



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES JOINT MEETING OF THE VILLAGE BOARD COMMITTEE OF THE WHOLE & COMMITTEES

MONDAY, DECEMBER 4, 2023 AT 6:45 PM

Following the Village Board of Trustees Meeting

**VILLAGE HALL COUNCIL ROOM
250 WILLIAMS STREET
WILLIAMS BAY, WI 53191**

I. Village Board Committee of the Whole

a. Call to Order

Trustee Wright called the meeting to order at 07:42pm.

b. Roll Call

Present: Lowell Wright, George Vlach, Robert Umans, Jim D'Alessandro, Adam Jaramillo, Steven Russell

Also Present: Administrator David Lothspeich, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Police Chief Justin Timm, Library Director Joy Schnupp, Clerk Tina Kolls

Excused: Bill Duncan

c. Village Board Committee of the Whole & Committee Meeting Minutes of November 6, 2023

The motion to approve the Village Board Committee of the Whole & Committee Meeting Minutes of November 6, 2023 was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

II. Building, Zoning & Ordinance Committee – Jaramillo, Wright, D'Alessandro (10 Min.)

a. Call to Order

Chairman Jaramillo called the meeting to order at 07:44pm.

b. Roll Call

Present: Trustees Jaramillo, Wright & D'Alessandro

Also Present: Administrator David Lothspeich, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Police Chief Justin Timm, Library Director Joy Schnupp, Clerk Tina Kolls

c. Discussion of Increasing Village Clerk Position From Current One (1) Year Term to Three (3) Year Term.

The motion to recommend Village Board approval of Increasing Village Clerk Position From Current One (1) Year Term to Three (3) Year Term was initiated by Trustee Jaramillo and seconded by Trustee Wright. Trustee D'Alessandro No, all other Trustees Yes. Motion carries.

d. Restricting the Boat Launch Area to Vehicles with Trailers and Prohibiting Vehicles without Trailers from Accessing/unloading/loading in the Boat Launch Area.

The motion to refer Restricting the Boat Launch Area to Vehicles with Trailers and Prohibiting Vehicles without Trailers from Accessing/unloading/loading in the Boat Launch Area to the Parks & Lakefront Committee was initiated by Trustee

Jaramillo and seconded by Trustee Wright. Unanimously carried.

e. Adjourn

The motion to adjourn was initiated by Trustee Wright and seconded by Trustee D'Alessandro at 07:50pm. Unanimously carried.

It was recommended that the Finance & Personnel Committee Agenda be moved to the next item on the agenda so that the presenters of the Tax Increment Financing (TIF) District Preliminary Review - Presentation and Discussion item wouldn't have to sit through all other committees first.

III. Protective Services Committee – Vlach, Russell, Jaramillo (15 Min.)

a. Call to Order

Chairman Trustee Vlach called the meeting to order at 08:39pm.

b. Roll Call

Present: Trustees Vlach, Russell and Jaramillo

Also Present: Administrator David Lothspeich, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Police Chief Justin Timm, Library Director Joy Schnupp, Clerk Tina Kolls

c. Fontana Emergency Medical Services (EMS) Monthly Numbers

The Committee reviewed the Fontana Emergency Medical Services (EMS) Monthly Numbers.

d. Police Department Monthly Numbers

The Committee reviewed the Police Department's monthly numbers.

e. Police Chief's Report

Police Chief Timm gave a brief report on the Police Department. The highlights were:

- Toys for tots was a success, thanks to Police Administrative Assistant Barber and Lieutenant Kostock.
- The number of house checks is increasing.
- The number of parking citations is increasing.
- Air B&B and visitors are the main causes of the increases.

f. Adjourn

The motion to adjourn was initiated by Trustee Vlach and seconded by Trustee Jaramillo at 08:48pm. Unanimously carried.

IV. Parks & Lakefront Committee – Russell, Wright, Umans (15 Min.)

a. Call to Order

Chairman Trustee Russell called the meeting to order at 08:48pm.

b. Roll Call

Present: Trustees Russell, Wright and Umans

Also Present: Administrator David Lothspeich, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Police Chief Justin Timm, Library Director Joy Schnupp, Clerk Tina Kolls

c. Parks & Lakefront Committee Meeting Minutes November 15, 2023

The motion to approve the Parks & Lakefront Committee Meeting Minutes November 15, 2023 as corrected was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

d. Resolution Approving Village Boat Slip Lease Amendments Increasing the Municipal Pier Slips Maximum Watercraft Length From 18' to 24'

The motion to recommend Village Board approval of Resolution R-66-23 Approving Village Boat Slip Lease Amendments Increasing the Municipal Pier Slips Maximum Watercraft Length From 18' to 24' was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

e. Restricting the Boat Launch Area to Vehicles with Trailers and Prohibiting Vehicles without Trailers from

Accessing/unloading/loading in the Boat Launch Area.

The motion to direct Village staff to rewrite the ordinance Restricting the Boat Launch Area to Vehicles with Trailers and Prohibiting Vehicles without Trailers from Accessing/unloading/loading in the Boat Launch Area to then be forwarded to the Building, Zoning & Ordinance Committee for recommendation was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

f. Adjourn

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Wright at 08:53pm. Unanimously carried.

V. Water & Sewer Committee – Umans, Jaramillo, Vlach (10 Min.)

a. Call to Order

Chairman Trustee Umans called the meeting to order at 08:53pm.

b. Roll Call

Present: Trustees Umans, Jaramillo and Vlach

Also Present: Administrator David Lothspeich, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Police Chief Justin Timm, Library Director Joy Schnupp, Clerk Tina Kolls

c. Water & Sewer Committee Meeting Minutes of October 30, 2023

The motion to approve the Water & Sewer Committee Meeting Minutes of October 30, 2023 was initiated by Trustee Vlach and seconded by Trustee Umans. Trustee Jaramillo abstained. Motion carries.

d. Recommendation to Opt in or Opt Out of the Dupont and 3M PFAS Settlements

The motion to recommend Village Board approval to Opt in to the Dupont and 3M PFAS Settlements was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

e. Public Works Update

The Public Works Director had no report.

f. Engineers Report

The motion to authorize Baxter & Woodman to authorize repairs on the lime reactor not to exceed \$8000.00 with a Work order and a funding source to be approved by Finance & Personnel at a future meeting was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously Carried.

Village Engineer Snyder gave the Engineers Report. Highlights of his report included:

- Update on the STH 67 reconstruction East-West Section
- Update on the Womens Leadership Center
- Update on water plant letter flood map revision (LOMR) assistance
- Update on proposed floodway and floodplan
- Update on corrosion control study - improvements to water plant
- Update well 2 pump replacement
- Update on Geneva lake dredging at Southwick Creek
- Update on tennis and basketball courts at Theatre Road Park
- Update on Harris road lift station (LS 3) replacement
- Update on Loch Vista water main
- Update on Clover and Wittig water main extension
- Update on Willabay Meadows development
- Update on Bailey Estates
- Update on water loss and infiltration assistance
- Update on antenna structure on Parcel WWUP 00021A

g. Adjourn

The motion to adjourn was initiated by Trustee Jaramillo and seconded by Trustee Vlach at 09:09pm. Unanimously

carried.

VI. Finance & Personnel Committee – Wright, D'Alessandro, Umans (45 Min.)

a. Call to Order

Chairman Trustee Wright called the meeting to order at 07:50pm.

b. Roll Call

Present: Trustees Wright, D'Alessandro and Umans

Also Present: Administrator David Lothspeich, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Police Chief Justin Timm, Library Director Joy Schnupp, Clerk Tina Kolls

c. Finance & Personnel Committee Meeting Minutes

1. September 28, 2023

The motion to approve the Finance & Personnel Meeting Minutes of September 28, 2023 was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

2. October 26, 2023

The motion to approve the Finance & Personnel Meeting Minutes of October 26, 2023 was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

3. October 30, 2023

The motion to approve the Finance & Personnel Meeting Minutes of October 30, 2023 was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

4. November 15, 2023

The motion to approve the Finance & Personnel Meeting Minutes of November 15, 2023 was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

d. Tax Increment Financing (TIF) District Preliminary Review - Presentation and Discussion.

Kevin Mullen and Adam Ruechel of Baird gave an Informational Presentation on Tax Incremental Financing (TIF).

e. Resolution Approving Village Boat Slip Lease Amendments Increasing the Municipal Pier Slips Maximum Watercraft Length From 18' to 24'

The motion to recommend Village Board approval of Resolution R-66-23 Approving Village Boat Slip Lease Amendments Increasing the Municipal Pier Slips Maximum Watercraft Length From 18' to 24' was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

f. Dip In The Bay 2024 Municipal Lease

The motion to recommend Village Board approval of the Dip In The Bay 2024 Municipal Lease was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

g. Draft Village Board Handbook Review and Discussion

The Committee tabled this item to a special Finance & Personnel Committee Meeting to be held at a later date.

h. Recommendation to Opt in or Opt Out of the Dupont and 3M PFAS Settlements

The Committee deferred this item to the Water & Sewer Committee for recommendation.

i. Library Reserves Account

The motion to recommend Village Board Approval of Resolution R-85-23 Joint Library Board and Village Board Regarding the Library Reserves Account was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

j. Adjourn

The motion to adjourn was initiated by Trustee D'Alessandro and seconded by Trustee Umans at 08:39pm. Unanimously carried.

VII. Village Board Committee of the Whole

a. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee Jaramillo at 09:09pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.