



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

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OFFICIAL MINUTES PLAN COMMISSION MEETING 1/16/2024 MEETING

TUESDAY, JANUARY 16, 2024 AT 6:30 PM

VILLAGE HALL COUNCIL ROOM

250 WILLIAMS STREET

WILLIAMS BAY, WI 53191

**A QUORUM OF THE VILLAGE BOARD MAY BE PRESENT. NO VILLAGE BOARD
BUSINESS WILL BE DISCUSSED.**

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustee Lowell Wright, Commissioners Pat Watts, Maggie Gage, Marianne Klemke, Matt Robbins, James Killian

Also Present: Zoning Administrator Bonnie Schaeffer, Police Chief Timm, Village Engineer Doug Snyder, Clerk Tina Kolls

Excused: Commissioner Jess Haak

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Plan Commission Meeting Minutes of December 12, 2023

The motion to approve the Plan Commission Meeting Minutes of December 12, 2023 was initiated by Commissioner Klemke and seconded by Commissioner Robbins. Unanimously carried.

V. Recommendation and Possible Action for Site Plan and Architectural Design Review

A. APPLICANT: Casey Tormoen, Upscale Lodging, LLC (Owner)

TAX KEY: WOP 00067

STREET ADDRESS: 47 W. Geneva St, Village of Williams Bay

The applicant is requesting approval of a revised site plan and architectural design review for building additions in an existing commercial development in the Village Center District per Section 390-1206 *Site Plan* and Section 390-0705 *VCO Village Center Design Overlay District*.

The motion to recommend Village Board approval of a revised site plan and architectural design review for building additions to an existing commercial development in the Village Center District per Section 390-1206 *Site Plan* and Section 390-0705 *VCO Village Center Design Overlay District* with the conditions that a more detailed landscape plan is provided to and approved by Village Staff and the Village Engineers recommendations for WDOT approval to be obtained to work in the West Geneva Street right-of-way and that verification is received that having one set of plans for all buildings is allowed by the Building Inspector are met was initiated by Trustee Wright and seconded by Commissioner Gage. Unanimously carried.

VI. Public Information Presentation

- A.** APPLICANT: Aurora University (Owner), Topography, Inc. (Contractual Buyer), Nick Egert (Agent)
TAX KEY: WWUP 00011

STREET ADDRESS: 350 Constance Blvd, Village of Williams Bay

The applicant is presenting conceptual plans for reuse of the Aurora University George Williams campus as a retreat center & amphitheater, a country inn including a restaurant and spa, and a nature preserve.

The conceptual plan for The Preserve was presented by Attorney Nick Egert, Topography Founder & CEO Liam Krehbiel and Historical Concepts Senior Principal Kevin Clark.

VII. Adjournment

The motion to adjourn was initiated by Commissioner Gage and seconded by Commissioner Watts at 07:34pm.
Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.