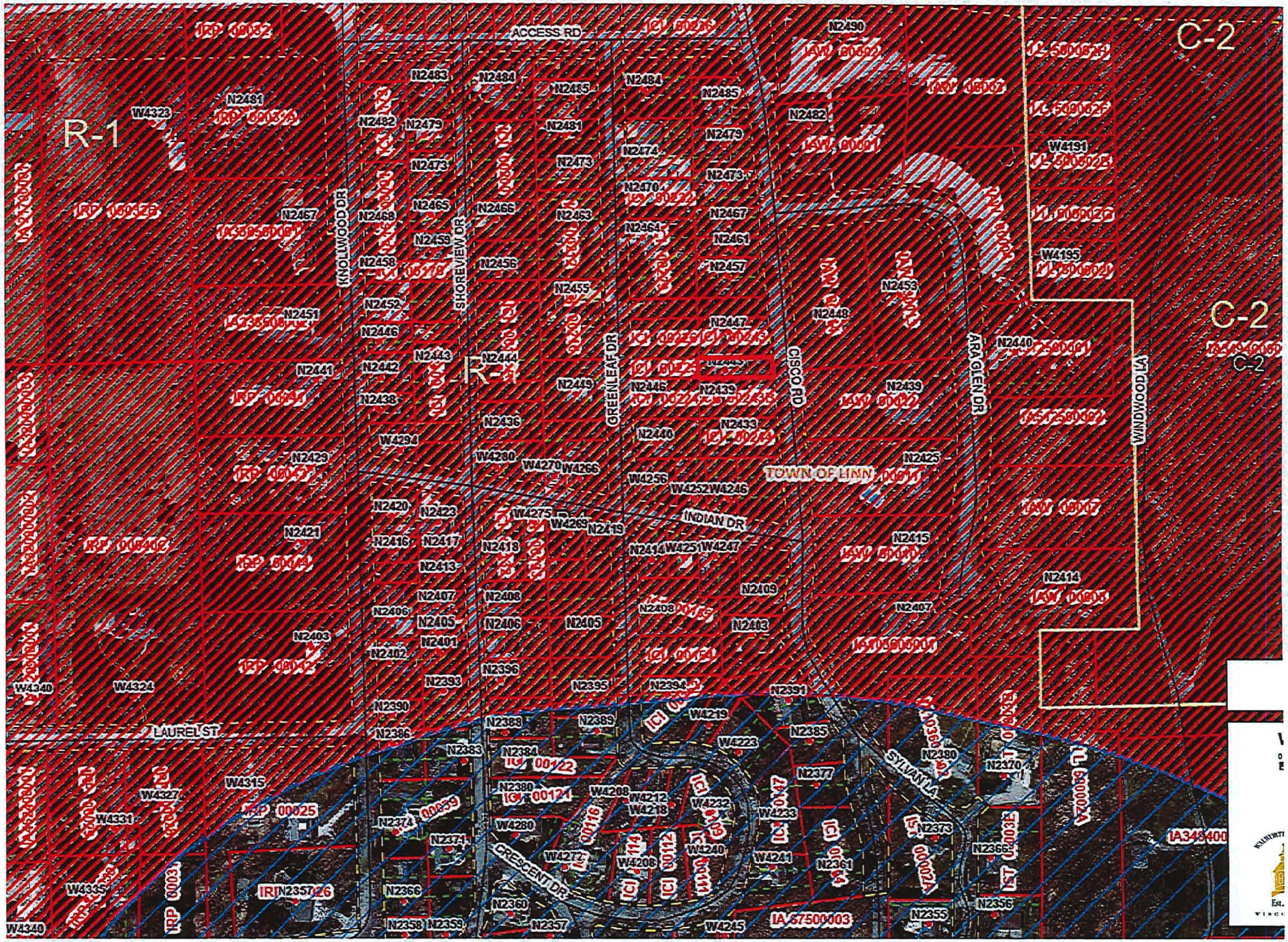
WWUP 00065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KNOLLWOOD DR
SHOREVIEW DR
GREENLEAF DR
CISCO RD
ARAGLEN DR
WINDSOR LA
INDIAN DR
LAUREL ST
CRESCENT DR
SYLVANIA
TOWN OF LINN
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IA 34840

TOWN OF LINN

Date: May 14, 2024

NAME OF APPLICANT: Marc & Elizabeth Niederkorn

TOWN: Town of Linn **TAX PARCEL NUMBER: ICI 00243A**

Variance: Marc & Elizabeth Niederkorn (applicants) of N2443 Cisco Rd, Lake Geneva, WI 53147 (Parcel No. ICI 00243A) are requesting a Residential Variance to build a new home for a side yard setback. Required side yard setbacks are 15 ft. Mr. and Ms. Niederkorn are requesting a 4.3-foot setback on each side.

TOWN OF LINN BOARD DECISION: Motion Passed 5-0

J. Weiss/ A.Palmer motioned to approve the CSM as presented.

Zimmerman-Yes, Livingston-Yes, Leith-Yes, Palmer-Yes, Weiss-Yes

Chairman Weiss read aloud the variance request from the agenda. Chairman Weiss informed the board members that the lot is smaller than a standard lot and currently has an existing home on it. The applicant was asking for a variance that is smaller than what is currently there. The Plan Commission was in favor of the variance request. There was no questions or further comments from any other board members.

Thank You,

Alyson Morris

Alyson Morris

Town of Linn Clerk

VILLAGE OF WILLIAMS BAY

Office of Zoning Administrator

Evaluation Report
Extraterritorial Zoning Board of Appeals Meeting
July 16, 2024

July 9, 2024

APPLICANT(S): Marc and Elizabeth Niederkorn (Owners)

TAX KEY: ICI 00243A

STREET ADDRESS: N2443 Cisco Drive, Town of Linn

The applicant is requesting a variance per section 390.1703(4)(c)[2] to construct a new single-family residence having side yard setbacks of 4.6 feet on each side (15 feet required on each side).

Per Section 390-1215.D(2)(a through f), *Variance*, I have reviewed the request and provide the following comments for your consideration:

- The Town of Linn has recommended approval of the request.
- The proposed single-family residence is replacing an existing structure that is located 2.6' from the south side lot line and 5.3' from the north side lot line.
- The Zoning Administrator shall review the application and evaluate and comment on the written justification for the proposed variance provided in the application per the following:
- (a) What exceptional or extraordinary circumstances or special factors are present that apply only to the subject property? The response to this question shall clearly indicate how the subject property contains factors that are not present on other properties in the same zoning district, specifically the following:
  [1] The hardship or difficulty is not peculiar to the subject property and different from that of other properties and affects all properties similarly.
  [2] Loss of profit or pecuniary hardship shall not, in and of itself, be grounds for a variance.
  [3] Self-imposed hardship shall not be grounds for a variance. Reductions resulting from the sale of portions of a property reducing the remainder of said property below buildable size or cutting off existing access to a public right-of-way or deed restrictions imposed by the owner's predecessor in title are considered to be such self-imposed hardships. This is not applicable to the request.
  [4] Violations by, or variances granted to, neighboring properties shall not justify a variance. This is not applicable to the request.
  [5] The alleged hardship shall not be one that would have existed in the absence of a zoning ordinance. (For example, if a lot were unbuildable because of topography in the absence of any or all setback requirements.) This is not applicable to the request.
- (b) In what manner do the factors identified in Subsection D(2)(a) above prohibit the

development of the subject property in a manner similar to that of other properties under the same zoning district? The response to this question shall clearly indicate how the requested variance is essential to make the subject property developable so that property rights enjoyed by the owners of similar properties can be enjoyed by the owners of the subject property. All R-1, ETZ zoned properties are subject to the same regulations. However, the lot width of 40' presents a hardship.

- (c) Would the granting of the proposed variance be of substantial detriment to adjacent properties? The response to this question shall clearly indicate how the proposed variance will have no substantial impact on adjacent properties. The variance request does not appear to have any negative impact on adjacent properties.
- (d) Would the granting of the proposed variance as depicted on the required site plan [see Subsection C(3) above] result in a substantial or undue adverse impact on the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the intent, provisions, and policies of this chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the Village or other governmental agency having jurisdiction to guide growth and development? The response to this question shall clearly indicate how the proposed variance will have no substantial impact on such long-range planning matters. The variance request does not appear to have any impact on the character of the neighborhood, etc.
- (e) Have the factors that present the reason for the proposed variance been created by an act of the applicant or previous property owner or their agent (for example: previous development decisions such as building placement, floor plan, or orientation, lot pattern, or grading) after the effective date of this chapter? The response to this question shall clearly indicate that such factors existed prior to the effective date of this chapter and were not created by action of the applicant, a previous property owner, or their agent. The lot was platted and the existing home was constructed prior to the enactment of the current zoning ordinance.
- The proposed development does not conflict with the Village Comprehensive Plan.

Respectfully submitted,

Bonnie M. Schaeffer
Zoning Administrator

MEMORANDUM

DATE: **AUGUST 5, 2024**
TO: **VILLAGE TRUSTEES**
FROM: **TINA KOLLS, VILLAGE CLERK**
RE: **OPERATOR LICENSE APPLICATIONS**

The following License applications have been filed with the Village Clerk.

All applications have completed a records check, and PASS/FAIL suggestions have been made by the Williams Bay Police Department based on their findings.

Original/ Renewal	Name	Address	Establishment	Record Check
Temp	Harley Douglas Knight	35 Johnson Terrace Williams Bay, WI 53191	Williams Bay Lions Club	P
Temp	Samual Thorson	35 Johnson Terrace Williams Bay, WI 53191	Williams Bay Lions Club	P
Temp	Grace Peterson	1902 Simpson St Oshkosh, WI 54902	Williams Bay Lions Club	P
Temp	Sinan Asani	2518 Countryside Dr Delavan, WI 53115	Williams Bay Lions Club	P
Temp	Molly Sanders	721 Southwind Drive #206 Lake Geneva, WI 53147	Williams Bay Lions Club	P
Temp	Edward Wojnicki	934 Carey Street Lake Geneva, WI 53147	Williams Bay Lions Club	P
Temp	Steven G Stratton	418 Lakewood Drive Williams Bay, WI 53191	Williams Bay Lions Club	P
Temp	David R Bach	671 Washington Parkway Williams Bay, WI 53191	Williams Bay Lions Club	P
R	Ashtin Peck	469 Ashley Drive Williams Bay, WI 53191	Lake Geneva Cruise Line	P
O	Jamie Sitter	N2383 Shoreview Drive Lake Geneva, WI 53147	Big Bay LLC	P
O	Ella Marie Clapp	240 S Elmwood Ave Burlington, WI 53105		