



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES VILLAGE BOARD 1/15/2024 MEETING MONDAY, JANUARY 15, 2024 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustees George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

Also Present: Attorney Mark Schroeder, Administrator David Lothspeich, Police Chief Justin Timm, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Treasurer Jennifer Wiese, Clerk Tina Kolls

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Approval of Village Board Meeting Minutes of January 2, 2024

The motion to approve the Approval of Village Board Meeting Minutes of January 2, 2024 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

V. Presentation of accounts and petitions

A. Payroll ending 12-29-2023 in the amount of \$48,063.68

The motion to approve the Payroll ending 12-29-2023 in the amount of \$48,063.68 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

B. Accounts Payable Unpaid dated 01-12-2024 in the amount of \$2,304,606.78

The motion to approve the Accounts Payable Unpaid dated 01-12-2024 in the amount of \$2,304,606.78 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

C. Library Accounts Payable dated 01-11-2024 in the amount of \$1727.92

The motion to approve the Library Accounts Payable dated 01-11-2024 in the amount of \$1727.92 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VI. Public Comments

Wendy Dury, 542 Wilmett, Spoke in favor of the Womens Leadership Center.

Joseph Marsico, 13 Liechty Dr, Spoke in opposition to Ordinance 2023-08.

VII. President's Remarks

- A.** Recognition of Public Works for a job well done in regard to the recent snow storms.

President Duncan spoke in recognition of Public Works for a job well done with the recent snow storms.

VIII. Ordinances and Resolutions

- A.** Approval of Resolution R-3-24 Authorizing Submission of An Application for Wisconsin Economic Development Corporation Community Investment Grant for 69 N. Walworth Avenue - Dancing Dudes/Green Grocer

The motion to approve Resolution R-3-24 Authorizing Submission of An Application for Wisconsin Economic Development Corporation Community Investment Grant for 69 N. Walworth Avenue - Dancing Dudes/Green Grocer was initiated by Trustee Jaramillo and seconded by Trustee Wright. Unanimously carried.

IX. Committee Reports

A. Finance & Personnel, Chair - Trustee Wright

- 1.** Approval of Adding a Part-time Administrative Assistant Position to Support the Village Office Operations (*Average 10 hrs. for Village office with the current 30 hrs. at Village Library*)

The motion to approve adding a Part-time Administrative Assistant Position to Support the Village Office Operations (*Average 10 hrs. for Village office with the current 30 hrs. at Village Library*) was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

- 2.** Approval of a Quote from Gunner Olsen to Replace Lakefront Wooden Timbers

The motion to approve a Quote from Gunner Olsen to Replace Lakefront Wooden Timbers not to exceed \$15,000 to be funded by ARPA Funds was made by Committee, no second required. Unanimously carried.

- 3.** Approval of the Purchase of Red Dot Sites for the Police Department Fire Arms to be funded from Borrowed Funds

The motion to approve the Purchase of Red Dot Sites for the Police Department Fire Arms to be funded from Borrowed Funds was made by Committee, no second required. Unanimously carried.

- 4.** Approval of Police Department Purchase of Equipment for Two (2) Vehicles to be funded from Borrowed Funds

The motion to approve the Police Department Purchase of Equipment for Two (2) Vehicles to be funded from Borrowed Funds was made by Committee, no second required. Unanimously carried.

B. Protective Services, Chair - Trustee Vlach

- 1.** Approval of Resolution R-6-24 Approving Williams Bay Civic League Temporary Class "B"/"Class B" Retailer's License Application for the Chili Cook Off February 3, 2024

The motion to approve Resolution R-6-24 Approving Williams Bay Civic League Temporary Class "B"/"Class B" Retailer's License Application for the Chili Cook Off February 3, 2024 was made by Committee, no second required. Trustee Umans Abstained. Motion carries.

- 2.** Police Department Presentation - 2023 Year in Review

Police Chief Timm presented the Police Department 2023 year in review. The nightlights were:

- Officer Borgan won the pumpkin carving contest.
- Several training sessions were completed, such as cold water survival, firearms, Taser, etc.
- Officer Erickson became first responded of the year for our district.
- The Police Department participated in several events, such as Truck-a-palooza, Kish 5K, parades, etc.
- Numbers over the past few years were compared.
- A comparison between the Village of Williams Bay and neighboring communities was discussed.

C. Parks & Lakefront, Chair - Trustee Russell

- 1.** Approval of Resolution R-5-24 Approving the Edgewater Park Use and Policy Contract for Williams Bay

Lioness Lions Club Lakeside Craft Market 2024.

The motion to approve Resolution R-5-24 Approving the Edgewater Park Use and Policy Contract for Williams Bay Lioness Lions Club Lakeside Craft Market 2024 was made by Committee, no second required. Unanimously carried.

D. Building, Zoning, & Ordinance, Chair - Trustee Jaramillo

1. Approval of Ordinance 2023-15 Increasing Village Clerk Position From Current One (1) Year Term to Three (3) Year Term (Second Reading)

The motion to approve the second reading of Ordinance 2023-15 Increasing Village Clerk Position From Current One (1) Year Term to Three (3) Year Term was initiated by Trustee Jaramillo and seconded by Trustee Umans. Trustee D'Alessandro No. Motion carries.

The motion to adopt Ordinance 2023-15 Increasing Village Clerk Position From Current One (1) Year Term to Three (3) Year Term was initiated by Trustee Wright and seconded by Trustee Umans. Trustee D'Alessandro No. Motion carries.

2. Approval of Ordinance #2023-11 Amending Village Code Sections 331-2 & 331-4 Re: Tree Preservation (Second Reading)

The motion to approve the second reading of Ordinance #2023-11 Amending Village Code Sections 331-2 & 331-4 Re: Tree Preservation was initiated by Trustee Jaramillo and seconded by Trustee Russell. Unanimously carried.

The adoption of Ordinance #2023-11 Amending Village Code Sections 331-2 & 331-4 Re: Tree Preservation will be considered during the February 19, 2024 Village Board Meeting.

3. Approval of Ordinance #2023-14 Regarding Shore Yard Standards (Second Reading)

The motion to approve the second reading of Ordinance #2023-14 Regarding Shore Yard Standard was made by Committee, no second required. Unanimously carried.

The motion to adopt Ordinance #2023-14 Regarding Shore Yard Standards was initiated by Trustee Vlach and seconded by Trustee Wright. Unanimously carried.

4. Approval of Ordinance #2023-08 Regarding Existing Non-conforming Signs (Second Reading)

The motion to approve the second reading of Ordinance #2023-08 Regarding Existing Non-conforming Signs was made by Committee, no second required. Unanimously carried.

The motion to adopt Ordinance #2023-08 Regarding Existing Non-conforming Signs was initiated by Trustee Vlach and seconded by Trustee Umans. Unanimously carried.

5. Approval of an Administrative Notification to the Village Board Process on Proposed Development and Zoning Requests.

The approval of an Administrative Notification to the Village Board Process on Proposed Development and Zoning Requests was discussed.

The Board accepted the proposed notification following a reimbursement agreement.

X. Public Comments

Joseph Marsico, 13 Liechty Dr, spoke about concerns regarding Ordinance 2023-08.

Denise Cardosi, 12 Wildwood Ct #C spoke in favor of the Womens Leadership Center.

President Duncan read a letter he received from Diana Coleman of the Yerkes Future Foundation.

XI. Other Items for Discussion, Consideration, or Action

- A. Resolution R-4-24 Authorizing the Reduction & Release of the Letter of Credit for Bailey Estates Phase 4B (Gerstad Builders)

The motion to approve Resolution R-4-24 Authorizing the Reduction & Release of the Letter of Credit for Bailey Estates

Phase 4B (Gerstad Builders) was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

B. Consider a Motion to Convene Into Closed Session

Pursuant to the exemption contained in Wis. Stats. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business.

- Development Agreement with Constance Woods, LLC
- The Preserve (Williams College/Aurora University)

The motion to convene in closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business.

- Development Agreement with Constance Woods, LLC
- The Preserve (Williams College/Aurora University) was initiated by Trustee Vlach and seconded by Trustee Wright at 8:08pm.

Votes:

Yes: President Duncan, Trustees Jaramillo, D'Alessandro, Wright, Vlach, Russell

No: Trustee Umans

Abstain: None

Result: Passed

C. Motion to reconvene into open session

The Motion to reconvene into open session was initiated by Trustee Wright and seconded by Trustee D'Alessandro at 09:38pm. Unanimously carried.

D. Possible discussion of/action for those items discussed in closed session

There was no action taken.

XII. Adjournment

The motion to adjourn was initiated by Trustee Vlach and seconded by Trustee Russell at 09:39 pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.