



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES PLAN COMMISSION MEETING 9/12/2023 MEETING TUESDAY, SEPTEMBER 12, 2023 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustee Lowell Wright, Commissioners Pat Watts, Maggie Gage, Jess Haak, Marianne Klemke, and Matt Robbins,

Also Present: Village Engineer Doug Snyder, Zoning Administrator Bonnie Schaeffer, Clerk Tina Kolls

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Plan Commission Meeting Minutes of August 8, 2023

The motion to approve the Plan Commission Meeting Minutes of August 8, 2023 was initiated by Commissioner Robbins and seconded by Commissioner Gage. Unanimously carried.

V. Recommendation and Possible Action for Site Plan and Architectural Design Review

A. APPLICANT: Dancing Dudes, LLC (Owner)

TAX KEY: WOP 00088

STREET ADDRESS: 1 E. Geneva St, Village of Williams Bay

The applicant is requesting approval of a site plan for commercial development in the Village Center District per Section 390-1206 *Site Plan* and Section 390-0705 *VCO Village Center Design Overlay District*.

Randy Mueller (Michels Construction) explained that the easement agreement had been approved and recorded and was turned in to Bonnie Schaeffer. Mueller explained that Zoning Administrator Schaeffer had requested some other items such as hours of operation, number of employees, and any operations that may generate noise and those had been addressed and turned in.

Zoning Administrator Schaeffer explained that those items were included in the agenda packet for this meeting.

Mueller explained that the conditional approval of the site plan by Village Engineer Snyder had been completed and he had five or six items that they were aware that needed to be addressed going forward in order to receive a conditional approval.

Mueller explained that they updated the elevation slightly. Mueller explained that the colors on the top and the bottom have changed and they have changed to a composite LP smart shake style siding for the 2nd floor.

Commissioner Gage inquired if all of Village Engineer Snyder's concerns were covered under the current list.

Village Engineer Snyder explained that the current list covers everything.

Zoning Administrator Schaeffer inquired about what was drawn on the top of the building.

Mueller explained that it was intended to be a widow's walk for the screened in rooftop equipment.

The motion to recommend the Village Board approval of the site plan for commercial development in the Village Center District per Section 390-1206 Site Plan and Section 390-0705 VCO Village Center Design Overlay District with the conditions that it must receive final approval from the Village Engineer that all conditions of the memo dated August 23, 2023, have been met was initiated by Trustee Wright and was seconded by Commissioner Robbins. Unanimously carried.

VI. Recommendation for a Zoning Ordinance Text Amendment

A. Open Public Hearing – To be continued at later date

President Duncan opened the public hearing at 06:46 pm.

This item will be continued to a later date.

VII. Adjournment

The motion to adjourn was initiated by Commissioner Watts and seconded by Commissioner Haak at 06:46pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.