



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

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OFFICIAL MINUTES PLAN COMMISSION 4/9/2024 MEETING TUESDAY, APRIL 9, 2024 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustee Lowell Wright, Commissioners Pat Watts, Maggie Gage, Jess Haak, Marianne Klemke, and Matt Robbins

Also Present: Zoning Administrator Bonnie Schaeffer, Village Engineer Doug Snyder, Trustee Robert Umans, Clerk Tina Kolls

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Plan Commission Meeting Minutes of March 12, 2024

The motion to approve the Plan Commission Meeting Minutes of March 12, 2024 was initiated by Commissioner Haak and seconded by Commissioner Klemke. Unanimously carried.

V. Recommendation and Possible Action for a Final Condominium Plat

A. APPLICANT: NSH 146 Clover Street, LLC (Owner), Troy A. Witt, DeWitt, LLC (Agent)

TAX KEY: WA 432100001

STREET ADDRESS: 146 Clover St and 116 Cherry St, Village of Williams Bay

Applicant is requesting approval of a Condominium Plat per Section 375-0304 "Final plat/condominium plat review procedure".

The motion to recommend Village Board approval of the approval of a Condominium Plat per Section 375-0304 "Final plat/condominium plat review procedure" was initiated by Commissioner Gage and seconded by Trustee Wright. Unanimously carried.

VI. Recommendation and Possible Action for a Conditional Use Permit

A. APPLICANT: Village of Williams Bay (Owner)

TAX KEY: WWUP 00049

STREET ADDRESS: Harris Road Lift Station 3, Village of Williams Bay

Applicant requests conditional use permits per Section 390-0708.D EC (4) and (5) *Environmental Conservation Overlay District*. The proposed construction consists of a replacement wastewater lift station which includes a 620 square foot masonry building and concrete work; cast-in-place concrete

wet well, helical piers, pumping equipment, mechanical work, SCADA and electrical work, emergency power, site work, demolition of existing lift station, and other miscellaneous items of work.

The motion to recommend Village Board approval of a conditional use permit per Section 390-0708.D EC (4) and (5) *Environmental Conservation Overlay District*. The proposed construction consists of a replacement wastewater lift station which includes a 620 square foot masonry building and concrete work; cast-in-place concrete wet well, helical piers, pumping equipment, mechanical work, SCADA and electrical work, emergency power, site work, demolition of existing lift station, and other miscellaneous items of work was initiated by Trustee Wright and seconded by Commissioner Klemke. Unanimously carried.

VII. Adjournment

The motion to adjourn was initiated by Commissioner Klemke and seconded by Commissioner Haak at 06:43pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.