



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

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OFFICIAL MINUTES VILLAGE BOARD MEETING 6/17/2024 MEETING MONDAY, JUNE 17, 2024 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 6:30pm.

II. Roll Call

Present: President Bill Duncan, Trustees George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

Also Present: Administrator Lothspeich, Police Chief Timm, Village Engineer Snyder, Public Works Director Edwards, Fire Chief Smith, Recreation Director Knop, Treasurer Wiese, Clerk Kolls

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Village Board Meeting Minutes of June 3, 2024

The motion to approve the Village Board Meeting Minutes of June 3, 2024 was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

B. Joint Williams Bay Village Board and Fontana Village Board Meeting Minutes of June 5, 2024

The motion to approve the Joint Williams Bay Village Board and Fontana Village Board Meeting Minutes of June 5, 2024 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

V. Presentation of accounts and petitions

A. Payroll ending 05-31-2024 in the amount of \$55,568.79

The motion to approve the Payroll ending 05-31-2024 in the amount of \$55,568.79 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

B. Accounts Payable Unpays dated 06-14-2024 in the amount of \$71,842.03

The motion to approve the Accounts Payable Unpays dated 06-14-2024 in the amount of \$71,842.03 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

C. Library Accounts Payable dated 06-13-2024 in the amount of \$2,002.49

The motion to approve the Library Accounts Payable dated 06-13-2024 in the amount of \$2,002.49 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

D. Monthly EFT Payments for May 2024 in the amount of \$169,667.60

The motion to approve the Monthly EFT Payments for May 2024 in the amount of \$169,667.60 was initiated by Trustee

Wright and seconded by Trustee Umans. Unanimously carried.

E. May 2024 Financial Statement

The motion to approve the May 2024 Financial Statement was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VI. Plan Commission

- A.** APPLICANT: John Berget, North by Northwest Storage, LLC (Owner)
TAX KEY: FNNW 00004
STREET ADDRESS: 4954 Hwy. 50, Town of Delavan
Applicant requests a condominium plat addendum to convert Unit 4 from rental units to owner occupied.

The motion to approve the condominium plat addendum to convert Unit 4 from rental units to owner occupied was initiated by President Duncan and seconded by Trustee Jaramillo. Unanimously carried.

- B.** APPLICANT: Andrew Brown (Lessee)
TAX KEY: WFS 00005
STREET ADDRESS: 186 Elkhorn Rd, Village of Williams Bay
Applicant is requesting a Certificate of Compliance per Section 390.1211.B(1)(b) "New occupancy and use of an existing building when the new use is of a different land use classification".

This item was tabled until the July 1, 2024 Village Board Meeting.

- C.** APPLICANT: Village of Williams Bay
TAX KEY: WWUP 00011
STREET ADDRESS: Former George Williams University Property, Williams Bay, WI 53191
TID No. 1 will be classified as a "Mixed-Use District" based on the identification and classification of the property proposed to be included in the TID. Public improvements within TID #1 include the replacement and reconstruction of all existing public water/sewer and extensions which serve the former George Williams University property and within the area of the proposed district, water system improvements near the development to include a water transfer station to improve fire flows to the development, public roadway improvements, and related pedestrian improvements. Recommendation and Possible Action on Resolution Formally Adopting Proposed Project Plan and Boundaries for Tax Incremental District No. 1

This item was for information only.

VII. Public Comments

Kathy Kostock, Walworth County Register of Deeds, introduced herself as the new Register of Deeds for Walworth County.

Maggie Gage, 737 Cedar Point Dr, Spoke about the Plan Commission Meeting and requested Administrator Lothspeich to explain the TID impact.

VIII. President's Remarks

President Duncan had no remarks.

IX. Ordinances and Resolutions

- A.** Consideration of Resolution R-41-24 Declaring June 30, 2024 Harold J. Friestad Day in the Village of Williams Bay

The motion to approve Resolution R-41-24 Declaring June 30, 2024 Harold J. Friestad Day in the Village of Williams Bay was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

- B.** Consideration and Possible Action on An Ordinance Repealing Sections 22-1 Through 22-6, and Amending Sections 1-4D. (2), 19-2G. (1) and 19-5 of the Code of Ordinances of the Village of Williams Bay Relating To the Municipal Court. Abolishing the Williams Bay Municipal Court - 1st Reading

The motion to Approve the First reading of Ordinance Repealing Sections 22-1 Through 22-6, and Amending Sections 1-

4D. (2), 19-2G. (1) and 19-5 of the Code of Ordinances of the Village of Williams Bay Relating To the Municipal Court. Abolishing the Williams Bay Municipal Court was made by Committee, no second required. Motion Carries.

Votes:

Yes: President Bill Duncan, Trustees George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Steven Russell

No: Trustee Adam Jaramillo

Abstain: None

Result: Passed

C. Consideration of Resolution R-40-24 Establishing An Ad-hoc Tree Enhancement Committee

The motion to approve Resolution R-40-24 Establishing An Ad-hoc Tree Enhancement Committee was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

The motion to amend Resolution R-40-24 Establishing An Ad-hoc Tree Enhancement Committee as corrected was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

X. Committee Reports

A. Streets & Highways, Chair - Trustee D'Alessandro

1. Consideration of Resolution R-24-24 Approving Roadway Functional Classification Changes

The motion to approve Resolution R-24-24 Approving Roadway Functional Classification Changes was made by Committee, no second required. Unanimously carried.

B. Parks & Lakefront, Chair - Trustee Russell

1. Consideration of Resolution R-27-24 Approving a Edgewater Park Use and Policy Contract for the Williams Bay Fire Department Annual Chicken Roast July 18 through July 21, 2024

The motion to approve Resolution R-27-24 Approving a Edgewater Park Use and Policy Contract for the Williams Bay Fire Department Annual Chicken Roast July 18 through July 21, 2024 was made by Committee, no second required. Unanimously carried.

2. Consideration of Resolution R-39-24 Approving A Village Facilities Usage Policy

The motion to approve Resolution R-39-24 Approving A Village Facilities Usage Policy was made by Committee, no second required. Unanimously carried.

3. Consideration and Possible Action for Waiver of Launch Fees for Contractor(s) of The Geneva Lake Environmental Agency (GLEA) on June 25 and June 26, 2024

The motion to approve a Standing Waiver of Launch Fees for Contractor(s) of The Geneva Lake Environmental Agency (GLEA) for 2024 was initiated by Trustee Russell and seconded by Trustee Umans. Unanimously carried.

4. Consideration and Possible Action on Kayak Rentals

The motion to deny the proposed kayak rental kiosk and eliminate the Village kayak rental program was made by Committee, no second required. Motion Failed.

Votes:

Yes: President Bill Duncan, Trustees Jim D'Alessandro, Steven Russell

No: Trustees George Vlach, Lowell Wright, Robert Umans, Adam Jaramillo

Abstain: None

Result: Failed

C. Water & Sewer, Chair - Trustee Umans

1. Consideration of Resolution R-42-24 Wisconsin Department of Natural Resources Compliance Maintenance Annual Report (CMAR)

The motion to approve Resolution R-42-24 Wisconsin Department of Natural Resources Compliance Maintenance

Annual Report (CMAR) as corrected was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

D. Protective Services, Chair - Trustee Vlach

1. Consideration of Resolution R-28-24 Approving A Temporary Class "B" Retailer's License for the Williams Bay Fire Department for the Chicken Roast July 20, 2024

The motion to approve Resolution R-28-24 Approving A Temporary Class "B" Retailer's License for the Williams Bay Fire Department for the Chicken Roast July 20, 2024 was made by Committee, no second required. Unanimously carried.

2. Original, Renewal, or Temporary Operator License Applications

The motion to approve the Original, Renewal, or Temporary Operator License Applications was initiated by Trustee Vlach and seconded by Trustee Russell. Unanimously carried.

3. Discussion and Possible Action on Public Administration Associates (PAA) Public Safety Study; Staffing and Fleet Projections

Direction was given to Administrator Lothspeich to work with Village Engineer Snyder to see if it is possible to add to the current Fire Station.

4. Discussion or Action on Next Steps, Including Possible Long-Term Agreement with the Village of Fontana for Emergency Medical Services

Direction was given for Administrator Lothspeich to contact the Village of Fontana to see what they are looking for in Terms of a Long-Term Agreement on Emergency Medical Services.

E. Finance & Personnel, Chair - Trustee Wright

1. Consideration of Resolution R-38-24 Authorizing Change Order #1 for Lime Reactor Cleaning and Painting Project For TMI Coatings

The motion to approve Resolution R-38-24 Authorizing Change Order #1 for Lime Reactor Cleaning and Painting Project For TMI Coatings was made by Committee, no second required. Unanimously carried.

2. Consideration of Resolution R-37-24 Authorizing Baxter & Woodman Work Order 2326270 for Alta Survey

The motion to approve Resolution R-37-24 Authorizing Baxter & Woodman Work Order 2326270 for Alta Survey was made by Committee, no second required. Unanimously carried.

XI. Public Comments

Laverne Duncan, 341 Pierce Dr, Spoke regarding how important the Emergency Medical and Fire Department station location decisions are. Mrs. Duncan encouraged the Board to really think about the response times and what it means for the Citizens of the Village.

XII. Other Items for Discussion, Consideration, or Action

- A. Consideration of Resolution R-35-24 Authorizing the Issuance and Sale of Up to \$2,026,050 Sewerage System Revenue Bonds, Series 2024, and Providing for other Details and Covenants with Respect Thereto

The motion to approve Resolution R-35-24 Authorizing the Issuance and Sale of Up to \$2,026,050 Sewerage System Revenue Bonds, Series 2024, and Providing for other Details and Covenants with Respect Thereto was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

- B. Consideration of Resolution R-36-24 Authorizing the Issuance and Sale of Up to \$3,682,950 Water System Revenue Bonds, Series 2024, and Providing for other Details and Covenants with Respect Thereto, and Approval of Related \$4,452,950 Financial Assistance Agreement

The motion to approve Resolution R-36-24 Authorizing the Issuance and Sale of Up to \$3,682,950 Water System Revenue Bonds, Series 2024, and Providing for other Details and Covenants with Respect Thereto, and Approval of Related \$4,442,950 Financial Assistance Agreement was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

XIII. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee D'Alessandro at 08:29pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.