



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES PLAN COMMISSION MEETING 11/14/2023 MEETING TUESDAY, NOVEMBER 14, 2023 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustee Lowell Wright, Commissioners, Pat Watts, Maggie Gage, Jess Haak, Marianne Klemke, and Matt Robbins

Also Present: Zoning Administrator Bonnie Schaeffer, Village Attorney Mark Schroeder, Village Engineer Doug Snyder, Police Chief Justin Timm, Clerk Tina Kolls

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Plan Commission Meeting Minutes of October 10, 2023

The motion to approve the Plan Commission Meeting Minutes of October 10, 2023 as corrected was initiated by Commissioner Watts and seconded by Commissioner Haak. Unanimously carried.

V. Recommendation for a Temporary Use Permit

A. APPLICANT: Mike Condron and John Dwyer (Applicants)

TAX KEY: WOP 00008 and WWUP 00088

STREET ADDRESS: 105 N. Walworth Street and Lakefront Area, Williams Bay, Wisconsin 53191

Applicant is requesting a Temporary Use Permit per Section 390.208 "Temporary Use Permit" and Section 390.0316.B Temporary Outdoor Sales for a food vending cart.

John Dwyer explained that they had a great fourth year and that they were looking forward to continuing to serve the residents of Williams Bay. Dwyer explained that they were looking to get a three-year commitment from the Plan Commission. Dwyer explained that they had no problem going through the application process, but they would just like some kind of assurance from the Plan Commission members that they would have a future here in Williams Bay. Dwyer explained that they felt the residents liked having them there and had grown to expect them to be there.

Commissioner Haak explained that he did not agree with giving a three-year commitment but had no problem issuing the permits for the 2024 season.

Commissioner Gage explained that she didn't think that they had the authority to give that sort of commitment and

President Duncan, Trustee Wright and Commissioner Klemke agreed.

The motion to approve the request for a Temporary Use Permit per Section 390.208 "Temporary Use Permit" and Section 390.0316.B Temporary Outdoor Sales for a food vending cart for the 2024 season was initiated by Commissioner Haak and seconded by Commissioner Klemke. Unanimously carried.

VI. Recommendation for Conditional Use Permit

- A.** APPLICANT: Constance Woods, LLC (Owner)
TAX KEY: WA499800001
STREET ADDRESS: 327 W. Constance Blvd, Village of Williams Bay
Applicant requests a conditional use permit per zoning code section 390-0223.C (5) *P & I Public and Institutional District – Indoor Institutional – Intensive* and Section 390-0821 *Group Development and Large Development Standards* to construct a Women's Leadership Center consisting of three structures with a total combined conditioned space of 24,894 square feet and a small storage accessory structure.

Ann Drake briefly described herself and her vision for this property and this project. Drake briefly described the proposed buildings and the proposed plans for the use of the buildings.

The motion to Recommend Village Board Approval of the request for a conditional use permit per zoning code section 390-0223.C (5) *P & I Public and Institutional District – Indoor Institutional – Intensive* and Section 390-0821 *Group Development and Large Development Standards* to construct a Women's Leadership Center consisting of three structures with a total combined conditioned space of 24,894 square feet and a small storage accessory structure with the condition that items 1-10 on the Engineer's Report to Committee dated November 3, 2023, are met was initiated by Commissioner Haak and seconded by Trustee Lowell Wright.

Votes:

Yes: Bill Duncan, Pat Watts, Maggie Gage, Jess Haak, Marianne Klemke, Matt Robbins, Lowell Wright

No: None

Abstain: None

Result: Passed

VII. Recommendation and Possible Action for a Site Plan

- A.** APPLICANT: Constance Woods, LLC (Owner) TAX KEY: WA499800001
STREET ADDRESS: 327 W. Constance Blvd, Village of Williams Bay
The applicant is requesting approval of a site plan for development in the P & I Public and Institutional District per Section 390-1206 Site Plan.

The motion to Recommend Village Board Approval of a site plan for development in the P & I Public and Institutional District per Section 390-1206 Site Plan with the condition that items 1-10 of the Engineer's Report to Committee dated November 3, 2023 are met was initiated by Commissioner Gage and seconded by Commissioner Robbins.

Votes:

Yes: Pat Watts, Maggie Gage, Jess Haak, Marianne Klemke, Matt Robbins, Lowell Wright

No: Bill Duncan

Abstain: None

Result: Passed

VIII. Adjournment

The motion to adjourn was initiated by Commissioner Klemke and seconded by Commissioner Haak at 07:38pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.