



# VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | [vi.williamsbay.wi.gov](http://vi.williamsbay.wi.gov)

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## OFFICIAL MINUTES PLAN COMMISSION 12/12/2023 MEETING TUESDAY, DECEMBER 12, 2023 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

### I. Call to Order

President Duncan called the meeting to order at 06:30pm.

### II. Roll Call

Present: Bill Duncan, Maggie Gage, Jess Haak, Marianne Klemke, Matt Robbins, Lowell Wright

Also Present: Zoning Administrator Bonnie Schaeffer, Clerk Tina Kolls

Excused: Pat Watts, James Killian

### III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

### IV. Minutes

#### A. Plan Commission Meeting Minutes of November 14, 2023

The motion to approve the Plan Commission Meeting Minutes of November 14, 2023 was initiated by Commissioner Robbins and seconded by Commissioner Haak. Unanimously carried.

### V. Recommendation and Possible Action for Certificate of Compliance

#### A. APPLICANT: Geneva Lake Environmental Agency (Lessee) TAX KEY: WOP 00008

STREET ADDRESS: 105 Elkhorn Rd, Village of Williams Bay

Applicant is requesting a Certificate of Compliance per Section 390.1211.B(1)(b) "New occupancy and use of an existing building when the new use is of a different land use classification".

The motion to recommend Village Board approval of the Certificate of Compliance per Section 390.1211.B(1)(b) "New occupancy and use of an existing building when the new use is of a different land use classification" for the Geneva Lake Environmental Agency (Lessee) Tax Key: WOP 00008 Street Address: 105 Elkhorn Road, Village of Williams Bay was initiated by Commissioner Gage and seconded by Commissioner Klemke. Unanimously carried.

### VI. Recommendation for a Zoning Ordinance Text Amendment

#### A. Open Public Hearing

Ordinance 2023-14 Regarding Shore Yard Standards

President Duncan opened the public hearing at 06:35 pm.

#### B. Close Public Hearing

President Duncan closed the public hearing at 06:36 pm.

#### C. Discussion and Possible Recommendation for the Ordinance

The motion to recommend Village Board approval of Ordinance 2023-14 Regarding Shore Yard Standards was initiated by Trustee Wright and seconded by Commissioner Gage. Unanimously carried.

**VII. Adjournment**

The motion to adjourn was initiated by Commissioner Haak and seconded by Commissioner Robbins at 06:45pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

*These are not official Minutes until approved by the Governing Body.*