



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

VILLAGE BOARD OF TRUSTEES MEETING

MONDAY, MAY 6, 2024 AT 6:30 PM

Village Hall Council Room

250 Williams Street

Williams Bay, WI 53191

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. Call to Order**
- II. Roll Call**
- III. Pledge of Allegiance**
- IV. Minutes**
 - A.** Village Board Meeting Minutes of April 15, 2024
 - B.** Special Village Board Organization Meeting Minutes of April 16, 2024
- V. Presentation of accounts and petitions**
 - A.** Payroll ending 04-19-2024 in the amount of \$45,915.96
 - B.** Accounts Payable Unpays dated 05-03-2024 in the amount of \$309,326.00
 - C.** Accounts Payable Prepays dated 04-19-2024 in the amount of \$250.00
 - D.** Accounts Payable Prepays dated 04-29-2024 in the amount of \$65.00
- VI. PUBLIC COMMENTS**
- VII. President's Remarks**
 - A.** National Police Week - Peace Officer's Memorial Day Proclamation
- VIII. Ordinances and Resolutions**
 - A.** 2024-01 An Ordinance Creating Chapter 126 of the Code of Ordinances Regarding Billable Emergency Medical Services (Second Reading)
- IX. Committee Reports**
 - A. Protective Services, Chair - Trustee Vlach**
 - 1. Original, Renewal, or Temporary Operator License Applications
- X. Public Comments**
- XI. Other Items for Discussion, Consideration, or Action**

- A. Village President Duncan Appointments to Proposed Tax Increment Finance (TIF) District #1 Joint Review Board (JRB): (1) Village Representative and (2) Public Member

XII. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 05/03/2024 5:00 PM



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UNOFFICIAL MINUTES VILLAGE BOARD MEETING 4/15/2024 MEETING MONDAY, APRIL 15, 2024 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustees Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell
Also Present: Administrator Lothspeich, Cheif Timm, Village Engineer Snyder, Public Works Director Edwards, Treasurer Wiese, Clerk Kolls

Trustee George Vlach joined the meeting via Phone at 7:04PM

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Village Board Meeting Minutes of April 1, 2024

The motion to approve the Village Board Meeting Minutes of April 1, 2024 as corrected was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

V. Presentation of accounts and petitions

A. Payroll ending 04-05-2024 in the amount of \$50,375.19

The motion to approve the Payroll ending 04-05-2024 in the amount of \$50,375.19 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

B. Accounts Payable Prepays dated 04-04-2024 in the amount of \$34,887.00

The motion to approve the Accounts Payable Prepays dated 04-04-2024 in the amount of \$34,887.00 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

C. Accounts Payable Unpays dated 04-12-2024 in the amount of \$203,067.01

The motion to approve the Accounts Payable Unpays dated 04-12-2024 in the amount of \$203,067.01 amended to add \$41,505.05 for Superior Construction was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

D. Library Accounts Payable dated 04-11-2024 in the amount of \$6,299.70

The motion to approve the Library Accounts Payable dated 04-11-2024 in the amount of \$6,299.70 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

E. Monthly EFT Payments for March 2024 in the amount of \$1,399,771.04

The motion to approve the Monthly EFT Payments for March 2024 in the amount of \$1,399,771.04 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VI. Plan Commission

A. Recommendation and Possible Action for a Final Condominium Plat.

APPLICANT: NSH 146 Clover Street, LLC (Owner), Troy A. Witt, DeWitt, LLC (Agent)

TAX KEY: WA 432100001

STREET ADDRESS: 146 Clover St and 116 Cherry St, Village of Williams Bay

Applicant is requesting approval of a Condominium Plat per Section 375-0304 "Final plat/condominium plat review procedure".

The motion to approve the approval of a Condominium Plat per Section 375-0304 "Final plat/condominium plat review procedure" was initiated by President Duncan and seconded by Trustee Umans. Unanimously carried.

B. Recommendation and Possible Action for a Conditional Use Permit

APPLICANT: Village of Williams Bay (Owner)

TAX KEY: WWUP 00049

STREET ADDRESS: Harris Road Lift Station 3, Village of Williams Bay

Applicant requests conditional use permits per Section 390-0708.D EC (4) and (5) Environmental Conservation Overlay District. The proposed construction consists of a replacement wastewater lift station which includes a 620 square foot masonry building and concrete work; cast-in-place concrete wet well, helical piers, pumping equipment, mechanical work, SCADA and electrical work, emergency power, site work, demolition of existing lift station, and other miscellaneous items of work.

The motion to approve the conditional use permits per Section 390-0708.D EC (4) and (5) Environmental Conservation Overlay District. The proposed construction consists of a replacement wastewater lift station which includes a 620 square foot masonry building and concrete work; cast-in-place concrete wet well, helical piers, pumping equipment, mechanical work, SCADA and electrical work, emergency power, site work, demolition of existing lift station, and other miscellaneous items of work was initiated by President Duncan and seconded by Trustee Wright. Unanimously carried.

VII. Public Comments

There were no public comments.

VIII. President's Remarks

A. Municipal Treasurers Appreciation Week Proclamation

President Duncan read the Municipal Treasurers Appreciation Week Proclamation.

B. 55th Annual Professional Municipal Clerks Week Proclamation

President Duncan read the 55th Annual Professional Municipal Clerks Week Proclamation.

IX. Committee Reports

A. Streets and Highways Committee

1. R-20-24 Resolution Authorizing Proposal for Downtown Master Plan

The motion to approve resolution R-21-24 Authorizing Proposal for Downtown Master Plan amended to state not to exceed \$40,000 coming out of ARPA funds was initiated by Trustee D'Alessandro and seconded by Trustee Wright. Unanimously carried.

B. Parks & Lakefront, Chair - Trustee Russell

1. R-13-24 Resolution Approving Village Pier Boat Slip Waiting List Policy

The motion to approve resolution R-13-24 Approving Village Pier Boat Slip Waiting List Policy was made by Committee, no second required. Unanimously carried.

2. R-14-24 Resolution to Extend the Village of Williams Bay Municipal Boat Vessel Length Restriction from 18' to 21'

The motion to approve resolution R-14-24 to Extend the Village of Williams Bay Municipal Boat Vessel Length Restriction from 18' to 21' was made by Committee, no second required. Unanimously carried.

3. R-21-24 Resolution Authorizing A Quote for Annual Village Fireworks During Corn & Brat Fest

The motion to approve resolution R-21-24 Authorizing A Quote for Annual Village Fireworks During Corn & Brat Fest was made by Committee, no second required. Unanimously carried.

4. R-22-24 Resolution Authorizing A Quote for Additional Pickleball Court Striping for Theater Road Courts

The motion to approve resolution R-22-24 Authorizing A Quote for Additional Pickleball Court Striping for Theater Road Courts was made by Committee, no second required. Unanimously carried.

C. Water & Sewer, Chair - Trustee Umans

1. Nationwide Drinking Water Standards

The Nationwide Drinking Water Standards were discussed.

Trustee Vlach joined the meeting via phone.

D. Finance & Personnel, Chair - Trustee Wright

1. R-23-24 Resolution Authorizing Village Engineer Work Order for the Womens Leadership Center (WLC)

The motion to approve resolution R-23-24 Authorizing Village Engineer Work Order for the Womens Leadership Center (WLC) was made by Committee, no second required. Unanimously carried.

2. R-19-24 Resolution Expressing Official Intent Concerning The Establishment of a Tax Increment Finance (TIF) District

The motion to the R-19-24 Resolution Expressing Official Intent Concerning The Establishment of a Tax Increment Finance (TIF) District was initiated by Trustee Wright and seconded by Trustee Umans. Motion Carried

Votes:

Yes: President Duncan, Trustees Jaramillo, Wright, Umans, Russell, Vlach

No: Trustee D'Alessandro

Abstain: None

Result: Passes

E. Building, Zoning, & Ordinance, Chair - Trustee Jaramillo

1. 2024-01 An Ordinance Creating Chapter 126 of the Code of Ordinances Regarding Billable Emergency Medical Services

The motion to approve the first reading of Ordinance 2024-01 Creating Chapter 126 of the Code of Ordinances Regarding Billable Emergency Medical Services was made by Committee, no second required. Unanimously carried.

X. Public Comments

There were no public comments.

XI. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Wright at 07:19pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.



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UNOFFICIAL MINUTES SPECIAL VILLAGE BOARD ORGANIZATION MEETING 4/16/2024 MEETING

TUESDAY, APRIL 16, 2024 AT 6:30 PM

VILLAGE HALL COUNCIL ROOM

250 WILLIAMS STREET

WILLIAMS BAY, WI 53191

I. Clerk Administers Oaths to Re-Elected Officials

Clerk Kolls administered Oaths to Newly re-elected Trustees Lowell Wright, Rob Umans, and Adam Jaramillo.

II. Call to Order

President Duncan called the meeting to order at 06:30pm.

III. Roll Call

Present: President Bill Duncan, Trustees Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

Also Present: Administrator Lothspeich, Treasurer Wiese, Clerk Kolls

Excused: Trustee George Vlach

IV. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

V. Appointments by Village President

A. 2024 Appointments

The motion to approve the appointments as presented below was initiated by Trustee D'Alessandro and seconded by Trustee Wright. Unanimously carried.

Tina Kolls as Village Clerk for Three-Year Term

Jennifer Wiese as Village Treasurer for Three-Year Term

SAFEBuilt as Building Inspector for One-Year Term

Schaeffer Municipal Services as Zoning Administrator for One-Year Term

Baker Tilly Circhow Krause, LLP as Village Auditor for One-Year Term

Baxter & Woodman as Village Engineer for One-Year Term

Consigny Law Firm, S.C. as Village Attorney for One-Year Term

Accurate Appraisal as Village Assessor for One-Year Term

Municipal Code Enforcement as Weed and Tree Commissioner for a One-Year Term

Police Chief as Civil Defense Commissioner for a One-Year Term

The motion to approve the appointments as presented below was initiated by Trustee Umans and seconded by Trustee Russell. Unanimously carried.

Lake Geneva Regional News and Kenosha News as the Official Newspaper Designation for a one-year term

Walworth County Health & Human Services Board as Board of Health for a One-Year Term

Village Board as the Board of Review for a One-Year Term
Clerk & Appointed Election Officials as Election Board for a One-Year Term
LaMarr Lundberg as Citizen Rep and Rob Umans as Village Board Rep to the Geneva Lake Environmental Agency for a One-Year Term
Jay Blincoe as Citizen Rep and Jim D'Alessandro as Village Board Rep to the Geneva Lake Use Committee for a One-Year Term
Bill Duncan as Village President Rep to Geneva Lake Law Enforcement Agency for a One-Year Term

The motion to approve the appointment of the standing committees as presented below for a one-year term was initiated by Trustee D'Alessandro and seconded by Trustee Wright. Unanimously carried.

Building, Zoning & Ordinances Committee

Adam Jaramillo, Chair
Lowell Wright
Jim D'Alessandro

Finance & Personnel Committee

Lowell Wright, Chair
Rob Umans
Jim D'Alessandro

Parks & Lakefront Committee

Steve Russell, Chair
Lowell Wright
Rob Umans

Protective Services Committee

George Vlach, Chair
Steve Russell
Adam Jaramillo

Water & Sewer Committee

Rob Umans, Chair
Adam Jaramillo
George Vlach

Streets & Highways Committee

Jim D'Alessandro, Chair
Steve Russell
George Vlach

The motion to approve the appointments of the Civil Defense Commission as presented below for a one-year term was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

Police Chief, Police Chief, Chair
David H. Burrough, Citizen Member
Rich Gluth, Rescue Squad Captain/Citizen
Paul Nicholson, Citizen Member
Doug Smith, Fire Chief/Citizen
Dale Vavra, Citizen Member
George Vlach, Village Board Member/Citizen

The motion to approve the appointments of Michelle Weber as a Member and Roberta Killian as a Alternate Member of the Ethics Board for a three-year term was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

The motion to approve the appointment of Lowell Wright as the Village Board Member of the Harbor Commission for a one-year term was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

The motion to approve the appointments of Tom Shaughnessy as a Member of the Harbor Commission for a one-year

term was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

The motion to approve the appointment of Jeanne Hannula to the Law Enforcement Committee for a three-year term was initiated by Trustee D'Alessandro and seconded by Trustee Russell. Unanimously carried.

The motion to approve the appointments of Connie Gluth as Citizen Member and Bob Kantor as Citizen Member to the Parks and Memorial Advisory Committee for a three-year term was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

The motion to approve the appointments of Lowell Wright as Village Board Member, Pat Watts as Parks & Memorial Board Member and Maggie Gage as Citizen Member to the Plan Commission for a one-year term was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

The motion to approve the appointment of Adam Jaramillo as Village Board Member to the Library Board for a three-year term was initiated by Trustee Umans and seconded by Trustee Russell. The Motion was amended to add the appointment of James Bindl as Member to the Library Board for a three-year term was initiated by Trustee D'Alessandro and seconded by Trustee Jaramillo. Unanimously carried.

The motion to approve the appointment of George Vlach as Chair, Rob Umans as Village Board Member, Dennis Costello as Member and Connie Gluth as Second Alternate of the Zoning Board of Appeals for a one-year term was initiated by Trustee Wright and seconded by Trustee D'Alessandro. Unanimously carried.

The motion to approve the appointment of the Enhancement Committee as presented below for a one-year term was initiated by Trustee D'Alessandro and seconded by Trustee Russell. Unanimously carried.

Halina Marra, President

Julie Ann Poplar, Vice President

Rita Pilarski, Treasurer

Connie Gluth, Member

Sharon VanDenBroucke, Member

Mary Jo Petullo, Member

Pat Grove, Member

Sandy Carlson, Member

The motion to approve the appointment of Jess Haak to the Joint Extraterritorial Zoning Committee for a three-year term was initiated by Trustee Wright and seconded by Trustee D'Alessandro. Unanimously carried.

The motion to approve the appointment of Vernon Choyce as Member to the Extraterritorial Zoning Board of Appeals for a three-year term was initiated by Trustee D'Alessandro and seconded by Trustee Russell. Unanimously carried.

VI. Adjournment

The motion to adjourn was initiated by Trustee D'Alessandro and seconded by Trustee Wright at 06:45pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

Pay Period Date:	04/06/2024 - 04/19/2024				
Pay Date:	4/26/2024				
Department		Gross Regular Wages	Gross OT Wages	Payroll Taxes & Deductions	Net Wages
Crossing Guard		\$846.00	\$0.00	\$71.57	\$774.43
General Administration		\$11,849.85	\$0.00	\$5,449.88	\$6,399.97
KNC		\$3,835.75	\$0.00	\$986.02	\$2,849.73
Lakefront/Beach		\$2,988.98	\$0.00	\$1,070.67	\$1,918.31
Library		\$8,320.99	\$0.00	\$2,922.20	\$5,398.79
Municipal Court		\$1,457.35	\$0.00	\$209.45	\$1,247.90
Parks		\$818.76	\$0.00	\$72.14	\$746.62
Police		\$23,665.73	\$1,255.71	\$8,532.92	\$16,388.52
Protective Services (F&R)		\$0.00	\$0.00	\$0.00	\$0.00
Public Works/W&S		\$12,219.15	\$0.00	\$4,417.67	\$7,801.48
Recreation Department		\$3,319.85	\$0.00	\$929.64	\$2,390.21
Village Board		\$0.00	\$0.00	\$0.00	\$0.00
Total Net Wages					\$45,915.96
Payroll Register - Detail by Department					

GL Account and Title	Description	Amount	GL Period
524			
ABSOLUTE MOBILE TESTING LLC			
100-55410-150 PARKS REPAIRS/MAINT	RANDOM - DRUG TESTING	30.00	524
Total ABSOLUTE MOBILE TESTING LLC:		30.00	
ACCURATE APPRAISAL			
100-51520-000 ASSESSOR CONTRACT	MONTHLY CONTRACT AMOUNT	1,500.00	524
Total ACCURATE APPRAISAL:		1,500.00	
AFLAC			
100-21259 AFLAC PAYABLE	EMPLOYEE VOLUNTARY INSUR	327.63	524
Total AFLAC:		327.63	
AMAZON CAPITAL SERVICES			
100-52120-160 POLICE SUPPLIES	POLICE SUPPLIES	259.63	524
100-52120-190 POLICE TRAINING	TRAINING EXPENSE	19.99	524
100-52130-150 EMERGENCY MANAGEMENT	EMERGENCY MANAGEMENT	414.89	524
100-54310-150 STREETS EQUIP REPAIRS/MAINT	STREETS EQUIPMENT/REPAIR	283.83	524
100-54310-281 TRAFFIC SIGNS/MARKINGS	TRAFFIC SGNALS/MARKINGS	75.89	524
200-57935-150 WATER PLANT REPAIRS/MAINT	WATER PALNT REPAIRS/MAINT	79.20	524
100-55410-150 PARKS REPAIRS/MAINT	PARKS REPAIRS/MAINT	620.00	524
100-54310-125 STREETS UNIFORMS	STREETS UNIFORMS	15.95	524
100-55410-125 PARKS UNIFORMS	PARKS UNIFORMS	41.99	524
200-57952-000 WATER LAB EQUIPMENT	WATER LAB EQUIPMENT	45.15	524
100-54310-150 STREETS EQUIP REPAIRS/MAINT	SHIPPING	47.00	524
100-51410-160 GEN ADMIN SUPPLIES	VH OFFICE SUPPLIES	738.38	524
100-55411-160 LAKEFRONT SUPPLIES	BEACH/ LAKEFRONT SUPPLIES	163.30	524
100-51210-160 MUNICIPAL COURT SUPPLIES	MUNICIPAL COURT SUPPLIES	33.87	524
Total AMAZON CAPITAL SERVICES:		2,839.07	
ARNOLD, SUZANNE			
100-51412-110 ELECTION WAGES	ELECTION PAY	57.50	524
Total ARNOLD, SUZANNE:		57.50	
AT&T MOBILITY			
100-52320-200 FIRE DEPT TELEPHONE	FIRE DEPT PHONE	77.16	524
Total AT&T MOBILITY:		77.16	
AUTOMATIC ENTRANCES OF WISCONSIN			
550-55410-140 PARKS CAPITAL OUTLAY	AUTOMATIC DOOR OPENER	3,430.00	524
Total AUTOMATIC ENTRANCES OF WISCONSIN:		3,430.00	
BAKER TILLY VIRCHOW KRAUSE LLP			
100-51570-000 AUDIT EXPENSE	2023 AUDIT - PROGRESS BILLI	2,500.00	524
Total BAKER TILLY VIRCHOW KRAUSE LLP:		2,500.00	
BALSLEY PRINTING			
100-51410-160 GEN ADMIN SUPPLIES	#10 ENVELOPES	375.00	524

GL Account and Title	Description	Amount	GL Period
Total BALSLEY PRINTING:		375.00	
BEAR GRAPHICS INC.			
100-51412-000 ELECTION EXPENSE	ELECTION VOTED STICKERS	40.31	524
Total BEAR GRAPHICS INC.:		40.31	
BIANCHI-KNOD, ELIZABETH			
100-51412-110 ELECTION WAGES	ELECTION PAY	42.50	524
Total BIANCHI-KNOD, ELIZABETH:		42.50	
BINGHAM ARS INC			
600-59160-000 PRINCIPAL-DEBT SERVICE LTD	ARBITRAGE REBATE SERVICE	400.00	524
200-57945-000 WATER DEBT SERVICE MISC EXP	ARBITRAGE REBATE SERVICE	400.00	524
300-58965-000 SEWER DEBT SERVICE MISC EXP	ARBITRAGE REBATE SERVICE	400.00	524
Total BINGHAM ARS INC:		1,200.00	
BLACK, DAVID			
100-51412-110 ELECTION WAGES	ELECTION PAY	65.00	524
Total BLACK, DAVID:		65.00	
BLACK, DEBORAH			
100-51412-110 ELECTION WAGES	ELECTION PAY	65.00	524
Total BLACK, DEBORAH:		65.00	
BRUSHFIRE SIGNS			
500-52120-140 POLICE DEPT CAPITAL OUTLAY	POLICE DEPARTMENT CAPITAL	780.00	524
Total BRUSHFIRE SIGNS:		780.00	
BYRNES, CORA			
100-51412-110 ELECTION WAGES	ELECTION PAY	65.00	524
Total BYRNES, CORA:		65.00	
BYRNES, PATRICK			
100-51412-110 ELECTION WAGES	ELECTION PAY	65.00	524
Total BYRNES, PATRICK:		65.00	
CITY OF LAKE GENEVA			
100-51412-000 ELECTION EXPENSE	ABSENTEE BALLOT POSTING	21.12	524
100-51412-000 ELECTION EXPENSE	PUBLIC TEST NOTICE	7.13	524
Total CITY OF LAKE GENEVA:		28.25	
CNH INDUSTRIAL ACCOUNTS			
100-55410-150 PARKS REPAIRS/MAINT	SUPPLIES	7.94	524
100-55410-150 PARKS REPAIRS/MAINT	SUPPLIES	2.58	524
Total CNH INDUSTRIAL ACCOUNTS:		10.52	

GL Account and Title	Description	Amount	GL Period
CORE & MAIN			
200-57641-160 WATER DISTRIBUTION SUPPLIES	SUPPLIES	1,109.27	524
200-57652-150 WATER SERVICES REPAIRS/ MAINT	CURB STOPS	456.80	524
Total CORE & MAIN:		1,566.07	
CREED, BRUCE			
100-51412-110 ELECTION WAGES	ELECTION PAY	55.00	524
Total CREED, BRUCE:		55.00	
DAILEY, SONYA			
100-51412-110 ELECTION WAGES	ELECTION PAY	67.50	524
Total DAILEY, SONYA:		67.50	
DELAVAN NAPA AUTO PARTS			
100-52120-150 POLICE REPAIRS/MAINT	VEHICLE REPAIRS AND MAINTENANCE	149.11	524
Total DELAVAN NAPA AUTO PARTS:		149.11	
DEPARTMENT OF ADMINISTRATION			
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	MONTHLY EMAIL FILTERING MAINTENANCE	18.80	524
Total DEPARTMENT OF ADMINISTRATION:		18.80	
ESTRADA, MARIA			
100-51412-110 ELECTION WAGES	ELECTION PAY	125.00	524
Total ESTRADA, MARIA:		125.00	
FIRE CATT LLC			
100-52320-150 FIRE DEPT REPAIRS/MAINT	FIRE HOSE	2,590.00	524
Total FIRE CATT LLC:		2,590.00	
FREEDOM MAILING			
200-57921-160 WATER OFFICE SUPPLIES	DELINQUENT NOTICE PROCESSES	102.71	524
300-58969-160 SEWER OFFICE SUPPLIES	DELINQUENT NOTICE PROCESSES	102.70	524
Total FREEDOM MAILING:		205.41	
GEN COMM			
500-52120-140 POLICE DEPT CAPITAL OUTLAY	NEW RADIOS FOR UPDATED C	3,675.94	524
500-52120-140 POLICE DEPT CAPITAL OUTLAY	NEW RADIOS FOR UPDATED C	10,153.80	524
500-52120-140 POLICE DEPT CAPITAL OUTLAY	NEW RADIOS FOR UPDATED C	19,413.00	524
500-52320-140 FIRE SUPPRESSION/CAPITAL OUTLAY	NEW RADIOS FOR UPDATED C	27,258.90	524
500-52320-140 FIRE SUPPRESSION/CAPITAL OUTLAY	NEW RADIOS FOR UPDATED C	25,157.84	524
Total GEN COMM:		85,659.48	
GORDON FLESCH			
100-51410-162 GEN ADMIN COPIER EXPENSE	VH COPIER CHARGES	174.29	524
100-55210-200 REC DEPT TELEPHONE	REC DEPT COPIER CHARGES	29.00	524
Total GORDON FLESCH:		203.29	

GL Account and Title	Description	Amount	GL Period
GRAINGER INC.			
200-57935-150 WATER PLANT REPAIRS/MAINT	BATTERIES	18.10	524
200-57935-150 WATER PLANT REPAIRS/MAINT	SUPPLIES	381.92	524
Total GRAINGER INC.:		400.02	
GRAYMONT WESTERN LIME INC.			
200-57631-160 WATER TREATMENT CHEMICALS	HYDRATED LIME	4,720.88	524
Total GRAYMONT WESTERN LIME INC.:		4,720.88	
GUNNAR OLSEN LANDSCAPING			
100-55410-115 PARKS CONTRACT LABOR	PARKS CONTRACT LABOR	655.00	524
Total GUNNAR OLSEN LANDSCAPING:		655.00	
HANDLEY, CRISSY			
100-51412-110 ELECTION WAGES	ELECTION PAY	70.00	524
Total HANDLEY, CRISSY:		70.00	
HEISE, BRIAN			
100-51412-110 ELECTION WAGES	ELECTION PAY	77.50	524
Total HEISE, BRIAN:		77.50	
HEISE, PAT			
100-51412-110 ELECTION WAGES	ELECTION PAY	80.00	524
Total HEISE, PAT:		80.00	
HEYER TRUE VALUE HARDWARE			
200-57641-160 WATER DISTRIBUTION SUPPLIES	SUPPLIES	47.45	524
100-55411-160 LAKEFRONT SUPPLIES	SUPPLIES	46.99	524
100-51730-150 VH BLDG REPAIRS/MAINT	BULB	31.98	524
200-57935-150 WATER PLANT REPAIRS/MAINT	NUTS AND BOLTS	4.70	524
100-55410-150 PARKS REPAIRS/MAINT	KEY	11.94	524
Total HEYER TRUE VALUE HARDWARE:		143.06	
HUNT, WILLIAM			
100-51412-110 ELECTION WAGES	ELECTION PAY	67.50	524
Total HUNT, WILLIAM:		67.50	
ICMA MEMBERSHIP RENEWALS			
100-51410-190 GEN ADMIN TRAINING	ANNUAL DUES - DAVID LOTHSP	592.03	524
Total ICMA MEMBERSHIP RENEWALS:		592.03	
INITIAL DESIGNS CUSTOM EMBROIDERY			
100-52360-160 RESCUE DEPT SUPPLIES	APPAREL AND EMBROIDERY	29.99	524
Total INITIAL DESIGNS CUSTOM EMBROIDERY:		29.99	
J&M DISPLAYS INC			
415-52320-165 FIREWORKS EXPENDITURE	2024 FIREWORKS	25,000.00	524

GL Account and Title	Description	Amount	GL Period
Total J&M DISPLAYS INC:		25,000.00	
JANESVILLE INDUSTRIAL SUPPLY			
400-58100-175 JANITORIAL SERVICES	CLEANING SERVICES-LIBRARY	675.00	524
100-51720-175 JANITORIAL SERVICES	CLEANING SERVICES-LIONS FI	435.74	524
100-51730-175 JANITORIAL SERVICES	CLEANING SERVICES-VILLAGE	675.00	524
Total JANESVILLE INDUSTRIAL SUPPLY:		1,785.74	
KAESTNER AUTO ELECTRIC CO.			
100-55410-160 PARKS SUPPLIES	PARK SUPPLIES	439.96	524
100-54310-160 STREETS SUPPLIES	STREET DEPT SUPPLIES	366.66	524
Total KAESTNER AUTO ELECTRIC CO.:		806.62	
KNOP, RYAN			
100-55210-271 REC DEPT BASEBALL EXPENSES	REIMBURSE FOR BASEBALL/S	38.88	524
100-55210-210 REC DEPT PUBLICATIONS	CONSTANT CONTACT REIMBU	75.00	524
100-55210-275 REC DEPT PROGRAM EXPENSES	PROGRAM EXP REIMBURSE	184.04	524
Total KNOP, RYAN:		297.92	
LANE TANK CO. INC.			
200-57650-150 WATER TOWERS REPAIRS/MAINT	COLLIE ST TOWER	12,700.00	524
Total LANE TANK CO. INC.:		12,700.00	
LAUGHLIN, CATHEE			
100-51412-110 ELECTION WAGES	ELECTION PAY	975.00	524
Total LAUGHLIN, CATHEE:		975.00	
LAUGHLIN, JOHN			
100-51412-110 ELECTION WAGES	ELECTION PAY	45.00	524
Total LAUGHLIN, JOHN:		45.00	
MCDONALD, STACEY			
100-51412-110 ELECTION WAGES	ELECTION PAY	95.00	524
Total MCDONALD, STACEY:		95.00	
MERCY HEALTH SYSTEM			
100-52120-130 POLICE IT EXPENSE	IT/MISC	46.00	524
Total MERCY HEALTH SYSTEM:		46.00	
MICHAELSON, SHERYL			
100-51412-110 ELECTION WAGES	ELECTION PAY	50.00	524
Total MICHAELSON, SHERYL:		50.00	
MONROE, RENA			
100-51412-110 ELECTION WAGES	ELECTION PAY	997.50	524
Total MONROE, RENA:		997.50	

GL Account and Title	Description	Amount	GL Period
NORTHERN LAKE SERVICE INC.			
200-57623-160 WATER PUMPING SUPPLIES	NITRATE	52.44	524
Total NORTHERN LAKE SERVICE INC.:		52.44	
ODLING CONSTRUCTION INC.			
200-57652-150 WATER SERVICES REPAIRS/ MAINT	WATER SERVICE REPAIR	5,150.44	524
200-57654-150 HYDRANT REPAIRS/MAINT	HYDRANT REPAIRS/MAINT	3,047.00	524
550-55410-140 PARKS CAPITAL OUTLAY	PARKS CAPITAL OUTLAY	2,138.40	524
Total ODLING CONSTRUCTION INC.:		10,335.84	
PACKARD, JOHN S			
100-55210-275 REC DEPT PROGRAM EXPENSES	TAI CHI 1/23	56.00	524
100-55210-275 REC DEPT PROGRAM EXPENSES	TAI CHI 1/30	16.00	524
100-55210-275 REC DEPT PROGRAM EXPENSES	TAI CHI 2/26	96.00	524
Total PACKARD, JOHN S:		168.00	
PENGUIN MANAGEMENT INC			
100-52320-160 FIRE DEPT SUPPLIES	1 YEAR AGREEMENT	972.00	524
Total PENGUIN MANAGEMENT INC:		972.00	
PERKINS, HEATHER			
100-51412-110 ELECTION WAGES	ELECTION PAY	40.00	524
Total PERKINS, HEATHER:		40.00	
PETERSON'S RIVERVIEW NURSERY			
100-56130-000 TREE ENHANCEMENT	TREE ENHANCEMENT	223.50	524
Total PETERSON'S RIVERVIEW NURSERY:		223.50	
PETE'S TIRE ELKHORN LLC			
100-55410-150 PARKS REPAIRS/MAINT	PARKS - REPAIR	106.00	524
Total PETE'S TIRE ELKHORN LLC:		106.00	
PITNEY BOWES RESERVE ACCOUNT			
100-51410-161 GEN ADMIN POSTAGE	GEN ADMIN POSTAGE	1,500.00	524
100-51410-161 GEN ADMIN POSTAGE	GEN ADMIN POSTAGE	278.68	524
Total PITNEY BOWES RESERVE ACCOUNT:		1,778.68	
PJ ELECTRIC CO.			
550-55410-140 PARKS CAPITAL OUTLAY	HAND DRYERS - FIELD FHOSU	2,150.00	524
Total PJ ELECTRIC CO.:		2,150.00	
PUBLIC ADMINISTRATION ASSOC			
115-52320-165 ARPA LOCAL RECOV EXPENDITURES	FIRE & POLICE STUDY	13,144.05	524
Total PUBLIC ADMINISTRATION ASSOC:		13,144.05	
PUBLIC SERVICE COMMISSION			
200-57925-100 WATER RATE STUDY EXPENSE	NOTICE OF ASSESSMENT MAR	690.34	524

GL Account and Title	Description	Amount	GL Period
Total PUBLIC SERVICE COMMISSION:		690.34	
R&R INSURANCE SERVICES			
100-51510-000 INSURANCE EXPENSE	VILLAGE INSURANCE-WORKER	3,035.34	524
200-57599-000 WATER INSURANCE EXPENSE	WATER INSURANCE-WORKERS	3,035.33	524
300-58974-000 SEWER INSURANCE EXPENSE	SEWER INSURANCE-WORKS C	3,035.33	524
Total R&R INSURANCE SERVICES:		9,106.00	
RHODE, RITA			
100-51412-110 ELECTION WAGES	ELECTION PAY	40.00	524
Total RHODE, RITA:		40.00	
RIEDEL, JAMES			
100-51412-110 ELECTION WAGES	ELECTION PAY	52.50	524
Total RIEDEL, JAMES:		52.50	
ROTE OIL CO.			
100-52320-180 FIRE DEPT FUEL	FIRE DIESEL	293.14	524
100-54310-180 STREETS FUEL	STREETS DIESEL	2,931.43	524
230-58100-180 KNC FUEL	KNC DIESEL	58.63	524
100-52360-180 RESCUE DEPT FUEL	RESCUE DIESEL	293.14	524
100-55410-180 PARKS FUEL	PARKS DIESEL	2,052.00	524
300-58967-000 SEWER FUEL EXPENSE	SEWER DIESEL	234.51	524
Total ROTE OIL CO.:		5,862.85	
STEELE, SUSAN			
100-51412-110 ELECTION WAGES	ELECTION PAY	67.50	524
Total STEELE, SUSAN:		67.50	
SUPERIOR CONSTRUCTION			
200-57610-140 WATER FUND CAPITAL OUTLAY	CLOVER ST & WILLIAMS WATE	28,426.85	524
Total SUPERIOR CONSTRUCTION:		28,426.85	
TENYER, KATHRYN			
100-51412-110 ELECTION WAGES	ELECTION PAY	67.50	524
Total TENYER, KATHRYN:		67.50	
TRAVIS, KIMBERLY			
100-51412-110 ELECTION WAGES	ELECTION PAY	107.50	524
Total TRAVIS, KIMBERLY:		107.50	
TRAVIS, PAM			
100-51412-110 ELECTION WAGES	ELECTION PAY	45.00	524
Total TRAVIS, PAM:		45.00	
USA BLUE BOOK			
200-57623-160 WATER PUMPING SUPPLIES	SUPPLIES	38.88	524
200-57632-160 WATER TREATMENT SUPPLIES	SUPPLIES	138.50	524

GL Account and Title	Description	Amount	GL Period
200-57641-160 WATER DISTRIBUTION SUPPLIES	SUPPLIES	353.90	524
Total USA BLUE BOOK:		531.28	
VANDEWALLE & ASSOCIATES			
100-51405-000 BILLABLE SERVICES	DOCUMENT REVIEW - THE RPE	120.00	524
Total VANDEWALLE & ASSOCIATES:		120.00	
VERITIV OPERATING COMPANY			
100-51410-160 GEN ADMIN SUPPLIES	COPY PAPER	375.60	524
Total VERITIV OPERATING COMPANY:		375.60	
VON BRIESEN & ROPER, S.C.			
100-51610-000 LEGAL SERVICES	LABOR & EMPLOYMENT	310.50	524
Total VON BRIESEN & ROPER, S.C.:		310.50	
WALCOMET			
300-58980-310 WALCOMET SEWER CONNECTION FEE	SEWER CONNECION FEE 407 C	4,230.00	524
300-58980-300 WALCOMET SEWERAGE EXPENSES	MONTHLY BILLING	63,115.84	524
Total WALCOMET:		67,345.84	
WI DEPT OF JUSTICE - TIME			
100-52120-130 POLICE IT EXPENSE	IT/MISC	320.25	524
Total WI DEPT OF JUSTICE - TIME:		320.25	
WIL-KIL PEST CONTROL			
100-55411-150 LAKEFRONT REPAIRS/MAINT	THE REC OFFICE	52.70	524
100-55411-150 LAKEFRONT REPAIRS/MAINT	BATH HOUSE/MARINA SHACK	63.30	524
100-51730-150 VH BLDG REPAIRS/MAINT	VILLAGE HALL	67.81	524
100-51720-150 LIONS FIELD HOUSE REPAIR/MAINT	LIONS FIELD HOUSE	61.98	524
400-58100-150 LIBRARY BLDG REPAIRS & MAINT	BARRETT MEMORIAL LIBRARY	61.98	524
Total WIL-KIL PEST CONTROL:		307.77	
WILLE, SANDRA			
100-55210-275 REC DEPT PROGRAM EXPENSES	ART CLASS TEACHER	90.00	524
100-55210-275 REC DEPT PROGRAM EXPENSES	WATER COLRO/PENCIL CLASS	700.00	524
Total WILLE, SANDRA:		790.00	
WILLIAMS BAY AUTOMOTIVE			
100-52120-150 POLICE REPAIRS/MAINT	VEHICLE REPAIRS AND MAINTENANCE	98.47	524
100-52120-150 POLICE REPAIRS/MAINT	REPAIRS/MAINTENANCE	98.47	524
Total WILLIAMS BAY AUTOMOTIVE:		196.94	
WILLIAMS BAY BUSINESS ASSN			
100-51965-000 WMS BAY BUSINESS ASSOC	1ST QTR 2024 ROOM TAX	11,606.13	524
Total WILLIAMS BAY BUSINESS ASSN:		11,606.13	
WISCONN VALLEY MEDIA GROUP			
100-51410-210 GEN ADMIN PUBLICATIONS	PUBLICATIONS	80.23	524

GL Account and Title	Description	Amount	GL Period
100-51410-210 GEN ADMIN PUBLICATIONS	PUBLICATION	48.45	524
100-51410-210 GEN ADMIN PUBLICATIONS	PUBLICATION	59.50	524
100-51410-210 GEN ADMIN PUBLICATIONS	AURORA CHANGE OF AGENT	24.60	524
Total WISCONN VALLEY MEDIA GROUP:		212.78	
Total 524:		309,326.00	
Grand Totals:		309,326.00	

Village Board Approval Date: _____

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
PETTY CASH				
GENERAL FU	100-44622	BOAT LAUNCH START UP BANK	250.00	0
Total PETTY CASH:			250.00	
Grand Totals:			250.00	

GL Account and Title	Description	Amount	Date Paid	GL Period
BOURGEOIS, JOANN				
100-51412-110 ELECTION WAGES	ELECTION PAY	65.00		424
Total BOURGEOIS, JOANN:		65.00		
Grand Totals:		65.00		

Village Board Approval Date: _____



Proclamation

National Police Week
Peace Officers' Memorial Day
May 12 - 18, 2024

WHEREAS, the police officers of Williams Bay have worked devotedly and unselfishly on behalf of the people of this community, regardless of peril or hazard to themselves; these officers have safeguarded the lives and property of all in Williams Bay; and by their service and their dedicated efforts, these men and women have earned the gratitude of the Village of Williams Bay; and

WHEREAS, in 1962, President John F. Kennedy was authorized by Congress to proclaim May 15th of each year as "National Peace Officers Memorial Day" in honor of all peace officers who have been killed or disabled in the line of duty; and

WHEREAS, the Presidential Proclamation also designated that each year the calendar week in which May 15th occurs or precedes shall be proclaimed as "Police Appreciation Week" in recognition of the service given by the men and women who, day and night, stand guard in our communities, and proclaim May 15, 2023, as "Peace Officers Memorial Day."

NOW, THEREFORE, I, William Duncan, President of the Village of Williams Bay do hereby proclaim the week of May 12-18, 2024, as "Police Appreciation Week" in the Village of Williams Bay and encourage all citizens to observe the week with law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities, and proclaim May 15, 2024, as "Peace Officers Memorial Day" in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty.

Given under my hand and seal of the Village of Williams Bay this 6th Day of May, 2024.

Signed: _____ Attest: _____

ORDINANCE #2024-01

**AN ORDINANCE CREATING CHAPTER 126 OF THE
CODE OF ORDINANCES REGARDING EMERGENCY MEDICAL SERVICES**

WHEREAS, the Village of Williams Bay is required to provide Emergency Medical Services (EMS) to individuals located within the corporate boundaries of the Village; and

WHEREAS, the Village has contracted with the Village of Fontana-on-Geneva Lake (Fontana) to provide EMS to individuals located within the corporate boundaries of the Village; and

WHEREAS, to ensure that Fontana has adequate EMS personnel and ambulances available at all times to serve the EMS needs of individuals within the Village, it has been determined by the Village Board that it is appropriate to encourage individuals who contact the Fontana Fire Department to provide EMS services, which result in the non-transport of an individual, to minimize such contacts.

NOW, THEREFORE, the Village Board of the Village of Williams Bay do hereby ordain as follows:

Section I. Chapter 126 “Billable Emergency Medical Services (EMS)” of the Ordinances of the Village of Williams Bay is hereby created to read as follows:

Section 126-1. DEFINITIONS.

As used in this Chapter, the following terms shall have the meanings indicated.

BILLABLE RESPONSE

An EMS run which results in the non-transport of an individual to a medical facility.

EMS RUN

Any emergency medical services response to a request for emergency medical services made to the Village or any provider with which the Village has contracted to provide emergency medical services.

PROVIDER

An entity which provides emergency medical services.

RESPONSIBLE PARTY

Any ~~person~~ [patient] who has requested an EMS run resulting in a billable response, [except] w when the EMS run is to a residential care facility, the owner of the facility to which the billable response occurs shall be deemed the responsible party.

Section 126-2. BILLABLE RESPONSE FEE.

A responsible party who generates more than three (3) billable responses in a twelve (12) month calendar year period shall pay to the Village a fee included in the Village Fee Schedule in the amount established by resolution of the Village Board. The Village Clerk shall cause notice of said fee to be delivered to the responsible party and payment shall be made within 30 days of the date of said notice.

Section II. This ordinance shall take effect upon passage and publication as provided by law.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____, 2024.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

First Reading: _____
Second Reading: _____
Date Adopted: _____
Date Published: _____



MEMORANDUM

DATE: MAY 6, 2024
TO: VILLAGE TRUSTEES
FROM: TINA KOLLS, VILLAGE CLERK
RE: OPERATOR LICENSE APPLICATIONS

The following License applications have been filed with the Village Clerk.

All applications have completed a records check, and PASS/FAIL suggestions have been made by the Williams Bay Police Department based on their findings.

Original/ Renewal	Name	Address	Establishment	Record Check
O	Mervin Martin Jr.	402 Maple Ln Williams Bay, WI 53191	Harpoon's, Pier 290, Lucke's, Green Grocer	P
O	Kelsey Isham	W6064 Brick Church Rd Walworth, WI 53184	Big Bay, LLC	P