



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES JOINT MEETING OF THE VILLAGE BOARD COMMITTEE OF THE WHOLE & COMMITTEES

MONDAY, APRIL 1, 2024 AT 6:45 PM
VILLAGE HALL COUNCIL ROOM
250 WILLIAMS STREET
WILLIAMS BAY, WI 53191

I. Village Board Committee of the Whole

a. Call to Order

President Duncan called the meeting to order at 06:51pm.

b. Roll Call

Present: President Bill Duncan, Trustees Lowell Wright, George Vlach, Robert Umans, Jim D'Alessandro, Adam Jaramillo, Steven Russell

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Fire Chief Doug Smith, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Recreation Director Ryan Knop, Treasurer Jennifer Wiese

Excused: Clerk Tina Kolls

c. Village Board Committee of the Whole & Committee Meeting Minutes of March 4, 2024

The motion to approve the Village Board Committee of the Whole & Committee Meeting Minutes of March 4, 2024 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

II. Streets & Highways Committee – D'Alessandro, Russell, Vlach

a. Call to Order

Chairman Trustee D'Alessandro called the meeting to order at 06:52pm.

b. Roll Call

Present: Trustees D'Alessandro, Russell, and Vlach

Also Present: President Duncan, Trustees Wright, Umans, and Jaramillo, Administrator Lothspeich, Police Chief Timm, Fire Chief Smith, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese

Excused: Clerk Kolls

c. Consideration and Possible Action on Proposals for Downtown Master Plan

Trustee D'Alessandro gave a brief status report on the proposal for a Downtown Master Plan. No action was taken.

d. Adjourn

The motion to adjourn was initiated by Trustee Russell and seconded by Trustee Vlach at 06:54pm. Unanimously carried.

III. Protective Services Committee – Vlach, Russell, Jaramillo

a. Call to Order

Chairman Trustee Vlach called the meeting to order at 06:54pm.

b. Roll Call

Present: Trustees Vlach, Russell and Jaramillo

Also Present: President Duncan, Trustees Wright, Umans, and D'Alessandro, Administrator Lothspeich, Police Chief Timm, Fire Chief Smith, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese

Excused: Clerk Kolls

c. Williams Bay Lions Club Temporary Class "B" and "Class B" Retailer's License Application for Bingo on Nine (9) dates in 2024

The motion to recommend Village Board approval of the Williams Bay Lioness Lions Club Temporary Class "B" Retailer's License Application for Bingo on the Nine (9) dates in 2024 listed on the application was initiated by Trustee Vlach and seconded by Trustee Jaramillo. Unanimously carried.

d. Consideration and Possible Action on the Fire Department's Purchase of a Used F-150 Pickup Truck Using State of Wisconsin Two Percent Funds

The motion to recommend Village Board approval of the Fire Department's Purchase of a Used F-150 Pickup Truck not to exceed \$34,887 Using State of Wisconsin Two Percent Funds was initiated by Trustee Russell and seconded by Trustee Vlach. Unanimously carried.

e. Consideration and Possible Action on Change of Agent to Liquor License BB2024-001 for Aurora University d/b/a George Williams College

The motion to table the approval of a Change of Agent to Liquor License BB2024-001 for Aurora University d/b/a George Williams College was initiated by Trustee Vlach and seconded by Trustee Russell. Unanimously carried.

f. Fontana Emergency Medical Services (EMS) Monthly Numbers (report to be provided at the meeting)

There were no Fontana Emergency Medical Services (EMS) for the month of March 2024 available for review.

g. Williams Bay Police Department Monthly Numbers (report to be provided at the meeting)

The Police Department monthly numbers were reviewed by the Committee.

h. Williams Bay Police Chief's Report

Police Chief Timm presented the Police Chief's report with the nightlights being:

- The red dot transition course is almost complete. There was just one course remaining.
- The Williams Bay Police Department was expecting to receive one patrol vehicle and one emergency management vehicle by the end of the week, which would give them a full fleet.
- The recent passing of Senate Bill 573 increased the reimbursement for training to \$320 per officer.

i. Adjourn

The motion to adjourn was initiated by Trustee Vlach and seconded by Trustee Jaramillo at 07:09pm. Unanimously carried.

IV. Parks & Lakefront Committee – Russell, Wright, Umans

a. Call to Order

Chairman Trustee Russell called the meeting to order at 07:09pm.

b. Roll Call

Present: Trustees Russell, Wright and Umans

Also Present: President Duncan, Trustees Vlach, D'Alessandro and Jaramillo, Administrator Lothspeich, Police Chief Timm, Fire Chief Smith, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese

Excused: Clerk Kolls

c. Consideration and Possible Action on (1) Village Pier Boat Slip Waiting List and (2) Boat Slip Lease

The motion to recommend Village Board approval of Resolution R-13-24 Village Pier Boat Slip Waiting List was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

The motion to recommend Village Board approval of Resolution R-14-24 to Extend the Village of Williams Bay Municipal Boat Vessel Length Restriction from 18' to 21' was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

The motion to recommend Village Board approval of 2025 Boat Slip Lease was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

d. Consideration and Possible Action on Quote for Annual Village Fireworks During Corn & Brat Fest

The motion to table the Quote for Annual Village Fireworks During Corn & Brat Fest was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

e. Discussion on Village Facilities Usage Policy and Consideration and Possible Action on A Request for Use of Village Softball Fields for Tournament

The motion to table the Village Facilities Usage Policy and Consideration and Possible Action on A Request for Use of Village Softball Fields for Tournament was initiated by Trustee Russell and seconded by Trustee Umans. Unanimously carried.

f. Consideration and Possible Action on Proposed Zoning Code Amendments to Allow Variable Message Signs (VMS) On Village Owned Lakefront Property Zoned Public & Recreation

The motion to table the Proposed Zoning Code Amendments to Allow Variable Message Signs (VMS) On Village Owned Lakefront Property Zoned Public & Recreation was initiated by Trustee Russell and seconded by Trustee Umans. Unanimously carried.

g. Consideration and Possible Action on Additional Pickelball Court Striping for Theater Road Courts

The motion to table the Additional Pickelball Court Striping for Theater Road Courts was initiated by Trustee Russell and seconded by Trustee Umans. Unanimously carried.

h. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Wright at 07:50pm. Unanimously carried.

V. Water & Sewer Committee – Umans, Jaramillo, Vlach

a. Call to Order

Chairman Trustee Umans called the meeting to order at 07:50pm.

b. Roll Call

Present: Trustees Umans, Jaramillo and Vlach

Also Present: President Duncan, Trustees Wright, Russell and D'Alessandro, Administrator Lothspeich, Police Chief Timm, Fire Chief Smith, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese

Excused: Clerk Kolls

c. Recommendations on the: (1) Clean and (2) Safe Water Loans

Trustee Umans gave a brief status update on the Clean Water and Safe Water Loans. No action was taken.

d. Engineers Report

Village Engineer Doug Snyder presented the Engineer's report. The highlights were:

- Brief update on STH 67 Reconstruction: East-West Section
- Brief update on Women's Leadership Center
- Brief update on Water Plant Letter Flood Map Revision (LOMR) Assistance
- Brief update on Corrosion Control Study - Improvements to Water Plant
- Brief update on Lime Reactor Cleaning
- Brief update on Well 2 Pump Replacement

- Brief update on Geneva Lake Dredging at Southwick Creek
- Brief update on Tennis and Basketball at Theatre Road Park
- Brief update on Harris Road Lift Station
- Brief update on Loch Vista Water Main
- Brief update on Clover Street and Williams Street Water Main Connection
- Brief update on Willabay Meadows Development
- Brief update on Antenna Structure on Parcel WWUP 00021A

e. Adjourn

The motion to adjourn was initiated by Trustee Vlach and seconded by Trustee Jaramillo at 08:00pm. Unanimously carried.

VI. Finance & Personnel Committee – Wright, D'Alessandro, Umans

a. Call to Order

Chairman Trustee Wright called the meeting to order at 08:00pm.

b. Roll Call

Present: Trustees Wright, D'Alessandro, and Umans

Also Present: President Duncan, Trustees Vlach, Russell and Jaramillo, Administrator Lothspeich, Police Chief Timm, Fire Chief Smith, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese

Excused: Clerk Kolls

c. Consideration and Possible Action on Proposals for Downtown Master Plan

There was no action taken.

d. Consideration and Possible Action on EMS Billing Rates & Fees for Repeat Calls for Non-Transport Services

The motion to recommend Village Board approval of EMS Billing Rates Fees Schedule was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

e. Consideration and Possible Action on Quote for Annual Village Fireworks During Corn & Brat Fest

This item was tabled by Parks & Lakefront Committee and therefore not discussed during this meeting.

f. Consideration and Possible Action on Village Engineer Work Order for the Womens Leadership Center (WLC)

The motion to recommend Village Board approval of the Village Engineer Work Order for the Womens Leadership Center (WLC) was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

g. Recommendations on the: (1) Clean and (2) Safe Water Loans

The motion to recommend Village Board approval for the Village Engineer to continue working on the Clean Water Loan application was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

The motion to recommend Village Board approval for the Village Engineer to continue working on the Safe Water Loan application was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

h. Consideration and Possible Action on the Fire Department's Purchase of a Used F-150 Pickup Truck Using State of Wisconsin Two Percent Funds

The motion to recommend Village Board approval of the Fire Department's Purchase of a Used F-150 Pickup Truck not to exceed \$34,887 Using State of Wisconsin Two Percent Funds was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

i. Consideration and Possible Action on Additional Pickleball Court Striping for Theater Road Courts

This item was tabled by the Parks & Lakefront Committee and was not discussed at this meeting.

j. Proposed Tax Increment District (TID) - Status Update

Adam Ruechel, Baird & Associates gave a brief presentation explaining the potential impacts to all taxing jurisdictions in regard to the proposed Tax Increment District (TID).

k. Call for Projects for Use of American Rescue Plan Act (ARPA)

The committee suggested that the Board and Department Heads should send ideas and requests to Administrator Lothspeich.

l. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee D'Alessandro at 08:30pm. Unanimously carried.

VII. Building, Zoning & Ordinance Committee – Jaramillo, Wright, D'Alessandro

a. Call to Order

Chairman Trustee Jaramillo called the meeting to order at 08:30pm.

b. Roll Call

Present: Trustees Jaramillo, Wright, and D'Alessandro

Also Present: President Duncan, Trustees Umans, Vlach and Russell, Administrator Lothspeich, Police Chief Timm, Fire Chief Smith, Village Engineer Snyder, Public Works Director Edwards, Recreation Director Knop, Treasurer Wiese

Excused: Clerk Kolls

c. Consideration and Possible Action on An Ordinance Establishing EMS Billing Rates & Fees for Repeat Calls for Non-Transport Services

The motion to recommend Village Board approval of an Ordinance Establishing EMS Billing Rates & Fees for Repeat Calls for Non-Transport Services with the agreed upon edits was initiated by Trustee D'Alessandro and seconded by Trustee Wright. Unanimously carried.

d. Consideration of Referral to Village Plan Commission - Zoning Code Amendments to allow Variable Message Signs (VMS) on Village Owned Lakefront Property Zoned Public & Recreation

This item as tabled by Parks & Lakefront Committee and was not discussed at this meeting.

e. Adjourn

The motion to adjourn was initiated by Trustee Jaramillo and seconded by Trustee D'Alessandro at 08:37pm. Unanimously carried.

VIII. Village Board Committee of the Whole

a. Possible Action on Matters Discussed in Committee (Village Board Committee of the Whole)

1. Williams Bay Lions Club Temporary Class "B" and "Class B" Retailer's License Application for Bingo on Nine (9) dates in 2024

The motion to approve the Williams Bay Lioness Lions Club Temporary Class "B" Retailer's License Application for Bingo on Nine (9) dates in 2024 was made by Committee, no second required. Unanimously carried.

2. Consideration and Possible Action on the: (1) Clean and (2) Safe Water Loans

The motion to allow the Village Engineer to continue working on the Clean Water Loan application was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

The motion to allow the Village Engineer to continue working on the Safe Water Loan application was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

3. Consideration and Possible Action on the Fire Department's Purchase of a Used F-150 Pickup Truck Using State of Wisconsin Two Percent Funds

The motion to approve the Fire Department's Purchase of a Used F-150 Pickup Truck not to exceed \$34,887 Using State of Wisconsin Two Percent Funds was made by Committee, no second required. Unanimously carried.

4. Consideration and Possible Action on Additional Pickelball Court Striping for Theater Road Courts

This item was tabled by the Committees. No motion was made.

b. Adjournment

The motion to adjourn was initiated by Trustee D'Alessandro and seconded by Trustee Vlach at 08:39pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.