



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700 | Fax: 262-245-2705

OFFICIAL MINUTES BUILDING, ZONING AND ORDINANCE COMMITTEE WEDNESDAY, APRIL 14, 2021 AT 6:30 PM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Chairman Wright at 6:54pm

Roll Call

Trustees Wright, Parker and Umans.

Also Present: President Duncan, Trustee D'Alessandro, McMannamy and Vlach, Interim Administrator Bretl, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Police Lieutenant Kostock, and Recreation Director Rowland.

Meeting Minutes

Umans/Parker motion to approve the meeting minutes from March 10, 2021. Unanimously carried.

Resolution R-5-21 Amending Fee Schedule to add kayak and paddleboard rental fees and Tourist Rooming House Permit

Peternell stated these fees were included in the 2021 budget and the resolution is needed to add them to the fee schedule. Umans/Parker motion to recommend Village Board approval of Resolution R-5-21. Unanimously carried.

Resolution R-6-21 Amending Fee Schedule for permit fees

Bretl discussed the resolution and stated that Trustee Wright spent considerable time comparing the existing fees to the proposed fees as part of the Building Inspection contract renewal. Umans/Parker motion to recommend Village Board approval of Resolution R-6-21. D'Alessandro questioned the fee for 1 & 2 family alterations. The previous fee \$65 and the proposed fee is \$55. Parker/Umans motion to recommend Village Board approval of Resolution R-6-21 with changing the fee for 1 & 2 family alterations to \$65. Unanimously carried.

Code Enforcement Contract

The Committee reviewed the proposed code enforcement contract with Municipal Code Enforcement. It was the consensus of the Committee that the contract should be renewed and ask if the term of the contract can be changed from August 1, 2021 to July 31, 2022 to August 1, 2021 to December 31, 2021 and changing the termination timeline be changed from 120 days to 60 days. Parker/Umans motion to recommend Village Board approval of the Municipal Code Enforcement contract contingent upon requested changes and Finance & Personnel Committee's final review of contract. Unanimously carried.

Appointment of Village Administrator

Discussion was held regarding how the Village Administrator is appointed and the term. No action taken, will review again at the May Committee meeting.

Adjourn

Umans/Parker motion to adjourn at 7:33pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES FINANCE AND PERSONNEL COMMITTEE WEDNESDAY, APRIL 14, 2021 AT 6:30 PM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Chairman Parker at 8:27pm

Roll Call

Trustees Parker, D'Alessandro, and Wright.

Also Present: President Duncan, Trustees McMannamy, Umans and Vlach, Interim Administrator Bretl, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Police Lieutenant Kostock, Recreation Director Rowland and Harbormaster Blincoe.

Meeting Minutes

D'Alessandro/Wright motion to approve meeting minutes of March 10, 2021. Unanimously carried.

D'Alessandro/Wright motion to approve meeting minutes of March 31, 2021. Unanimously carried.

Approve Beach & Launch Attendant Wages

Bretl discussed the Harbormaster's wage request for the 2021 season. He is requesting the Harbormaster hourly wage to be increased to \$20 and the starting wage for launch attendants to be \$13 and starting wage for beach attendants to be \$9, increase the starting wage for Georgia Warren to \$16. D'Alessandro/Wright motion to recommend Village Board approval of proposed 2021 wages as presented. Unanimously carried.

Hiring of Beach/Launch Attendants

The Committee reviewed the applications for Ethan West, Michael Early, and Martin Browder.

D'Alessandro/Wright motion to recommend Village Board approval to hire all applicants at the 2021 proposed wages. Unanimously carried.

Code Enforcement Contract

The Committee reviewed the proposed contract renewal with Municipal Code Enforcement and stated that they are happy with the services being provided and should renew the contract.

Wright/D'Alessandro motion to recommend Village Board approval of the contract with Municipal Code Enforcement contingent upon the recommended contract changes by the Building, Zoning and Ordinance Committee. Unanimously carried.

Commercial & Residential Cross Connection Inspection Contracts

Discussion was held regarding HydroCorp's proposed contract renewals for cross connection inspections. Edwards stated that the Village is required to do these inspections and is satisfied with HydroCorp. The contracts are for a 2-year period with an annual cost of \$8,352 for commercial inspections and an annual cost of \$29,808 for residential inspections. Wright/D'Alessandro motion to recommend Village Board approval of HydroCorp's contract renewal for Commercial and Residential cross connection inspections. Unanimously carried.

Adjourn

Wright/D'Alessandro motion to adjourn at 8:37pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES PARKS AND LAKEFRONT COMMITTEE WEDNESDAY, APRIL 14, 2021 AT 6:30 PM VIA ZOOM WEBINAR

Call to Order

Meeting was called to order by Chairman D'Alessandro at 7:38pm

Roll Call

Present: Trustees D'Alessandro, McMannamy and Wright

Also Present: President Duncan, Trustees Parker, Vlach and Umans, Interim Administrator Bretl, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Police Lieutenant Kostock and Recreation Director Rowland.

Meeting Minutes

Wright/McMannamy motion to approve meeting minutes of March 10, 2021. Unanimously carried.

Wright/McMannamy motion to approve meeting minutes of April 12, 2021. Unanimously carried.

2021 Beach rules discussion

Bretl stated that staff is looking for direction on whether the beach will be open to non-residents and if Town of Linn residents will be eligible for beach tags this year. It was the consensus of the Committee to have the beach open to non-residents and draft a memorandum of understanding with the Town of Linn to offer beach tags to their residents and be billed at the non-resident rate to the Town of Linn.

Wright/McMannamy motion to recommend Village Board approval opening the beach to non-residents and drafting a MOU with the Town of Linn. Unanimously carried.

Pier Slip Request-John & Sharon Widell

John Widell was present to discuss their error in stating they did not want to renew their lease. He stated they waited many years for the slip and recently purchased a lift for their boat. Peternell stated that there is one slip available that could accommodate the Widell's boat and lift. It was the consensus of the Committee that the Widell's made an honest mistake and should not lose their slip.

Wright/McMannamy motion to recommend Village Board approval of the available slip be leased to the Widell's. Unanimously carried.

Fireworks display

Bretl stated that in the past there has been a theme selected for the fireworks display during the Corn & Brat Fest. Bretl was seeking direction from the Committee on what this year's theme should be. It was the consensus of the Committee to let staff determine the theme for 2021. No action taken.

Dog Park Install

Rowland stated that the fence for the dog park is scheduled to begin installation on April 12th and should be completed by April 15th. Discussion was held that the amenities will be added after the fence is up and the park can open as soon as it's done.

Skateboard Park Request

Paul Yin was present to discuss the possibility of creating a skateboard park in the Village. He provided a list of signatures of people who support the idea. D'Alessandro stated that the Village is in the process of updating the Capital Improvement Plan and this request could be discussed further during the process. No action taken.

Adjourn

Wright/McMannamy motion to adjourn at 8:26pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES PROTECTIVE SERVICES COMMITTEE WEDNESDAY, APRIL 14, 2021 AT 6:30 PM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Chairman Vlach at 6:46pm

Roll Call

Trustees Vlach, D'Alessandro and McMannamy

Also Present: President Duncan, Trustees Parker, Umans, Wright, Interim Administrator Bretl, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Police Lieutenant Kostock and Recreation Director Rowland.

Meeting Minutes

D'Alessandro/Vlach motion to approve meeting minutes of March 10, 2021. Unanimously carried.

Monthly Police Report

Chief Timm presented the monthly report and answered any questions.

Police Chief's Report

Chief Timm provided an update on current activities including what trainings are being done and the Department of Justice is doing an audit on how evidence is held and where. He will provide an update when audit is complete.

Adjourn

D'Alessandro/McMannamy motion to adjourn at 6:54pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer



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OFFICIAL MINUTES STREETS AND HIGHWAYS COMMITTEE WEDNESDAY, APRIL 14, 2021 AT 6:30 PM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Chair McMannamy at 6:36pm.

Roll Call

Trustees McMannamy, Vlach and Umans

Also Present: President Duncan, Trustees D'Alessandro, Parker, Wright, Interim Administrator Bretl, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Police Lieutenant Kostock and Recreation Director Rowland.

Meeting Minutes

Vlach/Umans motion to approve meeting minutes of March 10, 2021. Unanimously carried.

Noman B. Barr Camp Road Replacement

Tim Hanafée & Tom Sergenian, representatives of Norman B. Barr Camp discussed the proposal from Merit Asphalt for road improvements on Outing Street. Tim Hanafée stated that the camp will pay for the improvements. It was the consensus of the committee to have the camp provide a letter that they will maintain the road and keep it a public road. A Developer Agreement will be drafted for approval by the Village Board. Umans/Vlach motion to recommend Village Board approval of the repaving of Outing Road and have a Developer Agreement in place prior to work beginning. Unanimously carried.

Adjourn

Umans/Vlach motion to adjourn at 6:46pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES WATER AND SEWER COMMITTEE WEDNESDAY, APRIL 14, 2021 AT 6:30 PM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Chairman Umans at 7:33pm

Roll Call

Trustees Umans, Parker and Vlach

Also Present: President Duncan, Trustee D'Alessandro, McMannamy and Wright, Interim Administrator Bretl, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Police Lieutenant Kostock, and Recreation Director Rowland.

Meeting Minutes

Parker/Vlach motion to approve the March 10, 2021 meeting minutes. Unanimously carried.

Parker/Vlach motion to approve the March 31, 2021 meeting minutes. Unanimously carried.

Commercial & Residential Cross Connection Inspection Contract

The Committee reviewed the contract renewals for cross connection inspections with HydroCorp. The contracts are for a 2-year period with an annual cost of \$8,352 for commercial inspections and an annual cost of \$29,808 for residential inspections. Parker/Vlach motion to recommend Village Board approval of the HydroCorp Commercial & Residential Cross Inspection contracts. Unanimously carried.

Adjourn

Umans/Parker motion to adjourn at 7:38pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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