



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES FINANCE & PERSONNEL COMMITTEE MEETING 12/18/2023 MEETING

MONDAY, DECEMBER 18, 2023 AT 9:00 AM

VILLAGE HALL COUNCIL ROOM

250 WILLIAMS STREET

WILLIAMS BAY, WI 53191

I. Call to Order

Chairman Trustee Wright called the meeting to order at 09:00am.

II. Roll Call

Present: Trustee Lowell Wright, Jim D'Alessandro, Robert Umans

Also Present: Administrator David Lothspeich, Trustee Adam Jaramillo

III. Consideration and Possible Recommendation of Bids for Clover Street Watermain Extension and Loop

The motion to recommend Village Board approval of the low bid from Superior Construction Group, LLC for the Clover Street Watermain Extension and Loop in the amount of \$117,496 with the Village's cost of \$23,946 using borrowed funds from the Chlorination Project was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

IV. Draft Village Board Handbook Review and Discussion

There were review and comments submitted by Trustee Umans and Trustee Wright. There was discussion and questions submitted further review at a meeting in January 2024. No Motion.

V. Consider a Motion to Convene Into Closed Session

The motion to convene into closed session was initiated by Trustee Wright and seconded by Trustee Umans at 09:48am.

Votes:

Yes: Trustees Wright, Umans, D'Alessandro

No: None

Abstain: None

Result: Passes

VI. Pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

-Recreation Department employee's interim duties and compensation

-Village Administrator Annual Performance Review

VII. Motion to reconvene into open session

The motion to reconvene into open session was initiated by Trustee Wright and seconded by Trustee Umans at 10:59am. Unanimously carried.

VIII. Possible discussion of/action for those items discussed in closed session

The motion to recommend Village Board approval of temporary rate increases for existing part-time recreation department employees from \$16.56 to \$20.50 from 1/1/2024 until the start date of the new Recreation Director in recognition of additional interim duties and responsibilities was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

Chairman Trustee Wright will prepare a summary of Administrator Lothspeich's annual review from Trustee Umans and Trustee D'Allesseandro for review at the Committee's following meeting.

IX. Adjourn

The motion to adjourn was initiated by Trustee Wright and seconded by Trustee Umans at 11:02am. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.