



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES VILLAGE BOARD 12/18/2023 MEETING MONDAY, DECEMBER 18, 2023 AT 6:00 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:00pm.

II. Roll Call

Present: President Bill Duncan, Trustees Jim D'Alessandro, Lowell Wright, Robert Umans, Adam Jaramillo, and Steven Russell

Also Present: Administrator David Lothspeich, Village Attorney Mark Schroeder, Police Chief Justin Timm, Village Engineer Doug Snyder, Public Works Director Wayne Edwards, Clerk Tina Kolls

Excused: George Vlach

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Items for Discussion

A. Consider a Motion to Convene Into Closed Session

The Consider a Motion to Convene Into Closed Session was initiated by Trustee Umans and seconded by Trustee Wright at 06:03pm.

(Trustee Jaramillo arrived at 06:05pm and joined the closed session.)

Votes:

Yes: President Duncan, Trustees D'Alessandro, Wright, Umans, and Russell

No: None

Abstain: None

Result: Passes

- B. Pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - Recreation Department Interim Solutions - Discussion of short-term solutions with current part-time employees
- C. Pursuant to the exemption contained in Wis. Stats. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business.

- Development Agreement with Constance Woods, LLC

D. Motion to reconvene into open session

The Motion to reconvene into open session was initiated by Trustee Umans and seconded by Trustee D'Alessandro at 06:41pm. Unanimously carried.

E. Possible discussion of/action for those items discussed in closed session

The motion to approve a temporary rate increase for existing part-time recreation department employees from \$16.56 to \$20.50 from 1/1/2024 until the start of the new Recreation Director in recognition of additional interim duties and responsibilities was initiated by Trustee Russell and seconded by Trustee Umans. Unanimously carried.

The motion to appoint President Duncan, Trustee Wright and Attorney Schroeder to a negotiating team for the purpose of negotiating the development agreement with Constance Woods, LLC with a deadline of no later than January 17, 2024, was initiated by Trustee Russell and seconded by Trustee D'Alessandro. Unanimously carried.

V. PUBLIC COMMENTS

Wendy Dury, 542 Wilmette Rd, spoke in support of the Womens Leadership Center.

Susan Franzen, 372 W Geneva St, spoke in support of the Womens Leadership Center.

VI. Other Items for Discussion, Consideration, or Action

A. Development Agreement with Constance Woods, LLC

This item will be handled at a future meeting.

B. 2024 Village Board and Joint Meeting of the Village Board Committee of the Whole and Committee Meeting Schedules

The motion to approve the 2024 Village Board and Joint Meeting of the Village Board Committee of the Whole and Committee Meeting Schedules was initiated by Trustee Umans and seconded by Trustee Wright. Unanimously carried.

C. Discussion and possible action on Fire/EMS Study Committee and the Intergovernmental Cooperation Council (ICC) of Walworth County reconfirmation of support for and cooperation with a Fire/EMS study, as had been initially provided in 2016

The motion to support the Intergovernmental Cooperation Council (ICC) of Walworth County reconfirmation of support for and cooperation with a Fire/EMS study, as had been initially provided in 2016, was initiated by Trustee Umans and seconded by Trustee Russell. Unanimously carried.

VII. Minutes

A. Village Board Meeting Minutes of December 4, 2023

The motion to approve the Village Board Meeting Minutes of December 4, 2023 was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

VIII. Presentation of accounts and petitions

A. Payroll ending 12/01/2023 in the amount of \$46,625.78

The motion to approve the Payroll ending 12/01/2023 in the amount of \$46,625.78 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

B. Accounts Payable Prepays dated 12/12/2023 in the amount of \$53,296.43

The motion to approve the Accounts Payable Prepays dated 12/12/2023 in the amount of \$53,296.43 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

C. Accounts Payable Unpays dated 12/15/2023 in the amount of \$155,281.84

The motion to approve the Accounts Payable Unpays dated 12/15/2023 in the amount of \$155,281.84 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

D. Library Accounts Payable dated 12-15-2023 in the amount of \$4,108.04

The motion to approve the Library Accounts Payable dated 12-15-2023 in the amount of \$4,108.04 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

IX. Plan Commission

- A. APPLICANT:** Geneva Lake Environmental Agency (Lessee) TAX KEY: WOP 00008
STREET ADDRESS: 105 Elkhorn Rd, Village of Williams Bay
Applicant is requesting a Certificate of Compliance per Section 390.1211.B(1)(b) "New occupancy and use of an existing building when the new use is of a different land use classification".

The motion to approve the Certificate of Compliance per Section 390.1211.B(1)(b) "New occupancy and use of an existing building when the new use is of a different land use classification" was initiated by President Duncan and seconded by Trustee Umans. Unanimously carried.

- B. Ordinance 2023-14 Regarding Shore Yard Standards**

The motion to approve the first reading of Ordinance 2023-14 Regarding Shore Yard Standards was initiated by President Duncan and seconded by Trustee Wright. Unanimously carried.

X. President's Remarks

President Duncan had no remarks.

XI. Committee Reports

A. Finance & Personnel, Chair - Trustee Wright

- 1. Resolution R-88-23 Establishing Wages and Salaries for 2024**

The motion to approve resolution R-88-23 Establishing Wages and Salaries for 2024 was made by Committee, no second required. Unanimously carried.

- 2. Resolution R-86-23 Establishing Salaries and Expense Reimbursement Levels of Village President and Village Trustees**

The motion to approve resolution R-86-23 Establishing Salaries and Expense Reimbursement Levels of Village President and Village Trustees was made by Committee, no second required. Unanimously carried. No change from current year.

- 3. Resolution R-90-23 Renewing the Municipal Business Lease with Dip In The Bay for the 2024 Season**

The motion to approve resolution R-90-23 Renewing the Municipal Business Lease with Dip In The Bay for the 2024 Season was made by Committee, no second required. Unanimously carried.

- 4. Resolution R-85-23 Joint Barrett Memorial Library Board and Village Board of Trustees Resolution Regarding Library Reserves**

The motion to approve resolution R-85-23 Joint Barrett Memorial Library Board and Village Board of Trustees Resolution Regarding Library Reserves was made by Committee, no second required. Unanimously carried.

B. Protective Services, Chair - Trustee Vlach

- 1. Original, Renewal, or Temporary Operator License Applications**

The motion to approve the Original, Renewal, or Temporary Operator License Applications was initiated by Trustee Jaramillo and seconded by Trustee Russell. Unanimously carried.

C. Parks & Lakefront, Chair - Trustee Russell

- 1. Resolution R-66-23 Approving Village Boat Slip Lease Amendments Increasing the Municipal Pier Slips Maximum Watercraft Length From 18' to 24'**

The motion to approve resolution R-66-23 Approving Village Boat Slip Lease Amendments Increasing the Municipal Pier Slips Maximum Watercraft Length From 18' to 24' was made by Committee, no second required. Unanimously carried.

D. Building, Zoning, & Ordinance, Chair - Trustee Jaramillo

- 1. Ordinance 2023-15 Increasing Village Clerk Position From Current One (1) Year Term to Three (3) Year Term.**

The motion to approve the first reading of Ordinance 2023-15 Increasing Village Clerk Position From Current One (1) Year Term to Three (3) Year Term was made by Committee, no second required. Trustee D'Alessandro No, Motion carries.

E. Water & Sewer, Chair - Trustee Umans

1. Resolution R-87-23 Awarding of Bid for Clover Street Watermain Extension and Loop

The motion to approve resolution R-87-23 Awarding of Bid for Clover Street Watermain Extension and Loop was made by Committee, no second required. Unanimously carried.

The motion to amend resolution R-87-23 Awarding of Bid for Clover Street Watermain Extension and Loop to state the Village portion of the cost (\$23,948) will be reallocated from the chlorination project was made by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

2. Resolution R-89-23 Authorizing the Village of Williams Bay to Participate In the Dupont and 3M PFAS Settlement Agreements

The motion to approve resolution R-89-23 Authorizing the Village of Williams Bay to Participate In the Dupont and 3M PFAS Settlement Agreements was made by Committee, no second required. Unanimously carried.

F. Streets & Highways, Chair - Trustee D'Alessandro

1. Placeholder

XII. Public Comments

Jim Killian, 91 Potawatomi, spoke about a code enforcement concern located at 54 W Geneva Street. Killian explained that there is a Corvette parked in front of the business for sale and the Plan Commission specified that there would be no cars being sold at that business location.

XIII. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee D'Alessandro at 07:13pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.