



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES VILLAGE BOARD 10/16/2023 MEETING MONDAY, OCTOBER 16, 2023 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustees George Vlach, Jim D'Alessandro, Robert Umans, and Adam Jaramillo

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Public Works Director Wayne Edwards, Village Engineer Doug Snyder, Clerk Tina Kolls

Excused: Trustee Lowell Wright

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Village Board Meeting Minutes of October 2, 2023

The motion to approve the Village Board Meeting Minutes of October 2, 2023 was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

V. Consent Agenda

The motion to approve the Consent Agenda items was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

A. Geneva Lake Water Safety Patrol Request for a Defibrillator (AED) at the Williams Bay Public Beach

VI. Presentation of accounts and petitions

A. Payroll ending 10-06-2023 in the amount of \$46,395.12

The motion to approve the Payroll ending 10-06-2023 in the amount of \$46,395.12 was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

B. Accounts Payable Prepays dated 10/10/2023 in the amount of \$5,464.26

The motion to approve the Accounts Payable Prepays dated 10/10/2023 in the amount of \$5,464.26 was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

C. Accounts Payable Unpays dated 10-13-2023 in the amount of \$322,112.75

The motion to approve the Accounts Payable Unpays dated 10-13-2023 in the amount of \$322,112.75 was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

D. Library Accounts Payable dated 10/12/2023 in the amount of \$2,838.23

The motion to approve the Library Accounts Payable dated 10/12/2023 in the amount of \$2,838.23 was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

VII. Plan Commission

A. Recommendation and Possible Action for Site Plan and Architectural Design Review

APPLICANT: Dancing Dudes, LLC (Owner)

TAX KEY: WOP 00088

STREET ADDRESS: 1 E. Geneva St, Village of Williams Bay

The applicant is requesting approval of a site plan for commercial development in the Village Center District per Section 390-1206 Site Plan and Section 390-0705 VCO Village Center Design Overlay District. Plan Commission is recommending approval with the condition that the site plan must meet all items listed on the Engineer's Memo dated August 23, 2023.

The motion to approve a site plan for commercial development in the Village Center District per Section 390-1206 Site Plan and Section 390-0705 VCO Village Center Design Overlay District was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

VIII. PUBLIC COMMENTS

There were no public comments.

IX. President's Remarks

A. 32nd District First Responder of the Year – Officer Erickson

President Duncan spoke in recognition of Officer Erickson, congratulating him on being selected as 32nd District First Responder of the Year.

The motion to congratulate the 32nd District First Responder of the Year – Officer Erickson, was initiated by President Duncan and seconded by Trustee Jaramillo. Unanimously carried.

X. Committee Reports

A. Finance & Personnel, Chair - Trustee Wright

1. Clover Street and Williams Street Development Agreement - Public Water Main Extension/Loop

The motion to approve the Clover Street and Williams Street Development Agreement - Public Water Main Extension/Loop was made by Committee, no second required. Unanimously carried.

2. Public Works Department Replacement of Water Leak/Loss Detection Tool

The motion to approve the Public Works Department Replacement of Water Leak/Loss Detection Tool was made by Committee, no second required. Unanimously carried.

B. Protective Services, Chair - Trustee Vlach

1. Original, Renewal, or Temporary Operator License Applications

The motion to approve the Original, Renewal, or Temporary Operator License Applications was initiated by Trustee Vlach and seconded by Trustee Jaramillo. Unanimously carried.

C. Parks & Lakefront, Chair - Trustee Russell

1. Placeholder

D. Building, Zoning, & Ordinance, Chair - Trustee Jaramillo

1. Ordinance #2023-09 Amending Village Code Section 22-1 Re: Municipal Judge Re: Oath (Second Reading)

The motion to approve the second reading of Ordinance #2023-09 Amending Village Code Section 22-1 Re: Municipal Judge Re: Oath was initiated by Trustee Jaramillo and seconded by Trustee Umans. Unanimously carried.

The motion to adopt the Ordinance #2023-09 Amending Village Code Section 22-1 Re: Municipal Judge Re: Oath was initiated by Trustee Jaramillo and seconded by Trustee Umans. Unanimously carried.

2. Ordinance #2023-11 Amending Village Code Sections 331-2 & 331-4 Re: Tree Preservation (First Reading)

The motion to table the first reading of Ordinance #2023-11 Amending Village Code Sections 331-2 & 331-4 Re: Tree Preservation and send it back to Committee was initiated by Trustee Jaramillo and seconded by Trustee D'Alessandro. Unanimously carried.

3. Ordinance #2023-13 Amending The Village Code Increasing The Village Treasurer Position From The Current One (1) Year Term to A Three (3) Year Term (First Reading)

The motion to approve the first reading of Ordinance #2023-13 Amending The Village Code Increasing The Village Treasurer Position From The Current One (1) Year Term to A Three (3) Year Term was initiated by Trustee Jaramillo and seconded by Trustee Vlach. Trustee D'Alessandro, No. Motion carries.

E. Water & Sewer, Chair - Trustee Umans

1. Placeholder

F. Streets & Highways, Chair - Trustee D'Alessandro

1. Placeholder

XI. Public Comments

There were no public comments.

XII. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee D'Alessandro at 06:52pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.