



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

VILLAGE BOARD OF TRUSTEES MEETING

MONDAY, JANUARY 15, 2024 AT 6:30 PM

Village Hall Council Room

250 Williams Street

Williams Bay, WI 53191

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. Call to Order**
- II. Roll Call**
- III. Pledge of Allegiance**
- IV. Minutes**
 - A.** Approval of Village Board Meeting Minutes of January 2, 2024
- V. Presentation of accounts and petitions**
 - A.** Payroll ending 12-29-2023 in the amount of \$48,063.68
 - B.** Accounts Payable Unpaid dated 01-12-2024 in the amount of \$2,304,606.78
 - C.** Library Accounts Payable dated 01-11-2024 in the amount of \$1727.92
- VI. Public Comments**
- VII. President's Remarks**
 - A.** Recognition of Public Works for a job well done in regard to the recent snow storms.
- VIII. Ordinances and Resolutions**
 - A.** Approval of Resolution R-3-24 Authorizing Submission of An Application for Wisconsin Economic Development Corporation Community Investment Grant for 69 N. Walworth Avenue - Dancing Dudes/Green Grocer
- IX. Committee Reports**
 - A. Finance & Personnel, Chair - Trustee Wright**
 - 1.** Approval of Adding a Part-time Administrative Assistant Position to Support the Village Office Operations (*Average 10 hrs. for Village office with the current 30 hrs. at Village Library*)
 - 2.** Approval of a Quote from Gunner Olsen to Replace Lakefront Wooden Timbers
 - 3.** Approval of the Purchase of Red Dot Sites for the Police Department Fire Arms to be funded from Borrowed Funds

4. Approval of Police Department Purchase of Equipment for Two (2) Vehicles to be funded from Borrowed Funds

B. Protective Services, Chair - Trustee Vlach

1. Approval of Resolution R-6-24 Approving Williams Bay Civic League Temporary Class "B"/"Class B" Retailer's License Application for the Chili Cook Off February 3, 2024
2. Police Department Presentation - 2023 Year in Review

C. Parks & Lakefront, Chair - Trustee Russell

1. Approval of Resolution R-5-24 Approving the Edgewater Park Use and Policy Contract for Williams Bay Lioness Lions Club Lakeside Craft Market 2024.

D. Building, Zoning, & Ordinance, Chair - Trustee Jaramillo

1. Approval of Ordinance 2023-15 Increasing Village Clerk Position From Current One (1) Year Term to Three (3) Year Term (Second Reading)
2. Approval of Ordinance #2023-11 Amending Village Code Sections 331-2 & 331-4 Re: Tree Preservation (Second Reading)
3. Approval of Ordinance #2023-14 Regarding Shore Yard Standards (Second Reading)
4. Approval of Ordinance #2023-08 Regarding Existing Non-conforming Signs (Second Reading)
5. Approval of an Administrative Notification to the Village Board Process on Proposed Development and Zoning Requests.

X. Public Comments

XI. Other Items for Discussion, Consideration, or Action

- A. Resolution R-4-24 Authorizing the Reduction & Release of the Letter of Credit for Bailey Estates Phase 4B (Gerstad Builders)
- B. Consider a Motion to Convene Into Closed Session
Pursuant to the exemption contained in Wis. Stats. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business.
 - Development Agreement with Constance Woods, LLC
 - The Preserve (Williams College/Aurora University)
- C. Motion to reconvene into open session
- D. Possible discussion of/action for those items discussed in closed session

XII. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 01/12/2024 5:00 PM



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UNOFFICIAL MINUTES VILLAGE BOARD 1/2/2024 MEETING TUESDAY, JANUARY 2, 2024 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustees George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Harbor Master Jay Blincoe, Assistant Harbor Master Nick Asta, Library Director Joy Schnupp, Village Treasurer Jennifer Wiese, Village Clerk Tina Kolls

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Village Board Meeting Minutes of December 18, 2023

The motion to approve the Village Board Meeting Minutes of December 18, 2023 was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

V. Public Comments

There were no public comments.

VI. Presentation of accounts and petitions

A. Payroll ending 12-15-2023 in the amount of \$54,800.40

The motion to approve Payroll ending 12-15-2023 in the amount of \$54,800.40 was initiated by Trustee Wright and seconded by Trustee D'Alessandro. Unanimously carried.

B. Accounts Payable Unpaid dated 12-29-2023 in the amount of \$77,782.59

The motion to approve the Accounts Payable Unpaid dated 12-29-2023 in the amount of \$77,782.59 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VII. President's Remarks

President Duncan had no Remarks.

VIII. Ordinances and Resolutions

A. Resolution R-1-24 International Migratory Bird Day

The motion to approve Resolution R-1-24 International Migratory Bird Day was initiated by Trustee Jaramillo and seconded by Trustee Vlach. Unanimously carried.

IX. Public Comments

There were no public comments.

X. Other Items for Discussion, Consideration, or Action

A. Approval of a quote in the amount of \$2,485 from Giles Engineering Associates, Inc. for Geotechnical Engineering Exploration and Analysis for Lift Station 3 Replacement

The motion to approve the quote in the amount of \$2,485 from Giles Engineering Associates, Inc. for Geotechnical Engineering Exploration and Analysis for Lift Station 3 Replacement was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

B. Consider a Motion to Convene Into Closed Session

Pursuant to the exemption contained in Wis. Stats. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business.

- Development Agreement with Constance Woods, LLC

The motion to convene in closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business. - Development Agreement with Constance Woods, LLC was initiated by Trustee Umans and seconded by Trustee Wright at 06:41pm. Unanimously Carried.

Votes:

Yes: President Bill Duncan, Trustees George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, Steven Russell

No: None

Abstain: None

Result: Passed

C. Motion to reconvene into open session

The Motion to reconvene into open session was initiated by Trustee Umans and seconded by Trustee D'Alessandro at 07:04pm. Unanimously carried.

D. Possible discussion of/action for those items discussed in closed session

There were no discussions or actions taken on items discussed in closed session.

XI. Adjournment

The motion to adjourn was initiated by Trustee Wright and seconded by Trustee D'Alessandro at 07:05pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

Pay Period Date: 12/16/2023 - 12/29/2023

Pay Date: 1/5/2024

Department	Gross Regular Wages	Gross OT Wages	Payroll Taxes & Deductions	Net Wages
Crossing Guard	\$288.16	\$0.00	\$22.05	\$266.11
General Administration	\$12,019.60	\$0.00	\$5,506.72	\$6,512.88
KNC	\$3,490.00	\$0.00	\$940.93	\$2,549.07
Lakefront/Beach	\$0.00	\$0.00	\$0.00	\$0.00
Library	\$6,690.34	\$0.00	\$2,549.60	\$4,140.74
Municipal Court	\$1,259.42	\$0.00	\$166.38	\$1,093.04
Parks	\$0.00	\$0.00	\$0.00	\$0.00
Police	\$25,684.78	\$2,343.21	\$9,800.13	\$18,227.86
Protective Services (F&R)	\$9,548.17	\$0.00	\$2,845.94	\$6,702.23
Public Works/W&S	\$12,720.99	\$50.80	\$4,722.51	\$8,049.28
Recreation Department	\$608.00	\$0.00	\$85.53	\$522.47
Village Board	\$0.00	\$0.00	\$0.00	\$0.00
Total Net Wages				\$48,063.68

Payroll Register - Detail by Department

GL Account and Title	Description	Amount	GL Period
124			
ACCURATE APPRAISAL			
100-51520-000 ASSESSOR CONTRACT	MONTHLY CONTRACT AMOUNT	1,500.00	124
Total ACCURATE APPRAISAL:		1,500.00	
ANTTI, WILLIAM OR PATRICIA			
100-24050 ADVANCE TAX COLLECTIONS	PROPERTY TAX REFUND	349.15	124
Total ANTTI, WILLIAM OR PATRICIA:		349.15	
ASPINALL, SCOTT			
100-24050 ADVANCE TAX COLLECTIONS	PROPERTY TAX REFUND	210.30	124
Total ASPINALL, SCOTT:		210.30	
AXON ENTERPRISE INC			
100-52120-190 POLICE TRAINING	POLICE TRAINING	1,281.00	124
100-52120-130 POLICE IT EXPENSE	POLICE IT	4,570.39	124
100-52120-190 POLICE TRAINING	POLICE TRAINING	28.65	124
100-52120-130 POLICE IT EXPENSE	POLICE IT	8,886.00	124
Total AXON ENTERPRISE INC:		14,766.04	
BARRY, PATRICK OR MARY			
100-24050 ADVANCE TAX COLLECTIONS	PROPERTY TAX REFUND	389.19	124
Total BARRY, PATRICK OR MARY:		389.19	
BAY GROUP PARTNERS			
100-24050 ADVANCE TAX COLLECTIONS	PROPERTY TAX REFUND	1,183.95	124
Total BAY GROUP PARTNERS:		1,183.95	
BAYWATER LLC			
100-24050 ADVANCE TAX COLLECTIONS	PROPERTY TAX REFUND	674.19	124
Total BAYWATER LLC:		674.19	
BERNS, SETH			
100-24050 ADVANCE TAX COLLECTIONS	PROPERTY TAX REFUND	139.59	124
Total BERNS, SETH:		139.59	
BRENT FOX TRUST			
100-24050 ADVANCE TAX COLLECTIONS	PROPERTY TAX REFUND	53.93	124
Total BRENT FOX TRUST:		53.93	
CIVIC SYSTEMS LLC			
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	SEMI ANNUAL SUPPORT FEE	3,833.20	124
200-58801-000 IT SUPPORT/ANNUAL FEES	SEMI ANNUAL SUPPORT FEES	2,029.75	124
300-58801-000 IT SUPPORT/ANNUAL FEES	SEMI ANNUAL SUPPORT FEES	2,029.75	124
400-58100-135 LIBRARY ADMINISTRATION COSTS	SEMI ANNUAL SUPPORT FEES	228.30	124
Total CIVIC SYSTEMS LLC:		8,121.00	

GL Account and Title	Description	Amount	GL Period
CIVICPLUS LLC			
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	2024 ANNUAL FEE	3,472.88	124
Total CIVICPLUS LLC:		3,472.88	
CONNOLLY,MARY			
100-24050 ADVANCE TAX COLLECTIONS	PROPERTY TAX REFUND	846.12	124
Total CONNOLLY,MARY:		846.12	
CONSIGNY LAW FIRM			
200-57923-000 WATER ATTORNEY EXPENSE	WATER ATTORNEY EXPENSES	420.75	124
300-58970-000 SEWER ATTORNEY EXPENSE	SEWER ATTORNEY EXPENSES	420.75	124
100-51610-000 LEGAL SERVICES	PROTECTIVE SERVICES ATTO	858.00	124
100-51610-000 LEGAL SERVICES	MUNICIPAL COURT ATTORNEY	6,074.40	124
100-51610-000 LEGAL SERVICES	BUILDING & ZONING ATTORNE	1,798.50	124
100-51610-000 LEGAL SERVICES	GENERAL ATTORNEY EXPENS	3,312.60	124
100-51610-000 LEGAL SERVICES	STREETS/ HIGHWAYS ATTORN	82.50	124
100-51405-000 BILLABLE SERVICES	BILLABLE SERVICES-WILLABAY	1,287.00	124
100-51405-000 BILLABLE SERVICES	BILLABLE SERVICES-226 CIRC	4,098.30	124
100-51405-000 BILLABLE SERVICES	BILLABLE SERVICES-ANN DRA	6,618.90	124
Total CONSIGNY LAW FIRM:		24,971.70	
DYE, GREGORY OR STACEY			
100-24050 ADVANCE TAX COLLECTIONS	PROPERTY TAX REFUND	294.77	124
Total DYE, GREGORY OR STACEY:		294.77	
ELKHORN NAPA AUTO PARTS			
100-54310-150 STREETS EQUIP REPAIRS/MAINT	SUPPLIES	112.35	124
Total ELKHORN NAPA AUTO PARTS:		112.35	
GATEWAY TECHNICAL COLLEGE			
100-24004 DUE TO VTAE DIST.	JANUARY SETTLEMENT	125,977.59	124
Total GATEWAY TECHNICAL COLLEGE:		125,977.59	
GENEVA LAKE LAW ENFORCEMENT AGENCY			
100-52130-130 GENEVA LAKE LAW ENFORCEMENT	2024 PLEADGE	73,000.00	124
Total GENEVA LAKE LAW ENFORCEMENT AGENCY:		73,000.00	
GORDON FLESCH			
100-51410-162 GEN ADMIN COPIER EXPENSE	VH MONTHLY CHARGES	181.47	124
100-55210-200 REC DEPT TELEPHONE	REC DEPT MONTHLY CHARGE	48.46	124
Total GORDON FLESCH:		229.93	
GRAYMONT WESTERN LIME INC.			
200-57631-160 WATER TREATMENT CHEMICALS	HIGH CALCIUM HYDRATED LIM	4,247.06	124
Total GRAYMONT WESTERN LIME INC.:		4,247.06	
HERNANDEZ,STEPHANIE			
100-44107 FIELD HOUSE RENTALS	REFUND FOR FIELD HOUSE DA	500.00	124

GL Account and Title	Description	Amount	GL Period
Total HERNANDEZ,STEPHANIE:		500.00	
KELLY, SHAWN OR BARBARA			
100-24050 ADVANCE TAX COLLECTIONS	PROPERTY TAX REFUND	420.69	124
Total KELLY, SHAWN OR BARBARA:		420.69	
LAKESIDE INTERNATIONAL TRUCKS			
100-54310-150 STREETS EQUIP REPAIRS/MAINT	STREETS EQUIP REPAIRS/MAI	1,140.01	124
100-54310-150 STREETS EQUIP REPAIRS/MAINT	STREETS EQUIP REPAIRS/MAI	111.74	124
Total LAKESIDE INTERNATIONAL TRUCKS:		1,251.75	
MUNICIPAL PROPERTY INSURANCE CO			
100-51510-000 INSURANCE EXPENSE	VILLAGE INSURANCE-PROPER	12,163.00	124
200-57599-000 WATER INSURANCE EXPENSE	WATER INSURANCE-PROPERT	6,081.50	124
300-58974-000 SEWER INSURANCE EXPENSE	SEWER INSURANCE-PROPERT	6,081.50	124
Total MUNICIPAL PROPERTY INSURANCE CO:		24,326.00	
O'GRADY, MATTHEW OR ELIZABETH			
100-24050 ADVANCE TAX COLLECTIONS	PROPERTY TAX REFUND	404.07	124
Total O'GRADY, MATTHEW OR ELIZABETH:		404.07	
OLSON, JOHN			
100-24050 ADVANCE TAX COLLECTIONS	PROPERTY TAX REFUND	1,294.20	124
Total OLSON, JOHN:		1,294.20	
PORTER, KATIE OR PHILIP			
100-24050 ADVANCE TAX COLLECTIONS	PROPERTY TAX REFUND	451.39	124
Total PORTER, KATIE OR PHILIP:		451.39	
R&R INSURANCE SERVICES			
100-51510-000 INSURANCE EXPENSE	VILLAGE INSURANCE-CRIME	351.50	124
200-57599-000 WATER INSURANCE EXPENSE	WATER INSURANCE-CRIME	175.75	124
300-58974-000 SEWER INSURANCE EXPENSE	SEWER INSURANCE-CRIME	175.75	124
100-51510-000 INSURANCE EXPENSE	VILLAGE INSURANCE-LWMMI &	25,691.00	124
200-57599-000 WATER INSURANCE EXPENSE	WATER INSURANCE-LWMMI &	12,845.50	124
300-58974-000 SEWER INSURANCE EXPENSE	SEWER INSURANCE-LWMMI &	12,845.50	124
100-51510-000 INSURANCE EXPENSE	VILLAGE INSURANCE-WORKER	25,135.50	124
200-57599-000 WATER INSURANCE EXPENSE	WATER INSURANCE-WORKERS	12,567.75	124
300-58974-000 SEWER INSURANCE EXPENSE	SEWER INSURANCE-WORKS C	12,567.75	124
Total R&R INSURANCE SERVICES:		102,356.00	
REDDY,DAVID OR ELLEN			
100-24050 ADVANCE TAX COLLECTIONS	PROPERTY TAX REFUND	580.46	124
Total REDDY,DAVID OR ELLEN:		580.46	
ROSS, JESSICA			
100-24050 ADVANCE TAX COLLECTIONS	PROPERTY TAX REFUND	1,042.55	124

GL Account and Title	Description	Amount	GL Period
Total ROSS, JESSICA:		1,042.55	
SECURIAN FINANCIAL GROUP INC			
100-52120-124 POLICE LIFE INSURANCE	POLICE LIFE INS	78.76	124
100-54310-124 STREETS LIFE INSURANCE	STREETS LIFE INSURANCE	26.28	124
100-55410-124 PARKS LIFE INSURANCE	PARKS LIFE INSURANCE	3.40	124
200-57630-124 WATER TREATMENT - LIFE INS	WATER TREATMENT LIFE INSU	10.11	124
200-57640-124 WATER DISTRIBUTION - LIFE INS	WATER DISTRIBUTION LIFE INS	10.11	124
230-58100-124 KNC LIFE INSURANCE	KNC LIFE INSURANCE	3.86	124
100-51410-124 GEN ADMIN LIFE INSURANCE	GEN ADMIN LIFE INSURANCE	68.12	124
400-58100-123 LIBRARY HEALTH INSURANCE	LIBRARY LIFE INSURANCE	47.33	124
100-21257 LIFE INSURANCE PAYABLE	EMPLOYEE CONTRIBUTION	266.96	124
Total SECURIAN FINANCIAL GROUP INC:		514.93	
STRATTON, STEVE OR KAY			
100-24050 ADVANCE TAX COLLECTIONS	PROPERTY TAX REFUND	390.97	124
Total STRATTON, STEVE OR KAY:		390.97	
THE PARTS PLACE			
100-54310-150 STREETS EQUIP REPAIRS/MAINT	STREETS SUPPLIES	46.24	124
100-54310-150 STREETS EQUIP REPAIRS/MAINT	GREASE	137.40	124
Total THE PARTS PLACE:		183.64	
TITAN PUBLIC SAFETY SOLUTIONS			
100-51210-150 MUNICIPAL COURT IT FEES	2024 ANNUAL SUPPORT FEES	3,984.00	124
Total TITAN PUBLIC SAFETY SOLUTIONS:		3,984.00	
URBINA, GENARO CAMAS			
100-24050 ADVANCE TAX COLLECTIONS	PROPERTY TAX REFUND	88.85	124
Total URBINA, GENARO CAMAS:		88.85	
VELOCITY			
100-52120-130 POLICE IT EXPENSE	POLICE IT SERVICES	230.50	124
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	GENERAL GOVT IT SERVICES	290.82	124
200-57921-130 WATER IT EXPENSE	WATER DEPT IT	39.00	124
100-52320-130 FIRE DEPT IT	FIRE DEPT IT	18.00	124
100-55210-130 REC DEPT IT	REC DEPT IT	54.50	124
100-55411-130 LAKEFRONT IT	BEACH/LAKEFRONT IT	18.00	124
100-52120-130 POLICE IT EXPENSE	MUNICIPAL COURT IT	19.50	124
100-52360-130 RESCUE DEPT IT EXPENSE	RESCUE DEPT IT	7.00	124
230-58100-200 KNC PHONE EXPENSE	KNC PHONE EXPENSE	7.00	124
Total VELOCITY:		684.32	
WALWORTH COUNTY SECURITY ALARMS			
100-51730-150 VH BLDG REPAIRS/MAINT	2024 ALARM MONITORING FEE	324.00	124
Total WALWORTH COUNTY SECURITY ALARMS:		324.00	
WALWORTH COUNTY TREASURER			
100-24002 DUE TO COUNTY GOVT.	JANUARY TAX SETTLEMENT	533,131.06	124

GL Account and Title	Description	Amount	GL Period
Total WALWORTH COUNTY TREASURER:		533,131.06	
WALWORTH COUNTY TREASURER-COURT FINES			
100-45001 COURT FINE REVENUE	MONTHLY SHARE OF COURT FI	369.00	124
Total WALWORTH COUNTY TREASURER-COURT FINES:		369.00	
WILLIAMS BAY AUTOMOTIVE			
100-52120-150 POLICE REPAIRS/MAINT	VEHICLE REPAIRS AND MAINT	166.45	124
100-52120-150 POLICE REPAIRS/MAINT	VEHICLE REPAIRS AND MAINT	98.47	124
Total WILLIAMS BAY AUTOMOTIVE:		264.92	
WILLIAMS BAY SCHOOL DISTRICT			
100-24003 DUE TO SCHOOL DIST.	JANUARY SETTLEMENT	1,094,147.71	124
Total WILLIAMS BAY SCHOOL DISTRICT:		1,094,147.71	
WILLIAMS BAY WATER & SEWER DEPT			
200-17143 WATER TAXES RECEIVABLE	FEBRUARY SETTLEMENT DELI	753.40	124
300-18143 SEWER TAXES RECEIVABLE	FEBRUARY SETTLEMENT DELI	1,016.57	124
Total WILLIAMS BAY WATER & SEWER DEPT:		1,769.97	
WISCONSIN DEPT OF REVENUE			
100-51520-000 ASSESSOR CONTRACT	2023 MANUFACTURING ASSES	12.81	124
Total WISCONSIN DEPT OF REVENUE:		12.81	
WISCONSIN PROFESSIONAL POLICE			
100-21262 UNION DUES PAYABLE	UNION DUES	267.00	124
Total WISCONSIN PROFESSIONAL POLICE:		267.00	
Total 124:		2,029,300.03	
1223			
ADAMS PUBLISHING GROUP			
100-55210-210 REC DEPT PUBLICATIONS	REC DEPT DIRECTOR JOB POS	233.00	1223
Total ADAMS PUBLISHING GROUP:		233.00	
AFLAC			
100-21259 AFLAC PAYABLE	EMPLOYEE PREMIUM	327.63	1223
Total AFLAC:		327.63	
AMAZON CAPITAL SERVICES			
100-52120-160 POLICE SUPPLIES	POLICE SUPPLIES	113.53	1223
200-57632-160 WATER TREATMENT SUPPLIES	WATER TREATMENT SUPPLIES	444.59	1223
200-57623-170 WATER TESTING	MARKERS	11.90	1223
200-57623-170 WATER TESTING	MARKERS	8.99	1223
200-57921-160 WATER OFFICE SUPPLIES	CALCULATOR	5.70	1223
200-57921-160 WATER OFFICE SUPPLIES	OFFICE SUPPLIES	6.84	1223
200-57921-160 WATER OFFICE SUPPLIES	COMPUTER SPEAKERS	17.01	1223
200-57921-160 WATER OFFICE SUPPLIES	PENCILS	5.88	1223
200-57935-150 WATER PLANT REPAIRS/MAINT	SUPPLIES	33.99	1223

GL Account and Title	Description	Amount	GL Period
100-55410-150 PARKS REPAIRS/MAINT	WATER UTILITY KEY	10.29	1223
200-57635-150 WATER TREATMENT REPAIRS/ MAINT	SUPPLIES	23.98	1223
100-55410-150 PARKS REPAIRS/MAINT	DRAIN COVER	6.99	1223
100-55410-150 PARKS REPAIRS/MAINT	KEY TAGS	15.99	1223
100-55410-150 PARKS REPAIRS/MAINT	PET WASTE BAGS	91.98	1223
100-51410-160 GEN ADMIN SUPPLIES	VH OFFICE SUPPLIES	133.55	1223
100-51730-160 VH BLDG SUPPLIES	VH BLDG SUPPLIES	148.97	1223
100-51720-160 LIONS FIELD HOUSE SUPPLIES	LIONS FIELD HOUSE	42.07	1223
Total AMAZON CAPITAL SERVICES:		1,122.25	
ASSOCIATED TECHNICAL SERVICES			
200-57651-150 WATER MAINS REPAIRS/MAINT	LEAK LOCATE - HIGHLAND ST	1,160.00	1223
Total ASSOCIATED TECHNICAL SERVICES:		1,160.00	
BEAR GRAPHICS INC.			
100-51412-000 ELECTION EXPENSE	ELECTION ENVELOPES EL-122	613.83	1223
100-51412-000 ELECTION EXPENSE	ELECTION OUTER ENVELOPES	613.82	1223
Total BEAR GRAPHICS INC.:		1,227.65	
BRUSHFIRE SIGNS			
120-52320-165 EMS IGA EXPENDITURES	AMBULANCE LETTERING	1,627.96	1223
Total BRUSHFIRE SIGNS:		1,627.96	
CITY OF BURLINGTON DEPT OF PUBLIC WORKS			
200-57623-170 WATER TESTING	BACTERIOLOGICAL WATER TE	60.00	1223
Total CITY OF BURLINGTON DEPT OF PUBLIC WORKS:		60.00	
CORE & MAIN			
200-57641-160 WATER DISTRIBUTION SUPPLIES	CURB BOXS	271.64	1223
Total CORE & MAIN:		271.64	
DEPARTMENT OF ADMINISTRATION			
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	MONTHLY EMAIL FILTERING	18.80	1223
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	MONTHLY EMAIL FILTERING	18.80	1223
Total DEPARTMENT OF ADMINISTRATION:		37.60	
DIGGER'S HOTLINE INC.			
200-57930-140 WATER DIGGERS HOTLINE EXPENSE	PAYMENT OF LOCATE FEES	88.30	1223
Total DIGGER'S HOTLINE INC.:		88.30	
DJS SCUBA LOCKER INC			
100-52340-145 DIVE TEAM TANK MAINTENANCE	DIVE TEAM EQUIPMENT SERVI	757.34	1223
Total DJS SCUBA LOCKER INC:		757.34	
FREEDOM MAILING			
200-57921-160 WATER OFFICE SUPPLIES	QUARTERLY BILLING PROCES	535.14	1223
300-58969-160 SEWER OFFICE SUPPLIES	QUARTERLY BILLING PROCES	535.14	1223
200-57921-160 WATER OFFICE SUPPLIES	AUTO PAY NOTICE	13.07	1223
300-58969-160 SEWER OFFICE SUPPLIES	AUTO PAY NOTICE	13.07	1223

GL Account and Title	Description	Amount	GL Period
Total FREEDOM MAILING:		1,096.42	
GFL ENVIRONMENTAL			
225-54635-131 RECYCLING FEES	RECYCLING CURBSIDE PICK U	6,805.76	1223
100-54710-000 REFUSE COLLECTIONS	REFUSE CURBSIDE PICK UP	12,762.88	1223
100-54710-000 REFUSE COLLECTIONS	(1) 6 YD ROLL BIN	130.00	1223
Total GFL ENVIRONMENTAL:		19,698.64	
GORDON FLESCH			
100-51414-100 LASERFICHE EXPENSE	LASERFICHE	3,641.93	1223
Total GORDON FLESCH:		3,641.93	
GRAINGER INC.			
200-57653-151 WATER METER TESTING	COUPLINGS	10.36	1223
Total GRAINGER INC.:		10.36	
GUNNAR OLSEN LANDSCAPING			
100-55410-115 PARKS CONTRACT LABOR	CLEAN UP AND RAKE OUT FLO	3,837.00	1223
Total GUNNAR OLSEN LANDSCAPING:		3,837.00	
HEYER TRUE VALUE HARDWARE			
200-57635-150 WATER TREATMENT REPAIRS/ MAINT	SUPPLIES	40.01	1223
200-57635-150 WATER TREATMENT REPAIRS/ MAINT	SUPPLIES	120.91	1223
100-55410-150 PARKS REPAIRS/MAINT	SUPPLIES	44.05	1223
Total HEYER TRUE VALUE HARDWARE:		204.97	
HYDRO CORP			
200-57656-150 CROSS CONNECTION INSPECTION	CROSS CONNECTION PROGRA	1,351.00	1223
200-57656-150 CROSS CONNECTION INSPECTION	CROSS CONNECTION PROGRA	459.00	1223
Total HYDRO CORP:		1,810.00	
MONROE, RENA			
100-51412-110 ELECTION WAGES	ELECTION PAY	330.00	1223
Total MONROE, RENA:		330.00	
MUNICIPAL CODE ENFORCEMENT LLC			
100-53100-220 STR ENFORCEMENT CONTRACT	STR CODE ENFORCEMENT	1,128.00	1223
100-53100-215 CODE ENFORCEMENT CONTRACT	CODE ENFORCEMENT	2,308.80	1223
Total MUNICIPAL CODE ENFORCEMENT LLC:		3,436.80	
PACKARD, JOHNNY			
100-55210-274 REC DEPT ADULT FITNESS	TAI CHI TEACHER	416.00	1223
Total PACKARD, JOHNNY:		416.00	
PETERNELL, LORI			
100-51410-110 GEN ADMIN WAGES	PAYROLL/ TREASURER ASSIST	4,200.00	1223

GL Account and Title	Description	Amount	GL Period
Total PETERNELL, LORI:		4,200.00	
POMP'S TIRE SERVICE			
100-52120-150 POLICE REPAIRS/MAINT	VEHICLE REPAIRS AND MAINE	282.00	1223
Total POMP'S TIRE SERVICE:		282.00	
PREMIUM WATERS INC			
100-51730-160 VH BLDG SUPPLIES	VH WATER DELIVERY	16.49	1223
Total PREMIUM WATERS INC:		16.49	
ROTE OIL CO.			
100-52320-180 FIRE DEPT FUEL	FIRE DIESEL	176.88	1223
100-54310-180 STREETS FUEL	STREETS DIESEL	1,768.82	1223
230-58100-180 KNC FUEL	KNC DIESEL	35.38	1223
100-52360-180 RESCUE DEPT FUEL	RESCUE DIESEL	176.88	1223
100-55410-180 PARKS FUEL	PARKS DIESEL	1,238.17	1223
300-58967-000 SEWER FUEL EXPENSE	SEWER DIESEL	141.51	1223
Total ROTE OIL CO.:		3,537.64	
SAFEBUILT LLC			
100-53100-211 BLDG INSPECTION CONTRACT	BUILDING INSPECTION FEES	5,082.96	1223
Total SAFEBUILT LLC:		5,082.96	
SCHAEFFER MUNICIPAL SERVICES LLC			
100-53100-210 ZONING INSPECTION CONTRACT	ZONING ADMINISTRATION FEES	735.00	1223
Total SCHAEFFER MUNICIPAL SERVICES LLC:		735.00	
SEYMOUR KREMER KOCH LLC			
100-51405-000 BILLABLE SERVICES	226 CIRCLE PKWY	264.00	1223
Total SEYMOUR KREMER KOCH LLC:		264.00	
STATE OF WI - COURT FINES			
100-45001 COURT FINE REVENUE	MONTHLY SHARE OF COURT FI	930.50	1223
Total STATE OF WI - COURT FINES:		930.50	
STEVENSON, MERCY			
100-51412-110 ELECTION WAGES	ELECTION PAY	330.00	1223
Total STEVENSON, MERCY:		330.00	
TMI COATINGS INC			
200-57610-140 WATER FUND CAPITAL OUTLAY	LIME REACTOR CLEANING	210,419.02	1223
Total TMI COATINGS INC:		210,419.02	
UPPER CASE PRINTING			
200-57921-160 WATER OFFICE SUPPLIES	PRINTING OF XPRESS BILL PAY	264.04	1223
300-58969-160 SEWER OFFICE SUPPLIES	PRINTING OF XPRESS BILL PAY	264.04	1223

GL Account and Title	Description	Amount	GL Period
Total UPPER CASE PRINTING:		528.08	
VELOCITY			
100-52120-130 POLICE IT EXPENSE	POLICE IT SERVICES	230.50	1223
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	GENERAL GOVT IT SERVICES	290.82	1223
200-57921-130 WATER IT EXPENSE	WATER DEPT IT	39.00	1223
100-52320-130 FIRE DEPT IT	FIRE DEPT IT	18.00	1223
100-55210-130 REC DEPT IT	REC DEPT IT	54.50	1223
100-55411-130 LAKEFRONT IT	BEACH/LAKEFRONT IT	18.00	1223
100-52120-130 POLICE IT EXPENSE	MUNICIPAL COURT IT	19.50	1223
100-52360-130 RESCUE DEPT IT EXPENSE	RESCUE DEPT IT	7.00	1223
230-58100-200 KNC PHONE EXPENSE	KNC PHONE EXPENSE	7.00	1223
Total VELOCITY:		684.32	
VON BRIESEN & ROPER, S.C.			
100-51610-000 LEGAL SERVICES	LABOR & EMPLOYMENT	63.00	1223
Total VON BRIESEN & ROPER, S.C.:		63.00	
WALCOMET			
300-58980-310 WALCOMET SEWER CONNECTION FEE	SEWER CONNECION FEE 387	4,000.00	1223
Total WALCOMET:		4,000.00	
WI DEPARTMENT OF TRANSPORTATION			
500-54310-140 STREETS/HIGHWAYS	STH 67 RESURFACING COST	2,255.09	1223
Total WI DEPARTMENT OF TRANSPORTATION:		2,255.09	
WISCONN VALLEY MEDIA GROUP			
100-51410-210 GEN ADMIN PUBLICATIONS	PUBLICATIONS	280.16	1223
Total WISCONN VALLEY MEDIA GROUP:		280.16	
WISCONSIN POLICE LEADERSHIP FOUNDATION			
100-52120-190 POLICE TRAINING	POLICE TRAINING	275.00	1223
Total WISCONSIN POLICE LEADERSHIP FOUNDATION:		275.00	
WISCONSIN STATE LABORATORY OF HYGIENE			
200-57623-170 WATER TESTING	FLUORIDE	28.00	1223
Total WISCONSIN STATE LABORATORY OF HYGIENE:		28.00	
Total 1223:		275,306.75	
Grand Totals:		2,304,606.78	

Village Board Approval Date: _____

GL Account and Title	Description	Amount	GL Period
124			
DEPARTMENT OF ADMINISTRATION			
400-58310-000 IT/LICENSES/CONTRACTED SERVICE	TEACH SERVICES	500.00	124
Total DEPARTMENT OF ADMINISTRATION:		500.00	
THE GAZETTE			
400-58280-000 LIBRARY PERIODICALS	PERIODICALS	434.35	124
Total THE GAZETTE:		434.35	
Total 124:		934.35	
1223			
BAKER & TAYLOR			
400-58200-000 ADULT PRINT	ADULT PRINT/ BOOK	335.21	1223
400-58201-000 CHILDREN PRINT	CHILDREN'S BOOKS	126.54	1223
Total BAKER & TAYLOR:		461.75	
DEMCO			
400-58100-160 LIBRARY SUPPLIES	SUPPLIES	152.01	1223
Total DEMCO:		152.01	
MIDWEST TAPE			
400-58200-100 ADULT DIGITAL	ADULT DIGITAL	65.21	1223
400-58200-100 ADULT DIGITAL	ADULT DIGITAL	26.24	1223
400-58200-100 ADULT DIGITAL	ADULT DIGITAL	19.99	1223
400-58200-100 ADULT DIGITAL	ADULT DIGITAL	22.49	1223
Total MIDWEST TAPE:		133.93	
SCHNUPP, JOY			
410-58255-000 LIB FRIENDS EXPENDITURE	FRIENDS EXPENSE	45.88	1223
Total SCHNUPP, JOY:		45.88	
Total 1223:		793.57	
Grand Totals:		1,727.92	

Village Board Approval Date: _____

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-03-2024**

**A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION FOR
WISCONSIN ECONOMIC DEVELOPMENT CORPORATION COMMUNITY INVESTMENT GRANT
(69 N. Walworth Avenue - Dancing Dudes, LLC – The Bay Building)**

WHEREAS, State Grant monies are available under the Wisconsin Economic Development Corporation (WEDC) Community Development Investment (CDI) program; and

WHEREAS, the Village was notified of a project at 69 N. Walworth Avenue that is eligible for a CDI grant application through WEDC that would facilitate the redevelopment of a building downtown; and

WHEREAS, per the WEDC CDI grant program, the Village must apply for the grant, and if awarded, will pass through funds to the project owner; and

WHEREAS, the President and Village Board have determined that it is in the best interests of the Village and its residents for the Village to file this grant application; and

BE IT FURTHER RESOLVED, that if the grant is awarded, the Village President may enter into an agreement with WEDC to accept the funds and expend the grant funds in a manner that is in accordance with the terms of the WEDC CDI grant award.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLIAMS BAY, WALWORTH COUNTY, WISCONSIN, as follows:

SECTION ONE: **Recitals.** The foregoing recitals are incorporated herein as if fully set forth.

SECTION TWO: **Approval; Authorization.** The Village Board of the Village of Williams Bay does approve and authorize the Village Administrator to take all necessary steps to prepare and file the grant application for funds under the WEDC CDI program and the Village President to enter into an agreement with WEDC in accordance with this resolution.

SECTION THREE: **Effective Date.** This Resolution shall be in full force and effect upon its passage and approval in the manner provided by law.

Approved by the Village Board of the Village of Williams Bay this 15th day of January 2024.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

COMMUNITY DEVELOPMENT INVESTMENT GRANT



BUILDING VIBRANT COMMUNITIES IN WISCONSIN

The Wisconsin Economic Development Corporation's (WEDC's) **Community Development Investment (CDI) Grant Program** helps transform communities by funding projects that mobilize people and resources to inspire positive and substantive local development.

How it works

The CDI Grant Program will support urban, small city, and rural community (re)development efforts by providing financial incentives for catalytic shovel-ready projects with emphasis on, but not limited to, community-driven commercial corridor efforts. The maximum grant amount is generally \$250,000. Grant recipients must provide a minimum 3:1 matching investment in project costs; projects located in a designated economically distressed community, a Development Opportunity Zone, or a rural community must provide a minimum 1:1 matching investment. Additionally, a project where a key component is to provide child care services or expand housing availability may also be approved by WEDC to provide 1:1 matching funds.

Eligibility requirements

Grant recipients must demonstrate significant, measurable benefits in job opportunities, property values, and/or leveraged investment by local and private partners in at least one of the following efforts:

- Development of a significant destination attraction
- Rehabilitation and reuse of an underutilized or landmark building
- Infill development
- Historic preservation
- Infrastructure efforts providing substantial benefits to downtown residents/property owners
- Mixed-use development

Eligible activities

CDI Grant funds may be used for the following activities:

- Building renovation
- Historic preservation
- Demolition
- New construction
- Infrastructure improvements

LEARN MORE

For more information about becoming eligible for the Community Development Investment Grant Program, contact a Wisconsin Economic Development Corporation (WEDC) regional economic development director.

You can find the list of regional directors and territories covered at wedc.org/regional.

Basic duties for Part-time Administrative Assistant

- Assisting residents at the window (Beach tags, parking passes, Property tax payments, voter registration, Field House/Edgewater Park Applications etc.)
- Filing
- Sorting Mail
- Applying Payments (Water, Property Taxes, etc.)
- Assisting with In-Person Absentee Voting
- Copying
- Mailing
- General Office Duties



DATE: OCTOBER 30, 2023

262.245.9700

Fax.262.249.0101

TO Village Of Williams Bay

To accept this quotation, sign here and return: _____

Thank you for your business!



Village of Williams Bay Police Department

PO Box 580
250 Williams Street
Williams Bay, WI 53191



Phone: 262.245.2710

Chief Justin P Timm

Fax: 262.245.2711

December 12, 2023

To: Trustee Wright
From: Chief Justin P Timm

REF: Re-allocation of Capital Funds

Trustee Wright,

When the 2022 Capital requests were approved, we initially had \$15,000 allotted for new patrol squad computers. At the time, our old computers were in dire need of replacement. However, in late 2022, we were awarded a grant through the State of Wisconsin to cover this cost, leaving the \$15,000 unspent.

We are hoping to re-allocate these funds to assist the officers in purchasing their red-dot sights. A red dot is a sighting system that gives the officer a visual interface that is more in line with how the human eye works. In very basic terms, the human eye can only focus on one thing, or more accurately, at one distance at a time. This improves accuracy which helps with efficiency and safety in potentially life-threatening situations.

It is my request that we take \$6,000.00 of the unused \$15,000.00 and allocate it towards getting all officers outfitted with this new sight. I hope you see the safety benefits this brings and the step of good faith it shows our officers.

Please let me know if you have any further questions.

Sincerely,

Justin P Timm
Chief of Police
Village of Williams Bay Police Department



Village of Williams Bay Police Department

PO Box 580
250 Williams Street
Williams Bay, WI 53191



Phone: 262.245.2710

Chief Justin P Timm

Fax: 262.245.2711

TO: Finance and Personnel Committee
From: Chief Justin P Timm

Ref: Request to carry over unspent budgeted funds

Finance and Personnel Committee,

Pursuant to 46-8 of the Village Code of Ordinances, I am requesting a carryover of funds for the upfitting of two of our vehicles which were approved for the 2023 budget.

The vehicles were ordered and paid for as planned in 2023, however due to a delay in the upfitting company, we will not be able to have the vehicles upfitted until 2024.

We are asking to carryover as follows:

Police Department Capital outlay: \$65,879.90
Emergency Management Capital Outlay: \$34,310.22
Total: \$100,190.12

Please let me know if you have any questions.
Sincerely,

Justin P Timm
Chief of Police
Village of Williams Bay Police Department

<u>FINAL Financing Plan 6-13-22</u>	
<u>SEWER UTILITY PROJECTS - 20 YEAR PROJECTS</u>	
MAINLINE REPAIRS ASSOCIATED W/TELEVISION	\$200,000.00
STATE ROAD 67 SEWER REPLACEMENT	\$600,000.00
HARRIS ROAD LIFT STATION UPGRADE	\$1,000,000.00
HARRIS ROAD FORCE MAIN	<u>\$1,000,000.00</u>
	\$2,800,000.00
<u>WATER UTILITY PROJECTS - 20 YEAR PROJECTS</u>	
REACTOR CLEANING AND PAINTING	\$200,000.00
STATE ROAD 67 WATER REPLACEMENT	\$1,000,000.00
LOCH VISTA WATER MAIN	\$1,100,000.00
CHLORINATION IMPROVEMENTS	\$2,800,000.00
SOUTHWICK CREEK REALIGNMENT	<u>\$500,000.00</u>
	\$5,600,000.00
<u>TAX LEVY SUPPORTED - 6 YEAR PROJECTS</u>	
NEW POLICE SQUAD (292)	\$65,000.00
EMERGENCY MANAGEMENT VEHICLE	\$85,000.00
NEW POLICE SQUAD (294)	<u>\$65,000.00</u>
	\$215,000.00
<u>TAX LEVY SUPPORTED - 10 YEAR PROJECTS</u>	
VILLAGE SERVER AND IT UPGRADES	\$20,000.00
LASERFICHE SOFTWARE	\$10,000.00
SQUAD COMPUTERS	\$15,000.00
AXON FLEET VEHICLE CAMERAS (3)	\$45,000.00
BEACH CLEANER	\$75,000.00
FIRE AND EMS EQUIPMENT (TANKER AND AMBULANCE)	\$200,000.00
THEATRE ROAD BASEBALL FENCE	\$15,000.00
RESTROOMS/CONCESSIONS THEATRE RD	\$100,000.00
UPGRADES TO THEATRE ROAD FIELDS	\$25,000.00
TENNIS/BASKETBALL COURTS	\$250,000.00
REMOVE LIONS TENNIS/BASKETBALL COURTS	\$30,000.00
LIONS FIELDHOUSE UPDATING W/STORAGE	<u>\$100,000.00</u>
	\$885,000.00
<u>TAX LEVY SUPPORTED - 20 YEAR PROJECTS</u>	
PLAYGROUNDS - 3	\$200,000.00
LAKEWOOD TRAILS SUBDIVISION PAVING	\$300,000.00
OBSERVATORY PLACE PAVING	\$300,000.00
WALWORTH AVENUE PAVING	\$300,000.00
STATE ROAD 67 RECONSTRUCTION	\$500,000.00
GENEVA STREET/PARKING LOTS/BRIDGE	<u>\$1,035,000.00</u>
	\$2,635,000.00
TOTAL PROJECTS	\$12,135,000.00
LEVY SUPPORTED	\$3,735,000.00

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-6-24**

**A RESOLUTION GRANTING TEMPORARY “CLASS B” FERMENTED MALT BEVERAGE AND
TEMPORARY “CLASS B” WINE LICENSE TO
WILLIAMS BAY CIVIC LEAGUE**

WHEREAS, on January 2, 2024 the Village of Williams Bay Protective Services Committee determined that it is in the best interests of the Village and its residents to recommend approval of the Special Permit Application for Temporary Class “B”/“Class B” Retailers License by Williams Bay Civic League for Chili Cook-Off on February 3, 2024; and

WHEREAS, the area for fermented malt beverages and wine will encompass the entirety of the Lions Fieldhouse located at 270 Elkhorn Road with entry monitored and limited to individuals that are a minimum of 21 years old; and

WHEREAS, that a licensed operator will be on the premises at all times to oversee the serving of alcohol; and

WHEREAS, as mandated by Village Code § 128-6. Liquor or Beer in Public Places. “No person shall carry any open can, bottle or other container of alcohol beverage or drink from the same upon any public walk, street, park or other public place in the Village except where a special permit is granted by the Village Board”; and

WHEREAS, the Village Board of the Village of Williams Bay, being fully advised in the premises, have determined that it is in the best interests of the Village and its residents to approve the recommended special permit application.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby ordain as follows:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The President and Board of Trustees hereby approves the recommended application and authorizes the temporary retailers license, therefore.

Approved by the Village Board of the Village of Williams Bay this 15th day of January 2024.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

☐ Town ☒ Village ☐ City of Williams Bay

Application Date: _____

County of Walworth

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 2/3/2024 and ending 2/3/2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☒ Lodge/Society
☐ Chamber of Commerce or similar Civic or Trade Organization
☐ Veteran's Organization ☐ Fair Association

(a) Name SHEILA MASON

(b) Address 508 N. WISWELL DR.
(Street) ☐ Town ☒ Village ☐ City

(c) Date organized 1948

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President MARY UMANS 528 MORGAN WMS. BAY, WI.

Vice President RITA PILARSKI 536 WILMETTE

Secretary PATTY GROSSO 517 MORGAN

Treasurer SHARI KNIGHT 104 CIRCLE

(g) Name and address of manager or person in charge of affair:
SHEILA MASON, CHAIRMAN-508 WISWELL DR.

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number LIONS Fieldhouse

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? PART

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: MAIN ROOM (PART OF IT)

3. Name of Event

(a) List name of the event Chili Cook-OFF

(b) Dates of event FEB. 3, 2024

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Williams Bay Women's Civic League
(Name of Organization)

Officer Sheila Mason
(Signature/date)

Officer Chili Cook Off Chair Man
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Johannesen Farrar, Inc. 512 E. Walworth Avenue P.O. Box 347 Delavan WI 53115	CONTACT NAME: Kira Johnson PHONE (A/C, No, Ext): (262) 728-2831 FAX (A/C, No): (262) 728-2312 E-MAIL ADDRESS: kiraj@jinsurance.com
INSURED Williams Bay Women's Civic League, Inc PO Box 374 Williams Bay WI 53191-0374	INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Mutual Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 15350

COVERAGES**CERTIFICATE NUMBER:** 2023-2024 COI**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY	Y		A286872	07/12/2023	07/12/2024	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 1,000,000
	☒ POLICY ☐ PROJECT ☐ LOC						PRODUCTS - COMP/OP AGG \$ 1,000,000
	OTHER:						Additional Insured \$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	☐ OCCUR						\$
	☐ CLAIMS-MADE						\$
	DED RETENTION \$						PER STATUTE OTH-ER
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						E.L. EACH ACCIDENT \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. DISEASE - EA EMPLOYEE \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional insured: Village of Williams Bay

CERTIFICATE HOLDER**CANCELLATION**

Village of Williams Bay P.O. Box 580 Williams Bay WI 53191	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Dec. 20, 2023

Williams Bay Women's Civic League is requesting the Temporary \$10.00 fee be waived on the Application for Operator's License for our Chili Cook-Off fund raiser on Feb. 3, 2024.

This fund raiser provides us with the monies to help support the Youth of our community in school needs, scholarships & etc.

The tickets for adults are \$10.00, with the children under 10, \$5.00. Any changes in price will be determined at a later date.

Appreciate any thought given to this matter.

Thank you,



Sheila Mason

Co-Chair

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-5-24**

**A RESOLUTION APPROVING EDGEWATER PARK USE AND POLICY CONTRACT
(Williams Bay Lioness Lions Club)**

WHEREAS, on January 2, 2024, the Village of Williams Bay Parks and Lakefront Committee determined that it is in the best interests of the Village and its residents to authorize approval of the attached Edgewater Park Use and Policy Contract:

(1.) Williams Bay Lioness Lions Club Lake Side Craft Market 2024

WHEREAS, the Village Board of the Village of Williams Bay, being fully advised in the premises, have determined that it is in the best interests of the Village and its residents to approve the recommended Edgewater Park Use and Policy Contract.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, upon recommendation by the Parks and Lakefront Committee, do hereby ordain approval of this Edgewood Park Use and Policy Contract:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The President and Board of Trustees hereby approves the recommended Use and Policy Contract and authorizes the event, therefore.

Approved by the Village Board of the Village of Williams Bay this 15th day of January 2024.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk



EDGEWATER PARK USE AND POLICY CONTRACT

The Village of Williams Bay will allow use of the park, shelter building, some park equipment, electricity, water and sewer, natural gas and waiver of alcoholic beverage license fees.

IN RETURN THE UNDERSIGNED AGREES TO THE FOLLOWING:

- 1) You must specify, in writing, your purpose for using the park with date and time requested and documentation for the event a minimum of four (4) weeks prior to the event.
- 2) Organizations requesting the park must be non-profit, civic-minded Williams Bay based groups or have a constituency composed primarily of Williams Bay residents. Organization must also possess liability and worker's compensation insurance as required by the Village Board for your particular event.
- 3) A Five Hundred Dollar (\$500.00) refundable deposit shall accompany this signed contract to assure compliance with the following rules governing use of the park.
- 4) Organization using the Park agrees to repair or replace any items broken, stolen or lost, such as mops, brooms or cleaning equipment; lights or bathroom fixtures, lawn turf, etc., during the time the Park is used.
- 5) Organization using the Park must keep the park clean and orderly during your event, including allowing others to freely access the park and the bathrooms. Also, agrees to pick up litter as it accumulates and clean rest rooms during the time of your event. All clean up must be performed by 10:00 AM of the day following the event unless specifically changed by the Village Administrator.
- 7) Organization must supply chairs, garbage receptacles and dumpster and must be responsible for removing trash and garbage at close of event and to leave that portion of the park in a clean manner. All park tables shall be returned to their original placement in the park.
- 8) These rules apply to beer and/or wine sales. Beer and/or Wine requests must be submitted to the Village Clerk a minimum of four (4) weeks prior to the event.
 - a) Use of alcoholic beverages on village property is prohibited. However, when fermented malt beverages and/or wine are to be sold and/or served at any event authorized by the village board, a valid license shall be obtained and the provisions of village ordinance Chapter 8.01 shall be in full compliance. The license must be held by the person who filed the original application and shall be presented to any law enforcement officer upon request. Prior to the issuance of a license, the applicant must attend a pre-event informational meeting to be held prior to the Village Board meeting preceding this event with the Chief of Police and the Director of Public Works. This meeting is required as specific requirements are to be met for license approval that will be outlined and reviewed.
 - b) It is expected that an organization issued such a license will post in one or more conspicuous locations, including sales outlet, signs disclosing that no fermented malt beverages or wine will be served to any underage person or any person without adequate age identification.
 - c) A fence is to be installed around the licensed premises to control ingress and egress with designated personnel posted at the entrance for the purpose of checking age identification.
 - d) No underage person is allowed to assist in the sale of beer and/or wine, nor are they allowed to loiter in the area of beer/wine sales.
 - e) There shall be one point of sale only. Licensee shall comply with regulations specified in Wisconsin Statutes for Class "B" licenses.
 - f) A list of those serving alcoholic beverages at this event must accompany this contract.

RM



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9) All group members must be informed and agree to abide by these rules prior to the occurrence of the event.

10) Any organization requesting use of the kitchen must contact the Lions Club at williamsbaylionsclub@gmail.com to arrange for inspection of equipment available for use.

After approval of a park request has been granted, the Village Board, Village Administrator, Chief of Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, administrative or clerical error or likelihood of a breach of the peace.

The applicant agrees by signing this Park Application that the security deposit, when required, shall be held by the Village of Williams Bay, and may be applied to property damage to the premises resulting during the time of the activity or may be forfeited as a result of police action required at the activity. The Village may also seek further action to recover damages to the occupied premises. The applicant agrees not to use the premises for any unlawful activity including those posted in the parks, and also agrees to abide by park rules, regulations and ordinances of the Village of Williams Bay.

The applicant agrees to indemnify the Village and hold it harmless for all expenses, liability and claims of any kind arising out of harm to or activities of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at the event.

Indemnification:

Prior to approving any application for reserved use of any village facility, the village may require the applicant to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, protecting third parties as may be injured or damaged and naming the Village of Williams Bay as an additional insured, in any amount depending upon the likelihood of injury or damage as a direct and proximate result of the reserved use sufficient to indemnify the Village and such third parties as may be injured or damaged thereby, caused by the applicant, its agents or participants.

General Information

Name: Kena Monroe Organization: Williams Bay Lions Club
Address: 372 Fair Oaks Dr
Phone: 262-215-9363 Email: WNSbaylions@gmail.com
Title of Event: Lakeside Craft Market
Date(s) requested: August 31, 2024 Is event open to public? (circle one) ☒ YES ☐ NO

Summary of Event including the approximate number of attendees:

Craft & Vendor Market Sales.
Vendor - direct sales of products

Contact Information (if different than above)

Name: _____ Organization: _____

Address: _____



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Phone: _____ Email: _____



STATEMENT CONCERNING LIABILITY AND WORKER'S COMPENSATION INSURANCE FOR USE OF EDGEWATER PARK

We hereby acknowledge and confirm that the undersigned non-profit group or organization, together with all of its members, are not acting or serving in the service of the Village of Williams Bay in any respect in connection with the use we are about to make of or event we are about to hold in Edgewater Park. Our organization, including all members thereof, is not acting under any contract of hire, express or implied with the Village of Williams Bay nor is our organization, or any members thereof serving the Village of Williams Bay as an independent contractor. Our organization, including all members thereof, will not employ any other persons or firms in connection with the use we are about to make of or event we are about to hold in Edgewater Park as our use or event will be run using our membership or immediate family members of our membership only. This statement is made to clarify and confirm that our organization, including all members thereof, is not subject to Worker's Compensation coverage of the Village of Williams Bay.

We further acknowledge and confirm that the undersigned non-profit group or organization has liability insurance coverage of at least \$1,000,000 (one million dollars) and liquor liability insurance coverage (if applicable) in the same amount of coverage provided to it by its parent organization as set forth below that does provide liability insurance coverage to our local group or organization for the use or event about to take place under our exclusive control in Edgewater Park. We acknowledge that we are responsible, and all of our members and our member's immediate family who may also be participating in our event, for the safe and careful conduct of our event. As an express condition of our event therein under our exclusive use and control we do hereby agree to indemnify the Village of Williams Bay and all of its officials, agents and employees against all liability or loss that the Village of Williams Bay may sustain as a result of claims, demands, costs or judgments arising from the use or event we are about to hold in Edgewater Park.

DATED this 1 day of Nov, 20 23

Group or organization Williams Bay Livestock Club

Our liability insurance provided by: West Bend Mutual

(a certificate of insurance is attached hereto naming the Village of Williams Bay as an additional named insured)

Signed by: Rena Monroe
President or other authorized signatory

VILLAGE USE ONLY

Date application received: _____ Received by: _____

All documentation attached? yes/no

Date and time of pre-event informational meeting: _____

Committee approval? yes/no Date: _____

Village Board approval? yes/no Date: _____

Comments:

ORDINANCE #2023-O-_____
AN ORDINANCE AMENDING SECTION 80-1 OF THE CODE OF ORDINANCES
OF THE VILLAGE OF WILLIAMS BAY REGARDING VILLAGE CLERK TERM
(Appointed Term Increase From 1 Year to 3 Years)

WHEREAS, Section 80-1 of the Code of Ordinances of the Village of Williams Bay currently stipulates the term of Appointed Officials for the Village of Williams Bay; and

WHEREAS, the Village seeks to increase the Clerk appointment term from one (1) year to three (3) years; and

WHEREAS, the Village Building, Zoning & Ordinance Committee has determined that increasing the appointment term of the Clerk to three (3) years is in the Village's best interests for recruiting and retaining qualified Village Clerk's.

NOW, THEREFORE, the Village Board of the Village of Williams Bay do hereby ordain as follows:

SECTION I. Section 80-1 of the Code of Ordinances of the Village of Williams Bay is hereby amended to read as follows:

§80-1 Appointed Officials.

The following officials shall be appointed by the Village President and confirmed by the Village Board for terms of one year commencing on May 1 in the year of appointment, unless otherwise noted:

A. Village Attorney.

B. Village Engineer.

C. Clerk. (1) Appointment. The Clerk shall be appointed by the Village President and confirmed by the Village Board for a term of three (3) years commencing on the day and year of appointment. Should the Village President decline to reappoint an incumbent Clerk, the Village Board may reappoint the incumbent Clerk to that office.

D. Treasurer. (1) Appointment. The Treasurer shall be appointed by the Village President and confirmed by the Village Board for a term of three (3) years commencing on the day and year of appointment. Should the Village President decline to reappoint an incumbent Treasurer, the Village Board may reappoint the incumbent Treasurer to that office.

E. Assessor.

(1) Confidentiality of information about income and expenses provided to Assessor. Whenever the Assessor, in the performance of the Assessor's duties, requests or obtains income and expense information pursuant to § 70.47(7)(af), Wis. Stats., or any successor statute thereto, such income and expense information that is provided to the Assessor shall be held by the Assessor on a confidential basis, except, however, that the information may be revealed to and used by persons in the discharging of duties imposed by law; in the discharge of duties imposed by office (including, but not limited to, use by the Assessor in the performance of official duties of the Assessor's office and use by the Board of Review in the performance of its official duties); or pursuant to order of a court. Income and expense information provided to the Assessor under § 70.47(7)(af), unless a court determines that it is inaccurate, is per § 70.47(7)(af), not subject to the right of inspection and copying under § 19.35(1), Wis. Stats.

F. Weed and Tree Commissioner.

G. Civil Defense Commissioner.

H. Building Inspector.

[Amended 4-16-2018 by Ord. No. 2018-4]

I. Auditor.

J. Zoning Administrator.[1][Amended 4-16-2018 by Ord. No. 2018-4]

[1] Editor's Note: Original § 1.04(2), regarding Clerk-Treasurer, of the 2011 Code, which immediately followed this subsection, was repealed at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

SECTION II. This ordinance shall take effect upon passage and publication as provided by law.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____, 2023.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

First Reading: _____
Second Reading: _____
Date Adopted: _____
Date Published: _____

DRAFT

Chapter 331. Trees

§ 331-2. Tree removal.

A. Purpose. The purpose of this section is to:

- (1) Promote the preservation and planting of trees in order to preserve the Village's character as a naturally wooded community.
- (2) Protect the waters of the state and Geneva Lake.
- (3) Preserve and enhance property values within the village.
- (4) Generally, protect, promote and enhance the quality of life, public health and safety and general welfare of the people in the village.

B. Definitions. As used in this section, the following terms shall have the meanings indicated:

BUILDING ACTIVITY AREA

Upon issuance and for the duration of a building permit, the entire minimum area necessary for the construction of a principal structure, permitted accessory structures, driveway, utility installation or subsequent permitted additions to each. This area shall be defined by the Tree Commissioner at the time of the issuance of the tree removal permit and shall be the smallest possible area that permits the construction of the permitted building or improvement.

REPLACEMENT TREE

A tree of at least 2 inches diameter measured at a point on the tree four feet above grade level that is maintained in a healthy condition and survives one year after planting. This tree shall be of a similar or higher quality than the tree it is replacing.

SHORELAND AREA

A strip of land 35 feet wide inland from Geneva Lake's ordinary high-water mark (864.30 feet MSL elevation) or any navigable stream's ordinary high-water mark.

STEEP SLOPE AREA

Any area of the Village where the slope exceeds 12%.

TREE PRESERVATION AREA

All areas in the Village in which trees are located.

DIAMETER AT BREAST HEIGHT (DBH)

Diameter at breast height, or DBH, is the standard for measuring trees. DBH refers to the tree diameter measured at 4.5 feet above the ground.

PROTECTED TREES

All trees six inches in diameter or larger measured at a point on the tree four feet above grade level shall be protected and require a tree removal permit.

TREE TOPPING

Inappropriate pruning technique to remove the top portion of the tree's main leader(s), resulting in an overall reduction in the tree's height, size and potential health or life expectancy.

CLEAR CUTTING

The one-time, continuing, or cumulative clearing, cutting, harvesting, or other destruction (including by fire) of trees in an area (or combined areas) of more than 30% of the woodlands on a property (or up to 100% for developments approved prior to the effective date of this chapter).

C. Vegetation removal prohibited in shoreland or steep slope areas.

(1) Vegetation removal is prohibited in the shoreland area. Natural shrubbery and all trees shall be preserved in the shoreland area. Where removed as a part of a landscaping plan approved by the Tree Commissioner, they shall be replaced with other vegetation or replacement trees that are equally effective in retarding runoff, preventing erosion and preserving natural beauty. Any shoreland area vegetation removal shall be done during the growing season and shall be stabilized and revegetated or seeded within a two-week period of removal so as to produce a vegetative cover. The approval of the tree removal permit by the Tree Commissioner shall be required prior to natural shrubbery and tree removal in the shoreland area. (See also requirements in Section 390-0822).

(2) Vegetation removal prohibited in steep slope areas. Vegetation removal is prohibited in the Village where the slope exceeds 12%. As a part of a landscaping plan approved by the Tree Commissioner, vegetation may be removed, but shall be replaced with other vegetation or replacement trees that are equally effective in retarding runoff, preventing erosion and preserving natural beauty. Any steep slope vegetation removal shall be done during the growing season and shall be stabilized and revegetated or seeded within a two-week period of removal so to produce a vegetative cover. The approval of a tree removal permit by the Tree Commissioner shall be required prior to natural shrubbery and tree removal in the steep slope area. (See also requirements in Section 390-0822).

D. Tree removal prohibited, exceptions and replacement trees.

(1) Tree removal in tree preservation area prohibited. Except for the exceptions enumerated in the following Subsection D(2), it is prohibited to remove any protected tree or cause any trees to be removed from the tree preservation area of each lot. .

a) No protected tree may be removed or trimmed that is located on public property, other than by the public property owner.

(b) No protected tree may be removed or trimmed that is located on the property of another unless written consent is first obtained from the property owner and a tree removal permit is obtained.

(c) No clear cutting of protected trees from a property shall be permitted.

(d) No tree topping of a protected tree shall be permitted.

(2) Exceptions. This section may not apply to the Village of Williams Bay Department of Public Works, or any planned Village project whether on public or private property, however, applicability shall be determined on a case-by-case basis and each project shall be reviewed by the Village before beginning. Under the following conditions, trees may be removed from the tree preservation area after obtaining a tree removal permit from the Village Tree Commissioner:

(a) Removal of the tree will enhance the tree preservation area, the health of the remaining trees or be consistent with good arboricultural or silvicultural practices.

(b) Removal where said trees represent a danger to property or the health, safety or welfare of any person, or where said tree is dead, dying, diseased, severely damaged or injured to the extent that it is likely to die or become diseased.

(c) Trees may be removed from the building activity area which is minimally necessary to undertake any permitted use by right, accessory use or approved conditional use.

(d) The tree is an "invasive species" tree. An "invasive species" tree shall mean those species so designated on the most recent Wisconsin Department of Natural Resources published list of invasive tree species.

(3) Replacement trees. Whenever possible and when in keeping with good arboricultural or silvicultural practices, replacement trees shall be planted for all removed trees that were not dead, dying, hazardous, or so unsafe, or unsound that they pose a safety risk to the general public. They may be planted in the tree preservation area or in the building activity area after the initial construction activities are completed. All replacement trees must be planted within 30 days of final grading and shall be determined as follows:

(a) For a removed tree with a DBH of 6 to 20 inches: one replacement tree

(b) For a removed tree with a DBH of 20 to 30 inches: two replacement trees.

(c) For a removed tree with a DBH of 30 inches or larger: three replacement trees

E. Tree protection during construction or land disturbance. Where any construction activity, land disturbance or tree removal is taking place on any property, or nearby any adjoining property, the following tree preservation methods and standards must be followed and must be shown in advance on any application for tree removal:

(1) No construction activity, movement or placement of equipment or vehicles, placement of material or spoils or excess soil shall be placed inside the root zone and drip line of any protected tree on the property undergoing construction, as well as any adjoining property.

(2) Temporary proactive fencing shall be installed outside of each protected tree's root zone and drip line, including trees on adjoining properties that may be affected. Said fencing shall remain in place during the entire time of construction, land disturbance or tree removal, and location shall be approved by the Village Engineer or Tree Commissioner.

(3) Such other measures as may be required by the Village of Williams Bay depending on unique or unusual property conditions, tree locations or proposed construction activity or land disturbance.

F. Whenever in this section the planting of replacement trees is required, as an alternative, a fee in the amount of \$400 for each required replacement tree shall be made payable to the Friends of Kishwauketoe, Ltd. Any fee required shall be deposited with the Village Clerk prior to the tree permit being released. The Village Clerk will make a record of the fee, notify the Tree Commissioner, and forward the fee to the Friends of Kishwauketoe, Ltd. [for the planting of replacement tree\(s\).](#)

G Public or utility easement tree trimming. Tree trimming on public rights-of-way, on public easements or on utility easement corridors in the Village shall be done in accordance with accepted arboricultural and silvicultural practices. Any person intending to conduct tree trimming on public rights-of-way, on public easements or on utility easement corridors must first obtain the written permission of the owner of the trees to be trimmed and the written permission of the Tree Commissioner prior to the commencement of such trimming.

H. Soil compaction and earthen stockpiling prohibited. It is prohibited to compact soil or stockpile earthen material within the dripline of any protected tree.

I. Management and care of removed trees or tree branches.

(1) Removal. All trees and tree branches removed or trimmed pursuant to this section must be removed from the owner's property so as to not be allowed to rot or decay upon the property. Such removal is required with 10 days of cutting or trimming.

(2) Exception for firewood. Trees and branches intended for use as firewood may be cut and neatly stacked upon lots or parcels of real estate in the Village.

J. Standards and appeals.

(1) The Tree Commissioner shall comply with good arboricultural or silvicultural practices, and the requirements of all applicable ordinances of the Village of Williams Bay, in granting or denying any permission required of the Tree Commissioner in this section.

(2) Any applicant objecting to any decision of the Tree Commissioner has the right to appeal the decision of the Tree Commissioner to the Village Board. The objecting person must deliver a written appeal to the Village Clerk during ordinary business hours, and within 30 days of the decision of the Tree Commissioner. The Village Clerk will place the appeal upon the agenda of the next available regularly scheduled Village Board meeting, taking into consideration any notice requirements of any relevant open meetings law. The Village Board will review the decision of the Tree Commissioner. Within 60 days of the submission date of the appeal, the Village Board will either affirm the decision of the Tree Commissioner or direct the Tree Commissioner to issue such permit with such conditions as may be appropriate.

ORDINANCE #2023-14
AN ORDINANCE CREATING SECTION 390-0822 OF THE CODE OF ORDINANCES
OF THE VILLAGE WILLIAMS BAY CONCERNING SHORE YARD STANDARDS

WHEREAS, the Building, Zoning and Ordinance Committee having recommended to the Village Board the adoption of an ordinance regulating development of shore yard areas by providing standards to owners of properties containing shore yards, in order to preserve the natural beauty of the areas adjacent to Geneva Lake and navigable rivers or streams as well as ensuring conditions which effectively retard water runoff which may adversely affect adjoining waterways and adjoining properties; and

WHEREAS, the Plan Commission of the Village of Williams Bay having held a duly noticed public hearing to address the proposed creation of Section 390-0822; and

WHEREAS, following said public hearing, the plan commission having voted to recommend to the Village Board of the Village of Williams Bay the creation of Section 390-0822 of the Code of Ordinances of the Village of Williams Bay; and

WHEREAS, the Village Board of the Village of Williams Bay having determined that it is appropriate to accept the recommendations of the Building, Zoning and Ordinance Committee and the Plan Commission, and enact an ordinance providing for shore yard standards regulating the development of shoreland for the reasons stated by the committee, which will serve to protect, promote and enhance the quality of life, public health and safety and general welfare of persons in the village.

NOW, THEREFORE, the Village Board of the Village of Williams Bay hereby ordain as follows:

Section I. Section 390-0822 of the Code of Ordinances of the Village of Williams Bay is hereby created to read as follows:

§390-0822. Shore Yard standards.

In addition to any other applicable use, site, or sanitary regulation, the following restrictions and regulations shall apply to all shore yard, defined as all land lying within 150 feet of the ordinary high-water mark of any lake and all lands lying within 75 feet of the ordinary high-water mark of navigable rivers or streams, or the landward side of the floodplain, whichever is greater. Rivers and streams shall be presumed to be navigable if they are designated as either continuous or intermittent waterways on the United States Geological Survey quadrangle maps or other zoning base maps. If evidence to the contrary is presented, the Village Zoning Administrator shall make the initial determination whether or not the river or stream in question is navigable under laws of this state. The Village Zoning Administrator shall contact the appropriate district DNR office for a determination of navigability or ordinary high-water mark. Flood Hazard Boundary Maps, or Flood Insurance Study Maps (or soil maps or other existing county maps used to delineate floodplain areas which have been adopted by Walworth County) shall be used to determine the extent of the floodplain of rivers or streams.

- A. Tree cutting, shrubbery clearing, and earth movements shall require a zoning permit and a conservation plan. In addition, tree cutting and shrubbery removal

shall require a tree removal permit issued by the Tree Commissioner. The Zoning Administrator may, where appropriate, require an applicant to furnish a surety to enable the village carry out an approved land conservation plan. The amount of such surety shall be determined by the Zoning Administrator and the form and type of all sureties shall be approved by the Village Board. The Zoning Administrator may, as appropriate, request a review of the proposed cutting, clearing, or earth movement activity by the Wisconsin Department of Natural Resources, and the USDA Natural Resources Conservation Service, or other appropriate agency, and await their comments and recommendations before issuing a zoning permit but not to exceed 30 days. All cutting, clearing, and earth movement activities shall be so conducted as to prevent erosion and sedimentation and preserve the natural beauty of the shore yard. Paths and trails shall not exceed 10 feet in width and shall be so designed and constructed as to result in the least removal and disruption of natural ground cover and the minimum impairment of natural beauty. In the strip of land 35 feet wide inland from the ordinary high-water mark, no more than 30 feet in any 100 or the same proportion of a smaller lot shall be clear-cut.

- (1) Tree cutting and shrubbery clearing shall be subject to and governed by the provisions of §331-2.
- (2) Beyond the thirty-five-foot strip, a zoning permit shall be required with conservation plans for projects within 300 feet of the OHWM (ordinary high-water mark) and which are either:
 - (a) On slopes more than 20%;
 - (b) Larger than 1,000 square feet on slopes of 12% to 20%; or
 - (c) Larger than 2,000 square feet on slopes less than 12%.

B. Required setbacks.

Except as otherwise specified in this Chapter, all structures, shall require a setback of at least 150 feet from the ordinary high-water mark although a greater setback may be required where otherwise regulated by more restrictive ordinances.

- (1) Structures which require authorization or permits from the DNR pursuant to Chapters 30 and 31, Wisconsin Statutes, or which are to be located below the ordinary high-water mark, namely bridges, dams, culverts, piers, wharves, shoreland riprap, navigational aids, and waterway crossings of transmission lines, shall comply with all applicable federal, state, county and local regulations.

C. Permitted Intrusions into Required Shore Yards.

Intrusions into shore yards are permitted only in compliance with the requirements of § 390-0505C.

- D. Stairway, walkway, lift, piers, and wharves. Stairway, lift and walkway and that portion of piers and wharves landward of the ordinary high-water mark are

exempted from the shore yard setback requirements, provided that the structure is necessary to access the shoreline because of steep slopes or wet, unstable soils. Further, the structure shall be located so as to minimize earth-disturbing activities and shoreland vegetation removal during construction. The structure shall be no more than 48 inches wide; open railings are permitted only where required by safety concerns; canopies, roofs, and closed railings/walls on such structures are prohibited; landings for stairways or docks are permitted only where required by safety concerns and shall not exceed 25 feet in area.

- E. Retaining walls. Retaining walls and terracing may only be allowed as a conditional use in the shore yard setback area where the applicant can successfully prove that there is a current erosion problem that cannot be remedied by resloping and revegetation of the area or other means consistent with natural shoreline aesthetics. Walls and terracing may only be allowed to the extent that they resolve a continuing erosion problem and shall not be used to provide level outdoor living space in the near-shore area.
- F. Earth movements involving stream course changing, waterway construction or enlargement, channel clearing, or removal of stream or lake bed materials are conditional uses requiring review, public hearing, and approval by the Village Board in accordance with § 390-1207. However, such earth movements having a DNR permit under Chapter 30 of the Wisconsin Statutes are exempt from this provision.
- G. No waste materials such as garbage, rubbish, gasoline, fuel oil, flammables, soils, tars, chemicals, greases, industrial or agricultural waste, or any other material of such nature, quantity, obnoxiousness, toxicity or temperature so as to contaminate, pollute or harm the waters shall be so located, stored, or discharged in a way that would be likely to run off, seep, or wash into surface or ground waters.

Section II. This ordinance shall take effect upon passage and publication as provided by law.

Approved by the village board of the village of Williams Bay this _____ day of _____, 2023.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

First Reading: _____
Second Reading: _____
Date Adopted: _____
Date Published: _____



VILLAGE OF WILLIAMS BAY

Office of Zoning Administrator

Evaluation Report Village Board Meeting August 21, 2023

August 18, 2023

RE: Ordinance 2023-08 Pertaining to Section 390-1012 Regulating Existing Signs

Section 390-1012 currently reads:

A. Signs lawfully existing at the time of the adoption or amendment of this chapter may be continued although the size or location does not conform to this chapter. However, all nonconforming signs shall be deemed to have exhausted their economic life after seven years from the time they became a nonconforming use. This provision shall not, however, apply to portable signs. Nonconforming portable signs shall be removed within 60 days of the date they become nonconforming.

B. Nonconforming signs, except portable signs, after this seven-year period, shall either be made to conform to the terms of this chapter, or shall be removed by the owner, agent, or person having beneficial use of the property. Nonconforming signs, during the seven-year grace period, shall be kept in good repair, but the cost of maintenance shall not be considered grounds for their continued use beyond the seven-year period. The Building Inspector shall, after the seven-year grace period, notify the owner, agent or person having beneficial use of the property, of the expiration of the grace period. After 30 days, if the sign has not been made to conform to this chapter or removed, the Building Inspector shall initiate appropriate punitive action. Signs that are not repaired, painted, or maintained pursuant to written notification and orders by the Building Inspector shall also be subject to punitive action.

The proposed text amendment eliminates the language regarding a seven-year period for nonconforming signs to either be removed or replaced with a conforming sign. This type of amortization period is not legally enforceable. The new language is consistent with regulations in other nearby communities.

Respectfully submitted,

Bonnie M. Schaeffer
Zoning Administrator

**NOTICE OF PUBLIC HEARING ON PROPOSED
AMENDMENT TO ZONING ORDINANCE
OF THE VILLAGE OF WILLIAMS BAY**

PLEASE TAKE NOTICE that a public hearing will be held before the Plan Commission of the Village of Williams Bay on **Tuesday, August 8, 2023 at 6:30 p.m.** at the Village Hall Council Room located at 250 Williams Street, Williams Bay, Wisconsin. The purpose of the public hearing is to take public comment concerning the proposed ordinance amending sections 390-1012 of the Zoning Ordinance of the Village of Williams Bay, regarding existing nonconforming signs. A copy of the full proposed ordinance is available for public inspection at the office of the Village Clerk located at the Village Hall.

All interested in the above matter, their attorneys and representatives are invited to attend this public hearing to be heard.

DATED this 12th day of July 2023.

Tina Kolls
Municipal Clerk

Published July 20 and 27, 2022 in the Lake Geneva Regional News

DO NOT PRINT THE CONTENTS BELOW THIS LINE

ORDINANCE #2023 - 08
AN ORDINANCE AMENDING SECTION 390-1012 OF THE CODE OF ORDINANCES
OF THE VILLAGE OF WILLIAMS BAY REGARDING NONCONFORMING EXISTING SIGNS

WHEREAS, Section 390-1012 of the Code of Ordinances of the Village of Williams Bay currently requires removal of existing non-conforming signs within the Village of Williams Bay after specified time frames; and

WHEREAS, the Village Attorney has advised that these current provisions are amortization schedules that are not enforceable; and

WHEREAS, the Building, Zoning & Ordinances Committee reviewed this matter and recommended removal of these non-enforceable provisions;

WHEREAS, a duly noticed public hearing was held by the Plan Commission regarding repealing and recreating Sec. 390-1012 of the Code of Ordinances to bring same into conformity with Wisconsin Statutes and case law; and

WHEREAS, after said public hearing, the Plan Commission having recommended to the Village Board to amending the current Sec. 390-1012 and adopt the new Sec. 390-1012; and

WHEREAS, the Village Board having determined that it is appropriate to adopt such revisions to the Zoning Code to bring same into conformity with the Wisconsin Statutes and case law regarding amortization of existing non-conforming signs; and

NOW, THEREFORE, the Village Board of the Village of Williams Bay do hereby ordain as follows:

Section I. Section 390-1012 of the Code of Ordinances of the Village of Williams Bay is hereby amended to read as follows:

§ 390-1012. Existing signs.

A. Signs lawfully existing at the time of the adoption or amendment of this chapter may be continued although the size or location does not conform to this chapter.

B. Signs shall be kept in good repair. A sign which is not repaired, painted or maintained within 90 days of written notification by the zoning administrator shall be removed and the owner shall be subject to penalty.

C. A nonconforming sign, although it shall be maintained, may not be replaced except by a conforming sign, except that the face of the nonconforming sign may be changed or modified provided that the new sign face is of the same dimensions of the existing sign and may be incorporated into the existing frame and supporting structure.

D. A nonconforming sign may not be enlarged or modified to increase the nonconformity.

E. If there is a change in ownership of the business or institution which the sign is representing, the face of the nonconforming sign may be changed or modified provided that the new sign face is of the same dimensions as the existing sign and may be incorporated into the existing frame and supporting structure.

F. A nonconforming sign shall be discontinued and removed when the business identified on the sign has closed or moved or the use of the building upon which the sign is displayed or attached is changed. A nonconforming sign shall be deemed abandoned and shall be discontinued and removed if the property upon which such sign is located remains vacant for a period of 60 days.

Section II. This ordinance shall take effect upon passage and publication as provided by law.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____, 2023.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

First Reading: _____
Second Reading: _____
Date Adopted: _____
Date Published: _____

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-4-24**

**A RESOLUTION AUTHORIZING THE REDUCTION & RELEASE OF THE LETTER OF
CREDIT FOR BAILEY ESTATES – PHASE 4B.
(Gerstad Builders)**

WHEREAS, pursuant to Section _____ of the Village Code, the Village of Williams Bay requires an irrevocable letter of credit to secure required improvements prior to the approval of a final plat of subdivision; and

WHEREAS, Gerstad Builders ("**Developer**") provided to the Village Letters of Credit No: 10001267 totaling \$1,111,500 ("**Letter of Credit**") to secure public improvements that has been reduced from time to time as improvements have been completed; and

WHEREAS, the Developer is requesting that the Letter of Credit be reduced & released to reflect that all work has been completed and performed; and

WHEREAS, based on the recommendation of the Village Engineer (Attachment A), all elements of the improvements for which the Letter of Credit was required have been satisfactorily completed and approved by the Village, thereby warranting a full reduction in the Letter of Credit to the principal amount of \$00.00 (zero) and released;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WILLIAMS BAY, WALWORTH COUNTY, WI, THAT:

SECTION ONE: Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

SECTION TWO: Reduction & Release of Letter of Credit. The Letter of Credit with a reduced face amount of \$101,012 shall be and is hereby reduced to the amount of \$00.00 (zero) and released, based upon the completion of all improvements. The Village Administrator and Village Treasurer are hereby authorized and directed to take such action as may be necessary consistent with this Resolution.

SECTION THREE: **Effective Date.** This Resolution shall be in full force and effect upon its passage and approval in the manner provided by law.

Approved by the Village Board of the Village of Williams Bay this 15th day of January 2024.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

ATTACHMENT A
Village Engineer Recommendation Letter
(Following Page)

January 2, 2024

David Lothspeich, Administrator
Village of Williams Bay
250 Williams Street
Williams Bay, WI 53191
Delivered Via Email: admin@vi.williamsbay.wi.gov

Subject: Bailey Estates Subdivision – Phase 4B

Dear Mr. Lothspeich:

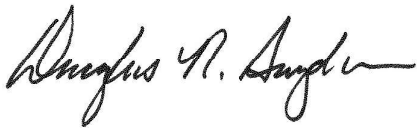
As requested, we reviewed the attached request from Gerstad Builders for approval of Phase 4B of the development. We observed the final lift of pavement installation and reviewed the enclosed lien waiver.

We recommend that the Village approve Phase 4B of Bailey Estates Subdivision and reduce the letter of credit to a zero balance.

Please call if you should have any questions.

Sincerely,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS



Douglas R. Snyder, P.E.

DRS:drs

Cc: Tina Kolls, Clerk (email)
Wayne Edwards, DPW (email)

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December 13, 2023

David Lothspeich, Administrator
Village of Williams Bay
250 Williams Street
PO Box 580
Williams Bay, WI 53191

Subject: Bailey Estates Unit 4b

Enclosed are the following document submitted by Gerstad Builders, Inc Contractor requesting acceptance of the public improvements for said project:

1. Subdivision improvement Overall Lien Waiver from Gerstad Builders, Inc for phase 4B.
2. Final lien waiver from Willkomm Excavation for:
Landscape, Storm Sewer, Water, Sanitary Sewer, Gravel Base, Paving Dirt Moving
Super Aggregates, Environmental Control Inc., Stark Paving
3. Final lien waivers from Gerstad Builders for:
Trees and all Miscellaneous contractors or products purchased.

Gerstad Builders, Inc. believes the project is complete according to Village ordinances and is capable of being accepted at this time. Please place this item on the next available Village Board agenda for acceptance.

Should you have any questions please call.

Sincerely,



Roger Gerstad
President

Sworn General Contractor Statement

Property Owner: <u>Gerstad Builders, Inc.</u>		Title File #: _____			
General Contractor: <u>Gerstad Builders, Inc.</u>		Property: <u>Bailey Estates Unit # 4B Final</u>			

The undersigned General Contractor, being first duly sworn on oath, deposes and states that:

1. The undersigned has a contract with the Owner for construction of improvements ("Project") on the property shown above ("Property");
2. To the best of the undersigned's knowledge, the amounts shown above are: (a) the exact and total amounts paid, due or to become due to each such contractor, subcontractor and/or supplier for the services, materials or labor furnished for the Project, and (b) are fair and reasonable values for the services, materials or labor;
3. Except as shown above, no other contractors, subcontractors and/or suppliers have been contracted with or employed by the undersigned for the Project and the undersigned is not aware of any other contractors, subcontractors and/or suppliers for the Project;
4. The undersigned will not authorize the doing of any work or furnishing of any materials upon the Property which will be an expense or claim in addition to the amounts set forth above without first obtaining the written consent of the owner of the Property and the owner's lender;
5. As of the date of this affidavit, to the best of the undersigned's knowledge, all work performed on the Project, if any, has been fully accepted by the owner and completed according to

Date: December 12, 2023

Roger Gerstad

Roger Gerstad President
General Contractor Signature and Title

Subscribed and sworn before me on: 12-12-23

Lynda M. Whiting
Notary Signature

Notary Public, McHenry County, Illinois.

My Commission (expires): 3-29-27



FINAL WAIVER OF LIEN

STATE OF Wisconsin
COUNTY OF Racine

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Gerstad Builders, Inc. to furnish Earthwork/Utilities for the premises known as Bailey's Estates-Phase 4B of which Gerstad Builders, Inc. is the owner.

THE undersigned, for and in consideration of Zero Dollars and 00/100 (\$0.00) dollars and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all liens or claim of, or right to, lien, under the statutes of the State of Wisconsin, relating to mechanics' liens with respect to and on said above-described premises, and the improvement thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of labor, services, material, fixtures, apparatus or machinery, furnished, or which may be furnished at any time hereafter, by the undersigned for the above described premises. INCLUDING EXTRAS.*

DATE: 11/21/2023

COMPANY NAME: Willkomm Excavating & Grading, Inc.

ADDRESS: 17108 County Line Road

Union Grove WI 53182

SIGNATURE AND SEAL:

Nicholas D. Willkomm

The waiver provided in the foregoing paragraph shall only become effective when the Contractor's payment covering Application for Payment Number has been received by Subcontractor and cleared Subcontractor's bank.

NOTE: All waivers must be for the full amount paid. If waiver is for a corporation, corporate name should be used, corporate seal annexed, and the officer signing waiver should be set forth; if waiver is for a partnership the partnership name should be used, partner should sign and designate himself as partner.

CONTRACTOR'S AFFIDAVIT

STATE OF Wisconsin
COUNTY OF Racine

TO WHOM IT MAY CONCERN:

THE undersigned, Nicholas A Willkomm, being duly sworn, deposes and says that he or she is President of Willkomm Excavating & Grading, Inc., who is the contractor furnishing earthwork/utilities on the project located at Bailey's Estates, Williams Bay, WI owned by Gerstad Builders, Inc.

That the total amount of the contract including extras* is \$ 756,904.80 on which we have received payment of \$ 756,904.80 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. that the following are the names of all parties who have furnished material or labor, or both, for said work and all the parties having contractors or subcontracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES	WHAT FOR	CONTRACT PRICE	APPROVED CO	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Willkomm Excavating	Earthwork	\$ 515,566.07		\$ 515,566.07	\$ -	\$ -
VS Water Blasting	Misc	\$ 3,365.45		\$ 3,365.45	\$ -	\$ -
Corporate Contractors Inc	Stone	\$ 15,185.09		\$ 15,185.09	\$ -	\$ -
Highway Landscapers	Landscaping	\$ 29,007.40		\$ 29,007.40	\$ -	\$ -
Johnson Sand and Gravel	Stone	\$ 20,751.83		\$ 20,751.83	\$ -	\$ -
Core and Main	Pipe	\$ 51,573.38		\$ 51,573.38	\$ -	\$ -
Neeah	Castling	\$ 3,899.70		\$ 3,899.70	\$ -	\$ -
Stark	Paving	\$ 57,989.63		\$ 57,989.63	\$ -	\$ -
Super Aggregate	Stone	\$ 59,566.25		\$ 59,566.25	\$ -	\$ -
TOTAL LABOR AND MATERIAL TO COMPLETE		\$ 756,904.80		\$ 756,904.80	\$ -	\$ -

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done in connection with said work other than above stated. Subcontractor agrees to indemnify and hold harmless Contractor from any and all liabilities, losses, costs, damages, expense, demands, claims, lien claims, bond claims, attorney's fees or collection cost that directly or indirectly arise from Subcontractor's work, or misrepresentations, omissions or inaccuracies in this Waiver.

DATE: 11/21/2023

SIGNATURE:

Nicholas D. Willkomm

Subscribed and sworn to before me this 21st

November, 2023

My Commission Expires:

5/15/2024

NOTARY PUBLIC

WAIVER OF LIEN_FINAL
MATERIALS OR LABOR (ILLINOIS)

STATE OF ILLINOIS, }
McHenry COUNTY, } ss.

12/12/2023

DATE

TO ALL WHOM IT MAY CONCERN:

Whereas, I the undersigned Roger Gerstad
have been employed by Gerstad Builders, Inc.
to furnish
Bailey Estates Subdivision-Phase 4B Miscellaneous
for the building known as Number,
City/Village of Williams Bay situated on Lot

in Section 36, Township 2 North Range 16 East,
County of: Walworth State of Wisconsin.

Now, Therefore, Know Ye, That the undersigned, for and in consideration of \$ 31,023.78
Thirty-one thousand, twenty-three and 00/100 Dollars, and other good and valuable
considerations, the receipt whereof is hereby acknowledged, do hereby waive and release many and all
lien, or claim, or right of lien on said above described building and premises under the Statutes of the State
of Illinois relating to Mechanics' Liens, on account of labor or materials, or both, furnished or which may be
furnished by the undersigned to or on account of the said
for said building or premises.

Given Under my hand and seal this 12th day
of December, 2023

 Seal
Seal

Exact copy should be made and retained.

WAIVER OF LIEN_FINAL
MATERIALS OR LABOR (ILLINOIS)

STATE OF ILLINOIS, }
McHenry COUNTY, } SS.

12/12/2023

DATE

TO ALL WHOM IT MAY CONCERN:

Whereas, I the undersigned Roger Gerstad
have been employed by Gerstad Builders, Inc.
to furnish
Bailey Estates Subdivision-Phase 4B Trees
for the building known as Number
City/Village of Williams Bay situated on Lot

in Section 36, Township 2 North Range 16 East
County of: Walworth State of Wisconsin.

Now, Therefore, Know Ye, That the undersigned, for and in consideration of \$ 16,300.00
Sixteen thousand, three hundred, and 00/100 Dollars, and other good and valuable
considerations, the receipt whereof is hereby acknowledged, do hereby waive and release many and all
lien, or claim, or right of lien on said above described building and premises under the Statutes of the State
of Illinois relating to Mechanics' Liens, on account of labor or materials, or both, furnished or which may be
furnished by the undersigned to or on account of the said
for said building or premises.

Given Under my hand and seal this 12th day
of December, 2023

 Seal

Exact copy should be made and retained.

Seal

LIEN WAIVER (pursuant to §779.05, Wis. Stats)



☒ **ALL PAST AND FUTURE LIEN RIGHTS ARE WAIVED.** The undersigned waives all rights, claims and interest for liens on the Property for all labor, services, materials, plans, or specifications performed, furnished, procured or contracted for by and/or through the undersigned, or to be performed, furnished, procured, or contracted for by and/or through the undersigned, for the erection, construction, alteration or repair of building(s) and/or improvement(s) on the Property, including the appurtenances thereto.

☐ **ALL LIEN RIGHTS ARE WAIVED TO DATE.** The undersigned waives all rights, claims and interest for liens on the property described below ("Property") for all labor, services, materials, plans, or specifications performed, furnished, procured or contracted for by and/or through the undersigned for all time up to and including the date of _____, 20_____, for the erection, construction, alteration or repair of building(s) and/or improvement(s) on the Property, including the appurtenances thereto.

☐ **ONLY THE LISTED LIEN RIGHTS ARE WAIVED.** The undersigned waives the following rights, claims and interest for liens on the Property, for labor, services, materials, plans, or specifications performed, furnished, procured or contracted for by and/or through the undersigned for the erection, construction, alteration or repair of building(s) and/or improvement(s) on the Property, including the appurtenances thereto: _____

Owner of Property:	Village of Williams Bay
Property Address or Brief Legal Description:	Bailey Estates Subdivision Phase 4B; Overall

Items for which the undersigned is NOT waiving lien rights against the Property (if nothing is identified, then the word "None" is deemed to be inserted): _____

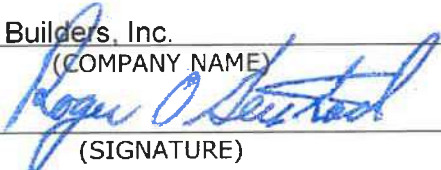
The undersigned acknowledges that:

1. Pursuant to Section 779.05. Wis. Stats., the undersigned may refuse to furnish this waiver unless paid in full for the labor, services, materials, plans, or specifications to which this waiver relates.
2. Pursuant to Section 779.05. Wis. Stats., this waiver is valid and binding as a waiver whether or not consideration was paid for this waiver and whether or not this waiver is signed before or after the labor, services, materials, plans, or specifications were performed, furnished, or procured, or contracted for.
3. This is a waiver of lien rights against the Property only and not of any of undersigned's contract rights.
4. Failure to pay over monies received and due to others may result in civil and criminal liability.

Dated: December 12, 2023.

Gerstad Builders, Inc.

(COMPANY NAME)


(SIGNATURE)

Roger Gerstad

(PRINTED NAME)

President

(TITLE)