



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES JOINT MEETING OF THE VILLAGE BOARD COMMITTEE OF THE WHOLE & COMMITTEES

**MONDAY, MAY 6, 2024 AT 6:45 PM
VILLAGE HALL COUNCIL ROOM
250 WILLIAMS STREET
WILLIAMS BAY, WI 53191**

I. Village Board Committee of the Whole

a. Call to Order

President Duncan called the meeting to order at 06:42pm.

b. Roll Call

Present: President Bill Duncan, Trustees Lowell Wright, George Vlach, Robert Umans, Jim D'Alessandro, Adam Jaramillo, Steven Russell

Also Present: Administrator Lothspeich, Police Chief Timm, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Library Director Schnupp, Treasurer Wiese, Clerk Kolls

c. Village Board Committee of the Whole & Committee Meeting Minutes of April 1, 2024

The motion to approve the Village Board Committee of the Whole & Committee Meeting Minutes of April 1, 2024 was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

II. Water & Sewer Committee – Umans, Jaramillo, Vlach (10 Min.)

a. Call to Order

Chairman Trustee Umans called the meeting to order at 06:43pm.

b. Roll Call

Present: Trustees Umans, Jaramillo, and Vlach

Also Present: President Duncan, Trustees Wright, D'Alessandro, and Russell, Administrator Lothspeich, Police Chief Timm, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Library Director Schnupp, Treasurer Wiese, Clerk Kolls

c. Water & Sewer Committee Meeting Minutes of March 26, 2024

The motion to approve the Water & Sewer Committee Meeting Minutes of March 26, 2024 was initiated by Trustee Vlach and seconded by Trustee Jaramillo. Unanimously carried.

d. Engineers Report

Village Engineer Doug Snyder presented the Engineer's report. The highlights were:

- Brief update on STH 67 Reconstruction: East-West Section
- Brief update on Women's Leadership Center

- Brief update on Water Plant Letter Flood Map Revision (LOMR) Assistance
- Brief update on Corrosion Control Study - Improvements to Water Plant
- Brief update on Lime Reactor Cleaning
- Brief update on Well 2 Pump Replacement
- Brief update on Geneva Lake Dredging at Southwick Creek
- Brief update on Willabay Meadows Development
- Brief update on Tennis and Basketball at Theatre Road Park
- Brief update on Harris Road Lift Station
- Brief update on Antenna Structure on Parcel WWUP 00021A
- Brief update on Park Place CSM and Water Main
- Brief update on Loch Vista Water Main

e. Adjourn

The motion to adjourn was initiated by Trustee Vlach and seconded by Trustee Jaramillo at 06:51pm. Unanimously carried.

III. Streets & Highways Committee – D'Alessandro, Russell, Vlach (15 Min.)

a. Call to Order

Chairman Trustee D'Alessandro called the meeting to order at 06:51pm.

b. Roll Call

Present: Trustees D'Alessandro, Russell, and Vlach

Also Present: President Duncan, Trustees Jaramillo, Wright, and Umans, Administrator Lothspeich, Police Chief Timm, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Library Director Schnupp, Treasurer Wiese, Clerk Kolls

c. Streets & Highways Committee Meeting Minutes of

1. March 26, 2024

The motion approve the Streets & Highways Committee Meeting Minutes of March 26, 2024, March 29, 2024 and April 15, 2024 was initiated by Trustee Russell and seconded by Trustee Vlach. Unanimously carried.

2. March 29, 2024

3. April 15, 2024

d. Consideration and Possible Action on Roadway Functional Classification Changes

The motion to table the Roadway Functional Classification Changes was initiated by Trustee D'Alessandro and seconded by Trustee Vlach. Unanimously carried.

e. Constance Blvd Use and Policy Contract for Women's Leadership Center at Williams Bay Groundbreaking Celebration Event July 19, 2024

The motion to recommend Village Board approval of the Constance Blvd Use and Policy Contract for Women's Leadership Center at Williams Bay Groundbreaking Celebration Event July 19, 2024 was initiated by Trustee Vlach and seconded by Trustee Russell. Unanimously carried.

The amended motion to recommend Village Board approval of the Constance Blvd Use and Policy Contract for Women's Leadership Center at Williams Bay Groundbreaking Celebration Event July 19, 2024 from 2pm to 9pm was initiated by Trustee Vlach and seconded by Trustee Russell. Unanimously carried.

f. Adjourn

The motion to adjourn was initiated by Trustee Vlach and seconded by Trustee Russell at 06:57pm. Unanimously carried.

IV. Parks & Lakefront Committee – Russell, Wright, Umans (40 Min.)

a. Call to Order

Chairman Trustee Russell called the meeting to order at 06:57pm.

b. Roll Call

Present: Trustees Russell, Wright, and Umans

Also Present: President Duncan, Trustees Jaramillo, D'Alessandro, and Vlach, Administrator Lothspeich, Police Chief Timm, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Library Director Schnupp, Treasurer Wiese, Clerk Kolls

c. Parks & Lakefront Committee Meeting Minutes of April 10, 2024

The motion to approve the Parks & Lakefront Committee Meeting Minutes of April 10, 2024 was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

d. Consideration and Possible Action on a Edgewater Park Use and Policy Contract for the Williams Guy Forbeck Research Foundation Yoga and Family Fun in the Park June 22, 2024

The motion to recommend Village Board Approval of the Edgewater Park Use and Policy Contract for the Williams Guy Forbeck Research Foundation Yoga and Family Fun in the Park June 22, 2024 was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

e. Consideration and Possible Action on a Edgewater Park Use and Policy Contract for the Williams Bay Fire Department Annual Chicken Roast July 18 through July 21, 2024

The motion to table the Edgewater Park Use and Policy Contract for the Williams Bay Fire Department Annual Chicken Roast July 18 through July 21, 2024 was initiated by Trustee Russell and seconded by Trustee Umans. Unanimously carried.

f. Consideration and Possible Action on Municipal Business Lease - Yoga on the Beach 2024

The motion to recommend Finance & Personnel Committee approval of the Municipal Business Lease - Yoga on the Beach 2024 was initiated by Trustee Russell and seconded by Trustee Wright. Unanimously carried.

g. Consideration and Possible Action on a Village Facilities Usage Policy

The motion to table the Village Facilities Usage Policy was initiated by Trustee Russell and seconded by Trustee Wright. Unanimously carried.

h. Consideration and Possible Action on Movies on the Beach

The motion to recommend Village Board approval of Movies on the Beach for the months of June, July and August was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

i. Consideration and Possible Action on Civic Rec Proposal

The Civic Rec Program was briefly discussed by the Committee. No action was taken.

j. Consideration and Possible Action on Proposed Kayak Rental Kiosk

The motion to table the Proposed Kayak Rental Kiosk was initiated by Trustee Russell and seconded by Trustee Umans. Unanimously carried.

k. Consideration and Possible Action on Request from the Department of Natural Resources (DNR) for Mooring on Municipal Pier for Current Season 2024

The motion to recommend Village Board approval of the request from the Department of Natural Resources (DNR) for Mooring on Municipal Pier for Current Season 2024 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

l. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Wright at 07:17pm. Unanimously carried.

V. Protective Services Committee – Vlach, Russell, Jaramillo (20 Min.)

a. Call to Order

Chairman Trustee Vlach called the meeting to order at 07:17pm.

b. Roll Call

Present: Trustees Vlach, Russell, and Jaramillo

Also Present: President Duncan, Trustees D'Alessandro, Wright, and Umans, Administrator Lothspeich, Police Chief Timm, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Library Director Schnupp, Treasurer Wiese, Clerk Kolls

- c. Consideration and Possible Action on Change of Agent to Liquor License BB2024-001 for Aurora University d/b/a George Williams College

The motion to recommend Village Board approval of a Change of Agent to Liquor License BB2024-001 for Aurora University d/b/a George Williams College was initiated by Trustee Jaramillo and seconded by Trustee Russell. Unanimously carried.

- d. Consideration and Possible Action on a Temporary Class "B" Retailer's License for the Williams Bay Fire Department for the Chicken Roast July 18 - July 21, 2024

The motion to table the Temporary Class "B" Retailer's License for the Williams Bay Fire Department for the Chicken Roast July 18 - July 21, 2024 was initiated by Trustee Russell and seconded by Trustee Jaramillo. Unanimously carried.

- e. Consideration and Possible Action on a Temporary Class "B" and "Class B" Retailer's License for the Women's Leadership Center at Williams Bay for the Groundbreaking Celebration July 19, 2024

The motion to recommend Village Board approval of a Temporary Class "B" and "Class B" Retailer's License for the Women's Leadership Center at Williams Bay for the Groundbreaking Celebration July 19, 2024 for the hours of 4:00pm to 7:00pm was initiated by Trustee Russell and seconded by Trustee Jaramillo. Unanimously carried.

- f. Consideration and Possible Action on Resolution Authorization for the Sale of Surplus Village Property

The motion to recommend Finance & Personnel Committee approval of the Sale of Surplus Village Property was initiated by Trustee Russell and seconded by Trustee Jaramillo. Unanimously carried.

- g. Fontana Emergency Medical Services (EMS) Monthly Numbers

The Fontana Emergency Medical Services (EMS) March and April Monthly Numbers were reviewed by the Committee.

- h. Police Department Monthly Numbers

The Police Department Monthly Numbers were reviewed by the Committee.

- i. Williams Bay Police Chief's Monthly Report

Police Chief Timm presented the Police Chief's Monthly Report. The highlights were:

- Hwy 50 from Lake Lawn to Hwy 67 will be closed down next year for approximately 4-6 months. It is proposed to begin April 1, 2025.
- The Williams Bay Police Department has almost a full fleet. Squad 292 will have new radios installed soon.
- The Williams Bay Police Department is preparing for the Republican National Convention (RNC) which will be coming in July. They are expecting a number of buses to come into Walworth County, which is expected to cause an increase in overtime.
- The Williams Bay Police Department's speed sign is not currently working. The estimated cost for a new one to replace it is \$3100.
- May 21, 2024 is the Fishery with the Williams Bay Elementary School

- j. Adjourn

The motion to adjourn was initiated by Trustee Jaramillo and seconded by Trustee Russell at 07:38pm. Unanimously carried.

VI. Finance & Personnel Committee – Wright, D'Alessandro, Umans (45 Min.)

- a. Call to Order

Chairman Trustee Wright called the meeting to order at 07:38pm.

- b. Roll Call

Present: Trustees Wright, D'Alessandro and Umans

Also Present: President Duncan, Trustees Jaramillo, Vlach, and Russell, Administrator Lothspeich, Police Chief Timm, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Library Director Schnupp, Treasurer

Wiese, Clerk Kolls

c. Finance & Personnel Committee Meeting Minutes of

1. March 26, 2024

The motion to approve the Finance & Personnel Meeting Minutes of March 26, 2024, April 11, 2024 and April 15, 2024 was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

2. April 11, 2024

3. April 15, 2024

d. Consideration and Possible Action on the Street Paving Program for Year 2024

The motion to recommend Village Board approval of the Street Paving Program for Year 2024 which includes Observatory Place, Clover Street, Lakewood Trails, East Geneva Street, and Cedar Point Drive not to exceed \$1,660,000 was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

e. Consideration and Possible Action on Municipal Business Lease - Yoga on the Beach 2024

The motion to recommend Village Board approval of the Municipal Business Lease - Yoga on the Beach 2024 was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

f. Consideration and Possible Action on Resolution Authorization for the Sale of Surplus Village Property

The motion to recommend Village Board approval of the Sale of Surplus Village Property was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

g. Consideration and Possible Action on Proposed American Rescue Plan Act (ARPA) Projects

The Proposed American Rescue Plan Act (ARPA) Projects was tabled until the next meeting.

h. Monthly Borrowings Status Report

The Monthly Borrowing Status Report was reviewed by the Committee.

i. Adjourn

The motion to adjourn was initiated by Trustee D'Alessandro and seconded by Trustee Umans at 08:07pm. Unanimously carried.

VII. Village Board Committee of the Whole

a. Possible Action on Matters Discussed in Committee (Village Board Committee of the Whole)

1. Consideration and possible action on: (1) Easement for Underground Electric and Communication and (2) Agreement for Issuance of Utility Construction Permit within Kishwaukee Nature Conservancy.

The motion to approve the Consideration and possible action on: (1) Easement for Underground Electric and Communication and (2) Agreement for Issuance of Utility Construction Permit within Kishwaukee Nature Conservancy was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

2. Consideration and Possible Action on Change of Agent to Liquor License BB2024-001 for Aurora University d/b/a George Williams College

The motion to approve a Change of Agent to Liquor License BB2024-001 for Aurora University d/b/a George Williams College was made by Committee, no second required. Unanimously carried.

3. Consideration and Possible Action on Municipal Business Lease - Yoga on the Beach 2024

The motion to approve the Municipal Business Lease - Yoga on the Beach 2024 was made by Committee, no second required. Unanimously carried.

4. Consideration and Possible Action on Approval of the Street Paving Program

The motion to approve the Street Paving Program for the Year 2024 which includes Observatory Place, Clover Street, Lakewood Trails, East Geneva Street, and Cedar Point Drive not to exceed \$1,660,000 was made by Committee, no second required. Unanimously carried.

5. Consideration and Possible Action on Resolution Authorization for the Sale of Surplus Village Property

The motion to approve the Sale of Surplus Village Property was made by Committee, no second required. Unanimously

carried.

b. Adjournment

The motion to adjourn was initiated by Trustee Vlach and seconded by Trustee Umans at 08:14pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.