



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES VILLAGE BOARD MEETING 4/15/2024 MEETING MONDAY, APRIL 15, 2024 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustees Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell
Also Present: Administrator Lothspeich, Chief Timm, Village Engineer Snyder, Public Works Director Edwards, Treasurer Wiese, Clerk Kolls

Trustee George Vlach joined the meeting via Phone at 7:04PM

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Village Board Meeting Minutes of April 1, 2024

The motion to approve the Village Board Meeting Minutes of April 1, 2024 as corrected was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

V. Presentation of accounts and petitions

A. Payroll ending 04-05-2024 in the amount of \$50,375.19

The motion to approve the Payroll ending 04-05-2024 in the amount of \$50,375.19 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

B. Accounts Payable Prepays dated 04-04-2024 in the amount of \$34,887.00

The motion to approve the Accounts Payable Prepays dated 04-04-2024 in the amount of \$34,887.00 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

C. Accounts Payable Unpays dated 04-12-2024 in the amount of \$203,067.01

The motion to approve the Accounts Payable Unpays dated 04-12-2024 in the amount of \$203,067.01 amended to add \$41,505.05 for Superior Construction was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

D. Library Accounts Payable dated 04-11-2024 in the amount of \$6,299.70

The motion to approve the Library Accounts Payable dated 04-11-2024 in the amount of \$6,299.70 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

E. Monthly EFT Payments for March 2024 in the amount of \$1,399,771.04

The motion to approve the Monthly EFT Payments for March 2024 in the amount of \$1,399,771.04 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VI. Plan Commission

A. Recommendation and Possible Action for a Final Condominium Plat.

APPLICANT: NSH 146 Clover Street, LLC (Owner), Troy A. Witt, DeWitt, LLC (Agent)

TAX KEY: WA 432100001

STREET ADDRESS: 146 Clover St and 116 Cherry St, Village of Williams Bay

Applicant is requesting approval of a Condominium Plat per Section 375-0304 "Final plat/condominium plat review procedure".

The motion to approve the approval of a Condominium Plat per Section 375-0304 "Final plat/condominium plat review procedure" was initiated by President Duncan and seconded by Trustee Umans. Unanimously carried.

B. Recommendation and Possible Action for a Conditional Use Permit

APPLICANT: Village of Williams Bay (Owner)

TAX KEY: WWUP 00049

STREET ADDRESS: Harris Road Lift Station 3, Village of Williams Bay

Applicant requests conditional use permits per Section 390-0708.D EC (4) and (5) Environmental Conservation Overlay District. The proposed construction consists of a replacement wastewater lift station which includes a 620 square foot masonry building and concrete work; cast-in-place concrete wet well, helical piers, pumping equipment, mechanical work, SCADA and electrical work, emergency power, site work, demolition of existing lift station, and other miscellaneous items of work.

The motion to approve the conditional use permits per Section 390-0708.D EC (4) and (5) Environmental Conservation Overlay District. The proposed construction consists of a replacement wastewater lift station which includes a 620 square foot masonry building and concrete work; cast-in-place concrete wet well, helical piers, pumping equipment, mechanical work, SCADA and electrical work, emergency power, site work, demolition of existing lift station, and other miscellaneous items of work was initiated by President Duncan and seconded by Trustee Wright. Unanimously carried.

VII. Public Comments

There were no public comments.

VIII. President's Remarks

A. Municipal Treasurers Appreciation Week Proclamation

President Duncan read the Municipal Treasurers Appreciation Week Proclamation.

B. 55th Annual Professional Municipal Clerks Week Proclamation

President Duncan read the 55th Annual Professional Municipal Clerks Week Proclamation.

IX. Committee Reports

A. Streets and Highways Committee

1. R-20-24 Resolution Authorizing Proposal for Downtown Master Plan

The motion to approve resolution R-21-24 Authorizing Proposal for Downtown Master Plan amended to state not to exceed \$40,000 coming out of ARPA funds was initiated by Trustee D'Alessandro and seconded by Trustee Wright. Unanimously carried.

B. Parks & Lakefront, Chair - Trustee Russell

1. R-13-24 Resolution Approving Village Pier Boat Slip Waiting List Policy

The motion to approve resolution R-13-24 Approving Village Pier Boat Slip Waiting List Policy was made by Committee, no second required. Unanimously carried.

2. R-14-24 Resolution to Extend the Village of Williams Bay Municipal Boat Vessel Length Restriction from 18' to 21'

The motion to approve resolution R-14-24 to Extend the Village of Williams Bay Municipal Boat Vessel Length Restriction from 18' to 21' was made by Committee, no second required. Unanimously carried.

3. R-21-24 Resolution Authorizing A Quote for Annual Village Fireworks During Corn & Brat Fest

The motion to approve resolution R-21-24 Authorizing A Quote for Annual Village Fireworks During Corn & Brat Fest was made by Committee, no second required. Unanimously carried.

4. R-22-24 Resolution Authorizing A Quote for Additional Pickleball Court Striping for Theater Road Courts

The motion to approve resolution R-22-24 Authorizing A Quote for Additional Pickleball Court Striping for Theater Road Courts was made by Committee, no second required. Unanimously carried.

C. Water & Sewer, Chair - Trustee Umans

1. Nationwide Drinking Water Standards

The Nationwide Drinking Water Standards were discussed.

Trustee Vlach joined the meeting via phone.

D. Finance & Personnel, Chair - Trustee Wright

1. R-23-24 Resolution Authorizing Village Engineer Work Order for the Womens Leadership Center (WLC)

The motion to approve resolution R-23-24 Authorizing Village Engineer Work Order for the Womens Leadership Center (WLC) was made by Committee, no second required. Unanimously carried.

2. R-19-24 Resolution Expressing Official Intent Concerning The Establishment of a Tax Increment Finance (TIF) District

The motion to the R-19-24 Resolution Expressing Official Intent Concerning The Establishment of a Tax Increment Finance (TIF) District was initiated by Trustee Wright and seconded by Trustee Umans. Motion Carried

Votes:

Yes: President Duncan, Trustees Jaramillo, Wright, Umans, Russell, Vlach

No: Trustee D'Alessandro

Abstain: None

Result: Passes

E. Building, Zoning, & Ordinance, Chair - Trustee Jaramillo

1. 2024-01 An Ordinance Creating Chapter 126 of the Code of Ordinances Regarding Billable Emergency Medical Services

The motion to approve the first reading of Ordinance 2024-01 Creating Chapter 126 of the Code of Ordinances Regarding Billable Emergency Medical Services was made by Committee, no second required. Unanimously carried.

X. Public Comments

There were no public comments.

XI. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Wright at 07:19pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk