



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

VILLAGE BOARD OF TRUSTEES MEETING

MONDAY, APRIL 1, 2024 AT 6:30 PM

Village Hall Council Room

250 Williams Street

Williams Bay, WI 53191

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. Call to Order**
- II. Roll Call**
- III. Pledge of Allegiance**
- IV. Minutes**
 - A. Village Board Meeting Minutes of March 18, 2024**
 - B. Joint Williams Bay Village Board and Fontana Village Board Meeting Minutes of March 18, 2024**
- V. Presentation of accounts and petitions**
 - A. Payroll ending 03/22/2024 in the amount of \$42,888.45**
 - B. Accounts Payable Unpaid dated 03/28/2024 in the amount of \$102,936.37**
- VI. Public Comments**
- VII. Finance & Personnel Committee**
 - A. Report on the Completed Arbitrage Rebate Report for the 2022 Borrowed Funds**
- VIII. President's Remarks**
 - A. Arbor Day Proclamation**
- IX. Public Comments**
- X. Other Items for Discussion, Consideration, or Action**
 - A. Kishwaukee Nature Conservancy Board Appointments**
- XI. Adjourn**

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.



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UNOFFICIAL MINUTES VILLAGE BOARD MEETING 3/18/2024 MEETING MONDAY, MARCH 18, 2024 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustees Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, and Steven Russell

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Recreation Director Ryan Knop, Public Works Director Wayne Edwards, Treasurer Jennifer Wiese, Clerk Tina Kolls

Excused: Trustee George Vlach

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Village Board Meeting Minutes of March 4, 2024

The motion to approve the Village Board Meeting Minutes of March 4, 2024 was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

V. Presentation of accounts and petitions

A. Payroll ending 03-08-2024 in the amount of \$48,265.43

The motion to approve the Payroll ending 03-08-2024 in the amount of \$48,265.43 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

B. Accounts Payable Prepays dated 03/11/2024 in the amount of \$50.00

The motion to approve the Accounts Payable Prepays dated 03/11/2024 in the amount of \$50.00 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

C. Accounts Payable Unpays dated 03/15/2024 in the amount of \$272,129.58

The motion to approve the Accounts Payable Unpays dated 03/15/2024 in the amount of \$272,129.58 was initiated by Trustee Wright and seconded by Trustee Umans. Trustee D'Alessandro abstained from Room Tax Payment. Motion carries.

D. Library Accounts Payable dated 03/14/2024 in the amount of \$5,284.96

The motion to approve the Library Accounts Payable dated 03/14/2024 in the amount of \$5,284.96 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

E. Monthly EFT Payments for February 2024 in the amount of \$147,941.43

The motion to approve the Monthly EFT Payments for February 2024 in the amount of \$147,941.43 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VI. Plan Commission

- A. Recommendation and Possible Action for a Preliminary Condominium Plat.** APPLICANT: NSH 146 Clover Street, LLC (Owner), Troy A. Witt, DeWitt, LLC (Agent) TAX KEY: WA 432100001 STREET ADDRESS: 146 Clover St and 116 Cherry St, Village of Williams Bay Applicant is requesting approval of a Preliminary Condominium Plat per Section 375-0302 "Preliminary plat/condominium plat review procedure".

The motion to approve the Preliminary Condominium Plat per Section 375-0302 "Preliminary plat/condominium plat review procedure" with the condition that it must address all the Engineers Conditions was initiated by President Duncan and seconded by Trustee Umans. Unanimously carried.

VII. PUBLIC COMMENTS

Mark Brower, 504 Willabay Dr, Spoke in regard to the Willabay Wood Subdivision.

Joe Marseco, 13 Leicity Dr, Spoke regarding a parking issue with Pier 290.

VIII. President's Remarks

President Duncan had no remarks.

IX. Committee Reports

A. Parks & Lakefront, Chair - Trustee Russell

- 1. Resolution R-15-24 Authorizing the Purchase of Electric Hand Dryers (5) for the Lions Club Field House Bathrooms**

The motion to approve Resolution R-15-24 Authorizing the Purchase of Electric Hand Dryers (5) for the Lions Club Field House Bathrooms was made by committee, no second required. Unanimously carried.

- 2. Resolution R-16-24 Authorizing A Proposal for Electric and Hand Dryers (5) Installation for the Lions Club Field House Bathrooms**

The motion to approve Resolution R-16-24 Authorizing A Proposal for Electric and Hand Dryers (5) Installation for the Lions Club Field House Bathrooms was made by Committee, no second is required. Unanimously carried.

- 3. Resolution R-17-24 Authorizing a Quote for the Installation of an Automated Door Opener for the Lions Club Field House**

The motion to approve Resolution R-17-24 Authorizing a Quote for the Installation of an Automated Door Opener for the Lions Club Field House was made by Committee, no second is required. Unanimously carried.

- 4. Resolution R-14-24 to Extend the Village of Williams Bay Municipal Boat Vessel Length Restriction from 18' to 21'**

The motion to approve Resolution R-14-24 to Extend the Village of Williams Bay Municipal Boat Vessel Length Restriction from 18' to 21' was made by Committee, no second is required. Unanimously carried.

B. Streets & Highways, Chair - Trustee D'Alessandro

- 1. Resolution R-18-24 Approving Request for 25 mph Speed Limit Signs (2) on Parkhurst Place**

The motion to table Resolution R-18-24 Approving Request for 25 mph Speed Limit Signs (2) on Parkhurst Place was initiated by Trustee D'Alessandro and seconded by Trustess W. Unanimously carried.

C. Building, Zoning, & Ordinance, Chair - Trustee Jaramillo

- 1. Ordinance #2023-12 Amending Village Code Re: Prohibiting the Transportation of Aquatic Invasive Species as proposed by the Geneva Lakes Environmental Agency (GLEA) (Second Reading)**

The motion to approve the second reading of Ordinance #2023-12 Amending Village Code Re: Prohibiting the Transportation of Aquatic Invasive Species as proposed by the Geneva Lakes Environmental Agency (GLEA) was initiated by Trustee Jaramillo and seconded by Trustee Umans. Unanimously carried.

The motion to adopt Ordinance #2023-12 Amending Village Code Re: Prohibiting the Transportation of Aquatic Invasive Species as proposed by the Geneva Lakes Environmental Agency (GLEA) was initiated by Trustee Jaramillo and seconded by Trustee Umans. Unanimously carried.

D. Protective Services, Chair - Trustee Vlach

1. Original, Renewal, or Temporary Operator License Applications

The motion to approve the Original Operator License Application was initiated by Trustee Jaramillo and seconded by Trustee Russell. Unanimously carried.

X. Public Comments

There were no Public Comments.

XI. Other Items for Discussion, Consideration, or Action

There were no other items for Discussion, Consideration, or Action.

XII. Adjournment

The motion to adjourn was initiated by Trustee Wright and seconded by Trustee D'Alessandro at 07:01pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.



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UNOFFICIAL MINUTES JOINT WILLIAMS BAY VILLAGE BOARD AND FONTANA VILLAGE BOARD MEETING

MONDAY, MARCH 18, 2024 AT 6:00 PM

VILLAGE HALL COUNCIL ROOM

250 WILLIAMS STREET

WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order for the Village of Williams Bay at 06:00pm.

President Kenny called the meeting to order for the Village of Fontana at 06:01pm.

II. Roll Call

Present from the Village of Williams Bay: President Bill Duncan, Trustees Lowell Wright, Robert Umans, Jim D'Alessandro, Adam Jaramillo, and Steven Russell

Also Present: Administrator David Lothspeich, EMS Captain Gluth, Treasurer Jennifer Wiese, Clerk Tina Kolls

Excused: Trustee George Vlach

Present from the Village of Fontana: President Patrick Kenny, Trustees Pete Petersen, John O'Neill, Stanton Livingston, and Rick Pappas

Also Present: Administrator Theresa Loomis, Captain Manthy

Excused: Trustees Tom Marek and Rob Rowe

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Items for Discussion

A. Paramedic Intercept Agreement with the Village of Walworth

The Paramedic Intercept Agreement with the Village of Walworth was discussed.

B. EMS Billing Rates & Fees for Repeat Calls for Non-Transport Services

The EMS Billing Rates & Fees for Repeat Calls for Non-Transport Services was discussed.

C. Village of Fontana EMS Collective Bargaining Agreement

The Village of Fontana EMS Collective Bargaining Agreement was discussed.

D. Update on Public Administration Associates Fire/EMS Study

The Public Administration Associates Fire/EMS Study was discussed.

V. Public Comments

There were no public comments.

VI. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Wright for the Village of Williams Bay at 06:14pm. Unanimously carried.

The motion to adjourn was initiated by Trustee Livingston and seconded by Trustee Pappas for the Village of Fontana at 06:15pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

Pay Period Date:	03/9/2024 - 03/22/2024					
Pay Date:	3/29/2024					
Department		Gross Regular Wages	Gross OT Wages	Payroll Taxes & Deductions	Net Wages	
Crossing Guard		\$846.00	\$0.00	\$71.57	\$774.43	
General Administration		\$13,861.48	\$0.00	\$6,180.53	\$7,680.95	
KNC		\$2,268.81	\$0.00	\$735.26	\$1,533.55	
Lakefront/Beach		\$0.00	\$0.00	\$0.00	\$0.00	
Library		\$8,291.92	\$0.00	\$2,938.05	\$5,353.87	
Municipal Court		\$1,457.35	\$0.00	\$209.45	\$1,247.90	
Parks		\$606.88	\$0.00	\$53.89	\$552.99	
Police		\$23,616.02	\$161.72	\$8,128.87	\$15,648.87	
Protective Services (F&R)		\$0.00	\$0.00	\$0.00	\$0.00	
Public Works/W&S		\$12,163.15	\$155.65	\$4,468.85	\$7,849.95	
Recreation Department		\$3,179.23	\$0.00	\$933.29	\$2,245.94	
Village Board		\$0.00	\$0.00	\$0.00	\$0.00	
Total Net Wages					\$42,888.45	
Payroll Register - Detail by Department						

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
ABSOLUTE MOBILE TESTING LLC				
GENERAL FU	100-55210-190	PRE-EMPLOYMENT DRUG TESTING R	80.05	0
WATER FUND	200-57930-130	RANDOM - DRUG TESTING	25.00	0
Total ABSOLUTE MOBILE TESTING LLC:			105.05	
AFLAC				
GENERAL FU	100-21259	EMPLOYEE VOLUNTARY INSURANCE	327.63	0
Total AFLAC:			327.63	
AT&T MOBILITY				
GENERAL FU	100-52320-200	FIRE DEPT PHONE	77.18	0
Total AT&T MOBILITY:			77.18	
BAXTER WOODMAN				
GENERAL FU	100-51405-000	WILLABAY MEADOWS	1,750.00	0
SEWER FUND	300-58965-140	LIFT STATION 3 REMODEL	3,635.00	0
WATER FUND	200-57610-140	WATER PLANT MOD-CORROSION CO	3,250.00	0
WATER FUND	200-57610-140	WATER PLANT MOD-PRV & SERVICE	3,750.00	0
GENERAL FU	100-51405-000	WOMEN'S LEADERSHIP CENTER	1,547.50	0
WATER FUND	200-57924-000	CLOVER ST - WITTIG CT WATER MAIN	560.00	0
GENERAL FU	100-51405-000	1 N. WALWORTH	250.00	0
GENERAL FU	100-51405-000	THE PRESERVE - GW COLLEGE	616.25	0
Total BAXTER WOODMAN:			15,358.75	
BRADEN HAYES				
GENERAL FU	100-55210-271	CLEAN UP WORK	198.00	0
Total BRADEN HAYES:			198.00	
CORE & MAIN				
WATER FUND	200-57346-000	WATER METERS	12,146.97	0
Total CORE & MAIN:			12,146.97	
DK CONTRACTORS				
CAPITAL PROJ	500-54310-131	TENNIS & BASKETBALL COURTS-PAR	22,500.00	0
Total DK CONTRACTORS:			22,500.00	
ELKHORN NAPA AUTO PARTS				
GENERAL FU	100-54310-150	SUPPLIES	172.73	0
WATER FUND	200-57935-150	SUPPLIES	67.70	0
Total ELKHORN NAPA AUTO PARTS:			240.43	
GORDON FLESCH				
GENERAL FU	100-51410-162	VILLAGE HALL COPY CHARGES	149.42	0
GENERAL FU	100-55210-200	REC DEPT COPY CHARGES	13.77	0
Total GORDON FLESCH:			163.19	
GOVERNMENT FINANCE OFFICERS ASSOC				
GENERAL FU	100-51410-190	ANNUAL MEMBERSHIP	160.00	0

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
Total GOVERNMENT FINANCE OFFICERS ASSOC:			160.00	
GOVHR USA LLC				
GENERAL FU	100-51400-000	RECRUITMENT-VILLAGE TREASURER	6,654.00	0
Total GOVHR USA LLC:			6,654.00	
HALINA MARRA				
GENERAL FU	100-55415-000	REIMBURSE EXPENSES	52.04	0
Total HALINA MARRA:			52.04	
JANESVILLE INDUSTRIAL SUPPLY				
LIBRARY FUN	400-58100-175	CLEANING SERVICES-LIBRARY	675.00	0
GENERAL FU	100-51720-175	CLEANING SERVICES-LIONS FIELD H	435.74	0
GENERAL FU	100-51730-175	CLEANING SERVICES-VILLAGE HALL	675.00	0
Total JANESVILLE INDUSTRIAL SUPPLY:			1,785.74	
MACK, KIMBERLY				
GENERAL FU	100-21254	REFUND-WRS W/H IN ERROR JAN 202	4.10	0
Total MACK, KIMBERLY:			4.10	
MARTEN, CALEB				
GENERAL FU	100-55210-271	CLEAN UP WORK	198.00	0
Total MARTEN, CALEB:			198.00	
MERCY HEALTH SYSTEM				
GENERAL FU	100-52120-161	POLICE POSTAGE AND CONFINEMEN	14.83	0
Total MERCY HEALTH SYSTEM:			14.83	
ODLING CONSTRUCTION INC.				
GENERAL FU	100-56420-190	ROAD GRAVEL	110.27	0
Total ODLING CONSTRUCTION INC.:			110.27	
QUALIFICATION TARGETS INC.				
GENERAL FU	100-52120-190	POLICE TRAINING	58.15	0
Total QUALIFICATION TARGETS INC.:			58.15	
SUPERIOR CONSTRUCTION				
WATER FUND	200-57610-140	CLOVER ST & WILLIAMS ST WATER M	41,505.50	0
Total SUPERIOR CONSTRUCTION:			41,505.50	
TOP PACK DEFENSE LLC				
GENERAL FU	100-52120-125	POLICE UNIFORM	94.99	0
GENERAL FU	100-52120-125	POLICE UNIFORM	324.96	0
Total TOP PACK DEFENSE LLC:			419.95	
WISCONN VALLEY MEDIA GROUP				
GENERAL FU	100-51410-210	PUBLICATION-Ordinance #2023-11	315.40	0

Segment FUND	GL Account Number	Description	Amount	GL Activity Number
GENERAL FU	100-51410-210	PUBLICATION-Harris Rd Lift Station PH	61.19	0
Total WISCONN VALLEY MEDIA GROUP:			376.59	
WISCONSIN RURAL WATER ASSOCIATION				
WATER FUND	200-57930-190	MEMBERSHIP RENEWAL	480.00	0
Total WISCONSIN RURAL WATER ASSOCIATION:			480.00	
Grand Totals:			102,936.37	



OFFICIAL PROCLAMATION

WHEREAS in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

WHEREAS this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

WHEREAS Arbor Day is now observed throughout the nation and the world, *and*

WHEREAS trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

WHEREAS trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

WHEREAS trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

WHEREAS trees — wherever they are planted — are a source of joy and spiritual renewal.

NOW, THEREFORE, I, William Duncan, Village President of The Village of Williams Bay, WI, do hereby proclaim April 26, 2024 as **ARBOR DAY** in the Village of Williams Bay, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS 1st day of April, 2024
President William Duncan

Kishwauketoe Nature Conservancy Board Ord. § 12-9 (B)	
Judy Tiggelaar	Chair
Harold Friestad	Member

Term	Expires	Address	Email
5 Years	4/30/2025	141 Center St	jtiggelaar@kishwauketoe.org
5 Years	4/30/2025	355 Frost Dr	knc.natureconservancy@gmail.com

Phone
708-860-1736
262-903-3601