



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

JOINT WILLIAMS BAY VILLAGE BOARD AND FONTANA VILLAGE BOARD MEETING

MONDAY, MARCH 18, 2024 AT 6:00 PM

**Village Hall Council Room
250 Williams Street
Williams Bay, WI 53191**

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. Call to Order**
- II. Roll Call**
- III. Pledge of Allegiance**
- IV. Items for Discussion**
 - A.** Paramedic Intercept Agreement with the Village of Walworth
 - B.** EMS Billing Rates & Fees for Repeat Calls for Non-Transport Services
 - C.** Village of Fontana EMS Collective Bargaining Agreement
 - D.** Update on Public Administration Associates Fire/EMS Study
- V. Public Comments**
- VI. Adjournment**

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 03/14/2024 5:00 PM

Advanced Life Support Intercept & Ambulance Billing Agreement

The Village of Fontana and the Village of Walworth desire to demonstrate their commitment to providing the best possible care for their patients by entering into this Advanced Life Support Intercept Agreement.

Paramedic Intercept Agreement

The Village of Fontana agrees to provide Village of Walworth with Advanced Life Support (ALS) intercept service when the Village of Walworth Fire Department requests such service. When such response is requested and provided, the billing procedures outlined within this agreement will be followed.

1. When the Village of Fontana Fire Department provides ALS care, and the Village of Walworth Fire Department transports the patient with their vehicle or when Fontana Fire Department provides ALS on-scene care for a cardiac arrest patient which is not transported.
 - a. The Village of Walworth Fire Department shall be responsible for the patient billing and collection associated with the ALS service provided by The Village of Fontana Fire Department as required by Centers for Medicare and Medicaid Services (CMS) regulations.
 - b. The Village of Fontana shall bill the Village of Walworth for all intercepts at a flat fee of \$500.00 for occurrences which Fontana Fire Department personnel provide ALS care for a transport in a Walworth Fire Department ambulance or when Fontana Fire Department provides ALS on-scene care for a cardiac arrest patient which is not transported.
2. When the Village of Fontana Fire Department provides ALS care and transports the patient in a Village of Fontana Fire Department vehicle:
 - a. The Village of Fontana Fire Department will be responsible for the billing and collection associated with its service.

This agreement will become effective when signatures from both parties have been placed on this agreement and will remain in effect until either party provides the other party with a thirty-day written notice of cancellation or modification.

Ambulance Billing Agreement

The objective of this agreement is to allow Walworth Fire Department and Fontana Fire Department to bill for ambulance transport service in each other's service area and provide a consistent fee structure for residents of either jurisdictional area regardless of whom shall provide the ambulance transport service.

In accordance with the Agreement the Village of Fontana may:

1. Provide ambulance service per mutual response agreements with the Walworth Fire Department.
2. Through use of a third-party billing service, an ambulance user fee will be charged for ambulance transport at the Village of Walworth's resident and non-resident rate as specified by Village of Walworth ordinance.
3. Paramedic Intercept charges shall be billed independent of ambulance transport fees.

In accordance with the Agreement the Village of Walworth may:

1. Provide ambulance service per mutual response agreements with the Fontana Fire Department.
2. Through use of a third-party billing service, an ambulance user fee will be charged for ambulance transport at the Village of Fontana's resident and non-resident rate as specified by Village of Fontana ordinance.
3. Paramedic Intercept charges shall be billed independent of ambulance transport fees.

It is recommended that this agreement be reviewed by the Fire Chiefs to ensure that third party ambulance billing services are updated with current rates and that this agreement remains fair and equitable to all parties involved.

Village of Walworth

By: _____

Title: _____

Date: _____

Village of Fontana

(Intercepting Service)

By: _____

Title: _____

Date: _____

Ordinance No. _____

**An Ordinance Repealing and Recreating Section 22-10
of the Municipal Code of the Village of Fontana-on-Geneva Lake.**

The Village Board of the Village of Fontana-on-Geneva Lake, Walworth County, Wisconsin, do ordain as follows:

SECTION 1. Section 22-10 of the Municipal Code of the Village of Fontana-on-Geneva Lake is hereby repealed and recreated to read as follows:

Section 22-10. Extraordinary expense.

(a) Applicability.

- (1) This section shall apply to all situations and circumstances where the village police, fire, rescue, or the department of public works, hereinafter "village departments," responds to a request for its professional assistance and causes the equipment and/or the personnel of the village departments to respond.
- (2) Exempted from the provisions of this section are:
 - a. Structure fires for real property located within the geographic boundaries of the village that are not intentionally caused fires and where the activity which caused the fire was not in violation of any local, state or federal law; and
 - b. Situations wherein any assistance is rendered pursuant to a mutual-aid agreement whereby the provisions of this section would conflict with the terms of the mutual-aid agreement.
- (3) This section is in addition to, and not in place of, other ordinances and laws and is not meant to implicitly repeal any ordinance.

(b) Fees and collection.

- (1) For any response to a situation by the village departments, the person receiving either Emergency Services or Non-Emergency Services and/or the owner and operator and other person or entity having control of the object for which the circumstances or situation caused the village departments to respond shall pay to the village or its designee according to the fee schedule for Emergency Services and Non-Emergency Services adopted by the village board of trustees, which may be amended from time to time.
- (2) Within 30 days after a response, the village department or its designee shall cause to be issued a statement of fees and the basis for such. That statement shall be payable to the village or its designee within 30 days of the statement date.

- (3) Upon the failure of the responsible party to pay such fees to the village or its designee within 30 days, the village or its designee may cause the necessary action to be taken to collect such fees.
- (c) Contesting statement and appeal.
- (1) Any person or entity who disagrees with the statement of cost as sent by the village or its designee may seek to resolve the disagreement with the village or its designee within 14 days of the statement date.
 - (2) Any person or entity who wishes to further contest the determination of the village or its designee as to the amount of the costs to be assessed shall appeal in writing to the village board of trustees within 30 days of the date of determination by the village departments or its designee.
- (d) For purposes of this Section 22-10, the following definitions shall apply:
- (1) Emergency Services shall include, but are not limited to, Fire Protection Services and emergency medical response services and treatment.
 - (2) Non-Emergency Services shall include, but are not limited to, ambulance transport costs, stand-by costs, nuisance fire alarm charges and costs, and paramedic response and intercept costs.

SECTION 2.

This Ordinance shall be in full force and effect upon its passage, approval and publication as required by law.

PASSED AND ADOPTED by the Village Board of the Village of Fontana-on-Lake Geneva, Walworth County, Wisconsin, this ____ day of _____, 2024.

VILLAGE BOARD OF THE VILLAGE OF FONTANA-ON-GENEVA LAKE

By: _____
Patrick Kenny, Village President

Attest: _____
Drew Lussow, Village Clerk

PROPOSED FIRE DEPT FEE SCHEDULE**RESIDENT**

BLS TRANSPORT	\$1500 / \$20 per mile
ALS TRANSPORT	\$1500 / \$20 per mile
NON - TRANSPORT	No Fee

NON-RESIDENT

BLS TRANSPORT	\$1500 / \$20 per mile
ALS TRANSPORT	\$1500 / \$20 per mile
BLS NON-TRANSPORT	\$200.00
ALS NON-TRANSPORT	\$400.00

PARAMEDIC INTERCEPT

ALS TRANSPORT	\$500.00
NON-TRANSPORT - CARDIAC ARREST	\$500.00

REPEAT NON-TRANSPORT FEES

UP TO THREE PER YEAR	Standard Fees
4TH RESPONSE	\$200.00*
5TH RESPONSE & ABOVE	\$400.00*

*RESPONSES TO MEDICAL FACILITIES ARE FINED DIRECTLY TO
THE FACILITY BY RESPECTIVE MUNICIPALITIES

2024 STANDBY FEES

ONE APPARATUS - UP TO 8 HOURS	\$500.00
PARAMEDIC PER HOUR	\$46.00
FIREFIGHTER / EMT PER HOUR	\$38.00



Public Administration Associates, LLC

September 8, 2023

Theresa Loomer
Administrator
Village of Fontana

Via Email

Re: PAA proposal for study

Dear Theresa:

Thanks for the opportunity to submit our proposal for the Village's consideration as an initial step in building a new public safety facility. As we understand it, the Village is in need of replacing its current fire and police station. In our experience there are really two different ways to approach this task; the first is simply to hire an architect who has experience in designing public safety facilities. They would review your current facility, provide a GIS analysis of call data and suggest station locations. They would then meet with your departments to conduct a space needs analysis and prepare a conceptual design and cost estimates. In terms of sizing the new facility, an architect will rely on the conclusions of your departments as to whether they are "right-sized" today and what they will look like in the future. The second option would be to retain our firm first to prepare a report that would be shared with an architect when it is complete. What we would do is to take a much deeper dive into your current fire/EMS and police operations and make evidence-based recommendations regarding current staffing as well as vehicles/apparatus maintained by the respective departments. We would also make predictions regarding future staffing and vehicle/apparatus needs over a 25-year period using the same evidence-based approach. PAA's report could then be shared with an architect of your choice.

I would stress one point; this is not an adversarial process with your departments. They undoubtedly have a vision for future growth. We simply provide a "second set of eyes" and a methodology that that they may or may not have considered. This is a service that an architect or engineering firm typically does not provide. Given the millions of dollars that will be invested in a new facility, spending this extra time and money makes it more likely that the building will be correctly sized for the future. If residents are being asked to approve a referendum it demonstrates to them that the Village has performed its "due diligence." Finally, our analysis of your current operations may provide ideas to the Village and the departments that will enhance service delivery. We would encourage you to contact two of our Walworth County clients; Lake Geneva and the Town of Linn to gain their insight on whether our services can provide value to you.

On behalf of Public Administration Associates (PAA) I would make the following proposal:

Option 1. Fontana-only public safety facility. PAA would provide a comprehensive report regarding both your police and fire departments to determine whether the current model and level of staffing as well as fleet/apparatus are adequate to meet service demand. In reaching our conclusions

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Whitewater, WI 53190

we would review a number of factors including, but not limited to community demographics and an analysis of calls for service and response times. Industry standards (ISO and NFPA) would be utilized as well as the expectations of Village leaders in determining whether the current model is meeting service demand. Based on that data and benchmarks we would make recommendations regarding the future staffing model and fleet composition of your fire and police departments with the aim of ensuring that any new public safety building is adequately sized for the next 25 years. We would perform a GIS analysis of up to four different potential station locations in the Village of Fontana. Given that PAA would be able to begin our portion of the project in mid-October. We would be able to furnish projected staffing numbers to an architect by mid-December and complete our report by mid-February. **PAA's cost for this report is: \$23,500**

Option 2. Adding Williams Bay Fire into a public safety facility. Here we would utilize the same methodology described in Option 1 to analyze Fontana and Williams Bay Fire and EMS. We would provide a GIS analysis for up to five station locations, in and between the two communities. Again, we could commence our work in mid-October. Given the larger scope of the project, however, together with the holidays, it would realistically be late January before we could provide staffing numbers to an architect with an early March deadline for completion of our final report. Note that we would not be addressing Williams Bay police in this study. **Our price for the cost of this report (which would include both Fontana and Williams Bay) is \$35,400.**

In both option 1 and 2, consultant mileage and lodging (if required) would be extra and would be subject to a contract between the Village and PAA. If GIS mapping is required for locations beyond the minimum numbers quoted, we would charge \$125 per hour for the cost of that work. There are many hypothetical solutions regarding station locations, but a limited amount of real estate that is actually available. This is especially true in the case of Geneva Lake communities. Our ideal approach would be to work with stakeholders to identify sites that could *realistically* be acquired before commencing the GIS portion of the project. We are assuming in Option 2 that the communities would want to compare response times of a shared station to locations of potential “stand-alone” facilities.

Thanks for the opportunity to submit this proposal. We will hold our pricing for 45 days.

Sincerely,



David Bretl
Vice President