



# VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

## OFFICIAL MINUTES SPECIAL PLAN COMMISSION MEETING 5/13/2024 MEETING MONDAY, MAY 13, 2024 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

THERE MAY BE A QUORUM OF VILLAGE TRUSTEES PRESENT, NO BOARD BUSINESS WILL BE CONDUCTED.

### I. Call to Order

President Duncan called the meeting to order at 06:30pm.

### II. Roll Call

Present: President Bill Duncan, Trustee Lowell Wright, Commissioners Maggie Gage, Jess Haak, Marianne Klemke, James Killian

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Village Engineer Doug Snyder, Clerk Tina Kolls

Excused: Commissioner Matt Robbins and Commissioner Pat Watts

### III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

### IV. Discussion and Possible Recommendation on Amendment to the Comprehensive Plan

- A.** APPLICANT: Aurora University (Owner), Topography Hospitality, LLC. (Contractual Buyer), Nick Egert (Agent)

TAX KEY: WWUP 00011

STREET ADDRESS: 350 Constance Blvd, Village of Williams Bay

The applicant is seeking guidance as to the possibility of an amendment to the Comprehensive Plan that would be in line with their proposal for the property.

- B.** Village Planner Presentation and Discussion of Comp Plan Amendment process.

Sonja Kruesel, Vandewalle & Associates, Inc. described the process and options for the possibility of amending the Comprehensive Plan.

Attorney Nicholas Egert, Egert Law, S.C. Agent for Topography Hospitality, LLC briefly explained the proposed plans for the property. Attorney Egert briefly explained that Topography was looking for guidance from the Plan Commission as well as the public on that proposed plan.

- C.** Resolution to Adopt Public Participation Plan.

The motion to recommend Village Board approval of the Resolution to Adopt Public Participation Plan was initiated by Commissioner Gage and seconded by Trustee Wright. Unanimously carried.

### V. Presentation and Discussion on The Proposed Tax Increment District (TID) #1.

**A. Village Public Finance Advisor Presentation - Proposed TID #1 Re The Preserve**

Adam Ruechel, Baird gave a brief presentation on the proposed Tax Increment District and the required timeline.

**VI. Adjournment**

The motion to adjourn was initiated by Commissioner Haak and seconded by Commissioner Gage at 08:06pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

*These are not official Minutes until approved by the Governing Body.*