



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES VILLAGE BOARD 9/18/2023 MEETING MONDAY, SEPTEMBER 18, 2023 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustees George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, and Steven Russell

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Village Engineer Doug Snyder, Director of Public Works Wayne Edwards, Fire Chief Doug Smith, Clerk Tina Kolls

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Village Board Meeting Minutes of September 5, 2023

The motion to approve the Village Board Meeting Minutes of September 5, 2023 as corrected was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

B. Joint Williams Bay Village Board and Fontana Village Board Meeting Minutes of August 23, 2023

The motion to approve the Joint Williams Bay Village Board and Fontana Village Board Meeting Minutes of August 23, 2023 was initiated by Trustee Umans and seconded by Trustee Wright. Trustee Jaramillo Abstained. Motion carries.

V. Consent Agenda

The motion to approve the Consent Agenda items was initiated by Trustee Vlach and seconded by Trustee Wright. Unanimously carried.

A. Resolution Renewing the Municipal Business Lease with TLS Windsled Inc. for the 2023 Season

VI. Presentation of accounts and petitions

A. Payroll ending 09-08-2023 in the amount of \$52,550.67

The motion to approve the Payroll ending 09-08-2023 in the amount of \$52,550.67 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

B. Accounts Payable Unpaid dated 09-15-2023 in the amount of \$91,484.72

The motion to approve the Accounts Payable Unpaid dated 09-15-2023 in the amount of \$91,484.72 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VII. Plan Commission

A. Recommendation and Possible Action for a Conditional Use Permit

APPLICANT: Dancing Dudes, LLC (Owner)

TAX KEY: WOP 00088

STREET ADDRESS: 1 E. Geneva St, Village of Williams Bay

Applicant is requesting a conditional use per 390.0805(S)(1) *Parking within the Village Center*: Private, off-street parking may be allowed within the VC District only with a conditional use permit.

The Applicant requests to include on-site parking for 12 – 14 vehicles as part of a new commercial development.

The motion to approve the conditional use per 390.0805(S)(1) *Parking within the Village Center*: Private, off-street parking may be allowed within the VC District only with a conditional use permit.

The Applicant request to include on-site parking for 12 – 14 vehicles as part of a new commercial development was initiated by Trustee Wright and seconded by Trustee Vlach. Unanimously carried.

B. Recommendation and Possible Action for a Conditional Use Permit

APPLICANT: Dancing Dudes, LLC (Owner)

TAX KEY: WOP 00088

STREET ADDRESS: 1 E. Geneva St, Village of Williams Bay

Applicant is requesting a conditional use per Figure 390.1218 *Density, Intensity, and Bulk Regulations within the Village Center Zoning District*: Maximum front and street side yard setback 5 feet, more with a conditional use permit. The Applicant requests to have a 10' street yard setback on the Walworth Avenue side (front) of a new commercial building.

The motion to approve the conditional use per Figure 390.1218 *Density, Intensity, and Bulk Regulations within the Village Center Zoning District*: Maximum front and street side yard setback 5 feet, more with a conditional use permit.

The Applicant requests to have a 10' street yard setback on the Walworth Avenue side (front) of a new commercial building. was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

C. Recommendation and Possible Action for Site Plan and Architectural Design Review

APPLICANT: Dancing Dudes, LLC (Owner)

TAX KEY: WOP 00088

STREET ADDRESS: 1 E. Geneva St, Village of Williams Bay

The applicant is requesting approval of a site plan for commercial development in the Village Center District per Section 390-1206 Site Plan and Section 390-0705 VCO Village Center Design Overlay District. Plan Commission is recommending approval with the condition that the site plan must meet all items listed on the Engineer's Memo dated August 23, 2023.

The motion to table the site plan for commercial development in the Village Center District per Section 390-1206 Site Plan and Section 390-0705 VCO Village Center Design Overlay District. until the applicant meets all items listed on the Engineer's Memo dated August 23, 2023. was initiated by Trustee Wright and seconded by Trustee D'Alessandro. Unanimously carried.

VIII. PUBLIC COMMENTS

There were no public comments.

IX. President's Remarks

A. Village President Receipt of Request From An Affected Party For Waiver of Village's Sex Offenders

Code. The Village Board Special Meeting is scheduled on Wednesday September 27, 2023 at Village Hall Council Room.

President Duncan explained that there was a Special Village Board Meeting scheduled on Wednesday September 27, 2023 at the Village Hall Council Room in regards to the Village President's receipt of a request from an affected party for waiver of the Village's Sex Offenders Code.

X. Committee Reports

A. Finance & Personnel, Chair - Trustee Wright

1. Resolution Awarding Bid for Construction of Tennis and Basketball Courts – Theater Road Park

The motion to approve the resolution awarding a bid for construction of tennis and basketball courts - Theatre road park was made by Committee, no second required. Unanimously carried.

2. Resolution Awarding Bid for Village Water Plant Lime Reactor Cleaning

The motion to approve the Resolution Awarding Bid for Village Water Plant Lime Reactor Cleaning was made by Committee, no second required. Unanimously carried.

3. Resolution Awarding Bid for Village Water Well 2 Pump Replacement

The motion to approve the Resolution Awarding Bid for Village Water Well 2 Pump Replacement was made by Committee, no second required. Unanimously carried.

4. Resolution Awarding Bid for Geneva Lake Dredging at Southwick Creek

The motion to approve the Resolution Awarding Bid for Geneva Lake Dredging at Southwick Creek was made by Committee, no second required. Unanimously carried.

5. Resolution Authorizing Contract with Odling Construction to load the dewatered dredge sediment, haul it to their pit, and dispose of the material re: Geneva Lake Dredging at Southwick Creek

The motion to approve the Resolution Authorizing Contract with Odling Construction to load the dewatered dredge sediment, haul it to their pit, and dispose of the material re: Geneva Lake Dredging at Southwick Creek was made by Committee, no second required. Unanimously carried.

6. Resolution Authorizing Village Engineer Work Order - STH 67 Reconstruction: West Section - Design Utility Improvements

The motion to approve the Resolution Authorizing Village Engineer Work Order - STH 67 Reconstruction: West Section - Design Utility Improvements was made by Committee, no second required. Unanimously carried.

7. Resolution Authorizing the Police Department, Fire & EMS Department and Administrative Office to Dispose of Surplus Equipment & Supplies

The motion to approve the Resolution Authorizing the Police Department, Fire & EMS Department and Administrative Office to Dispose of Surplus Equipment & Supplies was made by Committee, no second required. Unanimously carried.

B. Protective Services, Chair - Trustee Vlach

1. Original, Renewal, or Temporary Operator License Applications

The motion to approve the Original, Renewal, or Temporary Operator License Applications was initiated by Trustee Vlach and seconded by Trustee UMan. Trustees Russell and Jaramillo Abstained. Motion carries.

2. Resolution Approving Williams Bay Lions Club Temporary Class "B" and "Class B" Retailer's License Application for October 14, 2023

The motion to approve the Resolution Approving Williams Bay Lions Club Temporary Class "B" and "Class B" Retailer's License Application for October 14, 2023 was made by Committee, no second required. Unanimously carried.

The motion to waive the fees was initiated by Trustee Vlach and seconded by Trustee Wright, Unanimously Carried.

C. Parks & Lakefront, Chair - Trustee Russell

1. Resolution Approving Williams Bay Lions Club Edgewater Use and Policy Contract for Nick Caselli Rocking Car Show October 14, 2023

The motion to approve the Resolution Approving Williams Bay Lions Club Edgewater Use and Policy Contract for Nick Caselli Rocking Car Show October 14, 2023 was made by Committee, no second required. Unanimously carried.

D. Building, Zoning, & Ordinance, Chair - Trustee Jaramillo

1. Ordinance #2023-09 Amending Village Code Section 22-1 Re: Municipal Judge Re: Oath

The motion to approve the first reading the Ordinance #2023-09 Amending Village Code Section 22-1 Re: Municipal Judge Re: Oath was made by Committee, no second required. Unanimously carried.

2. Ordinance #2023-11 Amending Village Code Sections 331-2 & 331-4 Re: Tree Preservation

The motion to approve the first reading of Ordinance #2023-11 Amending Village Code Sections 331-2 & 331-4 Re:

Tree Preservation with corrections was made by Committee, no second required. Unanimously carried.

3. Ordinance #2023-12 (2nd Reading) Amending Village Code Re: Prohibiting the Transportation of Aquatic Invasive Species as proposed by the Geneva Lakes Environmental Agency (GLEA)

The motion to approve the second reading of Ordinance #2023-12 Amending Village Code Re: Prohibiting the Transportation of Aquatic Invasive Species as Proposed by the Geneva Lake Environmental Agency (GLEA) was initiated by Trustee Jaramillo and seconded by Trustee Wright. Unanimously carried.

The motion to adopt Ordinance #2023-12 Amending Village Code Re: Prohibiting the Transportation of Aquatic Invasive Species as Proposed by the Geneva Lake Environmental Agency (GLEA) was initiated by Trustee Vlach and seconded by Trustee Umans. Unanimously carried.

E. Water & Sewer, Chair - Trustee Umans

1. No Report

F. Streets & Highways, Chair - Trustee D'Alessandro

1. No Report

XI. Public Comments

There were no public comments.

XII. Adjournment

The motion to adjourn was initiated by Trustee D'Alessandro and seconded by Trustee Umans at 07:12pm. Unanimously carried.

These are not official Minutes until approved by the Governing Body.